



CALIFORNIA
CITY OF RANCHO PALOS VERDES



ADOPTED BUDGET

FISCAL YEAR
2020-2021

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Karen Okstad



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RANCHO PALOS VERDES

CITY BUDGET FY 2020-2021

CITY OFFICIALS

John Cruikshank
Mayor

Eric Alegria
Mayor Pro Tem

David L. Bradley
Councilmember

Ken Dyda
Councilmember

Barbara Ferraro
Councilmember

CITY STAFF

Ara Mihranian
City Manager

Karina Bañales
Deputy City Manager

Vacant
Director of Public Works

Ken Rukavina
Director of Community Development

Trang Nguyen
Director of Finance

Cory Linder
Director of Recreation & Parks

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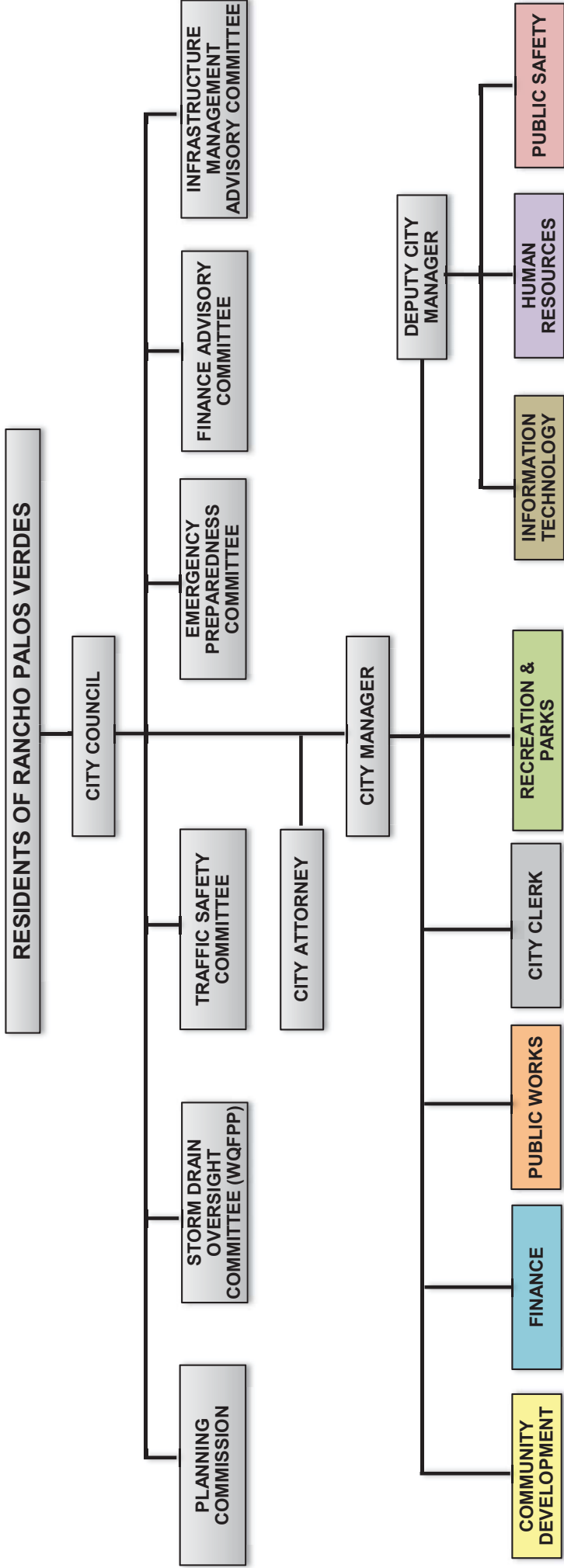
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BUDGET OVERVIEW

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FISCAL YEAR 2020-21 BUDGET TRANSMITTAL

June 16, 2020

Re: Submittal of FY 2020-21 Budget

Honorable Mayor and Members of the City Council,

As a newly appointed and first-time City Manager, I am delighted to present to the City Council and residents of Rancho Palos Verdes the Fiscal Year 2020-21 Adopted Budget that continues the City's tradition of fiscal responsibility. With the City Council's direction, Staff produced a balanced budget that prioritizes around the City Council's Goals of (1) Public Safety, (2) Maintain/Improvement of the City's Infrastructures, (3) Maintain/Improvement of City Land and Facilities, (4) Maintain/Improve Quality of Life, (5) Engage Citizen Involvement and Public Outreach, and (6) Maintain/Improve Efficiency and Transparency.

This budget reflects the fiscal constraint of the unforeseen and unprecedented economic downturn in March 2020 by reducing the General Fund operating budget by \$3.9 million compared to last year's budget while maintaining the City's high service levels. The City Council also continued its support for lower taxes by eliminating the tax rate on home occupancy businesses in the City. Additionally, this year, the City Council refunded Business License Tax to eligible small business owners as part of the City's Small Business Assistance Plan in response to the economic challenges faced by our local business community.

The Adopted Budget, excluding Improvement Authorities, totals \$37,979,100 in Expenditures and \$37,314,100 in Revenues; the gap between expenditures and revenues is offset by existing fund balances. The General Fund Expenditures of \$28,800,900 are offset by General Fund Revenues of \$29,199,900.

The City began the budget process with the first Budget Workshop held on April 13, 2020. During this workshop, Staff presented year-end estimates for FY 2019-20 along with assumptions and estimates that would be used to develop the proposed FY 2020-21 General Fund Operating Budget. Staff also presented the five-year model and reviewed the assumptions used, highlighting the areas of concern for further discussion relating to the General Fund forecasted revenues and expenditures. Based on this discussion, the

City Council directed Staff to further identify savings and to prepare a balanced operating budget for FY 2020-21.

On April 27, 2020 a second budget workshop was held to review and discuss the FY 2020-21 Capital Improvement Plan (CIP) Budget and the City's CIP 5-Year Program. At this workshop, Staff presented the City Council the Capital Projects that had been completed or were no longer needed, projects in process, and a list of reassessed projects due to the estimated drop in Transient Occupancy Tax (TOT) revenue, reducing the General Fund transfers to CIP. Additionally, Staff presented proposed new projects for Council consideration. These proposed new projects had been presented and ranked by the Infrastructure Management Committee (IMAC). In addition to IMAC, the new projects were presented to the Finance Advisory Committee (FAC) and the Planning Commission (PC). At the completion of the CIP workshop, the City Council provided Staff with direction to defer the proposed Storm Room Improvement (City Hall) project to a future date and to identify funding sources to bring forward the Palos Verdes Drive East Widening and Path Improvement Project in an earlier fiscal year because of public safety concerns. The total proposed sixteen (16) projects in CIP for FY 2020-21 is almost \$4.3 million supported by CIP Fund, Measure R, Proposition C, and 1911 Act Lighting.

On May 19, 2020, Staff presented the FY 2020-21 Preliminary Budget identifying about \$3.9 million in General Fund expenditure reductions compared to the FY 2019-20 Budget. Of this amount, \$3.2 million was identified at the Budget Workshop held on April 13, 2020. Based on further Council direction received at that workshop, Staff reduced the General Fund expenditures by an additional \$0.7 million.

Finally, during the FY 2020-21 budget process, the City Council directed Staff that the annual supplemental property tax levy and assessment of the Citywide Landscaping and Lighting Maintenance District continue to be suspended in FY 2020-21. This is the same action that the City Council took in FY 2019-20. As a result, the lighting maintenance expenses continue to be supported by the General Fund and Measure M.

Economic Outlook

The global COVID-19 pandemic and the resulting economic downturn has caused all local, county, and state government agencies to reevaluate their budgets and forecasts. The Los Angeles County Economic Development Corporation (LAEDC) prepares an annual economic forecast each year. This year's report was issued prior to issuance of California's stay-at-home orders which accelerated the slowdown of an economy that had begun to feel the effects of changes in consumer behavior.

In its initial forecast, the LAEDC expected the United States Gross Domestic Product (GDP) to grow at or slightly below the 2 percent mark. California's real GDP, which had also been experiencing a decline, was projected to be 2 percent in 2020 and 1.6 percent in 2021. The estimates for both the United States as a whole, and the state of California are expected to change as more information becomes available. Advance estimates released by the Bureau of Economic Analysis for the second quarter of 2020 show real

GDP decreasing at an annual rate of 32.9%. In the first quarter of 2020, real GDP decreased by 5 percent.

Initial unemployment estimates for California were expected to decrease from 4.1 percent in 2019 to 3.9 percent by 2021. However, as the effects of the economic downturn continue in to the spring and summer months, unemployment number have reached historic highs. The Los Angeles and Orange County regions are projected to experience 31.7% in May of 2020. This equates to a projected loss of 1,711,900 (-27.4%) jobs from one year ago.

Despite the dire impacts to state and local government economies, the City of Rancho Palos Verdes has remained in a strong and stable position financially. The City historically follows a very conservative fiscal policy and continues its practice of maintaining a strong reserve. Based on this practice, the City maintains a healthy financial outlook and supports the General Fund operations with only recurring tax revenue. The City-wide annual budget continues to showcase the City's commitment to fiscal prudence, predicated on maintaining a structurally sound operating budget, lean staffing, healthy cash reserves and absence of debt.

FY 2019-20 General Fund

At the end of FY 2019-20, the General Fund revenues are expected to come in at \$29.3 million, approximately \$2.4 million below the current budget due to the closure of most businesses from the County Health Orders. During FY 2019-20, the General Fund also transferred over \$2.6 million to the CIP Fund, a reduction of about \$1.6 million from last year due to the loss in TOT revenue from Terranea.

At the close of FY 2019-20, General Fund expenditures are expected to total \$29 million, a reduction of approximately \$3.7 million from the current budget, including transfers out. The majority of the estimated savings are from the unfilled vacant positions, cost containment measures (i.e. reassessed contract services and program offered), and reduced transfer to CIP from the revenues loss in TOT. The General Fund is projected to end the year with an estimated fund balance of \$21.1 million and after setting aside the required 50% reserve of \$13.1 million, there will be an excess reserve of over \$7.9 million.

Table 1 – FY 2019-20 General Fund Estimated Fund Balance

	3rd Quarter FY 19-20 YE Estimates
Beginning Fund Balance - 7/1/2019	20,788,547
Add: Revenues	29,038,400
Add: Transfers In	275,000
Total Revenues	29,313,400
Less: Expenditures	(26,271,512)
Less: Transfers to CIP	(2,617,300)
Less: Other Transfers Out	(140,000)
Total Expenditures	(29,028,812)
Ending Fund Balance - 6/30/2020	21,073,135
50% Reserve Policy	13,135,756
Unrestricted Excess/(Deficit) Reserve	7,937,379

As we look back at Fiscal Year 2019-20, the City had many accomplishments, notably:

Administration

City Manager's & City Clerk's Office

- Advocated for the League of California Cities and California Public Utilities Commission to revise the Rule 20 program to make it possible for more communities to put power lines underground for wildfire prevention
- Launched the Alert SouthBay emergency notification system with other South Bay cities
- Implemented a COVID-19 public information campaign, including a daily community newsletter, social media updates and a comprehensive webpage
- Completed a draft update to the Joint Hazard Mitigation Plan
- Launched the Ready RPV wildfire preparedness social media challenge
- Created City Instagram account
- Updated branding for City website and social media platforms
- Completed RFP for grant management services
- Completed Chapter 8 purchase of tax-defaulted driveway on Western Avenue at Summerland Street to expand the City's ALPR camera network

Public Safety & Emergency Preparedness

- Successful 3rd and 4th (and final) round of the Ring Security Device Subsidy Match Program
- Implementation of the Everbridge Emergency Notification System, Alert SouthBay
- Created a School Resource Officer program with the other three Peninsula cities for PVPUSD
- Created a Seniors Resource Guide and other Community resources information during COVID-19
- RPV named 7th Safest City in California by California Safewise
- The City of Rancho Palos Verdes and City of Rolling Hills Estates joint Hazard Mitigation Plan was submitted to the California Governor's Office of Emergency Services (Cal OES) on June 18, 2020.
- The Palos Verdes Peninsula cities and other community partners compiled a Senior Resource Guide a list of local resources supporting seniors and individuals with disabilities during the COVID-19 crisis.
- The Emergency Preparedness Committee presented a Wildfire Mitigation presentation to the City Council on May 5, 2020.

Human Resources

- Implemented NEOGOV recruitment platform. A software to ensure appropriate application tracking and selection of qualified candidates
- Created employee engagement programming through training, employee surveys, and workshops
- Enhanced employee open enrollment through one-on-one help sessions, hosting lunch and learn workshops and communicating health insurance and updates to employees
- Implemented a performance evaluation tracking system
- Reinstated employee service years recognition program

Information Technology/GIS

- IT Department proactively planned and prepared the City IT infrastructure for the increased remote access demand during the “Safer at Home” shutdown, which allowed the City to continue its core business operations uninterrupted
- Successfully implemented technical solutions enabling remote online meetings (including City Council, Planning Commission, and various advisory board). Provided training to staff and board members on how to run and participate in online virtual meetings.
- Enhanced the audio/video connection capabilities at Hesse Park, which allows Councilmembers to participate in City Council meetings either in person or remotely. The hybrid meetings have been a huge success and they received a lot of recognition from neighboring cities. The IT Department shared their lessons learned with several South Bay municipalities to assist them with their online/hybrid meeting setup.
- In close cooperation with the City Clerk Department, a new process was developed that allows virtual public participation in City Council and Public Commission meetings. The new options include online video conference participation, voice mail, and email comments.
- A contract with a security-as-a-service vendor has been signed to further enhance City's cybersecurity posture

- Mobile Device Management [MDM] has been implemented to better manage the growing fleet of City's mobile devices
- An automated tape library was implemented to augment City's data backup strategy by introducing an offline and air-gapped backup media.
- Windows 7 computers were either replaced or upgraded to Windows 10 to ensure adherence to IT best practices
- Surplus IT equipment was donated to PVPUSD
- Internal and External Service Request Applications – Created an external service request (streetlights, traffic signals and other non-emergency items) application for residents and an internal service request application for City staff. These applications directly route service requests to the relevant City department who will accept, review, and resolve them as appropriate. City departments can monitor submitted service requests on a map through internal Dashboards that are connected to both service request applications.
- Fuel Modification Areas – Digitized approximately 1,500 structures adjacent to city-owned properties and nature preserves, created 30-foot setback zone and 200-foot setback zone around all structures, and identified all fuel modification areas responsible by the City.
- Story Maps – Created new and improved FY 2019-20 Story Maps for CIP presentations that showcased completed, on-going proposed deferred and proposed new Public Works projects.
- Interactive Public Services GIS Portal – Continued the effort to update public services maps under "City Services – GIS Maps and Services" on the rpvca.gov website.

RPVtv

- Provided residents with more than 50 new community programs and public service announcements including the monthly Mayor's show, public safety reports, business updates & news from city hall.
- RPVtv studio went virtual during the pandemic using ZOOM technology to record shows & PSA's informing residents on the city's response to COVID-19.
- Partnered with Peninsula Seniors to launch a new monthly program "Peninsula Seniors Connections."

Public Works

- Completed the ADA Access Improvements in Area 9
- Completed Landslide GPS Survey
- Constructed the Residential Street Rehabilitation Program Area 3 & 4
- Designed in-house the Phase III of the Coastal Bluff Fence Replacement Project
- Designed the Bayend Storm Drain Project
- Designed the Sidewalk Repair Project
- Designed the Hawthorne Blvd Beautification Project
- Designed the Prop A Transit Improvements
- Designed the Palos Verdes Drive South Straightening Project
- Replaced Citywide Street Light fixtures with LED fixtures
- Purchased and installed 20 new trash and recycling bins (7 at Hesse Park, 6 at Del Cerro Park and 4 at Ryan Park)
- Installed a new shade structure at Ryan Park
- Purchased and installed new ADA compliant bleachers at Hesse Park that address previously identified safety concerns

- Installed security measures at Abalone Cove, City Hall, Hesse Park, PVIC and Ryan Park
- Completed the biennial update to the City's Pavement Management Program
- Completed Phase 1 of the Traffic Sign Replacement program
- Installed a collector screens on all City-owned catch basins
- Developed a Fuel Modification plan to address a significantly increased amount of acreage for defensible space around structures
- Retrofitted City facilities with safety measures in response to COVID-19

Community Development

- Completed the certification of the Zone 2 Environmental Impact Report for the development of 32 vacant lots in the City's Landslide Moratorium Area
- Adopted the City's Natural Communities Conservation Plan/ Habitat Conservation Plan
- Adopted Code Amendments related to the City's Accessory Dwelling Unit Ordinance
- Awarded a \$165,000 Senate Bill (SB) 2 for the development of a mixed-use overlay zone along Western Avenue
- Adopted the City 2019 California Building Code
- Provided continual updates to the City Council regarding the 6th Cycle Regional Housing Needs Assessment (RHNA)
- Implemented the City's Emissions Reduction Action Plan
- Completed the City Specific Vulnerability Assessment as part of the South Bay Cities Climate Adaptation Plan
- Implemented Short-Term Rental platform, Host Compliance, for third party monitoring service for non-complaint properties City wide
- Continued to proactively coordinate informative, educational neighborhood coyote outreach City wide
- Amended the Public Nuisance Ordinance to include excessive noise generated by mechanical equipment
- Participated on the LAX Community Noise Roundtable to address community concerns related to aircraft flights over the Peninsula
- Oversaw a Peninsula-wide aviation traffic/airspace noise study, which resulted in the implementation of mitigation measures designed to curb jet overflights
- Provided in-house Building and Safety Plan Check services
- Facilitated the trimming of foliage at Lower Point Vicente to restore views along Palos Verdes Drive West
- Facilitated the trimming and removal of foliage at Ladera Linda Park to restore views from neighboring properties

Recreation and Parks

- Adopted the Natural Communities Conservation Plan/Habitat Conservation Plan (NCCP/HCP)
- Launched the City-operated Park Ranger Program
- Approved the Conceptual Master Plan for Ladera Linda
- Managed multiple openings, closings and educational outreach efforts related to COVID-19 pandemic
- Held a wide range of annual Citywide events including 4th of July, Movies in the Park, and Breakfast with Santa.
- Utilized 2,700 total volunteer hours on 36 park and Preserve projects

FY 2020-21 General Fund Budget

The General Fund is the City's largest fund with a slight overall decrease of 0.2% in revenues from the prior year end results. The City's Property Tax continues to be the largest and historically the most stable revenue source in the City with a modest revenue growth of 2.1% from the prior year totaling to approximately \$14.1 million in FY 2020-21. Due to the negative economic downturn, the City's TOT is projected to fall to \$3.8 million, a 10% decrease from the prior year. Total revenue is projected to reach \$29 million (excluding transfers) led by the City's three largest revenue sources, Property Tax (49%), TOT (13%) (Terranea Resort makes up 96% of TOT revenue), and Sales Tax (8%). These three sources are estimated to total \$20 million, or 70% of total revenue.

The City continues to set conservative fiscal policies when it comes to funding expenditures, including transferring TOT revenue to the CIP Fund to invest in the City's infrastructure. For FY 2020-21, this is equivalent to a transfer of \$1.9 million from the General Fund to the CIP Fund. The transfer decreased by 26% from the prior year, mainly from the sudden reduction of TOT revenues. The City Council has continued their commitment to public safety by directing staff to continue to reduce the TOT transfer to the CIP by the annual increase in Public Safety contract.

The FY 2020-21 operating budget (excluding transfers) was decreased by nearly \$1.7 million when compared to the FY 2019-20 budget under the direction of City Council. Each department throughout the City made cutbacks to achieve this goal. The largest of these cutbacks came from a \$1.1 million decrease in professional and technical services, a \$269,000 reduction in supplies, and a reduction in the number of funded full-time positions from 74 down to 68.

The FY 2020-21 Adopted Budget for the General Fund shows revenues of \$29,199,900 and expenditures of \$28,800,900, including all transfers. As shown below in Table 2, the estimated excess Fund Balance at the end of FY 2020-21 is \$8,053,685 (net of the 50% reserve).

Table 2 – FY 2020-21 General Fund Estimated Fund Balance

	FY 20-21 Budget
Beginning Fund Balance - 7/1/2020	21,073,135
Add: Revenues	28,969,900
Add: Transfers In	230,000
Total Revenues	29,199,900
Less: Expenditures	(26,836,900)
Less: Transfers to CIP	(1,934,000)
Less: Other Transfers Out	(30,000)
Total Expenditures	(28,800,900)
Ending Fund Balance - 6/30/2021	21,472,135
50% Reserve Policy	13,418,450
Unrestricted Excess/(Deficit) Reserve	8,053,685

Capital Improvement Program

The City's CIP is the City's plan for the infrastructure projects in conjunction with the City's General Plan and the City Council's Goals to identify needed capital projects based on available sources of revenues. Additionally, the CIP provides the framework for the City's management team, Public Works, and the City Council. The City Council-appointed IMAC also assists in the development and rankings of the CIP list. The CIP projects are funded by the General Fund TOT transfers (net of public safety increase) and Special Revenue Funds. In light of the economic downturn, the FY 2020-21 budget and the City's CIP 5-Year Program was prepared differently based on the available funding sources. Due to the revenue loss in TOT Taxes, the transfers from General Fund to CIP Fund were reduced substantially by almost \$1.8 million in FY 2020-21.

Based on the directions from City Council, the FY 2020-21 budget is \$4.3 million, approving a total of 16 projects. Of this amount, \$2.5 million or 11 projects are funded by the CIP Fund and the remaining \$2 million or 5 projects will be funded by the City's Special Revenue Funds including Measure R, Proposition C, and 1911 Act Lighting.

Summary

The FY 2020-21 Budget presented to the City Council for adoption continues in the City's tradition of being balanced. This document provides a spending plan that will allow the City to continue to provide the community enhanced level of service with cost savings. The FY 2020-21 Budget is available on the City's website for the public's review. As always, City staff is available to answer any questions about the City's budget and finances, and we welcome all comments on how we are doing and how we can better serve the public.

I would like to take this opportunity to acknowledge the City Council, Committees, Planning Commission, and the residents for your input and support on the budget. I believe the budget supports the continued preservation and enhancement of the community's quality of life. I would also like to express my gratitude and appreciation to staff for its unmatched professionalism and dedication, and for implementing best practices in each of their departments. They all played an invaluable part in developing a balanced budget, under such challenging and unprecedented times, without compromising the City's high service levels.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ara Michael Mihranian'. The signature is stylized with a large, loopy 'A' and a long, horizontal stroke extending to the right.

Ara Michael Mihranian, AICP
City Manager



PROFILE OF RANCHO PALOS VERDES

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.



The City has a land area of 13.6 square miles, and about 42,000 residents. With 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and hundreds more acres of open space, the City has maintained a semi-rural environment. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreation including golfing, hiking, beach access, and whale watching.

Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.

City Governance

Rancho Palos Verdes is a California General Law city, and has operated under a council-manager form of government since incorporation in 1973. Policy-making and legislative authority are vested in the City Council; which consists of five members elected at-large on a non-partisan basis, including the City Council designated Mayor and Mayor Pro-Tem. Council Members are elected to four-year staggered terms, with two or three Council Members elected every two years. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, overseeing day-to-day operations, and appointing the heads of the City's departments.



Demographics

Based on the most recent data from the US Census Bureau and the Bureau of Labor Statistics, the median age of the City's 41,530 residents is 49.4, and annual personal income per capita is about \$63,970. There are about 15,573 households and the median home value is \$1,114,800. The unemployment rate for the City of Rancho Palos Verdes is at roughly 13.2% and public school enrollment is about 11,000. The largest employers include the Palos Verdes Peninsula Unified School District and Terranea Resort.



Service Delivery

The City's operating departments are City Administration, Community Development, Finance, Public Works, and Recreation and Parks. For FY 2020-21, there are a total of 74 approved full-time positions, the majority of which work in the Recreation & Parks Department. The remaining City services are provided by contracted outside agencies and vendors. Most services are provided by contracted outside agencies and vendors. Police and fire services are provided by Los Angeles County. Vendor contracts are awarded for public facility and right-of-way maintenance. The City Council contracts with an outside law firm for City Attorney services. The City issues franchise agreements to commercial providers for solid waste, electric, water, and gas. However, Community Development services such as planning, building & safety, and code enforcement are provided by in-house staff.



Reporting Entity

This budget document includes the funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency, and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City served as the Successor Agency to the former Redevelopment Agency, and was responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund; which is not required to have an adopted budget, and is not presented in this document.

Effective July 2018, all former RDAs in Los Angeles County were consolidated into one of five Oversight Boards which were organized by Supervisorial District. Each Consolidated Oversight Board shall have jurisdiction over each Successor Agency located within its borders. The City's Successor Agency was moved under the Fourth District.

Financial Overview

The City's General Fund has annual revenue of approximately \$29 million (excluding transfers). Property tax accounts for \$14.1 million (or 48.6%) of General Fund revenue. For every dollar of the base property tax paid, the City receives around 6% as illustrated below.



Stable real estate property values throughout the City has continued to make property tax revenue the largest and most consistent revenue source for the General Fund. All though transient occupancy tax and sales tax, the City's next two largest revenue sources, have been impacted by the economic downturn, they are still expected to account for \$6.1 million (21%) of General Fund revenue during FY 2020-21. The vast majority transient occupancy tax revenue is used to fund infrastructure improvements throughout the City. The City Council has a history of conservative fiscal practices, including structurally balanced annual operating budgets.

The City Council adopts budgets for 25 other funds (2 restricted by the City Council and 23 legally restricted) that are expected to account for annual revenue of about \$6.2 million in FY 2020-21 (excluding inter-fund transactions). The Improvement Authority Board adopts budgets for 2 legally restricted funds that are primarily funded with General Fund transfers and interest earnings, and are expected to expend about \$146,000 in FY 2020-21.

At June 30, 2018, the City had total assets of \$236.3 million, including \$64.1 million of cash and \$160.4 million of capital assets (net of depreciation). Total liabilities were \$17.5 million. A more in-depth discussion of financial analysis and economic outlook is included in the Financial Analysis section of this document.

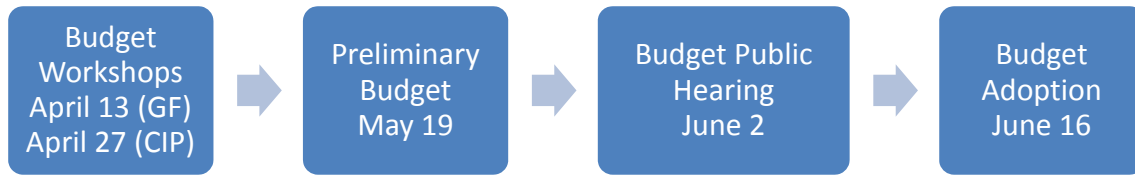
Budget Process

The City began the budget process slightly later than usual in order to monitor and address the impact of the economic slowdown. The first Budget Workshop was held on April 13, 2020. Staff presented year-end estimates for FY 2019- 20 along with assumptions and estimates used to develop the proposed FY 2020-21 General Fund Budget. Staff also presented the five-year model highlighting the areas of concern for further discussion.

In light of the financial impacts of the economic slowdown, department heads were directed to identify savings and re-assess unspent budgets while maintaining current service levels to the community. On April 27, 2020 a second Budget Workshop was held to discuss the FY 2020-21 CIP Budget and CIP 5-year Program. City Council approved 16 projects totaling roughly \$4.3 million. This is a reduction from the 21 projects selected in FY 2019-20 due to the expected loss of TOT revenue and \$1.8 million reduction in the General Fund transfer to CIP.

On May 19, 2020 staff presented the FY 2020-21 Preliminary Budget to the City Council with a structurally balanced budget as required. After further analysis and addressing concerns, the FY 2020-21 year-end unrestricted surplus reached \$8 million, an increase of \$1.1 million over the budget presented during the Budget Workshop.

City Council opened the public hearing for FY 2020-21 budget adoption on June 2, 2020. On June 16, 2020 the City Council continued the public hearing and adopted the budget for FY 2020-21.



Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts, as long as the transfers are within the same budgetary function and the same fund. No full-time equivalent positions may be added to those specifically approved in the budget without authorization and supplemental appropriation of the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Organization of Budget Document

The Overview section of the document is intended to give the public an overview of the City and its adopted budget. While the remainder of the document is also for public consumption, it is a working document for City Staff to manage the budget throughout the fiscal year. Therefore, the document is arranged by department and includes detailed line item information. The 2021 Five-Year Capital Improvement Plan adopted by the City Council is included at the end of the document. To assist the public with navigation, the following exhibit is an overview of the programs and funds managed by each department.

FINANCIAL ANALYSIS & ECONOMIC OUTLOOK

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

As of June 30 2019, the final phase of the storm drain project funded by the remaining balance in the Water Quality Flood Protection Enterprise Fund has been completed. All subsequent activities will be recorded in the General Fund and Capital Improvement Fund. As such, the assets from the Business-type activities were transferred to the Governmental activities. The City has one internal service fund, Equipment Replacement. Revenues are recognized when they are earned (even if not available), and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

Fund	Reserve Policy	Policy Amount	Estimated June 30, 2021	Excess/ (Deficiency)
General Fund	50% of budgeted annual expenditures.	13,418,450	21,472,135	8,053,685
Habitat Restoration	Emergency projects of \$50,000 and future maintenance endowment of approximately \$88,813; which grows each year by \$10,000 plus accrued interest, as required by the City's Natural Communities Conservation Plan.	164,154	612,518	448,364
Subregion 1	Nonspendable developer endowment.	750,000	756,320	6,320
CIP	Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). This also includes one year of road maintenance in the landslide area of the City.	3,000,000	24,215,991	21,215,991
Equipment Replacement	Estimated replacement cost of capitalized equipment held.	2,029,500	2,167,342	137,842

Structural Balanced Operating Budget

City Council Policy No. 45 requires the City Council to adopt an annual operating budget where recurring expenditures do not exceed recurring revenues, and ongoing expenditures are not funded with one-time revenue sources. The operating budget is defined as the General Fund budget. To demonstrate compliance with this policy, a summary of the FY 2020-21 General Fund budget follows.

FY 2020-21 General Fund Budget		Recurring
Revenue		\$ 28,969,900
Expenditures		(26,836,900)
	Subtotal	2,133,000
Transfers In		230,000
Transfers Out		(1,964,000)
FY 2020-21 Net Excess General Fund Reserve		\$ 399,000

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601.

Five-Year Financial Model

City Council Policy No. 18 requires analysis, update and review of a Five-Year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) annually reviews the Model. The Model includes the funded projects from the Five-Year Capital Improvement Plan, and Year 1 of the Model is the proposed budget for the coming fiscal year.

Five-Year Capital Improvement Plan

Although not required by law or City Council policy, it is considered a best practice to produce a five-year capital improvement plan document as a guide for the efficient and effective provision of resources for improvement and maintaining public infrastructure and facilities. The Five-Year Capital Improvement Plan is updated annually during the budget process, and incorporated into the Five-Year Financial Model. The City's Planning Commission reviews the document annually

for consistency with the City's General Plan. The document is included as an Appendix at the end of this budget document.

Audit Committee

City Council Policy No. 44 established a subcommittee of the City Council to serve as the City's Audit Committee. Two members of the City Council, annually appointed by the Mayor, serve as the Audit Committee. The City's independent financial statement auditor(s) report directly to the Audit Committee.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$3,000 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$3,000 require informal bids.
- Purchases of supplies and services of more than \$25,000 require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability, requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.
- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

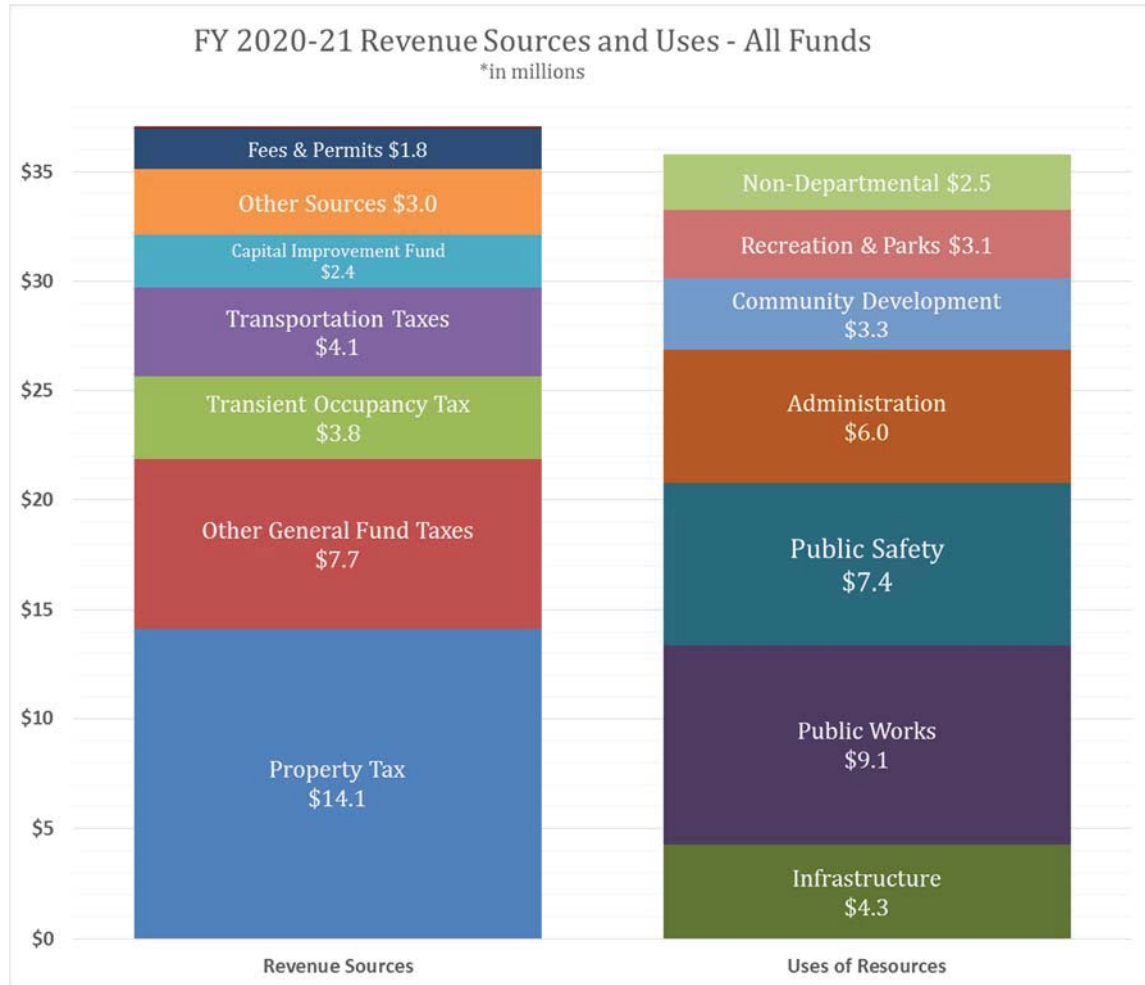
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to City Council in February of each year.

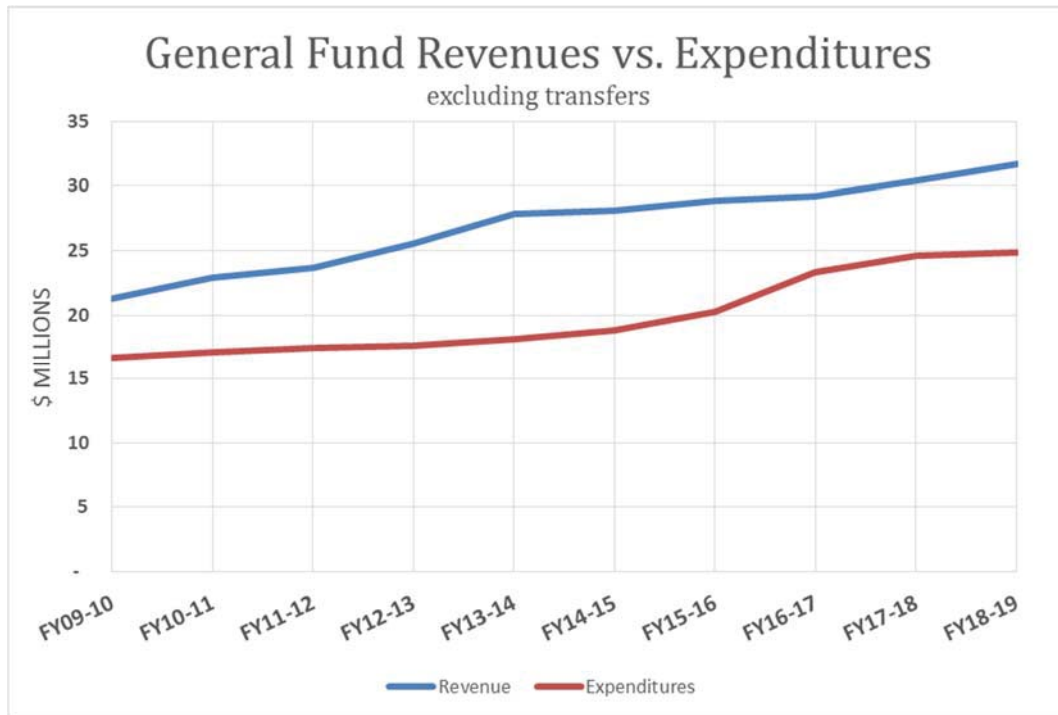
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority.



The General Fund is the primary operating fund of the City and accounts for about three-quarters of the City-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

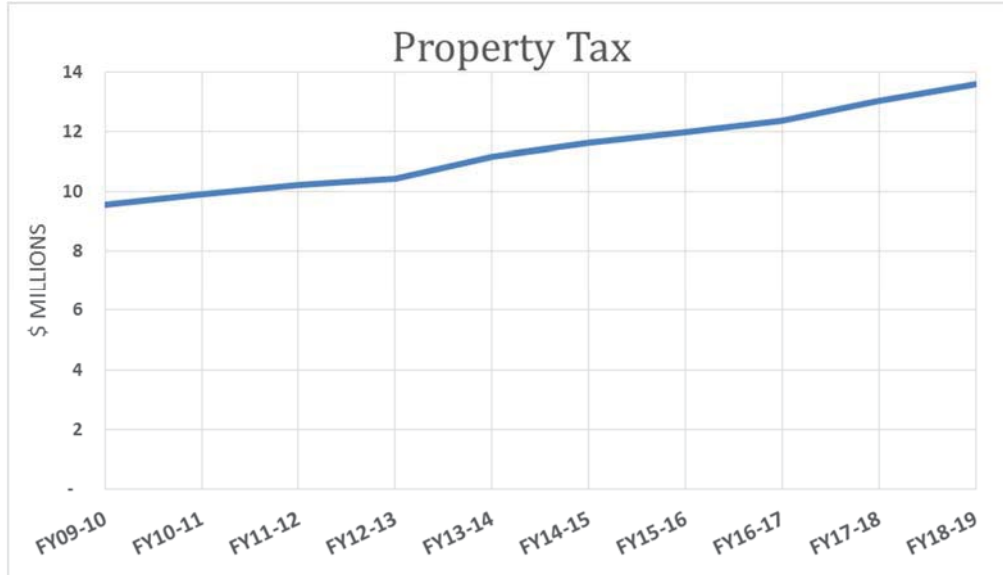
General Fund Revenue vs. Expenditures – A Ten-Year History



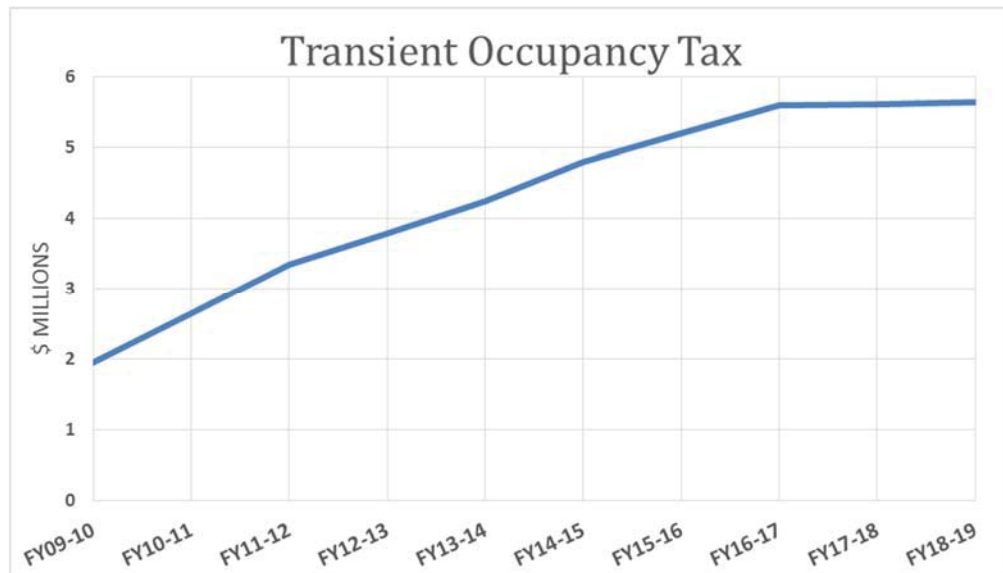
City Council and Staff have worked together to manage costs, balancing expenditures against revenue. Over the last ten years, General Fund revenue has increased an average of 5.4% annually, and expenditures have increased an average of 4.7% annually.

In FY 2006-07, the City's average investment earnings rate increased from 3.85% to 5.12%, Pt. Vicente Interpretive Center opened generating new rental and gift shop revenue, and the City completed a one-time exchange of Proposition A monies for \$0.8 million of General Fund money. In FY09-10 the Terranea Resort opened generating a significant amount of new tax revenue for the City.

Primary General Fund Resources



Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. The base property tax revenue has grown an average of 3.6% annually over the last 10 years. On average, property assessments are much lower than property values in the City; and the City benefits greatly each time a property is sold and re-assessed. Property tax is expected to grow by 2.1% for FY 2020-21.



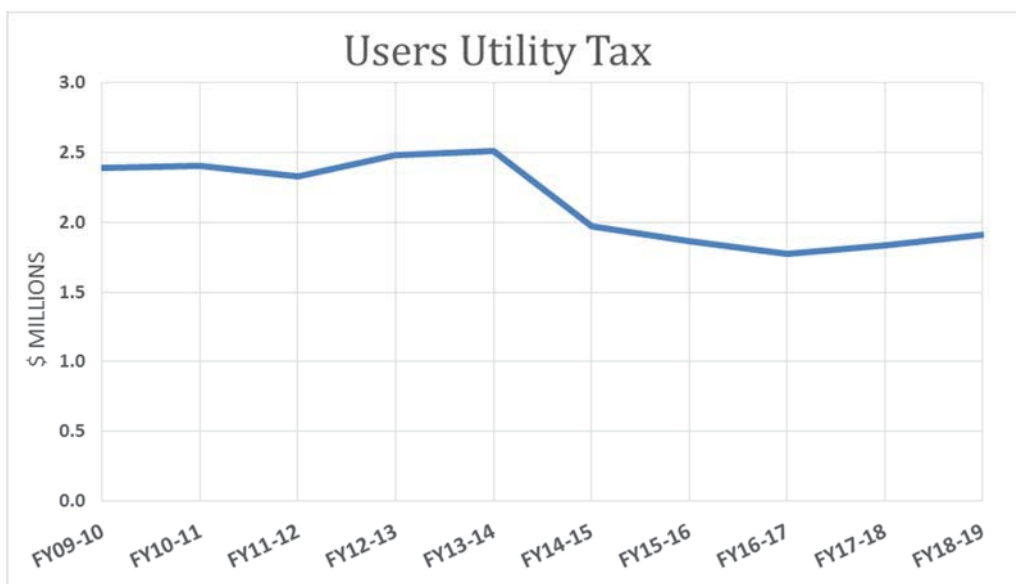
Terranea Resort, the primary source of Transient Occupancy Tax (TOT) revenue, opened in 2009. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Though the Resort has been open for 10 years, through an aggressive branding campaign and reinvesting millions of

capital back into the resort to fund improvements, the Resort continues to generate strong TOT revenue to the City.

TOT is projected to decrease by 25.9% or (\$1.46 million) from the year-end estimate. The COVID-19 pandemic forced the closure of Terranea Resort which contributes over 96% of the City's total TOT revenue. In mid-March Terranea announced the temporary closure of their resort and all amenities beginning March 19, 2020. Terranea's operations resumed effective June 12, 2020. However, once Terranea reopened to the public demand was lower than what was seen in previous years.

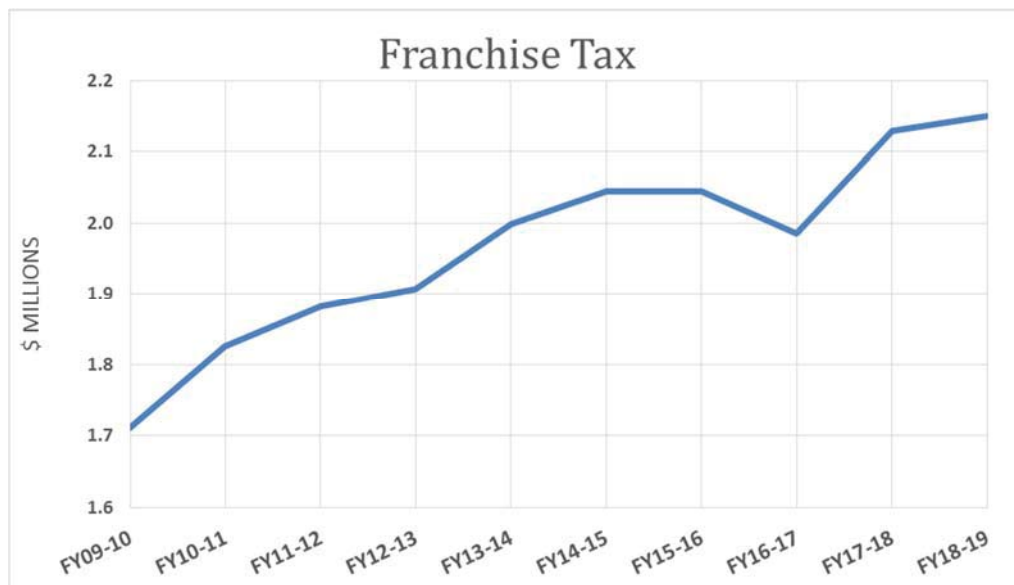
Staff has made significant reductions to TOT revenue estimates for FY 2020-21, cutting revenue projections by 70% during the first quarter and 50% during the second quarter. TOT revenue is not projected to return to normal levels until the start of the third quarter, January 2021. The City's TOT revenue estimate was reduced from \$5.7 million to just over \$3.7 million, a decrease of nearly \$2 million.

FY 2020-21				
	Q1	Q2	Q3	Q4
% of Original FY 19-20 Estimated Revenue	30%	50%	100%	100%

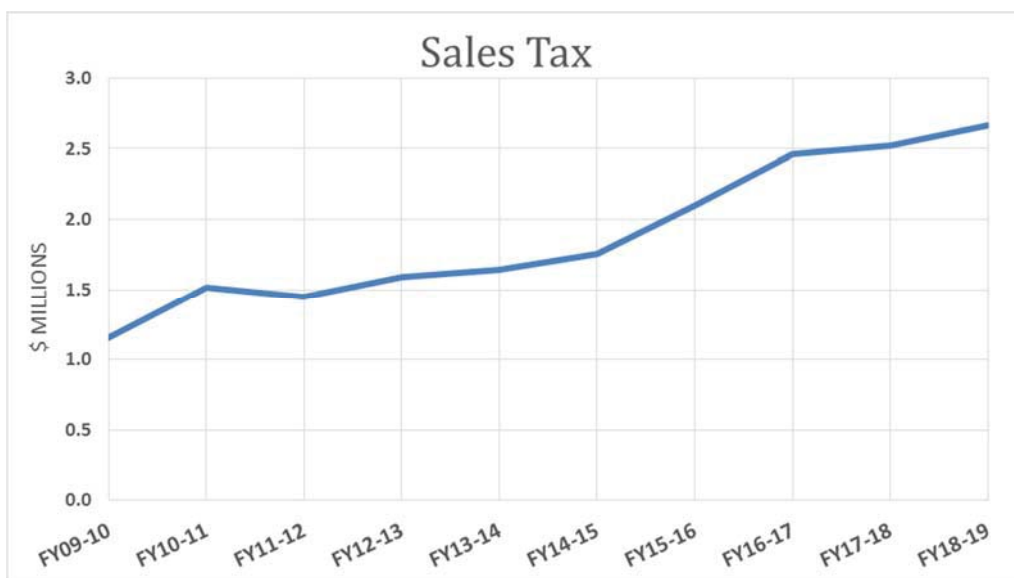


The 3% utility users' tax (UUT) is levied on customers of water, electricity and gas utilities. Weather conditions and conservation efforts cause minor revenue fluctuations; but this source of General Fund money has remained fairly consistent over the last ten years. The decline in FY14-15 UUT revenue was based on City

Council action to remove collection of UUT for telecommunications services from the City's Municipal Code. A 14.3% increase in UUT revenue is projected for FY 2019-20 and remain flat in FY 2020-21.



Franchise tax is levied on the providers of utility, refuse and cable services in exchange for use of the City's right-of-way. This revenue source is primarily received from Southern California Edison and Southern California Gas Company. The City's revenue has steadily increased over the last ten years due to increasing utility rates and the expansion of cable services. In FY 2020-21 the City is projecting revenues to remain flat year over year.

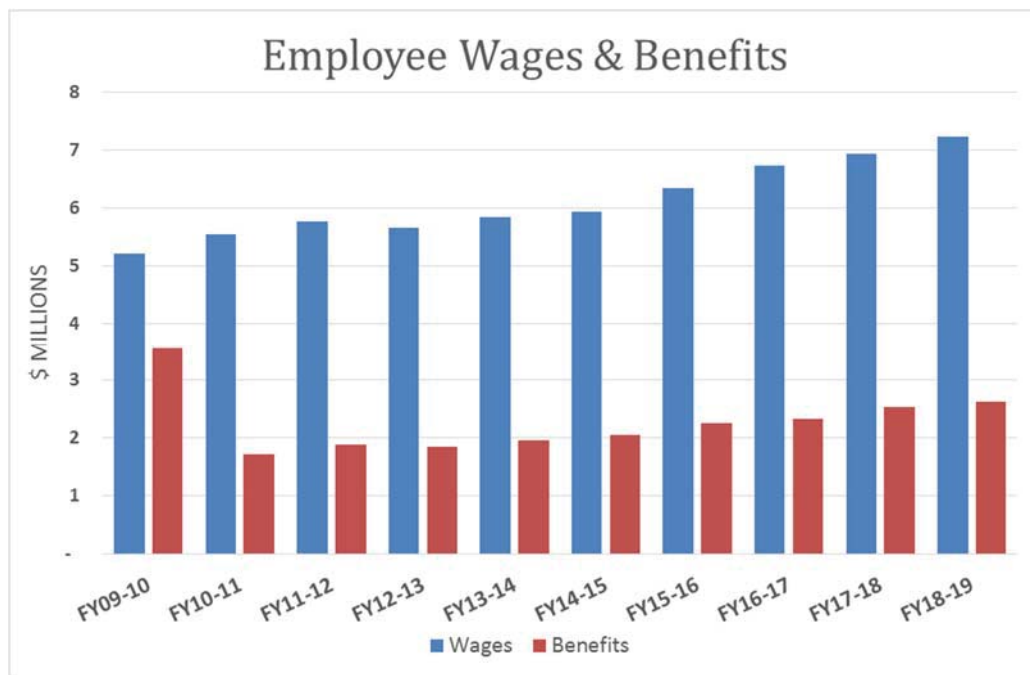


The City's primary sources of sales tax include restaurants, service stations and food markets. Unlike other cities that heavily rely on sales tax from big-box

stores and auto malls, the City's sales tax was only minimally impacted during the recession that began in 2008. With the opening of the Terranea Resort in 2009, the City's sales tax grew significantly. In FY11-12, there were substantial decreases in sales of wholesale building materials, business to business heavy supplies, and used auto sales. Although these sectors comprised a small portion of the City's sales tax revenue, the impact was substantial enough to cause an overall 5% decrease in total sales tax revenue.

This revenue category is projected to increase in FY 2020-21 by 2.3% or \$52,000 from the year-end estimate. This projection was developed by staff with the help of the City's Sales Tax consultant, HdL. All though sales tax revenue is projected to increase in FY 2020-21, this is in comparison to FY 2019-20 year-end estimates which experienced a 10% decrease due to the economic downturn. The COVID-19 pandemic caused the temporary closure of Terranea Resort, as mentioned above. Terranea and local restaurants, which have been significantly impacted as well, comprise nearly half of all sales tax revenue. A gradual recovery of sales tax revenue is expected as the Stay-at- Home order is relaxed and as revenue continues to increase from the County Pool due to increased online retail activity and the impact of the South Dakota v. Wayfair case provides distribution of online sales tax revenue to local agencies.

Primary General Fund Uses



Between FY 2007-08 and FY 2008-09, the City Council authorized the addition of 9 full-time employees. Many of the additions were based on recommendations from an outside organizational assessment that concluded certain City functions

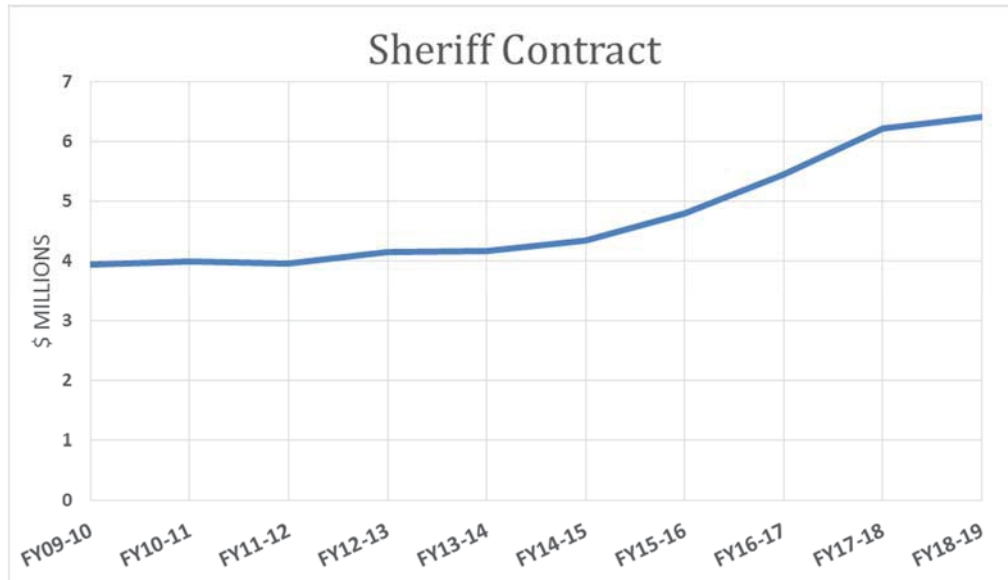
were underserved. Other additions included providing building inspections in-house versus outside contracting. In FY 2008-09 and FY 2009-10, the City expended a total of about \$2.4 million to pay off the pension side-fund liability (the City's unfunded pension liability upon entering an employer risk pool in 2003).

For FY 2014-15, the City Council has authorized the funding of 5 additional positions. Two of these positions are within the Community Development Department in response to an upswing in permitting activity. One maintenance position was added in response to increased service requests. In FY 2015-16, one Council Liaison position was added and was reclassified as a Human Resources Analyst and one administrative position was added to the Recreation & Parks Department to replace a series of part-time employees who were serving that function. Also in FY 2015-16, a MOU was ratified between the Employees Association and City Council that ran through FY 2016-17.

In FY 2016-17, the City Council authorized that 2.5 positions be added and five positions reclassified. One position was added to manage the City's Neighborhood Watch program. One position was added in Community Development in response to an increase in building permit activity. Also, the GIS Coordinator position was converted from part-time to full-time. Many of the personnel changes were based on recommendations from a job reclassification study conducted by an outside human resources consulting firm.

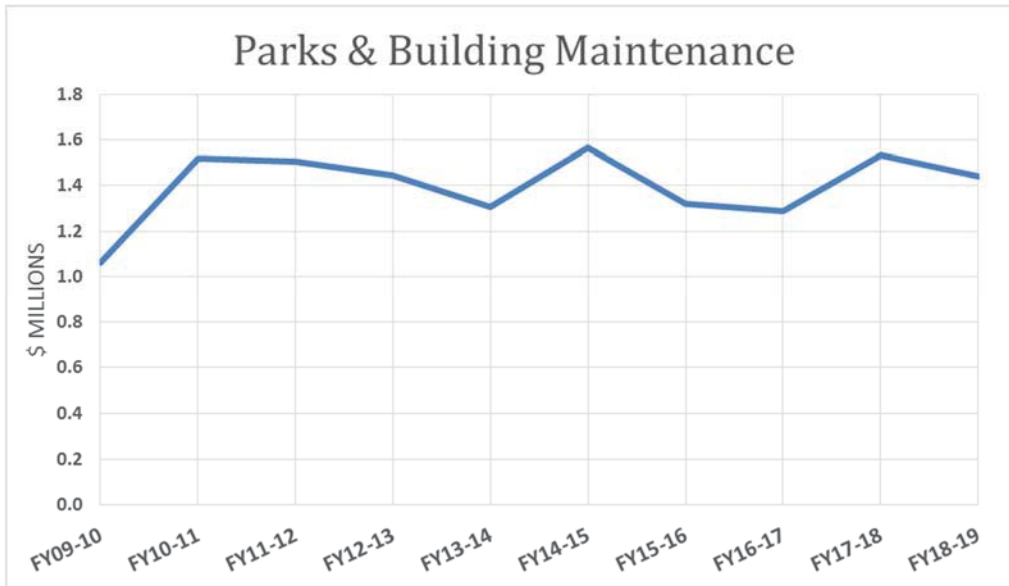
In FY 2017-18, the City Council authorized the funding of 1.5 positions in the Code Enforcement division to properly enforce ordinances that were approved in FY 2016-17. A new three-year MOU was ratified between the Employees Association and City Council that took effect in FY 2017-18. This MOU includes a Cost of Living Adjustment (COLA) capped at 2.5%, along with merit increases over its three-year term.

There were no major changes in FY 2018-19. Just the annual salary and benefit adjustments. In FY 2019-20, the City authorized four additional positions (4 FTE) in the Park Rangers Division under the Recreation and Parks Department. This division is to take over the patrol of the City's preserves. The City also approved a one-year term with the Employees Association on May 19, 2020 with similar terms as the MOU approved in FY 2017-18. This one year MOU includes a Cost of Living Adjustment (COLA) capped at 2.5%, along with merit increases or merit bonuses.



The City provides police services through its contract with the Los Angeles County Sheriff Department. The City has made minor changes to service levels over the years. In FY 2015-16, three (3) Sheriff units dedicated to the City (two patrol and one detective) were added to the contract at the “growth rate” or introductory rate. For FY 2017-18, these additional positions will be charged at the standard rate. Furthermore, an increase contribution of 10% to the Liability Trust Fund contribution of services is anticipated.

At the May 21, 2019 meeting, the City Council approved the proposal to change the staffing in the Preserve from deputy sheriffs to park rangers in FY 2019-20. Staff anticipates a six-month transition, therefore the budget for the FY 2019-20 includes six months of the cost for deputies and six-month salaries and benefits for park rangers. The projected savings for two deputy sheriffs to four park rangers is approximately \$330,000 annually or \$165,000 for FY 2019-20. The park rangers will be full-time employees of the City. The FY 2020-21 Sheriff’s contract is projected to be \$7,222,400.



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space. The FY 2019-20 budget is projected to end the year 15.1% higher than FY 2018-19. FY 2020-21 is projected to decrease by 11.3% over FY 2019-20.



Legal services costs remained relatively stable from FY 2016-17 to FY 2018-19. However, despite overall costs remaining stable, litigation costs increased significantly from \$84,098 in FY 2017-18 to \$363,488 FY 2018-19. Litigation costs are traditionally very unpredictable and the City has a history of vigorously defending itself in legal cases. The increase in litigation was mostly offset by a decrease in general legal services costs from \$898,973 to \$662,841. Litigation costs are projected to fall drastically to \$42,800 in FY 2020-21. Total legal services costs are expected to continue to decline reaching \$975,000 in FY 2020-21.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Investment earnings in recent years have been sufficient to fund ongoing maintenance.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. A General Fund subsidy of \$20,000 will be needed in FY 2020-21.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt issued by Los Angeles County for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA. These payments are applied towards the \$4.8 million owed to the county and \$10.7 million in debt owed to the City at June 30, 2019. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The former Successor Agency received approval for the debt to the City (City Loan), allowing it to be repaid from RPTTF. Repayments began in FY 2015-16, subject to a formula outlined in dissolution law. Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. The Successor Agency introduced a Recognized Obligation Payment Schedule (ROPS) for FY 2017-18 that was approved by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2019

Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

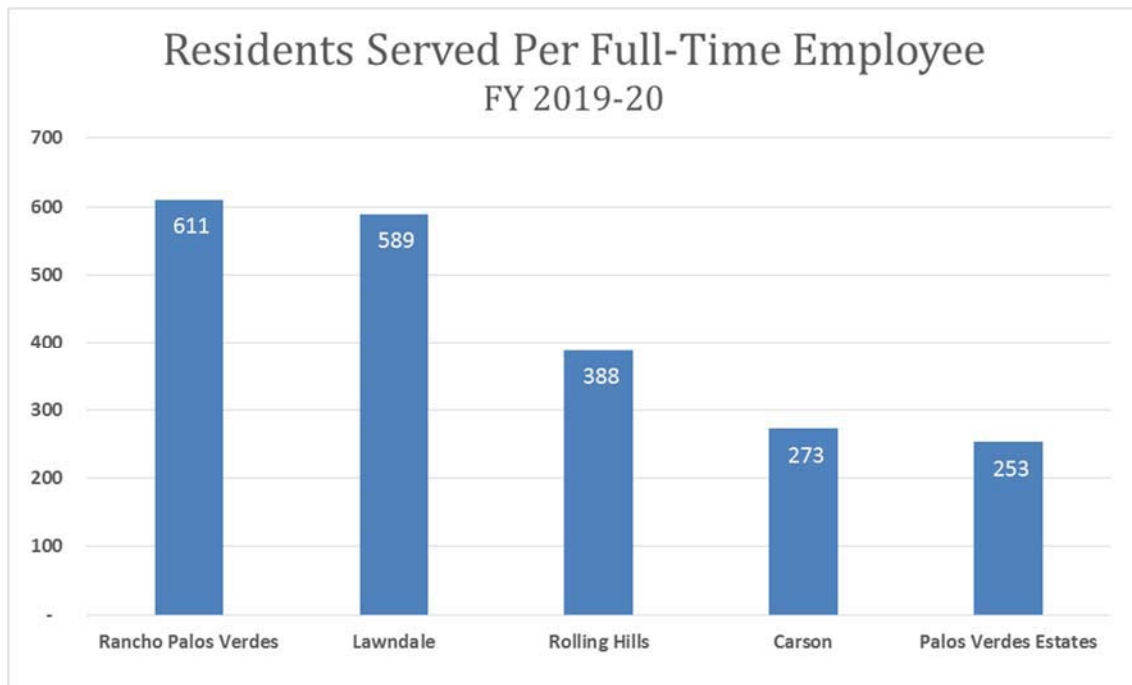
<http://www.rpvca.gov/286/Comprehensive-Annual-Financial-Report-CA>

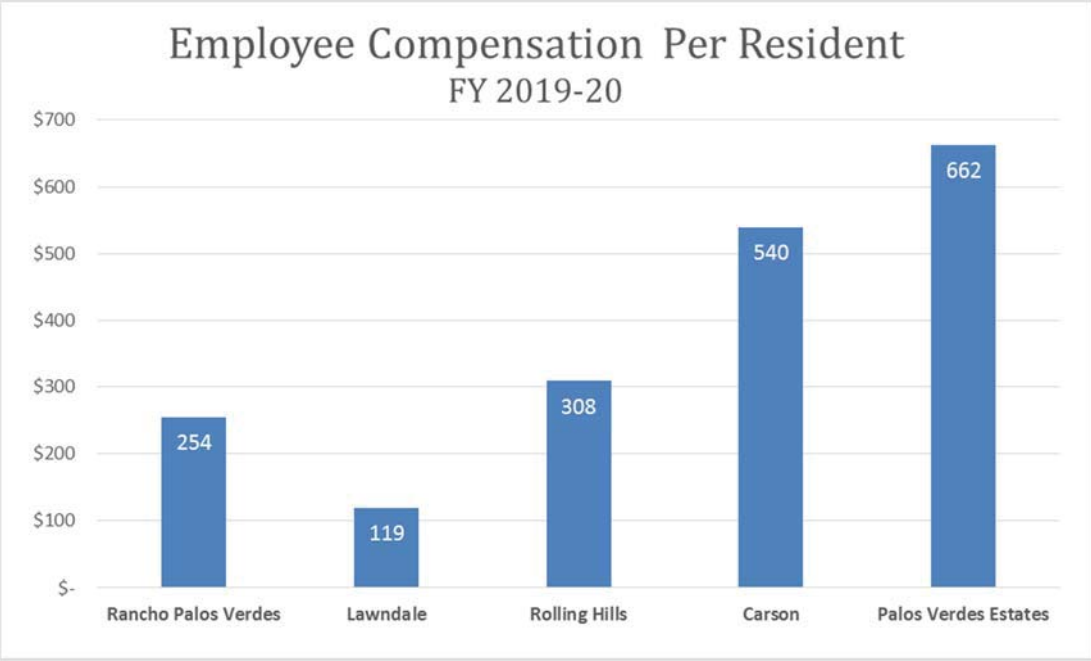
CITY PERSONNEL

The City's operating departments are City Administration, Community Development, Finance, Public Works, and Recreation & Parks. For FY 2020-21, there are a total of 74 approved full-time positions, 68 of which are funded. Additionally, the City employs part-time staff that are equivalent to 26 full-time positions, the majority of which work in the Recreation & Parks Department. The remaining City services, including public safety, are provided by contracted outside agencies and vendors.

Many of the City's full-time employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.





FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
ADMINISTRATION					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Council Liaison	0.0	0.0	0.0	0.0	0.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Staff Assistant II	0.0	0.0	0.0	0.0	0.0
SUBTOTAL	14.0	14.0	14.0	14.0	14.0
FINANCE					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	2.0	2.0	2.0
SUBTOTAL	8.0	8.0	9.0	9.0	9.0
COMMUNITY DEVELOPMENT					
Administrative Analyst I / II	0.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	0.0	0.0	0.0	0.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	1.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Planning Technician	0.0	0.0	0.0	0.0	0.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
Staff Assistant II	0.0	0.0	0.0	0.0	0.0
SUBTOTAL	19.0	20.0	20.0	20.0	20.0
RECREATION					
Administrative Analyst II	1.0	1.0	1.0	0.0	0.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	0.0	0.0	0.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Recreation Services Manager	0.0	0.0	0.0	0.0	0.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	2.0
Senior Park Ranger	0.0	0.0	0.0	1.0	1.0
SUBTOTAL	9.0	9.0	9.0	13.0	13.0

FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
PUBLIC WORKS					
Administrative Staff Assistant	1.0	2.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	3.0	3.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Project Manager	0.0	0.0	0.0	0.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	1.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	1.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	0.0	0.0	1.0	1.0	1.0
SUBTOTAL	17.0	18.0	18.0	18.0	18.0
TOTAL APPROVED FULL-TIME POSITIONS	67.0	69.0	70.0	74.0	74.0
FROZEN POSITIONS	0.0	0.0	0.0	4.0	6.0
TOTAL FUNDED POSITIONS	67.0	69.0	70.0	70.0	68.0
TOTAL FUNDED PART-TIME POSITIONS (FTE)	28.5	30.3	35.3	29.3	26.3
TOTAL FUNDED FULL-TIME EQUIVALENTS (FTE)	95.5	99.3	105.3	99.3	94.3

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CITY FUNDS SUMMARY

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**CITY OF RANCHO PALOS VERDES
FY 2020-21 FUND SUMMARY**

Fund	Fund Balance 6/30/2020	FY20-21 Estimated Resources		FY20-21 Estimated Appropriations		Fund Balance 6/30/2021
		Revenues	Transfers In	Expenditures	Transfers Out	
General Fund Balance	21,073,135	28,969,900	230,000	26,836,900	1,964,000	21,472,135
Restricted Amount (Policy Reserve)	(13,135,756)					(13,418,450)
General Fund Unrestricted Balance	7,937,380	28,969,900	230,000	26,836,900	1,964,000	8,053,685
<i>Restricted by Council Action</i>						
CIP	24,342,991	460,000	1,934,000	2,521,000	-	24,215,991
EQUIPMENT REPLACEMENT	2,679,042	138,300	-	650,000	-	2,167,342
Subtotal of Restricted by Council Action	27,022,033	598,300	1,934,000	3,171,000	-	26,383,333
<i>Restricted by Law or External Agencies</i>						
GAS TAX	94,814	1,462,000	-	1,162,000	-	394,814
1972 ACT	28,384	-	-	-	-	28,384
EL PRADO LIGHTING	34,475	2,500	-	800	-	36,175
CDBG	(131,103)	217,700		150,600	-	(64,003)
1911 ACT	1,170,808	628,200	-	804,200	-	994,808
WASTE REDUCTION	334,497	131,000	-	287,500	-	177,997
AIR QUALITY MANAGEMENT	102,012	55,000	-	57,000	-	100,012
PROPOSITION C	630,419	702,400		945,000	-	387,819
PROPOSITION A	1,999,772	849,400	-	776,600	-	2,072,572
PUBLIC SAFETY GRANTS	76,041	157,700	-	-	130,000	103,741
MEASURE R	984,844	545,400	-	450,000	-	1,080,244
MEASURE M	37,707	530,000	-	536,000	-	31,707
HABITAT RESTORATION	785,018	12,400	-	184,900	-	612,518
SUBREGION 1 MAINTENANCE	773,920	14,000	10,000	41,600	-	756,320
MEASURE A	57,918	91,000	-	-	100,000	48,918
ABALONE COVE SEWER DISTRICT	178,484	52,000		146,000	-	84,484
GINSBURG CULTURAL ARTS BUILDING	-	-	-	-	-	-
DONOR RESTRICTED CONTRIBUTIONS	767,832	25,000	-	25,000	-	767,832
QUIMBY	1,277,833	25,000	-	-	-	1,302,833
LOW-MOD INCOME HOUSING	235,060	46,200	-	-	-	281,260
AFFORDABLE HOUSING IN LIEU	853,837	15,000	-	-	-	868,837
ENVIRONMENTAL EXCISE TAX	236,563	10,000	-	210,000	-	36,563
BIKEWAYS	-	-	-	-	-	-
Subtotal Restricted by Law	10,328,723	5,571,900	10,000	5,777,200	230,000	9,903,423
GRAND TOTAL GOVERNMENT FUNDS	45,288,135	35,140,100	2,174,000	35,785,100	2,194,000	44,340,441

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>GENERAL FUND</u>					
PROPERTY TAXES					
3102-3103 Property Tax	7,114,319	7,840,208	8,236,989	8,338,300	8,553,800
3107 Property Tax in Lieu of Sales	332,296	-	-	-	-
3107 Property Tax in Lieu of VLF	4,432,363	4,663,495	4,920,186	5,117,200	5,275,900
3108 Redevelopment Property Tax Trust	23,668	33,760	50,255	55,600	25,000
3110 Property Transfer Tax	443,174	490,796	359,706	330,600	275,000
TOTAL PROPERTY TAXES	12,345,820	13,028,259	13,567,136	13,841,700	14,129,700
OTHER TAXES					
3101 Golf Tax	365,259	402,732	429,049	323,300	300,300
3111 Franchise Taxes	1,984,878	2,128,727	2,149,743	2,150,000	2,167,500
3112 Sales and Use Tax	2,383,705	2,437,988	2,575,202	2,180,000	2,240,000
3113 Sales Tax - PW (PSAF)	78,743	82,079	85,979	80,300	72,300
3114-3117 Utility Users Tax	1,775,433	1,837,690	1,917,107	2,099,700	2,099,700
3120-3121 Transient Occupancy Tax	5,600,867	5,615,044	5,645,497	4,181,700	3,762,500
3210 Business License Tax	904,107	887,276	945,792	800,300	865,300
TOTAL OTHER TAXES	13,092,992	13,391,536	13,748,369	11,815,300	11,507,600
OTHER LICENSE & PERMIT					
3202 Building & Safety Permits	1,063,530	1,209,868	1,152,758	969,500	969,500
3203 Building & Safety Plan Check	360,349	353,155	393,433	308,400	308,400
3205 Film Permits	43,724	37,125	2,930	30,700	30,700
3206 Animal Control Fees	36,470	31,835	31,365	27,400	27,400
3207 Building & Safety Fees	1,912	858	1,367	3,000	3,000
3208 Building & Safety State Building Standard	79	660	(521)	4,300	4,300
3209 Building & Safety Geology Fees	173,041	132,649	128,272	112,900	112,900
3212 Business License Penalty	-	5,784	12,501	18,300	17,900
3213 Parking Permits	690	330	440	500	500
3214 Parking Decals	683	665	988	300	300
3215 Plan & Zone Permits	345,749	341,424	401,764	271,200	271,200
3216 Plan - Investigation	16,165	3,076	-	-	-
3217 View Restoration Fees	7,719	-	5,106	4,800	4,800
3218 Plan - Misc. Fees	-	8,572	7,769	8,000	8,000
3218 Plan - Historical Data Fees	17,176	-	-	-	-
3219 Right of Way Permits	72,142	77,689	74,329	74,600	74,600
3220 Dumpster Permits	1,078	4,018	4,606	3,600	3,600
TOTAL OTHER LICENSE & PERMIT	2,140,507	2,207,708	2,217,106	1,837,500	1,837,100
FINES & FORFEITURES					
3501 Tow Fees	-	8,383	6,225	5,800	5,800
3502 False Alarm Fines	2,500	11,400	18,200	4,800	4,800
3503 Misc. Court Fines	140,414	91,165	91,460	61,800	61,800
4140-3504 Code Enforcement Citations	-	32,805	12,674	15,100	15,000
TOTAL FINES & FORFEITURES	142,914	143,753	128,558	87,500	87,400
RENTALS					
3602 Rent - Rec & Parks	2,157	-	-	-	-
5120-3602 Rent - Other Recreational Facilities	-	1,314	1,421	5,000	4,800
5130-3602 Rent - Hesse Park	52,013	15,431	44,485	28,600	14,600
5140-3602 Rent - Ryan Park	14,346	43,647	19,595	10,800	4,600
5150-3602 Rent - Ladera Linda	19,132	8,799	6,971	3,100	3,100
5180-3602 Rent - PVIC	199,233	208,603	235,056	152,900	152,900
0000-3602 Rent - Citywide	173,140	226,798	171,200	141,300	141,300
TOTAL RENTALS	460,021	504,592	478,729	341,700	321,300
INTERESTS	107,867	206,893	366,409	323,200	280,000

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
CHARGES FOR SERVICES					
3401 Engineering Fees	2,706	198	-	-	-
5160-3411 Shoreline Parking Lot Fees	261,692	245,941	215,341	154,400	138,000
5120-3412 Program/Event Fees	-	5,799	8,374	6,200	5,200
5131-3412 Program/Event Fees	-	30,410	63,361	38,800	34,600
5170-3412 Program Fees	7,364	5,557	5,972	8,000	8,000
5190-3412 REACH - Program Fees	7,918	10,456	13,305	2,800	1,000
3906 Sale of Signs/Services	1,150	150	-	-	-
TOTAL CHARGES FOR SERVICES	280,830	298,511	306,353	210,200	186,800
INTERGOVERNMENTAL REVENUE					
3301 Federal Grant Income	-	64,483	-	-	-
3302 Grant Income	-	-	1,359	-	-
3302 Motor Vehicle in Lieu	19,282	17,121	-	-	-
TOTAL INTERGOVERNMENTAL	19,282	81,604	1,359	-	-
OTHER REVENUE					
3801 Special Fund Administration	155,800	89,700	169,356	139,700	150,000
5120-3901 Donations - Britton Memorial	132	-	-	-	-
5170-3901 Donations - Special Events	-	5,400	4,700	3,800	3,800
5180-3901 Donations - PVIC	14,166	11,667	8,411	8,500	5,400
5190-3901 Donations - REACH	2,946	372	1,244	1,000	800
3901 Donations - General	-	1	-	-	-
3902 CASP Fees	1,215	4,253	7,604	4,500	4,500
3904 RDA Loan Payment	177,186	117,694	139,938	193,100	298,800
3908 Successor Agency Administration	6,807	50,000	-	-	16,000
5180-3701 PVIC Gift Shop	26,677	136,013	137,551	79,200	79,200
1430-3999 Misc. Revenues	-	1,640	2,600	1,500	1,500
3999 Misc. Revenues	284,500	173,007	405,626	150,000	60,000
TOTAL OTHER REVENUE	669,429	589,747	877,030	581,300	620,000
TOTAL OPERATING REVENUE	29,259,662	30,452,603	31,691,049	29,038,400	28,969,900
INTER-FUND TRANSFERS					
Transfer In Public Safety Grant	100,000	140,000	130,000	175,000	130,000
Transfer in Measure A Maintenance	90,000	90,000	90,000	100,000	100,000
TOTAL TRANSFERS IN	190,000	230,000	220,000	275,000	230,000
TOTAL GENERAL FUND	29,449,662	30,682,603	31,911,049	29,313,400	29,199,900
ALL OTHER FUNDS					
<u>STATE GAS TAX FUND</u>					
INTERGOVERNMENTAL REVENUE					
3304 State Gas Tax - 2103	114,879	167,001	142,726	291,520	291,500
3305 State Gas Tax - 2105	241,844	232,717	234,405	190,160	190,200
3306 State Gas Tax - 2106	145,849	144,561	144,587	116,080	116,100
3307 State Gas Tax - 2107	306,619	302,867	294,790	249,680	249,700
3308 State Gas Tax - 2107.5	6,000	6,000	6,000	4,800	4,800
3309 State Gas Tax - 2031	-	197,680	837,064	565,680	565,700
TOTAL INTERGOVERNMENTAL REVENUE	815,191	1,050,826	1,659,572	1,417,920	1,418,000
CHARGES FOR SERVICE					
3404 Sidewalk Repair	-	-	-	-	-
OTHER REVENUE					
3999 Misc. Revenues	17,653	63,892	48,179	38,560	38,600
INTEREST					
3601 Interest on Investments	6,870	918	7,466	5,440	5,400
TOTAL STATE GAS TAX FUND	839,714	1,115,636	1,715,217	1,461,920	1,462,000

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

		ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>1972 ACT FUND</u>						
OTHER TAXES						
3102	Assessments	260,037	-	-	-	-
INTEREST						
3601	Interest on Investments	545	333	541	-	-
	TOTAL 1972 ACT FUND	<u>260,582</u>	<u>333</u>	<u>541</u>	<u>-</u>	<u>-</u>
<u>EL PRADO FUND</u>						
OTHER TAXES						
3102	Assessments	2,402	2,564	2,782	2,300	2,300
INTEREST						
3601	Interest on Investments	180	345	600	200	200
	TOTAL EL PRADO FUND	<u>2,582</u>	<u>2,909</u>	<u>3,382</u>	<u>2,500</u>	<u>2,500</u>
<u>1911 ACT FUND</u>						
OTHER TAXES						
3102	Assessments	632,874	659,534	694,107	606,800	606,800
INTEREST						
3601	Interest on Investments	13,292	24,921	37,878	21,200	21,400
	TOTAL 1911 ACT FUND	<u>646,166</u>	<u>684,455</u>	<u>731,985</u>	<u>628,000</u>	<u>628,200</u>
<u>BEAUTIFICATION FUND</u>						
INTEREST						
3601	Interest on Investments	3,268	5,652	-	-	-
	TOTAL EL PRADO FUND	<u>3,268</u>	<u>5,652</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>WASTE REDUCTION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3302	Used Oil Payment	33,973	10,920	22,644	22,100	22,100
3705	Reimbursement LA County TRAP	-	-	-	-	-
	TOTAL INTERGOVERNMENTAL	<u>33,973</u>	<u>10,920</u>	<u>22,644</u>	<u>22,100</u>	<u>22,100</u>
CHARGES FOR SERVICE						
3406	AB 939 Fees	187,036	219,802	188,142	93,300	104,300
INTEREST						
3601	Interest on Investments	3,144	5,281	8,680	4,600	4,600
	TOTAL WASTE REDUCTION FUND	<u>224,153</u>	<u>236,003</u>	<u>219,466</u>	<u>120,000</u>	<u>131,000</u>
<u>AIR QUALITY MANAGEMENT FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	AB 2766 Revenue	54,963	54,916	55,414	50,000	50,000
INTEREST						
3601	Interest on Investments	613	949	1,413	5,000	5,000
	TOTAL AQMD FUND	<u>55,576</u>	<u>55,865</u>	<u>56,827</u>	<u>55,000</u>	<u>55,000</u>
<u>PROPOSITION "C" TRANSPORTATION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Proposition "C" Sales Tax	645,099	665,051	714,128	696,200	696,200
INTEREST						
3601	Interest on Investments	3,835	8,257	15,733	6,200	6,200
	TOTAL PROPOSITION "C" FUND	<u>648,934</u>	<u>673,308</u>	<u>729,861</u>	<u>702,400</u>	<u>702,400</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

		ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>PROPOSITION "A" TRANSPORTATION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Proposition "A" Sales Tax	776,681	802,855	860,943	839,400	839,400
OTHER REVENUE						
3999	Misc Revenues	1,675,000	-	-	-	-
INTEREST						
3601	Interest on Investments	8,012	26,968	38,887	10,000	10,000
TRANSFERS IN						
9101	Transfer in from State Grants	-	-	300,000	-	-
	TOTAL PROPOSITION "A" FUND	<u>2,459,693</u>	<u>829,823</u>	<u>1,199,830</u>	<u>849,400</u>	<u>849,400</u>
<u>PUBLIC SAFETY FUND</u>						
INTERGOVERNMENTAL REVENUE						
3302	CA Brulte (COPS)	129,324	139,416	148,747	150,000	150,000
INTEREST						
3601	Interest on Investments	603	1,227	2,116	7,700	7,700
	TOTAL PUBLIC SAFETY FUND	<u>129,927</u>	<u>140,643</u>	<u>150,863</u>	<u>157,700</u>	<u>157,700</u>
<u>MEASURE "R" TRANSIT SALES TAX FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Measure "R" Sales Tax	483,294	498,787	535,750	522,200	522,200
INTEREST						
3601	Interest on Investments	13,110	27,599	34,139	23,200	23,200
	TOTAL MEASURE "R" FUND	<u>496,404</u>	<u>526,386</u>	<u>569,889</u>	<u>545,400</u>	<u>545,400</u>
<u>MEASURE "M" TRANSIT SALES TAX FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Measure "M" Sales Tax	-	452,015	603,557	529,500	529,500
INTEREST						
3601	Interest on Investments	-	1,205	1,365	500	500
	TOTAL MEASURE "M" FUND	<u>-</u>	<u>453,220</u>	<u>604,922</u>	<u>530,000</u>	<u>530,000</u>
<u>HABITAT RESTORATION FUND</u>						
INTERGOVERNMENTAL REVENUE						
3302	State Grant Income	6,729	433	-	-	-
INTEREST						
3601	Interest on Investments	8,682	13,707	19,953	15,000	12,400
OTHER REVENUES						
3999	Misc Revenues	4,769	-	-	-	-
	TOTAL HABITAT RESTORATION FUND	<u>20,180</u>	<u>14,140</u>	<u>19,953</u>	<u>15,000</u>	<u>12,400</u>
<u>SUBREGION 1 FUND</u>						
INTEREST						
3601	Interest on Investments	5,307	9,364	14,969	15,000	14,000
CHARGES FOR SERVICE						
3907	Developer Fees	-	22,716	-	-	-
TRANSFERS IN						
9101	Transfer in from General Fund	-	41,500	-	35,000	10,000
	TOTAL SUBREGION 1 FUND	<u>5,307</u>	<u>73,580</u>	<u>14,969</u>	<u>50,000</u>	<u>24,000</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

		ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>MEASURE A FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	Measure A	192,598	46,848	86,634	90,000	90,000
INTEREST						
3601	Interest on Investments	295	1,184	1,648	1,100	1,000
	TOTAL MEASURE A FUND	<u>192,893</u>	<u>48,032</u>	<u>88,282</u>	<u>91,100</u>	<u>91,000</u>
<u>ABALONE COVE SEWER MAINTENANCE FUND</u>						
OTHER TAXES						
3102	Assessments	54,836	56,578	50,672	61,100	50,000
INTEREST						
3601	Interest on Investments	786	2,856	6,407	2,000	2,000
TRANSFERS IN						
9101	Transfer in from General Fund	208,000	208,000	-	-	-
9330	Transfer in from Infrastructure	-	-	-	-	-
	TOTAL ABALONE COVE SEWER MAINT. FUND	<u>263,622</u>	<u>267,434</u>	<u>57,079</u>	<u>63,100</u>	<u>52,000</u>
<u>GINSBURG CULTURAL ARTS BUILDING</u>						
INTEREST						
3601	Interest on Investments	587	1,045	-	-	-
	TOTAL GINSBURG CULTURAL ARTS FUND	<u>587</u>	<u>1,045</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>DONOR RESTRICTED DONATIONS FUND</u>						
INTEREST						
3601	Interest on Investments	5,966	10,738	16,090	25,000	25,000
OTHER REVENUE						
3901	Donations - Restricted	10,500	20,500	44,523	-	-
2999-3901	Donations - City's Anniversary	-	15,000	-	-	-
	TOTAL DONOR RESTRICTED DONATIONS FUND	<u>16,466</u>	<u>46,238</u>	<u>60,613</u>	<u>25,000</u>	<u>25,000</u>
<u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>						
INTERGOVERNMENTAL REVENUE						
3301	Grant Income	142,317	223,613	178,591	139,300	217,700
	TOTAL CDBG FUND	<u>142,317</u>	<u>223,613</u>	<u>178,591</u>	<u>139,300</u>	<u>217,700</u>
<u>CAPITAL IMPROVEMENT FUND</u>						
INTERGOVERNMENTAL REVENUE						
3301	Federal Grant	-	-	5,007	-	-
3302	State Grant	-	-	-	-	-
3303	Local Grant	143,064	-	-	-	-
	TOTAL INTERGOVERNMENTAL REVENUE	<u>143,064</u>	<u>-</u>	<u>5,007</u>	<u>-</u>	<u>-</u>
INTEREST						
3601	Interest on Investments	191,721	303,781	508,963	506,200	460,000
OTHER REVENUE						
3999	Misc Revenues	-	-	-	-	-
TRANSFERS IN						
9101	Transfer in from General Fund	4,141,397	4,526,000	4,301,852	2,617,300	1,934,000
9331	Transfer in from Federal Grants	-	-	1,087,318	98,300	-
	TOTAL TRANSFERS IN	<u>4,141,397</u>	<u>4,526,000</u>	<u>5,389,170</u>	<u>2,715,600</u>	<u>1,934,000</u>
	TOTAL CAPITAL IMPROVEMENT FUND	<u>4,476,182</u>	<u>4,829,781</u>	<u>5,903,140</u>	<u>3,221,800</u>	<u>2,394,000</u>

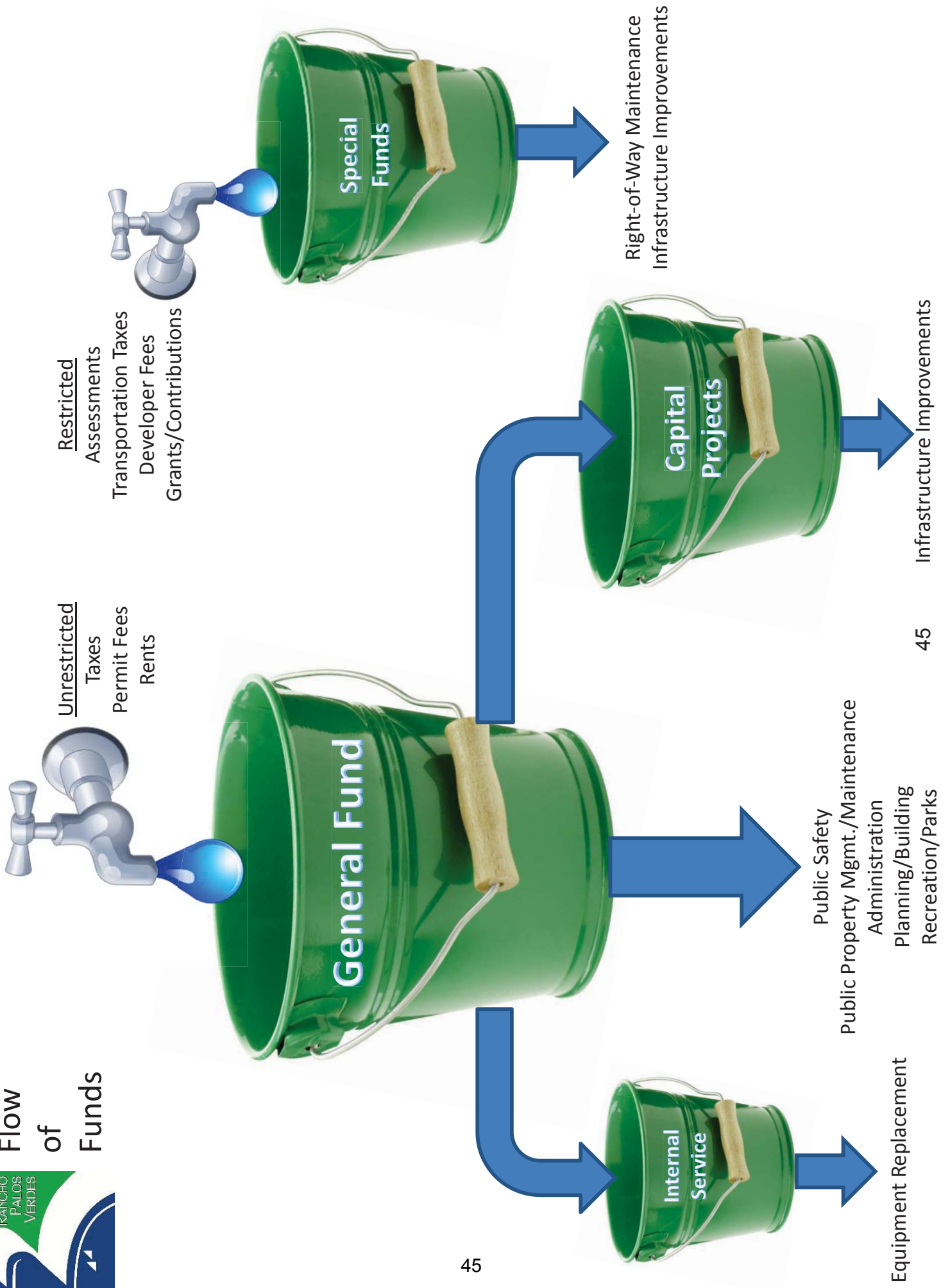
**CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021**

		ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>FEDERAL GRANTS</u>						
INTERGOVERNMENTAL REVENUE						
3301	Federal Grant	-	1,235,012	141,442	-	-
INTEREST						
3601	Interest on Investments	-	6,799	-	-	-
	TOTAL FEDERAL GRANTS FUND	<u>-</u>	<u>1,241,811</u>	<u>141,442</u>	<u>-</u>	<u>-</u>
<u>STATE GRANTS</u>						
INTERGOVERNMENTAL REVENUE						
3302	State Grant	-	-	144,320	-	-
	TOTAL STATE GRANTS FUND	<u>-</u>	<u>-</u>	<u>144,320</u>	<u>-</u>	<u>-</u>
<u>QUIMBY FUND</u>						
CHARGES FOR SERVICE						
3907	Quimby Developer Fee	50,929	38,223	-	-	-
INTEREST						
3601	Interest on Investments	16,505	21,048	33,272	52,000	25,000
	TOTAL QUIMBY FUND	<u>67,434</u>	<u>59,271</u>	<u>33,272</u>	<u>52,000</u>	<u>25,000</u>
<u>CITY LOW-MOD INCOME HOUSING FUND</u>						
INTEREST						
3601	Interest on Investments	764	1,770	2,956	1,500	3,000
OTHER REVENUES						
3904	RDA Loan Payment	-	-	-	43,200	43,200
3999	Misc Revenues	36,860	-	-	-	-
PROPERTY TAX						
3108	Redevelopment Property Tax Trust	5,917	14,712	34,984	-	-
	TOTAL CITY LOW-MOD INCOME HOUSING FUND	<u>43,541</u>	<u>16,482</u>	<u>37,940</u>	<u>44,700</u>	<u>46,200</u>
<u>AFFORDABLE HOUSING PROJECTS FUND</u>						
INTEREST						
3601	Interest on Investments	4,034	7,457	15,961	15,000	15,000
CHARGES FOR SERVICE						
3907	Developer Fees	-	221,818	-	-	-
	TOTAL AFFORDABLE HOUSING PROJECTS FUND	<u>4,034</u>	<u>229,275</u>	<u>15,961</u>	<u>15,000</u>	<u>15,000</u>
<u>ENVIRONMENTAL EXCISE TAX (EET)</u>						
CHARGES FOR SERVICE						
3907	EET Developer Fee	95,991	156,065	39,020	-	-
INTEREST						
3601	Interest on Investments	1,899	4,655	9,399	25,000	10,000
	TOTAL QUIMBY FUND	<u>97,890</u>	<u>160,720</u>	<u>48,419</u>	<u>25,000</u>	<u>10,000</u>
<u>TDA ARTICLE 3 - SB 821 BIKEWAY FUND</u>						
INTERGOVERNMENTAL REVENUE						
3303	TDA Article 3 - SB 821	-	82,500	-	-	-
	TOTAL TDA ARTICLE 3 FUND	<u>-</u>	<u>82,500</u>	<u>-</u>	<u>-</u>	<u>-</u>

CITY OF RANCHO PALOS VERDES
STATEMENT OF REVENUES - ALL FUNDS
FISCAL YEAR 2020-2021

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
<u>WATER QUALITY/FLOOD PROTECTION FUND</u>					
INTEREST					
3601 Interest on Investments	35,274	28,934	-	-	-
CHARGES FOR SERVICES					
3402 Storm Drain User Fees	14,436	-	-	-	-
INTERGOVERNMENTAL REVENUE					
3302 State Grant Income	-	-	200,000	-	-
TOTAL WATER QUALITY FUND	<u>49,710</u>	<u>28,934</u>	<u>200,000</u>	<u>-</u>	<u>-</u>
<u>EQUIPMENT REPLACEMENT FUND</u>					
CHARGES FOR SERVICE					
3803 Interfund Charges	82,050	300,900	300,900	84,800	93,300
TOTAL CHARGES FOR SERVICE	<u>82,050</u>	<u>300,900</u>	<u>300,900</u>	<u>84,800</u>	<u>93,300</u>
INTEREST					
3601 Interest on Investments	19,164	29,919	50,259	52,150	45,000
TOTAL EQUIPMENT REPLACEMENT FUND	<u>101,214</u>	<u>330,819</u>	<u>351,159</u>	<u>136,950</u>	<u>138,300</u>
TOTAL OTHER FUNDS REVENUES	11,248,376	12,377,908	13,277,923	8,931,270	8,114,200
TOTAL CITY REVENUES	<u><u>40,698,038</u></u>	<u><u>43,060,511</u></u>	<u><u>45,188,972</u></u>	<u><u>38,244,670</u></u>	<u><u>37,314,100</u></u>

Flow of Funds



Revenue Source	Account Number	Deposited to Fund	FY 2020-21 Adopted Budget	Restricted?	Description
GENERAL FUND					
Property Tax	101-300-0000-3101	General	\$8,553,800	No	Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977.
Property Tax in lieu of Vehicle License Fees	101-300-0000-3107	General	\$5,275,900	No	Replacement of state-shared Vehicle License Fees with additional shares of property tax.
Transient Occupancy Tax (TOT)	101-300-0000-3120 101-300-0000-3121	General	\$3,762,500	No	Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge.
Sales & Use Tax	101-300-0000-3112 101-300-0000-3113	General	\$2,240,000	No	Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state.
Utility Users Tax	101-300-0000-3114 101-300-0000-3115 101-300-0000-3116	General	\$2,099,700	No	Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, and water charges.
Fees & Permits	101-300-0000-32xx	General	\$1,837,100	No	Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. Permit fees are included in this category.
Investment Earnings	xxx-300-0000-3601	Various Funds	\$976,600	Both	Revenue earned from the investment of idle public funds.
Solid Waste Franchises	101-300-0000-3111 213-300-0000-3406	General & Waste Reduction	\$901,400	Both	Payment from a solid waste management franchisee as "rent" or "toll" for the use of the municipality right of way. The City has also imposed recycling fees and AB939 fees on waste haulers.
Business License Tax	101-300-0000-3210 101-300-0000-3211	General	\$865,300	No	Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts.
Electric, Gas, Water & Oil Franchises		General	\$758,000	No	Payment from a franchisee as "rent" or "toll" for the use of the municipality right of way.
Rents, Royalties & Concessions	101-300-xxxx-3602 101-300-5160-3411 101-300-5180-3701	General	\$538,500	No	Revenues from rental or use of city property and/or resources.
Miscellaneous	101-300-0000-3108 101-300-0000-3904 336-300-0000-3904 101-300-0000-3908 101-300-1430-3999 101-300-0000-3999 101-300-0000-3803	General	\$537,800	No	In general, miscellaneous applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution, repayments of the City's loan to the former RDA, as well as reimbursements from prior period activity.
Cable & Video Franchises	101-300-0000-3111	General	\$634,500	No	Payment from a cable or video franchisee as "rent" or "toll" for the use of the municipality right of way. City's franchise agreement with Cox Cable expires October 2015. Upon expiration, City will continue to receive 3% franchise fee through the state franchise agreement.
Sub-total Sources**			\$28,981,100		

**Excludes interfund transactions

Authority	Purpose	Programs
California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Based on City Council Policy No. 41 <i>Reserve Policies</i> , the City transfers the annual Terranea Resort Transient Occupancy Taxes to the Capital Improvement Fund (CIP). Effective FY 2017-18, the City Council approved to reduce the transfer to the CIP by the annual increase in the public safety contract. The remaining TOT taxes received from other hotels support the General Fund programs.	Capital Improvement Projects
California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Majority vote of governing body. Resolution No. 2010-77.	Supports City's General Operations.	Community Development programs
Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Franchise fees are imposed by a majority vote of governing body. AB939 fees are authorized by the California Integrated Waste Management Act of 1989.	Supports General Fund programs and restricted for Waste Reduction programs.	<u>General Fund</u> City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks <u>Waste Reduction</u> Recycling Programs
Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Majority vote of governing body.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Majority vote of governing body.	Supports City's General Operations.	Recreation and Parks programs
California Health & Safety Code §34161.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Prior to 2008, majority vote of governing body. As of 2008, granted by state. City may request up to 1% add-on fee (in quarter-percent increments) to the cable user bill through the state franchise agreement. This fee can only be used for capital expenditures related to Public, Educational & Government Access (PEG).	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks

Revenue Source	Account Number	Deposited to Fund	FY 2020-21 Adopted Budget	Restricted?	Description
GENERAL FUND					
Golf Tax	101-300-0000-3101	General	\$300,300	No	Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course).
Property Transfer Tax	101-300-0000-3110	General	\$275,000	No	Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due.
User and Enterprise Fees	101-300-5xxx-3412 101-300-0000-3906 101-300-0000-3801 101-300-0000-3902 225-300-0000-3102	General Fund Abalone Cove	\$253,300	Both	Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee.
Fines, Forfeitures & Penalties	101-300-0000-35xx 101-300-4140-3504	General	\$87,400	No	Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.
Proposition 172 Public Safety Sales Tax	101-300-0000-3113	General	\$72,300	No	State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue.
Donations	101-300-xxxx-3901 228-300-xxxx-3901	General & Donor Restricted Contributions	\$10,000	Both	Contributions to the City for a public purpose.
Construction/Development Tax	338-300-0000-3907	Environmental Excise Tax (EET)	\$0	Yes	Excise tax imposed on the privilege or activity of development and/or the availability or use of municipal services. Rate for 2015 is \$1,839 per bedroom with a maximum of \$3,678 for residential buildings, and \$1.12 per sq. ft. for commercial buildings.
Motor Vehicle License Fee		General	\$0	No	State imposed tax for the privilege of operating a vehicle on public streets. Prior to 2004, this revenue was shared with the City. In 2004, the state replaced roughly 2/3 of the revenue to the City with additional shares of property tax. Since 2004, the City's remaining allocation has been eliminated, as the distribution formula provides a baseline of revenue to other agencies leaving nothing to be distributed to the City. Current revenue is limited to prior year adjustments.
RESTRICTED BY LAW OR EXTERNAL AGENCIES					
Motor Vehicle Fuel Tax	202-300-0000-33XX 202-300-0000-3999	Gas Tax	\$1,456,600	Yes	An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax.
Proposition A Sales Tax	216-300-0000-3303	Prop A	\$839,400	Yes	Half-cent sales tax partially (25%) distributed to cities on a per-capita basis.
Proposition C Sales Tax	215-300-0000-3601	Prop C	\$696,200	Yes	Half-cent sales tax partially (20%) distributed to cities on a per-capita basis.
Sub-total Sources**			\$3,990,500		

**Excludes interfund transactions

Authority	Purpose	Programs
Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee.	User fees supports City's General Operations. Abalone Cove fees are restricted for Abalone Cove programs.	<u>General Fund</u> Recreation and Parks programs <u>Abalone Cove</u> Maintenance for Abalone Cove
Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04).	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
California Constitution article XIII §35 and Government Code §30051.	Supports City's General Operations.	City Council, City Administration, City Attorney, Community Development, Finance, Public Safety, Public Works, Recreation and Parks
Government Code §37354.	Restricted for a public purpose.	Recreation and Parks programs
Municipal Code Chapter 3.20 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.	Chapter 3.20.090 <i>Environmental Excise Tax</i> , all proceeds from the tax collected shall be used for the purposes of purchasing land, constructing buildings and improvements, and purchasing machinery, equipment and other capital type facilities with which the city may develop, improve, and expand public parks, public services, police and fire protection, public utilities, water, and the treatment and disposal of sanitary sewage.	Citywide Street Sweeping
California Constitution article XI §15 and Revenue and Tax Code §§10751 & 11005.	N/A	N/A
Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601-9355; and Streets & Highways Code §§2104-2107.5.	Restricted for streets and highways.	Maintenance for roadways and public right-of-way, and street landscaping
Los Angeles County voter approved measure of 1980.	Restricted for programs benefiting public transit. Expenditures are for fixed routes and paratransit services.	Palos Verdes Peninsula Transit Services and improvement of bus turnouts and stations
Los Angeles County voter approved measure of 1990.	Restricted for programs benefiting public transit. Expenditures are for transportation improvements, including rehabilitation of arterial streets.	Annual paving and landslide resurfacing

Revenue Source	Account Number	Deposited to Fund	FY 2020-21 Adopted Budget	Restricted?	Description
RESTRICTED BY LAW OR EXTERNAL AGENCIES					
Benefit Assessments on Property	211-300-0000-3102 209-300-0000-3102	1911 Act & El Prado	\$609,100	Yes	A charge levied on real property for a local public improvement or service that specifically benefits the property.
Measure M Sales Tax	221-300-0000-3303	Measure M	\$529,500	Yes	Half-cent sales tax and continued half-cent relief tax partially distributed to cities.
Measure R Sales Tax	220-300-0000-3303	Measure R	\$522,200	Yes	Half-cent sales tax partially (15%) distributed to cities.
Grants & Aid	310-300-0000-3301 224-300-0000-3303	CDBG, Measure A, Various	\$307,700	Yes	Various annual and one-time awards from federal, state and county agencies vary from year to year.
Citizens Option for Public Safety (COPS)	217-300-0000-3302	Public Safety Grants	\$150,000	Yes	Revenue granted from the state General Fund for supplemental public safety services.
Air Quality Assessment	214-300-0000-3303	AQMD	\$50,000	Yes	An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population.
Development Impact Fees, Dedications & Exactions	334-300-0000-3907	Quimby & Affordable Housing	\$0	Yes	Dedications of property or fees to compensate for new demands on public resources resulting from development of land, and imposed as a condition of development approval.
Grand Total Sources**			\$35,140,100		

**Excludes interfund transactions

Authority	Purpose	Programs
Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92-85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax).	<u>1911 Act Lighting</u> Restricted for the "city-side" landscape and lighting district from the County in 1995. <u>El Prado</u> Restricted for maintenance or improvements to the common area of El Prado neighborhood.	Maintenance of traffic signals
Los Angeles County voter approved measure of 2016.	Restricted to improve transportation, transit service and ease traffic congestion. transportation purposes. Eligible projects are streets and roads improvements, traffic control measures, bikeways and pedestrian improvements, public transit services, public transit capital projects, transportation administration.	Medians and landscape maintenance of City properties and trimmings of street trees
Los Angeles County voter approved measure of 2008.	Restricted for transportation purposes. Eligible projects are streets and roads improvements, traffic control measures, bikeways and pedestrian improvements, public transit services, public transit capital projects, transportation administration.	Right of way repairs
Various for the granting agency.	Restricted use for a specific purpose based on the grant's requirements.	Recreation and Parks improvements, American's with Disabilities Act (ADA) access improvements
Government Code §30061-30065.	Restricted for Public Safety programs.	Transfers to the General Fund to partially offset the contract costs with the Los Angeles County Department Sheriff
California Health & Safety Code §44220-44247.	Restricted for air quality programs.	Transit programs
Municipal Code Chapters 16.20 (1975) for the Quimby Parkland Dedication Fee and 17.11 (1997) for the Affordable Housing In-Lieu Fee.	Restricted for parks improvements and Affordable Housing.	<u>Quimby</u> Parks improvements - Ladera Linda

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
TRANSFERS OUT	<u>4,387,397</u>	<u>4,813,500</u>	<u>4,346,852</u>	<u>2,757,300</u>	<u>1,964,000</u>
CITY COUNCIL	139,806	107,310	96,251	98,459	102,900
CITY ATTORNEY	1,173,168	1,184,798	1,160,193	1,089,916	975,000
PUBLIC SAFETY					
Sheriff	5,451,056	6,108,698	6,407,659	6,820,500	7,222,400
Special Programs	821,653	1,028,469	703,365	590,527	160,300
TOTAL PUBLIC SAFETY	<u>6,272,709</u>	<u>7,137,167</u>	<u>7,111,024</u>	<u>7,411,027</u>	<u>7,382,700</u>
CITY ADMINISTRATION					
City Manager	783,077	872,497	802,974	708,621	795,300
City Clerk	484,381	595,565	449,731	764,119	638,700
Community Outreach	74,448	74,465	62,246	63,900	68,300
Emergency Preparedness	161,607	145,801	103,417	61,900	158,400
Emergency Operation Center	-	-	-	269,798	-
RPVtv	169,004	203,701	179,549	193,108	229,700
Human Resources	364,246	373,704	302,545	357,866	316,000
Information Technology - Data	889,924	1,012,124	928,886	1,032,740	1,081,800
Information Technology - Voice	100,933	93,138	96,277	112,000	110,000
TOTAL CITY ADMINISTRATION	<u>3,027,620</u>	<u>3,370,995</u>	<u>2,925,625</u>	<u>3,564,052</u>	<u>3,398,200</u>
FINANCE					
Finance	<u>1,265,590</u>	<u>1,349,974</u>	<u>1,502,164</u>	<u>1,616,603</u>	<u>1,565,100</u>
TOTAL FINANCE	<u>1,265,590</u>	<u>1,349,974</u>	<u>1,502,164</u>	<u>1,616,603</u>	<u>1,565,100</u>
NON-DEPARTMENT					
Non-departmental	<u>2,400,364</u>	<u>1,166,153</u>	<u>1,133,907</u>	<u>1,207,209</u>	<u>1,874,700</u>
TOTAL NON-DEPARTMENT	<u>2,400,364</u>	<u>1,166,153</u>	<u>1,133,907</u>	<u>1,207,209</u>	<u>1,874,700</u>
COMMUNITY DEVELOPMENT					
Administration		547,072	670,903	525,754	604,200
Planning	1,322,813	688,279	835,015	775,043	840,000
Building & Safety	773,627	791,009	826,228	664,723	787,200
Code Enforcement	116,264	183,129	184,457	227,087	295,600
View Restoration	302,403	394,012	321,836	372,028	359,300
NCCP	-	16,870	11,445	15,000	50,000
Geology	148,448	115,578	107,253	100,000	100,000
Animal Control	99,932	115,847	89,842	120,000	109,000
TOTAL COMMUNITY DEVELOPMENT	<u>2,763,487</u>	<u>2,851,796</u>	<u>3,046,979</u>	<u>2,799,635</u>	<u>3,145,300</u>
PUBLIC WORKS					
Public Works Administration	2,175,728	2,157,495	2,155,312	2,070,095	2,095,500
Traffic Management	391,742	485,705	418,941	270,500	304,800
Storm Water Quality	230,695	310,929	535,921	529,700	506,000
Building Maintenance	448,843	597,137	453,631	548,100	529,000
Parks Maintenance			585,191	670,000	702,000
Street Landscape Maintenance		425,073	573,849	181,000	181,000
Trails & Open Space Maintenance	838,107	935,465	404,279	546,550	334,800
Fuel Modification				1,010,000	554,500
Vehicles Maintenance	418	40,694	41,641	49,500	47,000
Sewer Maintenance	951	1,554	22,550	45,000	35,000
TOTAL PUBLIC WORKS	<u>4,086,484</u>	<u>4,954,052</u>	<u>5,191,315</u>	<u>5,920,445</u>	<u>5,289,600</u>

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
RECREATION AND PARKS					
Recreation Administration	873,450	1,042,367	1,026,224	942,604	1,088,000
Other Recreational Facilities	166,130	34,650	64,466	5,697	1,000
Fred Hesse Jr. Park	158,196	215,126	187,970	182,085	181,800
Robert E. Ryan Park	99,820	83,568	92,393	84,967	86,700
Ladera Linda Community Center	75,109	76,440	86,410	73,353	67,600
Abalone Cove Shoreline Park	91,173	139,626	135,175	136,179	155,300
Special Events and Programs	146,374	188,264	194,344	156,173	209,700
Point Vicente Interpretive Center	447,107	471,653	513,920	462,256	550,400
REACH	39,683	64,370	69,327	23,179	71,700
Support Services	74,468	40,978	29,084	20,026	21,000
City Run Sports	-	5,659	3,066	4,518	4,900
Contract Classes	-	21,649	41,695	55,000	50,000
Volunteer Program	-	-	-	6,000	7,000
Park Rangers	-	-	-	142,661	308,300
Eastview	-	4,952	7,354	62,609	67,900
Open Space Management	3,592	104,013	235,721	206,859	232,100
TOTAL RECREATION & PARKS	2,175,102	2,493,316	2,687,149	2,564,166	3,103,400
TOTAL GENERAL FUND	27,691,727	29,429,061	29,201,459	29,028,812	28,800,900
ALL OTHER FUNDS					
STATE GAS TAX					
Street Pavement Maintenance	365,074	205,666	256,454	150,000	150,000
Street Landscape Maintenance	1,121,909	676,964	508,460	656,460	942,000
Traffic Signal Maintenance	10,175	10,000	16,770	-	-
Portuguese Bend Rd. Maintenance	-	-	48,867	50,000	70,000
Street Maintenance (CIP)	442,622	471,592	-	1,395,380	-
TOTAL STATE GAS TAX	1,939,780	1,364,222	830,551	2,251,840	1,162,000
1972 ACT					
Street Lights Maintenance	264,903	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL 1972 ACT	264,903	-	-	-	-
EL PRADO	237	492	593	800	800
1911 ACT					
Street Lights Maintenance	459,441	614,584	536,861	399,902	462,200
Capital Improvements	-	-	856,683	516,902	342,000
Transfers Out	-	-	-	-	-
TOTAL 1911 ACT	459,441	614,584	1,393,544	916,804	804,200
BEAUTIFICATION					
Operating Expenses	-	-	-	-	-
Street Maintenance	-	-	-	-	-
Capital Improvements	-	106,283	383,737	-	-
Transfers Out	-	-	-	-	-
TOTAL BEAUTIFICATION	-	106,283	383,737	-	-
WASTE REDUCTION					
Operating Expenses	231,578	244,656	212,991	239,578	287,500
Transfers Out	-	-	-	-	-
TOTAL WASTE REDUCTION	231,578	244,656	212,991	239,578	287,500

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
AIR QUALITY					
Operating Expenses	78,284	49,995	50,000	50,000	57,000
Transfers Out	-	-	-	-	-
TOTAL AIR QUALITY	<u>78,284</u>	<u>49,995</u>	<u>50,000</u>	<u>50,000</u>	<u>57,000</u>
PROP "C" TRANSPORTATION					
Street Maintenance	-	-	-	-	-
Traffic Maintenance			66,699	9,081	
Street Maintenance (CIP)	539,740	599,924	572,312	640,000	945,000
Transfers Out	-	-	-	-	-
TOTAL PROPOSITION "C"	<u>539,740</u>	<u>599,924</u>	<u>639,011</u>	<u>649,081</u>	<u>945,000</u>
PROP "A" TRANSPORTATION					
Dial-a-Ride	613,003	630,334	705,644	774,100	776,600
Capital Projects	10,581	496,443	44,108	454,852	-
Transfers out	-	-	-	-	-
TOTAL PROPOSITION "A"	<u>623,584</u>	<u>1,126,777</u>	<u>749,752</u>	<u>1,228,952</u>	<u>776,600</u>
PUBLIC SAFETY					
Transfers out	100,000	140,000	130,000	175,000	130,000
TOTAL PUBLIC SAFETY	<u>100,000</u>	<u>140,000</u>	<u>130,000</u>	<u>175,000</u>	<u>130,000</u>
MEASURE R					
Street Landscape Maintenance	169,952	-	28,032	250,000	
Capital Projects		-	2,036,294	113,705	450,000
Transfers out	-	-	-	-	-
TOTAL MEASURE R	<u>169,952</u>	<u>-</u>	<u>2,064,326</u>	<u>363,705</u>	<u>450,000</u>
MEASURE M					
Repairs & Maintenance	-	448,464	565,972	536,000	536,000
Capital Projects		-	-	-	-
Transfers out	-	-	-	-	-
TOTAL MEASURE M	<u>-</u>	<u>448,464</u>	<u>565,972</u>	<u>536,000</u>	<u>536,000</u>
HABITAT RESTORATION	140,825	150,633	149,499	179,500	184,900
SUBREGION 1	35,107	36,228	43,831	41,400	41,600
MEASURE A					
Transfers out	90,000	90,000	90,000	100,000	100,000
TOTAL MEASURE A	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>	<u>100,000</u>	<u>100,000</u>
ABALONE COVE SEWER MAINTENANCE	163,615	118,188	49,925	221,570	146,000
GINSBURG CULTURAL ARTS BUILDING		-	86,344	1,045	-
DONOR RESTRICTED DONATIONS					
Operating Expenses	9,760	46,724	31,259	28,000	25,000
Capital Improvements	-	-	137,683	4,331	-
Transfers out	-	-	-	-	-
TOTAL DONOR RESTRICTED DONATIONS	<u>9,760</u>	<u>46,724</u>	<u>168,942</u>	<u>32,331</u>	<u>25,000</u>
COMMUNITY DEVELOPMENT BLOCK GRANT	142,317	194,556	193,586	281,861	150,600

**CITY OF RANCHO PALOS VERDES
STATEMENT OF EXPENDITURES - ALL FUNDS
FISCAL YEAR 2020-2021**

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	ACTUALS FY 2018-19	PROJECTED YEAR-END FY 2019-20	ADOPTED BUDGET FY 2020-21
CAPITAL IMPROVEMENT PROGRAM FUND					
Administration	15,341	-	-	35,313	
Street Improvements	6,385,358	6,911,774	1,862,690	4,193,214	200,000
Parks, Trails & Open Space Improvements	231,565	425,485	215,942	373,324	450,000
Sewer Improvements	198,900	-	-	41,291	-
Building Improvements	31,423	9,000	135,649	266,450	301,000
Storm Water Quality Improvements	-	-	157,319	598,270	370,000
Landslide Improvements	242,935	157,349	37,132	388,138	1,200,000
Transfers Out	-	-	-	-	-
TOTAL CAPITAL IMPROVEMENT	7,105,522	7,503,608	2,408,733	5,896,000	2,521,000
FEDERAL GRANTS					
Capital Improvements	-	197,621	-	-	-
Transfers Out	-	-	1,087,318	98,315	-
TOTAL FEDERAL GRANTS	-	197,621	1,087,318	98,315	-
STATE GRANTS					
Capital Improvements	-	-	163,796	200,428	-
Transfers Out	-	-	300,000	-	-
TOTAL STATE GRANTS	-	-	463,796	200,428	-
QUIMBY					
Capital Improvements	80,550	602,567	142,004	475,259	-
Transfers Out	-	-	-	-	-
TOTAL QUIMBY	80,550	602,567	142,004	475,259	-
ENVIRONMENTAL EXCISE TAX (EET)					
Street Landscape Maintenance	75	-	-	300,000	210,000
Transfers Out	-	-	-	-	-
TOTAL ENVIRONMENTAL EXCISE TAX (EET)	75	-	-	300,000	210,000
TDA ARTICLE 3 - SB 821 BIKEWAY FUND					
Capital Improvements	-	82,500	-	-	-
Transfers Out	-	-	-	-	-
TOTAL TDA ARTICLE 3 - SB 821 BIKEWAY	-	82,500	-	-	-
WATER QUALITY/FLOOD PROTECTION					
Operating Expenses	-	-	-	-	-
Capital Improvements	1,399,913	1,070,747	811,110	-	-
Transfers Out	-	-	-	-	-
TOTAL WATER QUALITY/FLOOD PROTECTION	1,399,913	1,070,747	811,110	-	-
EQUIPMENT REPLACEMENT	734,172	488,851	452,376	529,170	650,000
EMPLOYEE BENEFITS	-	-	-	-	-
TOTAL ALL OTHER FUNDS	14,309,355	15,277,620	13,167,941	14,768,639	9,178,200
TOTAL ALL FUNDS	42,001,082	44,706,681	42,369,400	43,797,451	37,979,100

INTER-FUND TRANSFER SUMMARY

	Transfers-In	Transfers-Out
101 - General Fund	230,000	1,964,000
217 - Public Safety Grant	-	130,000
223 - Subregion One Maintenance	10,000	-
224 - Measure A Maintenance	-	100,000
285 - Improvement Authority -Portuguese Bend	20,000	-
330 - Capital Improvement Fund	1,934,000	-
	2,194,000	2,194,000

GENERAL FUND SUMMARY

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GENERAL FUND SUMMARY

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activities and changes in the Unrestricted Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimates FY19-20	Budget FY20-21
Beginning Unrestricted Reserve	\$ 15,068,099	\$ 16,825,403	\$ 18,078,960	\$ 20,788,547	\$ 21,073,135
Revenue	29,259,666	30,452,619	31,618,664	29,038,400	28,969,900
Expenditures	(23,304,965)	(24,615,562)	(24,854,609)	(26,271,512)	(26,836,900)
Transfers In	190,000	230,000	292,384	275,000	230,000
Transfers Out	(4,387,397)	(4,813,500)	(4,346,852)	(2,757,300)	(1,964,000)
Ending Reserve	\$ 16,825,403	\$ 18,078,960	\$ 20,788,547	\$ 21,073,135	\$ 21,472,135
Policy Level (50% of Expenditures)	11,652,483	12,307,781	12,427,305	13,135,756	13,418,450
Excess Reserve	\$ 5,172,921	\$ 5,771,179	\$ 8,361,243	\$ 7,937,379	\$ 8,053,685

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

FY 2020-21 RECURRING VS. ONE-TIME REVENUES AND EXPENDITURES

Revenue Type	Recurring	One-time	Total
Property Tax	14,129,700	-	14,129,700
Transient Occupancy Tax	3,762,500	-	3,762,500
Sales Tax	2,312,300	-	2,312,300
Franchise taxes	2,167,500	-	2,167,500
Utility Users Tax	2,099,700	-	2,099,700
Permits & Fees	1,819,200	-	1,819,200
Other Taxes & Misc. Revenues	2,679,000	-	2,679,000
TOTAL REVENUES	<u>28,969,900</u>	<u>-</u>	<u>28,969,900</u>

Expenditure by Program	Recurring	One-time	Total
City Council	102,900	-	102,900
City Attorney	975,000	-	975,000
Public Safety/Law Enforcement	7,381,700	-	7,381,700
City Administration	3,382,000	-	3,382,000
Finance	1,563,500	-	1,563,500
Community Development	3,128,400	-	3,128,400
Public Works	5,276,400	-	5,276,400
Recreation & Parks	3,197,900	-	3,197,900
Non-department	1,829,100	-	1,829,100
TOTAL EXPENDITURES	<u>26,836,900</u>	<u>-</u>	<u>26,836,900</u>
STRUCTURAL SURPLUS/(DEFICITS)	2,133,000	-	2,133,000
Transfers in	230,000	-	230,000
Transfers out	<u>1,964,000</u>	<u>-</u>	<u>1,964,000</u>
SURPLUS/(DEFICITS)	399,000	-	399,000

GENERAL FUND REVENUES

Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
<i>Taxes</i>						
101-300-0000-3101	GOLF TAX	365,259	402,732	429,049	323,300	300,300
101-300-0000-3102	PROPERTY TAX	7,114,319	7,840,208	8,236,989	8,338,300	8,553,800
101-300-0000-3107	PROP TAX IN LIEU OF SALES	332,296	0	0	0	0
101-300-0000-3107	PROP TAX IN LIEU OF VLF	4,432,363	4,663,495	4,920,186	5,117,200	5,275,900
101-300-0000-3108	REDEV PROP TAX TRUST	23,668	33,760	50,255	55,600	25,000
101-300-0000-3110	PROPERTY TRANSFER TAX	443,174	490,796	359,706	330,600	275,000
101-300-0000-3111	FRANCHISE TAXES	1,984,878	2,128,727	2,149,743	2,150,000	2,167,500
101-300-0000-3112	SALES AND USE TAX	2,383,705	2,437,988	2,575,202	2,180,000	2,240,000
101-300-0000-3113	SALES TAX - PW (PSAF)	78,743	82,079	85,979	80,300	72,300
101-300-0000-3114	UTILITY USERS TAXES - ELEC.	0	876,790	876,304	982,200	982,200
101-300-0000-3115	UTILITY USERS TAX	1,775,433	688,565	706,430	747,500	747,500
101-300-0000-3116	UTILITY USERS TAXES - GAS	0	272,335	334,373	370,000	370,000
101-300-0000-3120	TRANSIENT OCC TAX	203,218	206,158	250,345	162,700	142,700
101-300-0000-3121	TRANSIENT OCC TAX-TERRANEAS	5,397,647	5,408,886	5,395,152	4,019,000	3,619,800
101-300-0000-3210	BUSINESS LICENSE TAX	904,107	887,276	945,792	800,300	865,300
Taxes		25,438,810	26,419,795	27,315,505	25,657,000	25,637,300
<i>License/Permits</i>						
101-300-0000-3202	B&S PERMITS	1,063,530	1,209,868	1,152,758	969,500	969,500
101-300-0000-3203	B&S PLAN CHECK	360,349	353,155	393,433	308,400	308,400
101-300-0000-3205	FILM PERMITS	43,724	37,125	2,930	30,700	30,700
101-300-0000-3206	ANIMAL CONTROL FEES	36,470	31,835	31,365	27,400	27,400
101-300-0000-3207	B&S SMIP FEES	1,912	858	1,367	3,000	3,000
101-300-0000-3208	B&S STATE BLDG STD	79	660	-521	4,300	4,300
101-300-0000-3209	B&S GEOLOGY FEES	173,041	132,649	128,272	112,900	112,900
101-300-0000-3213	PARKING PERMITS	690	330	440	500	500
101-300-0000-3214	PARKING DECALS	683	665	988	300	300
101-300-0000-3215	PLAN & ZONE PERMIT	345,749	341,424	401,764	271,200	271,200

GENERAL FUND REVENUES

Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
101-300-0000-3216	PLAN - INVESTIGATION	16,165	3,076	0	0	0
101-300-0000-3217	VIEW RESTORATION FEES	7,719	0	5,106	4,800	4,800
101-300-0000-3218	PLAN - HIST DATA FEE	17,176	0	0	0	0
101-300-0000-3218	PLAN - MISC FEES	0	8,572	7,769	8,000	8,000
101-300-0000-3219	RIGHT OF WAY PERMITS	72,142	77,689	74,329	74,600	74,600
101-300-0000-3220	DUMPSTER PERMITS	1,078	4,018	4,606	3,600	3,600
License/Permits		2,140,507	2,201,923	2,204,606	1,819,200	1,819,200

Fine/Forfeitures

101-300-0000-3212	BUSINESS LICENSE PENALTY	0	5,784	12,501	18,300	17,900
101-300-0000-3501	TOW FEES	9,745	8,383	6,225	5,800	5,800
101-300-0000-3502	FALSE ALARM FINES	2,500	11,400	18,200	4,800	4,800
101-300-0000-3503	MISC COURT FINES	130,669	91,165	91,460	61,800	61,800
101-300-4140-3504	CODE ENFORCEMENT CITATIONS	0	32,805	12,674	15,100	15,000
Fine/Forfeitures		142,914	149,537	141,059	105,800	105,300

Rents

101-300-0000-3602	RENT - CITYWIDE	173,140	226,798	171,200	141,300	141,300
101-300-50XX-3602	RENT - REC & PARKS	2,157	0	0	0	0
101-300-5120-3602	RENTS & LEASES	0	1,314	1,421	5,000	4,800
101-300-5130-3602	RENT - HESSE PARK	52,013	15,431	44,485	28,600	14,600
101-300-5140-3602	RENT - RYAN PARK	14,346	43,647	19,595	10,800	4,600
101-300-5150-3602	RENT - LADERA LINDA	19,132	8,799	6,971	3,100	3,100
101-300-5180-3602	RENT - PVIC	199,233	208,603	235,056	152,900	152,900
Rents		460,021	504,593	478,729	341,700	321,300

Interest

101-300-0000-3601	INTEREST EARNINGS	107,867	206,893	366,409	323,200	280,000
Interest		107,867	206,893	366,409	323,200	280,000

Charges for Services

101-300-0000-3401	ENGINEERING FEES	2,706	198	0	0	0
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GENERAL FUND REVENUES

Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
101-300-0000-3906	SALE OF SIGNS/SERVICES	1,150	150	0	0	0
101-300-5120-3412	PROGRAM FEES	0	5,799	8,374	6,200	5,200
101-300-5131-3412	PROGRAM/EVENT FEES	0	30,410	63,361	38,800	34,600
101-300-5160-3411	SHORELINE PKNG LOT FEES	261,692	245,941	215,341	154,400	138,000
101-300-5170-3412	PROGRAM FEES	7,364	5,557	5,972	8,000	8,000
101-300-5190-3412	REC FEES - REACH	7,918	10,456	13,305	2,800	1,000
Charges for Services		280,830	298,511	306,353	210,200	186,800
<i>From Other Agency</i>						
101-300-0000-3301	FEDERAL GRANTS INCOME	0	64,483	0	0	0
101-300-0000-3302	STATE GRANT INCOME	19,282	17,121	1,359	0	0
From Other Agency		19,282	81,604	1,359	0	0
<i>Other Revenue</i>						
101-300-0000-3801	SPECIAL FUND ADMIN	155,800	89,700	169,356	139,700	150,000
101-300-0000-3901	DONATIONS - GENERAL	0	1	0	0	0
101-300-0000-3902	CASP FEES	1,215	4,253	7,604	4,500	4,500
101-300-0000-3904	RDA LOAN REPAYMENT	177,186	117,694	139,938	193,100	298,800
101-300-0000-3908	RDA ADMINISTRATIVE FEES	6,807	50,000	0	0	16,000
101-300-0000-3999	MISC REVENUES	264,527	173,007	405,626	150,000	60,000
101-300-1430-3999	MISC REVENUES	1,079	1,640	2,600	1,500	1,500
101-300-5120-3901	DONATIONS	132	0	0	0	0
101-300-5170-3901	DONATIONS - JULY 4TH	0	5,400	4,700	3,800	3,800
101-300-5180-3701	PVIC SALES TAXABLE	0	136,013	137,551	79,200	79,200
101-300-5180-3901	DONATIONS - PVIC	14,166	11,667	8,411	8,500	5,400
101-300-5180-3999	PVIC GIFT SHOP	45,573	0	0	0	0
101-300-5190-3901	DONATIONS - REACH	2,946	372	1,244	1,000	800
Other Revenue		669,431	589,748	877,029	581,300	620,000
General Fund Revenue Totals		29,259,662	30,452,603	31,691,048	29,038,400	28,969,900

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
1110 City Council	139,806	107,310	96,251	98,459	102,900
<i>Subtotal for City Council</i>	139,806	107,310	96,251	98,459	102,900
1210 Legal Services	1,173,168	1,184,798	1,160,193	1,089,916	975,000
<i>Subtotal for Legal Services</i>	1,173,168	1,184,798	1,160,193	1,089,916	975,000
1310 City Clerk	484,381	595,566	449,730	764,119	638,700
1410 City Manager	783,077	872,495	802,975	708,621	795,300
1420 Community Outreach	74,448	74,465	62,246	63,900	68,300
1430 Emergency Preparedness	161,607	145,801	103,417	61,900	158,400
1440 RPVtv	169,004	203,701	179,549	193,108	229,700
1450 Personnel	364,247	373,704	302,545	357,866	316,000
1470 Information Technology - Data	889,924	1,012,124	928,886	1,032,740	1,081,800
1480 Information Technology - Voice	100,933	93,138	96,277	112,000	110,000
9101 Emergency Operations Center	0	0	0	269,798	0
<i>Subtotal for Administration</i>	3,027,621	3,370,995	2,925,625	3,564,052	3,398,200
6110 Sheriff	5,529,511	6,223,718	6,407,659	6,820,500	7,222,400
6120 Special Programs	743,198	913,449	703,365	590,527	159,900
<i>Subtotal for Public Safety</i>	6,272,709	7,137,167	7,111,024	7,411,027	7,382,300
2110 Finance	1,265,590	1,349,974	1,502,164	1,616,603	1,565,100
<i>Subtotal for Finance</i>	1,265,590	1,349,974	1,502,164	1,616,603	1,565,100
2999 General Non-Program Expenditures	2,400,364	1,166,153	1,133,907	1,207,209	1,874,700
<i>Subtotal for Non-Department</i>	2,400,364	1,166,153	1,133,907	1,207,209	1,874,700
3110 Public Works Administration	2,175,728	2,157,495	2,155,312	2,070,095	2,095,500
3120 Traffic Management	391,742	485,705	418,941	270,500	304,800
3130 Storm Water Quality	230,695	310,929	535,921	529,700	506,000
3140 Building Maintenance	448,843	597,137	453,631	548,100	529,000
3150 Trails & Open Space Maintenance	838,107	935,465	404,279	546,550	334,800
3151 Parks Maintenance	0	0	585,191	670,000	702,000
3160 Sewer Maintenance	951	1,554	22,550	45,000	35,000
3180 Street Landscape Maintenance	0	425,073	573,849	181,000	181,000
3230 Fuel Modification	0	0	0	1,010,000	554,500
3240 Vehicle Maintenance	418	40,694	41,461	49,500	47,000
<i>Subtotal for Public Works</i>	4,086,484	4,954,052	5,191,135	5,920,445	5,289,600
4110 Community Development Administration	0	547,072	670,903	525,754	604,200
4120 Planning	1,322,813	688,279	835,015	775,043	840,000
4130 Building & Safety	773,626	791,009	826,228	664,723	787,200

GENERAL FUND EXPENDITURE SUMMARY BY PROGRAM

Program	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
4140 Code Enforcement	116,264	183,129	184,457	227,087	295,600
4150 View Restoration	302,403	394,012	321,836	372,028	359,300
4160 NCCP	0	16,870	11,445	15,000	50,000
4170 Geology	148,448	115,578	107,253	100,000	100,000
4180 Animal Control	99,932	115,847	89,842	120,000	109,000
<i>Subtotal for Community Development</i>	<i>2,763,486</i>	<i>2,851,796</i>	<i>3,046,978</i>	<i>2,799,635</i>	<i>3,145,300</i>
5110 Recreation Administration	873,450	1,042,367	1,026,224	942,604	1,088,000
5120 Other Recreational Facilities	166,129	34,650	64,466	5,697	1,000
5121 Eastview Park	0	4,952	7,354	62,608	67,900
5122 Open Space Management	3,592	104,013	235,721	206,859	232,100
5123 Park Rangers	0	0	0	142,661	308,300
5130 Fred Hesse Jr. Park	158,196	215,126	187,970	182,085	181,800
5131 Contract Classes	0	21,649	41,695	55,000	50,000
5140 Robert E. Ryan Park	99,820	83,568	92,393	84,967	86,700
5150 Ladera Linda Community Center	75,109	76,440	86,410	73,353	67,600
5160 Abalone Cove Shoreline Park	91,173	139,626	135,175	136,179	155,300
5170 Special Events and Programs	146,374	188,264	194,344	156,173	209,700
5171 City Run Sports & Activities	0	5,659	3,066	4,518	4,900
5172 Volunteer Program	0	0	0	6,000	7,000
5180 Point Vicente Interpretive Center	447,107	471,653	513,920	462,256	550,400
5190 REACH	39,683	64,370	69,327	23,179	71,700
5210 Support Services	74,468	40,978	29,084	20,026	21,000
<i>Subtotal for Recreation</i>	<i>2,175,101</i>	<i>2,493,316</i>	<i>2,687,149</i>	<i>2,564,164</i>	<i>3,103,400</i>
General fund Expenditure Totals	23,304,329	24,615,561	24,854,426	26,271,510	26,836,500

GENERAL FUND TRANSFERS

Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
TRANSFERS IN					
Fr Measure A Maintenance	90,000	90,000	90,000	100,000	100,000
Fr PS Grants	100,000	140,000	130,000	175,000	130,000
TRANSFERS IN	190,000	230,000	220,000	275,000	230,000
TRANSFERS OUT					
To Abalone Cove Sewer Maint	208,000	208,000	0	0	0
To Improv Authority Ab Cove	38,000	38,000	25,000	50,000	0
To Improv Authority Port Bend	0	0	20,000	20,000	20,000
To Infrastructure Improv Admin	4,141,397	4,526,000	4,301,852	4,272,000	1,934,000
To Subregion 1	0	41,500	0	0	10,000
TRANSFERS OUT	4,387,397	4,813,500	4,346,852	4,342,000	1,964,000

Department: General Fund

Budget Program General Non-Program Transfers In

Account Description

**Budget
FY20-21**

Fr PS Grants

Transfer to the General Fund to supplement the Community Resource (CORE) deputy cost within the Sheriff program of the Public Safety section of the budget.

130,000

Fr Measure A Maintenance

Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas.

