

City of



RANCHO PALOS VERDES

Minor Wireless Telecommunications Facility Permit Application for Small Wireless Facilities

Official Use: _____

Received: Initials ____ Date _____

City Staff Contact: _____

Email: _____

INTRODUCTION

1. All applicants seeking to install small wireless facilities (SWF) or modify an existing SWF, must complete this application and submit all documentation requested. A SWF permit is required for all facilities installed in the right-of-way for the provision of wireless services including antennas, poles, towers, cables, and wires.
2. The following conditions must be met to apply for a small wireless facilities (SWF) permit:
 - a. Is mounted on an existing or proposed structure 50 feet or less in height, including antennas, as defined in Title 47 C.F.R. Section 1.1320(d); or
 - b. Is mounted on an existing or proposed structure no more than 10 percent taller than other adjacent structures, or
 - c. Does not extend an existing structure on which it is located to a height of more than 50 feet or by more than 10 percent, whichever is greater;

INSTRUCTIONS

1. Review Rancho Palos Verdes Municipal Code (“RPVMC”), Chapter 12.18 establishing regulations for Wireless Telecommunications Facilities in the Public Right-Of Way.
2. Submit this application to the Department of Public Works. The application submittal must include three (3) hard copies of the application and all submittal documents and one electronic copy of the same. Additionally the City permit fee must be submitted. Current Fees - Application Fee: \$3,800 | Trust Deposit: \$5,000
3. Comply with public notice requirements of the RPVMC including Section 12.18.060(D).
4. Pre-submittal Conferences strongly encouraged. Contact the Department of Public Works at (310) 544-5252 to schedule an appointment at City Hall, 30940 Hawthorne Blvd., Rancho Palos Verdes, CA 90275.

CONTACT INFORMATION

Applicant Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____

Telecommunications Carrier Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____
Radio Frequency to be Used at Proposed Location: _____

Pole Owner Information

Name: _____ Title: _____
Company: _____ Email: _____
Address: _____
Phone: _____ Fax: _____

PROPOSED SITE

Proposed SWF Name/Number _____
Proposed Site Location (nearest address, if applicable): _____

Zoning Designation of Proposed Site: _____
Pole Owner: _____
Pole ID Number (if applicable) _____
Cubic Feet of Equipment: _____

SUBMITTAL REQUIREMENTS
(See also RPVMC Section 12.18.040 for the SWF Application Requirements)

This application form must be completed and submitted to the City along with the SWF WTFP application fee (Fee required for completeness). The following documents must be attached to the application:

- 1. To provide a summary demonstrating that your proposal meets the definition of a “small wireless facility,” list in table form the discrete callout, description of each element and volume. Specifically:
 - a. Provide the volumetric sum of every item listed at the bottom of the table in the form. The table should appear very similar to the following example, and must contain all the columns shown in this example:

Call Out	Description of Element	Cubic Volume of Element	Government Use Only
1	<i>Concrete Foundation</i>	___ ft ³	
2	<i>Antenna Pole</i>	___ ft ³	
3	<i>Conduit 1</i>	___ ft ³	

22	<i>Remote Radio Unit</i>	___ ft ³	
23	<i>DC Power Pack</i>	___ ft ³	
24	<i>Mounting Bracket</i>	___ ft ³	
[LEAVE BLANK]		Total of above = _____ ft ³	[LEAVE BLANK]

- b. Also identify and provide the height-width-depth (or as applicable the height-radius for canister/cylindrical antennas) dimensions of every antenna proposed for the SWF facility (without regard to whether the antenna transmits, receives, or both) including without limitation to panel antennas, omni-directional antennas, GPS-antennas, LMU antennas, microwave antennas, millimeter wave antennas, any every other type of antenna to be placed in connection with the SWF. For each antenna, also provide a call-out listing the volume including the dimensions of the mounting bracket if such a bracket is integrated into the antenna. Note that if the mounting bracket is not integrated into the antenna, it must be listed as part of the accessory equipment and accessory equipment dimensions. For every antenna, also list in table form the discrete callout, description of the element, and volumes of every antenna. The table should appear very similar to the following example, and must contain all of the columns shown below:

