



**City of Rancho Palos Verdes
Homeowner's Association Security Camera
Grant Program**

Application Checklist

This checklist is intended to guide HOAs applying for approval of installation of the security camera system unit(s) at the designated HOA entrance(s). City Staff will assist throughout the process.

1. The following items are to be submitted by the HOA prior to connecting with Flock Safety:

- City of RPV HOA Security Camera System Grant Program Application
- HOA Board of Directors minutes, or some other proof of documentation, to demonstrate that the HOA has discussed and agree to participate in this program

Upon approval of the application, the City will connect HOA with Flock Safety's Rancho Palos Verdes' Representative, Paul.

2. After discussion with Flock Safety, the HOA must submit the following items:

- Invoice of the purchase of the Flock Safety camera lease
City must receive invoice within 10 business days
- The following questionnaire:
 - Camera Power (*Circle which camera type*): Solar or Electric
 - Public Right of Way: Yes No
 - Proposed Camera Location(s) (Cross Streets):

 - Private Property: Yes No
 - If Yes, Street Address of Homeowner:

 - Pole Type (*Circle type*): 6 Ft (Standard) or 12 Ft (One-time Fee of \$250)

3. After discussion with HOA, Flock Safety (the installer) must submit the following items:

- Encroachment Permit Application, and/or,
- Minor Site Plan Review/ Uniform Planning Application (graphic illustration to include address/location of proposed installation location, aerial image of proposed installation location, electrical power source, electrical meter box address, property line(s), image and specs of pole of security camera system)

Upon approval of the Public Works Department, Flock Safety can schedule with the City Inspector and then begin installation work at the proposed location(s)