100,000

Department:	Non-Departmental
Budget Program:	General Non-Program Expenditures

Account Description	Budget FY20-21
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To Improv Authority Port Bend

Transfer from General Fund to support annual maintenance of landslide mitigation facilities that was originally funded by the RDA.	20,000
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To Infrastructure Improv Admin

Funding for the Reserve for future Capital Projects from Terranea TOT.	1,934,000
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To Subregion 1

Transfer from General Fund to support landscaping maintenance.	10,000
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CITY COUNCIL

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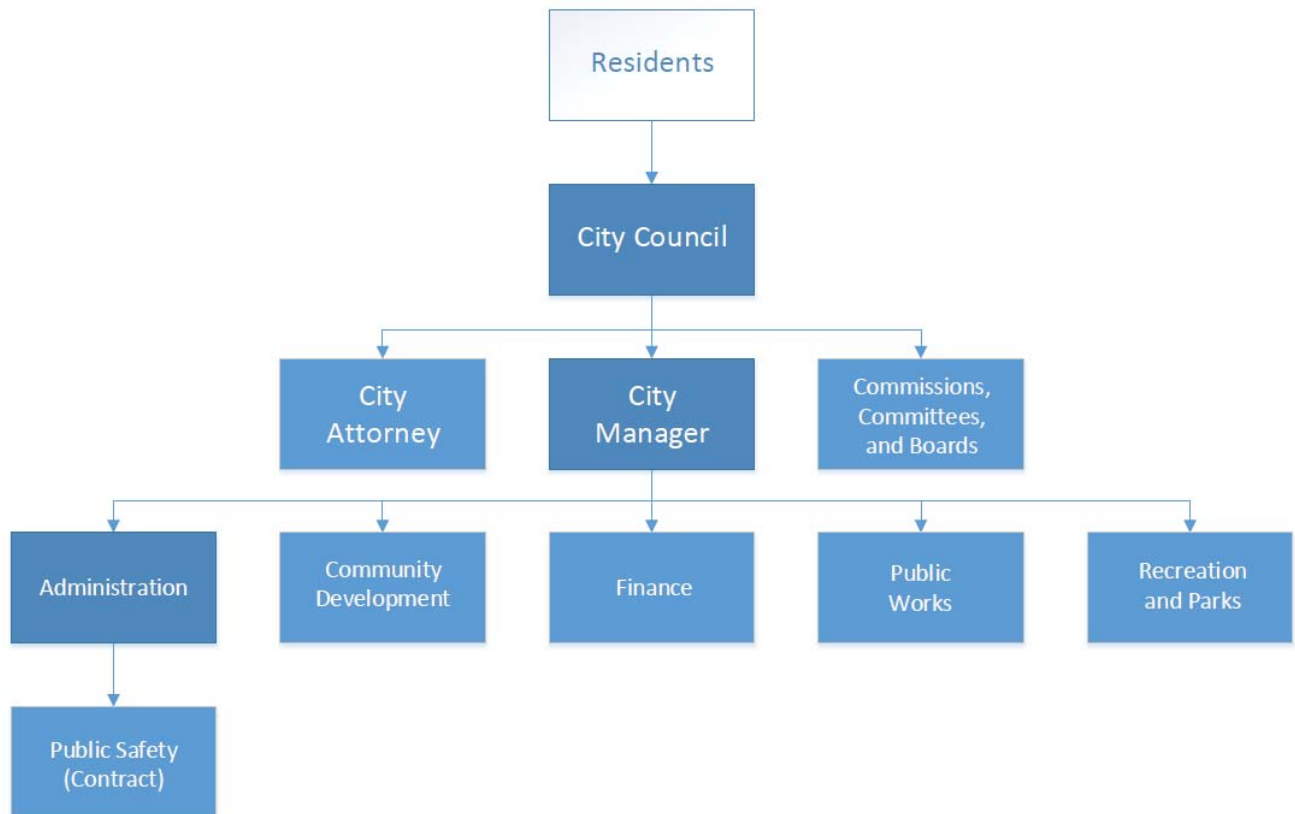
CITY COUNCIL

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of even numbered years. Elections changed to even numbered years in 2020. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employee Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly part-time salary of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

ORGANIZATIONAL CHART



**City of Rancho Palos Verdes
City Council
FY 20-21 Adopted Budget Summary**

101 - General Fund

City Council

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 126,419	\$ 90,851	\$ 73,063	\$ 68,159	\$ 62,600
Maintenance & Operations	13,387	16,459	23,188	30,300	40,300
Capital Outlay	-	-	-	-	-
Total for City Council	\$ 139,806	\$ 107,310	\$ 96,251	\$ 98,459	\$ 102,900

Department: City Council
Budget Program: City Council

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1110-4102	SALARY & WAGES - PT	25,139	24,883	24,001	24,422	24,000
	101-400-1110-4201	HEALTH INSURANCE	68,751	52,219	36,901	32,832	29,900
	101-400-1110-4202	FICA/MEDICARE	1,644	1,757	1,584	1,653	1,500
	101-400-1110-4204	WORKERS' COMPENSATION	0	664	826	846	500
	101-400-1110-4205	OTHER BENEFITS	20	78	752	707	700
	101-400-1110-4206	HEALTH SAVINGS ACCOUNT (HSA)	30,865	11,250	9,000	7,700	6,000
	101-400-1110-4310	OPERATING MATERIALS & SUPPLIES	0	2,593	1,391	5,300	5,300
	101-400-1110-4901	OTHER MISCELLANEOUS	0	0	2,272	0	0
	101-400-1110-6001	MEETINGS/CONFERENCES	12,772	13,866	19,525	25,000	35,000
	101-400-1110-6002	TRAVEL /MILEAGE REIMBURSEMENT	415	0	0	0	0
	101-400-1110-6101	TRAINING	200	0	0	0	0
Expenditure Subtotals			139,806	107,310	96,251	98,459	102,900
Total Program Expenditures			139,806	107,310	96,251	98,459	102,900

Department: City Council

Budget Program: City Council

Account #	Account Description	Budget FY20-21
101-400-1110-4102	SALARY & WAGES - PT Stipend for City Council Members.	24,000
101-400-1110-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	29,900
101-400-1110-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	1,500
101-400-1110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	500
101-400-1110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	700
101-400-1110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-1110-4310	OPERATING MATERIALS & SUPPLIES Stationery items for City Council, such as business cards, letterhead and binders, and additional items for 45th anniversary booth at July 4th event.	5,300
101-400-1110-6001	MEETINGS/CONFERENCES Budget for each member of City Council for travel, training, and conference expenses. Expenses for the special events include: 1. Annual Holiday Reception. 2. Mayors Luncheons with mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. 3. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings.	35,000

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LEGAL SERVICES

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LEGAL SERVICES

The City contracts with the law firm of Aleshire & Wynder, LLP as its general counsel, with William W. Wynder serving as the City Attorney and Elena Gerli serving as the Assistant City Attorney. Since its incorporation, the City has chosen to contract with a private law firm due to the depth of legal expertise that a firm can typically provide in comparison with a small in-house legal staff. Aleshire & Wynder, LLP also represents the City in litigation, code enforcement, labor negotiations with the City's Employee Association, and other personnel matters as needed. Roughly 34.5% of the City's Legal Services expenditures were spent on litigation in fiscal year 2018-19. It is projected that litigation will make up 35.6% of Legal Services costs during fiscal year 2019-20. Periodically, the City's joint powers insurance agency ("CJPIA") retains the services of other legal firms for certain "risk management" matters.

City Attorney's Office

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council and Planning Commission meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and administrative or court proceedings.
- Represents the City in labor negotiations and personnel matters



William W. Wynder
City Attorney



Elena Gerli
Assistant City Attorney



**City of Rancho Palos Verdes
Legal Services
FY 20-21 Adopted Budget Summary**

101 - General Fund

Legal Services

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,173,168	1,184,798	1,160,193	1,089,916	975,000
Capital Outlay	-	-	-	-	-
Total for Legal Services	\$ 1,173,168	\$ 1,184,798	\$ 1,160,193	\$ 1,089,916	\$ 975,000

Department: Legal Services

Budget Program: Legal Services

Account #	Account Description	Budget FY20-21
101-400-1210-5107	LEGAL SERVICES-GENERAL General legal services provided by the City Attorney's firm.	570,000
101-400-1210-5108	LEGAL SERVICES-LABOR NEGOTIATION Labor negotiation or other personnel related services provided by the City Attorney's firm.	40,000
101-400-1210-5109	LEGAL SERVICES-LITIGATION Litigation services provided by the City Attorney's firm.	230,000
101-400-1210-5110	LEGAL SERVICES-CODE ENFORCEMENT Code enforcement services provided by the City Attorney's firm.	65,000
101-400-1210-5119	LEGAL SERVICES - PRA Public Request Act (PRA) services provided by the City Attorney's firm.	70,000

Department: Legal Services
Budget Program: Legal Services

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1210-5101	PROF/TECH SERVICE	9,939	27,212	0	0	0
	101-400-1210-5107	LEGAL SERVICES-GENERAL	834,173	898,973	662,841	518,726	570,000
	101-400-1210-5108	LEGAL SERVICES-LABOR NEGOTIATION	17,350	5,332	2,946	40,000	40,000
	101-400-1210-5109	LEGAL SERVICES-LITIGATION	248,410	84,098	403,694	400,965	230,000
	101-400-1210-5110	LEGAL SERVICES-CODE ENFORCEMENT	63,296	100,890	66,762	61,063	65,000
	101-400-1210-5119	LEGAL SERVICES - PRA	0	68,291	23,951	69,162	70,000
Expenditure Subtotals			1,173,168	1,184,798	1,160,193	1,089,916	975,000
Total Program Expenditures			1,173,168	1,184,798	1,160,193	1,089,916	975,000

PUBLIC SAFETY

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PUBLIC SAFETY

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. The City's public safety programs are administered by the City Manager's Office, and include Sheriff, Special Programs, and Public Safety Grants. Animal Control is provided by the County of Los Angeles, Department of Animal Care and Control and administered by the Community Development Department. Fire protection and beach lifeguard services are provided by the Los Angeles County Fire Department through a Special Assessment District administered by the County.

SHERIFF

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services and is served by the Lomita Sheriff's Station through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Station's performance is overseen by the Palos Verdes Peninsula Regional Law Enforcement Committee, which meets quarterly and consists of two councilmembers from each participating city. Law enforcement services include: patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services and programs.



SPECIAL PROGRAMS

Special programs include traffic control services, parking citation-processing contract, supplemental patrols, and focused traffic safety and crime prevention programs. Supplemental patrols provide extra security and traffic enforcement around the City's switchbacks, coastal areas, and other as needed areas.

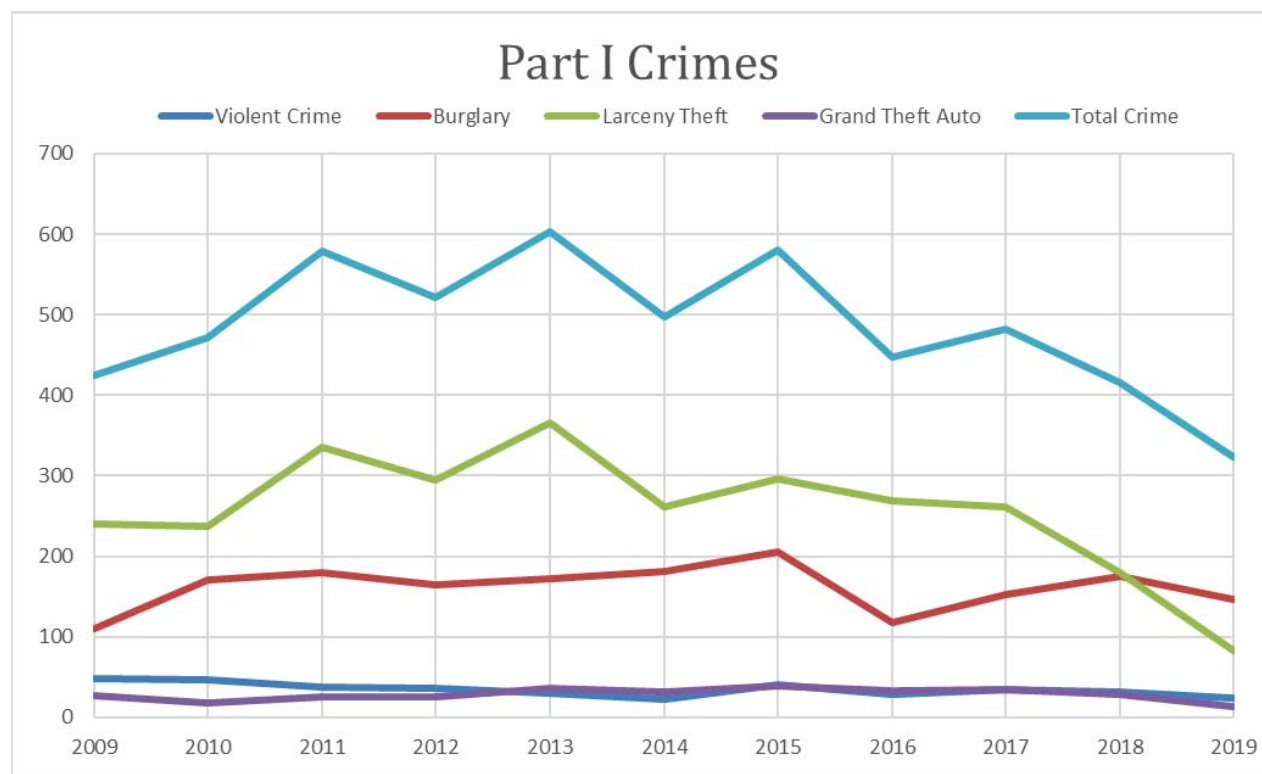
PUBLIC SAFETY GRANTS

The City receives approximately \$100,000 annually from the State's Citizens' Option for Public Safety (COPS) program. The grant fund pays for one-third of the cost of a special community resource team (CORE Team), with shared costs and responsibilities with the cities of Rolling Hills and Rolling Hill Estates. The CORE Team consists of two Deputy Sheriffs who serve the community by focusing on school presence, student and law education, juvenile crime, drug abuse prevention, and community relations in the City.

PUBLIC SAFETY PERFORMANCE INDICATORS

PART I CRIMES

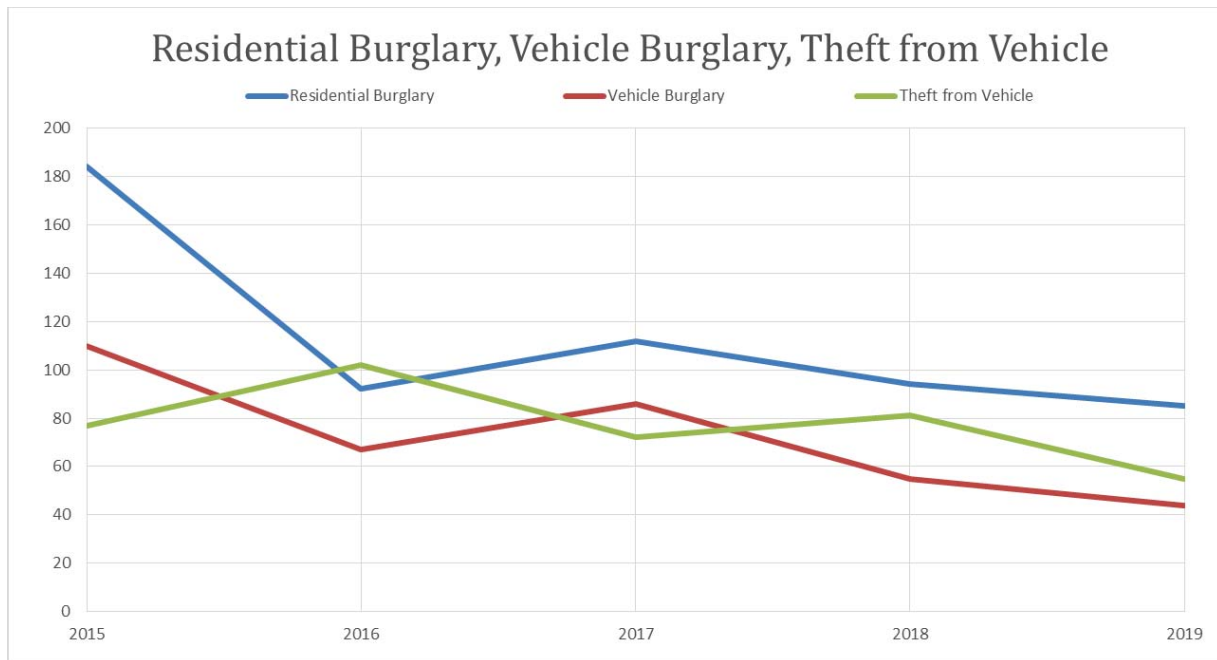
Part I offenses are used by law enforcement agencies to reveal the extent of criminal activity and to identify trends. Part I Crimes include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny theft, grand theft auto and arson. Notably, burglaries are down to their lowest point since 2009.



RESIDENTIAL BURGLARIES

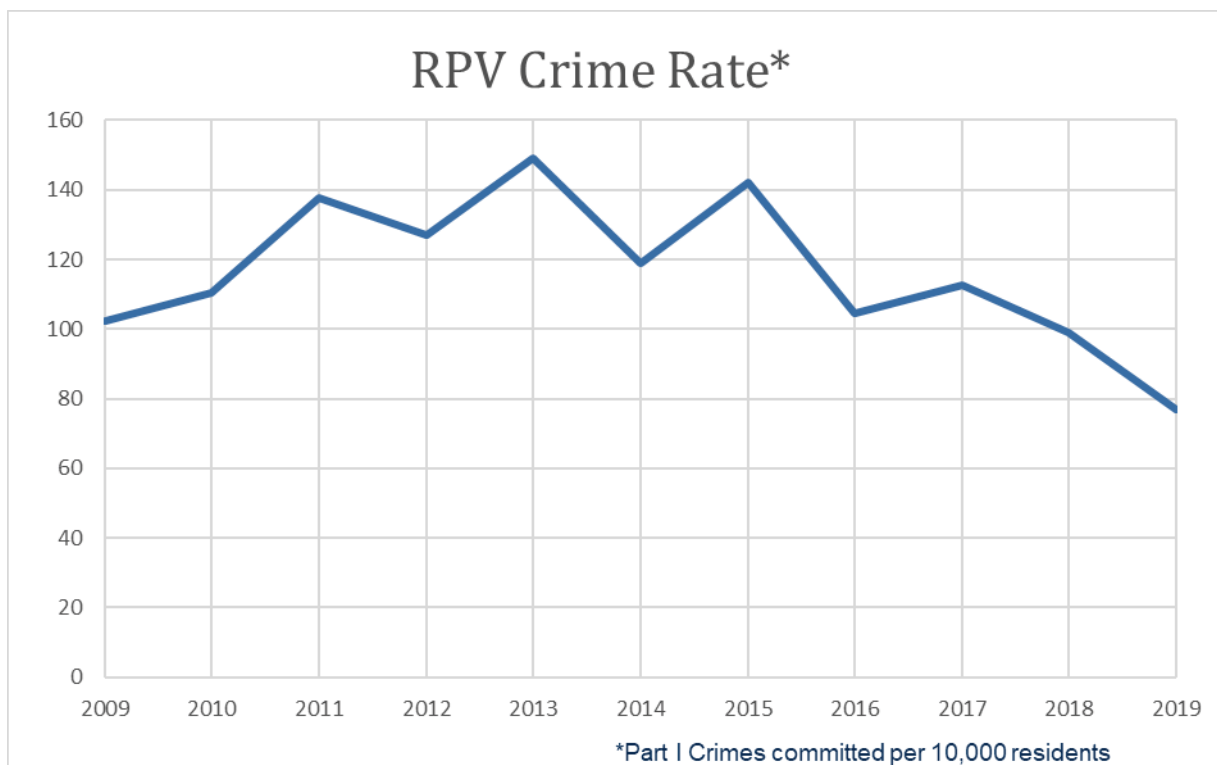
The City has recognized residential burglaries as one of its top priorities since 2014. In the past five years, residential burglaries has decreased by 54%, from 184 incidences in 2015 to 85 incidences in 2019. There were fewer residential burglary incidences in 2019 than since 2009. The City sought to aggressively address spikes in residential burglaries through public education campaigns, community resilience tools, and through the use of residential and neighborhood security cameras. In 2017, the City of Rancho Palos Verdes became one of the first city partners with Ring, Inc. to subsidize home video and audio security products for its residents. From 2017 to 2020, Rancho Palos Verdes residents purchased over 1,500 security devices for their homes and properties. In addition, the City started subsidizing neighborhood security devices that provided automatic license plate reader capabilities to deter burglaries, further assist the Sheriff's Station, and increase community safety.

The City Council established a goal of reducing the rate of residential burglaries by less than 90 incidences, or by one-third, for FY2019-20. During the 2019 year, the City met its target as there was a total of 85 residential burglaries.



Crime Rates

Municipal government standards demonstrate Part I Crimes rate using a formula based on the number of Part I Crimes committed each year per 10,000 residents. The formula is used as a means of expressing overall crime rate in a community. The graph below compares the crime rate in Rancho Palos Verdes using this formula since 2009:



In 2015, approximately 140 people out of every 10,000 residents in the City of Rancho Palos Verdes were victims of a Part I Crime. In 2017, the crime rate was at about 113 people out of every 10,000 residents. The crime rate for 2019 Part 1 Crimes is ____, which demonstrates a continual decline in the crime rate for the City of Rancho Palos Verdes.

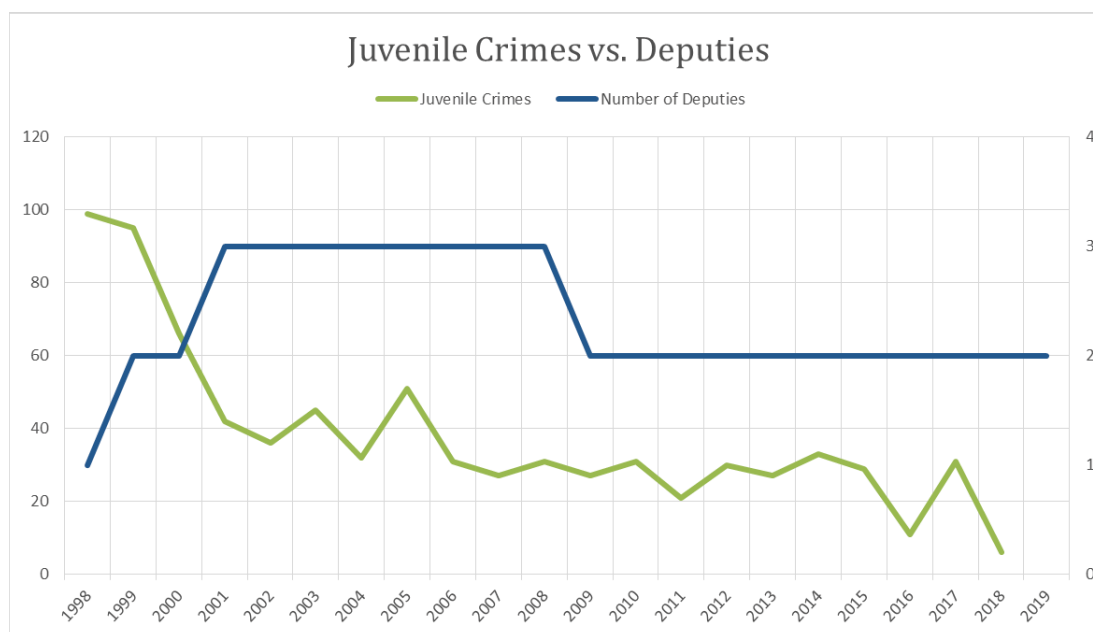
SHERIFF'S RESPONSE TIME

The Sheriff's goal is to respond to calls for assistance in a timely manner, especially with regard to immediate needs and emergency situations. The Lomita Sheriff Station's estimated average response times are as follows:

Sheriff's Response Time Performance		
Type of Calls	Desired Response Time	Average
Routine	Within 60 minutes	Most often 25 minutes or less
Immediate	Within 20 minutes	Most often 10 minutes or less
Emergency	Within 10 minutes	Most often 6 minutes or less

CORE DEPUTY TEAM

First established in FY 1996-97, the Community Resource (CORE) Team consists of Sheriff Deputies was assigned to address juvenile crime and delinquency issues, assist with emergency preparedness, coordinate with the City's volunteer Neighborhood Watch program, patrol open space areas, and resolve neighborhood disputes. Now, the CORE Team's primary mission is to participate and intervene in the local high schools and intermediate schools through education and presence, and to police the adjacent residential and commercial areas to detect and deter juvenile crime. Due to the variables involved in the reporting of data on juvenile crime, the exact extent of the CORE Team's impact on juvenile crime in the City cannot be quantifiably measured. However, for the City of Rancho Palos Verdes, the Sheriff's Department has reported the following number of incidents involving youth, which indicates a declining trend during the first four years of the program and relative stability since that time, with only one discernible uptick in 2005:



**2019 data on Juvenile Crimes was not available at the time of publication.*

According to the Sheriff's Department, the criteria consists of crime reports involving all subjects between the ages of five and seventeen. This includes identified and unidentified subjects with a description provided by a witness (based on information provided by the Los Angeles County Sheriff's Department, Lomita Station).

ANIMAL CONTROL

The City contracts with the County of Los Angeles, Department of Animal Care and Control (LAC DACC) for basic animal control services, including stray and injured animal pick-up care, pet licensing, low/cost spaying/neutering, pet adoption services, and excessive barking complaints.

The agency's target response times are identified below.

Animal Control Target Response Times by Priority

LAC DACC Policy: OPF 130

Priority 1	One Hour	Bite/Attack in Progress Injured Animals Police Assist Other High Risk or Dangerous Call
Priority 2	Four Hours	Animals Confined by the Reporting Party
Priority 3	Twenty-Four (24) Hours	Dead Animals Patrol for Loose Dogs on Complaint
Priority 4	Seven (7) Days	Dogs Running from a Known Address Barking Dog Complaint

The LAC DACC's target response times fall in the high and medium level of *Response Time Standards* as outlined by the League of California Cities, *A "How To" Guide for Assessing Effective Service Levels in California Cities* (Sacramento: League of California Cities, 1994) pp 18-19 (see below).

League of California Cities' Response Time Standards

Incident	Agency Service Levels		
	<i>High</i>	<i>Medium</i>	<i>Low</i>
Endangering Human Life/ Safety	Immediate Action		
Sick/Injured	Less than .25 hrs	.25 - 4 hrs	More than 4 hrs
Aggressive Animal	Less than .33 hrs	.33 - 1.33 hrs	More than 2 hrs
Neglect/Cruelty	Less than 1 hr	1 - 24 hrs	More than 24 hrs
Confined/Trapped	Less than 1.5 hrs	1.5 - 24 hrs	More than 24 hrs
Nuisance Animal	Less than 4 hrs	4 - 72 hrs	More than 72 hrs
Dead Animal Pick-up	Less than 4 hrs	4 - 36 hrs	More than 36 hrs

**City of Rancho Palos Verdes
Public Safety
FY 20-21 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Sheriff	\$ 5,451,056	\$ 6,223,715	\$ 6,407,659	\$ 6,820,500	\$ 7,222,400
Special Programs	821,653	913,449	703,365	590,527	160,300
Total General Fund - Public Safety	\$ 6,272,709	\$ 7,137,164	\$ 7,111,024	\$ 7,411,027	\$ 7,382,700

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 29,620	\$ 83,113	\$ 100,915	\$ 56,227	\$ 84,000
Maintenance & Operations	6,243,089	6,994,154	7,010,109	7,354,800	7,298,700
Capital Outlay	-	59,897	-	-	-
Total General Fund - Public Safety	\$ 6,272,709	\$ 7,137,164	\$ 7,111,024	\$ 7,411,027	\$ 7,382,700

217 - Public Safety Grant Fund

Public Safety Grant

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Transfers Out	100,000	140,000	130,000	175,000	130,000
Total for Public Safety Grant	\$ 100,000	\$ 140,000	\$ 130,000	\$ 175,000	\$ 130,000

**City of Rancho Palos Verdes
Public Safety
FY 20-21 Adopted Budget Summary**

101 - General Fund

Sheriff

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	5,451,056	6,223,715	6,407,659	6,820,500	7,222,400
Capital Outlay	-	-	-	-	-
Total for Sheriff	\$ 5,451,056	\$ 6,223,715	\$ 6,407,659	\$ 6,820,500	\$ 7,222,400

Special Programs

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 29,620	\$ 83,113	\$ 100,915	\$ 56,227	\$ 84,000
Maintenance & Operations	792,033	770,439	602,450	534,300	76,300
Capital Outlay	-	59,897	-	-	-
Total for Special Programs	\$ 821,653	\$ 913,449	\$ 703,365	\$ 590,527	\$ 160,300

General Fund - Public Safety

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 29,620	\$ 83,113	\$ 100,915	\$ 56,227	\$ 84,000
Maintenance & Operations	6,243,089	6,994,154	7,010,109	7,354,800	7,298,700
Capital Outlay	-	59,897	-	-	-
Total General Fund - Public Safety	\$ 6,272,709	\$ 7,137,164	\$ 7,111,024	\$ 7,411,027	\$ 7,382,700

217 - Public Safety Grant Fund

Public Safety Grant

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Transfers Out	100,000	140,000	130,000	175,000	130,000
Total for Public Safety Grant	\$ 100,000	\$ 140,000	\$ 130,000	\$ 175,000	\$ 130,000

Department: Public Safety
Budget Program: Sheriff

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-6110-5101	PROF/TECH SERVICE	5,451,056	6,108,698	6,335,382	6,690,000	7,091,900
	101-400-6120-5111	PROF/TECH SERVICES (TRAFFIC)	10,372	0	0	16,000	16,000
	101-400-6120-5112	PROF/TECH SERVICES (COASTAL AREA)	14,224	9,553	0	15,500	15,500
	101-400-6120-5113	PROF/TECH SERVICES (WESTERN AVE)	1,333	10,852	1,621	8,000	8,000
	101-400-6120-5114	PROF/TECH SERVICES (SUMMER EVENING)	1,666	0	0	5,000	5,000
	101-400-6120-5115	PROF/TECH SERVICES (SUPPLEMENTAL)	50,860	94,615	70,656	86,000	86,000
Expenditure Subtotals			5,529,511	6,223,718	6,407,659	6,820,500	7,222,400
Total Program Expenditures			5,529,511	6,223,718	6,407,659	6,820,500	7,222,400

Department: Public Safety

Budget Program: Sheriff

Account #	Account Description	Budget FY20-21
101-400-6110-5101	<p>PROF/TECH SERVICE</p> <p>1.General Law Enforcement: Provides general law enforcement services by the Los Angeles County Sheriff's Department as part of the Peninsula Regional Law Enforcement Agreement. The Lomita Sheriff's Station provides law enforcement for the Cities of Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates. Services include regular patrol units, traffic enforcement officers, and a Surveillance and Apprehension Team (SAT) detectives unit. In FY15-16, the City added two RPV-dedicated patrol units and jointly added an additional SAT detective (68% shared) to its Sheriff's contract.</p> <p>2.Grant Deputy Sheriff Units: Provides the Community Resource (CORE) Team deputies, a sheriff's team primarily focused on juvenile crime and drug abuse prevention, neighborhood conflict resolution, and other quality of life policing issues. The team also teaches Student and the Law classes at Rancho del Mar High School. First established in FY96-97 with one deputy, the team was increased to three deputies in FY99-00. Beginning in FY09-10, the CORE was reduce to two deputies. The funding for this grant program is provided by a California state fund through the Citizen's Option for Public Safety (COPS) Program.</p> <p>The total cost of the Sheriff's services include a projected increase to the Liability Trust Fund Surcharge, which is administered by the County of Los Angeles. Oversight of this fund is conducted by the Liability Trust Fund Oversight Committee, which was established by the California Contract Cities Association. Sheriff's costs also include a projected increase to the unit rate, which is determined by the County of Los Angeles Auditor-Controller's Office.</p>	7,091,900
101-400-6120-5111	<p>PROF/TECH SERVICES (TRAFFIC)</p> <p>Traffic Control at Rancho Vista Elementary School: This item pays for the City's share of the Sheriff's traffic control at Rancho Vista Elementary School. The three regional cities share the cost: RPV 68%, RHE 28% and RH 4%.</p>	16,000
101-400-6120-5112	<p>PROF/TECH SERVICES (COASTAL AREA)</p> <p>Annual supplemental targeted enforcement program. Provides funding for Community Resource (CORE) Team deputies to patrol coastal areas within City boundaries.</p>	15,500
101-400-6120-5113	<p>PROF/TECH SERVICES (WESTERN AVE)</p> <p>Annual supplemental targeted enforcement program. Provides funding for a Sheriff Deputy to patrol on a bicycle along the Western Avenue corridor.</p>	8,000
101-400-6120-5114	<p>PROF/TECH SERVICES (SUMMER EVENING)</p> <p>Annual supplemental targeted enforcement program. Provides funding for supplemental patrols along the beach and coastal areas during summer evenings.</p>	5,000

Department: Public Safety

Budget Program: Sheriff

Account #	Account Description	Budget FY20-21
101-400-6120-5115	PROF/TECH SERVICES (SUPPLEMENTAL) Annual supplemental targeted enforcement and educational outreach program. Provides funding for additional miscellaneous supplemental patrols around the City as needed or as requested, including the Switchback area.	86,000

Department: Public Safety
Budget Program: Special Programs

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-6120-4101	SALARY & WAGES - FT	22,334	62,715	75,172	43,996	68,600
	101-400-6120-4103	SALARY & WAGES - OT	309	361	1,512	631	1,000
	101-400-6120-4104	EMPLOYEE BONUSES	0	0	750	0	0
	101-400-6120-4201	HEALTH INSURANCE	3,108	9,702	9,310	4,599	5,200
	101-400-6120-4202	FICA/MEDICARE	293	855	1,045	575	900
	101-400-6120-4203	CALPERS RETIREMENT	1,464	4,075	5,206	2,747	5,400
	101-400-6120-4204	WORKERS' COMPENSATION	1,700	1,583	1,783	966	1,400
	101-400-6120-4205	OTHER BENEFITS	412	2,322	3,137	856	1,100
	101-400-6120-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	1,500	3,000	1,857	0
	101-400-6120-4207	CALPERS UNFUNDED LIABILITY	0	0	0	0	400
	101-400-6120-4310	OPERATING MATERIALS & SUPPLIES	400,802	109,922	753	6,000	6,000
	101-400-6120-4601	DUES & MEMBERSHIPS	0	0	1,500	1,500	1,500
	101-400-6120-4901	OTHER MISCELLANEOUS	155	72,800	19	0	0
	101-400-6120-5101	PROF/TECH SERVICE	15,470	14,950	11,726	136,900	39,400
	101-400-6120-5103	PRINTING & BINDING	0	0	3,949	3,000	3,000
	101-400-6120-5116	PROF/TECH SERVICES (PRESERVE)	291,216	567,015	576,455	361,500	0
	101-400-6120-5201	MAINTENANCE SERVICES	812	0	0	0	0
	101-400-6120-5301	TELEPHONE SERVICE	5,123	5,053	6,202	23,400	23,400
	101-400-6120-6001	MEETINGS/CONFERENCES	0	0	982	1,000	1,000
	101-400-6120-6002	TRAVEL /MILEAGE REIMBURSEMENT	0	0	164	300	300
	101-400-6120-6201	EQUIPMENT REPLACEMENT CHARGES	0	700	700	700	1,700
	101-400-6120-8201	VEHICLES	0	59,897	0	0	0
Expenditure Subtotals			743,198	913,449	703,365	590,527	160,300
Total Program Expenditures			743,198	913,449	703,365	590,527	160,300

Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY20-21
101-400-6120-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	68,600
101-400-6120-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	1,000
101-400-6120-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	5,200
101-400-6120-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	900
101-400-6120-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	5,400
101-400-6120-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,400
101-400-6120-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	1,100
101-400-6120-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	400

Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY20-21
101-400-6120-4310	OPERATING MATERIALS & SUPPLIES This item funds ongoing maintenance of equipment and miscellaneous supplies for: <ul style="list-style-type: none"> a. Peninsula Region's radar units. This cost is shared with a fixed formula: RPV 68%, RHE 28%, RH 4%. b. Uniforms and supplies for Volunteers on Patrol (VOP) participants who are Rancho Palos Verdes residents. c. Special equipment for Lomita Sheriff's Station VOP patrols. d. Associated costs for neighborhood security camera installation and upgrades. 	6,000
101-400-6120-4601	DUES & MEMBERSHIPS Annual membership fee for Taking Back Our Community coalition.	1,500
101-400-6120-5101	PROF/TECH SERVICE This line item provides for the following professional and technical services: <ul style="list-style-type: none"> 1. Parking Citations: In cooperation with the other two regional cities, Rolling Hills and Rolling Hills Estates, the City contracts with an outside vendor for the processing and administration of parking citations. 2. Explorer Scouts: This program allows Sheriff Explorer Scouts to provide traffic control at the City's annual Whale of a Day celebration and other special events. 3. Vacation Security Camera Loaner Program - Ring Spotlight Cam Battery: The City purchases Ring Spotlight Cam Batteries and related accessory devices for the Vacation Security Camera Loaner Program. The program is available for city residents to participate at no charge. 4. Everbridge Multijurisdictional Emergency Notification System Pilot Program Annual Fee. 	39,400
101-400-6120-5103	PRINTING & BINDING This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared on a 68% - 28% - 4% basis with the other contract cities.	3,000

Department: Public Safety
Budget Program: Special Programs

Account #	Account Description	Budget FY20-21
101-400-6120-5301	TELEPHONE SERVICE 1. Annual cellular costs for Automated License Plate Recognition (ALPR) Cameras. Additional ALPR cameras implemented throughout the City requires more cellular services. 2. Annual cellular costs for participating HOAs that have installed neighborhood security cameras at their neighborhood entrances. This account is pass-through for the HOAs as the City is passing along the discounted rate Verizon provides.	23,400
101-400-6120-6001	MEETINGS/CONFERENCES 1. Expenses related to Municipal Management Association of Southern California (MMASC) conferences and membership. 2. Expenses related to International City/County Management Association (ICMA) conferences and membership.	1,000
101-400-6120-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement for use of employees' private automobiles for City business.	300
101-400-6120-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	1,700

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CITY ADMINISTRATION

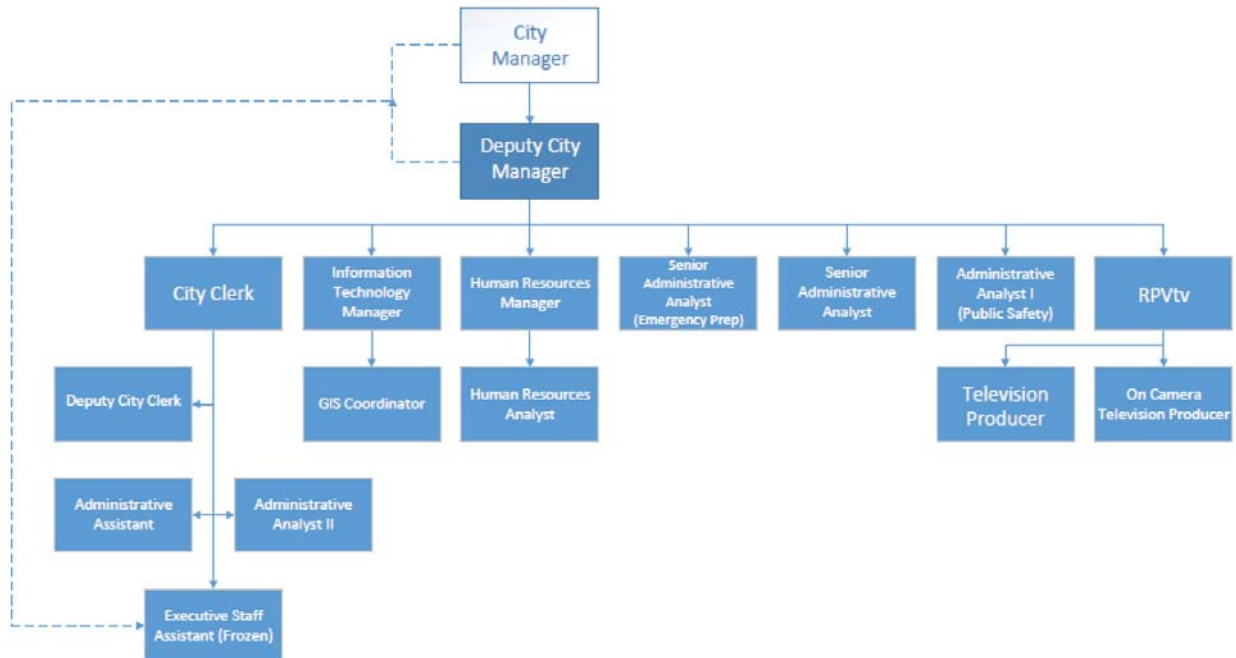
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CITY ADMINISTRATION

The City Manager, as the administrative head of the City, ensures that the policies of the City Council are carried out. In addition to the City Manager providing day-to-day direction to the City's departments, the staff in the Administration Department are also responsible for the following:

- Public safety contract services and programs
- Emergency preparedness
- Risk management
- Community outreach
- City newsletter & social media
- Human Resources management
- Intergovernmental matters
- Film Permits
- Preparation of City Council meeting agendas and minutes
- Records management
- Elections
- Information Technology systems
- RPVtv cable television studio
- Leases and real property acquisition

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
ADMINISTRATION					
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Council Liaison	0.0	0.0	0.0	0.0	0.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Staff Assistant II	0.0	0.0	0.0	0.0	0.0
SUBTOTAL	14.0	14.0	14.0	14.0	14.0

EMPLOYEE POSITIONS

City Manager

- Maintain regular communications with City Council members.
- Facilitate the setting of City Council goals & priorities.
- Manage daily operations and sets performance goals with different departments.
- Monitor City activities and budget to insure consistency with City Council policy & direction.
- Coordinate City participation in various governmental organizations.
- Publish weekly administrative reports.

Deputy City Manager

- Liaison with Los Angeles County Sheriff's Department & Fire Department and oversee other public safety programs.
- Oversee activities and provide direction to the City Clerk's Office, Human Resources, Information Technology, Emergency Preparedness and RPTV cable television studio.
- Coordinate Community Outreach functions, including quarterly City Newsletter.
- Respond to resident concerns that are not resolved at the department level.

Executive Assistant

- Manage City Manager and Deputy City Manager's calendars
- Compile City Manager's weekly status report.
- Provide administrative support for City Manager's Office and City Council.

Human Resources Manager

- Manage negotiations with the Employee Association.
- Conduct personnel recruitments.
- Monitor performance reviews, promotions and disciplinary actions.
- Implement new personnel laws and programs.
- Prepare and update job descriptions and classification & compensation studies.
- Administer the general liability, workers compensation and property insurance coverage programs.
- Monitor the City's risk prevention and safety programs.

Human Resources Analyst

- Assist with personnel recruitments.
- Administer benefits for City employees.
- Coordinate employee training activities.
- Support the employee safety committee.
- Assist with preparing human resources documents, procedures & forms.

Information Technology Manager

- Manage operation of the City's information technology and geographic information systems & infrastructure.
- Develop long-term information systems strategies and innovations.
- Evaluate, select and implement City-wide enterprise systems, hardware and software programs.
- Provide administration, security & functionality support for infrastructure and business systems.
- Manage the City's various IT service and system support provider contracts.
- Coordinate IT system user training opportunities for employees.

GIS Coordinator

- Manage and maintain City GIS services, equipment and software.
- Coordinate requests for data acquisition, mapping and reporting.
- Assist with support for GIS integrated enterprise systems.
- Develop workflows and processes using various GIS technologies.
- Provide public facing maps and GIS enabled information.

Senior Administrative Analysts

- Monitor state and federal legislation affecting municipalities.
- Manage grant administration.
- Process film permits.
- Monitor City border issues.
- Update Administrative Instruction Manual and City Council Policy Manual.
- Manage leases agreements and real property acquisitions.
- Provide disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's emergency operations planning documents and agreements.
- Coordinate City Council and employee training in emergency operations.
- Provide staff support for the City's Emergency Preparedness Committee.

Administrative Analyst I/II (Public Safety/Emergency Preparedness)

- Manage public safety and emergency notifications to keep residents informed.
- Implement Public Safety programs in coordination with the Sheriff's and Fire Departments.
- Perform analysis on crime and public safety trends, as well as potential solutions.
- Develop outreach and awareness materials, and incorporate technology to further reach residents.
- Serve as the Staff Liaison to the Emergency Preparedness Committee.
- Serve as the analyst to Regional Law and Peninsula Emergency Preparedness Committee.

City Clerk

- Manage daily operations of the City Clerk's Office and supervise staff in the performance of all assigned duties.
- Prepare agendas and ensure compliance with posting requirements for all City Council meetings.
- Prepare all permanent records of the City Council meetings and other proceedings.
- Manage, maintain, and preserve official City records and information
- Oversee the City's records management program including archiving, storage, and compliance with records retention requirements.
- Manage public records requests.
- Maintain the City Municipal Code.
- Conduct recruitments for appointed City advisory board members.
- Administer municipal elections as the Elections Official.
- Oversees the filing of conflict of interest statements, campaign finance statements, and other mandatory legal filings by designated personnel in accordance with the Political Reform Act of 1974, as the Filing Officer.
- Receive claims and other legal filings (i.e., subpoenas, summons, etc.).

Deputy City Clerk

- Serve as City Clerk in his/her absence.
- Administer follow-up activities related to the agenda process including the processing of resolutions, ordinances, agreements, and the recording of official documents.
- Oversee contract management for selected service areas.
- Receive and process public records requests, as required under the California Public Records Act. Assist with risk management functions.

Administrative Assistant

- Assist with agenda processes. Assist with follow-up activities related to the agenda process and post City Council meeting actions.
- Assist with maintaining the citywide electronic document management system known as LaserFiche.
- Assist with public records requests including research of City records.
- Assist with processing municipal code updates
- Conduct bid openings for the Public Works Department.
- Assist with special projects.
- Assist with a variety of administrative office functions.

Television Producer

- Assists in planning, directing and coordinating the operations of the Municipal Cable Television Station and Channel, including scheduling, continuity, production, publicity, and programming.
- Establish and maintain liaison with cable organizations, cable companies, production vendors, other government agencies and the public relating to the Municipal Cable Television Channel.
- Supervise and participate in program activities
- Serves as executive producer in approving all program treatments, scripts, materials, equipment and crew assignments.
- Conducts pre-interviews, story planning, scripting, gathering information, editing and all other aspects of production. Performs production duties including technical direction, creating and producing electronic graphics, directing field and studio productions, setting up and operating cameras and audio equipment and providing support services for City related presentations.

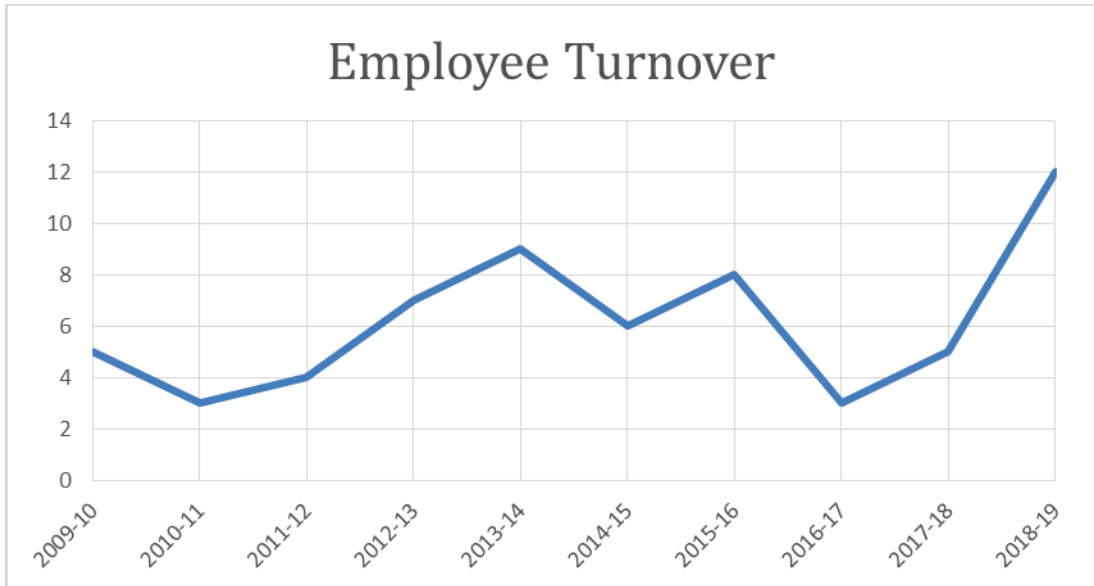
EMERGENCY PREPAREDNESS

The City's Emergency Preparedness program provides for disaster planning and coordination of a comprehensive emergency action plan in the event of a natural or man-made disaster. The City Manager's Office is responsible for maintaining the City's emergency supplies, training City staff, updating the City's Emergency Operations Plan, coordinating with the County and other local agencies, and providing staff support to the Emergency Preparedness Committee.

CITY ADMINISTRATION PERFORMANCE INDICATORS

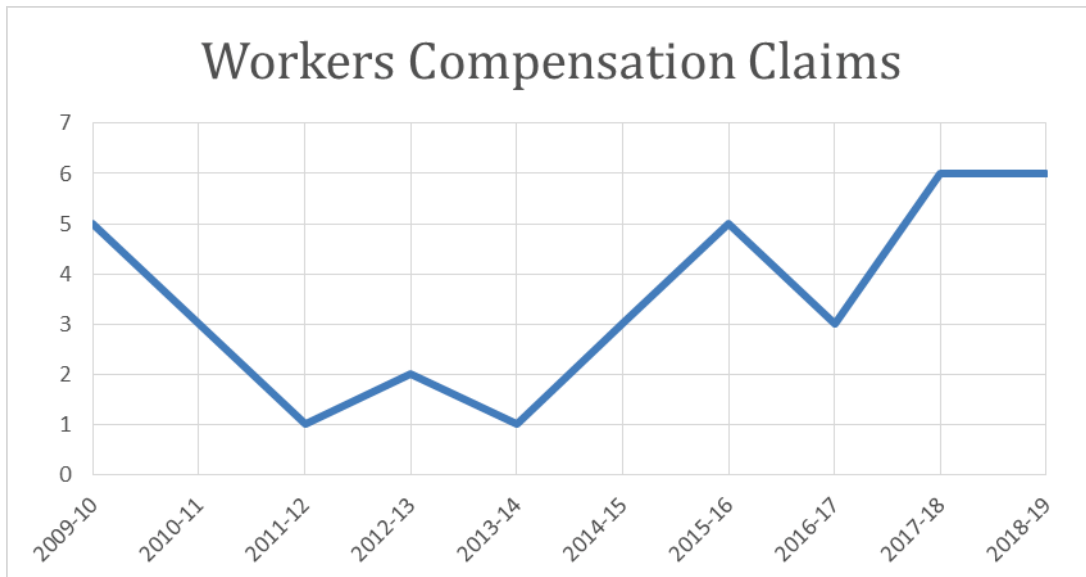
Personnel

Over the 10 years spanning from FY 2009-10 to FY 2018-19, employee separations have averaged 5.3 per year, or about 8% of the City's full-time staff.

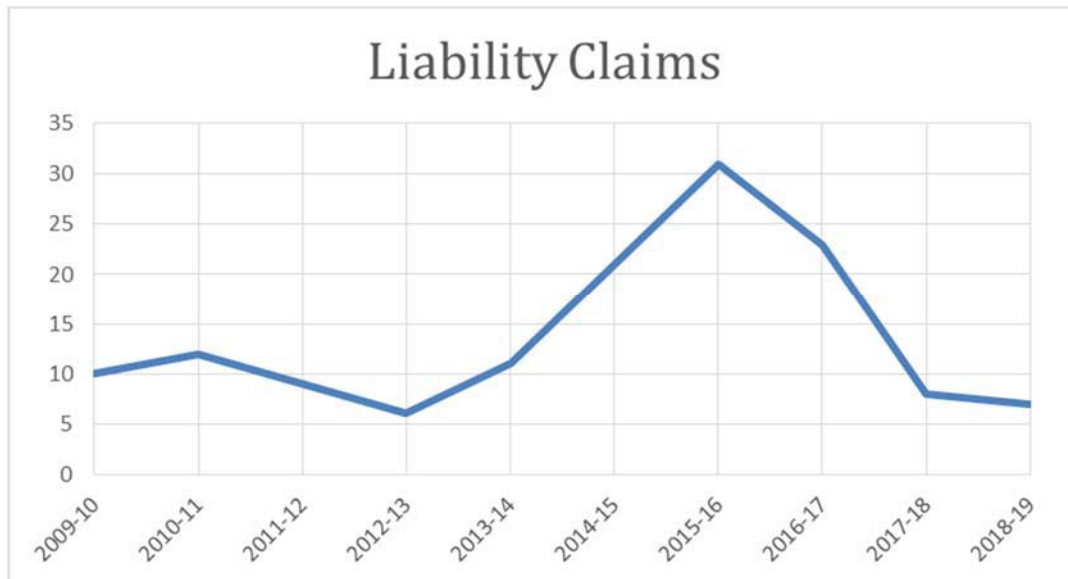


Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk.



The majority of liability claims filed against the City tend to be related to City trees, bicycle accidents, vehicle damage due to roadway conditions, and trip and fall incidents in the public right of way. The City's liability claims tend to average fewer than 20 per fiscal year. The total number of claims for FY 18-19 is seven (7). Our claim experience compared with other cities of our size and risk is about average.



City Council Minutes

The turnaround time for City Council meeting minutes to be approved has remained at less than 30 days through recent years. The City Clerk's Office prepares on average 33 sets of meeting minutes a year in order to ensure the accuracy and completeness of meeting information.

Public Record Act Requests

The City Clerk's Office received and responded to approximately 156 Public Records Act (PRA) requests in FY 2019-20. On average, these PRA requests were completed in 8 days. Thirty-five percent (35%) were processed within 24 hours, sixty percent (60%) were completed within 7 days, and eighty-seven percent (87%) were completed in 14 days, and eighty-nine percent (89%) were completed in 21 days. More complex requests, requiring extensive compilation and review, were completed on average with a turnaround time of 38 days.

**City of Rancho Palos Verdes
City Administration
FY 20-21 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
City Manager	\$ 783,077	\$ 872,495	\$ 802,975	\$ 708,621	\$ 795,300
City Clerk	481,015	468,738	448,393	431,119	499,200
City Clerk Election	3,366	126,827	1,338	333,000	139,500
Community Outreach	74,448	74,465	62,246	63,900	68,300
Emergency Preparedness	161,607	145,801	103,417	61,900	158,400
Emergency Operation Center	-	-	-	269,798	-
RPVtv	169,004	203,701	179,549	193,108	229,700
Personnel	364,247	373,704	302,545	357,866	316,000
Risk Management	-	-	-	-	-
Information Technology - Data	889,924	1,012,124	928,886	1,032,740	1,081,800
Information Technology - Voice	100,933	93,138	96,277	112,000	110,000
Total General Fund - City Administration	\$ 3,027,621	\$ 3,370,995	\$ 2,925,625	\$ 3,564,052	\$ 3,398,200

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,823,615	\$ 1,899,372	\$ 1,798,975	\$ 1,861,904	\$ 2,018,100
Maintenance & Operations	1,175,889	1,439,633	1,123,649	1,699,148	1,379,100
Capital Outlay	28,117	31,989	3,000	3,000	1,000
Total General Fund - City Administration	\$ 3,027,621	\$ 3,370,995	\$ 2,925,625	\$ 3,564,052	\$ 3,398,200

**City of Rancho Palos Verdes
City Administration
FY 20-21 Adopted Budget Summary**

101 - General Fund

City Manager

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 707,231	\$ 732,512	\$ 725,601	\$ 668,521	\$ 730,900
Maintenance & Operations	75,846	139,982	77,374	40,100	64,400
Capital Outlay	-	-	-	-	-
Total for City Manager	\$783,077	\$872,495	\$802,975	\$708,621	\$795,300

City Clerk

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 444,701	\$ 452,032	\$ 431,767	\$ 419,519	\$ 475,900
Maintenance & Operations	36,314	16,706	16,626	11,600	23,300
Capital Outlay	-	-	-	-	-
Total for City Clerk	\$ 481,015	\$ 468,738	\$ 448,393	\$ 431,119	\$ 499,200

City Clerk Election

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	3,366	126,827	1,338	333,000	139,500
Capital Outlay	-	-	-	-	-
Total for City Clerk Election	\$ 3,366	\$ 126,827	\$ 1,338	\$ 333,000	\$ 139,500

*New program created to track election costs.

Community Outreach

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	74,448	74,465	62,246	63,900	68,300
Capital Outlay	-	-	-	-	-
Total for Community Outreach	\$ 74,448	\$ 74,465	\$ 62,246	\$ 63,900	\$ 68,300

Emergency Preparedness

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 116,650	\$ 108,741	\$ 75,488	\$ 16,200	\$ 89,700
Maintenance & Operations	44,957	37,060	27,929	45,700	68,700
Capital Outlay	-	-	-	-	-
Total for Emergency Preparedness	\$ 161,607	\$ 145,801	\$ 103,417	\$ 61,900	\$ 158,400

**City of Rancho Palos Verdes
City Administration
FY 20-21 Adopted Budget Summary**

Emergency Operation Center

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 90,480	\$ -
Maintenance & Operations	-	-	-	179,318	-
Capital Outlay	-	-	-	-	-
Total for Emergency Operation Center	\$ -	\$ -	\$ -	\$ 269,798	\$ -

RPVtv

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ 47,041	\$ 62,626	\$ 87,008	\$ 132,700
Maintenance & Operations	169,004	156,660	116,924	106,100	97,000
Capital Outlay	-	-	-	-	-
Total for RPVtv	\$ 169,004	\$ 203,701	\$ 179,549	\$ 193,108	\$ 229,700

Personnel

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 278,323	\$ 277,170	\$ 221,257	\$ 282,766	\$ 260,500
Maintenance & Operations	85,924	96,535	81,288	75,100	55,500
Capital Outlay	-	-	-	-	-
Total for Personnel	\$ 364,247	\$ 373,704	\$ 302,545	\$ 357,866	\$ 316,000

Risk Management

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -

*Program moved to non-department

Information Technology - Data

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 276,710	\$ 281,875	\$ 282,237	\$ 297,410	\$ 328,400
Maintenance & Operations	585,097	698,259	643,649	732,330	752,400
Capital Outlay	28,117	31,989	3,000	3,000	1,000
Total for Information Technology - Data	\$ 889,924	\$ 1,012,124	\$ 928,886	\$ 1,032,740	\$ 1,081,800

**City of Rancho Palos Verdes
City Administration
FY 20-21 Adopted Budget Summary**

Information Technology - Voice

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	100,933	93,138	96,277	112,000	110,000
Capital Outlay	-	-	-	-	-
Total for Information Technology - Voice	\$ 100,933	\$ 93,138	\$ 96,277	\$ 112,000	\$ 110,000

General Fund - City Administration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,823,615	\$ 1,899,372	\$ 1,798,975	\$ 1,861,904	\$ 2,018,100
Maintenance & Operations	1,175,889	1,439,633	1,123,649	1,699,148	1,379,100
Capital Outlay	28,117	31,989	3,000	3,000	1,000
Total General Fund - City Administration	\$ 3,027,621	\$ 3,370,995	\$ 2,925,625	\$ 3,564,052	\$ 3,398,200

Department: City Administration
Budget Program: City Manager

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1410-4101	SALARY & WAGES - FT	552,275	549,356	536,722	471,937	550,900
	101-400-1410-4102	SALARY & WAGES - PT	0	0	0	42,660	0
	101-400-1410-4103	SALARY & WAGES - OT	327	0	165	535	0
	101-400-1410-4104	EMPLOYEE BONUSES	1,000	0	1,962	2,476	0
	101-400-1410-4106	AUTOMOBILE ALLOWANCES	0	850	10,200	9,179	10,200
	101-400-1410-4201	HEALTH INSURANCE	41,223	66,634	35,296	27,639	42,000
	101-400-1410-4202	FICA/MEDICARE	7,240	7,478	7,757	7,017	7,300
	101-400-1410-4203	CALPERS RETIREMENT	43,570	43,687	43,073	33,012	55,700
	101-400-1410-4204	WORKERS' COMPENSATION	12,699	13,017	13,335	11,916	11,000
	101-400-1410-4205	OTHER BENEFITS	12,975	20,511	24,038	17,041	14,000
	101-400-1410-4206	HEALTH SAVINGS ACCOUNT (HSA)	14,423	14,980	9,370	8,196	9,000
	101-400-1410-4207	CALPERS UNFUNDED LIABILITY	21,499	16,000	32,465	11,421	30,800
	101-400-1410-4310	OPERATING MATERIALS & SUPPLIES	454	1,463	1,522	3,000	5,000
	101-400-1410-4311	POSTAGE	0	0	0	0	100
	101-400-1410-4601	MEMBERSHIPS & DUES	425	11,323	2,800	3,800	3,800
	101-400-1410-5101	PROF/TECH SERVICE	51,392	93,985	56,282	35,490	30,000
	101-400-1410-5102	LEGAL NOTICES AND ADVERTISING	2	256	0	0	0
	101-400-1410-5103	PRINTING & BINDING	532	600	359	600	600
	101-400-1410-5301	TELEPHONE SERVICE	38	0	0	0	0
	101-400-1410-6001	MEETINGS/CONFERENCES	15,653	17,149	12,489	18,000	20,000
	101-400-1410-6002	TRAVEL /MILEAGE REIMBURSEMENT	136	335	0	500	500
	101-400-1410-6102	PUBLICATIONS/JOURNALS	914	672	943	400	400
	101-400-1410-6201	EQUIPMENT REPLACEMENT CHARGES	6,300	14,200	14,200	3,800	4,000
Expenditure Subtotals			783,077	872,495	802,975	708,621	795,300
Total Program Expenditures			783,077	872,495	802,975	708,621	795,300

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY20-21
101-400-1410-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	550,900
101-400-1410-4106	AUTOMOBILE ALLOWANCES Allowance for use of employees' private automobiles for City business.	10,200
101-400-1410-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	42,000
101-400-1410-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	7,300
101-400-1410-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	55,700
101-400-1410-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	11,000
101-400-1410-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	14,000
101-400-1410-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	9,000
101-400-1410-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	30,800
101-400-1410-4310	OPERATING MATERIALS & SUPPLIES This budget provides for miscellaneous office supplies.	5,000
101-400-1410-4311	POSTAGE Charges for express mail, messenger and delivery services.	100

Department: City Administration

Budget Program: City Manager

Account #	Account Description	Budget FY20-21
101-400-1410-4601	MEMBERSHIPS & DUES Funds membership in the following organizations: 1. International City Managers Association (ICMA) 2. Women Leading Government (WLG)3. California City Management Foundation (CCMF).	3,800
101-400-1410-5101	PROF/TECH SERVICE Professional contract services.	30,000
101-400-1410-5103	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	600
101-400-1410-6001	MEETINGS/CONFERENCES Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the League of California Cities, South Bay Cities Council of Governments, International City Managers Association, and California Contract Cities Association. Other travel may be included in this account, such as special lobbying trips to Sacramento and/or Washington D.C. and attendance at miscellaneous local and regional meetings.	20,000
101-400-1410-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement for use of employees' private automobiles for City business.	500
101-400-1410-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	400
101-400-1410-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	4,000

Department: City Administration
Budget Program: City Clerk

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1310-4101	SALARY & WAGES - FT	276,639	307,009	283,009	267,096	374,200
	101-400-1310-4102	SALARY & WAGES - PT	0	881	0	0	0
	101-400-1310-4103	SALARY & WAGES - OT	8,260	9,285	10,617	10,216	16,200
	101-400-1310-4104	EMPLOYEE BONUSES	3,000	0	6,883	8,722	0
	101-400-1310-4201	HEALTH INSURANCE	37,917	45,606	38,593	41,871	23,400
	101-400-1310-4202	FICA/MEDICARE	3,804	4,122	3,906	4,499	3,600
	101-400-1310-4203	CALPERS RETIREMENT	26,665	27,776	25,869	30,601	26,900
	101-400-1310-4204	WORKERS' COMPENSATION	7,599	7,284	6,962	7,938	5,600
	101-400-1310-4205	OTHER BENEFITS	23,758	13,266	9,042	9,842	9,300
	101-400-1310-4206	HEALTH SAVINGS ACCOUNT (HSA)	15,631	8,703	11,620	12,176	6,000
	101-400-1310-4207	CALPERS UNFUNDED LIABILITY	41,428	28,100	35,267	26,557	10,700
	101-400-1310-4310	OPERATING MATERIALS & SUPPLIES	2,030	1,378	1,010	1,200	1,500
	101-400-1310-4311	POSTAGE	6,840	0	0	0	0
	101-400-1310-4601	MEMBERSHIPS & DUES	1,250	1,146	1,096	1,200	1,300
	101-400-1310-5101	PROF/TECH SERVICE	1,868	0	114	0	1,500
	101-400-1310-5102	LEGAL NOTICES AND ADVERTISING	2,292	1,900	2,295	2,500	2,500
	101-400-1310-5103	PRINTING & BINDING	7,598	1,008	204	500	1,000
	101-400-1310-6001	MEETINGS/CONFERENCES	1,271	1,628	338	0	1,500
	101-400-1310-6002	TRAVEL /MILEAGE REIMBURSEMENT	75	0	433	500	300
	101-400-1310-6101	TRAINING	769	102	1,158	1,300	2,500
	101-400-1310-6102	PUBLICATIONS/JOURNALS	8,121	3,144	3,578	3,500	10,500
	101-400-1310-6201	EQUIPMENT REPLACEMENT CHARGES	4,200	6,400	6,400	900	700
Expenditure Subtotals			481,015	468,738	448,393	431,119	499,200
Total Program Expenditures			481,015	468,738	448,393	431,119	499,200

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY20-21
101-400-1310-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	374,200
101-400-1310-4103	SALARY & WAGES - OT Overtime paid to full-time employees allocated to this program.	16,200
101-400-1310-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	23,400
101-400-1310-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	3,600
101-400-1310-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover pension costs through the California Public Employees Retirement System (CalPERS).	26,900
101-400-1310-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	5,600
101-400-1310-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	9,300
101-400-1310-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-1310-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	10,700
101-400-1310-4310	OPERATING MATERIALS & SUPPLIES Miscellaneous office supplies.	1,500

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY20-21
101-400-1310-4601	MEMBERSHIPS & DUES Funds memberships in the following organizations: 1. International Institute of Municipal Clerks (IIMC) 2. City Clerks Association of California (CCAC) 3. Association of Records Managers & Administrators (ARMA International) 4. National Notary Association (NNA)	1,300
101-400-1310-5101	PROF/TECH SERVICE Other Professional/Technical Services.	1,500
101-400-1310-5102	LEGAL NOTICES AND ADVERTISING Publications of legal notices and advertisements for advisory board recruitments.	2,500
101-400-1310-5103	PRINTING & BINDING City Clerk office stationery, business cards, and archival paper.	1,000
101-400-1310-6001	MEETINGS/CONFERENCES Attendance at various City Clerks Association and Records Management Association meetings and conferences.	1,500
101-400-1310-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement to staff for use of personal vehicles for attending training, conferences and seminars.	300
101-400-1310-6101	TRAINING Training and continuing education focusing on City Clerk technical training (Master Municipal Clerk level training), election laws, records management, Laserfiche training, management of claims (CJPIA training), and notary commission.	2,500
101-400-1310-6102	PUBLICATIONS/JOURNALS 1. Municipal Code updates and maintenance. (\$5,500) 2. Re-codification of City Municipal Code. (\$5,000)	10,500

Department: City Administration

Budget Program: City Clerk

Account #	Account Description	Budget FY20-21
101-400-1310-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	700

Department: City Administration
Budget Program: City Clerk - Election

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1311-4311	POSTAGE	0	0	0	0	1,500
	101-400-1311-5101	ELECTION SERVICES	3,366	123,803	-371	330,000	135,000
	101-400-1311-5102	LEGAL NOTICES AND ADVERTISING	0	3,024	1,709	3,000	3,000
Expenditure Subtotals			3,366	126,827	1,338	333,000	139,500
Total Program Expenditures			3,366	126,827	1,338	333,000	139,500

Department: City Administration
Budget Program: City Clerk - Election

Account #	Account Description	Budget FY20-21
101-400-1311-4311	POSTAGE Postage for election.	1,500
101-400-1311-5101	ELECTION SERVICES Election expenses. Cost of November 2020 Municipal Election for two (2) City Council seats, which is consolidated with Los Angeles County; Election consulting services; and election supplies.	135,000
101-400-1311-5102	LEGAL NOTICES AND ADVERTISING Publication of legal notices for elections in the local newspaper and five (5) foreign language newspapers (as required by State law).	3,000

Department: City Administration
Budget Program: Community Outreach

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1420-4310	OPERATING MATERIALS & SUPPLIES	731	10,363	367	3,000	3,000
	101-400-1420-4311	POSTAGE	8,308	1,000	4,255	5,000	8,400
	101-400-1420-4601	MEMBERSHIPS & DUES	41,972	39,248	45,762	45,800	45,800
	101-400-1420-5103	PRINTING & BINDING	8,623	8,715	7,521	9,000	10,000
	101-400-1420-5201	MAINTENANCE SERVICES	0	1,101	1,048	1,100	1,100
	101-400-1420-6001	MEETINGS/CONFERENCES	14,576	14,037	3,293	0	0
	101-400-1420-6101	TRAINING	-750	0	0	0	0
	101-400-1420-6102	PUBLICATIONS/JOURNALS	988	0	0	0	0
Expenditure Subtotals			74,448	74,465	62,246	63,900	68,300
Total Program Expenditures			74,448	74,465	62,246	63,900	68,300

Department: City Administration
Budget Program: Community Outreach

Account #	Account Description	Budget FY20-21
101-400-1420-4310	OPERATING MATERIALS & SUPPLIES This item includes City tiles, lapel pins, engraving and proclamations.	3,000
101-400-1420-4311	POSTAGE Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays one-third of this cost to promote recycling activities.	8,400
101-400-1420-4601	MEMBERSHIPS & DUES This item provides for City memberships in the following organizations: <ol style="list-style-type: none"> 1. Peninsula Chamber of Commerce (\$700) 2. San Pedro Chamber of Commerce (\$1000) 3. Palos Verdes Peninsula Coordinating Council (\$900) 4. California Coastal Coalition (\$2,000) 5. California Contract Cities Association (\$4,300) 6. South Bay Cities Council of Governments (\$12,400) 7. West Basin Municipal Water District (\$500) 8. Southern California Association of Governments (\$4,200) 9. League of California Cities (\$19,000) 10. Local Agency Formation Commission (LAFCO) participation fee (\$800) 	45,800
101-400-1420-5103	PRINTING & BINDING Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents. (\$1,000) This budget also reflects the cost of printing a quarterly City Newsletter. The Waste Reduction fund pays for one-third of this cost to promote recycling activities. (\$9,000)	10,000
101-400-1420-5201	REPAIR & MAINTENANCE SERVICES The cost of the weekly cable television channel guide.	1,100

Department: City Administration
Budget Program: Emergency Preparedness

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1430-4101	SALARY & WAGES - FT	77,482	73,708	41,842	15,737	71,100
	101-400-1430-4103	SALARY & WAGES - OT	426	0	0	0	0
	101-400-1430-4201	HEALTH INSURANCE	15,755	12,120	5,984	1	7,500
	101-400-1430-4202	FICA/MEDICARE	1,022	973	615	44	1,000
	101-400-1430-4203	CALPERS RETIREMENT	7,901	7,446	4,465	229	5,500
	101-400-1430-4204	WORKERS' COMPENSATION	1,800	3,136	1,065	75	1,400
	101-400-1430-4205	OTHER BENEFITS	1,571	1,457	1,228	22	400
	101-400-1430-4206	HEALTH SAVINGS ACCOUNT (HSA)	808	0	0	0	2,400
	101-400-1430-4207	CALPERS UNFUNDED LIABILITY	9,885	9,900	20,290	93	400
	101-400-1430-4310	OPERATING MATERIALS & SUPPLIES	13,234	23,557	9,363	7,000	14,800
	101-400-1430-4601	MEMBERSHIPS & DUES	415	7,592	0	11,400	11,400
	101-400-1430-5101	PROF/TECH SERVICE	20,949	596	12,508	18,500	18,500
	101-400-1430-5102	LEGAL NOTICES AND ADVERTISING	450	0	0	0	0
	101-400-1430-5103	PRINTING & BINDING	0	0	0	500	500
	101-400-1430-5301	TELEPHONE SERVICE	2,823	2,339	1,183	2,000	3,000
	101-400-1430-6001	MEETINGS/CONFERENCES	860	597	-332	2,000	4,800
	101-400-1430-6002	TRAVEL /MILEAGE REIMBURSEMENT	535	81	167	200	200
	101-400-1430-6101	TRAINING	66	98	2,840	3,000	14,500
	101-400-1430-6201	EQUIPMENT REPLACEMENT CHARGES	5,625	2,200	2,200	1,100	1,000
Expenditure Subtotals			161,607	145,801	103,417	61,900	158,400
Total Program Expenditures			161,607	145,801	103,417	61,900	158,400

Department:	City Administration
Budget Program:	Emergency Preparedness

Account #	Account Description	Budget FY20-21
101-400-1430-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	71,100
101-400-1430-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	7,500
101-400-1430-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	1,000
101-400-1430-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	5,500
101-400-1430-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,400
101-400-1430-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	400
101-400-1430-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	2,400
101-400-1430-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	400
101-400-1430-4310	OPERATING MATERIALS & SUPPLIES This item provides for emergency preparedness supplies and equipment. 1. 3-Day personal preparedness kits for monthly City Council drawings, local presentations, and city staff offices = 55 kits. 2. Takeaways for Emergency Preparedness Committee special events (4th of July, Whale of a Day and EPC presentations).	14,800

Department: City Administration
Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY20-21
	3. Palos Verdes Amateur Network (PVAN) equipment & supplies.	
	4. Personal Protection Equipment for City Staff.	
	5. Peninsula Emergency Preparedness EXPO.	
	6. Emergency cache supplies.	
101-400-1430-4601	MEMBERSHIPS & DUES	11,400
	1. Membership dues for the Los Angeles County Area G Disaster Council.	
	2. California Emergency Services Association (CESA).	
	3. International Association of Emergency Managers (IAEM).	
101-400-1430-5101	PROF/TECH SERVICE	18,500
	This budget provides for professional services to support emergency preparedness.	
	1. Executive Training for City Council (State and Fed Gov recommended).	
	2. Emergency Communications Center (ECC), ECC antenna and San Pedro Hill repeater maintenance.	
	3. Annual Emergency Operations Center (EOC) City Staff training.	
	4. Filming costs for two Emergency Preparedness PSAs, and other Emergency Preparedness presentations or segments.	
	5. Emergency and/or disaster media training consultant for City Councilmembers.	
101-400-1430-5103	PRINTING & BINDING	500
	Emergency Operations Plan (EOP) printing.	
101-400-1430-5301	TELEPHONE SERVICE	3,000
	1. Emergency cellular service (phones are in the three emergency caches in the City).	
	2. Satellite telephone service (two phones in the EOC).	
101-400-1430-6001	MEETINGS/CONFERENCES	4,800
	1. Annual CA Emergency Services Association (CESA).	
	2. Annual International Association of Emergency Managers (IAEM).	