Call Out	Description of Element	Cubic Volume of Element	Government Use Only
A	<i>Panel Ant 1</i>	___ ft^3	
B	<i>Panel Ant 2</i>	___ ft^3	
C	<i>Panel Ant 3</i>	___ ft^3	
D	<i>Omni Ant 1</i>	___ ft^3	

L	<i>GPS Ant 1</i>	___ ft^3	
M	<i>Microwave Ant 1</i>	___ ft^3	
N	<i>LMU Ant 1</i>	___ ft^3	
[LEAVE BLANK]		Total of above = _____ ft^3	[LEAVE BLANK]

Mark the completed tables as “*Exhibit 1.*”

2. Narrative. This shall include details of proposed site, how it complies with 47 CFR 1.6002(l) and (m), how the site meets each required findings at section 12.18.050 and efforts to minimize the visual impacts of the antennas and ancillary equipment. Accessory Equipment should be placed underground, unless technically infeasible. If not technically infeasible, demonstrate why. Mark as “*Exhibit 2.*”

- 3. Color Photographs of Proposed Site. This shall include photos of Proposed Location from at least three vantage points. Mark as “*Exhibit 3.*”
- 4. Photo Simulations of Proposed SWF. This shall include photo simulations of the proposed SWF from at least three vantage points. Mark as “*Exhibit 4.*”
- 5. Elevation/Construction Drawings. See Section 12.18.050 for detailed requirements. All dimensions must be shown in decimal feet (ft), and all volumes must be shown decimal cubic feet (ft³). Mark as “*Exhibit 5.*”
- 6. Site Plan. If not included with *Exhibit 5*, it must be included and marked as “*Exhibit 6.*”
- 7. Map of Service Area for Proposed SWF. Mark as “*Exhibit 7.*”
- 8. Map Showing other existing and planned Wireless Telecommunications Facilities within or near the Service Area. Mark as “*Exhibit 8.*”
- 9. Letter of Establishing Compliance with FCC OET Bulletin 65 regarding RF emissions. Mark as “*Exhibit 9.*”
- 10. Public Notice. Submit mailing list and two sets of labels for all properties and record owners of properties within 500 feet of the proposed location. Submit evidence demonstrating all public notice requirements have been met. Mark as “*Exhibit 10.*”
- 11. Regulatory Authorization. This shall include the regulatory status under Federal and California law to install SWF in the right-of-way which can be established by a CPCN, if applicable. Mark as “*Exhibit 11.*”
- 12. Site Agreement or Authorization (license, lease, or other authorization or agreement with the pole owner, if applicable). Mark as *Exhibit 12.*”
- 13. Acoustic Analysis. Demonstrate compliance with the noise requirements of the RPVMC including but not limited to Section 12.18.050B.8.j. (55 dBA three feet from the source of the noise if the facility is located in the public right-of-way adjacent to a business, commercial, manufacturing, utility or school zone; 45 dBA three feet from the sources of the noise of any property zoned residential or improved with a residential use). Mark as “*Exhibit 13.*”
- 14. Wind Load Analysis. Mark as “*Exhibit 14.*”
- 15. Environmental Analysis (if applicable) or any and all documentation establishing the proposed SWF is exempt from CEQA. Mark as “*Exhibit 15.*”
- 16. FAA documentation (if applicable). Mark as “*Exhibit 16.*”
- 17. Traffic Control Plan (if applicable). Mark as “*Exhibit 17.*”
- 18. Landscape Plan (if applicable). Mark as “*Exhibit 18.*”
- 19. City Business License. Mark as “*Exhibit 19.*”
- 20. Proof of Liability Insurance. Mark as “*Exhibit 20.*”

21. Prohibition of Services. If the applicant contends that denial of the application would prohibit or effectively prohibit the provision of service in violation of federal law, or otherwise violate applicable law, the application must provide all information on which the applicant relies on in support of that claim. Mark as “*Exhibit 21.*”

The individual executing this application represents and warrants that (i) he / she is duly authorized to execute and deliver this application on behalf of the named applicant and (ii) all information and materials provided herein are true, correct, and complete.

Applicant Signature

Date

Print Name: _____

Print Title: _____