Department: City Administration
Budget Program: Emergency Preparedness

Account #	Account Description	Budget FY20-21
101-400-1430-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement to Emergency Manager for use of personal vehicle for attending regional meetings related to emergency preparedness.	200
101-400-1430-6101	TRAINING 1. Emergency Management training (CA Specialized Training Institute (CSTI) at San Luis Obispo Campus) for five (5) Emergency Operations Center (EOC) Section Chiefs. 2. Unanticipated training for Emergency Manager and City Staff.	14,500
101-400-1430-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	1,000

Department: City Administration
Budget Program: RPVtv

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1440-4102	SALARY & WAGES - PT	0	36,118	47,387	66,779	108,000
	101-400-1440-4103	OVER-TIME SALARIES	0	148	641	452	0
	101-400-1440-4201	HEALTH INSURANCE	0	7,087	9,610	12,791	13,500
	101-400-1440-4202	FICA/MEDICARE	0	1,022	985	2,073	4,100
	101-400-1440-4203	CALPERS RETIREMENT	0	1,819	2,898	3,369	4,600
	101-400-1440-4204	WORKERS' COMPENSATION	0	846	1,105	1,544	2,200
	101-400-1440-4207	CALPERS UNFUNDED LIABILITY	0	0	0	0	300
	101-400-1440-4310	OPERATING MATERIALS & SUPPLIES	2,024	2,930	7,579	5,000	6,000
	101-400-1440-4601	MEMBERSHIPS & DUES	0	0	0	700	700
	101-400-1440-5101	PROF/TECH SERVICE	163,455	148,430	104,045	100,000	90,000
	101-400-1440-6201	EQUIPMENT REPLACEMENT CHARGES	3,525	5,300	5,300	400	300
Expenditure Subtotals			169,004	203,701	179,549	193,108	229,700
Total Program Expenditures			169,004	203,701	179,549	193,108	229,700

Department: City Administration

Budget Program: RPVtv

Account #	Account Description	Budget FY20-21
101-400-1440-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	108,000
101-400-1440-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	13,500
101-400-1440-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	4,100
101-400-1440-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,600
101-400-1440-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	2,200
101-400-1440-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	300
101-400-1440-4310	OPERATING MATERIALS & SUPPLIES Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, data cards, cables, monitors and tripods.	6,000
101-400-1440-4601	MEMBERSHIPS & DUES Funds membership in governmental cable access professional organizations and annual entry fee for Telly awards.	700
101-400-1440-5101	PROF/TECH SERVICE Professional services contracts for Program Production, Filming and Editing.	90,000

Department: City Administration

Budget Program: RPVtv

Account #	Account Description	Budget FY20-21
101-400-1440-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	300

Department: City Administration
Budget Program: Human Resources

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1450-4101	SALARY & WAGES - FT	224,035	215,485	164,576	197,137	213,800
	101-400-1450-4102	SALARY & WAGES - PT	0	0	19,191	21,494	0
	101-400-1450-4103	SALARY & WAGES - OT	0	0	118	0	0
	101-400-1450-4104	EMPLOYEE BONUSES	0	750	0	2,167	0
	101-400-1450-4201	HEALTH INSURANCE	14,341	28,555	9,444	19,177	10,600
	101-400-1450-4202	FICA/MEDICARE	3,111	3,222	2,789	4,120	2,900
	101-400-1450-4203	CALPERS RETIREMENT	16,751	16,494	14,164	16,200	18,800
	101-400-1450-4204	WORKERS' COMPENSATION	5,599	5,197	4,912	5,140	4,300
	101-400-1450-4205	OTHER BENEFITS	8,089	7,467	5,966	6,283	7,000
	101-400-1450-4206	HEALTH SAVINGS ACCOUNT (HSA)	1,269	0	0	0	1,500
	101-400-1450-4207	CALPERS UNFUNDED LIABILITY	5,128	0	97	11,050	1,600
	101-400-1450-4310	OPERATING MATERIALS & SUPPLIES	10,282	2,346	1,678	2,500	4,000
	101-400-1450-4601	MEMBERSHIPS & DUES	469	808	100	0	2,000
	101-400-1450-4901	OTHER MISCELLANEOUS	7,073	11,662	9,413	0	0
	101-400-1450-5101	PROF/TECH SERVICE	57,757	56,722	57,676	20,000	30,000
	101-400-1450-5102	LEGAL NOTICES AND ADVERTISING	625	0	0	0	0
	101-400-1450-5103	PRINTING & BINDING	1,233	0	7	0	500
	101-400-1450-5117	RECRUITMENT ACTIVITIES	0	9,171	2,310	33,000	4,000
	101-400-1450-6001	MEETINGS/CONFERENCES	2,987	4,667	0	4,500	3,000
	101-400-1450-6002	TRAVEL /MILEAGE REIMBURSEMENT	123	0	0	1,200	500
	101-400-1450-6101	TRAINING	3,950	3,695	4,336	6,000	4,000
	101-400-1450-6102	PUBLICATIONS/JOURNALS	0	747	0	900	500
	101-400-1450-6104	RISK/SAFETY ACTIVITIES	0	4,917	3,967	6,500	6,500
	101-400-1450-6201	EQUIPMENT REPLACEMENT CHARGES	1,425	1,800	1,800	500	500
Expenditure Subtotals			364,247	373,704	302,545	357,866	316,000
Total Program Expenditures			364,247	373,704	302,545	357,866	316,000

Department: City Administration

Budget Program: Human Resources

Account #	Account Description	Budget FY20-21
101-400-1450-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	213,800
101-400-1450-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	10,600
101-400-1450-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	2,900
101-400-1450-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	18,800
101-400-1450-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,300
101-400-1450-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	7,000
101-400-1450-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	1,500
101-400-1450-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,600
101-400-1450-4310	OPERATING MATERIALS & SUPPLIES Funds program's office supplies needs and includes purchase of supplies and minor equipment related to employee recognition activities, e.g. employee service award pins/plaques.	4,000

Department: City Administration

Budget Program: Human Resources

Account #	Account Description	Budget FY20-21
101-400-1450-4601	MEMBERSHIPS & DUES	2,000
	1. SCPLRC membership \$300	
	2. SHRM membership \$200	
	3. NHRA membership \$300	
	4. NPELRA membership \$200	
	5. PELRAC membership \$200	
	6. CalPELRA membership \$400	
	7. IPMA -HR membership \$400	
101-400-1450-5101	PROF/TECH SERVICE	30,000
	This item provides funds for professional services related to special personnel and employee issues and employment services.	
	1. Fingerprint Administration Services	
	2. DOJ Livescan background checks	
	3. Pre-employment physical exams	
	4. Professional Services for personnel objectives	
	5. Fraud, Waste & Abuse Program	
	6. ACA reporting by CXC to the IRS.	
101-400-1450-5103	PRINTING & BINDING	500
	Printing employment applications, handbooks and other personnel related materials.	
101-400-1450-5117	RECRUITMENT ACTIVITIES	4,000
	Funds a variety of activities related to recruitment, testing and selection (e.g. advertising jobs using various media (job boards, newsletters, professional organizations, test development/rental/leasing/scoring services, reference checks/employment verifications, etc.)	

Department: City Administration

Budget Program: Human Resources

Account #	Account Description	Budget FY20-21
101-400-1450-6001	MEETINGS/CONFERENCES 1. SCPLRC professional conference \$400 2. CalPELRA conference \$500 3. NPELRA/PELRAC conference \$1,000 4. LCW conference \$1,100	3,000
101-400-1450-6002	TRAVEL /MILEAGE REIMBURSEMENT The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.	500
101-400-1450-6101	TRAINING Training and continuing education focusing on personnel law, team building and benefits administration. 1. Liebert, Cassidy, Whitmore Consortium 2. Various webinars and other training session	4,000
101-400-1450-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, city directories and technical publications to assist City staff in the performance of their duties, as well as the Human Resources staff to maintain knowledgeable of changing rules/laws. Publications include those related to employment law, performance, leadership, as well as the Top Health newsletter.	500
101-400-1450-6104	RISK/SAFETY ACTIVITIES Provides for safety materials & supplies to carry out city-wide safety program, including but not limited to: 1. CPR/AED devices. 2. First Aid supplies. 3. CJPIA risk management and safety related training to mitigate liability exposure.	6,500

Department: City Administration

Budget Program: Human Resources

Account #	Account Description	Budget FY20-21
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101-400-1450-6201

EQUIPMENT REPLACEMENT CHARGES

500

Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.

Department: City Administration
Budget Program: Information Technology - Data

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1470-4101	SALARY & WAGES - FT	201,530	195,648	206,475	237,065	250,600
	101-400-1470-4102	SALARY & WAGES - PT	16,741	17,741	26,909	8,895	24,300
	101-400-1470-4103	SALARY & WAGES - OT	0	1,038	411	212	0
	101-400-1470-4104	EMPLOYEE BONUSES	0	0	1,500	929	0
	101-400-1470-4201	HEALTH INSURANCE	22,552	26,453	12,564	13,317	14,100
	101-400-1470-4202	FICA/MEDICARE	3,577	4,221	4,885	4,112	3,300
	101-400-1470-4203	CALPERS RETIREMENT	14,174	13,097	14,243	16,683	19,500
	101-400-1470-4204	WORKERS' COMPENSATION	4,900	6,178	5,495	5,796	5,000
	101-400-1470-4205	OTHER BENEFITS	5,005	5,673	6,658	7,123	7,300
	101-400-1470-4206	HEALTH SAVINGS ACCOUNT (HSA)	8,231	11,827	3,000	3,000	3,000
	101-400-1470-4207	CALPERS UNFUNDED LIABILITY	0	0	97	279	1,300
	101-400-1470-4310	OPERATING MATERIALS & SUPPLIES	30,323	44,242	24,254	41,500	27,500
	101-400-1470-4601	MEMBERSHIPS & DUES	624	290	130	130	200
	101-400-1470-5101	PROF/TECH SERVICE	207,658	211,927	238,689	264,500	265,000
	101-400-1470-5103	PRINTING & BINDING	95	0	0	0	0
	101-400-1470-5201	MAINTENANCE SERVICES	328,760	380,138	323,002	380,000	388,800
	101-400-1470-6001	MEETINGS/CONFERENCES	5,540	11,009	13,050	11,000	15,000
	101-400-1470-6002	TRAVEL /MILEAGE REIMBURSEMENT	739	254	223	400	400
	101-400-1470-6101	TRAINING	9,933	8,100	2,000	10,000	10,000
	101-400-1470-6102	PUBLICATIONS/JOURNALS	0	0	0	0	300
	101-400-1470-6201	EQUIPMENT REPLACEMENT CHARGES	1,425	42,300	42,300	24,800	45,200
	101-400-1470-8101	EQUIPMENT & FURNITURE	28,117	31,989	3,000	3,000	1,000
Expenditure Subtotals			889,924	1,012,124	928,886	1,032,740	1,081,800
Total Program Expenditures			889,924	1,012,124	928,886	1,032,740	1,081,800

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY20-21
101-400-1470-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	250,600
101-400-1470-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	24,300
101-400-1470-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	14,100
101-400-1470-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	3,300
101-400-1470-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	19,500
101-400-1470-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	5,000
101-400-1470-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	7,300
101-400-1470-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	3,000
101-400-1470-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,300

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY20-21
101-400-1470-4310	OPERATING MATERIALS & SUPPLIES	27,500
	1. Miscellaneous Computer Equipment And Supplies From Various Vendors. (\$20,000)	
	2. Annual Small And Minor Equipment Purchases. (\$5,000).	
	3. Public Works and CDD Plotter Supplies. (\$2,500)	
101-400-1470-4601	MEMBERSHIPS & DUES	200
	MISAC Membership.	
101-400-1470-5101	PROF/TECH SERVICE	265,000
	Consulting services for administration of the City's data network help desk, audio/visual, GIS systems and governance.	
	1. Managed IT Services. (\$183,000)	
	2. Cityworks Support and Configuration. (\$7,500)	
	3. Other Business System Support - Munis, Trakit, Granicus, Laserfiche, etc. (\$20,000)	
	4. Geocortex Support And Configuration. (\$5,000)	
	5. Additional Unanticipated and Emergency Support Services. (\$20,000)	
	6. Website, Business License And Automashion Support. (\$3,500)	
	7. Citywide Network Cabling as Needed. (\$5,000)	
	8. Security Assessment and PCI Compliance .(\$8,000)	
	9. ESRI and GeoCortex Support. (\$5,000)	
	10. Annual Small Printers Repairs and Replacement Parts. (\$8,000)	

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY20-21
101-400-1470-5201	MAINTENANCE SERVICES Licensing and support costs associated with hardware and software maintenance for the City's Data network, Business Systems (permitting, finance, etc.), Graphic Information System (GIS), Document Management, Copiers and Microsoft and other software licensing and support. Including: <ol style="list-style-type: none"> 1. Microsoft Enterprise Agreement. (\$66,800) 2. Annual Munis Finance And HR System SaaS Licensing. (\$57,000) 3. Annual Trakit Permitting, Planning, Business License And Code Enforcement Licensing. (\$48,000) 4. Cityworks Pw Work Order System Annual Licensing. (\$28,000) 5. Annual HR Job Posting Management System Licensing. (\$5,500) 6. Granicus Agenda Management And Streaming Solution. (\$14,000) 7. Annual Anonymous Fraud Waste And Abuse Hotline Licensing. (\$7,200) 8. Arcgis And Components Annual Licensing. (\$10,000) 9. Annual Civic Plus Website Licensing. (\$10,000) 10. Annual Geocortex Viewer And Public Application Support And Licensing. (\$6,000) 11. PVIC Museum Asset Management System. (\$600) 12. Annual Cougar Mountain - PVIC PoS System Support. (\$2,000) 13. Annual Centralized Copier Supply And Maintenance Support. (\$30,000) 14. Annual Server Room UPS Maintenance. (\$3,000) 15. Monthly RealQuest Parcel Data Updates For GIS and Trakit Systems. (\$12,500) 16. Annual Cybersecurity Training. (\$3,500) 17. Annual Automashion CIP Management System Licensing. (\$3,000) 18. Annual Bluebeam Licensing, Configuration And Training. (\$6,500) 19. Annual Offsite Backup. (\$5,000) 20. Annual Autocad Licensing. (\$2,000) 21. Annual Laserfiche And Assureon Licensing And Support. (\$19,000) 	388,800

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY20-21
	22. Annual CitySourced Service Request Application Licensing. (\$7,000)	
	23. Annual Barracuda Email Archiving System Licensing. (\$3,500)	
	24. Annual OpenGov Software Licensing. (\$7,000)	
	25. Various Equipment And Server Warranty Extensions. (\$7,000)	
	26. Annual Adobe Creative Cloud Subscription. (\$4,000)	
	27. Telvue Support for RPVtv Equipment. (\$5,000)	
	28. Annual Maintenance and Support for Network and Access Monitoring Programs. (\$2,500)	
	29. Annual Maintenance Service Contract for PW and CDD Plotters. (\$4,000)	
	30. Mobile Device Management Platform. (\$2,000)	
	31. Annual cost for backup cloud storage. (\$7,200)	
101-400-1470-6001	MEETINGS/CONFERENCES	15,000
	Expenses related to attendance at meetings and conferences related to the City's Information Technology and GIS functions.	
	1. ESRI Conference for two (2) IT/GIS Staff and two (2) Public Works / Community Development Staff. (\$8,000)	
	2. Misac and cyber security conference for IT Staff. (\$5,000)	
	3. Trakit Conference for one (1) staff member. (\$2,000)	
101-400-1470-6002	TRAVEL /MILEAGE REIMBURSEMENT	400
	Reimbursement to staff for use of personal vehicles for various travel and GIS asset collection.	
101-400-1470-6101	TRAINING	10,000
	1. IT/GIS staff training. (\$4,000)	
	2. Business system training - all staff. (\$6,000)	
101-400-1470-6102	PUBLICATIONS/JOURNALS	300
	Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology and GIS maintenance and management.	

Department: City Administration
Budget Program: Information Technology - Data

Account #	Account Description	Budget FY20-21
101-400-1470-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	45,200
101-400-1470-8101	EQUIPMENT & FURNITURE Miscellaneous equipment and furniture.	1,000

Department: City Administration
Budget Program: Information Technology - Voice

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-1480-4310	OPERATING MATERIALS & SUPPLIES	5,899	13,140	5	3,000	7,000
	101-400-1480-4601	MEMBERSHIPS & DUES	0	159	0	0	0
	101-400-1480-5101	PROF/TECH SERVICE	0	0	0	11,000	5,000
	101-400-1480-5201	MAINTENANCE SERVICES	0	9,532	7,424	8,000	8,000
	101-400-1480-5301	TELEPHONE SERVICE	94,823	68,313	88,709	90,000	90,000
	101-400-1480-6001	MEETINGS/CONFERENCES	0	1,978	139	0	0
	101-400-1480-6101	TRAINING	0	17	0	0	0
	101-400-1480-6102	PUBLICATIONS/JOURNALS	211	0	0	0	0
Expenditure Subtotals			100,933	93,138	96,277	112,000	110,000
Total Program Expenditures			100,933	93,138	96,277	112,000	110,000

Department: City Administration

Budget Program: Information Technology - Voice

Account #	Account Description	Budget FY20-21
101-400-1480-4310	OPERATING MATERIALS & SUPPLIES Misc Switching and Network Equipment Purchases.	7,000
101-400-1480-5101	PROF/TECH SERVICE Cisco telephone and voice system support.	5,000
101-400-1480-5201	MAINTENANCE SERVICES Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system (Cisco Smartnet Equipment Support and Vendor Support).	8,000
101-400-1480-5301	TELEPHONE SERVICE Local and long distance telephone and Internet services including: circuits, telephone services, mobile devices and cell phones.	90,000

FINANCE

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FINANCE

The City's Finance Department is responsible for managing all financial affairs of the City. The Department primarily provides essential internal support services and ensures compliance with the City's procedures and internal controls. The Department is also committed to:

- Maintain a fiscally responsible City;
- Provide customer-friendly services in the most efficient and effective ways;
- Produce innovative and quality products to improve productivity;
- Promote transparency and provide information that is useful for stakeholders to make inform economic decisions.

The Department is responsible for a wide range of services through the following functions:

Fiscal Services: Budget preparation, budget monitoring, long-term financial planning, financial forecasting, financial analysis/modeling, system administration and financial reporting.

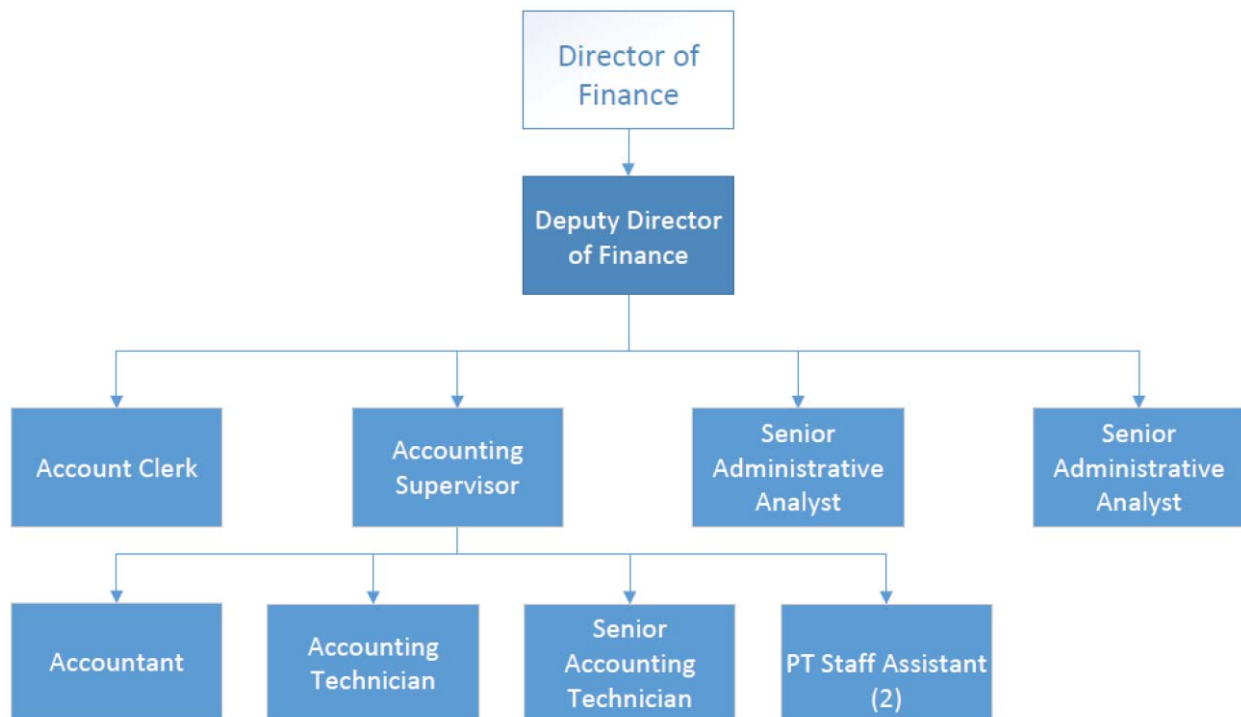
Treasury: Prepare cash flow analysis, prepare bank reconciliation, and review City's investments

Accounting: Managing general ledger, business processes, chart of accounts, auditing, payroll processing and general billing.

Purchasing: Invoice processing, contract management, and processing of purchase orders.

Business Licenses: Process business licenses and provide cashiering services citywide.

ORGANIZATIONAL CHART





Finance Department



FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
FINANCE					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	0.0	0.0	0.0	0.0	0.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	2.0	2.0	2.0
SUBTOTAL	8.0	8.0	9.0	9.0	9.0

EMPLOYEE DESCRIPTIONS

Director of Finance

- Oversee the administration of the department.
- Serve as the City Treasurer.
- Responsible for all City investing activities.
- Responsible for the City's short-term and long term financial planning.
- Responsible for executing City Council goals related to Finance.
- Staff liaison to Finance Advisory Committee.

Deputy Director of Finance

- Assist Director with departmental policy matters.
- Facilitate budget preparation and financial models.
- Responsible for financial reporting.
- Facilitate citywide finance training.
- System Administrator for financial software.
- Provide direction and oversight on key initiatives of Department.

Accounting Supervisor

- Prepare the City's Comprehensive Annual Financial Report, GANN Limit, and Employee Compensation Report.
- Audit daily and annual accounting activities.
- Maintain the general ledger.
- Manage citywide audits.
- Provide direction and oversight to accounting staff.

Senior Administrative Analyst

- Assist with budget preparation.
- Prepare the Five-Year Financial Model.
- Assist with financial analysis.
- Prepare monthly and quarterly financial reports.
- Oversee Public Works operating and capital budget.
- Assist Public Works Department with financial related activities.
- Provide grant administration for Community Development Block and Metro.

Accountant

- Monitor daily cash receipts.
- Reconcile bank accounts and prepare cash balance reports.
- Monitor revenues and accounts receivable.
- Reconcile Community Development Block Grant grants and loans.
- Reconcile the general ledger.
- Keep inventory of City's fixed assets.

Senior Accounting Technician

- Administer payroll.
- Process accounts receivable and assists with cash receipt deposits
- Prepare and review payroll reports to State, Federal and CalPERS.
- Prepare and review Employee's W-2 Wage and Tax Statements.

Accounting Technician

- Manage purchasing function.
- Administer accounts payable function.
- Assist staff with various accounting tasks.
- Administer City's Cal-Card program.

Account Clerk

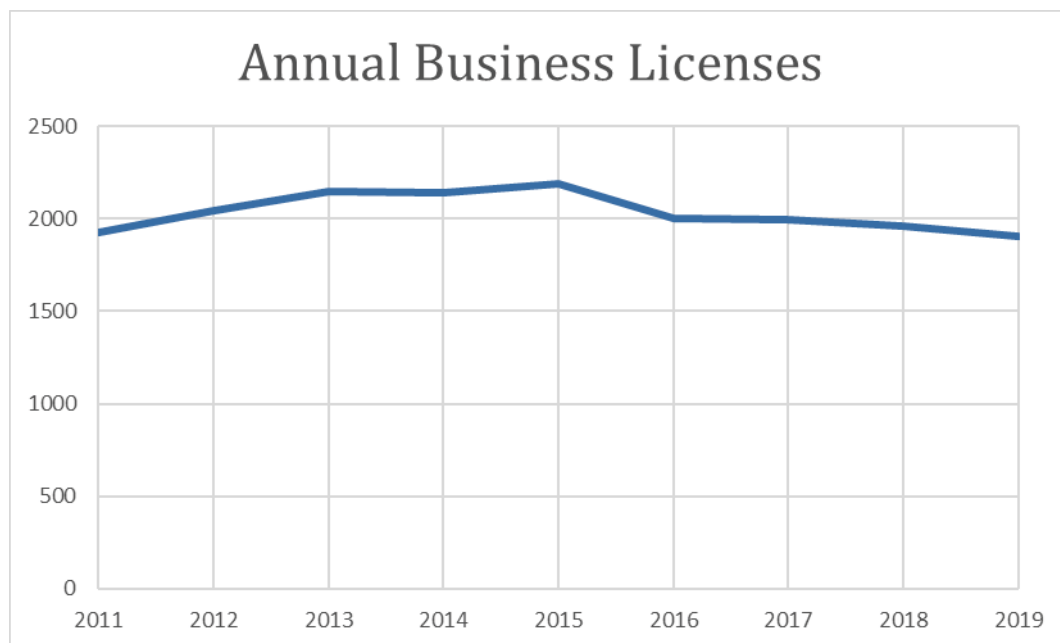
- Provide administrative support to the Department.
- Assist with accounts payable function.
- Process major revenues and miscellaneous cash receipts.
- Maintain Department's website.

Staff Assistant I

- Administer cashiering function at City Hall.
- Process business license applications.
- Process false alarm billing.
- Assist with administrative duties as needed.

FINANCE PERFORMANCE INDICATORS

- The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 25 years, beginning with the June 30, 1993 report.
- The City has consistently received "clean" audits from all City audits and external audits including annual financials, Employee Compensation Reports, GANN Limit, Los Angeles Metro Transportation Programs, Community Development Block Grant, California State Controller Office, and CalPERS.
- The number of business licenses issued annually has been fairly steady the past four years and is presented below.



**City of Rancho Palos Verdes
Finance Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Finance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,094,720	\$ 1,166,910	\$ 1,320,019	\$ 1,434,803	\$ 1,382,100
Maintenance & Operations	170,870	183,065	182,145	181,800	183,000
Capital Outlay	-	-	-	-	-
Total for Finance	\$ 1,265,590	\$ 1,349,974	\$ 1,502,164	\$ 1,616,603	\$ 1,565,100

Department: Finance
Budget Program: Finance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-2110-4101	SALARY & WAGES - FT	773,626	822,734	897,266	970,088	982,300
	101-400-2110-4102	SALARY & WAGES - PT	65,173	68,805	52,469	37,527	69,700
	101-400-2110-4103	SALARY & WAGES - OT	810	598	300	1,281	1,600
	101-400-2110-4104	EMPLOYEE BONUSES	6,948	2,000	12,933	13,458	0
	101-400-2110-4106	AUTOMOBILE ALLOWANCES	0	150	1,800	2,229	1,800
	101-400-2110-4201	HEALTH INSURANCE	80,939	99,654	105,857	114,552	108,400
	101-400-2110-4202	FICA/MEDICARE	11,012	11,907	12,582	14,069	12,400
	101-400-2110-4203	CALPERS RETIREMENT	65,594	68,998	79,995	93,029	91,500
	101-400-2110-4204	WORKERS' COMPENSATION	19,198	19,598	22,414	24,846	19,000
	101-400-2110-4205	OTHER BENEFITS	22,577	22,898	29,139	30,685	28,000
	101-400-2110-4206	HEALTH SAVINGS ACCOUNT (HSA)	23,538	25,669	30,577	37,397	32,300
	101-400-2110-4207	CALPERS UNFUNDED LIABILITY	25,305	23,900	74,688	95,643	35,100
	101-400-2110-4310	OPERATING MATERIALS & SUPPLIES	6,823	4,760	5,163	6,500	6,500
	101-400-2110-4601	MEMBERSHIPS & DUES	1,171	1,909	1,275	0	1,500
	101-400-2110-4901	OTHER MISCELLANEOUS	43,891	52,857	59,549	60,000	59,600
	101-400-2110-5101	PROF/TECH SERVICE	86,371	67,079	56,521	70,000	71,000
	101-400-2110-5102	LEGAL NOTICES AND ADVERTISING	758	375	336	500	500
	101-400-2110-5103	PRINTING & BINDING	5,174	5,923	8,774	12,000	12,000
	101-400-2110-5106	RENTS & LEASES	2,581	2,588	2,795	3,000	3,200
	101-400-2110-6001	MEETINGS/CONFERENCES	12,389	7,966	12,671	12,000	15,500
	101-400-2110-6002	TRAVEL /MILEAGE REIMBURSEMENT	408	301	1,063	500	500
	101-400-2110-6101	TRAINING	2,055	9,500	4,147	5,500	1,500
	101-400-2110-6102	PUBLICATIONS/JOURNALS	174	408	450	500	500
	101-400-2110-6201	EQUIPMENT REPLACEMENT CHARGES	9,075	29,400	29,400	11,300	10,700
Expenditure Subtotals			1,265,590	1,349,974	1,502,164	1,616,603	1,565,100
Total Program Expenditures			1,265,590	1,349,974	1,502,164	1,616,603	1,565,100

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY20-21
101-400-2110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	982,300
101-400-2110-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	69,700
101-400-2110-4103	SALARY & WAGES - OT Request for over-time for part-time staff for working days that are designated holidays.	1,600
101-400-2110-4106	AUTOMOBILE ALLOWANCES Allowance for use of employees' private automobiles for City business.	1,800
101-400-2110-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	108,400
101-400-2110-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	12,400
101-400-2110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	91,500
101-400-2110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	19,000
101-400-2110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	28,000

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY20-21
101-400-2110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	32,300
101-400-2110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	35,100
101-400-2110-4310	OPERATING MATERIALS & SUPPLIES This item provides for office supplies, minor equipment and miscellaneous items.	6,500
101-400-2110-4601	MEMBERSHIPS & DUES Dues and membership to California Society of Municipal Finance Officers (CSMFO). (\$500) Dues and membership to Government Finance Officers Association (GFOA). (\$400) Dues and membership to California Municipal Treasurers Association (CMTA). (\$400) Membership for California Revenues & Taxes. (\$200)	1,500
101-400-2110-4901	OTHER MISCELLANEOUS Bank fees, merchant credit card fees and other miscellaneous charges. (\$56,100) Courier charges for pick-up and drop-off deposits to Bank of the West. (\$3,500)	59,600
101-400-2110-5101	PROF/TECH SERVICE This budget provides for the City's annual audit and employee compensation audit with external auditors. (\$54,000) Professional services for 5 years forecast model. (\$3,000) Actuarial report for employee pension costs. (\$3,000) Other professional services such as sales tax review and state mandated reimbursement claims. (\$11,000)	71,000
101-400-2110-5102	LEGAL NOTICES AND ADVERTISING Annual publication for budget hearing and other financial information in local newspaper(s) as required by law or municipal code.	500

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY20-21
101-400-2110-5103	PRINTING & BINDING This budget item provides for financial document of the City's Annual Comprehensive Financial Report (CAFR). (\$3,000) Printing of the City's budget book and budget in brief. (\$8,500) Pre-printed envelopes and letter head. (\$500)	12,000
101-400-2110-5106	RENTS & LEASES Annual use of a storage unit for record retention and filing.	3,200
101-400-2110-6001	MEETINGS/CONFERENCES Weekend seminar hosted by CSMFO. (\$1,500) Annual conferences to CMTA. (\$3,000) Annual conferences and professional development hosted by CalPERS. (\$1,000) Annual conferences and professional development hosted by CAJPIA. (\$1,000) Annual conferences and professional development hosted by Tyler Technologies. (\$4,000) Annual conferences and professional development hosted by GFOA. (\$2,000) Annual conferences and professional development hosted by the League of Cities. (\$1,500) Annual conferences and professional development hosted by CSMFO. (\$1,500)	15,500
101-400-2110-6002	TRAVEL /MILEAGE REIMBURSEMENT The city reimburses staff for use of personal vehicles to attend trainings and meetings.	500
101-400-2110-6101	TRAINING One-day trainings for staff development. (\$500) CSMFO luncheon. (\$500) Refreshment and food for Finance Advisory Committee meetings. (\$500)	1,500
101-400-2110-6102	PUBLICATIONS/JOURNALS Professional journal subscription and reference books.	500

Department: Finance

Budget Program: Finance

Account #	Account Description	Budget FY20-21
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101-400-2110-6201	EQUIPMENT REPLACEMENT CHARGES	10,700
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Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.

NON-DEPARTMENTAL

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**City of Rancho Palos Verdes
Non-Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 81,924	\$ 310,361	\$ 185,101	\$ 257,963	\$ 792,300
Maintenance & Operations	2,318,440	855,693	948,406	948,846	1,057,400
Capital Outlay	-	100	400	400	25,000
Subtotal for Non-department	2,400,364	1,166,153	1,133,907	1,207,209	1,874,700

Department: Non-Departmental
Budget Program: General Non-Program Expenditures

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-2999-4104	EMPLOYEE BONUSES	0	0	0	0	25,000
	101-400-2999-4105	LEAVE BUYOUT	30,527	142,636	129,106	175,372	100,000
	101-400-2999-4201	HEALTH INSURANCE	3,015	1,935	11,298	11,210	0
	101-400-2999-4203	CALPERS RETIREMENT	3,937	43,346	40,299	42,550	40,000
	101-400-2999-4205	OTHER BENEFITS	44,359	1,170	4,397	131	0
	101-400-2999-4207	CALPERS UNFUNDED LIABILITY	86	121,274	0	28,736	627,300
	101-400-2999-4310	OPERATING MATERIALS & SUPPLIES	22,565	38,511	34,827	36,000	40,000
	101-400-2999-4311	POSTAGE	26,504	23,609	19,640	19,000	19,000
	101-400-2999-4701	INSURANCE	450,072	563,076	622,495	631,110	769,600
	101-400-2999-4703	CLAIM SETTLEMENTS	518,000	69,788	111,640	140,000	0
	101-400-2999-4901	OTHER MISCELLANEOUS	1,244,979	19,624	35,872	23,000	115,000
	101-400-2999-5101	PROF/TECH SERVICE	18,750	102,851	72,886	85,700	100,700
	101-400-2999-5201	MAINTENANCE SERVICES	36,048	5,632	2,761	3,100	3,100
	101-400-2999-5304	LIGHT AND POWER	272	0	0	0	0
	101-400-2999-6001	MEETINGS/CONFERENCES	1,250	2,103	845	5,000	5,000
	101-400-2999-6101	TRAINING	0	0	16,940	0	5,000
	101-400-2999-6201	EQUIPMENT REPLACEMENT CHARGES	0	30,500	30,500	5,900	0
	101-400-2999-8803	LAND	0	100	400	400	25,000
Expenditure Subtotals			2,400,364	1,166,153	1,133,907	1,207,209	1,874,700
Total Program Expenditures			2,400,364	1,166,153	1,133,907	1,207,209	1,874,700

Department:	Non-Departmental
Budget Program:	General Non-Program Expenditures

Account #	Account Description	Budget FY20-21
101-400-2999-4104	EMPLOYEE BONUSES Budget program for employee merit bonus as outlined in the MOU.	25,000
101-400-2999-4105	LEAVE BUYOUT Leave buy out upon separation and/or employee request as outlined in the MOU.	100,000
101-400-2999-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	40,000
101-400-2999-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	627,300
101-400-2999-4310	OPERATING MATERIALS & SUPPLIES City-wide supplies for paper, toner and ink cartridges. (\$25,900) City-wide supplies for mailing supplies. (\$1,200) City-wide supplies for general office usage. (\$8,400) City's newsletter. (\$3,700) City-wide misc. supplies. (\$800)	40,000
101-400-2999-4311	POSTAGE Citywide postage expenses.	19,000
101-400-2999-4701	INSURANCE Annual insurance premium for pollution. (\$3,500) Annual insurance premium for property damages. (\$50,000) Annual general liabilities insurance premium. (\$706,100) Special events insurance. (\$10,000)	769,600
101-400-2999-4901	OTHER MISCELLANEOUS Various expense items that are Citywide in nature.	115,000

Department: Non-Departmental
Budget Program: General Non-Program Expenditures

Account #	Account Description	Budget FY20-21
101-400-2999-5101	PROF/TECH SERVICE	100,700
	Grant writing consultant Blais and Associates (\$50,000)	
	Professional services for property tax analysis and audit. (\$13,000)	
	Emergency preparedness. (\$20,200)	
	Professional services for Sales tax revenue analysis and audit. (\$2,500)	
	Other professional services as needed. (\$15,000)	
101-400-2999-5201	MAINTENANCE SERVICES	3,100
	Annual maintenance for the folding machine.	
101-400-2999-6001	MEETINGS/CONFERENCES	5,000
	Charges for expenses incurred for off-site City meetings, conferences, and training events. Expenses include registration fees, lodging, meals, and transportation.	
101-400-2999-6101	TRAINING	5,000
	Staff annual holiday party. (\$2,500)	
	Refreshments and food for all-hand meetings. (\$500)	
	Training as needed. (\$2,000)	
101-400-2999-8803	LAND	25,000
	Funds for the City to purchase tax-defaulted real property that becomes available.	

INTERNAL SERVICE FUND

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**City of Rancho Palos Verdes
Internal Service Fund
FY 20-21 Adopted Budget Summary**

681 - Equipment Replacement

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	571,867	73,880	363,224	496,639	100,000
Capital Outlay	162,305	414,971	89,152	32,461	550,000
Total Equipment Replacement Fund	\$ 734,172	\$ 488,851	\$ 452,376	\$ 529,100	\$ 650,000

**City of Rancho Palos Verdes
Internal Service Fund
FY 20-21 Adopted Budget Summary**

681 - Equipment Replacement Fund

Equipment Replacement - Computers

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	359,340	-	11,192	272,049	100,000
Capital Outlay	-	-	-	-	-
Total for Equipment Replacement - Computers	\$ 359,340	\$ -	\$ 11,192	\$ 272,049	\$ 100,000

Equipment Replacement - Furn & Equip

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	212,527	73,880	352,032	224,590	-
Capital Outlay	86,782	288,975	89,152	32,461	350,000
Total for Equipment Replacement - Furn & Equip	\$ 299,309	\$ 362,855	\$ 441,184	\$ 257,051	\$ 350,000

Equipment Replacement - Vehicles

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Capital Outlay	75,523	125,996	-	-	200,000
Total for Equipment Replacement - Vehicles	\$ 75,523	\$ 125,996	\$ -	\$ -	\$ 200,000

Equipment Replacement Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	571,867	73,880	363,224	496,639	100,000
Capital Outlay	162,305	414,971	89,152	32,461	550,000
Total Equipment Replacement Fund	\$ 734,172	\$ 488,851	\$ 452,376	\$ 529,100	\$ 650,000

Department: Internal Service Fund
Budget Program: Equipment Replacement - Computers

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	681-400-0000-4401	COMP/VOICE EQUIP - CAP	333,239	5,760	11,192	272,049	100,000
Expenditure Subtotals			333,239	5,760	11,192	272,049	100,000
Total Program Expenditures			333,239	5,760	11,192	272,049	100,000

Department: Internal Service Fund

Budget Program: Equipment Replacement - Computers

Account #	Account Description	Budget FY20-21
681-400-0000-4401	COMP/VOICE EQUIP - CAP Computer replacement program.	100,000

Department:	Internal Service Fund
Budget Program:	Equipment Replacement - Furn & Equip

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
Charges for Se	681-400-0000-4310	OPERATING MATERIALS & SUPPLIES	20,639	0	0	0	0
	681-400-0000-4801	FURNITURE & EQUIPMENT DEP	0	129,465	242,309	224,590	0
Charges for Se	681-400-0000-5101	PROF/TECH SERVICE	171,389	9,956	109,723	0	0
Charges for Se	681-400-0000-5201	MAINTENANCE SERVICES	5,062	0	0	0	0
	681-400-0000-8101	EQUIPMENT	80,478	51,320	89,152	32,461	350,000
Expenditure Subtotals			277,568	190,741	441,184	257,051	350,000
Total Program Expenditures			277,568	190,741	441,184	257,051	350,000

Department: Internal Service Fund

Budget Program: Equipment Replacement - Furn & Equip

Account #	Account Description	Budget FY20-21
681-400-0000-8101	EQUIPMENT	350,000
	Equipment replacement program. (\$231,800)	
	Furniture replacement program. (\$118,200)	

Department: Internal Service Fund
Budget Program: Equipment Replacement - Vehicles

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	681-400-0000-8201	VEHICLES	70,037	6,783	0	0	200,000
Expenditure Subtotals			70,037	6,783	0	0	200,000
Total Program Expenditures			70,037	6,783	0	0	200,000

Department: Internal Service Fund
Budget Program: Equipment Replacement - Vehicles

Account #	Account Description	Budget FY20-21
681-400-0000-8201	VEHICLES Vehicle replacement program.	200,000

COMMUNITY DEVELOPMENT

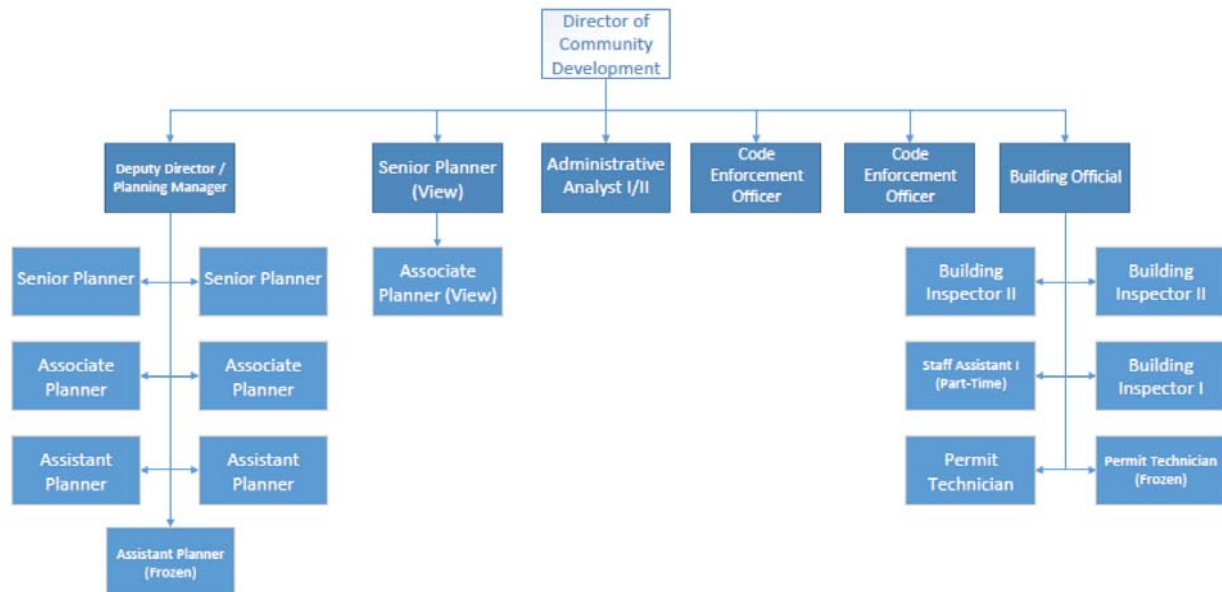
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COMMUNITY DEVELOPMENT

The Community Development Department is responsible for the orderly physical development of the community by upholding the goals and policies of the City's General Plan through the issuance of land use entitlements and permits for improvements and development of private property while balancing the needs of residents, businesses, property owners and visitors. There are four Divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement, and View Restoration. The Community Development Department manages the following:

- Land Use Entitlements
- Subdivisions
- Building and Safety Permits
- Code Enforcement Cases
- View Restoration Permits
- Land Use Studies and Master Plans
- General Plan
- Housing Element
- Regional Housing Needs Allocation
- Coastal Specific Plan
- Western Avenue Specific Plan
- Palos Verdes Nature Preserve
- Natural Communities Conservation Plan/Habitat Conservation Plan
- California Environmental Quality Act
- Equestrian Uses and Animal Control
- Coyote Management Plan
- Peafowl Management Plan
- Aircraft Noise
- Prohibition of Short-Term Rentals
- Wireless Facilities
- Arterial Fences and Walls
- Emission Reduction Action Plans

ORGANIZATIONAL CHART





COMMUNITY DEVELOPMENT DEPARTMENT



FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
COMMUNITY DEVELOPMENT					
Administrative Analyst I / II	0.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	0.0	0.0	0.0	0.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	1.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
SUBTOTAL	19.0	20.0	20.0	20.0	20.0

EMPLOYEE DESCRIPTIONS

Community Development Director

- Responsible for executive oversight and administration of Department
- Responsible for meeting City Council goals
- Responsible for meeting the objectives of the City's programs
- Department budget oversight
- Supervises and administers City codes related to planning, building codes, Municipal Code compliance, and view restoration
- Oversees the implementation of various City plans and documents
- Oversees various consultant contracts
- Secretary of the Planning Commission

- Coordinates with various governmental agencies

Deputy Director/Planning Manager

- Oversees the daily operations and activities of the Planning Division
- Supervises Planning Division Staff (Sr. Planners, Associate Planners, and Assistant Planners)
- Directs Department operations in the Director's absence
- Responsible for managing complex projects

Administrative Analyst I/II

- Provides general Department administrative support
- Manages invoices, purchase orders and expenditures
- Assists with budget preparation and oversight
- Agenda preparation, distribution and posting for Planning Commission
- Manages the Department website
- Manages various Department contracts
- Coordinates administrative functions of the City's project and permit tracking system

Senior Planners

- Process complex land use development applications
- Process advanced planning projects
- Process Code amendments
- Interpret, apply and explain complex City planning policies, ordinances and code
- Conduct view assessments
- Implement the View Ordinance

Associate Planners

- Process land use development applications
- Process current planning projects
- Interpret, apply and explain City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division
- Manage City's Aircraft noise issues
- Conduct view assessments
- Implement the View Ordinance

Assistant Planners

- Process basic land use development applications
- Interpret, apply and explain basic City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division

Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Issue notice of violations and other actions to achieve compliance
- Maintain case files to support enforcement actions
- Conduct public outreach and educational efforts
- Oversee Coyote and Peafowl Management Plans
- Oversee Animal Control services
- Oversee the City's Prohibition of Short-term Rentals
- Enforce the Public Nuisance Ordinance

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes
- Oversees plan review and inspection work of staff
- Resolves complex building code interpretation issues

Building Inspectors

- Perform plan reviews for submitted building permit plans
- Conduct field inspections to ensure code standards are met and that the project is constructed in accordance with the approved plans
- Participate, as required, in coordination of projects through development review process
- Assist customers in understanding building codes and permit procedures

Building Permit Technicians

- Handle front counter, phone, and email activities and inquiries for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans

PERFORMANCE INDICATORS

Noted below are performance indicators for the Department. The indicators chosen give a general representation of the activity level of each Division within the Department. The purpose of the indicators is to demonstrate the Department's activity level over time and draw a correlation with the corresponding budget year (some of the previously reported figures have been adjusted based on reconciled and updated reports).

PLANNING

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by counter staff to ensure that the proposed improvements meet the City's Zoning Code, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve, among others, a finding of Neighborhood Compatibility. The City's Neighborhood Compatibility and Height Variation review process can be lengthy and summarized as follows:



Decisions rendered by the Planning Commission involve more time since they necessitate the scheduling of a public hearing and often more than one public hearing is needed for the Planning Commission to render a decision. Decisions by the City Council typically occur as a result of an appeal of a Planning Commission decision

Planning Decisions Rendered	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Decisions rendered over the counter (cases)	464	524	403	449	468
Decisions rendered by the Director (cases)	67	60	36	36	35
Decisions rendered by Planning Commission and/or City Council (cases)	30	23	70	35	25

BUILDING & SAFETY

Building permits issued over-the-counter typically involve minor improvements such as plumbing, electrical or mechanical work, window and door change-outs, re-roofs and any other non-structural projects. Building permits that are taken in for Plan Check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into Plan Check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to Plan Check corrections, which can vary in duration and which City staff has no control over. The Division typically provides Plan Check corrections within 10 calendar days.

Building Permits Processed	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Permits issued over the counter (cases)	1,487	1,433	1,574	1,642	1,933
Plan checked permits (cases)	271	235	311	267	257
Median processing time (days)	42	40	40	38	34

CODE ENFORCEMENT

Municipal code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and multiple letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by Code Enforcement staff. Zoning code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. Code enforcement cases where the offending party is non-responsive are forwarded to the City Attorney's office to resolve which adds to the processing time. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken

by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

Code Enforcement Complaints	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Municipal Code violations closed (cases)	373	332	181	124	130
Median processing time (days)	13	13	15	25	30
Building Code violations closed (cases)	9	11	46	45	29
Median processing time (days)	10	19	10	30	35
Zoning Code violations closed (cases)	132	100	90	176	50
Median processing time (days)	8	17	29	30	30

VIEW RESTORATION

View Restoration Permits are requests for the restoration of a view that has been significantly impaired by foliage. The processing of these permits typically involves a pre-application mediation meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been significantly impaired by foliage. The processing of View Preservation Permits typically involve the examination of photographs, staff site visits, a staff analysis and a determination by the Community Development Director. City Tree Review Permits are requests for the restoration of a view that has been significantly impaired by City trees. The processing of these requests typically involves a site visit, the preparation of a staff report, input from the City arborist and the Public Works Department and the trimming or removal of the City tree(s) by City work crews. The City Tree program moved to the Department of Public Works during FY15-16, but the program continues to involve the review and participation of the View Restoration staff as reflected in the table below.

View Permits Processed	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
View Restoration permits processed (cases)	19	17	30	6	24
View Preservation permits processed (cases)	10	11	13	10	8
City Tree Review permits processed (cases)	25	36	27	18	35
View Maintenance requests processed (cases)	19	27	19	23	28

**City of Rancho Palos Verdes
Community Development Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Community Development Administration	\$ -	\$ 547,072	\$ 670,903	\$ 525,754	\$ 604,200
Planning	1,322,813	688,279	835,015	775,043	840,000
Building & Safety	773,626	791,009	826,228	664,723	787,200
Code Enforcement	116,264	183,129	184,457	227,087	295,600
View Restoration	302,403	394,012	321,836	372,028	359,300
NCCP	-	16,870	11,445	15,000	50,000
Geology	148,448	115,578	107,253	100,000	100,000
Animal Control	\$ 99,932	\$ 115,847	\$ 89,842	\$ 120,000	\$ 109,000
Total General Fund - Community Development	\$ 2,763,486	\$ 2,851,796	\$ 3,046,978	\$ 2,799,635	\$ 3,145,300

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 2,133,115	\$ 2,112,895	\$ 2,302,332	\$ 1,950,719	\$ 2,300,700
Maintenance & Operations	620,371	738,901	744,645	848,916	844,600
Capital Outlay	10,000	-	-	-	-
Total General Fund - Community Development	\$ 2,763,486	\$ 2,851,796	\$ 3,046,978	\$ 2,799,635	\$ 3,145,300

222 - Habitat Restoration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Maintenance & Operations	\$ 140,825	\$ 150,633	\$ 149,499	\$ 179,500	\$ 184,900
Total for Habitat Restoration Fund	\$ 140,825	\$ 150,633	\$ 149,499	\$ 179,500	\$ 184,900

**City of Rancho Palos Verdes
Community Development Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Community Development Administration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ 492,835	\$ 590,904	\$ 466,239	\$ 556,200
Maintenance & Operations	-	54,237	79,999	59,516	48,000
Capital Outlay	-	-	-	-	-
Total for Community Development Administration	\$ -	\$ 547,072	\$ 670,903	\$ 525,754	\$ 604,200

*Separated administrative function from planning.

Planning

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,130,133	\$ 587,845	\$ 702,058	\$ 636,343	\$ 658,500
Maintenance & Operations	182,680	100,434	132,957	138,700	181,500
Capital Outlay	10,000	-	-	-	-
Total for Planning	\$ 1,322,813	\$ 688,279	\$ 835,015	\$ 775,043	\$ 840,000

Building & Safety

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 619,152	\$ 511,605	\$ 532,403	\$ 327,223	\$ 529,000
Maintenance & Operations	154,474	279,404	293,825	337,500	258,200
Capital Outlay	-	-	-	-	-
Total for Building & Safety	\$ 773,626	\$ 791,009	\$ 826,228	\$ 664,723	\$ 787,200

Code Enforcement

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 114,077	\$ 172,769	\$ 187,328	\$ 203,987	\$ 255,300
Maintenance & Operations	2,187	10,360	(2,871)	23,100	40,300
Capital Outlay	-	-	-	-	-
Total for Code Enforcement	\$ 116,264	\$ 183,129	\$ 184,457	\$ 227,087	\$ 295,600

View Restoration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 269,753	\$ 347,840	\$ 289,640	\$ 316,928	\$ 301,700
Maintenance & Operations	32,650	46,172	32,196	55,100	57,600
Capital Outlay	-	-	-	-	-
Total for View Restoration	\$ 302,403	\$ 394,012	\$ 321,836	\$ 372,028	\$ 359,300

**City of Rancho Palos Verdes
Community Development Department
FY 20-21 Adopted Budget Summary**

NCCP

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	16,870	11,445	15,000	50,000
Capital Outlay	-	-	-	-	-
Total for NCCP	\$ -	\$ 16,870	\$ 11,445	\$ 15,000	\$ 50,000

Geology

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	148,448	115,578	107,253	100,000	100,000
Capital Outlay	-	-	-	-	-
Total for Geology	\$ 148,448	\$ 115,578	\$ 107,253	\$ 100,000	\$ 100,000

Animal Control

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	99,932	115,847	89,842	120,000	109,000
Capital Outlay	-	-	-	-	-
Total for Animal Control	\$ 99,932	\$ 115,847	\$ 89,842	\$ 120,000	\$ 109,000

General Fund - Community Development

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 2,133,115	\$ 2,112,895	\$ 2,302,332	\$ 1,950,719	\$ 2,300,700
Maintenance & Operations	620,371	738,901	744,645	848,916	844,600
Capital Outlay	10,000	-	-	-	-
Total General Fund - Community Development	\$ 2,763,486	\$ 2,851,796	\$ 3,046,978	\$ 2,799,635	\$ 3,145,300

222 - Habitat Restoration Fund

Habitat Restoration Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	140,825	150,633	149,499	179,500	184,900
Capital Outlay	-	-	-	-	-
Total for Habitat Restoration Fund	\$ 140,825	\$ 150,633	\$ 149,499	\$ 179,500	\$ 184,900

Department: Community Development
Budget Program: Community Development Administration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4110-4101	SALARY & WAGES - FT	0	346,909	375,528	224,445	436,300
	101-400-4110-4102	SALARY & WAGES - PT	0	21	0	27,160	0
	101-400-4110-4103	SALARY & WAGES - OT	0	4,440	1,119	8,497	16,900
	101-400-4110-4104	EMPLOYEE BONUSES	0	2,000	3,500	619	0
	101-400-4110-4106	AUTOMOBILE ALLOWANCES	0	150	1,800	1,486	1,800
	101-400-4110-4201	HEALTH INSURANCE	0	27,795	39,990	24,635	27,700
	101-400-4110-4202	FICA/MEDICARE	0	3,297	5,094	4,200	4,700
	101-400-4110-4203	CALPERS RETIREMENT	0	35,217	40,044	29,588	31,700
	101-400-4110-4204	WORKERS' COMPENSATION	0	5,663	9,136	7,302	7,100
	101-400-4110-4205	OTHER BENEFITS	0	6,820	9,005	5,627	8,100
	101-400-4110-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	14,423	15,056	12,059	11,300
	101-400-4110-4207	CALPERS UNFUNDED LIABILITY	0	46,100	90,631	120,621	10,600
	101-400-4110-4310	OPERATING MATERIALS & SUPPLIES	0	0	7,938	12,500	12,000
	101-400-4110-4311	POSTAGE	0	0	0	5,000	5,000
	101-400-4110-5103	PRINTING & BINDING	0	0	9,619	0	9,000
	101-400-4110-5106	RENTS & LEASES	0	0	4,302	6,000	6,000
	101-400-4110-5118	REIMBURSABLE SERVICES	0	1,537	0	20,316	0
	101-400-4110-5301	TELEPHONE SERVICE	0	0	5,440	6,000	8,000
	101-400-4110-6201	EQUIPMENT REPLACEMENT CHARGES	0	52,700	52,700	9,700	8,000
Expenditure Subtotals			0	547,072	670,903	525,754	604,200
Total Program Expenditures			0	547,072	670,903	525,754	604,200

Department:	Community Development
Budget Program:	Community Development Administration

Account #	Account Description	Budget FY20-21
101-400-4110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	436,300
101-400-4110-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	16,900
101-400-4110-4106	AUTOMOBILE ALLOWANCES Allowance for use of employees' private automobiles for City business.	1,800
101-400-4110-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	27,700
101-400-4110-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	4,700
101-400-4110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	31,700
101-400-4110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	7,100
101-400-4110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	8,100
101-400-4110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	11,300
101-400-4110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	10,600

Department: Community Development

Budget Program: Community Development Administration

Account #	Account Description	Budget FY20-21
101-400-4110-4310	OPERATING MATERIALS & SUPPLIES Supplies- includes operating and kitchen supplies for all divisions in CDD. (\$8,000) Supplies and equipment used to perform duties in planning, view restoration, code enforcement, and building and safety. This may include field related tools and mechanical equipment. (\$4,000)	12,000
101-400-4110-4311	POSTAGE Postage and handling services by an outside vendor for large public notices.	5,000
101-400-4110-5103	PRINTING & BINDING Miscellaneous printing for CDD including reproduction of documents, informational brochures and various documents, business cards, public notice envelopes, etc.	9,000
101-400-4110-5106	RENTS & LEASES Rental of a mobile storage container for storing historical records for CDD (Planning and Building & Safety).	6,000
101-400-4110-5301	TELEPHONE SERVICE Funding for the costs of cellular phones with data plans for staff members in order to facilitate and increase mobile communication while out in the field.	8,000
101-400-4110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	8,000

Department: Community Development
Budget Program: Planning

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4120-4101	SALARY & WAGES - FT	804,222	387,764	495,442	422,283	485,200
	101-400-4120-4102	SALARY & WAGES - PT	20,567	20,025	8,599	21,119	11,300
	101-400-4120-4103	SALARY & WAGES - OT	1,589	12,048	951	14,924	0
	101-400-4120-4104	EMPLOYEE BONUSES	1,000	3,347	0	3,652	0
	101-400-4120-4201	HEALTH INSURANCE	76,628	62,183	73,623	60,267	55,700
	101-400-4120-4202	FICA/MEDICARE	11,736	8,218	7,151	6,815	7,200
	101-400-4120-4203	CALPERS RETIREMENT	72,545	29,205	40,015	35,903	44,600
	101-400-4120-4204	WORKERS' COMPENSATION	21,698	12,170	12,009	11,038	9,900
	101-400-4120-4205	OTHER BENEFITS	19,727	9,452	14,568	10,837	12,200
	101-400-4120-4206	HEALTH SAVINGS ACCOUNT (HSA)	32,769	17,634	23,322	15,705	18,000
	101-400-4120-4207	CALPERS UNFUNDED LIABILITY	67,652	25,800	26,378	33,800	14,400
	101-400-4120-4310	OPERATING MATERIALS & SUPPLIES	15,698	10,158	0	0	0
	101-400-4120-4601	MEMBERSHIPS & DUES	3,960	4,291	3,660	7,000	7,000
	101-400-4120-5101	PROF/TECH SERVICE	111,597	40,248	99,227	100,000	140,000
	101-400-4120-5102	LEGAL NOTICES AND ADVERTISING	14,104	17,489	13,625	20,000	15,000
	101-400-4120-5103	PRINTING & BINDING	4,646	5,770	0	0	0
	101-400-4120-5106	RENTS & LEASES	2,893	2,173	0	0	0
	101-400-4120-6001	MEETINGS/CONFERENCES	14,206	15,547	13,240	9,000	10,000
	101-400-4120-6002	TRAVEL /MILEAGE REIMBURSEMENT	324	202	606	500	500
	101-400-4120-6101	TRAINING	2,000	2,908	1,388	1,000	7,000
	101-400-4120-6102	PUBLICATIONS/JOURNALS	1,327	1,648	1,212	1,200	2,000
	101-400-4120-6201	EQUIPMENT REPLACEMENT CHARGES	11,925	0	0	0	0
	101-400-4120-8101	EQUIPMENT & FURNITURE	10,000	0	0	0	0
Expenditure Subtotals			1,322,813	688,279	835,015	775,043	840,000
Total Program Expenditures			1,322,813	688,279	835,015	775,043	840,000

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY20-21
101-400-4120-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	485,200
101-400-4120-4102	SALARY & WAGES - PT Stipend for Planning Commissioner	11,300
101-400-4120-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	55,700
101-400-4120-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	7,200
101-400-4120-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	44,600
101-400-4120-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	9,900
101-400-4120-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	12,200
101-400-4120-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	18,000
101-400-4120-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	14,400
101-400-4120-4601	MEMBERSHIPS & DUES American Planning Association, 9 staff & up-to 7 Planning Commissioners. (\$4,000)	7,000

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY20-21
	Association of Environmental Professionals, 9 staff & up-to 7 Planning Commissioners. (\$1,000)	
	American Institute of Certified Planners, TBD (varies based on how many planners obtain certification through a given period). (\$1,000)	
	American Society for Public Administration, 9 staff. (\$1,000)	
101-400-4120-5101	PROF/TECH SERVICE	140,000
	Technical/Environmental Planning services for Specialized services and expertise in noise, traffic, biology analysis, etc. (\$51,000)	
	Environmental Filings and posting fees for City projects. Required filings and postings of environmental review documents with County Agencies. (\$4,000)	
	Wireless Communication Ordinance Update. Comprehensive Code update to ensure compliance with Federal & State requirements, which requires specialized and technical expertise. (\$10,000)	
	Trails Network Plan- Continuation of project to include extended scope of work and public out-reach efforts. (\$25,000)	
	Housing Element Update -Update required by State Housing Law to cover the next planning period of 2021-2029. (\$50,000)	
101-400-4120-5102	LEGAL NOTICES AND ADVERTISING	15,000
	Publishing required legal notices for private development projects and City projects in the local newspaper and with County Departments.	
101-400-4120-6001	MEETINGS/CONFERENCES	10,000
	National American Planning Association (APA) Conference (Spring 2021), Boston, MA, 2 Staff. (\$7,500)	
	League of California Cities Planners' Institute (Winter 2021), Long Beach, 1 Staff & up-to 7 Planning Commissioners. (\$2,500)	
101-400-4120-6002	TRAVEL /MILEAGE REIMBURSEMENT	500
	Reimbursement to Staff for use of personal vehicles for site visits.	
101-400-4120-6101	TRAINING	7,000
	California Environmental Quality Act (CEQA).	

Department: Community Development

Budget Program: Planning

Account #	Account Description	Budget FY20-21
101-400-4120-6102	PUBLICATIONS/JOURNALS Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines.	2,000

Department: Community Development
Budget Program: Building & Safety

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4130-4101	SALARY & WAGES - FT	405,379	311,363	325,622	202,666	392,300
	101-400-4130-4102	SALARY & WAGES - PT	28,338	29,043	29,052	22,082	30,700
	101-400-4130-4103	SALARY & WAGES - OT	332	183	11,621	5,091	0
	101-400-4130-4104	EMPLOYEE BONUSES	0	1,000	750	1,238	0
	101-400-4130-4201	HEALTH INSURANCE	62,583	67,032	51,032	30,955	41,200
	101-400-4130-4202	FICA/MEDICARE	6,895	4,466	6,151	3,493	5,200
	101-400-4130-4203	CALPERS RETIREMENT	36,888	26,195	24,011	15,621	30,600
	101-400-4130-4204	WORKERS' COMPENSATION	10,399	7,645	8,065	4,942	7,900
	101-400-4130-4205	OTHER BENEFITS	11,559	6,982	7,986	6,767	10,700
	101-400-4130-4206	HEALTH SAVINGS ACCOUNT (HSA)	22,269	22,695	19,318	12,918	8,300
	101-400-4130-4207	CALPERS UNFUNDED LIABILITY	34,510	35,000	48,794	21,450	2,100
	101-400-4130-4310	OPERATING MATERIALS & SUPPLIES	2,795	3,161	-83	0	0
	101-400-4130-4601	MEMBERSHIPS & DUES	515	350	280	500	500
	101-400-4130-5101	PROF/TECH SERVICE	134,619	266,447	291,530	330,000	250,000
	101-400-4130-5103	PRINTING & BINDING	656	0	0	3,600	0
	101-400-4130-5106	RENTS & LEASES	1,769	1,796	0	0	0
	101-400-4130-5301	TELEPHONE SERVICE	2,170	4,191	0	0	0
	101-400-4130-6001	MEETINGS/CONFERENCES	208	20	0	100	0
	101-400-4130-6002	TRAVEL /MILEAGE REIMBURSEMENT	242	31	692	300	900
	101-400-4130-6101	TRAINING	3,611	3,256	404	1,000	4,800
	101-400-4130-6102	PUBLICATIONS/JOURNALS	2,879	152	1,002	2,000	2,000
	101-400-4130-6201	EQUIPMENT REPLACEMENT CHARGES	5,010	0	0	0	0
Expenditure Subtotals			773,626	791,009	826,228	664,723	787,200
Total Program Expenditures			773,626	791,009	826,228	664,723	787,200

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY20-21
101-400-4130-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	392,300
101-400-4130-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	30,700
101-400-4130-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	41,200
101-400-4130-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	5,200
101-400-4130-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	30,600
101-400-4130-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	7,900
101-400-4130-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	10,700
101-400-4130-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	8,300
101-400-4130-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	2,100

Department: Community Development

Budget Program: Building & Safety

Account #	Account Description	Budget FY20-21
101-400-4130-4601	MEMBERSHIPS & DUES Membership in International Code Council(ICC), International Congress of Building Officials (ICBO), and California Building Officials(CALBO).	500
101-400-4130-5101	PROF/TECH SERVICE Contract cost to provide Building and Safety engineering plan check, plan check services at the public counter (on a part-time basis), inspection services (structural, mechanical, electrical and plumbing), ADA access compliance, fire and life-safety plan review, green building, contract staffing (interim Building Official, permit technician, and inspector services. (\$235,000) Geo-technical and other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits. (\$15,000)	250,000
101-400-4130-6002	TRAVEL /MILEAGE REIMBURSEMENT Mileage reimbursement to use personal vehicles for site visit, inspections, and to travel to training locations when a city vehicle is not available.	900
101-400-4130-6101	TRAINING Professional and continuing education seminars that focus on specific aspects of the California Building Codes. CALBO Education Week in Ontario for Inspectors, Permit Technicians and Building Official. (5) (\$1,500) ICC Exams and extend education for Inspectors, Permit Technicians and Building Official. (\$3,300)	4,800
101-400-4130-6102	PUBLICATIONS/JOURNALS Publications are purchased annually to assist the Building Inspectors in their duties and to maintain a library of up-to-date Codes.	2,000

Department: Community Development
Budget Program: Code Enforcement

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4140-4101	SALARY & WAGES - FT	77,514	114,771	142,925	153,195	161,800
	101-400-4140-4102	SALARY & WAGES - PT	0	1,116	0	0	40,900
	101-400-4140-4103	SALARY & WAGES - OT	362	876	586	1,335	0
	101-400-4140-4104	EMPLOYEE BONUSES	1,000	4,113	0	929	0
	101-400-4140-4201	HEALTH INSURANCE	10,094	17,484	18,256	18,953	20,600
	101-400-4140-4202	FICA/MEDICARE	1,020	2,056	1,940	2,080	2,200
	101-400-4140-4203	CALPERS RETIREMENT	7,907	10,075	10,473	11,679	13,500
	101-400-4140-4204	WORKERS' COMPENSATION	2,000	3,552	3,305	3,558	3,200
	101-400-4140-4205	OTHER BENEFITS	2,317	2,204	3,864	6,090	6,100
	101-400-4140-4206	HEALTH SAVINGS ACCOUNT (HSA)	1,962	6,322	5,883	5,984	6,000
	101-400-4140-4207	CALPERS UNFUNDED LIABILITY	9,901	10,200	97	186	1,000
	101-400-4140-4310	OPERATING MATERIALS & SUPPLIES	0	66	0	0	0
	101-400-4140-4601	MEMBERSHIPS & DUES	85	392	220	200	400
	101-400-4140-5101	PROF/TECH SERVICE	-6,590	6,873	1,680	20,000	35,000
	101-400-4140-5103	PRINTING & BINDING	497	717	0	0	0
	101-400-4140-5106	EQUIPMENT RENTAL	6,599	0	0	0	0
	101-400-4140-6001	MEETINGS/CONFERENCES	90	1,899	-5,292	2,000	3,500
	101-400-4140-6002	TRAVEL /MILEAGE REIMBURSEMENT	81	43	18	300	400
	101-400-4140-6101	TRAINING	0	370	502	600	1,000
	101-400-4140-6201	EQUIPMENT REPLACEMENT CHARGES	1,425	0	0	0	0
Expenditure Subtotals			116,264	183,129	184,457	227,087	295,600
Total Program Expenditures			116,264	183,129	184,457	227,087	295,600

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Budget FY20-21
101-400-4140-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	161,800
101-400-4140-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	40,900
101-400-4140-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	20,600
101-400-4140-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	2,200
101-400-4140-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	13,500
101-400-4140-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	3,200
101-400-4140-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	6,100
101-400-4140-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-4140-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,000

Department: Community Development

Budget Program: Code Enforcement

Account #	Account Description	Budget FY20-21
101-400-4140-4601	MEMBERSHIPS & DUES Funds membership in the Southern California Association of Code Enforcement.	400
101-400-4140-5101	PROF/TECH SERVICE Costs of code enforcement nuisance abatement activities, including those related to view restoration, and building and zoning code violations. (\$25,000) Cost of consultant for code enforcement purposes related to monitoring short-term rentals. (\$10,000)	35,000
101-400-4140-6001	MEETINGS/CONFERENCES C.A.C.E.O. Annual Code Enforcement Conference in Lake Tahoe.	3,500
101-400-4140-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	400
101-400-4140-6101	TRAINING Leadership Summit for (2) Code Officers. (\$700) Mental Health & Crisis, Verbal Tactics for Code Enforcement, and other misc. training. (\$300)	1,000

Department: Community Development
Budget Program: View Restoration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4150-4101	SALARY & WAGES - FT	195,864	244,491	188,061	206,823	221,400
	101-400-4150-4103	SALARY & WAGES - OT	1,833	844	3,713	2,567	0
	101-400-4150-4104	EMPLOYEE BONUSES	3,276	4,918	4,413	0	0
	101-400-4150-4201	HEALTH INSURANCE	17,361	35,875	24,599	27,280	19,100
	101-400-4150-4202	FICA/MEDICARE	2,483	3,169	2,735	2,635	2,900
	101-400-4150-4203	CALPERS RETIREMENT	16,913	20,295	16,316	19,261	23,100
	101-400-4150-4204	WORKERS' COMPENSATION	4,800	5,537	4,652	4,753	4,400
	101-400-4150-4205	OTHER BENEFITS	5,048	6,407	5,683	5,876	5,900
	101-400-4150-4206	HEALTH SAVINGS ACCOUNT (HSA)	7,962	12,504	11,060	11,889	11,900
	101-400-4150-4207	CALPERS UNFUNDED LIABILITY	14,213	13,800	28,407	35,843	13,000
	101-400-4150-4310	OPERATING MATERIALS & SUPPLIES	0	1,337	0	0	0
	101-400-4150-4601	MEMBERSHIPS & DUES	0	0	1,128	1,200	1,200
	101-400-4150-5101	PROF/TECH SERVICE	30,550	44,800	26,432	51,000	50,000
	101-400-4150-6001	MEETINGS/CONFERENCES	0	0	4,420	2,200	4,500
	101-400-4150-6002	TRAVEL /MILEAGE REIMBURSEMENT	0	34	216	200	400
	101-400-4150-6101	TRAINING	0	0	0	500	1,500
	101-400-4150-6201	EQUIPMENT REPLACEMENT CHARGES	2,100	0	0	0	0
Expenditure Subtotals			302,403	394,012	321,836	372,028	359,300
Total Program Expenditures			302,403	394,012	321,836	372,028	359,300

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Budget FY20-21
101-400-4150-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	221,400
101-400-4150-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	19,100
101-400-4150-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	2,900
101-400-4150-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	23,100
101-400-4150-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,400
101-400-4150-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	5,900
101-400-4150-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	11,900
101-400-4150-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	13,000
101-400-4150-4601	MEMBERSHIPS & DUES American Planning Association Membership for 1 Associate and 1 Senior Planner. (\$1,000) Association of Environmental Planners, Institute of Associate Planners and professional memberships. (\$200)	1,200

Department: Community Development

Budget Program: View Restoration

Account #	Account Description	Budget FY20-21
101-400-4150-5101	PROF/TECH SERVICE Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases. (\$45,000) Arborist or other consultants. The view restoration fees associated with this program are collected when a case is not resolved through mediation. (\$5,000)	50,000
101-400-4150-6001	MEETINGS/CONFERENCES Annual California American Planning Association Chapter Conference and National APA Conference. (\$4,200) Monthly Southwest Area Planning Council meetings. (\$100) LAWA Noise Abatement Roundtable meetings. (\$200)	4,500
101-400-4150-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	400
101-400-4150-6101	TRAINING Professional and continuing education seminars that focuses on the California Environmental Quality Act. (CEQA)	1,500

Department: Community Development

Budget Program: NCCP

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4160-5101	PROF/TECH SERVICE	0	16,870	11,445	15,000	50,000
Expenditure Subtotals			0	16,870	11,445	15,000	50,000
Total Program Expenditures			0	16,870	11,445	15,000	50,000

Department: Community Development

Budget Program: NCCP

Account #	Account Description	Budget FY20-21
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101-400-4160-5101	PROF/TECH SERVICE Consultant costs to complete the Natural Communities Conservation Plan (NCCP) document including costs to conduct property line surveys for recordation, prepare updates to the required environmental documents, and other expenses needed to complete the NCCP document for Council's consideration.	50,000
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Department: Community Development

Budget Program: Geology

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4170-5101	PROF/TECH SERVICE	148,448	115,578	107,253	100,000	100,000
Expenditure Subtotals			148,448	115,578	107,253	100,000	100,000
Total Program Expenditures			148,448	115,578	107,253	100,000	100,000

Department: Community Development

Budget Program: Geology

Account #	Account Description	Budget FY20-21
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101-400-4170-5101	PROF/TECH SERVICE Geotechnical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected from permit applicants.	100,000
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Department: Community Development

Budget Program: Animal Control

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-4180-4701	INSURANCE	0	2,748	0	0	0
	101-400-4180-5101	PROF/TECH SERVICE	99,932	113,099	89,842	120,000	109,000
Expenditure Subtotals			99,932	115,847	89,842	120,000	109,000
Total Program Expenditures			99,932	115,847	89,842	120,000	109,000

Department: Community Development

Budget Program: Animal Control

Account #	Account Description	Budget FY20-21
101-400-4180-5101	PROF/TECH SERVICE Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. This expenditure is partially offset with fees collected by the County and remitted to the City. (\$94,000) Los Angeles County Department of Agricultural Weights & Measures to provide public services and information regarding coyotes. This includes trapping and spraying. (\$15,000)	109,000

Department: Community Development

Budget Program: Habitat Restoration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	222-400-0000-5101	PROF/TECH SERVICE	130,725	131,633	129,803	159,800	164,600
	222-400-0000-5201	MAINTENANCE SERVICES	10,100	19,000	19,696	19,700	20,300
Expenditure Subtotals			140,825	150,633	149,499	179,500	184,900

Total Program Expenditures	140,825	150,633	149,499	179,500	184,900
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Department: Community Development

Budget Program: Habitat Restoration

Account #	Account Description	Budget FY20-21
222-400-0000-5101	PROF/TECH SERVICE Funding for the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan.	164,600
222-400-0000-5201	MAINTENANCE SERVICES Funding for the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates.	20,300

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PUBLIC WORKS

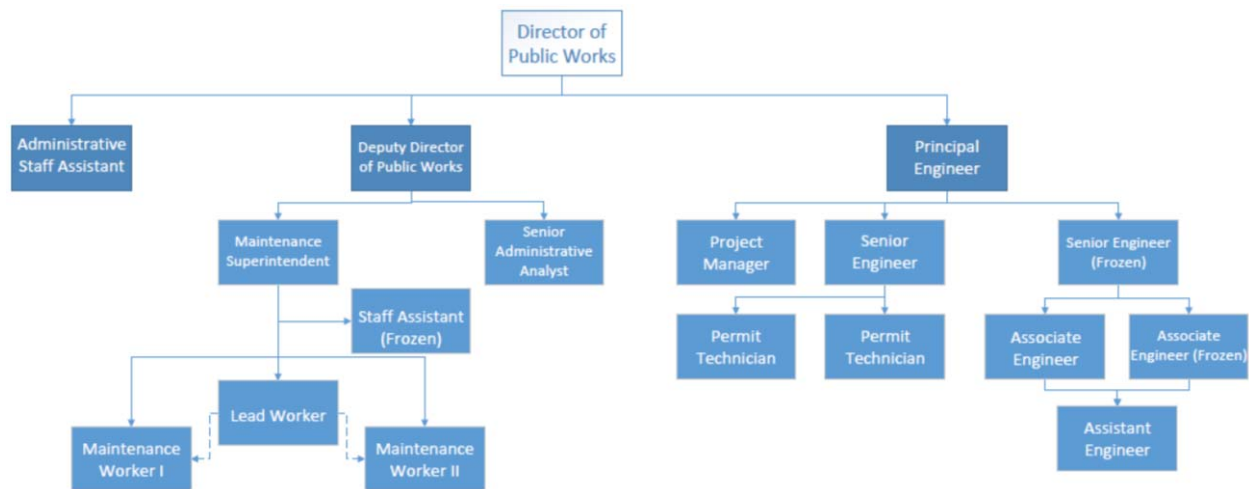
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PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for engineering, maintenance, and construction activities throughout the city. All activities occur on City-owned property and the public right-of-way and/or easements. Specific activities of the Public Works Department include:

- Implementation of CIP Projects
- Traffic Management
- Storm Water Quality Management
- City Facility Improvements, Alterations, & Maintenance
- Parks, Trails & Open Space Maintenance
- Infrastructure Maintenance (i.e., roadways, storm drain systems and the Abalone Cove Sanitary Sewer System)
- Traffic Signal Lights/Signage Maintenance
- Landscaping Maintenance
- Street Maintenance/Striping/Sweeping
- Street Lighting Maintenance
- Waste Reduction & Recycling Programs
- Management of City's Transportation & Transit Funding
- Improvement Authority Administration
- Fleet Maintenance
- Infrastructure Improvements
- Budget Management & Development
- Grant Management
- Weed Abatement
- Development Plan Review
- Right-of-Way Inspection
- Portuguese Bend Landslide Road Maintenance
- Permits within the Public Right-of-Way (including cell sites)
- Fuel Modification

ORGANIZATIONAL CHART





FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
PUBLIC WORKS					
Administrative Staff Assistant	1.0	2.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	3.0	3.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Project Manager	0.0	0.0	0.0	0.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0	1.0
Permit Technician	1.0	1.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	1.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	0.0	0.0	1.0	1.0	1.0
SUBTOTAL	17.0	18.0	18.0	18.0	18.0

EMPLOYEE DESCRIPTIONS

Public Works Director

- Oversees the administration of all aspects of the department
- Communicates with City Manager, City Council, Traffic Safety Committee (TSC) and Infrastructure Management Advisory Committee (IMAC) on departmental matters
- Responsible for inter-departmental Coordination
- Oversees staff work performance
- Manages various special projects

Deputy Director of Public Works

- Responsible for administration of training programs and civic engagement events, management of public counter staff, and supervision of the Maintenance Superintendent and Senior Administrative Analyst
- Assists with implementation of City Council goals and emergency preparedness activities
- Manages various special projects
- Manages all of the professional service agreements and maintenance contracts
- Prepares the Department budget in coordination with the Principal Civil Engineer

Principal Civil Engineer

- Responsible for development and implementation of the capital improvement program, processing tract maps, review of private development plans for conformance with Public Works standards including drainage and traffic components and use of engineering standards and practices
- Supervises and manages all engineering staff and all professional service agreements for design and construction management/inspection of CIP projects
- Prepares the Department budget in coordination with the Deputy Director

Senior Engineers

- Manages various capital improvement projects
- Manages various State mandated programs
- Manages various special projects
- Serves as City liaison to various Committees

Associate Engineers

- Develops construction specific standards, including drafting of final specifications
- Develops plans, specifications, and estimates for Public Works projects
- Manages various capital improvement projects
- Manages department's various permitting requirements

Project Manager

- Develops plans, specifications and estimates for Public Works projects
- Manages various capital improvement projects
- Manages various special projects

Assistant Engineers

- Processes and issues encroachment permits
- Develops plans, specifications and estimates for Public Works projects
- Assists Engineers and Project Managers with various projects and assignments
- Manages capital improvement projects
- Manages department's various permitting requirement

Senior Administrative Analyst

- Administers solid waste, street sweeping and various recycling programs
- Grant Management
- Budget and Financial Management
- Manages several projects

Administrative Assistant & Permit Technicians

- Assists with processing service requests
- Assists with public inquiries, public counter and permit requests
- Assists with department clerical and administrative needs
- Responds to emergency situations
- Prepares bid packages, conduct vendor and product research for procurements
- Conducts infrastructure asset surveys for GIS system, provide public outreach at City-sponsored special events, and provide support for new automated systems (such as Trakit)

Maintenance Superintendent

- Manages staff within the Maintenance Division
- Oversees contracts for street, fleet, building, parks and open space maintenance activities
- Responsible for responding to emergency and regular business hours service requests throughout the City facilities
- Manages the maintenance of infrastructure within City-owned properties/facilities/parks and the public right-of-way and easements (i.e. City Hall, PVIC, Fred Hesse Jr. Community Center, Ladera Linda Community Center, streets, medians, sidewalks, trees, parks, trails, and open spaces)

Lead Worker

- Assists with maintenance contract services oversight
- Handles routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Responds to emergency situations

Maintenance Workers

- Handles routine repairs and maintenance of City's facilities and/or parks and ROW, and easements
- Responds to emergency situations
- Assists with City event preparation, and public meeting set up/breakdown
- Respond to "on-call" inquiries after hours / during weekends & holidays

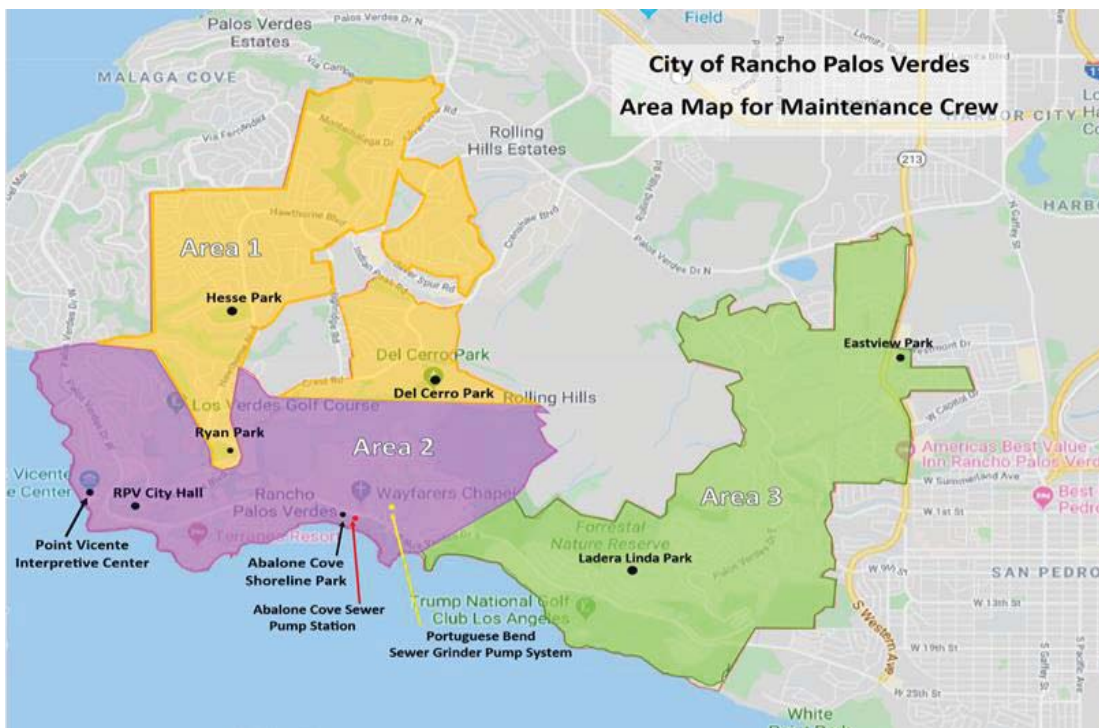
Staff Assistant

- Assists with processing service requests
- Assists with vendor invoices and purchase order processing
- Assists with resident inquiries and customer service

PUBLIC WORKS PERFORMANCE INDICATORS

Maintenance Program

The Department implemented a “Facilities Preventive Maintenance” program as opposed to “Reactive Emergency Maintenance”. The City was divided into three areas/routes and staff perform daily inspection of City facilities/improvements within City owned properties/facilities/parks as well as public Right-of Way and easements, city owned vehicles and generators in a proactive manner in these areas/routes. This has proved to be effective and this program will be continued in FY2020-21. Additionally, a large part of the Public Works Department’s activities are focused on responding to service requests from residents and internal customers. The Department strives to resolve requests promptly and efficiently. The Department utilizes a GIS-centric asset management software to assist in better work order/service request tracking, monitoring, and work prioritization capability. In FY 18-19 the Department introduced a mobile application for use by Staff to increase work order details and accuracy. The Department successfully completed over 1,600 work orders from July 1, 2019 to June 2020. The Public Works Maintenance Department is also responsible for responding to afterhours emergencies related to Facilities, Right of Way Maintenance and downed trees.

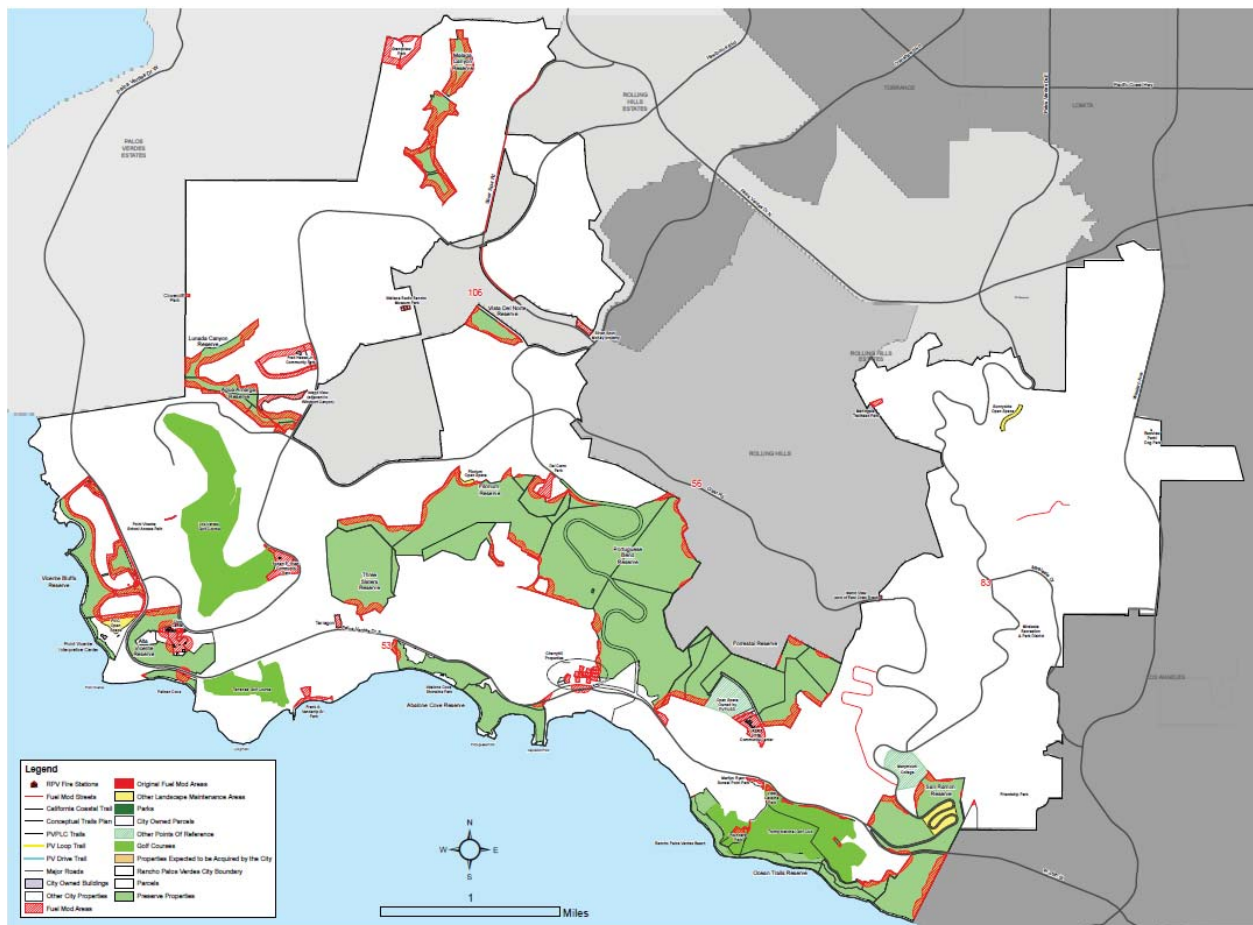


Fuel Modification

The Los Angeles County Fire Department (LACFD) and the County of Los Angeles Department of Agricultural Commissioner / Weights and Measures (LADAC) jointly enforce the requirement that property owners maintain defensible space – defined as within 200 feet of structures in Very High Fire Hazard Severity Zones – on an annual basis.

Fuel Modification (“Fuel Mod”) to create and maintain defensible space around homes is every property owner’s responsibility. The City owns approximately 1,604 acres of the 8,620 acres of the City, representing 18.6% of the City. Approximately 1,400 of those acres (87.3% of City owned property) represents the majority of the Palos Verdes Nature Preserve. The Palos Verdes Peninsula Land Conservancy (PVPLC) owns the portion of the Agua Amarga Reserve known as Lunada Canyon, and they are responsible for the 11.6 acres of fuel modification on that property.

As a property owner, the City is responsible for maintaining defensible space for structures on, or adjacent to, by performing Fuel Modification on approximately 267 acres of City property annually.



“Fuel Mod Season” is traditionally defined as April 1st – July 1st annually, as those dates represent the time of year when weed growth most often occurs.

Recycling Program

California State law (AB 939) requires all cities in the State to divert from landfills a minimum of 50 percent of waste generated. The City has implemented an increasing number of programs over the past several years to promote recycling and waste reduction/diversion activities among residents and businesses in order to meet and surpass State requirements. The City's residential recycling programs and activities include curbside collection of green waste, commingled recycling (paper, newspaper, cans bottles, cardboard, glass, metal), used motor oil and filters, and electronic waste. Battery recycling containers are placed at various city facilities. Additionally, the City hosts an annual household hazardous waste and electronic waste roundup and a composting workshop. Bi-annually, the City organized free document/paper shredding events that include electronic waste collection and mulch giveaway.

As for the commercial sector, in May 2020, the City adopted ordinance No. 635, which mandates Commercial Recycling and Mandatory Commercial Organics Recycling ordinance effective January 1, 2021. The City's goal is to improve recycling including commingled and organics waste recycling in the commercial and the multi-family residential sectors, pursuant to AB 341 (Mandatory Commercial Recycling) and AB 1826 (Mandatory Commercial Organics Recycling).

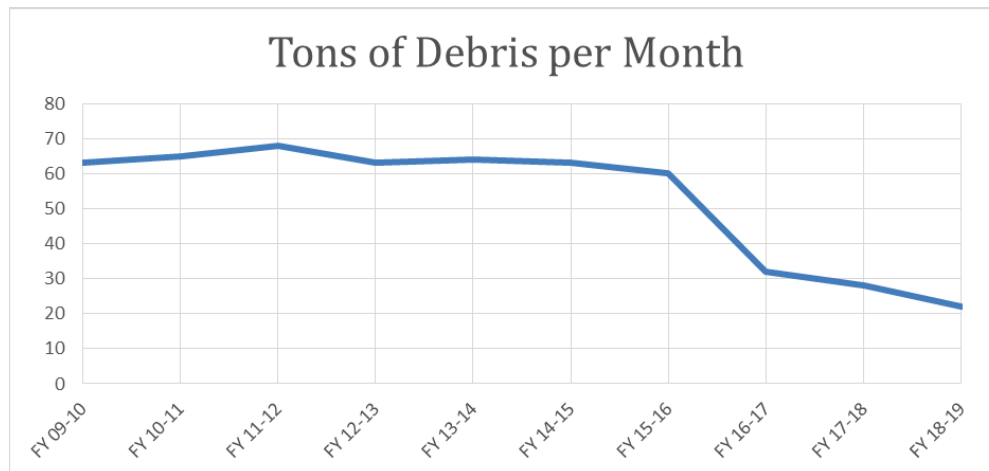
For AB 939 reporting purposes, the City is a member of the Los Angeles Regional Agency (LARA), which includes 18 cities throughout Los Angeles County. LARA's diversion rate reflects and is inclusive of all member cities' diversion activities, including Rancho Palos Verdes. Each City reports on their individual recycling and waste diversion programs and activities.

The table below indicates the tonnage of waste (trash), green waste, and commingled recycling collected from the City's residential (single and multi-family) households during the past four (4) calendar years. Economy and population growth affect the tonnage of waste and recycling generated, while the weather and rainfall affect the tonnage of green waste generated.

	2016	2017	2018	2019
Trash (tons) - Disposal	14,670	14,290	14,335	14,505
Green Waste (tons) - Recycling	10,205	10,955	10,125	11,320
Recycling (tons) - Recycling	5,695	5,515	5,370	5,190
Transformation / (Waste to Energy Recycling) (tons)	740	1,045	895	765

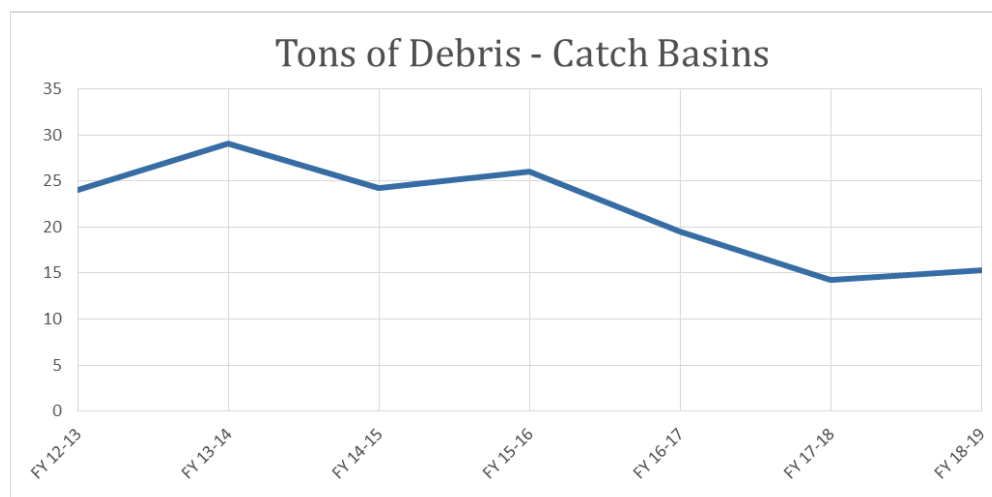
Street Sweeping Program

The City invests considerable resources on programs to reduce the amount of trash that enters the City's canyons, waterways, and the ocean. The City's street sweeping program is a key to this effort. The City sweeps residential and non-residential streets twice a month. Western Avenue is swept weekly, and a portion of the cost is reimbursed by CalTrans. The following table displays the average amount of trash picked up during the sweeping processed each month and diverted to reduce the amount of trash entering the surface water systems. Since FY 16-17 the volume of trash reported has been substantially reduced, because the City's new sweeping company takes the collected material to a recycling facility to separate recycling material from trash.



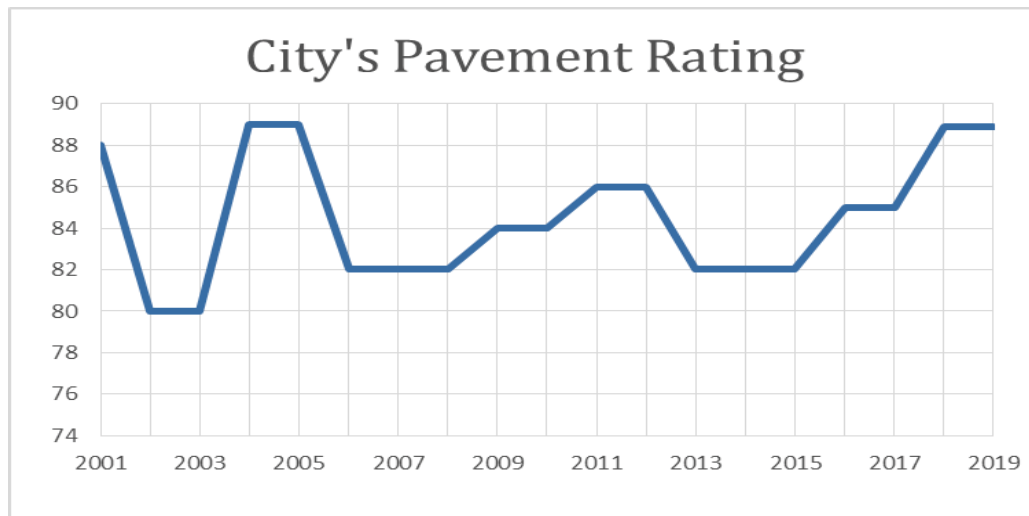
Catch Basin Debris Removal

As an owner of a storm drain system and a permittee to the Los Angeles Regional Water Quality Board's Municipal Separate Storm Sewer System (MS4) Permit program, the City is responsible for preventing pollution from entering the waters to which the pipes discharge. One practice that keeps both visible pollutants, such as trash, sediment, and smaller chemicals, from entering the storm drains is to clean the City's catch basins before, during and after the rainy season. The City keeps track of the tons of material removed throughout the season for reporting purposes. The City also conducts a City-wide pre rainy season sweeping to further reduce debris entering the storm drains.



Roadway Maintenance Program

The City invests considerable resources to maintain the high quality of its roadways. The City's Pavement Management Report is updated every three years to determine the condition of the City's roadways by calculating a pavement rating for the City. The pavement rating is a number between 0 and 100 that measures the quality of the pavement. A new roadway has a pavement rating of 100. The average pavement rating for the City's roadways for the past 20 years is shown in the graph below.



Traffic Enforcement

The Public Works Department works closely with the Los Angeles County Sheriff's Department on traffic safety matters. The City monitors and reports the monthly average number of traffic collisions, determines how many of these were injury collisions, and compares the number of injury collisions to the number of hazardous citations issued by the Sheriff's Department. The following table shows traffic collision data for the past eight years.

Monthly Average									
	2011	2012	2013	2014	2015	2016	2017	2018	2019
Total Collisions	23	26	17	15	21	19	19	15	68
Injury Collisions	8	8	5	6	8	7	7	5	24
Hazardous Citations Issued	423	229	205	242	163	112	142	135	390
Enforcement Index*	82	89	54	40	25	21	22	40	78

* Number of hazardous citations issued + DUI arrests/number of injury collisions and fatal collisions

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Public Works Administration	\$ 2,175,728	\$ 2,157,495	\$ 2,155,312	\$ 2,070,095	\$ 2,095,500
Traffic Management	391,742	485,705	418,941	270,500	304,800
Storm Water Quality	230,695	310,929	535,921	529,700	506,000
Building Maintenance	448,843	597,137	453,631	548,100	529,000
Trails & Open Space Maintenance	838,107	935,465	404,279	546,550	334,800
Parks Maintenance	-	-	585,191	670,000	702,000
Sewer Maintenance	951	1,554	22,550	45,000	35,000
Street Landscape Maintenance	-	425,073	573,849	181,000	181,000
Fuel Modification	-	-	-	1,010,000	554,500
Vehicle Maintenance	418	40,694	41,461	49,500	47,000
Total General Fund - Public Works	\$ 4,086,484	\$ 4,954,052	\$ 5,191,135	\$ 5,920,445	\$ 5,289,600

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,719,577	\$ 1,678,294	\$ 1,859,709	\$ 1,736,495	\$ 1,866,800
Maintenance & Operations	2,366,907	3,275,758	3,331,427	4,183,950	3,422,800
Capital Outlay	-	-	-	-	-
Total General Fund - Public Works	\$ 4,086,484	\$ 4,954,052	\$ 5,191,135	\$ 5,920,445	\$ 5,289,600

Special Revenue Funds

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 99,771	\$ 101,031	\$ 85,121	\$ 92,848	\$ 96,500
Maintenance & Operations	3,410,034	2,883,918	2,991,961	3,328,007	3,583,200
Capital Outlay	28,285	48,105	929,014	525,983	342,000
Transfers Out	90,000	90,000	90,000	100,000	100,000
Total Special Revenue Funds	\$ 3,628,090	\$ 3,123,054	\$ 4,096,096	\$ 4,046,838	\$ 4,121,700

Improvement Authority Funds

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Total for IA - Portuguese Bend Fund	\$ 69,989	\$ 80,064	\$ 78,331	\$ 70,000	\$ 90,000
Total for IA - Abalone Cove Fund	47,785	49,159	39,630	44,250	56,000
Total Improvement Authority Funds	\$ 117,774	\$ 129,223	\$ 117,961	\$ 114,250	\$ 146,000

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	117,774	129,223	117,961	114,250	146,000
Transfers Out	-	-	-	-	-
Total Improvement Authority Funds	\$ 117,774	\$ 129,223	\$ 117,961	\$ 114,250	\$ 146,000

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Public Works Administration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,719,577	\$ 1,678,294	\$ 1,859,709	\$ 1,736,495	\$ 1,866,800
Maintenance & Operations	456,151	479,201	295,603	333,600	228,700
Capital Outlay	-	-	-	-	-
Total for Public Works Administration	\$ 2,175,728	\$ 2,157,495	\$ 2,155,312	\$ 2,070,095	\$ 2,095,500

Traffic Management

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	391,742	485,705	418,941	270,500	304,800
Capital Outlay	-	-	-	-	-
Total for Traffic Management	\$ 391,742	\$ 485,705	\$ 418,941	\$ 270,500	\$ 304,800

Storm Water Quality

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	230,695	310,929	535,921	529,700	506,000
Capital Outlay	-	-	-	-	-
Total for Storm Water Quality	\$ 230,695	\$ 310,929	\$ 535,921	\$ 529,700	\$ 506,000

Building Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	448,843	597,137	453,631	548,100	529,000
Capital Outlay	-	-	-	-	-
Total for Building Maintenance	\$ 448,843	\$ 597,137	\$ 453,631	\$ 548,100	\$ 529,000

Trails & Open Space Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	838,107	935,465	404,279	546,550	334,800
Capital Outlay	-	-	-	-	-
Total for Trails & Open Space Maintenance	\$ 838,107	\$ 935,465	\$ 404,279	\$ 546,550	\$ 334,800

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

Parks Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	585,191	670,000	702,000
Capital Outlay	-	-	-	-	-
Total for Parks Maintenance	\$ -	\$ -	\$ 585,191	\$ 670,000	\$ 702,000

*New program created to track parks maintenance separate from trails & open space maintenance.

Sewer Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	951	1,554	22,550	45,000	35,000
Capital Outlay	-	-	-	-	-
Total for Sewer Maintenance	\$ 951	\$ 1,554	\$ 22,550	\$ 45,000	\$ 35,000

Street Landscape Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	425,073	573,849	181,000	181,000
Capital Outlay	-	-	-	-	-
Total for Street Landscape Maintenance	\$ -	\$ 425,073	\$ 573,849	\$ 181,000	\$ 181,000

Fuel Modification

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	1,010,000	554,500
Capital Outlay	-	-	-	-	-
Total for Fuel Modification	\$ -	\$ -	\$ -	\$ 1,010,000	\$ 554,500

Vehicle Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	418	40,694	41,461	49,500	47,000
Capital Outlay	-	-	-	-	-
Total for Vehicle Maintenance	\$ 418	\$ 40,694	\$ 41,461	\$ 49,500	\$ 47,000

*New program created to track vehicle maintenance.

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

General Fund - Public Works Department

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,719,577	\$ 1,678,294	\$ 1,859,709	\$ 1,736,495	\$ 1,866,800
Maintenance & Operations	2,366,907	3,275,758	3,331,427	4,183,950	3,422,800
Capital Outlay	-	-	-	-	-
Total General Fund - Public Works	\$ 4,086,484	\$ 4,954,052	\$ 5,191,135	\$ 5,920,445	\$ 5,289,600

202 - Gas Tax Fund

Portuguese Bend Road

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Portuguese Bend Road	\$ -	\$ -	\$ -	\$ -	\$ -

Street Landscape Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,121,909	676,964	508,460	656,460	842,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Street Landscape Maintenance	\$ 1,121,909	\$ 676,964	\$ 508,460	\$ 656,460	\$ 842,000

Street Pavement Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	365,074	205,666	256,454	150,000	250,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Street Pavement Maintenance	\$ 365,074	\$ 205,666	\$ 256,454	\$ 150,000	\$ 250,000

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

Traffic Signal Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	10,175	10,000	16,770	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Traffic Signal Maintenance	\$ 10,175	\$ 10,000	\$ 16,770	\$ -	\$ -

Landslide

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	48,867	50,000	70,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Traffic Signal Maintenance	\$ -	\$ -	\$ 48,867	\$ 50,000	\$ 70,000

Gas Tax Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,497,158	892,631	830,552	856,460	1,162,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Gas Tax Fund	\$ 1,497,158	\$ 892,631	\$ 830,552	\$ 856,460	\$ 1,162,000

203 - 1972 Act Fund

1972 Act - Street Lighting

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	264,903	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for 1972 Act Fund	\$ 264,903	\$ -	\$ -	\$ -	\$ -

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

209 - El Prado Fund

El Prado Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	237	493	594	800	800
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for El Prado Fund	\$ 237	\$ 493	\$ 594	\$ 800	\$ 800

211 - 911 Act Fund

1911 Act - Street Lighting

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	459,442	566,480	531,229	399,902	462,200
Capital Outlay	-	48,105	862,315	516,902	342,000
Transfers Out	-	-	-	-	-
Total for 1911 Act Fund	\$ 459,442	\$ 614,585	\$ 1,393,544	\$ 916,804	\$ 804,200

213 - Waste Reduction Fund

Waste Reduction

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 86,612	\$ 87,538	\$ 69,948	\$ 76,378	\$ 81,800
Maintenance & Operations	144,967	157,117	143,043	163,200	205,700
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Waste Reduction Fund	\$ 231,579	\$ 244,655	\$ 212,991	\$ 239,578	\$ 287,500

214 - Air Quality Management District Fund

AQMD

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	50,000	49,995	50,000	50,000	57,000
Capital Outlay	28,285	-	-	-	-
Transfers Out	-	-	-	-	-
Total for AQMD Fund	\$ 78,285	\$ 49,995	\$ 50,000	\$ 50,000	\$ 57,000

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

215 - Proposition C Fund

Prop C

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	24,810	-	-	-	-
Capital Outlay	-	-	66,699	9,081	-
Transfers Out	-	-	-	-	-
Total for Prop C Fund	\$ 24,810	\$ -	\$ 66,699	\$ 9,081	\$ -

216 - Proposition A Fund

Prop A

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	613,003	627,815	705,644	774,100	776,600
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Prop A Fund	\$ 613,003	\$ 627,815	\$ 705,644	\$ 774,100	\$ 776,600

220 - Measure R Fund

Measure R

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	169,952	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Measure R Fund	\$ 169,952	\$ -	\$ -	\$ -	\$ -

221 - Measure M Fund

Measure M

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	448,464	565,972	536,000	536,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Measure M Fund	\$ -	\$ 448,464	\$ 565,972	\$ 536,000	\$ 536,000

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

223 - Subregion 1 Fund

Subregion 1

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	35,107	36,228	43,831	41,400	41,600
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Subregion 1 Fund	\$ 35,107	\$ 36,228	\$ 43,831	\$ 41,400	\$ 41,600

224 - Measure A Fund

Measure A

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	90,000	90,000	90,000	100,000	100,000
Total for Measure A Fund	\$ 90,000	\$ 90,000	\$ 90,000	\$ 100,000	\$ 100,000

225 - Abalone Cove Sewer Maintenance Fund

Abalone Cove Sewer Maintenance

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 13,159	\$ 13,492	\$ 15,172	\$ 16,470	\$ 14,700
Maintenance & Operations	150,455	104,695	34,753	205,100	131,300
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Ab Cove Sewer Fund	\$ 163,614	\$ 118,188	\$ 49,925	\$ 221,570	\$ 146,000

227 - Ginsburg Cultural Arts Building Fund

Ginsburg Cultural Arts Building

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	86,344	1,045	-
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Ginsburg Cultural Arts Fund	\$ -	\$ -	\$ 86,344	\$ 1,045	\$ -

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

338 - Environmental Excise Tax (EET) Fund

Environmental Excise Tax (EET) Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	300,000	210,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for EET Fund	\$ -	\$ -	\$ -	\$ 300,000	\$ 210,000

Special Revenue Funds

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 99,771	\$ 101,031	\$ 85,121	\$ 92,848	\$ 96,500
Maintenance & Operations	3,410,034	2,883,918	2,991,961	3,328,007	3,583,200
Capital Outlays	28,285	48,105	929,014	525,983	342,000
Transfers Out	90,000	90,000	90,000	100,000	100,000
Total for Special Revenue Funds	\$ 3,628,090	\$ 3,123,054	\$ 4,096,096	\$ 4,046,838	\$ 4,121,700

**City of Rancho Palos Verdes
Public Works Department
FY 20-21 Adopted Budget Summary**

285 - Improvement Authority Portuguese Bend Fund

Improvement Authority - Portuguese Bend

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	69,989	80,064	78,331	70,000	90,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for IA - Portuguese Bend Fund	\$ 69,989	\$ 80,064	\$ 78,331	\$ 70,000	\$ 90,000

795 - Improvement Authority - Abalone Cove Fund

Improvement Authority - Abalone Cove

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	47,785	49,159	39,630	44,250	56,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for IA - Abalone Cove Fund	\$ 47,785	\$ 49,159	\$ 39,630	\$ 44,250	\$ 56,000

Improvement Authority Funds

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	117,774	129,223	117,961	114,250	146,000
Capital Outlays	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total for Improvement Authority Funds	\$ 117,774	\$ 129,223	\$ 117,961	\$ 114,250	\$ 146,000

Department: Public Works
Budget Program: Public Works Administration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3110-4101	SALARY & WAGES - FT	1,266,170	1,212,904	1,293,264	1,194,195	1,428,100
	101-400-3110-4102	SALARY & WAGES - PT	24,863	25,275	50,156	51,292	0
	101-400-3110-4103	SALARY & WAGES - OT	21,172	9,482	16,754	8,522	13,200
	101-400-3110-4104	EMPLOYEE BONUSES	2,278	7,914	3,741	9,402	0
	101-400-3110-4106	AUTOMOBILE ALLOWANCES	0	150	1,800	1,857	1,800
	101-400-3110-4201	HEALTH INSURANCE	129,166	153,531	170,754	155,978	136,700
	101-400-3110-4202	FICA/MEDICARE	19,134	18,715	18,816	16,943	18,900
	101-400-3110-4203	CALPERS RETIREMENT	96,818	93,072	106,207	103,434	129,100
	101-400-3110-4204	WORKERS' COMPENSATION	34,497	28,817	32,919	29,635	28,600
	101-400-3110-4205	OTHER BENEFITS	33,483	32,277	40,177	32,777	39,200
	101-400-3110-4206	HEALTH SAVINGS ACCOUNT (HSA)	27,155	41,257	46,665	30,038	29,200
	101-400-3110-4207	CALPERS UNFUNDED LIABILITY	64,841	54,900	78,456	102,421	42,000
	101-400-3110-4310	OPERATING MATERIALS & SUPPLIES	7,040	7,535	6,634	8,000	8,000
	101-400-3110-4311	POSTAGE	0	335	0	0	0
	101-400-3110-4601	MEMBERSHIPS & DUES	4,219	706	5,513	1,000	2,000
	101-400-3110-4901	OTHER MISCELLANEOUS	149	0	0	0	0
	101-400-3110-5101	PROF/TECH SERVICE	346,960	355,996	197,031	270,000	170,000
	101-400-3110-5102	LEGAL NOTICES AND ADVERTISING	46,527	43,939	30,557	15,000	11,000
	101-400-3110-5103	PRINTING & BINDING	15,749	11,379	7,556	8,000	10,000
	101-400-3110-5106	RENTS & LEASES	4,821	5,040	5,043	7,000	7,000
	101-400-3110-5301	TELEPHONE SERVICE	3,733	6,102	6,980	6,000	7,000
	101-400-3110-6001	MEETINGS/CONFERENCES	7,847	10,261	2,346	5,000	3,000
	101-400-3110-6002	TRAVEL /MILEAGE REIMBURSEMENT	1,005	964	470	300	1,000
	101-400-3110-6101	TRAINING	2,394	4,121	2,505	4,000	3,000
	101-400-3110-6102	PUBLICATIONS/JOURNALS	257	1,923	68	100	300
	101-400-3110-6201	EQUIPMENT REPLACEMENT CHARGES	15,450	30,900	30,900	9,200	6,400
Expenditure Subtotals			2,175,728	2,157,495	2,155,312	2,070,095	2,095,500

Total Program Expenditures	2,175,728	2,157,495	2,155,312	2,070,095	2,095,500
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Department:	Public Works
Budget Program:	Public Works Administration

Account #	Account Description	Budget FY20-21
101-400-3110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	1,428,100
101-400-3110-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	13,200
101-400-3110-4106	AUTOMOBILE ALLOWANCES Allowance for use of employees' private automobiles for City business.	1,800
101-400-3110-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	136,700
101-400-3110-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	18,900
101-400-3110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	129,100
101-400-3110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	28,600
101-400-3110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	39,200
101-400-3110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	29,200
101-400-3110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	42,000

Department:	Public Works
Budget Program:	Public Works Administration

Account #	Account Description	Budget FY20-21
101-400-3110-4310	OPERATING MATERIALS & SUPPLIES Office supplies, minor equipment, and miscellaneous items.	8,000
101-400-3110-4601	MEMBERSHIPS & DUES Annual dues for professional organizations including APWA, City County Engineers Association, Municipal Management Association, and the cost of professional licensing (P.E.) for department staff in order for them to maintain their professional status.	2,000
101-400-3110-5101	PROF/TECH SERVICE City Engineering Activity: Contracted engineering services to review land maps and development plans that are not reimbursable by developers . (\$20,000) Rigg Consulting Engineering Studies: Contracted services for engineering needs such as non-CIP design, surveys and constructability reviews (\$22,000) Ins pection Services: Inspections for encroachment permits, traffic projects, and Right-of-Way (ROW) maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. (\$65,000) Sunbeam Consulting Administration of Community Development Block Grant (CDBG) Program: The City's CDBG funding does not cover the entire cost of the consultant who administers the City's CDBG program; and, therefore, a portion of that cost is charged to this budget program. (\$5,000) Michael Baker International Wireless Telecommunication Permits: Consultant support for review, evaluation and processing of permit applications. Permit application fee reimburses City for consultant costs. (\$58,000) Interwest Consulting	170,000
101-400-3110-5102	LEGAL NOTICES AND ADVERTISING Legal notice advertising for Public Works projects that are going out to bid, as well as noticing for public hearings and other public meetings. Includes recordation of legal notices and legal or environmental filings with the County Recorder's office.	11,000
101-400-3110-5103	PRINTING & BINDING Printing of permits, materials for public meetings, bid documents, and blueprints for Public Works projects.	10,000
101-400-3110-5106	RENTS & LEASES Storage Pod Rental - Annual rental fees for three (3) on-site storage pods to house inactive Public Works plans, documents, files, and surplus furniture.	7,000

Department: Public Works
Budget Program: Public Works Administration

Account #	Account Description	Budget FY20-21
101-400-3110-5301	TELEPHONE SERVICE Cell service for City-owned phones used by Public Works field and engineering personnel.	7,000
101-400-3110-6001	MEETINGS/CONFERENCES Charges for expenses incurred for off-site City meetings and conferences. Expenses include registration fees, lodging, meals, transportation, and other miscellaneous expenses.	3,000
101-400-3110-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement of staff for use of personal vehicles to attend off-site meetings, conferences, training events, etc.	1,000
101-400-3110-6101	TRAINING This item provides for specialized and technical training and professional development for Public Works staff.	3,000
101-400-3110-6102	PUBLICATIONS/JOURNALS Provides for subscriptions to periodicals, educational materials, and technical publications, which assist City staff in the performance of their duties by enhancing their technical knowledge and skills.	300
101-400-3110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	6,400

Department: Public Works
Budget Program: Traffic Management

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3120-4310	OPERATING MATERIALS & SUPPLIES	0	3,779	16,640	500	5,000
	101-400-3120-5101	PROF/TECH SERVICE	285,341	355,938	273,252	246,000	246,000
	101-400-3120-5102	LEGAL NOTICES AND ADVERTISING	0	0	4,138	0	0
	101-400-3120-5103	PRINTING & BINDING	1,275	0	8,061	6,000	8,500
	101-400-3120-5201	MAINTENANCE SERVICES	105,126	108,416	99,208	18,000	27,300
	101-400-3120-5304	LIGHT AND POWER	0	17,573	17,642	0	18,000
Expenditure Subtotals			391,742	485,705	418,941	270,500	304,800
Total Program Expenditures			391,742	485,705	418,941	270,500	304,800

Department: Public Works
Budget Program: Traffic Management

Account #	Account Description	Budget FY20-21
101-400-3120-4310	<p>OPERATING MATERIALS & SUPPLIES</p> <p>Supplies for misc. repairs. (\$2,000)</p> <p>Materials for public meetings/workshops. Purchasing of promotional, and/or education and outreach items for the Traffic Safety Committee for public events. (\$3,000)</p>	5,000
101-400-3120-5101	<p>PROF/TECH SERVICE</p> <p>Traffic Engineering Consultant Services: (\$60,000) Willdan</p> <p>a) Traffic Safety Committee (TSC) related requests/issues/investigations including conducting speed studies, warrant analysis, traffic circulation analysis, support to respond to residents' concerns and requests regarding traffic issues, traffic calming. and trying to improve traffic processes;</p> <p>b) Review of Traffic Control Plans for various City projects;</p> <p>c) Pursuing traffic-related grants.</p> <p>Inspection of Pavement Striping and Marking. (\$13,000) Sunbeam Consulting</p> <p>School and Special Event Traffic Control (Flagging): Professional Flagging services during school sessions on Palos Verdes Drive East (PVDE) at two locations by Miraleste Intermediate School and Miraleste/PVDE Drive. Includes as needed flagging services for special sports events by Forrestal and Palos Verdes Drive South (PVDS). (\$122,000) Sunbeam Consulting</p> <p>School Crossing Guards: Crossing guard services at certain City intersections adjacent to schools (\$42,000). This is the City's share of costs, or 43% of total. The PVPUSD pays it's own share of costs which is 57% of total, or approximately \$40,000. All City Mgmt Services</p> <p>Traffic Signal Engineering: Engineering services for various traffic signals throughout the City including traffic signal timing design and analysis (\$9,000)</p>	246,000
101-400-3120-5103	<p>PRINTING & BINDING</p> <p>Printing annual parking programs permits decals/plaque cards for various neighborhoods, and recreational users..</p>	8,500
101-400-3120-5201	<p>MAINTENANCE SERVICES</p> <p>Annual Pavement Striping Program: Contracted services for pavement striping, and marking. This program includes as needed enhancements to school zones and refreshing of roadway markers and legends. (\$22,300)</p> <p>Traffic Control Providers for City Events. (\$5,000)</p>	27,300

Department: Public Works
Budget Program: Traffic Management

Account #	Account Description	Budget FY20-21
101-400-3120-5304	LIGHT AND POWER This account provides for electrical utility (light and power) expenses	18,000

Department: Public Works
Budget Program: Storm Water Quality

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3130-4310	OPERATING MATERIALS & SUPPLIES	0	600	79	500	1,000
	101-400-3130-5101	PROF/TECH SERVICE	187,982	206,904	447,223	343,200	320,000
	101-400-3130-5102	ADVERTISING	0	0	0	6,000	0
	101-400-3130-5201	MAINTENANCE SERVICES	42,713	103,425	88,618	180,000	185,000
Expenditure Subtotals			230,695	310,929	535,921	529,700	506,000
Total Program Expenditures			230,695	310,929	535,921	529,700	506,000

Department: Public Works

Budget Program: Storm Water Quality

Account #	Account Description	Budget FY20-21
101-400-3130-4310	OPERATING MATERIALS & SUPPLIES Citywide Overflow and Flood Clean-Up: Purchasing spill kits and other equipment used by the City's Right-of-Way (ROW) maintenance crews to contain Sanitary Sewer Overflows (SSOs) and flooding that could potentially impact water quality.	1,000
101-400-3130-5101	PROF/TECH SERVICE National Pollutant Discharge Elimination System (NPDES) Program Administration: Contracted services for technical support for the City's Storm Water Quality Program to comply with the requirements of the Municipal Separate Storm Sewer System (MS4) Permit, as administered by the Los Angeles Regional Water Quality Board. (\$120,000) The City has been implementing the MS4 State requirements for over 2 decades, which require the following components. Regional Project Design: The City has obligations under the Municipal Separate Storm Sewer System (MS4) Permit (Permit) to reduce or prevent runoff-borne pollution in the City's drainage system from entering its three receiving waters: the ocean (Santa Monica Bay), Los Angeles Harbor and Machado Lake, located in the Harbor City neighborhood of the City of Los Angeles. This requires a Regional project to meet the MS4 requirements. The City is continuing to investigate two options for structural solutions to satisfy the current Permit: a) Torrance Airport Project; and b) Harbor City Parks Project State Water Resources Control Board (SWRCB) Permit Fees: Annual fees for waste discharge and the City's storm water permit. The State Water Code mandates these fees for the State's administration of the Clean Water Act/NPDES program. (\$22,000) Enhanced Watershed Management Program (EWMP): The Regional Water Quality Control Board has approved the Enhanced Watershed Management Program (EWMP). The City continues administering the required EWMP and the Watershed Management Program Implementation. (\$13,000) John Hunte & Associates Harbor Gateway Authority: City's share of cost based on the MOU between the City and LA Gateway Region Integrated Regional Water Management Joint Powers Authority. (\$18,000) a) CIMP- Outfall Water Monitoring: The City in conjunction with the other cities in the Peninsula (Palos Verdes Peninsula Watershed Management Group or WMG), require the services of a technical consultant to implement the Santa Monica Bay Beaches Bacteria (SMBBB) Total Maximum Daily Load (TMDL) Monitoring Program. These professional services include but are not limited to Sampling and Analysis Plan & Supporting Documents, Outfall Monitoring, Sample Analysis and QA/QC, and Electronic Data Management and Reporting. The WMG retains the	320,000

Department: Public Works

Budget Program: Storm Water Quality

Account #	Account Description	Budget FY20-21
	services of one or more Environmental Laboratory Accreditation Program (ELAP) certified analytical laboratories as needed to perform these functions in accordance with the Standard Monitoring Provisions in the MS4 Permit. (\$120,000) Anchor QE	
	b)CIMP- Receiving Water Monitoring: These professional services include but are not limited to Sampling and Analysis Plan & Supporting Documents, Receiving Water Sampling, Sample Analysis and QA/QC, and Electronic Data Management and Reporting in accordance with the Standard Monitoring Provisions in the MS4 Permit. (\$27,000) Anchor QEA GeosyntecConsulting	
101-400-3130-5201	MAINTENANCE SERVICES Catch Basin Cleaning and Storm Drain Maintenance: Contractual services to clean catch basins and storm drain facilities in the City, including debris removal and disposal. Includes water quality message stenciling on catch basins, and replacement of filtration media packs on certain retrofitted catch basins in the City. The City has approximately 1,200 catch basins that need to be cleaned and/or catch basin inserts, which need debris removal and/or maintenance. (\$185,000) Ron's Maintenance	185,000

Department: Public Works
Budget Program: Building Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3140-4310	OPERATING MATERIALS & SUPPLIES	71,823	63,424	60,669	72,000	75,000
	101-400-3140-5101	PROF/TECH SERVICE	1,438	0	0	1,600	1,500
	101-400-3140-5106	VEHICLE & EQUIP RENTAL	4,486	3,894	7,017	3,500	3,500
	101-400-3140-5201	MAINTENANCE SERVICES	273,612	424,832	290,074	365,000	342,000
	101-400-3140-5302	WATER UTILITY SERVICE	7,289	17,684	10,073	14,000	15,000
	101-400-3140-5303	GAS UTILITY SERVICE	2,076	1,925	2,580	2,000	2,000
	101-400-3140-5304	LIGHT AND POWER	86,019	85,377	83,217	90,000	90,000
	101-400-3140-6201	EQUIPMENT REPLACEMENT CHARGES	2,100	0	0	0	0
Expenditure Subtotals			448,843	597,137	453,631	548,100	529,000
Total Program Expenditures			448,843	597,137	453,631	548,100	529,000

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Budget FY20-21
101-400-3140-4310	OPERATING MATERIALS & SUPPLIES 1. Building Supplies and Equipment: Includes building maintenance supplies, minor equipment, and kitchen supplies for City Council meetings, City Commission or Committee meetings, and for all City facilities. (\$43,000) 2. Custodial Supplies: Custodial supplies for all City facilities including at parks. (\$30,000) 3. Fuel for emergency generators: Fuel for emergency generators located at the Civic Center complex, the Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$2,000)	75,000
101-400-3140-5101	PROF/TECH SERVICE Costs associated with small scale office reconfiguration projects. Costs are incurred for office reconfigurations when new staff are hired.	1,500
101-400-3140-5106	VEHICLE & EQUIP RENTAL Rental of specialty vehicles and equipment to support Building Maintenance activities and equipment for special events including rental of additional temporary lighting for City's evening events. Mobile Mini	3,500
101-400-3140-5201	MAINTENANCE SERVICES These services provide for the ongoing maintenance of all City and park buildings. The budget allocation varies from year to year, depending on the number of maintenance projects planned each year. The following are ongoing maintenance efforts: 1. Custodial Services: Contracted custodial services for regular servicing of all City buildings including park facilities. (\$78,000)Valley Main 2. Graffiti Abatement: Contracted services to remove graffiti from public areas (\$72,000). Graffiti Protective Coatings 3. General Building Maintenance: Contracted maintenance services to provide preventive and reactive building maintenance, including: carpentry, masonry, painting, locksmith and mechanical repairs for all City facilities. (\$78,000) 4. Building Security: Electronic park buildings and the Civic Center complex security monitoring, access control, and maintenance by a contracted security company. (\$30,000) Bay Alarm 5. Pest Control: Monthly pest control in and around all City buildings. Includes additional phased building termite control. (\$10,000)American City Pest	342,000

Department: Public Works
Budget Program: Building Maintenance

Account #	Account Description	Budget FY20-21
	6. Heating, Ventilation, and Air Conditioning (HVAC) Maintenance: Preventive and reactive maintenance, and replacement of deteriorated HVAC systems at Hesse Park, Point Vicente Interpretive Center (PVIC), Ladera Linda Community Center, RPV TV Studio, the Emergency Operations/Communications Center, and the Civic Center complex. Various vendors including South Bay Hearing, LA Brae Air, etc (\$3,000)	
	7. Elevator Maintenance: The annual maintenance service provides for elevator inspection, maintenance, and license certification required by the State. (\$5,000)	
	8. Fire Extinguisher Service: Federal Occupational Safety & Health Administration (OSHA) standards require the City to annually inspect and certify all fire extinguishers located at City facilities. (\$6,00)	
	9. Building Fire Systems: Annual inspection and maintenance of sprinkler systems at all City facilities. (\$4,000)	
	10. Emergency Generator Maintenance: Annual maintenance of the emergency generators at the Civic Center complex, Point Vicente Interpretive Center (PVIC), and Hesse Park. (\$11,000) Yale/Chas	
	11. Mechanical door (ADA), security shutters and door repairs, as needed. (\$5,000)	
	12. Temporary HVAC Systems: Temporary HVAC systems for Civic Center Complex (\$10,000) La Brea Air	
	13. General Building Plumbing Maintenance: Contracted plumbing to provide preventive and reactive maintenance at all city facilities. (\$30,000) All Area Service	
101-400-3140-5302	WATER UTILITY SERVICE Water utility service for all City buildings.	15,000
101-400-3140-5303	GAS UTILITY SERVICE Gas utility service for all City buildings.	2,000
101-400-3140-5304	LIGHT AND POWER Electricity utility service for all City buildings.	90,000

Department: Public Works
Budget Program: Trails & Open Space Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3150-4310	OPERATING MATERIALS & SUPPLIES	50,000	74,241	11,069	82,000	30,000
	101-400-3150-4901	OTHER MISCELLANEOUS	113,479	115,629	120,011	122,000	121,800
	101-400-3150-5101	PROF/TECH SERVICE	4,166	48,252	2,270	2,300	10,000
	101-400-3150-5106	EQUIPMENT RENTAL	10,226	0	0	0	2,500
	101-400-3150-5201	MAINTENANCE SERVICES	586,926	492,738	118,371	340,000	170,000
	101-400-3150-5302	WATER UTILITY SERVICE	72,556	203,915	151,556	0	0
	101-400-3150-5304	LIGHT AND POWER	754	691	1,003	250	500
Expenditure Subtotals			838,107	935,465	404,279	546,550	334,800
Total Program Expenditures			838,107	935,465	404,279	546,550	334,800

Department: Public Works

Budget Program: Trails & Open Space Maintenance

Account #	Account Description	Budget FY20-21
101-400-3150-4310	OPERATING MATERIALS & SUPPLIES Materials and equipment to maintain and repair trails and open space areas. This includes repair and replacement of the trails and open space amenities, fences and signs. (\$20,000) Sign Replacement: Updating and replacing worn and damaged signs at various locations within the open space areas. Install trail markers at various locations throughout the preserve. (\$10,000)	30,000
101-400-3150-4901	OTHER MISCELLANEOUS Klondike Canyon Landslide Abatement District maintenance and operating assessments for City-owned parcels. (\$50,300) Abalone Cove Landslide Abatement District (ACLAD) maintenance and operating assessments for City-owned parcels. (\$71,500)	121,800
101-400-3150-5101	PROF/TECH SERVICE Habitat Survey: Habitat and species survey to support maintenance activities in trails and open spaces .	10,000
101-400-3150-5106	EQUIPMENT RENTAL Rental for portable toilets.	2,500
101-400-3150-5201	MAINTENANCE SERVICES Landscape Maintenance at City trails and open spaces: Services include ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sport field maintenance, litter patrol, trash collection, maintenance of park amenities, irrigation system maintenance, trails maintenance, weed abatement, fire road maintenance, minor parking lot maintenance, fence repairs, sign repairs, and drainage maintenance. (\$145,000) Stay Green Burma Road Annual Maintenance: Grading and repairs to damaged sections of the roadway are done to maintain safe access to this area for the LA County Fire Department and the utility companies. (\$25,000)	170,000
101-400-3150-5304	LIGHT AND POWER This account provides for electrical utility (light and power) expenses.	500

Department: Public Works
Budget Program: Parks Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3151-4310	OPERATING MATERIALS & SUPPLIES	0	0	8,270	110,000	23,000
	101-400-3151-5101	PROF/TECH SERVICE	0	0	0	0	0
	101-400-3151-5106	EQUIPMENT RENTAL	0	0	0	20,000	28,000
	101-400-3151-5201	MAINTENANCE SERVICES	0	0	576,922	360,000	450,000
	101-400-3151-5302	WATER UTILITY SERVICE	0	0	0	180,000	200,000
	101-400-3151-5303	GAS UTILITY SERVICE	0	0	0	0	500
	101-400-3151-5304	LIGHT AND POWER	0	0	0	0	500
Expenditure Subtotals			0	0	585,191	670,000	702,000
Total Program Expenditures			0	0	585,191	670,000	702,000

Department: Public Works
Budget Program: Parks Maintenance

Account #	Account Description	Budget FY20-21
101-400-3151-4310	OPERATING MATERIALS & SUPPLIES Materials and equipment to maintain and repair City Parks amenities, fences, signs, and playground equipment and performing repairs to playground equipment as recommended through the playground audit. (\$13,000) Sign Replacement: Updating and replacing worn and damaged signs at various locations within the open space areas. Install trail markers at various locations throughout the preserve. (\$10,000)	23,000
101-400-3151-5106	EQUIPMENT RENTAL Equipment rental for portable toilets for City facilities, and additional toilets with or without sinks for special City events. Diamond Environmental	28,000
101-400-3151-5201	MAINTENANCE SERVICES Landscape maintenance services for parks facilities. The budget allocation varies from year to year depending on the number of maintenance projects planned for each year. a) Landscape Maintenance at City Parks: Include maintenance of newly developed Lower Hesse Park, plus the regular turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, irrigation system maintenance, and weed abatement. (\$402,000) StayGreen b) Park Parking Lot & Other Park Maintenance: Includes restriping, installing curb stops & minor parking lot maintenance, sidewalk & drainage repairs, signage, fence, bench, decomposed granite repairs, & maintenance of park amenities, as needed. (\$34,500) c) Water and Backflow Testing and Replacement. (\$3,500) d) Misc. One Time Special Needs at Various Parks. (\$10,000)	450,000
101-400-3151-5302	WATER UTILITY SERVICE Water Utility Service: Water utility service for all parks irrigation systems, The California Water Service Company has lifted Tier II water conservation restrictions; therefore, irrigation is being restored to full evapotranspiration (ET) replacement.	200,000
101-400-3151-5303	GAS UTILITY SERVICE Gas utility service at City parks.	500
101-400-3151-5304	LIGHT AND POWER Electrical utility charges for landscape irrigation control boxes at City parks.	500

Department:	Public Works
Budget Program:	Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3160-5101	PROF/TECH SERVICE	951	1,554	22,550	40,000	25,000
	101-400-3160-5201	MAINTENANCE SERVICES	0	0	0	5,000	10,000
Expenditure Subtotals			951	1,554	22,550	45,000	35,000
Total Program Expenditures			951	1,554	22,550	45,000	35,000

Department: Public Works

Budget Program: Sewer Maintenance

Account #	Account Description	Budget FY20-21
101-400-3160-5101	PROF/TECH SERVICE Industrial Waste Monitoring: Los Angeles County Department of Public Works fees charges for sewer testing for hazardous materials and emergency response. (\$9,000) Sewer Pipe Filming & Investigation: Closed Circuit Television (CCTV) inspections and monitoring of sewer pipes in the overflow area on emergency or urgent cases that supplements the regular efforts by Los Angeles County. (\$2,000) Sewer related environmental and hazardous waste response and clean-up due to weather, accidents and spills, as needed. (\$10,000) Ocean Blue Environmental Emergency repairs to city sewer laterals (mechanical, hydraulic and plumbing) or s deficiencies are identified through Closed Circuit TV (CCTV) inspections that supplements the LA County efforts. (\$4,000)	25,000
101-400-3160-5201	MAINTENANCE SERVICES Emergency and/or urgent repair of sewer pipelines as deficiencies are identified through Closed Circuit TV (CCTV) inspections that supplements the LA County efforts. (\$2,000) Emergency Sewer Related Repairs and Spill Response: Emergency response and performing needed repairs and spill prevention on roads and public ROW associated with weather or unexpected events, and emergencies. (\$8,000)	10,000

Department: Public Works

Budget Program: Street Landscape Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	243,923	386,856	0	0
	101-400-3180-5302	WATER	0	175,411	182,063	175,000	175,000
	101-400-3180-5304	LIGHT AND POWER	0	5,739	4,931	6,000	6,000
Expenditure Subtotals			0	425,073	573,849	181,000	181,000
Total Program Expenditures			0	425,073	573,849	181,000	181,000

Department: Public Works

Budget Program: Street Landscape Maintenance

Account #	Account Description	Budget FY20-21
101-400-3180-5302	WATER UTILITY SERVICE Water utility service to all irrigated medians. Water usage has been restored due to the lifting of Tier II water conservation restrictions by the California Water Service Company.	175,000
101-400-3180-5304	LIGHT AND POWER Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.	6,000

Department: Public Works
Budget Program: Fuel Modification

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3230-5101	PROF/TECH SERVICE	0	0	0	110,000	50,000
	101-400-3230-5201	MAINTENANCE SERVICES	0	0	0	900,000	504,500
Expenditure Subtotals			0	0	0	1,010,000	554,500
Total Program Expenditures			0	0	0	1,010,000	554,500

Department: Public Works
Budget Program: Fuel Modification

Account #	Account Description	Budget FY20-21
101-400-3230-5101	<p>PROF/TECH SERVICE</p> <p>Professional services to conduct biological surveys (including bird and nesting surveys) required by the City's Natural Communities Conservation Plan / Habitat Conservation Plan (NCCP/HCP), as well as geological surveys to study steeply sloped areas where there are concerns that fuel modification may allow for significant erosion and affect the stability of the sloped area.</p> <p>Biologists (\$25,000)</p> <p>Geologists (\$25,000)</p>	50,000
101-400-3230-5201	<p>MAINTENANCE SERVICES</p> <p>Fuel Modification is the practice of trimming, thinning or clearance of weeds and brush to create and maintain defensible space around structures, in response to the threat of wildfire. Due to the majority of the City being designated as a Very High Fire Hazard Severity Zone, defensible space in the City is defined as areas within 200 feet of structures.</p> <p>There are 267.08 acres of City property that meet the definition of defensible space, and therefore have been labeled Fuel Modification areas/zones. Although some acreage is landscaped and maintained regularly (such as park areas), and other areas are maintained by homeowner associations or private developers (based on project-specific conditions of approval), the City contracts with vendors to perform fuel modification services on the majority of that acreage.</p> <p>Fuel Modification season is traditionally defined as April 1 through July 31 annually, as those dates represent the time of year when weed grown most often occurs.</p> <p>Goat grazing (\$200,000)</p> <p>Hand trimming (\$254,000)</p> <p>Discing (\$20,000)</p> <p>Miscellaneous (\$17,800)</p> <p>On May 19, 2020, the City Council approved a Memorandum of Understanding (MOU) between the Palos Verdes Peninsula Land Conservancy and the City to revegetate approximately 2 acres (Fuel Mod Zones 94, 95 and 96) with native, low growth, low maintenance plants to eliminate, or at least greatly minimize the cost of annual fuel modification in those areas. The hope is that with the anticipated success of this pilot program, that other areas can be revegetated with native, low growth, low maintenance plants in the future to further reduce the City's annual cost of fuel modification.</p> <p>Palos Verdes Peninsula Land Conservancy (\$12,700)</p>	504,500

Department: Public Works
Budget Program: Vehicle Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-3240-4310	OPERATING MATERIALS & SUPPLIES	0	3,949	2,210	3,000	5,000
	101-400-3240-4313	FUELS/GASOLINE	0	18,714	19,239	20,000	20,000
	101-400-3240-5201	MAINTENANCE SERVICES	0	15,571	16,195	23,000	18,000
	101-400-3240-5305	WIRELESS	418	2,460	3,818	3,500	4,000
Expenditure Subtotals			418	40,694	41,461	49,500	47,000
Total Program Expenditures			418	40,694	41,461	49,500	47,000

Department: Public Works

Budget Program: Vehicle Maintenance

Account #	Account Description	Budget FY20-21
101-400-3240-4310	OPERATING MATERIALS & SUPPLIES Supplies and material used for City's vehicle repairs, including fluids, oil, and electrical components.	5,000
101-400-3240-4313	FUELS/GASOLINE Fuel for City's vehicles.	20,000
101-400-3240-5201	MAINTENANCE SERVICES Repair and maintenance services for City vehicles.	18,000
101-400-3240-5305	WIRELESS Network fleet tracking and monitoring services for City's vehicles.	4,000

Department: Public Works
Budget Program: Gas Tax - Traffic Signal Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	202-400-3120-5201	MAINTENANCE SERVICES	5,149	10,000	16,770	0	0
	202-400-3120-5304	LIGHT AND POWER	5,026	0	0	0	0
Expenditure Subtotals			10,175	10,000	16,770	0	0
Total Program Expenditures			10,175	10,000	16,770	0	0

Department: Public Works

Budget Program: Gas Tax - Street Pavement Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
City Roadways	202-400-3170-5101	PROF/TECH SERVICE	0	0	0	0	15,000
City Roadways	202-400-3170-5201	MAINTENANCE SERVICES	365,074	205,666	256,454	150,000	235,000
Expenditure Subtotals			365,074	205,666	256,454	150,000	250,000

Total Program Expenditures	365,074	205,666	256,454	150,000	250,000
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Department: Public Works

Budget Program: Gas Tax - Street Pavement Maintenance

Account #	Account Description	Budget FY20-21
City Roadways		
202-400-3170-5101	PROF/TECH SERVICE Inspection of roadway repairs: On going inspection of right of way and roadway repairs. (\$15,000) Sunbeam contract	15,000
202-400-3170-5201	MAINTENANCE SERVICES Contract services for: a) Roadway maintenance and repairs, including roadway patching, crack-filling, pothole repairs, sidewalk grinding and patching, and tree root removal. B) Restoration of centerline survey information and monumentation, as needed if removed due to ROW repairs. H & H	235,000

Department: Public Works
Budget Program: Gas Tax - Street Landscape Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
Street Signs	202-400-3180-4310	OPERATING MATERIALS & SUPPLIES	69,559	35,925	17,778	50,000	100,000
Sidewalk/Ramp	202-400-3180-5101	PROF/TECH SERVICE	3,910	0	0	0	0
Medians	202-400-3180-5101	PROF/TECH SERVICE	0	6,000	0	0	5,000
Tree Trim	202-400-3180-5201	MAINTENANCE SERVICES	885,952	0	0	0	0
Street Sweep	202-400-3180-5201	MAINTENANCE SERVICES	0	635,040	491,058	606,460	737,000
Medians	202-400-3180-5301	TELEPHONE SERVICE	283	0	0	0	0
Medians	202-400-3180-5302	WATER UTILITY SERVICE	151,824	0	-376	0	0
Medians	202-400-3180-5304	LIGHT AND POWER	10,381	0	0	0	0
Expenditure Subtotals			1,121,909	676,964	508,460	656,460	842,000
Total Program Expenditures			1,121,909	676,964	508,460	656,460	842,000

Department: Public Works

Budget Program: Gas Tax - Street Landscape Maintenance

Account #	Account Description	Budget FY20-21
Street Signs		
202-400-3180-4310	OPERATING MATERIALS & SUPPLIES 1. Street Signs: This is an ongoing program to replace aging street signs that are degraded and difficult to read. In addition to replacing aging street signs, non-compliant signs are also replaced. (\$25,000) 2. Roadway Supplies/Equipment: Traffic safety devices and materials required to perform roadway maintenance activities including: signs, sign posts, guardrails, guardrail posts, paint, sandbags, concrete, and asphalt. (\$25,000) 3. Guardrail Replacement Program: This program provides for the replacement of guardrails and guardrail posts that are damaged by age or by motor vehicle collisions. (\$50,000)	100,000
Medians		
202-400-3180-5101	PROF/TECH SERVICE This line item provides for consultant support to assist Public Works in administering maintenance contracts by inspecting maintenance activity in the field on a regular basis. (\$5,000)	5,000
Street Sweep		
202-400-3180-5201	MAINTENANCE SERVICES Citywide Street Tree Trimming: The cost of annual grid/area tree trimming, and the as needed removal of tree limbs to provide a 16-foot clearance over streets, clearance over sidewalks, removal of fallen and dead trees and tree limbs, and removal of trees that are causing significant infrastructure damage. This includes the trees in the City parks, medians, parkways and Right-of-Way areas. (\$42,000)West Coast Arborist Median Maintenance: Contracted maintenance of landscaped center medians and street Right-of-Ways (ROW's). This maintenance work includes turf, ground cover, irrigation systems, shrubs, hardscape, litter patrol, and weed abatement. This includes the new landscaped medians on PVDW. (\$195,000) Stay Green Right-of-Way (ROW) Sign and Sidewalk Maintenance: Contracted maintenance for repairs to signs, sidewalk deviation grinding and ramping, general roadside repairs, and curb painting. (\$220,000) H&H Dig Alert on Medians: Locating underground utility services prior to conducting work on the ROW. (\$5,000) Underground Service Alert Right-of-Way (ROW) Landscape and Litter Maintenance: Contracted maintenance for ROW areas including turf and ground cover maintenance, litter and debris pick-up, illegal dumping clean-up, vegetation removal, weed abatement, repairs to ROW amenities, irrigation system maintenance, and removal of view-impairing, non-native vegetation. This includes maintaining the newly planted trees on Hawthorne Blvd medians. (\$185,000) StayGreen	737,000

Department: Public Works

Budget Program: Gas Tax - Street Landscape Maintenance

Account #

Account Description

**Budget
FY20-21**

View Restoration/Preservation Tree Services: Cost of performing the trimming and/or removal of City trees by contracted work crews resulting from the City Tree Review Permit decisions, as well as the ongoing annual maintenance of all trees trimmed per view ordinance, as needed. (\$70,000) West Coast Arborist

Roadway Repairs Due to Accidents: This includes repairs that are not included as part of regular roadway or roadside maintenance. The City attempts to recover repair costs associated with roadway accidents from the parties that caused the damage. (\$20,000) H&H

Department: Public Works

Budget Program: Gas Tax - Portuguese Bend Rd. Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	202-400-3220-5101	PROF/TECH SERVICE	0	0	0	0	20,000
	202-400-3220-5201	MAINTENANCE SERVICES	0	0	48,867	50,000	50,000
Expenditure Subtotals			0	0	48,867	50,000	70,000

Total Program Expenditures	0	0	48,867	50,000	70,000
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Department: Public Works

Budget Program: Gas Tax - Portuguese Bend Rd. Maintenance

Account #	Account Description	Budget FY20-21
202-400-3220-5101	PROF/TECH SERVICE Annual update of aerial surveys of roadways in the Landslide Area. Stereo Photos of the landslide used by Geologists and Geotechnical Engineers.vendor tbd	20,000
202-400-3220-5201	MAINTENANCE SERVICES Drainage System Maintenance: The drainage system south of PVDS within the Landslide Area requires frequent realignment in order to remain functional. The system drains the roadway and requires realignment several times throughout the rainy season, which is specifically due to the frequent landslide movement in the area. H&H	50,000

Department: Public Works
Budget Program: Street Lighting - 1972 Act

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	203-400-0000-5101	PROF/TECH SERVICE	10,988	0	0	0	0
	203-400-0000-5201	MAINTENANCE SERVICES	187,815	0	0	0	0
	203-400-0000-6203	OVERHEAD CHARGES	66,100	0	0	0	0
Expenditure Subtotals			264,903	0	0	0	0
Total Program Expenditures			264,903	0	0	0	0

Department: Public Works

Budget Program: El Prado

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	209-400-0000-5101	PROF/TECH SERVICE	30	0	0	0	0
	209-400-0000-5201	MAINTENANCE SERVICES	207	493	594	500	500
	209-400-0000-5304	LIGHT AND POWER	0	0	0	300	300
Expenditure Subtotals			237	493	594	800	800
Total Program Expenditures			237	493	594	800	800

Department: Public Works

Budget Program: El Prado

Account #	Account Description	Budget FY20-21
209-400-0000-5201	MAINTENANCE SERVICES This account provides for miscellaneous repairs, as needed, in the El Prado Area.	500
209-400-0000-5304	LIGHT AND POWER This account provides for electrical utility (light and power) expenses in the El Prado Area.	300

Department: Public Works
Budget Program: Street Lighting - 1911 Act

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	211-400-0000-4310	OPERATING MATERIALS & SUPPLIES	17,893	0	0	0	0
	211-400-0000-5201	MAINTENANCE SERVICES	30,307	153,563	106,026	142,546	36,000
	211-400-0000-5304	LIGHT AND POWER	330,142	331,817	344,103	196,531	345,100
	211-400-0000-6203	OVERHEAD CHARGES	81,100	81,100	81,100	60,825	81,100
Expenditure Subtotals			459,442	566,480	531,229	399,902	462,200
Total Program Expenditures			459,442	566,480	531,229	399,902	462,200

Department: Public Works
Budget Program: Street Lighting - 1911 Act

Account #	Account Description	Budget FY20-21
211-400-0000-5201	MAINTENANCE SERVICES 1. Equipment upgrade & replacement at various locations, fiber optic code underground service alert. The City now owns the majority of the City streetlights. The regular and as needed maintenance and repairs of the streetlights are contracted out.	36,000
211-400-0000-5304	LIGHT AND POWER 1. Electrical Service for Citywide Street Lighting: This account provides for the electricity costs for Citywide street lighting. The City began saving approximately \$120,000 a year starting in mid FY 19-20 due to the acquisition of the streetlights and conversion them to more energy efficient lights. (\$330,100) 2. This is a reimbursement to Caltrans for supplying power to traffic signals along Western Avenue within the Caltrans Right-of-Way (ROW). (\$12,000) 3. Shared Electrical Cost: City's annual share of electric utility costs for streetlights and traffic lights bordering with the City of Rolling Hills Estates. The City reimburses the City of Rolling Hills Estates for maintaining traffic signals at intersections where our jurisdictional boundaries meet. (\$3,000)	345,100
211-400-0000-6203	OVERHEAD CHARGES The 1911 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the Street Lighting District.	81,100

Department: Public Works
Budget Program: Waste Reduction

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	213-400-0000-4101	SALARY & WAGES - FT	51,759	57,443	41,590	43,079	56,400
	213-400-0000-4104	EMPLOYEE BONUSES	1,278	0	0	0	0
	213-400-0000-4201	HEALTH INSURANCE	12,766	11,583	6,276	6,649	6,400
	213-400-0000-4202	FICA/MEDICARE	697	740	514	531	700
	213-400-0000-4203	CALPERS RETIREMENT	5,275	5,077	4,436	4,949	7,100
	213-400-0000-4204	WORKERS' COMPENSATION	1,200	1,193	966	1,000	1,100
	213-400-0000-4205	OTHER BENEFITS	1,292	1,210	1,078	1,023	1,300
	213-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	5,654	3,692	2,237	2,339	2,900
	213-400-0000-4207	CALPERS UNFUNDED LIABILITY	6,691	6,600	12,851	16,807	5,900
	213-400-0000-4310	OPERATING MATERIALS & SUPPLIES	3,302	2,590	6,626	10,000	5,000
	213-400-0000-4311	POSTAGE	4,092	2,000	8,000	6,000	9,000
	213-400-0000-4601	MEMBERSHIPS & DUES	4,033	345	4,831	500	800
	213-400-0000-4901	CITY GRANTS	11,069	10,802	11,485	12,500	13,500
	213-400-0000-5101	PROF/TECH SERVICE	144	26,953	15,822	4,900	40,000
	213-400-0000-5102	LEGAL NOTICES AND ADVERTISING	17,198	21,277	18,874	20,000	26,000
	213-400-0000-5103	PRINTING & BINDING	14,383	8,495	6,638	9,100	9,200
	213-400-0000-5201	MAINTENANCE SERVICES	81,973	75,624	62,023	90,500	92,500
	213-400-0000-6001	MEETINGS/CONFERENCES	23	213	31	800	800
	213-400-0000-6002	TRAVEL /MILEAGE REIMBURSEMENT	150	218	113	300	300
	213-400-0000-6203	OVERHEAD CHARGES	8,600	8,600	8,600	8,600	8,600
Expenditure Subtotals			231,579	244,655	212,991	239,578	287,500
Total Program Expenditures			231,579	244,655	212,991	239,578	287,500

Department: Public Works
Budget Program: Waste Reduction

Account #	Account Description	Budget FY20-21
213-400-0000-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	56,400
213-400-0000-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	6,400
213-400-0000-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	700
213-400-0000-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	7,100
213-400-0000-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,100
213-400-0000-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	1,300
213-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	2,900
213-400-0000-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	5,900
213-400-0000-4310	OPERATING MATERIALS & SUPPLIES 1. Funds are used for the purchase of promotional items for used oil and filter recycling, which are funded by the Used Oil Opportunity Program (UOOP), as well as miscellaneous recycling-related items, such as those using recyclable materials. 2. Funds used to purchase giveaway and promotional/educational material made with recycled content material for City events.	5,000

Department: Public Works
Budget Program: Waste Reduction

Account #	Account Description	Budget FY20-21
	3. Funds for printing new or replacement banners for special recycling events	
213-400-0000-4311	POSTAGE Postage contribution for the City Newsletter and mailers to residents.	9,000
213-400-0000-4601	MEMBERSHIPS & DUES Dues for the City's membership in various solid waste organizations.	800
213-400-0000-4901	CITY GRANTS Waste Reduction revenues fund the following grants, rebates, and incentive programs for City residents: 1. Composting Bins: Refunds are provided to eligible City residents for the purchase of composting bins. (\$1,500) 2. Recycler-of-the-Month Awards: This program offers monetary reward to eligible City residents to reward and encourage residential recycling. Awards are announced bi-monthly at City Council meetings. (\$12,000)	13,500
213-400-0000-5101	PROF/TECH SERVICE 1. Los Angeles Regional Agency (LARA): City's annual share/contribution to LARA for representation to Calrecycle, assisting annual reporting on recycling, quarterly meetings, and combined outreach efforts. (\$5,500) 2. Implementing and Monitoring Mandatory Recycling Compliance: Consultant services to assist with ongoing tracking, monitoring, program implementation and compliance to meet CalRecycle's AB 1826 (Mandatory Commercial Organics Recycling) and AB 341 (Mandatory Commercial Recycling). (\$15,000) 3. Consulting services to train Code Enforcement staff and assist in regular monitoring of businesses and multi-family dwellings not in compliance with MORE and MCR. (\$6,000) 4. Software subscription to track and update business and multi family recycling compliancy to assist with annual reporting reporting to CalRecycle. (\$5,000) 5. Assist City to prepare to be in compliance with the upcoming SB 1383 (Short-Lived Climate Pollutants i.e. Organic Waste Methane Emissions Reduction) regulation that will be effective in 2022. Includes research and preparing ordinances, preparing reports, outreach material and outreach material and notices, and monitoring forms. (\$8,500)	40,000
213-400-0000-5102	LEGAL NOTICES AND ADVERTISING 1. Legal notice advertising for projects funded with Waste Reduction funds, such as rate adjustments. (\$4,000)	26,000

Department: Public Works
Budget Program: Waste Reduction

Account #	Account Description	Budget FY20-21
	2. Cost for publishing advertisements in local newspapers promoting recycling and used Oil Payment Program (UOPP) activities as well as various waste reduction, NPDES programs and events. Used Oil Payment Program (OPP) pays for 50% of the advertising funds. (\$22,000)	
213-400-0000-5103	PRINTING & BINDING This account provides for the printing of materials related to the following activities: 1. Contribution for information published in the City Newsletter advertising City Recycling Programs. (\$7,000) 2. Recycler-of-the-Month (ROM) cards: Printing costs for 12,000 cards for residential customers. (\$2,200)	9,200
213-400-0000-5201	MAINTENANCE SERVICES 1. Contracted traffic control services for City-sponsored events traffic control plan implementation and assistance, including the annual Household Hazardous Waste Roundup and two document shredding events. (\$6,000) 2. Tree Trimming Mulching Costs: A share of the City's tree trimming and tree removal costs is associated with mulching the trimmings and using the material on City trails and medians. This is for the purpose of re-use and re-purposing organics waste material therefore, the Waste Reduction Fund offsets a portion of those costs. West Coast (\$75,000) 3. The litter abatement program and beverage container recycling in the public Right-of-Way (ROW): This activity is partially funded by a State (CalRecycle) City County Payment Program (CCPP) grant. (\$11,500)	92,500
213-400-0000-6001	MEETINGS/CONFERENCES Expenses for required City meetings and conferences related to the Waste Reduction/Recycling Programs. These expenses include conference registration fees and travel-related expenses.	800
213-400-0000-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement of staff for use of personal vehicles when conducting Waste Reduction/Recycling business on behalf of the City.	300
213-400-0000-6203	OVERHEAD CHARGES The Waste Reduction Program is charged for a share of Public Works Department overhead costs. This overhead charge reflects the Program's use of City facilities and staff costs to manage the program.	8,600

Department: Public Works
Budget Program: Air Quality Management District

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	214-400-0000-5120	TRANSIT PROGRAMS	0	0	50,000	50,000	50,000
	214-400-0000-5201	MAINTENANCE SERVICES	50,000	49,995	0	0	7,000
	214-400-0000-8201	VEHICLES	28,285	0	0	0	0
Expenditure Subtotals			78,285	49,995	50,000	50,000	57,000
Total Program Expenditures			78,285	49,995	50,000	50,000	57,000

Department: Public Works

Budget Program: Air Quality Management District

Account #	Account Description	Budget FY20-21
214-400-0000-5120	TRANSIT PROGRAMS Transit- This is the City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/Dial-a-Ride-Lift programs. A combination of South Coast Air Quality Management District (SCAQMD) AB 2766 funds and Proposition A funds will be used to fund this transit program. PVP Transit	50,000
214-400-0000-5201	MAINTENANCE SERVICES Street Sweeping: Contractor utilizes specialized/clean air sweeping machines that are AQMD funding qualified. a) Parking lot and Scenic Turnouts: swept twice monthly, in addition to one pre-rainy season sweep of non-residential streets in order to reduce pollutants. (\$7,000) CleanStreet	7,000

Department: Public Works
Budget Program: Proposition C

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	215-400-0000-5201	MAINTENANCE SERVICES	24,810	0	0	0	0
Expenditure Subtotals			24,810	0	0	0	0
Total Program Expenditures			24,810	0	0	0	0

Department: Public Works
Budget Program: Proposition A

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	216-400-0000-5103	PRINTING & BINDING	1,689	1,854	2,006	2,000	2,000
	216-400-0000-5120	TRANSIT PROGRAMS	0	0	703,639	0	774,600
	216-400-0000-5201	MAINTENANCE SERVICES	611,315	625,961	0	772,100	0
Expenditure Subtotals			613,004	627,815	705,644	774,100	776,600
Total Program Expenditures			613,004	627,815	705,644	774,100	776,600

Department: Public Works

Budget Program: Proposition A

Account #	Account Description	Budget FY20-21
216-400-0000-5103	PRINTING & BINDING Proposition A funds are used to subsidize a portion of the City Newsletter printing costs for advertising City transit programs. (\$2,000)	2,000
216-400-0000-5120	TRANSIT PROGRAMS Transit System- The City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/Dial-A-Ride-Lift programs This amount includes a 3% CPI increase. PV Transit	774,600

Department: Public Works

Budget Program: Measure R

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	220-400-3180-5201	STREET LANDSCAPE MAINTENANCE	169,952	0	0	0	0
Expenditure Subtotals			169,952	0	0	0	0
Total Program Expenditures			169,952	0	0	0	0

Department: Public Works

Budget Program: Measure M

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	221-400-0000-5201	MAINTENANCE SERVICES	0	448,464	565,972	535,000	535,000
	221-400-0000-5304	LIGHT AND POWER	0	0	0	1,000	1,000
Expenditure Subtotals			0	448,464	565,972	536,000	536,000

Total Program Expenditures	0	448,464	565,972	536,000	536,000
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Department: Public Works

Budget Program: Measure M

Account #	Account Description	Budget FY20-21
221-400-0000-5201	MAINTENANCE SERVICES 1. Special Benefit Median Maintenance that includes: (a) Rue Beaupre (b) Alta Vista (c) Ocean Terrace 2. Landscape Maintenance at City parks, trails, and open spaces: Services include turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, maintenance of park amenities, irrigation system maintenance, trails maintenance, weed abatement, fire road maintenance, minor parking lot maintenance, fence repairs, sign repairs, and drainage maintenance. (\$355,000) 3. Street Tree Trimming: Includes costs for routine grid trimming, removing tree limbs to provide a 16-foot clearance over streets, clearance over sidewalks, removal of fallen and dead trees and tree limbs, and removal of trees that are causing significant infrastructure damage. This budget program also includes replacement of all removed trees. West coast (\$180,000)	535,000
221-400-0000-5304	LIGHT AND POWER Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.	1,000

Department: Public Works

Budget Program: Subregion 1

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	223-400-0000-5201	MAINTENANCE SERVICES	25,464	23,877	30,884	26,000	26,000
	223-400-0000-5302	WATER UTILITY SERVICE	9,027	11,730	12,410	15,000	15,000
	223-400-0000-5304	LIGHT AND POWER	616	622	537	400	600
Expenditure Subtotals			35,107	36,228	43,831	41,400	41,600
Total Program Expenditures			35,107	36,228	43,831	41,400	41,600

Department: Public Works

Budget Program: Subregion 1

Account #	Account Description	Budget FY20-21
223-400-0000-5201	MAINTENANCE SERVICES Developer Agreement: In accordance with the terms of the development agreement for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood), the City maintains certain improvements that were constructed by the developer. The cost of this maintenance service is partially funded by interest earnings from a Special Fund established by the developer. (\$26,000) Stay Green	26,000
223-400-0000-5302	WATER UTILITY SERVICE Water utility service: Water medians for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	15,000
223-400-0000-5304	LIGHT AND POWER Electrical utility service: Costs for light and power to the medians of the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	600

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	225-400-0000-4101	SALARY & WAGES - FT	9,161	8,658	9,829	10,238	10,700
	225-400-0000-4104	EMPLOYEE BONUSES	0	605	0	0	0
	225-400-0000-4201	HEALTH INSURANCE	1,356	1,309	976	979	700
	225-400-0000-4202	FICA/MEDICARE	120	121	127	132	100
	225-400-0000-4203	CALPERS RETIREMENT	935	926	1,048	1,175	1,300
	225-400-0000-4204	WORKERS' COMPENSATION	200	224	229	237	200
	225-400-0000-4205	OTHER BENEFITS	201	176	223	202	200
	225-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	275	422	258	400
	225-400-0000-4207	CALPERS UNFUNDED LIABILITY	1,186	1,200	2,319	3,250	1,100
	225-400-0000-5101	PROF/TECH SERVICE	3,448	17,785	1,185	26,100	26,800
	225-400-0000-5102	LEGAL NOTICES AND ADVERTISING	0	0	0	0	500
	225-400-0000-5201	MAINTENANCE SERVICES	143,701	83,575	30,987	175,000	100,000
	225-400-0000-5304	LIGHT AND POWER	3,306	3,335	2,581	4,000	4,000
Expenditure Subtotals			163,614	118,188	49,925	221,570	146,000
Total Program Expenditures			163,614	118,188	49,925	221,570	146,000

Department:	Public Works
Budget Program:	Abalone Cove Sewer Maintenance

Account #	Account Description	Budget FY20-21
225-400-0000-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	10,700
225-400-0000-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	700
225-400-0000-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	100
225-400-0000-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,300
225-400-0000-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	200
225-400-0000-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	200
225-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	400
225-400-0000-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,100
225-400-0000-5101	PROF/TECH SERVICE 1. Consultant services to prepare the annual Engineer's Report for the Abalone Cove Sewer Maintenance fee. (\$12,000) 2. 24-hour answering service for maintenance calls. (\$1,200) Peter Mintz 3. Los Angeles County Auditor-Controller's Office administrative fee for collecting and remitting the property assessments. (\$600)	26,800

Department: Public Works
Budget Program: Abalone Cove Sewer Maintenance

Account #	Account Description	Budget FY20-21
	4. Sewer System Management Plan (SSMP) Administrative Costs: Provides for consultant assistance to develop and update the annual SSMP Plan. (\$13,000)	
225-400-0000-5102	LEGAL NOTICES AND ADVERTISING Legal notice costs for publication of the annual public hearing on the Abalone Cove Sewer Maintenance fee.	500
225-400-0000-5201	MAINTENANCE SERVICES Federal and State mandates have zero tolerance regarding effluent discharge outside the system (pipes, lift stations, grinder pumps, force mains, etc).Ongoing operating and maintenance of the sewer facilities, including maintenance, repair, and replacement costs for lift stations, gravity systems, and grinder pumps within the District. 1. The various operating and maintenance costs are listed below: a) Sewer mainline cleaning b) Tree root removal c) Manhole cleaning 2. System Maintenance: Maintenance , replacement, and annual and emergency repairs to the grinder pumps, force mains, pipes, including pipe replacement in the Abalone Cove Sewer District. 3. Lift Stations: Maintenance, cleaning, and regular and emergency repairs to the Pump Station and cleaning of the four lift stations. Includes the maintenance and repair of all sewer pipes.	100,000
225-400-0000-5304	LIGHT AND POWER Electrical utility costs (light and power) to operate the pump station and the communication system.	4,000

Department: Public Works
Budget Program: Ginsburg Cultural Arts Building

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	227-400-0000-4901	OTHER MISCELLANEOUS	0	0	86,344	1,045	0
Expenditure Subtotals			0	0	86,344	1,045	0
Total Program Expenditures			0	0	86,344	1,045	0

Department: Public Works
Budget Program: Environmental Excise Tax (EET)

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	338-400-3170-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	100,000	210,000
	338-400-3180-5201	REPAIR & MAINTENANCE SERVICES	0	0	0	200,000	0
Expenditure Subtotals			0	0	0	300,000	210,000
Total Program Expenditures			0	0	0	300,000	210,000

Department: Public Works

Budget Program: Environmental Excise Tax (EET)

Account #	Account Description	Budget FY20-21
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338-400-3170-5201

MAINTENANCE SERVICES

210,000

Roadway- Roadway maintenance and repairs include roadway patching, crack-filling, pothole repairs, sidewalk grinding and patching, and tree root removal. (\$20,000) H & H

Street Sweeping: Contracted services for the mechanical sweeping of Citywide streets. Residential, non-residential (Arterial Roads/Collector Streets) and Scenic Turnouts are swept twice a month (24x/year). (\$190,000)

Western Avenue: Considered a State Highway, Western Avenue is swept weekly (54x/year). A portion of this cost for sweeping Western Avenue is reimbursed by Caltrans.

Department: Public Works
Budget Program: Improv Authority - Portuguese Bend

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	285-400-0000-5101	PROF/TECH SERVICE	53,883	41,570	44,396	48,000	48,500
	285-400-0000-5201	MAINTENANCE SERVICES	12,419	34,481	30,397	20,000	37,500
	285-400-0000-5304	LIGHT AND POWER	3,687	4,014	3,538	2,000	4,000
Expenditure Subtotals			69,989	80,064	78,331	70,000	90,000
Total Program Expenditures			69,989	80,064	78,331	70,000	90,000

Department: Public Works

Budget Program: Improv Authority - Portuguese Bend

Account #	Account Description	Budget FY20-21
285-400-0000-5101	PROF/TECH SERVICE	48,500
	1. Annual independent auditing services. (\$1,500)	
	2. Contract services for GPS monitoring and surveying. (\$47,000)	
285-400-0000-5201	MAINTENANCE SERVICES	37,500
	1. Contracted services to regularly monitor the dewatering wells in the Portuguese Bend Landslide Area.	
	2. Contracted services for storm and well water drainage facility maintenance, erosion control, debris/retention basin cleaning, and other maintenance activities.	
285-400-0000-5304	LIGHT AND POWER	4,000
	Electrical Utility: Light and power costs for the dewatering wells in the Portuguese Bend Landslide Area. (\$4,000)	

Department: Public Works
Budget Program: Improv Authority - Abalone Cove

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	795-400-0000-5101	PROF/TECH SERVICE	19,315	20,500	22,269	25,250	26,500
	795-400-0000-5201	MAINTENANCE SERVICES	17,990	17,945	6,972	10,000	18,500
	795-400-0000-5304	LIGHT AND POWER	10,480	10,714	10,389	9,000	11,000
Expenditure Subtotals			47,785	49,159	39,630	44,250	56,000
Total Program Expenditures			47,785	49,159	39,630	44,250	56,000

Department: Public Works

Budget Program: Improv Authority - Abalone Cove

Account #	Account Description	Budget FY20-21
795-400-0000-5101	PROF/TECH SERVICE	26,500
	1. Annual independent auditing services. (\$4,500)	
	2. Contracted services for GPS monitoring and surveying. (\$22,000) McGee	
795-400-0000-5201	MAINTENANCE SERVICES	18,500
	As the dewatering wells age, repairs to the equipment will likely increase. This budget allocation provides for the following services:	
	1. Contracted services to regularly monitor the dewatering wells in the Abalone Cove Landslide Area. (\$5,000)	
	2. Repair of existing dewatering well drainage lines. (\$13,500)	
795-400-0000-5304	LIGHT AND POWER	11,000
	Electric Utility: Light and power costs for dewatering wells in the Abalone Cove area. (\$11,000)	

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RECREATION & PARKS

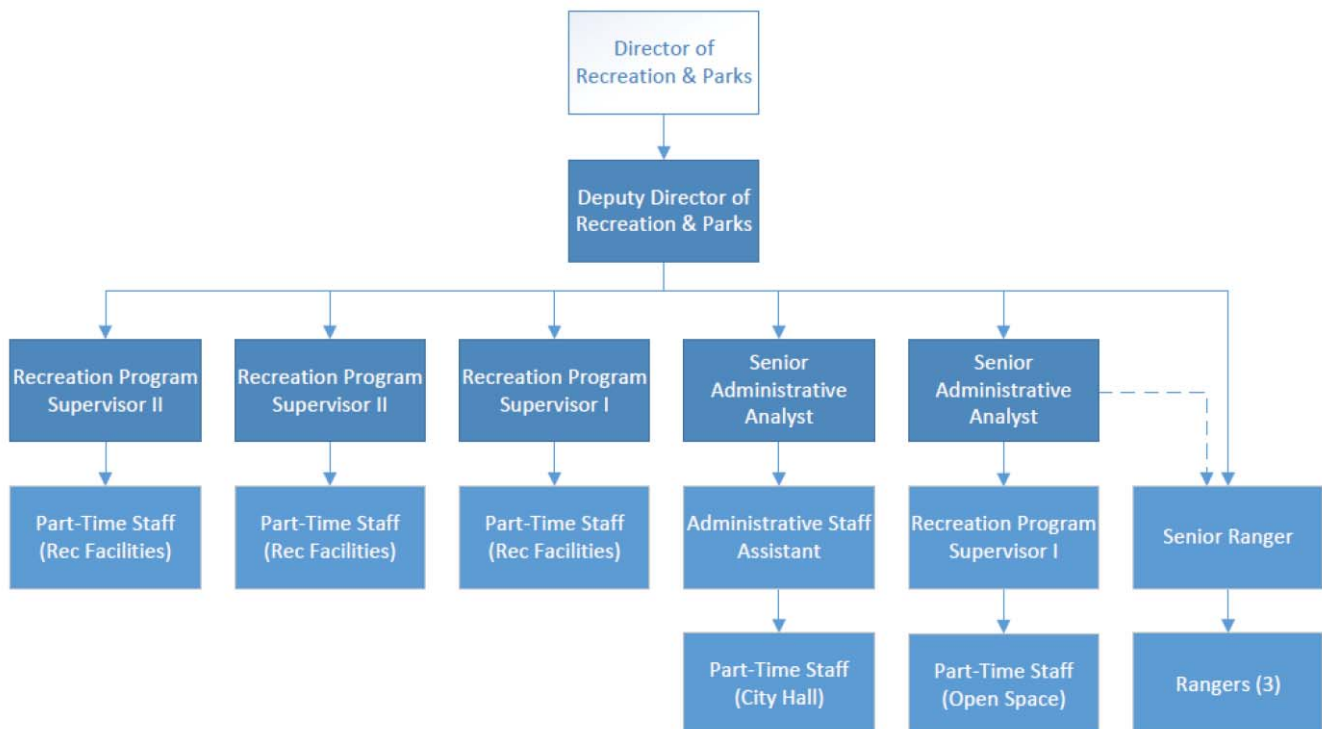
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RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department is responsible for managing and operating a comprehensive park system, administering services in the Palos Verdes Nature Preserve, and coordinating numerous community activities. The Recreation and Parks Department manages the following programs:

- Departmental Administration
- Volunteer Program
- Open Space Management (includes Park Ranger Program, Preserve and Open Space Staffing)
- City Run Sports and Activities
- Special Events (e.g. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)
- Fred Hesse Jr. Park
- Robert E. Ryan Park
- Ladera Linda Community Center
- Eastview Park
- Abalone Cove Park
- REACH Program for Developmentally Disabled Community
- Contract Classes
- Support Services (Reception Desk and Film Shoot Staffing)

ORGANIZATIONAL CHART





Cory Linder
Director



Daniel Trautner
Deputy Director



Matt Waters
Senior Administrative Analyst



Katherine (Katie) Lozano
Senior Administrative Analyst



Mary Hirsch
Administrative Staff Assistant



Emily Rodin
Recreation Supervisor II



Nubia Macias
Recreation Supervisor I



Andrew Berg
Recreation Supervisor I



Taylor Fox
Park Ranger



Norma Saldana
Senior Park Ranger



Keith Hunter
Park Ranger

FULL-TIME EMPLOYEE POSITIONS	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
RECREATION & PARKS					
Administrative Analyst II	1.0	1.0	1.0	0.0	0.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	0.0	0.0	0.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Recreation Services Manager	0.0	0.0	0.0	0.0	0.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	2.0
Senior Park Ranger	0.0	0.0	0.0	1.0	1.0
SUBTOTAL	9.0	9.0	9.0	13.0	13.0

EMPLOYEE RESPONSIBILITIES

Director of Recreation & Parks

- General oversight and administration of the Department.
- Responsible for development of both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Deputy Director of Recreation & Parks

- Provides direction and oversight to major divisions of Department.
- Responsible for oversight and operations of the Department's parks and facilities. .

- Assists Director with staffing and departmental policy matters.
- Administers various recreation programs.
- Manages full time Department staff.
- Oversees Departmental Budget

Recreation Program Supervisors

- Oversees operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Senior Administrative Analyst

- Manages Special Departmental Projects.
- Assists with City-wide Newsletter.
- Assists with Departmental Budget.
- Oversees Administrative Section.
- Oversees Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources.
- Responsible for Preserve and Open Space-related programs and various special events.
- Assists with special projects for Department.
- Manages Open Space Management part-time staff.
- Manages Park Rangers

Administrative Staff Assistant

- Provides administrative support to the Department.
- Responds to requests from the public.
- Assists with the Department's public outreach.
- Maintains department website.
- Manages Volunteer Program.
- Manages Reception Desk.

Senior Park Ranger

- Manages Special Departmental Projects.
- Supervise operations of the Park Ranger Program and Staff.
- Manages full-time Park Rangers.
- Supervises and implements Nature Preserve enforcement services and works closely with the Palos Verdes Peninsula Land Conservancy in managing PV Nature Preserve resources.

Park Rangers

- Provides administrative support for the Department's Park Ranger Program.
- Implements Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources.
- Responds to requests from the public.

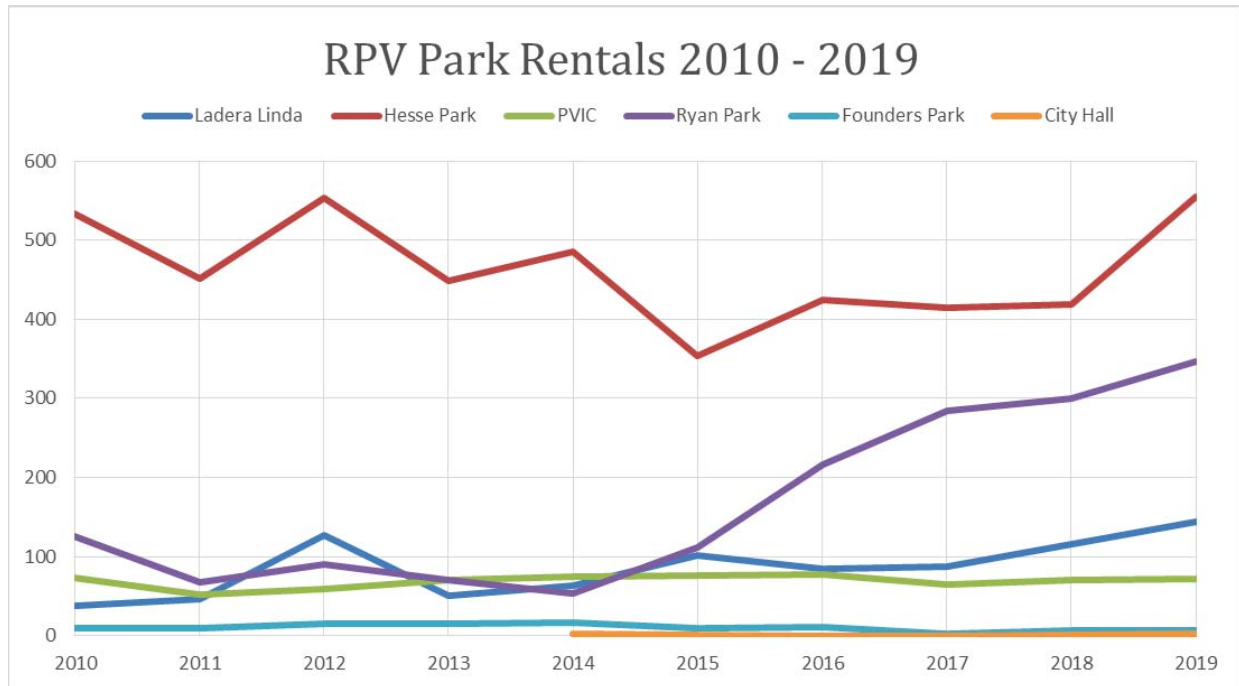
RECREATION & PARKS PERFORMANCE INDICATORS

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff

observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use.

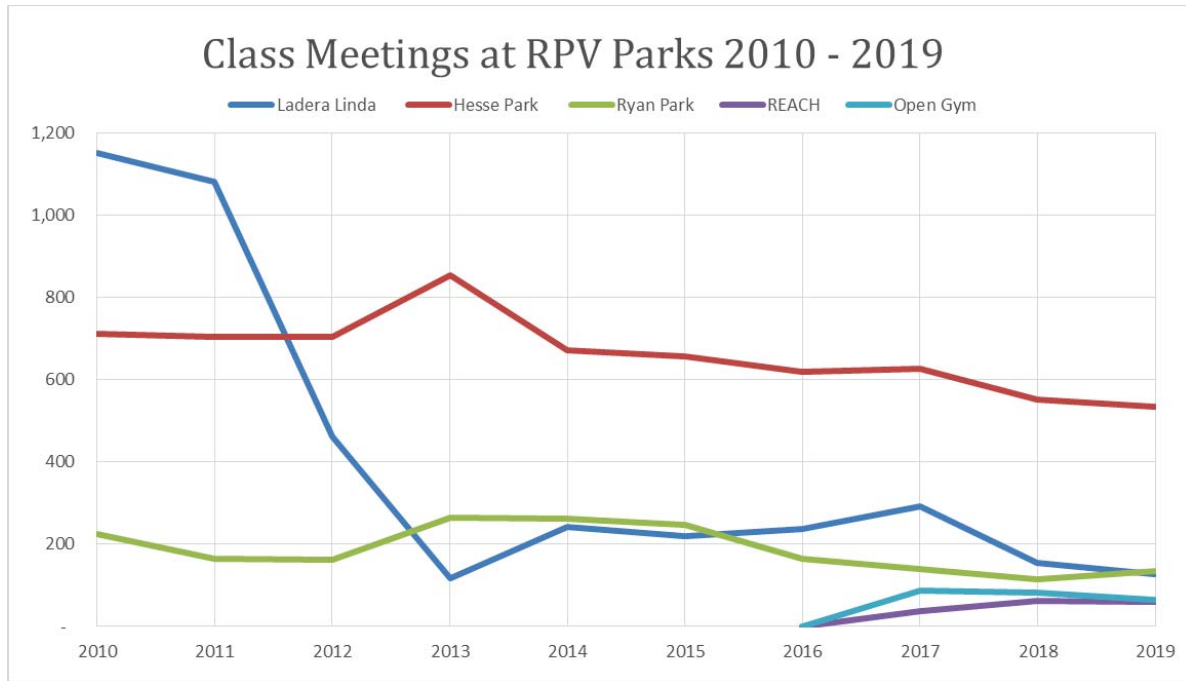
Park Rentals

The following graphs show the number of events that took place at Rancho Palos Verdes parks from 2010-2019. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few.



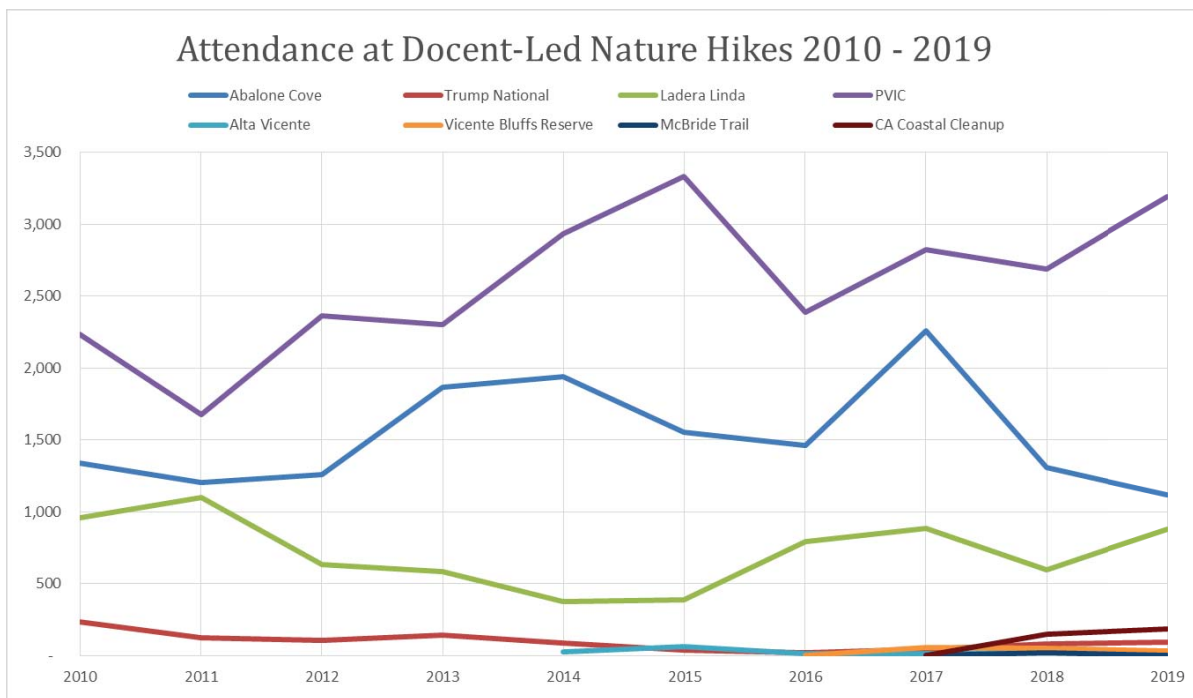
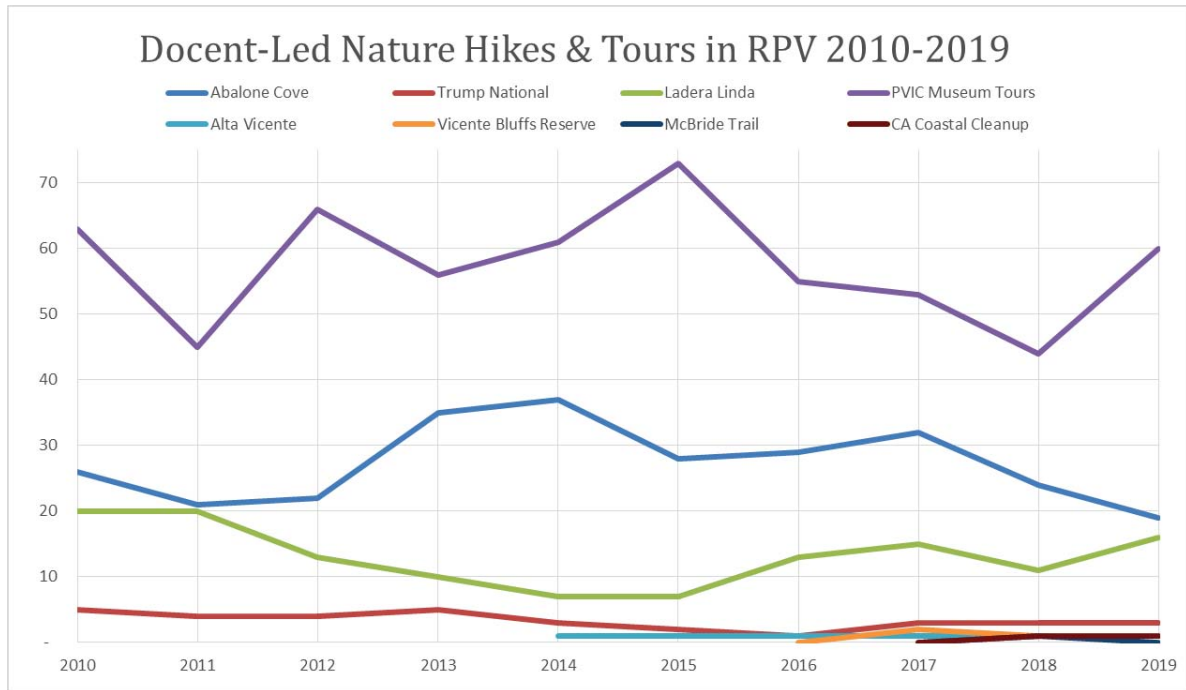
Privatized Recreation Classes

The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2010-2019. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes.



Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2010-2019.



Volunteer Program

While the City has used volunteers for many years, an organized volunteer program was formally instituted by the Recreation and Parks Department in 2014. Volunteers assist staff at a wide range of events and programs including Beach and Park Cleanup Days and special events such as the Fourth of July and Whale of a Day.

The following chart shows the number of volunteer projects, volunteers, total volunteer hours, and estimated financial value of volunteer involvement in Rancho Palos Verdes from FY2015-16 to FY2019-20. No volunteer programs were held from mid-March through June, 2020 due to COVID-19 concerns.

Volunteer Program	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Number of Events	66	35	60	46	36
Number of Volunteers	816	1,076	1,803	2,049	974
Total Hours	2,613	2,531.5	5,901	3,646	2,724
Financial Value	\$72,000	\$69,844	\$171,660	\$102,204	\$80,985

**Source for financial estimate: Independent Sector*

Open Space Management

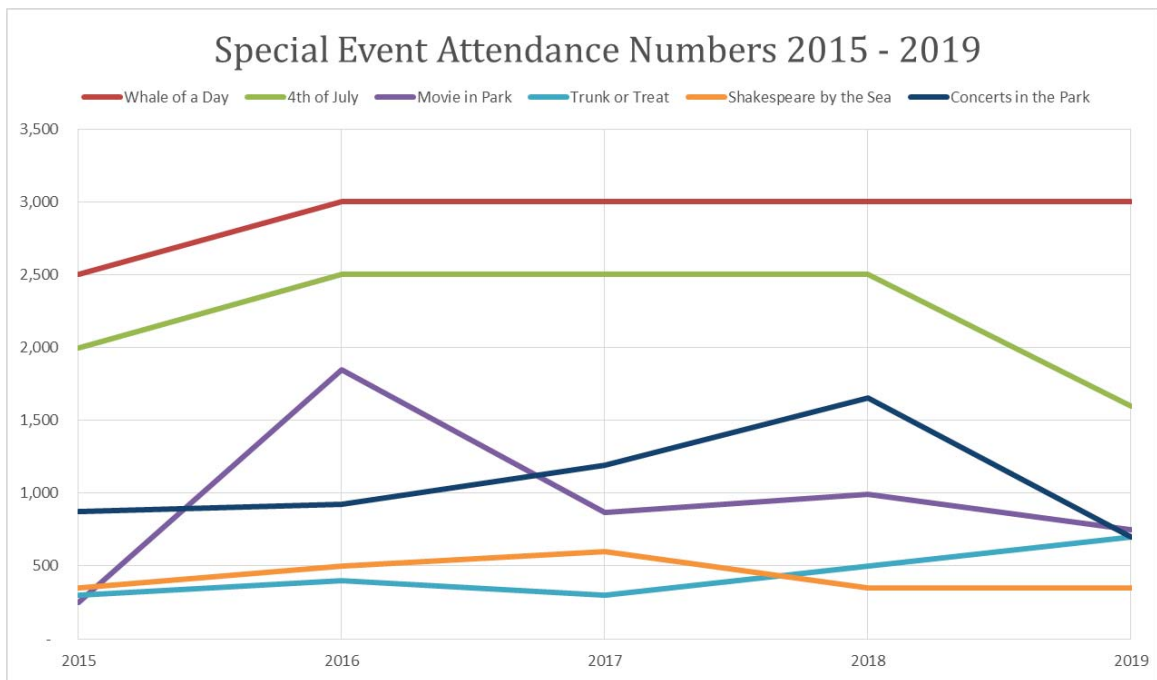
Since its inception in 2016, Open Space Management staff have patrolled the 1,400 acre Palos Verdes Nature Preserve and some of the City's open space areas. They educate the public on City rules, conduct minor maintenance, and coordinate with Preserve Deputies to enforce rules while protecting natural resources.

The following indicators show the total number of public contacts Open Space Management staff recorded in 2019.

2019 Public Contacts	
Hikers (not including dog walkers)	21,165
Mountain Bikers	771
Dog Walkers	2,551
Equestrians	57
2019 Total	24,544

Special Events

The Recreation and Parks Department offers a wide range of community events each year. The following table shows the estimated attendance for selected Special Events from 2015 - 2019.



*Other Events includes the following events with smaller attendance: Meet the Goats, Coastal Cleanup, Egg Hunt, Healthy People/Pets, Breakfast with Santa, Kids to Parks Day, Yappy Hour, Book Signing, and Night at the Museum.

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Recreation Administration	\$ 873,450	\$ 1,042,367	\$ 1,026,224	\$ 942,604	\$ 1,088,000
Other Recreational Facilities	166,129	34,650	64,466	5,697	1,000
Eastview Park	-	4,952	7,354	62,609	67,900
Open Space Management	3,592	104,013	235,721	206,859	232,100
Fred Hesse Jr. Park	158,196	215,126	187,970	182,085	181,800
Contract Classes	-	21,649	41,695	55,000	50,000
Robert E. Ryan Park	99,820	83,568	92,393	84,967	86,700
Ladera Linda Community Center	75,109	76,440	86,410	73,353	67,600
Abalone Cove Shoreline Park	91,173	139,626	135,175	136,179	155,300
Special Events and Programs	146,374	188,264	194,344	156,173	209,700
City Run Sports & Activities	-	5,659	3,066	4,518	4,900
Volunteer Program	-	-	-	6,000	7,000
Point Vicente Interpretive Center	447,107	471,653	513,920	462,256	550,400
Reach	39,683	64,370	69,327	23,179	71,700
Support Services	74,468	40,978	29,084	20,026	21,000
Park Rangers	-	-	-	142,661	308,300
Total General Fund - Recreation & Parks	\$ 2,175,101	\$ 2,493,315	\$ 2,687,149	\$ 2,564,166	\$ 3,103,400

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,851,065	\$ 2,018,413	\$ 2,216,722	\$ 2,126,028	\$ 2,594,500
Maintenance & Operations	276,617	456,812	470,427	438,137	508,900
Capital Outlay	47,419	18,091	-	-	-
Total General Fund - Recreation & Parks	\$ 2,175,101	\$ 2,493,315	\$ 2,687,149	\$ 2,564,166	\$ 3,103,400

228 - Donor Restricted Contribution Fund

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Donor Restricted Contribution	\$ 9,760	\$ 46,724	\$ 168,942	\$ 32,331	\$ 25,000
Total Donor Restricted Contribution Fund	\$ 9,760	\$ 46,724	\$ 168,942	\$ 32,331	\$ 25,000

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 20-21 Adopted Budget Summary**

101 - General Fund

Recreation Administration

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 775,269	\$ 837,511	\$ 843,464	\$ 825,585	\$ 953,600
Maintenance & Operations	50,762	186,764	182,760	117,019	134,400
Capital Outlay	47,419	18,091	-	-	-
Total for Recreation Administration	\$ 873,450	\$ 1,042,367	\$ 1,026,224	\$ 942,604	\$ 1,088,000

Other Recreational Facilities

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 126,326	\$ 25,583	\$ 62,652	\$ 3,697	\$ -
Maintenance & Operations	39,803	9,067	1,813	2,000	1,000
Capital Outlay	-	-	-	-	-
Total for Other Recreational Facilities	\$ 166,129	\$ 34,650	\$ 64,466	\$ 5,697	\$ 1,000

Eastview Park

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 54,109	\$ 57,900
Maintenance & Operations	-	4,952	7,354	8,500	10,000
Capital Outlay	-	-	-	-	-
Total for Eastview Park	\$ -	\$ 4,952	\$ 7,354	\$ 62,609	\$ 67,900

*New program

Open Space Management

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ 74,962	\$ 205,108	\$ 174,559	\$ 197,900
Maintenance & Operations	3,592	29,051	30,613	32,300	34,200
Capital Outlay	-	-	-	-	-
Total for Open Space Management	\$ 3,592	\$ 104,013	\$ 235,721	\$ 206,859	\$ 232,100

*New program

Fred Hesse Jr. Park

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 155,333	\$ 204,684	\$ 185,495	\$ 165,585	\$ 175,300
Maintenance & Operations	2,863	10,442	2,475	16,500	6,500
Capital Outlay	-	-	-	-	-
Total for Fred Hesse Jr. Park	\$ 158,196	\$ 215,126	\$ 187,970	\$ 182,085	\$ 181,800

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 20-21 Adopted Budget Summary**

Contract Classes

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	21,649	41,695	55,000	50,000
Capital Outlay	-	-	-	-	-
Total for Contract Classes	\$ -	\$ 21,649	\$ 41,695	\$ 55,000	\$ 50,000

Robert E. Ryan Park

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 96,651	\$ 82,227	\$ 88,920	\$ 77,467	\$ 83,700
Maintenance & Operations	3,169	1,341	3,473	7,500	3,000
Capital Outlay	-	-	-	-	-
Total for Robert E. Ryan Park	\$ 99,820	\$ 83,568	\$ 92,393	\$ 84,967	\$ 86,700

Ladera Linda Community Center

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 72,348	\$ 75,241	\$ 84,047	\$ 59,853	\$ 63,600
Maintenance & Operations	2,761	1,199	2,363	13,500	4,000
Capital Outlay	-	-	-	-	-
Total for Ladera Linda Community	\$ 75,109	\$ 76,440	\$ 86,410	\$ 73,353	\$ 67,600

Abalone Cove Shoreline Park

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 82,130	\$ 131,852	\$ 128,472	\$ 125,079	\$ 126,300
Maintenance & Operations	9,043	7,774	6,703	11,100	29,000
Capital Outlay	-	-	-	-	-
Total for Abalone Cove Shoreline	\$ 91,173	\$ 139,626	\$ 135,175	\$ 136,179	\$ 155,300

Special Events and Programs

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 75,720	\$ 110,500	\$ 112,842	\$ 89,173	\$ 105,700
Maintenance & Operations	70,654	77,764	81,502	67,000	104,000
Capital Outlay	-	-	-	-	-
Total for Special Events and Programs	\$ 146,374	\$ 188,264	\$ 194,344	\$ 156,173	\$ 209,700

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 20-21 Adopted Budget Summary**

City Run Sports & Activities

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ 2,079	\$ (2,738)	\$ 600	\$ 500
Maintenance & Operations	-	3,580	5,804	3,918	4,400
Capital Outlay	-	-	-	-	-
Total for City Run Sports & Activities	\$ -	\$ 5,659	\$ 3,066	\$ 4,518	\$ 4,900

*New program

Volunteer Program

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	6,000	7,000
Capital Outlay	-	-	-	-	-
Total for Volunteer Program	\$ -	\$ -	\$ -	\$ 6,000	\$ 7,000

*New program

Point Vicente Interpretive Center

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 361,177	\$ 380,232	\$ 421,378	\$ 391,056	\$ 461,000
Maintenance & Operations	85,930	91,421	92,542	71,200	89,400
Capital Outlay	-	-	-	-	-
Total for Point Vicente Interpretive Center	\$ 447,107	\$ 471,653	\$ 513,920	\$ 462,256	\$ 550,400

Reach

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 31,643	\$ 52,563	\$ 57,997	\$ 22,179	\$ 62,700
Maintenance & Operations	8,040	11,808	11,330	1,000	9,000
Capital Outlay	-	-	-	-	-
Total for Reach	\$ 39,683	\$ 64,370	\$ 69,327	\$ 23,179	\$ 71,700

Support Services

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 74,468	\$ 40,978	\$ 29,084	\$ 20,026	\$ 21,000
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Support Services	\$ 74,468	\$ 40,978	\$ 29,084	\$ 20,026	\$ 21,000

**City of Rancho Palos Verdes
Recreation & Parks Department
FY 20-21 Adopted Budget Summary**

Park Rangers

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 117,061	\$ 285,300
Maintenance & Operations	-	-	-	25,600	23,000
Capital Outlay	-	-	-	-	-
Total for Park Rangers	\$ -	\$ -	\$ -	\$ 142,661	\$ 308,300

General Fund - Recreation & Parks Department

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ 1,851,065	\$ 2,018,413	\$ 2,216,722	\$ 2,126,028	\$ 2,594,500
Maintenance & Operations	276,617	456,812	470,427	438,137	508,900
Capital Outlay	47,419	18,091	-	-	-
Total General Fund - Recreation & Parks	\$ 2,175,101	\$ 2,493,315	\$ 2,687,149	\$ 2,564,166	\$ 3,103,400

228 - Donor Restricted Contribution Fund

Donor Restricted Contribution

Expenditure Category	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Estimates	FY 20-21 Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	9,760	11,311	31,259	28,000	25,000
Capital Outlay	-	35,413	137,683	4,331	-
Total for Employee Benefits	\$ 9,760	\$ 46,724	\$ 168,942	\$ 32,331	\$ 25,000

Department: Recreation & Parks
Budget Program: Recreation Administration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5110-4101	SALARY & WAGES - FT	526,770	521,298	511,525	501,702	695,600
	101-400-5110-4102	SALARY & WAGES - PT	54,647	86,157	75,667	75,535	97,200
	101-400-5110-4103	SALARY & WAGES - OT	953	753	3,781	374	0
	101-400-5110-4104	EMPLOYEE BONUSES	5,465	2,531	11,663	11,199	0
	101-400-5110-4106	AUTOMOBILE ALLOWANCES	0	150	1,800	1,857	1,800
	101-400-5110-4201	HEALTH INSURANCE	62,173	75,652	60,924	50,155	38,300
	101-400-5110-4202	FICA/MEDICARE	7,891	9,167	9,482	8,408	7,100
	101-400-5110-4203	CALPERS RETIREMENT	51,227	51,076	56,531	52,179	55,400
	101-400-5110-4204	WORKERS' COMPENSATION	13,099	13,895	15,323	13,474	10,900
	101-400-5110-4205	OTHER BENEFITS	12,280	15,932	17,670	14,350	15,100
	101-400-5110-4206	HEALTH SAVINGS ACCOUNT (HSA)	1,789	8,502	10,106	5,313	5,400
	101-400-5110-4207	CALPERS UNFUNDED LIABILITY	38,975	52,400	68,311	92,857	26,800
	101-400-5110-4310	OPERATING MATERIALS & SUPPLIES	9,532	19,275	14,782	15,000	18,000
	101-400-5110-4601	MEMBERSHIPS & DUES	1,125	2,394	1,158	2,000	3,000
	101-400-5110-5101	PROF/TECH SERVICE	-15,934	27,392	21,886	25,000	30,000
	101-400-5110-5102	ADVERTISING	0	19,081	0	1,000	5,000
	101-400-5110-5103	PRINTING & BINDING	15,589	0	18,049	18,000	20,000
	101-400-5110-5104	TRANSACTION FEES	12,697	14,303	18,689	17,000	17,000
	101-400-5110-5201	REPAIR & MAINTENANCE SERVICES	0	-1,353	608	500	1,500
	101-400-5110-5301	TELEPHONE SERVICE	0	0	1,609	4,200	4,200
	101-400-5110-6001	MEETINGS/CONFERENCES	17,628	14,411	18,222	12,000	15,500
	101-400-5110-6002	TRAVEL /MILEAGE REIMBURSEMENT	3,819	4,893	2,810	3,000	3,000
	101-400-5110-6101	TRAINING	973	1,518	330	1,000	1,000
	101-400-5110-6102	PUBLICATIONS/JOURNALS	458	351	799	1,100	1,100
	101-400-5110-6201	EQUIPMENT REPLACEMENT CHARGES	4,875	84,500	84,500	15,400	15,100
	101-400-5110-8201	VEHICLES	47,419	18,091	0	0	0
Expenditure Subtotals			873,450	1,042,367	1,026,224	942,604	1,088,000

Total Program Expenditures	873,450	1,042,367	1,026,224	942,604	1,088,000
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Department:	Recreation & Parks
Budget Program:	Recreation Administration

Account #	Account Description	Budget FY20-21
101-400-5110-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	695,600
101-400-5110-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	97,200
101-400-5110-4106	AUTOMOBILE ALLOWANCES Allowance for use of employees' private automobiles for City business.	1,800
101-400-5110-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	38,300
101-400-5110-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	7,100
101-400-5110-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	55,400
101-400-5110-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	10,900
101-400-5110-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	15,100
101-400-5110-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	5,400
101-400-5110-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	26,800

Department:	Recreation & Parks
Budget Program:	Recreation Administration

Account #	Account Description	Budget FY20-21
101-400-5110-4310	OPERATING MATERIALS & SUPPLIES Costs of office supplies and equipment needed to support the expanded hours at park sites and to provide administrative support of additional special event and programs. Office Supplies and Equipment (\$5,500) Staff Uniforms (\$3,500) Department giveaways for public outreach (\$5,000) Supplies for special events and programs (\$4,000)	18,000
101-400-5110-4601	MEMBERSHIPS & DUES Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society.	3,000
101-400-5110-5101	PROF/TECH SERVICE Music licensing services through ASCAP and BMI (\$400) Special event insurance for department projects and programs as needed. (\$7,000) Payment to Los Serenos de Point Vicente Docents and to Peninsula Seniors for services provided to the City's residents that are not otherwise provided by the City. Payment to Los Serenos (\$10,000) Payment to Peninsula Seniors (\$10,000) Ongoing training for recreation registration software (Activenet). (\$2,600)	30,000
101-400-5110-5102	ADVERTISING Advertising in local publications to support Recreation programs and facilities.	5,000
101-400-5110-5103	PRINTING & BINDING This item reflects general departmental printing costs. The reduction is due to Preserve-related printing costs switching to the Open Space Management program.	20,000
101-400-5110-5104	TRANSACTION FEES Fees for the City's Recreation registration system for events and facility rentals.	17,000
101-400-5110-5201	REPAIR & MAINTENANCE SERVICES Unanticipated minor vehicle and equipment repairs.	1,500

Department: Recreation & Parks
Budget Program: Recreation Administration

Account #	Account Description	Budget FY20-21
101-400-5110-5301	TELEPHONE SERVICE For the use of cell phones at all staffed City Parks. Cell phones are used to input service requests, fill out park inspections and complete other park-related documents.	4,200
101-400-5110-6001	MEETINGS/CONFERENCES Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences and additional conferences pertaining to recreation, parks, open space, and staff development. 1. National Recreation and Parks Conference (\$5,500) 2. California Park and Recreation Society (\$5,000) 3. CPRS District 9 (\$2,000) 4. Greenway Trails Conference (\$3,000) 5. Annual Recreation and Parks Workshop through CJPIA (\$2,500)	15,500
101-400-5110-6002	TRAVEL /MILEAGE REIMBURSEMENT Reimbursement for use of full-time and part-time employees' private automobiles for City business.	3,000
101-400-5110-6101	TRAINING Provides for CPR/First Aid/AED classes, and supplies and equipment for the department training and provides for department volunteer programs.	1,000
101-400-5110-6102	PUBLICATIONS/JOURNALS Provides for subscriptions such as the Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. Increase due to rising costs of newspaper subscriptions.	1,100
101-400-5110-6201	EQUIPMENT REPLACEMENT CHARGES Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	15,100

Department: Recreation & Parks
Budget Program: Other Recreational Facilities

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5120-4101	SALARY & WAGES - FT	13,716	4,370	0	0	0
	101-400-5120-4102	SALARY & WAGES - PT	96,372	16,206	54,356	131	0
	101-400-5120-4103	SALARY & WAGES - OT	53	166	1,798	700	0
	101-400-5120-4201	HEALTH INSURANCE	-1,037	0	0	0	0
	101-400-5120-4202	FICA/MEDICARE	4,427	2,183	2,497	862	0
	101-400-5120-4203	CALPERS RETIREMENT	4,788	1,588	2,734	1,510	0
	101-400-5120-4204	WORKERS' COMPENSATION	3,800	1,089	1,267	494	0
	101-400-5120-4205	OTHER BENEFITS	263	-19	0	0	0
	101-400-5120-4207	CALPERS UNFUNDED LIABILITY	3,944	0	0	0	0
	101-400-5120-4310	OPERATING MATERIALS & SUPPLIES	37,109	3,538	1,813	2,000	1,000
	101-400-5120-5102	LEGAL NOTICES AND ADVERTISING	0	550	0	0	0
	101-400-5120-5103	PRINTING & BINDING	2,158	0	0	0	0
	101-400-5120-5106	RENTS & LEASES	0	4,765	0	0	0
	101-400-5120-5301	TELEPHONE SERVICE	536	214	0	0	0
Expenditure Subtotals			166,129	34,650	64,466	5,697	1,000
Total Program Expenditures			166,129	34,650	64,466	5,697	1,000

Department: Recreation & Parks
Budget Program: Other Recreational Facilities

Account #	Account Description	Budget FY20-21
101-400-5120-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment needed for recreation programs.	1,000

Department: Recreation & Parks
Budget Program: Eastview Park

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5121-4102	SALARY & WAGES - PT	0	0	0	49,018	51,800
	101-400-5121-4103	SALARY & WAGES - OT	0	0	0	116	0
	101-400-5121-4202	FICA/MEDICARE	0	0	0	2,738	1,400
	101-400-5121-4203	CALPERS RETIREMENT	0	0	0	1,305	3,500
	101-400-5121-4204	WORKERS' COMPENSATION	0	0	0	931	1,200
	101-400-5121-4310	OPERATING MATERIALS & SUPPLIES	0	4,952	2,670	3,500	5,000
	101-400-5121-5106	RENTS & LEASES	0	0	4,684	5,000	5,000
Expenditure Subtotals			0	4,952	7,354	62,608	67,900
Total Program Expenditures			0	4,952	7,354	62,608	67,900

Department: Recreation & Parks

Budget Program: Eastview Park

Account #	Account Description	Budget FY20-21
101-400-5121-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	51,800
101-400-5121-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	1,400
101-400-5121-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	3,500
101-400-5121-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,200
101-400-5121-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for staffing of Eastview Park.	5,000
101-400-5121-5106	RENTS & LEASES Annual rental expense for Staff trailer and lease payment to LA County Sanitation District.	5,000

Department: Recreation & Parks
Budget Program: Open Space Management

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5122-4101	SALARY & WAGES - FT	0	0	56,762	61,808	65,000
	101-400-5122-4102	SALARY & WAGES - PT	0	70,145	98,289	68,489	97,700
	101-400-5122-4103	SALARY & WAGES - OT	0	249	15,115	6,036	0
	101-400-5122-4201	HEALTH INSURANCE	0	0	4,151	14,092	10,000
	101-400-5122-4202	FICA/MEDICARE	0	2,088	2,128	2,350	800
	101-400-5122-4203	CALPERS RETIREMENT	0	1,434	9,144	12,415	8,100
	101-400-5122-4204	WORKERS' COMPENSATION	0	1,046	2,839	3,388	1,300
	101-400-5122-4205	OTHER BENEFITS	0	0	616	2,176	2,200
	101-400-5122-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	1,763	3,713	6,000
	101-400-5122-4207	CALPERS UNFUNDED LIABILITY	0	0	14,300	93	6,800
	101-400-5122-4310	OPERATING MATERIALS & SUPPLIES	3,592	29,051	26,546	30,000	29,000
	101-400-5122-4601	MEMBERSHIPS & DUES	0	0	0	100	0
	101-400-5122-5101	PROF/TECH SERVICE	0	0	4,068	1,200	4,200
	101-400-5122-5103	PRINTING & BINDING	0	0	0	1,000	1,000
Expenditure Subtotals			3,592	104,013	235,721	206,859	232,100
Total Program Expenditures			3,592	104,013	235,721	206,859	232,100

Department: Recreation & Parks
Budget Program: Open Space Management

Account #	Account Description	Budget FY20-21
101-400-5122-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	65,000
101-400-5122-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	97,700
101-400-5122-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	10,000
101-400-5122-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	800
101-400-5122-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	8,100
101-400-5122-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,300
101-400-5122-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	2,200
101-400-5122-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-5122-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	6,800
101-400-5122-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for staffing for Preserve and Open Space Operations. 1. Tools and minor equipment (\$16,000)	29,000

Department: Recreation & Parks
Budget Program: Open Space Management

Account #	Account Description	Budget FY20-21
	2. Office supplies (\$3,000)	
	3. Uniforms for staff (\$5,000)	
	4. Signage (\$5,000)	
101-400-5122-5101	PROF/TECH SERVICE	4,200
	Professional services for trail analysis and City Geologist.	
101-400-5122-5103	PRINTING & BINDING	1,000
	Printing costs including flyers, trail maps, educational and informational handouts.	

Department: Recreation & Parks
Budget Program: Park Rangers

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5123-4101	SALARY & WAGES - FT	0	0	0	93,451	202,700
	101-400-5123-4103	SALARY & WAGES - OT	0	0	0	1,940	5,000
	101-400-5123-4201	HEALTH INSURANCE	0	0	0	12,391	42,400
	101-400-5123-4202	FICA/MEDICARE	0	0	0	941	2,700
	101-400-5123-4203	CALPERS RETIREMENT	0	0	0	5,009	15,900
	101-400-5123-4204	WORKERS' COMPENSATION	0	0	0	1,640	4,100
	101-400-5123-4205	OTHER BENEFITS	0	0	0	1,166	5,400
	101-400-5123-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	0	0	524	6,000
	101-400-5123-4207	CALPERS UNFUNDED LIABILITY	0	0	0	0	1,100
	101-400-5123-4310	OPERATING MATERIALS & SUPPLIES	0	0	0	24,600	23,000
	101-400-5123-6101	TRAINING	0	0	0	1,000	0
Expenditure Subtotals			0	0	0	142,661	308,300
Total Program Expenditures			0	0	0	142,661	308,300

Department: Recreation & Parks

Budget Program: Park Rangers

Account #	Account Description	Budget FY20-21
101-400-5123-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	202,700
101-400-5123-4103	SALARY & WAGES - OT Overtime paid to full-time City employees allocated to this program.	5,000
101-400-5123-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	42,400
101-400-5123-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	2,700
101-400-5123-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	15,900
101-400-5123-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,100
101-400-5123-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	5,400
101-400-5123-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	6,000
101-400-5123-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,100

Department: Recreation & Parks

Budget Program: Park Rangers

Account #	Account Description	Budget FY20-21
101-400-5123-4310	OPERATING MATERIALS & SUPPLIES Equipment for Ranger Program. 1. Ranger Uniforms 2. Field Equipment 3. Safety Equipment 4. Tools 5. Office Supplies	23,000

Department: Recreation & Parks
Budget Program: Fred Hesse Jr. Park

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5130-4101	SALARY & WAGES - FT	30,875	32,227	28,015	29,301	31,700
	101-400-5130-4102	SALARY & WAGES - PT	99,261	140,223	126,405	105,527	133,400
	101-400-5130-4103	SALARY & WAGES - OT	4	270	2,360	1,468	0
	101-400-5130-4104	EMPLOYEE BONUSES	608	0	0	619	0
	101-400-5130-4201	HEALTH INSURANCE	3,772	8,749	9,397	6,777	5,100
	101-400-5130-4202	FICA/MEDICARE	5,211	5,050	4,188	4,486	400
	101-400-5130-4203	CALPERS RETIREMENT	6,194	8,873	9,862	8,656	2,800
	101-400-5130-4204	WORKERS' COMPENSATION	3,400	3,783	3,641	3,496	600
	101-400-5130-4205	OTHER BENEFITS	938	648	857	1,076	1,100
	101-400-5130-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	162	0	0	0
	101-400-5130-4207	CALPERS UNFUNDED LIABILITY	5,070	4,700	773	4,179	200
	101-400-5130-4310	OPERATING MATERIALS & SUPPLIES	1,438	10,442	2,475	16,500	6,500
	101-400-5130-6201	EQUIPMENT REPLACEMENT CHARGES	1,425	0	0	0	0
Expenditure Subtotals			158,196	215,126	187,970	182,085	181,800
Total Program Expenditures			158,196	215,126	187,970	182,085	181,800

Department: Recreation & Parks
Budget Program: Fred Hesse Jr. Park

Account #	Account Description	Budget FY20-21
101-400-5130-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	31,700
101-400-5130-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	133,400
101-400-5130-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	5,100
101-400-5130-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	400
101-400-5130-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	2,800
101-400-5130-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	600
101-400-5130-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	1,100
101-400-5130-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	200
101-400-5130-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games.	6,500

Department: Recreation & Parks

Budget Program: Contract Classes

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5131-5101	PROFESSIONAL/TECHNICAL SERVICE	0	21,649	41,695	55,000	50,000
Expenditure Subtotals			0	21,649	41,695	55,000	50,000
Total Program Expenditures			0	21,649	41,695	55,000	50,000

Department: Recreation & Parks

Budget Program: Contract Classes

Account #	Account Description	Budget FY20-21
101-400-5131-5101	PROFESSIONAL/TECHNICAL SERVICE	50,000
	70/30 payout to Independent Contractor for completion of Contract Classes at RPV Facilities (Hesse Park, Ryan Park and Ladera Linda).	
	Japanese Pre-K (\$29,000)	
	Japanese Music Class (\$1,500)	
	Japanese Summer School (\$3,000)	
	Creative Plate Cooking Camp (\$1,000)	
	Super Soccer (\$5,000)	
	Bridge Defense (\$3,000)	
	Bridge Declarer (\$3,000)	
	Yoga (\$1,000)	
	Early Childhood Music (\$1,000)	
	Mommy and Me Music (\$1,500)	
	Mediatation (\$1,000)	

Department: Recreation & Parks
Budget Program: Robert E. Ryan Park

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5140-4101	SALARY & WAGES - FT	17,980	18,695	16,008	16,744	18,100
	101-400-5140-4102	SALARY & WAGES - PT	60,257	48,186	56,296	44,756	59,800
	101-400-5140-4103	SALARY & WAGES - OT	289	28	1,147	1,082	0
	101-400-5140-4104	EMPLOYEE BONUSES	348	0	0	0	0
	101-400-5140-4201	HEALTH INSURANCE	2,156	3,002	2,973	3,873	2,900
	101-400-5140-4202	FICA/MEDICARE	2,845	2,215	3,032	2,674	200
	101-400-5140-4203	CALPERS RETIREMENT	4,946	3,735	3,503	2,939	1,600
	101-400-5140-4204	WORKERS' COMPENSATION	2,000	1,505	1,702	1,535	400
	101-400-5140-4205	OTHER BENEFITS	533	370	489	615	600
	101-400-5140-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	92	0	0	0
	101-400-5140-4207	CALPERS UNFUNDED LIABILITY	5,297	4,400	3,768	3,250	100
	101-400-5140-4310	OPERATING MATERIALS & SUPPLIES	3,169	1,341	3,473	6,500	3,000
	101-400-5140-4701	INSURANCE PREMIUM	0	0	0	1,000	0
Expenditure Subtotals			99,820	83,568	92,393	84,967	86,700
Total Program Expenditures			99,820	83,568	92,393	84,967	86,700

Department: Recreation & Parks
Budget Program: Robert E. Ryan Park

Account #	Account Description	Budget FY20-21
101-400-5140-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	18,100
101-400-5140-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	59,800
101-400-5140-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	2,900
101-400-5140-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	200
101-400-5140-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,600
101-400-5140-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	400
101-400-5140-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	600
101-400-5140-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	100
101-400-5140-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games.	3,000

Department: Recreation & Parks
Budget Program: Ladera Linda Community Center

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5150-4101	SALARY & WAGES - FT	22,070	23,305	22,895	7,564	18,800
	101-400-5150-4102	SALARY & WAGES - PT	32,205	36,795	43,007	36,297	40,200
	101-400-5150-4103	SALARY & WAGES - OT	0	0	881	570	0
	101-400-5150-4104	EMPLOYEE BONUSES	261	0	0	848	0
	101-400-5150-4201	HEALTH INSURANCE	6,628	4,401	2,388	892	1,400
	101-400-5150-4202	FICA/MEDICARE	754	1,291	2,201	1,506	100
	101-400-5150-4203	CALPERS RETIREMENT	4,390	4,108	4,037	3,400	1,200
	101-400-5150-4204	WORKERS' COMPENSATION	1,600	1,485	1,533	1,037	200
	101-400-5150-4205	OTHER BENEFITS	612	550	661	215	300
	101-400-5150-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	606	742	374	400
	101-400-5150-4207	CALPERS UNFUNDED LIABILITY	3,828	2,700	5,701	7,150	1,000
	101-400-5150-4310	OPERATING MATERIALS & SUPPLIES	2,761	1,199	2,363	13,500	4,000
Expenditure Subtotals			75,109	76,440	86,410	73,353	67,600
Total Program Expenditures			75,109	76,440	86,410	73,353	67,600

Department: Recreation & Parks
Budget Program: Ladera Linda Community Center

Account #	Account Description	Budget FY20-21
101-400-5150-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	18,800
101-400-5150-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	40,200
101-400-5150-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	1,400
101-400-5150-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	100
101-400-5150-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,200
101-400-5150-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	200
101-400-5150-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	300
101-400-5150-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	400
101-400-5150-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,000
101-400-5150-4310	OPERATING MATERIALS & SUPPLIES The costs of park facility supplies, such as sports equipment and games.	4,000

Department: Recreation & Parks
Budget Program: Abalone Cove Shoreline Park

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5160-4102	SALARY & WAGES - PT	73,762	118,326	109,220	93,096	101,500
	101-400-5160-4103	SALARY & WAGES - OT	79	489	4,841	3,757	0
	101-400-5160-4202	FICA/MEDICARE	4,152	7,160	3,976	4,875	4,700
	101-400-5160-4203	CALPERS RETIREMENT	1,579	2,013	6,250	12,485	7,000
	101-400-5160-4204	WORKERS' COMPENSATION	1,900	2,664	2,639	2,509	2,600
	101-400-5160-4205	OTHER BENEFITS	151	0	0	0	0
	101-400-5160-4207	CALPERS UNFUNDED LIABILITY	507	1,200	1,546	8,357	10,500
	101-400-5160-4310	OPERATING MATERIALS & SUPPLIES	4,456	5,529	4,798	5,100	5,000
	101-400-5160-5101	PROF/TECH SERVICE	3,912	2,245	0	0	0
	101-400-5160-5201	REPAIR & MAINTENANCE SERVICES	0	0	1,905	6,000	24,000
	101-400-5160-6201	EQUIPMENT REPLACEMENT CHARGES	675	0	0	0	0
Expenditure Subtotals			91,173	139,626	135,175	136,179	155,300
Total Program Expenditures			91,173	139,626	135,175	136,179	155,300

Department: Recreation & Parks
Budget Program: Abalone Cove Shoreline Park

Account #	Account Description	Budget FY20-21
101-400-5160-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	101,500
101-400-5160-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	4,700
101-400-5160-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	7,000
101-400-5160-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	2,600
101-400-5160-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	10,500
101-400-5160-4310	OPERATING MATERIALS & SUPPLIES The costs of facility supplies, such as project equipment and supplies and educational materials. Staff continues to expand role in terms of public education and involvement and performing minor site-improvement projects.	5,000
101-400-5160-5201	REPAIR & MAINTENANCE SERVICES Repairs to entry/exit gates and payment machines.	24,000

Department: Recreation & Parks
Budget Program: Special Events and Programs

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5170-4101	SALARY & WAGES - FT	37,531	50,537	55,800	34,373	53,000
	101-400-5170-4102	SALARY & WAGES - PT	12,618	30,938	22,170	23,680	38,500
	101-400-5170-4103	SALARY & WAGES - OT	0	320	6,369	2,836	0
	101-400-5170-4104	EMPLOYEE BONUSES	1,469	0	0	1,187	0
	101-400-5170-4201	HEALTH INSURANCE	13,361	10,800	7,049	5,126	4,800
	101-400-5170-4202	FICA/MEDICARE	1,033	1,900	1,484	1,230	500
	101-400-5170-4203	CALPERS RETIREMENT	3,863	5,386	6,678	5,050	4,000
	101-400-5170-4204	WORKERS' COMPENSATION	1,400	2,086	1,945	1,890	800
	101-400-5170-4205	OTHER BENEFITS	1,426	1,455	1,791	1,158	1,300
	101-400-5170-4206	HEALTH SAVINGS ACCOUNT (HSA)	0	1,379	1,633	2,431	1,200
	101-400-5170-4207	CALPERS UNFUNDED LIABILITY	3,019	5,700	7,923	10,214	1,600
	101-400-5170-4310	OPERATING MATERIALS & SUPPLIES	22,398	21,683	21,239	12,000	20,000
	101-400-5170-5101	PROF/TECH SERVICE	35,398	44,973	42,177	48,000	68,000
	101-400-5170-5102	LEGAL NOTICES AND ADVERTISING	716	1,600	1,020	0	1,000
	101-400-5170-5103	PRINTING & BINDING	6,419	3,327	5,342	2,000	5,000
	101-400-5170-5106	VEHICLE & EQUIP RENTAL	5,723	6,181	11,724	5,000	10,000
Expenditure Subtotals			146,374	188,264	194,344	156,173	209,700
Total Program Expenditures			146,374	188,264	194,344	156,173	209,700

Department: Recreation & Parks
Budget Program: Special Events and Programs

Account #	Account Description	Budget FY20-21
101-400-5170-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	53,000
101-400-5170-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	38,500
101-400-5170-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	4,800
101-400-5170-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	500
101-400-5170-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,000
101-400-5170-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	800
101-400-5170-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	1,300
101-400-5170-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	1,200
101-400-5170-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	1,600
101-400-5170-4310	OPERATING MATERIALS & SUPPLIES This budget item allows for replacement of special event equipment and miscellaneous event expenses.	20,000

Department:	Recreation & Parks
Budget Program:	Special Events and Programs

Account #	Account Description	Budget FY20-21
	1. Event supplies and equipment (\$18,000)	
	2. Meals and refreshments for event staff and volunteers (\$2,000)	
101-400-5170-5101	PROF/TECH SERVICE	68,000
	Professional/technical services for special events including:	
	1. City's annual Fourth of July Celebration contract (\$22,000)	
	2. Whale of a Day Expenses (\$6,600)	
	3. Shakespeare by the Sea (\$2,900)	
	4 Breakfast with Santa (\$2,700)	
	5 Outdoor Movies (\$5,000)	
	6. First-Aid station at special events (\$3,000)	
	7 Healthy People/Healthy Pets (\$800)	
	8 Kds to Parks Day (\$1,000)	
	9 Concerts in the Park (\$19,000)	
	10. LAFD Special Events Fee (\$5,000)	
101-400-5170-5102	LEGAL NOTICES AND ADVERTISING	1,000
	Advertising in local newspapers for recreation events and activities.	
101-400-5170-5103	PRINTING & BINDING	5,000
	This item reflects printing costs for event banners and brochures.	
101-400-5170-5106	VEHICLE & EQUIP RENTAL	10,000
	Rental of equipment for various special events, including:	
	1. Stages, canopies, tables, and chairs for special events \$3,900	
	2. Radios for special events \$900	
	3. Utility Golf Carts for special events \$700	
	4. Portable restrooms for special events \$500	
	5. Inflatables for special events \$2500	
	6. Light tower for special events \$1500	

Department: Recreation & Parks
Budget Program: City Run Sports & Activities

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5171-4102	SALARY & WAGES - PT	0	1,932	5,127	3,281	3,600
	101-400-5171-4103	OVER-TIME SALARIES	0	0	143	264	0
	101-400-5171-4202	FICA/MEDICARE	0	56	122	174	200
	101-400-5171-4203	CALPERS RETIREMENT	0	58	300	117	500
	101-400-5171-4204	WORKERS' COMPENSATION	0	32	111	82	100
	101-400-5171-4310	OPERATING MATERIALS & SUPPLIES	0	3,580	-2,738	600	500
Expenditure Subtotals			0	5,659	3,066	4,518	4,900
Total Program Expenditures			0	5,659	3,066	4,518	4,900

Department: Recreation & Parks
Budget Program: City Run Sports & Activities

Account #	Account Description	Budget FY20-21
101-400-5171-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	3,600
101-400-5171-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	200
101-400-5171-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	500
101-400-5171-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	100
101-400-5171-4310	OPERATING MATERIALS & SUPPLIES Supplies and equipment for school site and City sports programs.	500

Department: Recreation & Parks
Budget Program: Volunteer Program

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5172-4310	OPERATING MATERIALS & SUPPLIES	0	0	0	6,000	7,000
Expenditure Subtotals			0	0	0	6,000	7,000
Total Program Expenditures			0	0	0	6,000	7,000

Department: Recreation & Parks

Budget Program: Volunteer Program

Account #	Account Description	Budget FY20-21
101-400-5172-4310	OPERATING MATERIALS & SUPPLIES Expenses related to volunteer programs, events and activities.	7,000

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5180-4101	SALARY & WAGES - FT	120,678	135,344	150,681	156,467	235,000
	101-400-5180-4102	SALARY & WAGES - PT	169,707	172,311	160,734	132,929	168,100
	101-400-5180-4103	SALARY & WAGES - OT	1,066	842	2,304	1,451	0
	101-400-5180-4104	EMPLOYEE BONUSES	4,200	0	0	619	0
	101-400-5180-4201	HEALTH INSURANCE	11,334	17,801	20,405	22,729	21,200
	101-400-5180-4202	FICA/MEDICARE	5,963	6,398	6,515	6,946	2,700
	101-400-5180-4203	CALPERS RETIREMENT	21,948	23,094	28,869	25,616	18,600
	101-400-5180-4204	WORKERS' COMPENSATION	5,300	6,861	7,210	7,422	4,100
	101-400-5180-4205	OTHER BENEFITS	2,872	4,041	5,331	4,724	5,200
	101-400-5180-4206	HEALTH SAVINGS ACCOUNT (HSA)	2,077	2,942	3,000	1,976	1,400
	101-400-5180-4207	CALPERS UNFUNDED LIABILITY	16,032	10,600	36,330	30,179	4,700
	101-400-5180-4310	OPERATING MATERIALS & SUPPLIES	74,791	23,229	21,247	20,000	24,000
	101-400-5180-4312	PURCHASES FOR RESALE	1,904	63,136	63,717	50,000	63,000
	101-400-5180-4601	MEMBERSHIPS & DUES	540	0	0	0	0
	101-400-5180-5101	PROF/TECH SERVICE	0	265	2,979	0	0
	101-400-5180-5103	PRINTING & BINDING	467	236	216	400	400
	101-400-5180-5106	EQUIPMENT RENTAL	0	0	0	500	0
	101-400-5180-6001	MEETINGS/CONFERENCES	2,491	4,102	3,931	300	2,000
	101-400-5180-6002	TRAVEL /MILEAGE REIMBURSEMENT	112	453	451	0	0
	101-400-5180-6201	EQUIPMENT REPLACEMENT CHARGES	5,625	0	0	0	0
Expenditure Subtotals			447,107	471,653	513,920	462,256	550,400
Total Program Expenditures			447,107	471,653	513,920	462,256	550,400

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Budget FY20-21
101-400-5180-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees allocated to this program.	235,000
101-400-5180-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	168,100
101-400-5180-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	21,200
101-400-5180-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	2,700
101-400-5180-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	18,600
101-400-5180-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	4,100
101-400-5180-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	5,200
101-400-5180-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	1,400
101-400-5180-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	4,700
101-400-5180-4310	OPERATING MATERIALS & SUPPLIES Anticipated operating needs of the facility including tables and chairs used for rentals, recreation programs and docent activities, miscellaneous equipment, office supplies and exhibits.	24,000

Department: Recreation & Parks
Budget Program: Point Vicente Interpretive Center

Account #	Account Description	Budget FY20-21
	1. Facility use supplies. \$5000	
	2. Recreation Programs and Activities \$2400	
	3. Office/gift shop supplies \$12000	
	4. Exhibits supplies \$2000	
	5. Docent supplies \$1600	
	6. Miscellaneous supplies \$1000	
101-400-5180-4312	PURCHASES FOR RESALE	63,000
	Purchases of items for resale at the Interpretive Center gift shop. Increase aligns budget with actual expenditures from recent years.	
101-400-5180-5103	PRINTING & BINDING	400
	Printing needs for PVIC programs and events.	
101-400-5180-6001	MEETINGS/CONFERENCES	2,000
	Professional growth of staff and to stay current with museum trends.	

Department: Recreation & Parks
Budget Program: REACH

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5190-4102	SALARY & WAGES - PT	25,566	44,713	48,536	17,850	53,200
	101-400-5190-4103	OVER-TIME SALARIES	0	0	371	88	0
	101-400-5190-4202	FICA/MEDICARE	970	1,490	858	276	900
	101-400-5190-4203	CALPERS RETIREMENT	1,574	2,306	3,755	1,696	4,900
	101-400-5190-4204	WORKERS' COMPENSATION	600	1,054	1,096	411	1,400
	101-400-5190-4207	CALPERS UNFUNDED LIABILITY	2,933	3,000	3,382	1,857	2,300
	101-400-5190-4310	OPERATING MATERIALS & SUPPLIES	7,780	11,483	11,330	1,000	8,000
	101-400-5190-6001	MEETINGS/CONFERENCES	0	325	0	0	1,000
	101-400-5190-6002	TRAVEL /MILEAGE REIMBURSEMENT	260	0	0	0	0
Expenditure Subtotals			39,683	64,370	69,327	23,179	71,700
Total Program Expenditures			39,683	64,370	69,327	23,179	71,700

Department: Recreation & Parks

Budget Program: REACH

Account #	Account Description	Budget FY20-21
101-400-5190-4102	SALARY & WAGES - PT Salaries and wages paid to part-time City employees allocated to this program.	53,200
101-400-5190-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	900
101-400-5190-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	4,900
101-400-5190-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	1,400
101-400-5190-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	2,300
101-400-5190-4310	OPERATING MATERIALS & SUPPLIES Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. Increase due to development of new youth-centered therapeutic programming. 1. Operational supplies \$3500 2. Meals for REACH trips \$1000 3. Admission tickets for activities for REACH trips \$3500	8,000
101-400-5190-6001	MEETINGS/CONFERENCES Adaptive training for recreation staff.	1,000

Department: Recreation & Parks
Budget Program: Support Services

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	101-400-5210-4101	SALARY & WAGES - FT	14,825	15,425	15,374	12,685	15,800
	101-400-5210-4102	SALARY & WAGES - PT	36,743	11,697	6,098	223	0
	101-400-5210-4103	SALARY & WAGES - OT	0	0	19	60	0
	101-400-5210-4104	EMPLOYEE BONUSES	174	0	0	170	0
	101-400-5210-4201	HEALTH INSURANCE	3,538	3,768	2,599	2,543	2,000
	101-400-5210-4202	FICA/MEDICARE	1,584	698	503	180	200
	101-400-5210-4203	CALPERS RETIREMENT	3,484	1,773	1,532	1,015	1,200
	101-400-5210-4204	WORKERS' COMPENSATION	1,600	601	497	303	300
	101-400-5210-4205	OTHER BENEFITS	478	476	561	497	500
	101-400-5210-4206	HEALTH SAVINGS ACCOUNT (HSA)	8,133	5,440	742	680	700
	101-400-5210-4207	CALPERS UNFUNDED LIABILITY	3,909	1,100	1,159	1,671	300
Expenditure Subtotals			74,468	40,978	29,084	20,026	21,000
Total Program Expenditures			74,468	40,978	29,084	20,026	21,000

Department: Recreation & Parks

Budget Program: Support Services

Account #	Account Description	Budget FY20-21
101-400-5210-4101	SALARY & WAGES - FT Salaries and wages paid to full-time City employees who supervise Support Services, such as staffing the City Hall reception desk and film shoots on City property (cost is partially recovered through film permit fees).	15,800
101-400-5210-4201	HEALTH INSURANCE The City's contribution for employee medical, dental, vision and declined health incentive.	2,000
101-400-5210-4202	FICA/MEDICARE Employer share of Medicare and Social Security (FICA) taxes.	200
101-400-5210-4203	CALPERS RETIREMENT Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	1,200
101-400-5210-4204	WORKERS' COMPENSATION The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	300
101-400-5210-4205	OTHER BENEFITS Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	500
101-400-5210-4206	HEALTH SAVINGS ACCOUNT (HSA) The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	700
101-400-5210-4207	CALPERS UNFUNDED LIABILITY Budget program's portion of City's total CalPERS unfunded liability.	300

Department:	Recreation & Parks
Budget Program:	Donor Restricted Contributions

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	228-400-0000-4310	OPERATING MATERIALS & SUPPLIES	1,143	40,000	8,744	8,000	5,000
	228-400-0000-5101	PROF/TECH SERVICE	485	724	0	0	0
	228-400-0000-5201	MAINTENANCE SERVICES	8,132	6,000	7,515	20,000	20,000
Expenditure Subtotals			9,760	46,724	16,259	28,000	25,000
Total Program Expenditures			9,760	46,724	16,259	28,000	25,000

Department: Recreation & Parks
Budget Program: Donor Restricted Contributions

Account #	Account Description	Budget FY20-21
228-400-0000-4310	OPERATING MATERIALS & SUPPLIES Fabrication of donor plaques for installation at the Point Vicente Interpretive Center (PVIC).	5,000
228-400-0000-5201	MAINTENANCE SERVICES PVIC Native Plant Garden Maintenance.	20,000

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CAPITAL IMPROVEMENT PROGRAM

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Department: Infrastructure Improvements

Budget Program: Gas Tax - Street Landscape Maintenance (Capital)

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
Sidewalk/Ramp	202-400-8801-8006	SIDEWALK REPAIR - INSPECTION SVCS	0	28,410	0	0	0
Sidewalk/Ramp	202-400-8801-8802	SIDEWALK REPAIR - OTHER IMPROV	352,622	199,999	0	0	0
	202-400-8804-8802	OTHER IMPROVEMENTS	0	0	0	1,300,000	0
	202-400-8808-8005	ENGINEERING DESIGN SERVICES	0	0	0	200,000	0
	202-400-8812-8802	HAWTHORNE SYNCH - OTHER IMPROV	90,000	0	0	0	0
	202-400-8817-8805	RESIDENTIAL STREET IMPRVMNT	0	243,183	0	0	0
Expenditure Subtotals			442,622	471,592	0	1,500,000	0
Total Program Expenditures			442,622	471,592	0	1,500,000	0

Department: Infrastructure Improvements
Budget Program: Street Lighting - 1911 Act

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	211-400-8411-8006	INSPECTION SERVICES	0	0	5,632	0	0
	211-400-8411-8403	PVIC LIGHTING - PARKS IMPROV	0	22,665	142,256	0	0
	211-400-8821-8099	ST LIGHT ACQUISITION - MISC./OTHER	0	25,440	714,427	516,902	0
	211-400-8838-8403	STREET IMPROVEMENTS	0	0	0	0	342,000
Expenditure Subtotals			0	48,105	862,315	516,902	342,000
Total Program Expenditures			0	48,105	862,315	516,902	342,000

Department: Infrastructure Improvements

Budget Program: Street Lighting - 1911 Act

Account #	Account Description	Budget FY20-21
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211-400-8838-8403	STREET IMPROVEMENTS Installing a new traffic signal at the intersection of Hawthorne Boulevard and Via Rivera.	342,000
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Department: Infrastructure Improvements

Budget Program: Beautification - Recycling

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	212-400-8820-8001	PROFESSIONAL/TECHNICAL SERVICE	0	0	6,000	0	0
	212-400-8820-8005	ENGINEERING DESIGN SERVICES	0	10,296	0	0	0
Expenditure Subtotals			0	10,296	6,000	0	0
Total Program Expenditures			0	10,296	6,000	0	0

Department: Infrastructure Improvements
Budget Program: Proposition C

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	215-400-8302-8006	PB RESURFACE - INSPECTION SVCS	19,740	0	0	0	0
	215-400-8302-8010	PB RESURFACE - MAINT/REPAIRS	495,190	0	0	0	0
	215-400-8302-8802	PB RESURFACE - OTHER IMPROV	0	156,049	572,312	640,000	650,000
	215-400-8828-8005	ENGINEERING DESIGN SERVICES	0	88,775	66,699	9,081	0
	215-400-8828-8802	TRAFFIC IMPROVEMENT	0	355,100	0	0	0
	215-400-8837-8802	TRAFFIC IMPROVEMENT	0	0	0	0	295,000
Expenditure Subtotals			514,930	599,924	639,011	649,081	945,000
Total Program Expenditures			514,930	599,924	639,011	649,081	945,000

Department: Infrastructure Improvements

Budget Program: Proposition C

Account #	Account Description	Budget FY20-21
215-400-8302-8802	PB RESURFACE - OTHER IMPROV Annual Portuguese Bend Landslide Area Resurfacing Program.H & H	650,000
215-400-8837-8802	TRAFFIC IMPROVEMENT Installing a new traffic signal at the intersection of Palos Verdes Drive South and Palos Verdes Drive East.	295,000

Department: Infrastructure Improvements
Budget Program: Proposition A

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	216-400-0000-8802	IMPROVEMENTS	0	2,519	0	0	0
	216-400-8406-8004	ARCHITECTURE DESIGN SERVICES	0	60,000	0	0	0
	216-400-8406-8006	INSPECTION SERVICES	0	3,544	0	0	0
	216-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	236,456	0	0	0
	216-400-8803-8802	HAWTHORNE LINK - OTHER IMPROV	10,581	196,443	0	0	0
	216-400-8824-8005	SILVER SPUR PHASE 1 - ENGINEERING DESIG	0	0	44,108	4,852	0
	216-400-8824-8802	SILVER SPUR - OTHER IMPROVE	0	0	0	450,000	0
Expenditure Subtotals			10,581	498,962	44,108	454,852	0
Total Program Expenditures			10,581	498,962	44,108	454,852	0

Department: Infrastructure Improvements
Budget Program: Measure R

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	220-400-8801-8006	ANNUAL SIDEWALK - INSPECTION SVCS	0	0	28,032	250,000	250,000
	220-400-8809-8005	WESTERN TRAFFIC - DESIGN	0	0	36,294	113,705	0
	220-400-8818-8805	STREET REHAB - AREA 8	0	0	2,000,000	0	0
	220-400-8839-8802	PVDE WIDENING AT BRONCO	0	0	0	0	200,000
Expenditure Subtotals			0	0	2,064,326	363,705	450,000
Total Program Expenditures			0	0	2,064,326	363,705	450,000

Department: Infrastructure Improvements

Budget Program: Measure R

Account #	Account Description	Budget FY20-21
220-400-8801-8006	ANNUAL SIDEWALK - INSPECTION SVCS The annual sidewalk repair program consists of a construction project to repair damaged and uplifted sidewalks at various locations through the City.	250,000
220-400-8839-8802	PVDE WIDENING AT BRONCO Widening of the Palos Verdes Drive East roadway, from Bronco Drive to lower Headland Drive.	200,000

Department:	Infrastructure Improvements
Budget Program:	Donor Restricted Contributions (Capital)

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	228-400-8501-8001	PROFESSIONAL/TECHNICAL SERVICE	0	0	7,659	0	0
	228-400-8501-8403	PVIC IMPROV - PARKS IMPROV	0	0	130,024	4,331	0
Expenditure Subtotals			0	0	137,683	4,331	0
Total Program Expenditures			0	0	137,683	4,331	0

Department: Infrastructure Improvements
Budget Program: Community Development Block Grant

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
Parks & Open	310-400-8413-8002	DEL CERRO - CONSTRUCT MGMT	22,747	0	0	0	0
Parks & Open	310-400-8413-8004	DEL CERRO - ARCHITECT DESIGN	9,550	0	0	0	0
Parks & Open	310-400-8413-8403	DEL CERRO - PARKS IMPROV	99,470	0	0	0	0
ROW Improve	310-400-8810-8001	ADA IMPROV - PROF/TECH	10,550	18,033	0	0	0
ROW Improve	310-400-8810-8802	IMPROVEMENTS	0	154,503	0	150,600	0
ROW Improve	310-400-8829-8001	PROFESSIONAL/TECHNICAL SERVICE	0	3,278	27,048	16,222	0
ROW Improve	310-400-8829-8006	INSPECTION SERVICES	0	0	7,680	0	0
ROW Improve	310-400-8829-8801	INFRASTRUCTURES	0	0	130,675	0	0
ROW Improve	310-400-8829-8802	OTHER IMPROVEMENTS	0	18,744	0	0	0
ROW Improve	310-400-8832-8001	PROFESSIONAL/TECHNICAL SERVICE	0	0	10,065	13,572	0
ROW Improve	310-400-8832-8005	ENGINEERING DESIGN SERVICES	0	0	18,119	0	0
ROW Improve	310-400-8832-8006	INSPECTION SERVICES	0	0	0	8,000	0
ROW Improve	310-400-8832-8801	INFRASTRUCTURES	0	0	0	93,466	0
Expenditure Subtotals			142,317	194,557	193,586	281,861	0
Total Program Expenditures			142,317	194,557	193,586	281,861	0

Department:	Infrastructure Improvements
Budget Program:	Infrastructure Improvements Administration

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8001-8001	PAVEMENT MGMT PROG - PROF/TECH	7,742	0	84,687	35,313	0
	330-400-8101-8001	ENGINEERING REVIEW -PROF/TECH	6,306	0	0	0	0
	330-400-8102-8001	INFRA MGMT PLAN - PROF/TECH	362	0	0	0	0
	330-400-8103-8001	SANITARY SEWER - PROF/TECH	932	0	0	0	0
Expenditure Subtotals			15,342	0	84,687	35,313	0
Total Program Expenditures			15,342	0	84,687	35,313	0

Department: Infrastructure Improvements
Budget Program: Sewer Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8202-8005	ACLAD REHAB - DESIGN	0	0	6,714	41,291	0
	330-400-8202-8806	ACLAD REHAB - SEWER IMPROVEMENT	198,900	0	0	0	0
Expenditure Subtotals			198,900	0	6,714	41,291	0
	330-400-0000-9225	TRANSFER - ABALONE COVE SEWER	0	0	0	455,000	0
Transfers Out Subtotals			0	0	0	455,000	0
Total Program Expenditures			198,900	0	6,714	496,291	0

Department: Infrastructure Improvements
Budget Program: Landslide Management

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8043-5102	LEGAL NOTICES AND ADVERTISING	636	0	0	0	0
	330-400-8043-5103	PRINTING & BINDING	364	0	0	0	0
	330-400-8043-8802	LANDSLIDE IMPROV - OTHER IMPROV	639	0	0	0	0
	330-400-8301-8005	ENGINEERING DESIGN SERVICES	0	0	37,132	83,954	0
	330-400-8301-8802	PVDS REALIGN - OTHER IMPROV	0	157,349	0	1,000,000	1,200,000
	330-400-8303-8001	DEWATERING WELLS - PROF/TECH	1,669	0	0	0	0
	330-400-8303-8002	DEWATERING WELLS - CONST MGMT	10,561	0	0	0	0
	330-400-8303-8802	DEWATERING WELS - OTHER IMPROV	228,273	0	0	0	0
	330-400-8304-8001	PB LANDSLIDE STRATEGIC - PROF/TECH	795	0	0	0	0
Expenditure Subtotals			242,937	157,349	37,132	1,083,954	1,200,000
Total Program Expenditures			242,937	157,349	37,132	1,083,954	1,200,000

Department: Infrastructure Improvements

Budget Program: Landslide Management

Account #	Account Description	Budget FY20-21
330-400-8301-8802	PVDS REALIGN - OTHER IMPROV The project consists of reconstructing a short segment of roadway located along Palos Verdes Drive South, at the east end of the landslide area. Due to the land movement associated with the landslide, the road has encroached onto private property and has developed an unsafe "S" configuration that will be corrected through this project.	1,200,000

Department: Infrastructure Improvements
Budget Program: Parks, Trails & Open Space Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8033-8802	IMPROVEMENTS	0	5,974	0	0	0
	330-400-8403-8001	SUNNYSIDE RIDGE - PROF/TECH	4,073	0	0	0	0
	330-400-8403-8002	SUNNYSIDE RIDGE - CONSTR MGMT	24,172	0	0	0	0
	330-400-8403-8099	SUNNYSIDE RIDGE - MISC./OTHER	24,125	0	0	0	0
	330-400-8403-8404	SUNNYSIDE RIDGE - TRAILS / OS IMPROV	179,018	0	0	0	0
	330-400-8404-8006	COASTAL BLUFF - DESIGN	0	0	17,718	0	0
	330-400-8404-8099	COASTAL BLUFF - MISC./OTHER	177	0	0	0	0
	330-400-8404-8802	COASTAL BLUFF - OTHER IMPROV	0	0	0	200,000	200,000
	330-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	419,511	0	0	0
	330-400-8412-8004	ADA HESSE - ARCHITECT DESIGN	32,881	0	0	0	0
	330-400-8418-8004	HESSE PKG LOT & LIGHTING - ARCHITECT DS	0	0	25,000	76,309	0
	330-400-8418-8403	HESSE PKG LOT & LIGHTING - PARKS IMPROV	0	0	0	750,000	0
	330-400-8419-8005	ENGINEERING DESIGN SERVICES	0	0	21,239	7,061	0
	330-400-8419-8006	INSPECTION SERVICES	0	0	0	0	0
	330-400-8420-8802	SIGNAGE PROGRAM	0	0	151,985	97,015	0
	330-400-8421-8001	PVIC PARK IMPROVEMENTS - MASTER PLAN	0	0	0	0	50,000
	330-400-8422-8802	BURMA RD - OTHER IMPROVEMENT	0	0	0	0	100,000
	330-400-8423-8802	RATTLESNAKE RD - OTHER IMPROVEMENT	0	0	0	0	100,000
Expenditure Subtotals			264,446	425,485	215,942	1,130,385	450,000
Total Program Expenditures			264,446	425,485	215,942	1,130,385	450,000

Department: Infrastructure Improvements

Budget Program: Parks, Trails & Open Space Improvements

Account #	Account Description	Budget FY20-21
330-400-8404-8802	COASTAL BLUFF - OTHER IMPROV Annual Coastal Bluff Fence Replacement Program.	200,000
330-400-8421-8001	PVIC PARK IMPROVEMENTS - MASTER PLAN Creating a Master Plan for the upper section of the PVIC lot.	50,000
330-400-8422-8802	BURMA RD - OTHER IMPROVEMENT Improvements to secure the main entry point to the Portuguese Bend Reserve of the Palos Verdes Nature Preserve, at the entrance to the Burma Road Trail.	100,000
330-400-8423-8802	RATTLESNAKE RD - OTHER IMPROVEMENT Improvements to secure the main entry point to the Filiorum Reserve of the Palos Verdes Nature Preserve.	100,000

Department: Infrastructure Improvements
Budget Program: Building Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8405-8001	LL COMMUNITY CNTR - PROF/TECH	16,884	0	0	0	0
	330-400-8405-8004	LL COMMUNITY CNTR - ARCHITECT DESIGN	3,054	0	0	0	0
	330-400-8501-8099	PVIC IMPROV - MISC./OTHER	5,345	0	0	0	0
	330-400-8502-8004	RPVTV BLDG - ARCHITECT DESIGN	1,465	0	0	0	0
	330-400-8502-8099	RPVTV BLDG - MISC./OTHER	1,190	0	0	0	0
	330-400-8503-8001	PROFESSIONAL/TECH SERVICES	0	0	0	0	151,000
	330-400-8503-8009	CIVIC CENTER - PROJECT DEV	42	9,000	4,400	0	0
	330-400-8503-8099	CIVIC CENTER - MISC./OTHER	3,442	0	864	0	0
	330-400-8504-8004	CITY ADA PLAN - ARCHITECT DESIGN	0	0	77,000	216,450	150,000
Expenditure Subtotals			31,422	9,000	82,264	216,450	301,000
Total Program Expenditures			31,422	9,000	82,264	216,450	301,000

Department: Infrastructure Improvements

Budget Program: Building Improvements

Account #	Account Description	Budget FY20-21
330-400-8503-8001	PROFESSIONAL/TECH SERVICES Development of a Master Plan the Civic Center.	151,000
330-400-8504-8004	CITY ADA PLAN - ARCHITECT DESIGN Citywide ADA Transition Plan and Implementation.	150,000

Department: Infrastructure Improvements
Budget Program: Storm Water Quality Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8708-8001	ALTAMIRA CANYON DRAINAGE & EROSION	0	0	0	0	350,000
	330-400-8709-8004	CONNECTOR PIPE - DESIGN SERVICES	0	0	101,389	107,348	0
	330-400-8711-8005	ENGINEERING DESIGN SERVICES	0	0	0	42,000	0
	330-400-8712-8802	OTHER IMPROVEMENTS	0	0	0	700,000	0
	330-400-8714-8005	ENGINEERING DESIGN SERVICES	0	0	0	140,000	0
	330-400-8715-8004	ARCHITECTURE DESIGN SERVICES	0	0	47,984	195,535	0
	330-400-8715-8802	OTHER IMPROVEMENTS	0	0	0	2,750,000	0
	330-400-8718-8004	STORM DRAIN IMPROVEMENT AT 6415 CORSI	0	0	0	0	20,000
Expenditure Subtotals			0	0	149,373	3,934,882	370,000
Total Program Expenditures			0	0	149,373	3,934,882	370,000

Department: Infrastructure Improvements
Budget Program: Storm Water Quality Improvements

Account #	Account Description	Budget FY20-21
330-400-8708-8001	ALTAMIRA CANYON DRAINAGE & EROSION Performing an engineering analysis of the entire Altamira Canyon.	350,000
330-400-8718-8004	STORM DRAIN IMPROVEMENT AT 6415 CORSINI Engineering design to replace broken pipes.	20,000

Department: Infrastructure Improvements
Budget Program: Street Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	330-400-8004-8006	INSPECTION SERVICES	0	0	0	25,600	0
	330-400-8004-8802	OTHER IMPROVEMENTS	0	75,044	0	224,400	50,000
	330-400-8031-5201	MAINTENANCE SERVICES	819	0	0	0	0
	330-400-8031-8099	MISC./OTHER EXPENSES	11,936	0	0	0	0
Arterial Rehabili	330-400-8031-8802	IMPROVEMENTS	1,456	0	0	0	0
	330-400-8803-8002	HAWTHORNE LINK - CONST MGMT	24,837	256,891	0	0	0
	330-400-8803-8004	HAWTHORNE LINK ARCHITECT DSGN	2,767	0	0	0	0
	330-400-8803-8802	HAWTHORNE LINK - OTHER IMPROV	61,326	1,952,257	0	0	0
	330-400-8804-8004	HAWTHORNE BEAUT - ARCHITECT DSGN	0	0	20,670	39,430	0
	330-400-8804-8008	MATERIAL TESTINGS	0	0	0	7,820	0
	330-400-8804-8802	HAWTHORNE BEAUT - OTHER IMPROV	15,984	0	0	0	0
	330-400-8805-8002	MIRALESTE REHAB - CONST MGMT	0	183,573	0	0	0
	330-400-8805-8004	MIRALESTE REHAB - ARCHITECT DSGN	0	4,157	0	0	0
	330-400-8805-8006	MIRALESTE REHAB - INSPECTION SVCS	0	247	0	0	0
	330-400-8805-8010	MIRALESTE REHAB - MAINT/REPAIRS	0	96,447	0	0	0
	330-400-8805-8804	MIRALESTE REHAB - ARTERIAL ST IMPROV	0	3,812,309	0	0	0
	330-400-8806-8802	PVDS BIKE LANE - OTHER IMPROV	0	21,220	35,814	0	0
	330-400-8807-8805	PVDE AT BRONCO - RESID ST IMPROV	0	20,763	22,981	0	0
	330-400-8811-8005	ARTERIAL WALLS REPL - ENGINEER SVCS	0	90,837	0	100,000	0
	330-400-8811-8006	ARTERIAL WALLS-INSPECTION SVC	0	0	14,912	0	0
	330-400-8812-8001	HAWTHORNE SYNCH - PROF/TECH	0	45,190	0	0	0
	330-400-8812-8002	HAWTHORNE SYNCH - CONST MGMT	108,058	0	0	0	0
	330-400-8812-8006	HAWTHORNE SYNCH - INSPECTION	21,586	3,232	0	0	0
	330-400-8812-8802	HAWTHORNE SYNCH - OTHER IMPROV	497,379	108,342	0	0	0
	330-400-8814-8002	PVDE GUARDRAIL - CONST MGMT	12,289	0	0	0	0
	330-400-8814-8005	PVDE GUARDRAIL - ENGINEER SVCS	19,516	0	0	0	0
	330-400-8814-8802	PVDE GUARDRAIL - OTHER IMPROV	156,649	28,019	0	0	0
	330-400-8817-8001	PROFESSIONAL/TECHNICAL SERVICE	0	15,352	0	0	0
Pavement Mgt	330-400-8817-8004	ST REHAB AREA 7 - ARCHITECT DSGN	109,040	77,020	84,140	0	0

Department: Infrastructure Improvements
Budget Program: Street Improvements

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
Pavement Mgt	330-400-8818-8002	ST REHAB AREA 8 - CONST MGMT	0	0	17,960	0	0
Pavement Mgt	330-400-8818-8004	ST REHAB AREA 8 - ARCHITECT DSGN	12,040	114,251	233,056	117,254	0
Pavement Mgt	330-400-8818-8006	ST REHAB AREA 8 - INSPECTION	0	0	122,745	0	0
Pavement Mgt	330-400-8818-8805	ST REHAB AREA 8 - RES ST IMPROV	0	0	936,875	0	0
	330-400-8822-8005	ENGINEERING DESIGN SERVICES	0	0	27,425	212,375	0
	330-400-8822-8802	OTHER IMPROVEMENTS	0	0	0	136,042	0
Pavement Mgt	330-400-8826-8002	ST REHAB AREA 2&6 - CONST MGMT	330,223	0	0	0	0
Pavement Mgt	330-400-8826-8004	ST REHAB AREA 2&6 - ARCHITECT DSGN	363,184	6,623	0	0	0
Pavement Mgt	330-400-8826-8805	ST REHAB AREA 2&6 - RES ST IMPROV	4,603,388	0	0	0	0
	330-400-8830-8005	ENGINEERING DESIGN SERVICES	0	0	2,523	27,573	0
	330-400-8834-8001	PROFESSIONAL/TECH SERVICES	0	0	0	111,740	0
Pavement Mgt	330-400-8834-8005	ST REHAB AREA 3&4 - ENGINEERING DESIGN	0	0	37,460	461,849	0
	330-400-8834-8006	INSPECTION SERVICES	0	0		55,050	0
	330-400-8834-8802	OTHER IMPROVEMENTS	0	0	0	82,825	0
	330-400-8840-8005	WESTERN AVE. BEAUTIFICATION	0	0	0	0	150,000
Expenditure Subtotals			6,352,477	6,911,774	1,556,562	1,601,958	200,000
Total Program Expenditures			6,352,477	6,911,774	1,556,562	1,601,958	200,000

Department: Infrastructure Improvements

Budget Program: Street Improvements

Account #	Account Description	Budget FY20-21
330-400-8004-8802	OTHER IMPROVEMENTS Public Signs Replacement Program.	50,000
330-400-8840-8005	WESTERN AVE. BEAUTIFICATION Improvements to enhance the aesthetics of the public right-of-way along the Western Avenue corridor.	150,000

Department: Infrastructure Improvements

Budget Program: Federal Grants

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	331-400-8803-8802	OTHER IMPROVEMENTS	0	180,678	0	0	0
	331-400-8805-8004	ARCHITECTURE DESIGN SERVICES	0	16,943	0	0	0
Expenditure Subtotals			0	197,621	0	0	0
To CIP	331-400-0000-9330	TRANSFER OUT - CIP	0	0	1,087,318	0	0
Transfers Out Subtotals			0	0	1,087,318	0	0
Total Program Expenditures			0	197,621	1,087,318	0	0

Department: Infrastructure Improvements
Budget Program: State Grants

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	332-400-8501-4310	OPERATING MATERIALS & SUPPLIES	0	0	1,314	0	0
	332-400-8501-8001	PROFESSIONAL/TECH SERVICES	0	0	7,000	0	0
	332-400-8501-8403	PARKS IMPROVEMENTS	0	0	136,006	0	0
	332-400-8830-8005	ENGINEERING DESIGN SERVICES	0	0	19,476	200,428	0
Expenditure Subtotals			0	0	163,796	200,428	0
Total Program Expenditures			0	0	163,796	200,428	0

Department: Infrastructure Improvements
Budget Program: Quimby

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	334-400-8402-8403	EASTVIEW DOG - PARKS IMPROV	0	389,143	0	0	0
	334-400-8405-8001	PROFESSIONAL/TECH SERVICES	0	0	42,626	26,977	0
	334-400-8405-8004	ARCHITECTURE DESIGN SERVICES	0	85,506	99,378	429,082	0
	334-400-8406-8004	LOWER HESSE - ARCHITECT DSGN	80,550	0	0	0	0
	334-400-8406-8006	LOWER HESSE - INSPECTION	0	2,411	0	0	0
	334-400-8406-8403	LOWER HESSE - PARKS IMPROV	0	125,507	0	0	0
	334-400-8410-8006	INSPECTION SERVICES	0	0	0	19,200	0
Expenditure Subtotals			80,550	602,567	142,004	475,259	0
Total Program Expenditures			80,550	602,567	142,004	475,259	0

Department: Infrastructure Improvements

Budget Program: Environmental Excise Tax (EET) - Capital

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
EET	338-400-0000-8099	MISC./OTHER EXPENSES	75	0	0	0	0
Expenditure Subtotals			75	0	0	0	0
Total Program Expenditures			75	0	0	0	0

Department: Infrastructure Improvements

Budget Program: Bicycle & Pedestrian Access

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	340-400-0000-4901	OTHER MISCELLANEOUS	0	82,500	0	0	0
Expenditure Subtotals			0	82,500	0	0	0
Total Program Expenditures			0	82,500	0	0	0

Department: Infrastructure Improvements
Budget Program: Water Quality/Flood Protection

Sub-Program	Account #	Account Description	Actual FY16-17	Actual FY17-18	Actual FY18-19	YE Estimate FY19-20	Budget FY20-21
	501-400-0000-4101	SALARY & WAGES - FT	55,232	0	0	0	0
	501-400-0000-4103	SALARY & WAGES - OT	270	0	0	0	0
	501-400-0000-4201	HEALTH INSURANCE	4,513	0	0	0	0
	501-400-0000-4202	FICA/MEDICARE	854	0	0	0	0
	501-400-0000-4203	CALPERS RETIREMENT	5,300	0	0	0	0
	501-400-0000-4204	WORKERS' COMPENSATION	2,600	0	0	0	0
	501-400-0000-4205	OTHER BENEFITS	775	0	0	0	0
	501-400-0000-4206	HEALTH SAVINGS ACCOUNT (HSA)	7,154	0	0	0	0
	501-400-0000-4207	CALPERS UNFUNDED LIABILITY	13,127	0	0	0	0
	501-400-0000-4801	FURNITURE & EQUIPMENT DEP	644,427	666,174	730,725	0	0
	501-400-0000-8099	MISC./OTHER EXPENSES	75	0	0	0	0
	501-400-0000-8802	IMPROVEMENTS	0	27,463	0	0	0
	501-400-8701-8002	STORM DRAIN LINING-CONST MGMT	17,653	0	0	0	0
	501-400-8701-8006	STORM DRAIN LINING - INSPECTION SVCS	1,480	0	0	0	0
	501-400-8702-8004	STORM DRAIN REPAIR - ARCHITECT DSGN	89,718	54,016	0	0	0
	501-400-8702-8006	STORM DRAIN REPAIR - INSPECTION SVCS	0	55,544	0	0	0
	501-400-8706-8004	ALTAMIRA CULVERT MOD - ARCHITECT DSGN	69,741	0	0	0	0
	501-400-8707-8001	PROFESSIONAL/TECHNICAL SERVICE	0	77,815	0	0	0
	501-400-8707-8002	STORM DRAIN DEF - CONST MGMT	0	140,360	0	0	0
	501-400-8707-8004	STORM DRAIN DEF - ARCHITECT DSGN	251,219	0	0	0	0
	501-400-8707-8005	STORM DRAIN DEF - ENGINEER SVCS	320	49,378	0	0	0
	501-400-8708-8001	ALTAMIRA DRAINAGE - PROF/TECH	225,622	0	0	0	0
	501-400-8708-8099	ALTAMIRA DRAINAGE - MISC./OTHER	3,900	0	0	0	0
	501-400-8710-8001	SAN RAMON - PROF/TECH	5,933	0	0	0	0
Expenditure Subtotals			1,399,913	1,070,749	730,725	0	0
Total Program Expenditures			1,399,913	1,070,749	730,725	0	0

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2021 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

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2021 Five-Year Capital Improvement Program

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INTRODUCTION

A Capital Improvement Program (CIP) is a guide toward the efficient and effective provision of public infrastructure and facilities. Programming capital facilities and improvements over time can promote better use of the City's limited financial resources, reduce costs, and assist in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating and taking advantage of joint planning and development of facilities and infrastructure where possible. Careful management of these assets keeps the City poised for flexible and responsive strategic planning that allows the City to proactively prepare the groundwork for capital projects so that when funding opportunities arise, a plan is ready to be implemented. By looking beyond year-to-year budgeting and projecting what, where, when and how capital investments should be made, capital planning enables public organizations to maintain an effective level of service for the present and future population.

The Capital Improvement Program (CIP)

The CIP is the City's plan for infrastructure projects, within the public right of way or easement, which identifies the City's needs relating to the acquisition, expansion, and rehabilitation of facilities and infrastructure. The CIP serves as a planning instrument, in conjunction with the City's General Plan and the City Council's Goals, to identify needed capital projects and coordinate the financing and timing of improvements in a way that maximizes the return to the public. It provides a planned systematic approach to utilizing the City's limited financial resources in the most responsive and efficient manner to meet its service and infrastructure needs. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document.

The underlying strategy of the CIP is to plan for necessary land acquisition, construction and maintenance of public facilities necessary for the safe and efficient provision of public services in accordance with City policies and objectives adopted in the City's General Plan. A critical element of a balanced CIP is the provision of funds to both preserve or enhance existing facilities and provide new assets to respond to changing needs and community growth. The CIP is reviewed and revised annually in conjunction with the budget. Priorities may be changed due to funding opportunities or circumstances that propel a project to a higher level of importance. Along the way, projects may be revised for significant cost variances.

The CIP is primarily a document that assists in identifying the City's needs over a 5 to 20 year planning horizon. As such, the projects and their scopes are subject to change from year-to-year as the needs of the community become more defined and projects move closer to final implementation. The adoption of the CIP is neither a commitment to a particular project nor a limitation to a particular cost. As a basic tool for scheduling anticipated capital projects, it is also a key element in controlling future capital financing. For this reason, the CIP includes some "unfunded" projects in which needs have been identified and quantified, but specific solutions and funding sources have not been determined.

The CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning, and the managing of any City debt.

A City Council-appointed Infrastructure Management Advisory Committee (IMAC) was formed in FY14-15 in part to focus on the City's infrastructure needs and advise the City Council on Capital Improvement Program (CIP) projects.

The CIP Process

The capital improvement plan and budget is the result of an ongoing infrastructure planning process. Infrastructure planning decisions must be made with regard to both existing and new facilities and equipment. For existing facilities, the planning process addresses appropriate capital renewal strategies and repair-versus-replacement of facilities. New service demands are also considered, since they often affect capital facility requirements. Planning for the five-year CIP period and subsequent years, includes linking the General Plan to the capital plan requirements, conducting needs assessments and allowing for flexibility to take advantage of opportunities for capital investment. The FY20-21 through FY24-25 CIP is developed through input from professional staff, citizens of Rancho Palos Verdes, IMAC, and elected or appointed City officials.

It is to be noted that due to the COVID-19 pandemic and anticipated reduced Transit Occupancy Tax (TOT) revenue for the FY2020-21, the proposed CIP projects in the FY2020-21 were limited to include only the essential projects.

CIP Criteria

The IMAC and Public Works staff evaluate potential projects for consideration to be included in the CIP based if the project:

- Improves the safety, security and/or health of the public
- Is needed to bring City infrastructure into compliance with Federal, State or Local regulation
- Supports an established City Council goal
- Reduces pollution, enhances environmental quality, or sustainability
- Supports economic development, creates jobs, or enhances property values
- Is funded by an alternative funding source (non-City funding)

Additional consideration is given to projects that:

- Generate revenue
- Benefit the region, not just the City
- Have already been approved by the City Council

The CIP Calendar

The CIP Calendar starts in the fall season when departments begin discussion about upcoming and future projects. In January, the Public Works department and the IMAC begin to review requests for projects and develop a priority list for recommendation to the City Council. In April, the proposed project list is included with the Five Year Model and Draft Budget. The CIP is then presented to the Planning Commission for compliance with the General Plan and ultimately presented to the City Council for consideration and adoption.



Typical CIP Timeline

October-December	Departments prepare CIP requests
January	Public Works and IMAC reviews requests and develop list of projects based on priority
April	Recommended project to be included in the Five-Year Model and Draft Budget
May	Planning Commission Review
May-June	Draft CIP presented to the City Council for consideration and approval

Project List

The CIP includes a comprehensive listing of all projects contained in the Five-Year Program and also potential projects envisioned but not funded beyond the five-year period. Detailed project sheets are contained in this program document for all projects included in the CIP. A list of unfunded projects is also contained in the Program to highlight potential projects that are envisioned by not funded beyond the five-year period. Preliminary cost estimates have been included for each project based on preliminary project descriptions.

NEW CAPITAL PROJECTS

The following projects are those, which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed funding sources could change in subsequent years.

Project Code	Project	Fund	APPROVED 5-YEAR CAPITAL IMPROVEMENT				
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	Trails						
8422	Nature Preserve Gate for Burma Road Trail	330 - CIP Fund	100,000				
8423	Nature Preserve Gate for Rattlesnake Trail	330 - CIP Fund	100,000				
	Total Trails		200,000	-	-	-	-
	Storm Water System - Stormwater Quality						
8718	Storm Drain Improvement at 6415 Corsini	330 - CIP Fund	20,000	250,000			
8708	Altamira Canyon Drainage and Erosion Control Project	330 - CIP Fund	350,000				
	Total Storm Water Quality		370,000	250,000	-	-	-
	Right of Way and Traffic Control Devices						
8840	Western Ave Beautification (Engineering)	330 - CIP Fund	150,000				
8839	PVDE Widening and Path Improvements at Bronco	220 - Measure R	200,000	1,300,000			
	Total R/W and TCD		350,000	1,300,000	-	-	-
	TOTAL NEW PROJECTS		920,000	1,550,000	-	-	-

CONTINUING CAPITAL PROJECTS

The following projects are those which have been budgeted in prior fiscal years and are currently underway. The funds are being continued so that the project can be completed, or at least work continued, during this current fiscal year.

Project Code	Project	Fund
Palos Verdes Drive South (PVDS) Landslide		
8301	PVDS Realignment - East End Construction	330 - CIP Fund
8302	Annual Portuguese Bend Landslide Area Resurfacing Program	215 - Prop C
8304	Portuguese Bend Landslide Remediation - EIR	220 - Measure R
Park Sites		
8404	Coastal Bluff Fence Replacement Program	330 - CIP Fund
8420	Palos Verdes Nature Preserve Sign Program	330 - CIP Fund
8421	PVIC Park Improvements - Master Plan	330 - CIP Fund
Public Buildings		
8405	Ladera Linda Community Center	334 - Quimby
8503	Civic Center Master Plan	330 - CIP Fund
8504	Citywide ADA Transition Plan	330 - CIP Fund
Storm Water System - Stormwater Quality		
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral - Engineering	330 - CIP Fund
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd. near Hawkhurst) - Construction	330 - CIP Fund
Right of Way and Traffic Control Devices		
8004	Public Signs Replacement Program	330 - CIP Fund
8801	Sidewalk Repair and Replacement Program	220 - Measure R
8804	Hawthorne Blvd. Beautification - Construction	202 - Gas Tax
8808	Crenshaw Blvd - Arterial Roads Rehab Project - Engineering	202 - Gas Tax
8809	Western Ave Traffic Congestion Improvements - Engineering	220 - Measure R
8810	Community Development Block Grant (CDBG) Projects (Caddington Drive Neighborhood)	310 - CDBG
8822	Automated License Plate Recognition (ALPR) Project	330 - CIP Fund
8824	Transit Improvement - Bus Turnout/Stops - Construction	216 - Prop A
8830	Safe Route to School	330 - CIP Fund
8830	Safe Route to School	332 - State Grants
8837	Traffic Signal Light @ PVDS & PVDE	215 - Prop C
8838	Traffic Signal Light @ Hawthorne & Via Rivera	211 - 1911 Act
8834	Residential Street Rehabilitation Program Areas 3&4 - Engineering	330 - CIP Fund
8834	Residential Street Rehabilitation Program Areas 3&4 - Construction	330 - CIP Fund

SUMMARY OF ALL CAPITAL PROJECTS

The following table is a comprehensive list of all continuing and newly-funded projects, complete with project status and identified funding sources.

FY 2020-21 Capital Projects and 5-year Capital Improvement Program

Project Code	Project	Status/Category	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					TBD
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
	Abalone Cove Sanitary Sewer Maintenance System							
8202	Abalone Cove Sanitary Sewer System Rehabilitation Program Construction	3 - Deferral	-	450,000	650,000	-	-	
	Total Abalone Cove Sanitary Sewer Maintenance System		-	450,000	650,000	-	-	-
	Palos Verdes Drive South (PVDS) Landslide							
8301	PVDS Realignment - East End Construction	2 - Ongoing	1,200,000					
8302	Annual Portuguese Bend Landslide Area Resurfacing Program	1 - Completed	650,000	650,000	700,000	700,000	750,000	
	Total PVDS Landslide		1,850,000	650,000	700,000	700,000	750,000	-
	Park Sites							
8404	Coastal Bluff Fence Replacement Program	2 - Ongoing	200,000					200,000
8418	Hesse Park Parking Lot & Lighting Improvements Project - Construction	3 - Deferral	-					750,000
8419	Hesse Park Athletic Field Improvement Project	3 - Deferral	-					392,420
8421	PVIC Park Improvements - Master Plan	2 - Ongoing	50,000					
8421	PVIC Park Improvements	3 - Deferral	-					700,000
	Parking Lot Lighting Improvements at Point Vicente Interpretive Center (PVIC)	4 - Proposed		50,000				
	Lower Hesse Park Improvements	4 - Proposed						1,500,000
	Restoration of "Bubbles" Statue	4 - Proposed						200,000
	Total Park Sites		250,000	50,000	-	-	-	3,742,420
	Trails							
8422	Nature Preserve Gate for Burma Road Trail	4 - Proposed	100,000					
8423	Nature Preserve Gate for Rattlesnake Trail	4 - Proposed	100,000					
	Total Trails		200,000	-	-	-	-	-
	Public Buildings							
8507	PVIC Lift Station Upgrade	3 - Deferral	-			30,000	200,000	
8503	Civic Center Master Plan	2 - Ongoing	151,000					
8504	Citywide ADA Transition Plan	2 - Ongoing	150,000					
	Restroom Improvements (indoor & outdoor) at PVIC	4 - Proposed		150,000				
	Total Public Buildings		301,000	150,000	-	30,000	200,000	100,000

FY 2020-21 Capital Projects and 5-year Capital Improvement Program

Project Code	Project	Status/Category	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					TBD
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
	Storm Water System - Stormwater Quality							
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral - Construction	3 - Deferral	-					170,000
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	3 - Deferral	-					200,000
8714	Crest Road to Crestridge Canyon Storm Drain Project - Engineering	2 - Ongoing	-					
8714	Crest Road to Crestridge Canyon Storm Drain Project - Construction	3 - Deferral	-					1,285,000
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd. near Hawkhurst) - Construction	3 - Deferral	-	2,750,000				
8716	Hawthorne: Via de la Vis Shadow Wood; Amber Sky; Middlecrest; Oceanaire; Rue La Fleur; PVDS; Sasilina at Hawksmoor; Via Colinita; Vista Mesad; Via Colinita; Kingsridge - Engineering	3 - Deferral	-			250,000		-
8716	Hawthorne: Via de la Vis Shadow Wood; Amber Sky; Middlecrest; Oceanaire; Rue La Fleur; PVDS; Sasilina at Hawksmoor; Via Colinita; Vista Mesad; Via Colinita; Kingsridge - Construction	3 - Deferral	-				2,100,000	-
8717	Crestridge; Lightfoot; Via Colinita; Knoll View; Deluna; Schooner; Via Cambron; PVDW; Northern S. Western Ave; PVDS - Engineering	3 - Deferral	-				350,000	-
8717	Crestridge; Lightfoot; Via Colinita; Knoll View; Deluna; Schooner; Via Cambron; PVDW; Northern S. Western Ave; PVDS - Construction	3 - Deferral	-					3,330,300
8718	Storm Drain Improvement at 6415 Corsini	4 - Proposed	20,000	250,000				
8708	Altamira Canyon Drainage and Erosion Control Project	4 - Proposed	350,000					
	Total Storm Water Quality		370,000	3,000,000	-	250,000	2,450,000	5,435,300

FY 2020-21 Capital Projects and 5-year Capital Improvement Program

Project Code	Project	Status/Category	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					TBD
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
	Right of Way and Traffic Control Devices							
8001	Pavement Management Program Triennial Update	1 - Completed	-	120,000	-	-	120,000	
8004	Public Signs Replacement Program	2 - Ongoing	50,000	250,000			-	
8801	Sidewalk Repair and Replacement Program	2 - Ongoing	250,000		250,000		250,000	250,000
8808	Crenshaw Blvd - Arterial Roads Rehab Project - Construction	3 - Deferral	-		2,000,000			
8809	Western Ave Traffic Congestion Improvements - Construction	2 - Ongoing	-	3,200,000				
8811	Arterial Fences and Walls Standards - Citywide Master Plan	3 - Deferral	-	25,000				
8811	Arterial Fences and Walls Standards - Citywide Engineering (Phase 2)	3 - Deferral	-		75,000			
8811	Arterial Fences and Walls Standards - Citywide Construction (Phase 3)	3 - Deferral	-			1,000,000		
8828	PVDS Intersections Improvement	3 - Deferral	-	750,000				
8837	Traffic Signal Light @ PVDS & PVDE	2 - Ongoing	295,000					
8838	Traffic Signal Light @ Hawthorne & Via Rivera	2 - Ongoing	342,000					
8816	Residential Street Rehabilitation Program Areas 1 - Engineering	2 - Ongoing	-				200,000	
8816	Residential Street Rehabilitation Program Areas 1 - Construction	3 - Deferral	-			2,361,600		-
8826	Residential Street Rehabilitation Program Areas 2 - Engineering	3 - Deferral	-			305,700		
8826	Residential Street Rehabilitation Program Areas 2 - Construction	3 - Deferral	-				2,200,800	-
8834	Residential Street Rehabilitation Program Areas 3&4 - Engineering	2 - Ongoing	-					318,700
8834	Residential Street Rehabilitation Program Areas 3&4 - Construction	1 - Completed	-					3,605,000
8815	Residential Street Rehabilitation Program Area 5 - Engineering	3 - Deferral	-	200,000				
8815	Residential Street Rehabilitation Program Area 5 - Survey	3 - Deferral	-			150,000		
8815	Residential Street Rehabilitation Program Area 5 - Construction	3 - Deferral	-		2,198,800			
8836	Residential Street Rehabilitation Program Areas 6 - Engineering	3 - Deferral	-				305,700	
8840	Western Ave Beautification (Engineering)	4 - Proposed	150,000					
8839	PVDE Widening and Path Improvements at Bronco	4 - Proposed	200,000	1,300,000				-
	PVDS Rehabilitation	4 - Proposed	-					500,000
	Indian Peak Road Rehabilitation	4 - Proposed	-					500,000
	PVDW Pedestrian Crossing	4 - Proposed	-					1,000,000
	PVDE Rehabilitation	4 - Proposed	-					2,000,000
	Silver Spur Road Rehabilitation	4 - Proposed	-					2,000,000
	Ganado Drive Beautification	4 - Proposed	-					100,000
	Total R/W and TCD		1,287,000	5,845,000	4,523,800	3,817,300	3,076,500	10,273,700
	Total Approved Projects		4,258,000	#####	5,873,800	4,797,300	6,476,500	19,551,420

INFRASTRUCTURE IMPROVEMENTS MANAGEMENT

Professional/Technical services are needed to assist with the management of capital projects. Services include: engineering design in-house, review of engineering plans and specifications, review of any proposed development related project(s) which impacts the public right of way, and inspection of projects as these projects are constructed in the public right of way and/or public easements.

ABALONE COVE SANITARY SEWER MAINTENANCE

The Abalone Cove Sewer Maintenance is a unique system serving approximately 113 developed parcels in an active landslide area, and is maintained by the City. Sewer user fees are collected from property owners that provide for maintenance and rehabilitation of the system. The Abalone Cove Sewer System is currently subsidized by the City in accordance with Municipal Code Section 13.06.010.

ABALONE COVE SANITARY SEWER REHABILITATION PROGRAM



As part of the Rehabilitation Program, this project consists of improvements that are to be constructed in two phases, as follows:

Phase 1

- Installing new pumps at four lift stations
- Installing new railings
- Install new linings
- Installing a SCADA (Supervisory Control And Data Acquisition) system

Phase 2

- Replacing existing galvanized pipes

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$22,832	\$0	\$0	\$0	\$0	\$0	\$0	\$22,832
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$430,000	\$620,000	\$0	\$0	\$0	\$1,050,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$20,000	\$30,000	\$0	\$0	\$0	\$50,000
	\$22,832	\$0	\$450,000	\$650,000	\$0	\$0	\$0	\$1,122,832

Funding								
225 (Ab Cove)	\$22,832		\$450,000	\$650,000				\$1,122,832
	\$22,832		\$450,000	\$650,000				\$1,122,832

Estimated annual operating cost	\$90,000
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Estimated Schedule:
<p>Engineering in Fiscal Year 2019-20.</p> <p>Construction (Phase 1) in Fiscal Year 2021-22.</p> <p>Construction (Phase 2) in Fiscal Year 2022-23.</p>

Project Location Map 	Background: <p>The City is obligated to maintain and improve the existing sewer system to minimize the risk of overflows, as the State of California has adopted a zero tolerance of such overflows.</p> Justification: <p>Additional maintenance costs will be incurred if the described improvements are not installed.</p>
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PALOS VERDES DRIVE SOUTH (PVDS) LANDSLIDE

The Palos Verdes Drive South Landslide Projects refer to projects that lessen the effect of ground movement in the Portuguese Bend Landslide, which is a continuously active landslide. These projects are intended to address landslide movement and public safety risks by using proven methods, such as reducing water infiltration, water percolation, eliminating water ponds, runoff management, dewatering, and GPS monitoring.

PALOS VERDES DRIVE SOUTH REALIGNMENT - EAST END



This project consists of engineering, realigning and reconstructing approximately 900 feet of the Palos Verdes Drive South roadway, at the east end of the Portuguese Bend Landslide, to relocate the section of roadway back into the public right-of-way and to eliminate an unsafe “S” configuration that has developed as a result of the landslide..

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$66,620	\$0	\$0	\$0	\$0	\$0	\$0	\$66,620
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$1,150,000	\$0	\$0	\$0	\$0	\$0	\$1,150,000
Contingency	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$66,620	\$1,200,00	\$0	\$0	\$0	\$0	\$0	\$1,266,620

Funding								
330 (CIP)	\$66,620	\$1,200,000						\$1,266,620
	\$66,620	\$1,200,000						\$1,266,620

Estimated annual operating cost	\$650,000
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Estimated Schedule:
Construction in Fiscal Year 2020-21.

Project Location Map 	Background: <p>Due to the land movement associated with the Portuguese Bend Landslide, this portion of the road has encroached onto private property and developed an unsafe “S” configuration that requires elimination. The project will also accommodate required drainage runoff of the area.</p> Justification: <p>Having the public right-of-way on private property may expose the City to potential liability claims. Furthermore, properly aligning the roadway may minimize the potential for traffic collisions.</p>
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ANNUAL PORTUGUESE BEND LANDSLIDE AREA RESURFACING PROGRAM



As part of this annual program, this project consists of patching cracks and surface repairs, on an as-needed basis, to the Palos Verdes Drive South roadway throughout the fiscal year in response to damage caused by the Portuguese Bend landslide.

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$650,000	\$650,000	\$700,000	\$700,000	\$750,000	N/A	\$3,450,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$0	\$650,000	\$650,000	\$700,000	\$700,000	\$750,000	N/A	\$3,450,000

Funding								
215 (Prop. C)	\$0	\$650,000	\$650,000	\$700,000	\$700,000	\$750,000		\$3,450,000
	\$0	\$650,000	\$650,000	\$700,000	\$700,000	\$750,000		\$3,450,000

Estimated annual operating cost	\$650,000
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Estimated Schedule:
Routine resurfacing occurs in response to damage caused by the Portuguese Bend Landslide, and is an annual budget item (Fiscal Years 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25 are shown here).

Project Location Map	Background:
	<p>The City annually budgets for necessary patching and repairs to the Palos Verdes Drive South roadway within the landslide, and is expected to continue to do so until landslide movement in this area can be controlled.</p>
	<p>Justification: The City is required to properly maintain the roadway, and repairs, such as resurfacing, are required to mitigate impacts to public safety caused by the land movement in this area.</p>

PORTUGUESE BEND LANDSLIDE REMEDIATION



This project consists of evaluating and analyzing the Portuguese Bend landslide and water percolation in the area, and engineering solutions to help manage the ground water to slow, minimize or eliminate the land movement of the Portuguese Bend Landslide. Work will be coordinated with all applicable local, State and Federal agencies, including the Coastal Commission and the Palos Verdes Peninsula Land Conservancy (PVPLC).

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$369,765	\$0	\$0	\$0	\$0	\$0	\$0	\$369,765
Environmental	\$0	\$266,000	\$0	\$0	\$0	\$0	\$0	\$266,000
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$369,765	\$266,000	\$0	\$0	\$0	\$0	\$0	\$635,765

Funding								
220 (Measure R)	\$369,765	\$266,000						\$635,765
	\$369,765	\$266,000						\$635,765

Estimated annual operating cost	Not Available
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Estimated Schedule:
<p>Engineering was completed in Fiscal year 2019-20.</p> <p>Environmental review in Fiscal Year 2020-21.</p>

Project Location Map	Background:
	<p>The landslide in the Portuguese Bend area creates a number of challenges for the City and the community, including damage to the Palos Verdes Drive South roadway and moving of public and private property, including homes.</p>
	<p>Justification:</p> <p>The completion of this project will stabilize the landslide, thereby minimizing potential impacts to the surrounding environment including marine life if the existing above-ground sewer lines are damaged, will minimize damage to public and private property including homes, the roadway, and will alleviate the need for the Annual Portuguese Bend Landslide Area Resurfacing Program.</p>

PARKS, OPEN SPACE & RECREATIONAL FACILITIES

The development and maintenance of community parks, recreational areas, and open space has been established as a top priority for the City, as stated in the General Plan and various other planning documents. The General Plan states,

“It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City, and the general public has developed some for use. Some sites remain vacant or underutilized. The Public Use Master Plan has also outlined a strategy for the development of trails. These recreational projects add to the vibrancy of the community and are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

The City Council approved an update to the 1989 Parks Master Plan on October 15, 2015. This update, known as the Parks Master Plan Update (PMPU), provides a comprehensive strategy for addressing the future use of the City's parks, recreation and open space resources. The PMPU serves as a long-range vision for the City's recreation opportunities within a flexible framework that can be adapted to changes in technology, demographics, economics, and shifting recreational trends.

The PMPU consolidated plans that currently exist for a number of major park sites, while being consistent and in compliance with the City's General Plan and other guiding documents, including the Parks Master Plan and Conceptual Trails Network Plan (CTN).

The Parks Master Plan's precise impact to the CIP is not known at this time. A number of projects that will likely be part of the final Master Plan document are probably already part of the current CIP's funded or unfunded categories, while other recommended projects may not reach the CIP threshold.

TRAILS

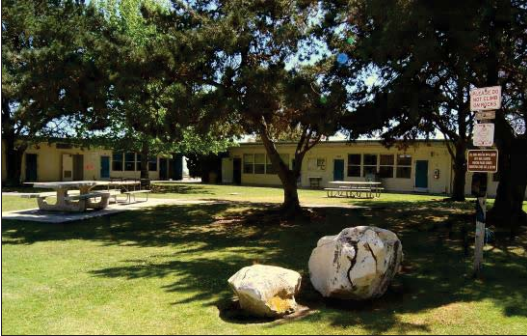
The City of Rancho Palos Verdes began planning for a non-motor vehicle transportation circulation system for pedestrians, equestrians, and bicyclists, as early as the adoption of the City's General Plan in 1975. In the early years after the city's formation, it was recognized that trails are an integral part of the city's circulation system and play an important role in contributing to the successful interaction of residential, institutional, commercial and recreational zoning districts within the city, while encouraging recreational and fitness opportunities.

As such, on November 27, 1984, the City Council adopted the Trails Network Plan, which was intended to serve as an advisory tool for City decision-makers for the implementation and funding of City trails. As a means of implementing the Trails Network Plan, on January 22, 1990, the City Council adopted the Conceptual Trails Plan (CTP) and Conceptual Bikeways Plan (CBP) as two separate documents. Collectively, the CTP and CBP serve as the City's Trails Network Plan (TNP). The CTP was revised on May 21, 1991, September 16, 1991, and October 26, 1991. The CBP was

revised on October 15, 1996.

The City is currently in the process of updating the TNP to consolidate all of its existing trails plans and documents into a single, comprehensive plan. Trail projects will be developed using the updated TNP as a guide as policy and funding permits.

LADERA LINDA COMMUNITY CENTER



This project consists of finalizing the design and preparation of construction documents after obtaining the approval of a Conditional Use Permit.

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$489,245	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$489,245	\$0	\$0	\$0	\$0	\$0	\$0	\$0

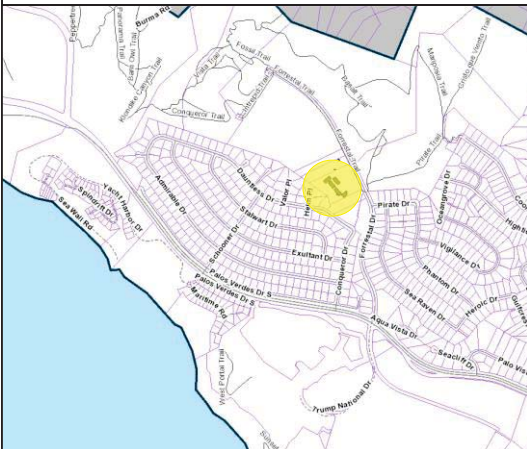
Funding								
334 (Quimby)	\$489,245							\$0
	\$489,245							\$0

Estimated annual operating cost	Not Applicable
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Estimated Schedule:

Design work is to be completed in Fiscal Year 2020-21 after obtaining planning entitlements.

Project Location Map



Background:

On the 2013 Infrastructure Report Card, the existing Community Building, Discovery Room, Multi-purpose Room, Classrooms and Restrooms all received a grade of "F". This grading was based on criteria such as structural/seismic conditions, finishes, functionality of building systems (plumbing, electrical, HVAC and fire fighting), safety issues and sustainability and energy saving.

Justification:

Improvements to the Ladera Linda Community Center and park grounds are needed to meet the existing and future needs of the community.

POINT VICENTE INTERPRETIVE CENTER (PVIC) PARK IMPROVEMENTS



This project consists of new lighting for the secondary park parking lot at the Point Vicente Interpretive Center (PVIC)

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Funding								
211 (1911 Act)			\$50,000					\$50,000
			\$50,000					\$50,000

Estimated annual operating cost	\$4,000
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Estimated Schedule:
Construction in Fiscal Year 2021-22.

Project Location Map 	Background: <p>Parking lot lights were added to the main parking lot in 2018, but not the secondary parking. The PVIC is a facility that is rented approximately 60 nights per year – mostly for weddings.</p> Justification: <p>The lack of lighting for a parking lot that is commonly used by guests after dusk, and late at night for events such as weddings, provides a safety and security risk. The addition of parking lot lights, similar to those installed at the main parking lot at the facility, will reduce that risk.</p>
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HESSE PARK PARKING LOT & LIGHTING IMPROVEMENTS



This project consists of engineering and construction of improvements to the parking lot at Fred Hesse Jr. Community Park, including:

- Removing existing tree wells in the parking area
- Replacing deteriorated asphalt
- Constructing a retaining wall to accommodate additional parking
- Replacing existing storage containers
- Replacing existing parking lot lighting with LED (Light Emitting Diode) fixtures

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Engineering	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000	\$750,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$75,000	\$0	\$0	\$0	\$0	\$0	\$750,000	\$825,000

Funding								
330 (CIP)	\$75,000						\$750,000	\$825,000
	\$75,000						\$750,000	\$825,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Engineering in Fiscal Year 2019-20. Construction in a Fiscal Year to be determined.

Project Location Map 	Background: <p>Adopted as a CIP project for the 2018/19 Fiscal Year, the City Council awarded a contract for developing design options for consideration on October 16, 2018. A design option was selected by City Council on April 16, 2019 and a design contract was awarded August 6, 2019</p> Justification: <p>Existing pavement and concrete work is failing and requires replacement. Additionally, trees are outgrowing the existing wells and at the entrance to parking stalls present a hazard to vehicles – which often hit the trees – presenting the City to exposure to potential liability. The existing trees are outgrowing the planter wells</p>
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HESSE PARK ATHLETIC FIELD IMPROVEMENT PROJECT



This project consists of:

- removing existing turf and underlying rocks and soil
- replacing the existing irrigation system to allow for proper coverage
- importing new top soil and installing sod or planting seed
- establishing a proper maintenance program

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$28,300	\$0	\$0	\$0	\$0	\$0	\$0	\$28,300
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD

Funding								
330 (CIP)	\$28,300						TBD	TBD
	\$28,300						TBD	TBD

Estimated annual operating cost	\$10,000
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Estimated Schedule:
Design in Fiscal Year 2018-19. Construction in a Fiscal Year to be determined.

Project Location Map 	Background: <p>Adopted as a CIP project for the 2018/19 Fiscal Year, \$392,000 remains from that budget. However, staff believes that construction based on the existing budget, plans and specifications will not produce a turf field that is sustainable and suitable for recreational athletic use. Therefore, staff is recommending that project be deferred and additional funding be considered for a revised project.</p> Justification: <p>An existing gopher population creates numerous holes in the field, and often bring large quantities of large and small rocks to the surface. The existing irrigation system does not appear to provide adequate coverage for proper irrigation of the field. As such, the field is not suitable for use in its current condition.</p>
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PALOS VERDES NATURE PRESERVE SIGN PROGRAM



This project consists of installing signs in eleven (11) of the twelve (12) Reserves of the Palos Verdes Nature Preserve.

There are four types of signs for each Reserve

- Reserve monument signs (larger, and on a stone foundation)
- Reserve monument signs (smaller, and without stone)
- Regulatory signs – which includes the Reserve name, map of trails in the Reserve, interpretive information and a list of Preserve rules
- Regulatory signs – list of Preserve rules

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$97,015	\$0	\$0	\$0	\$0	\$0	\$0	\$97,015
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$97,015	\$0	\$0	\$0	\$0	\$0	\$0	\$97,015

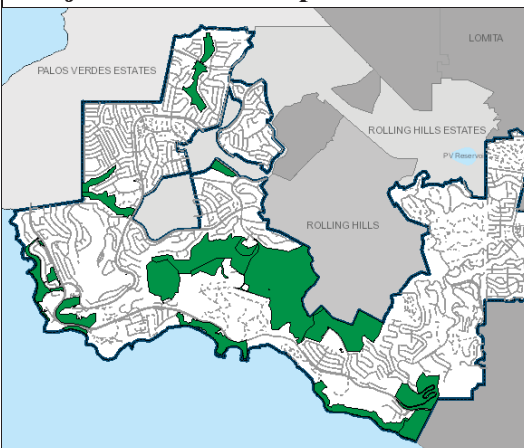
Funding								
330 (CIP)	\$97,015							\$97,015
	\$97,015							\$97,015

Estimated annual operating cost	\$1,000
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Estimated Schedule:

Signs for nine of the Reserves have been successfully installed.
 Signs for the remaining two Reserves, the Ocean Trails Reserve and Malaga Canyon Reserve, have been delayed as interpretive information for the larger regulatory signs is developed. Additionally, creation of a map of trails for Malaga Canyon is pending the adoption of trails for that recently acquired Reserve.
 Staff anticipates that remaining signs (or at least 3 of the 4 sign types) will be installed in FY2020-21.

Project Location Map



Background:

This project was originally budgeted for in the 2018-19 Fiscal Year. Work related to this project is being performed in coordination with the Palos Verdes Peninsula Land Conservancy (PVPLC), which manages the habitat in the City's property that comprises the Palos Verdes Nature Preserve.

Justification:

Signs for each Reserve will notify visitors as to which part of the Palos Verdes Nature Preserve they are in, provide information to educate visitors about the local habitat and native species, and contain trail maps.

POINT VICENTE INTERPRETIVE CENTER (PVIC) PARK IMPROVEMENTS



This project consists of:

- Creating a Master Plan for the upper section of the PVIC lot
- Installing a new, paved parking lot (in the general area where the “overflow” parking lot exists)
- Constructing new outdoor restrooms
- Creating new trails, picnic areas and outlooks
- Planting grassland areas and additional landscaping
- Establishing locations for an Interactive Exhibit Program (IEP) that will include four exhibits and be designed, constructed and paid for by Los Serenos de Point Vicente

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$700,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$50,000	\$0	\$0	\$0	\$0	\$700,000	\$750,000

Funding								
330 (CIP)	\$0	\$50,000					\$700,000	\$750,000
	\$0	\$50,000					\$700,000	\$750,000

Estimated annual operating cost	Not Applicable
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Estimated Schedule:

Master Plan work started in Fiscal Year 2019-20 and will be completed in Fiscal Year 2020-21. Engineering and Construction is deferred to a Fiscal Year to be determined.

Project Location Map



Background:

On November 20, 2012, the City Council adopted amendments to the RPV Coast Vision Plan (adopted 9/2/2008) which replaced the Annenberg Foundation project. An update to the Parks Master Plan was adopted in October 2015, and Los Serenos de Point Vicente presented a proposal for a Lower Point Vicente Concept Site Plan in 2016. On August 2, 2016 the City Council directed staff to work with Los Serenos de Point Vicente to seek public input. In April 2017, the City Council modified the Parks and Recreation Vision Plan for Lower Point Vicente and added the Interactive Outdoor Educational Exhibits Concept Plan.

Justification:

This project provides the proper infrastructure for those exhibits.

NATURE PRESERVE GATE FOR BURMA ROAD TRAIL



This project consists of improvements to secure the main entry point to the Portuguese Bend Reserve of the Palos Verdes Nature Preserve, at the entrance to the Burma Road Trail, including:

- A five feet (5') wide, black wrought iron, powered, automatically timed, swing gate with a panic bar
- A pair of seven feet (7') wide, black wrought iron, swing gates, with a multi-entity locking mechanism, to secure the vehicle access
- New black wrought iron fencing to secure the gate perimeters

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000


Funding								
330 (CIP)		\$100,000						\$100,000
		\$100,000						\$100,000

Estimated annual operating cost	\$500
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Estimated Schedule:
Construction in Fiscal Year 2020-21.

Project Location Map 	Background: <p>It is important to prevent pedestrian traffic into the Portuguese Bend Reserve at times, such as after sunset and after heavy rainfall, to protect the Reserve and the quality of life of neighboring residents. The existing gate, at the entrance of the Burma Road Trail, does not adequately close the Preserve from pedestrian traffic when warranted.</p> Justification: <p>A new gate will enhance the security of the Portuguese Bend Reserve of the Palos Verdes Peninsula Nature Preserve, improve the aesthetic nature of a heavily visited entrance to the Preserve, and improve quality of life issues for the neighborhood. It will also enable staff to better manage the Preserve.</p>
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NATURE PRESERVE GATE FOR RATTLESNAKE TRAIL


 <p style="text-align: center;">Rattlesnake Tr.</p> <p style="text-align: center;">8' x 5' 5' x 5' 8' x 5'</p> <p style="text-align: center;">Panic Bar</p> <p style="text-align: center;">Battery powered locking system. Mechanism to lock gate in open position.</p> <p style="text-align: center;">Crenshaw Blvd.</p>	<p>This project consists of improvements to secure the main entry point to the Filiorum Reserve of the Palos Verdes Nature Preserve, including:</p> <ul style="list-style-type: none"> Two hundred and fifty feet (250') of new green, wrought iron fence and decorative brick pilasters, matching the adjacent fence of the Island View Homeowner Association (HOA), along Crenshaw Boulevard and along the east side of the downslope to the existing trail head A five foot (5') wide, powered, automatically timed, swing gate with a panic bar
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Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000

Funding								
330 (CIP)		\$100,000						\$100,000
		\$100,000						\$100,000

Estimated annual operating cost	\$500
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Estimated Schedule: Construction in Fiscal Year 2020-21.
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<p>Project Location Map</p> 	<p>Background:</p> <p>It is important to prevent pedestrian traffic into the Filiorum Reserve at times, such as after sunset and after heavy rainfall, to protect the Reserve and the quality of life of neighboring residents. Access to the trailhead of the Rattlesnake Trail is currently provided only by an opening in the fence along Crenshaw Boulevard.</p> <p>Justification:</p> <p>Enhances security of the Filiorum Reserve of the Palos Verdes Peninsula Nature Preserve and reduces negative quality of life issues for neighbors. It also will enable staff to better manage the Preserve.</p>
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LOWER HESSE PARK IMPROVEMENTS



This project includes:

- Paving the existing parking lot
- Installation of new erosion control features
- Installation of new park benches
- New landscaping
- A new irrigation system
- (potentially) new trails

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000

Funding								
330 (CIP)							\$1,500,000	\$1,500,000
							\$1,500,000	\$1,500,000

Estimated annual operating cost	\$8,000
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Estimated Schedule:

To be determined.

<p>Project Location Map</p>	<p>Background:</p> <p>The upper portion of Hesse Park has been improved, and some improvements were made to a section of the lower portion of Hesse Park in 2017.</p> <p>Justification:</p> <p>Additional improvements will enhance the overall aesthetics and create a more cohesive park.</p>
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RESTORATION OF "BUBBLES" STATUE



- This project consists of:
- Restoring of the "Bubbles" statue that was originally part of the entrance sign at Marineland
 - Installing the restored statue at a location to be determined at the Point Vicente Interpretive Center (PVIC)

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000

Funding								
330 (CIP)							\$200,000	\$200,000
							\$200,000	\$200,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:

To be determined.

<p>Project Location Map</p>	<p>Background:</p> <p>In 2014, it was requested by the public that the statue be incorporated into a park plan for Lower Point Vicente. Although not included at that time, in November 2016, City Council directed staff to find an appropriate location at PVIC.</p> <p>Justification:</p> <p>There is significant affection and nostalgia for Marineland and its pioneering work with marine mammals, including Bubbles. Bubbles was a performing pilot whale at Marineland for 20 years, until it closed in 1987, and then at SeaWorld until her death in June 2016</p>
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PUBLIC BUILDINGS

Buildings and other facility improvements may include any proposed new City facility, renovation, or improvement of any existing City facilities. The City owns and maintains the following public buildings:

- City Hall Administration Building at Point Vicente Park
- City Hall Community Development Building at Point Vicente Park
- RPV TV Studio Building at Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Point Vicente Park
- City Hall Emergency Communications Center trailer at Point Vicente Park
- Fred Hesse Jr. Community Center Building (John C. McTaggart Hall)
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Buildings at Abalone Cove Shoreline Park, currently used for staffing, public restrooms, and a nursery school on the beach.
- Pelican Cove Restroom Building
- Eastview Park Restroom Buildings

Except for PVIC, these buildings are 25 years old or more and showing signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government. In some cases, little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on individual staff assessments, input from the community, and professional consultants' assessments and studies.

CIVIC CENTER MASTER PLAN



This project consists of preparing supporting documents and providing services towards the future development of a Master Plan for the Upper Pointe Vicente property for the purpose of Civic Center and open space improvements.

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$17,639	\$151,000	\$0	\$0	\$0	\$0	\$0	\$168,639
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,639	\$151,000	\$0	\$0	\$0	\$0	\$0	\$168,639


Funding								
330 (CIP)	\$17,639	\$151,000						\$168,639
	\$17,639	\$151,000						\$168,639

Estimated annual operating cost	Not Applicable
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Estimated Schedule:
Request for Proposals for Architectural services is anticipated in FY 2020-21.

<p>Project Location Map</p>	<p>Background: As part of the City's update to the Parks Master Plan, site specific workshops are being held to receive community input regarding desired uses at the park. A Master Plan will be created that represents the interests of the residents. The Civic Center Advisory Committee was created to advise and to provide recommendations to the City Council.</p> <p>Justification: A Master Plan serves as a framework to major components or elements for the City Council's consideration and could include a variety of uses as recommended by the community through the advisory committee.</p>
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CITYWIDE ADA (AMERICANS WITH DISABILITIES ACT) TRANSITION PLAN UPDATE

	<p>This project consists of updating the current ADA (Americans with Disabilities) Transition Plan, which identifies all of the ADA deficiencies at City facilities and within the public right-of-way and outlines a plan to make improvements to eliminate those deficiencies through future projects. Work is being performed through the CJPIA (California Joint Powers Insurance Authority), resulting in lower costs.</p>
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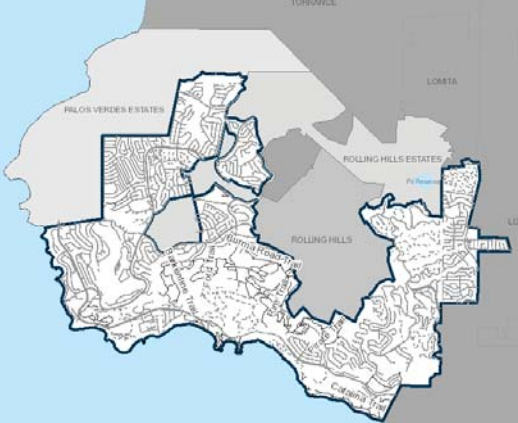
Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$66,450	\$150,000	\$0	\$0	\$0	\$0	\$0	\$216,450
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$66,450	\$150,000	\$0	\$0	\$0	\$0	\$0	\$216,450

Funding								
330 (CIP)	\$66,450	\$150,000						\$216,450
	\$66,450	\$150,000						\$216,450

Estimated annual operating cost	\$
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Estimated Schedule:

Work began in Fiscal Year 2019-20 and will be completed in Fiscal Year 2020-21.

<p>Project Location Map</p> 	<p>Background:</p> <p>Under Title II of the Americans with Disabilities Act, the City is required to have a current Self-Evaluation and Transition Plan.</p> <p>Justification:</p> <p>The City may be at significant risk for claims and litigation, as well as place the City at risk of losing or not being able to receive state and federal pass-through funding, if it does not have a current plan.</p>
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POINT VICENTE INTERPRETIVE CENTER (PVIC) LIFT STATION



This project consists of:

- Installing new pumps
- Installing new railings
- Installing new linings
- Installing a SCADA (Supervisory Control And Data Acquisition) system and control panel

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$30,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$180,000	\$0	\$180,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$20,000
	\$0	\$0	\$0	\$0	\$30,000	\$200,000	\$0	\$230,000

Funding								
330 (CIP)					\$30,000	\$200,000		\$230,000
					\$30,000	\$200,000		\$230,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
<p>Engineering in Fiscal Year 2023-24. Construction in Fiscal Year 2024-25.</p>

Project Location Map 	Background: <p>This lift station is approaching the end of its designated life expectancy.</p> Justification: <p>The City is obligated to maintain and improve the existing sewer system to minimize the risk of overflows, as the State of California has adopted a zero tolerance of such overflows.</p>
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RESTROOM IMPROVEMENTS AT POINT VICENTE INTERPRETIVE CENTER (PVIC)



This project consists of replacing existing:

- plumbing and fixtures
- wall and ceiling surfaces
- flooring
- stall dividers
- lighting fixtures
- mirrors
- accessory equipment (hand dryers, toilet paper dispensers, etc.)

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Funding								
330 (CIP)			\$150,000					\$150,000
			\$150,000					\$150,000

Estimated annual operating cost	\$8,000
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Estimated Schedule:

Construction in Fiscal Year 2020-21.

Project Location Map



Background:

The plumbing in the existing restrooms (both interior and exterior) often clog, requiring the bathrooms to be placed out of service and is a source of regular complaints from the public. Even when in service, the restrooms often smell bad as a result of poor plumbing.

Justification:

Bathroom improvements are needed at the PVIC to better represent the City of Rancho Palos Verdes, and provide better facilities to the public and those who rent the facility for weddings and special events.

CIVIC CENTER (STORM ROOM) IMPROVEMENTS



This project consists of replacing existing:

- roofing material
- plumbing and fixtures
- electrical systems
- lighting fixtures
- wall and ceiling surfaces
- flooring

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

Funding								
330 (CIP)							\$100,000	\$100,000
							\$100,000	\$100,000

Estimated annual operating cost	Not Applicable
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Estimated Schedule:
To be determined.

Project Location Map 	Background: <p>The “Storm Room” at the Civic Center will need to be rehabilitated if additional office space is needed at City Hall.</p> Justification: <p>As additional staff has been added over recent years, the need for additional office and conference/meeting room space at the Civic Center has increased greatly. Remodeling of the Storm Room would accommodate additional office space if warranted when fully staffed.</p>
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SEWER & STORM DRAIN IMPROVEMENTS

Projects in this section are to make improvements to existing infrastructure facilities of, or build new facilities for, the City's Sanitary Sewer, the Abalone Cove Sewer or Storm Water systems.

The Sanitary Sewer System

Although the City's sanitary sewer system is owned by the City and, through an inter-local agreement with the County of Los Angeles, the County is responsible for ongoing maintenance of the system, with the exception of the Abalone Cove Sewer System. Maintenance of the sewer system (not including the Abalone Cove Sewer System) is funded with fees collected by the County from property owners that are connected to the sewer system. Funding for the maintenance of the Abalone Cove Sewer System includes contributions from property owners connected to the Abalone Cove Sewer System and the City.

The City maintains legal and regulatory responsibility (i.e., any state or federal fines resulting from spillage) for the system, and retains responsibility for its operation, public safety, and welfare, and any increases in pipe capacity required by the approval of private development. This also includes responsibility for replacement of pipeline due to capacity issues, as the County's maintenance and repair program does not provide such replacement.

The City developed a Sanitary Sewer Management Plan in 2004, which was created to help in the management of this asset, and updated that Master Plan in 2009. The City also conducted an evaluation of the Sanitary Sewer System and the Abalone Cove District Sewer System in 2013. With no capacity limitations identified, no Sanitary Sewer System projects were proposed for this 5-year CIP.

In June 2020, the County notified the City that they had hired a contractor to perform a Closed-Circuit Televising (CCTV) inspection and cleaning of the local sanitary sewer lines. That inspection is scheduled to start in July 2020 and conclude in early 2021.

The Storm Water System

The 2015 Master Plan of Drainage identified projects to correct pipes with deficient capacity, poor physical condition, or both.

Staff has also conducted a thorough video inspection of the entire City-owned pipe inventory and has compiled the results for analysis. This will lead to identifying remaining CMP, which will be lined in the coming years.

STORM DRAIN LINING PROGRAM



- This project consists of::
- installing linings inside of identified existing corrugated metal pipes that are deteriorating
 - repairing inlet and outlet structures

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$450,000

Funding								
330 (CIP)							\$450,000	\$450,000
							\$450,000	\$450,000

Estimated annual operating cost	\$500
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Estimated Schedule:
To be determined.

Project Location Map	Background:
	Existing corrugated metal pipes that were installed many years ago have reached the end of their expected life expectancy and have deteriorated or are deteriorating.
	Justification: Installing linings inside of the existing pipes extends the useful life of the pipe by 30 years or more, while avoiding the costly open cut and removal and replacement of the pipe.

An aerial photograph showing a residential area. A road runs diagonally from the top left towards the bottom center. To the left of the road, there are several houses with light-colored roofs and some greenery. To the right of the road, there is a large, dark, irregularly shaped area that appears to be a wooded or undeveloped lot. A small, light-colored building is visible near the center of the road. The overall image has a slightly grainy, high-contrast appearance.

Phase 1

- ## Phase 2

- ### Phase 3

- ## Project Cost Estimates

Funding								
330 (CIP)		\$350,000						TBD
		\$350,000						TBD

Estimated annual operating cost	TBD
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Project Study Report (Phase 1) in Fiscal Year 2020-21.

A map of the Santa Catalina area in San Diego, showing streets like Santa Catalina Dr, Crestview Blvd, and Oceanview Dr. A yellow oval highlights a specific location on Crestview Blvd.

The canyon has been eroding for the last several years

This study is needed to identify measures to mitigate the erosion of the Altamira Canyon which poses a public safety concern to public and private property.

BAYEND DRIVE CATCH BASIN INLETS AND STORM SEWER LATERAL



This project consists of:

- replacing the existing new catch basin
- replacing the existing collector and drainage pipes

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$9,008	\$32,992	\$0	\$0	\$0	\$0	\$0	\$42,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
	\$9,008	\$32,992	\$0	\$0	\$0	\$0	\$170,000	\$212,000


Funding								
330 (CIP)	\$9,008	\$32,992	\$0				\$170,000	\$212,000
	\$9,008	\$32,992	\$0				\$170,000	\$212,000

Estimated annual operating cost	\$500
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Estimated Schedule: <p>Engineering started in Fiscal Year 2019-20 and will be completed in Fiscal Year 2020-21. Construction is deferred to a Fiscal Year to be determined.</p>
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Project Location Map 	Background: <p>The existing catch basin at this location is not properly conveying the storm water runoff that is collected by the catch basin.</p> Justification: <p>Although no flooding currently occurs on private property, this project will properly convey the storm water runoff that is collected by the catch basin at this location.</p>
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UPPER POINT VICENTE STORMWATER RUNOFF CONTROL PROJECT (HELIPAD)

	<p>This project consists of engineering and construction of underground drainage system improvements to prevent flooding around the Helipad at Upper Point Vicente, near the Civic Center.</p>
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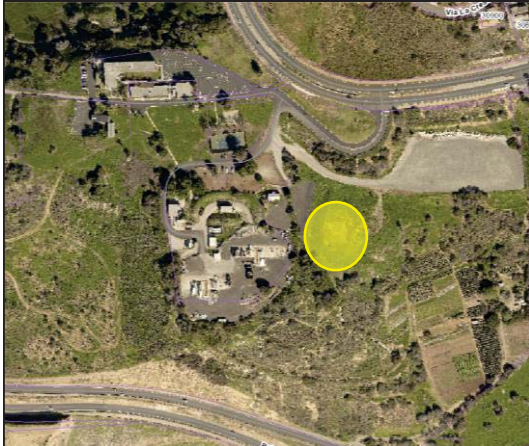
Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000

Funding								
330 (CIP)							\$200,000	\$200,000
							\$200,000	\$200,000

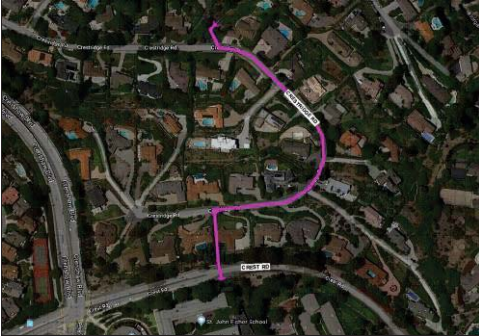
Estimated annual operating cost	\$500
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Estimated Schedule:

To be determined.

<p>Project Location Map</p> 	<p>Background:</p> <p>There is an existing open ditch adjacent to the Helipad which often floods during heavy rainfall.</p> <p>Justification:</p> <p>New underground drainage system improvements will improve the ingress and egress of the pilot and passengers to the Helipad during inclement weather.</p>
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CREST ROAD TO CRESTRIDGE CANYON STORM DRAIN PROJECT



This project consists of engineering and construction of drainage improvements to convey storm water runoff from Crest Road, along Crestridge Road, to a natural canyon.

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$91,970	\$48,030	\$0	\$0	\$0	\$0	\$0	\$140,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$1,200,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$85,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$1,285,000	\$1,425,000

Funding								
330 (CIP)	\$91,970	\$48,030					\$1,285,000	\$1,425,000
	\$91,970	\$48,030					\$1,285,000	\$1,425,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
<p>Engineering started in Fiscal Year 2019-20 and will be completed in Fiscal Year 2020-21.</p> <p>Construction is deferred to a Fiscal Year to be determined.</p>

Project Location Map 	Background: <p>The existing road embankment is damaged and, during heavy rainfall, storm water runoff enters private property. On at least two known occasions, the storm water has entered adjacent private property, causing slope failures.</p> Justification: <p>A new underground storm drain system is needed to minimize future damage to adjacent private properties</p>
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STORM DRAIN DEFICIENCY IMPROVEMENTS PROGRAM PALOS VERDES DRIVE SOUTH (AT PEPPERTREE) & HAWTHORNE BOULEVARD (AT HAWKHURST)



As part of the SDDIP, these projects consist of:

Palos Verdes Drive South at Peppertree Drive

- Replacement or rehabilitation of the existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts)
- New catch basins, drainage inlets and manholes

Hawthorne Boulevard at Hawkhurst Drive

- Replacement or rehabilitation of the existing underground storm drain system
- New catch basins, drainage inlets and manholes

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$195,535	\$0	\$0	\$0	\$0	\$0	\$0	\$195,535
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$2,650,000	\$0	\$0	\$0	\$0	\$2,650,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
	\$195,535	\$0	\$2,750,000	\$0	\$0	\$0	\$0	\$2,945,535

Funding								
330 (CIP)	\$195,535		\$2,750,000					\$2,945,535
	\$195,535		\$2,750,000					\$2,945,535

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Engineering in Fiscal Year 2019-20.
Installation in Fiscal Year 2021-22.

Project Location Map 	Background: <p>The 2015 Master Plan of Drainage identified needed improvements throughout the City. High priority improvements have been completed, and these two locations were included in a list of areas to be improved within ten years of the report. Design work for improvements to these areas are being completed in the 2019/2020 Fiscal Year.</p> Justification: <p>Although no known flooding is occurring at any adjacent private property at these locations, these projects were recommended improvements included in the 2015 Master Plan of Drainage.</p>
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STORM DRAIN IMPROVEMENTS AT 6415 CORSINI



This project consists of:

- replacing the existing catch basin
- replacing the existing broken pipe

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$240,000	\$0	\$0	\$0	\$0	\$240,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
	\$0	\$20,000	\$250,000	\$0	\$0	\$0	\$0	\$270,000

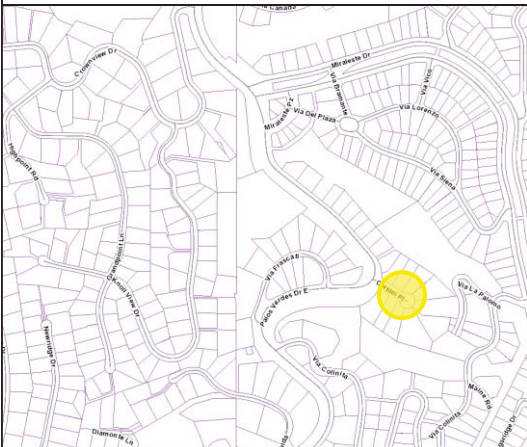
Funding								
330 (CIP)		\$20,000	\$250,000					\$270,000
		\$20,000	\$250,000					\$270,000

Estimated annual operating cost	\$500
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Estimated Schedule:

Engineering in Fiscal Year 2020-21.
Construction in Fiscal Year 2021-22.

Project Location Map



Background:

The existing storm sewer pipe has breaks in it and the catch basin is deteriorating

Justification:

Although no flooding currently occurs on private property, this project will properly convey the storm water runoff that is collected by the catch basin at this location.

RIGHT OF WAY AND TRAFFIC CONTROL DEVICES

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry, and government cannot be met. The roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. It has been shown that property values tend to suffer from adjacent poorly maintained streets. Roadway infrastructure includes residential streets, arterial streets, and traffic safety improvements. In the City of Rancho Palos Verdes, there are 41.5 miles of arterial streets and 108.6 miles of residential streets. The total of all streets and alleys mileage is 150.1 centerline miles.

To manage the City's residential and arterial streets, the City hires a consultant who conducts a full-detailed assessment of all streets once every three years. This report, known as the Pavement Management Program (PMP), helps to identify any serious issues and provides the City with a rating for each street. The report includes the overall Pavement Condition Index (PCI). The City of Rancho Palos Verdes' policy is to maintain an average standard PCI of 80 for its street network. The City's current PCI is 88.9 based upon the PMP report prepared by Bucknam Infrastructure Group, Inc. in 2018. Since 1997, the City has maintained a pavement rating between 80 and 90. The report also helps in defining a schedule to complete the work. The City has been divided into nine zones for residential streets, but in the case of some areas, zones may be completed together in one year for added efficiency.

PUBLIC SIGNS REPLACEMENT PROGRAM



This project consists of replacing traffic signs, including regulatory signs, guide signs, warning signs, object marker signs and other signs that were identified in 2017 as required, in three phases as follows:

Phase 1

- Signs to be replaced in FY 2019-20

Phase 2

- Signs to be replaced in FY 2020-21

Phase 3

- Signs to be replaced in FY 2021-22

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$125,502	\$45,000	\$240,000	\$0	\$0	\$0	\$0	\$410,502
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$25,600	\$5,000	\$10,000	\$0	\$0	\$0	\$0	\$40,600
	\$151,102	\$50,000	\$250,000	\$0	\$0	\$0	\$0	\$451,502

Funding								
330 (CIP)	\$151,102	\$50,000	\$250,000					\$451,502
	\$151,102	\$50,000	\$250,000					\$451,502

Estimated annual operating cost	\$3,000
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Estimated Schedule:
Phase 1 in FY 2019-20 Phase 2 in FY 2020-21 Phase 3 in FY 2021-22

Project Location Map	Background:
	<p>The City received an assessment report on its traffic sign inventory in December 2017, which recommended a signage replacement/update program over the next five years. The 458 signs identified as needing replacement within 1-2 years (from 2017) are addressed with this project, as the City has replaced the signs that required immediate replacement in 2020,</p>
	<p>Justification:</p> <p>Roadway signs are required to comply with FHWA and California Manual on Uniform Traffic Control Devices (MUTCD) standards, including retro-reflectivity. This project is necessary for the City's roadway signs to be in compliance with applicable standards and reduce City liability in the event of traffic accidents and improving public safety.</p>

SIDEWALK REPAIR AND REPLACEMENT PROGRAM



This project consists of repairing and replacing identified sidewalk segments in the public right-of-way on a biennial schedule.

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$240,000	\$0	\$240,000	\$0	\$240,000	N/A	\$720,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	N/A	\$30,000
	\$0	\$250,000	\$0	\$250,000	\$0	\$250,000	N/A	\$750,000

Funding								
220 (Measure R)		\$250,000		\$250,000		\$250,000		\$750,000
		\$250,000		\$250,000		\$250,000		\$750,000

Estimated annual operating cost	TBD
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Estimated Schedule:
<p>Construction in Fiscal Year 2020-21</p> <p>Construction in Fiscal Year 2022-23</p> <p>Construction in Fiscal Year 2024-25</p>

Project Location Map 	Background: <p>Under this biennial program, the City removes and replaces identified broken sections of sidewalk city-wide.</p> Justification: <p>Repair and replacement will reduce potential of injury to sidewalk users and reduce overall city liability related to slip and fall claims.</p>
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HAWTHORNE BOULEVARD BEAUTIFICATION



This project consists of designing and constructing improvements to the medians along Hawthorne Boulevard, from Crest Road to Palos Verdes Drive West, including:

- Removing “green asphalt” from the medians
- Installing drought tolerant landscaping with a series of bioswales or other environmentally “green” design features to divert and treat, pursuant to state water quality requirements and runoff from Hawthorne Boulevard

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$39,430	\$0	\$0	\$0	\$0	\$0	N/A	\$39,430
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$2,022,986	\$0	\$0	\$0	\$0	N/A	\$2,022,986
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$
	\$39,430	\$2,022,986	\$0	\$0	\$0	\$0	N/A	\$2,062,416

Funding								
330 (CIP)	\$39,430							\$39,430
202 (Gas Tax) (SB1)		\$2,022,986						\$2,022,986
	\$39,430	\$2,022,986						\$2,062,416

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Construction starting in Fiscal Year 2019-20 and completing in Fiscal Year 2020-21.

Project Location Map 	Background: Justification: Construction of improvements in the median along Hawthorne Boulevard will enhance the appearance of this heavily traveled arterial corridor of the City.
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CRENSHAW BOULEVARD - ARTERIAL ROADWAYS REHABILITATION PROJECT



As part of the Arterial Roadways Rehabilitation Program, this project consists of engineering and constructing improvements to the section of Crenshaw Boulevard, from Indian Peak Road to Seacrest Drive, to address ADA (Americans with Disabilities Act) and drainage concerns. Improvements will include:

- Removing existing damaged pavement
- Replacing damaged curbs, gutters and sidewalks
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$200,000	\$0	\$0	\$0	\$0	\$0	N/A	\$200,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$1,925,000	\$0	\$0	N/A	\$1,925,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$75,000	\$0	\$0	N/A	\$75,000
	\$200,000	\$0	\$0	\$2,000,000	\$0	\$0	N/A	\$2,200,00

Funding								
202 (Gas Tax) (SB1)	\$200,000							\$200,000
330 (CIP)				\$2,000,000				\$200,000
	\$200,000			\$2,000,000				\$2,200,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Construction in Fiscal Year 2022-23, after California Water Service completes their project in this area.

Project Location Map 	Background: Rehabilitation of this section of Crenshaw Boulevard was previously added to the 5-Year Capital Improvements Program. Engineering of the improvements was delayed to address any issues that arose from the California Water Service project in the area.
	Justification: Rehabilitation of this heavily used section of Crenshaw Boulevard is the City's responsibility and reduces overall city liability related to traffic claims.

WESTERN AVENUE TRAFFIC CONGESTION IMPROVEMENTS



This project consists of preparing a Project Study Report and engineering the improvements along the Western Avenue corridor, which are expected to include:

- Traffic signal equipment updates and synchronizing the traffic signals
- Potential alterations to the existing intersection geometrics
- Access improvements and parking management

The City is taking a lead role in working with the cities of Lomita and Los Angeles on this project.

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$3,100,000	\$0	\$0	\$0	N/A	\$3,100,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$100,000	\$0	\$0	\$0	N/A	\$100,000
	\$0	\$0	\$3,200,000	\$0	\$0	\$0	N/A	\$3,200,000

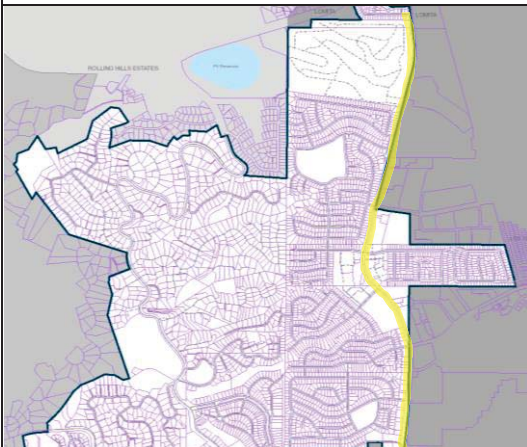
Funding								
330 (CIP)	\$0	\$0	\$3,200,000					\$3,200,000
	\$0	\$0	\$3,200,000					\$3,200,000

Estimated annual operating cost	TBD
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Estimated Schedule:

Construction is scheduled for Fiscal Year 2021-22.

Project Location Map



Background:

Traffic congestion and excessive delays were identified by staff regarding traffic flow along Western Avenue. Since Western Avenue is on the state roadway system, staff contacted the South Bay Council of Governments for funding mitigation measures.

Justification:

Proposed improvements will alleviate traffic delays along Western Avenue and enhance traffic flow along this corridor of the City.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS IN CADDINGTON DRIVE NEIGHBORHOOD



This project consists of ADA (Americans with Disabilities Act) improvements to sidewalk areas, such as curb ramps and crosswalk striping, in the Caddington Drive neighborhood.

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$14,921	\$39,644	\$0	\$0	\$0	\$0	N/A	\$54,565
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$96,035	\$0	\$0	\$0	\$0	N/A	\$96,035
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$0	\$135,679	\$0	\$0	\$0	\$0	N/A	\$150,600

Funding								
310 (CDBG)	\$14,921	\$135,679	\$0	\$0	\$0			\$150,600
	\$14,921	\$135,679	\$0	\$0	\$0			\$150,600

Estimated annual operating cost	TBD
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Estimated Schedule:
Construction in Fiscal Year 2020-21.

Project Location Map 	Background: <p>Title II of the Americans with Disabilities Act requires state and local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps.</p> Justification: <p>Construction of the ADA improvements, such as curb ramps and crosswalk striping, removes a barrier that would otherwise make it more difficult, or even prevent, people using wheelchairs, scooters, walkers or other mobility devices to cross a street.</p>
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CITYWIDE ARTERIAL FENCES AND WALLS



This project consists of developing a master plan for short-term and long-term improvements to enhance the aesthetics of the public right-of-way areas along arterial and collector roads, including:

- Developing standards for new walls and fences (including height, design and material requirements) along Hawthorne Boulevard and other arterial roadways
- Developing a structural design for new foundation walls
- Constructing improvements to existing walls and/or constructing new walls and/or fences, based on developed standards, at locations to be selected by the City

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$25,000	\$0	\$0	\$0	N/A	\$25,000
Engineering	\$0	\$0	\$0	\$75,000	\$0	\$0	N/A	\$75,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$950,000	\$0	N/A	\$950,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$50,000	\$0	N/A	\$50,000
	\$0	\$0	\$25,000	\$75,000	\$1,000,000	\$0	N/A	\$1,100,000

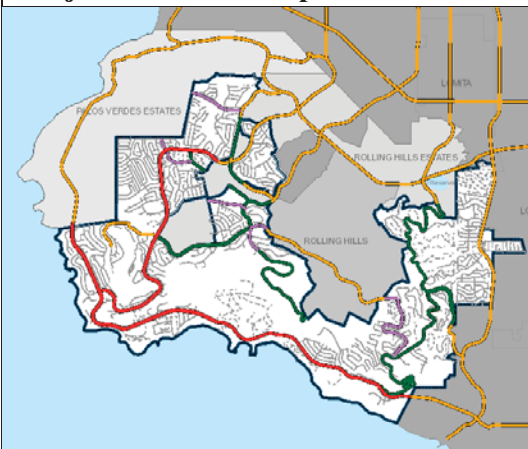
Funding								
330 (CIP)			\$25,000	\$75,000	\$1,000,000			\$1,100,000
			\$25,000	\$75,000	\$1,000,000			\$1,100,000

Estimated annual operating cost	TBD
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Estimated Schedule:

Master Plan in Fiscal Year 2021-22.
 Engineering in Fiscal Year 2022-23.
 Construction in Fiscal Year 2023-24.

Project Location Map



Background:

The City Council has directed staff to develop a Master Plan to improve the public right-of-way areas (specifically, the walls and fences) of major arterial roadways (i.e. Hawthorne Boulevard). Removal of unsafe and deteriorating walls, pilasters and fences (including dirt and debris) was performed along Hawthorne Boulevard in recent years.

Justification:

Improvements to the walls and fences along arterial roadways reflects positively on the entire City and enhances the surrounding areas.

RESIDENTIAL STREET REHABILITATION - AREA 5



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Area 5 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$200,000	\$0	\$150,000	\$0	N/A	\$350,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$2,000,000	\$0	\$0	N/A	\$2,000,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$198,800	\$0	\$0	N/A	\$198,800
	\$0	\$0	\$200,000	\$2,198,800	\$150,000	\$0	N/A	\$2,548,800

Funding								
220 (Meas. R)			\$200,000		\$150,000			\$350,000
330 (CIP)				\$2,198,800				\$2,198,800
			\$200,000	\$2,198,800	\$150,000			\$2,548,800

Estimated annual operating cost	TBD
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Estimated Schedule:
<p>Engineering in Fiscal Year 2021-22. Construction in Fiscal Year 2022-23. Engineering (Final Survey) in Fiscal Year 2023-24.</p>

Project Location Map	Background:
	<p>The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.</p>
	<p>Justification: Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.</p>

RESIDENTIAL STREET REHABILITATION - AREA 1



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Area 1 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$249,964	\$0	\$0	\$0	\$0	\$200,000	N/A	\$449,964
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$2,361,600	\$0	N/A	\$2,361,600
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$249,964	\$0	\$0	\$0	\$2,361,600	\$200,000	N/A	\$2,811,564

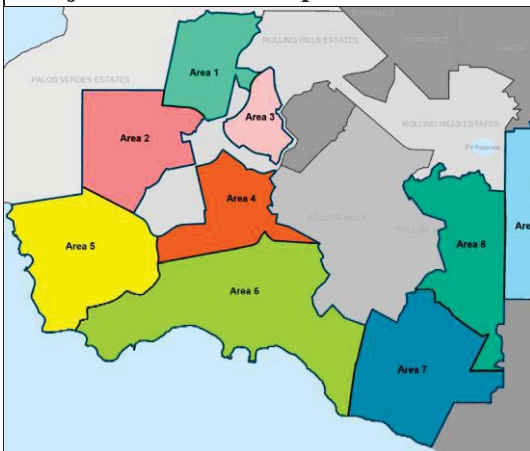
Funding								
220 (Meas. R)	\$249,964					\$200,000		\$449,964
330 (CIP)					\$2,361,600			\$2,361,600
	\$249,964				\$2,361,600	\$200,000		\$2,811,564

Estimated annual operating cost	TBD
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Estimated Schedule:

Engineering in Fiscal Year 2019-20.
 Construction in Fiscal Year 2023-24.
 Engineering (Final Survey) in Fiscal Year 2024-25.

Project Location Map



Background:

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

Justification:

Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.

RESIDENTIAL STREET REHABILITATION - AREA 8



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Area 8 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0

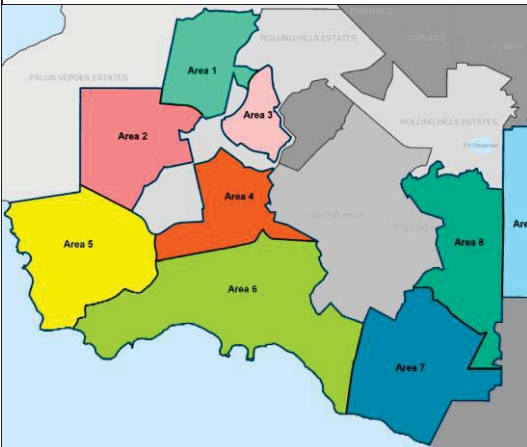
Funding								
330 (CIP)	\$0	\$0	\$0	\$0	\$0			\$0
	\$0	\$0	\$0	\$0	\$0			\$0

Estimated annual operating cost	TBD
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Estimated Schedule:

Engineering in Fiscal Year 2019-20.
Construction in a Fiscal Year to be determined.

Project Location Map



Background:

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

Justification:

Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.

WESTERN AVENUE AUTOMATED LICENSE PLATE RECOGNITION (ALPR) PROJECT



This project consists of installing Automatic License Plate Recognition (ALPR) cameras in the Eastview neighborhood, in two phases, as follows::

Phase 1

- Installing ten (10) ALPR cameras on five (5) new streetlight poles

Phase 2

- Installing thirteen (13) ALPR cameras on twelve (12) existing streetlight poles

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$305,240	\$267,281	\$0	\$0	\$0	\$0	N/A	\$572,521
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$305,240	\$267,281	\$0	\$0	\$0	\$0	N/A	\$572,521

Funding								
330 (CIP)	\$305,240	\$267,281						\$572,521
	\$305,240	\$267,281						\$572,521

Estimated annual operating cost	\$2,000
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Estimated Schedule:

To be completed by Summer 2020.

Project Location Map	Background:
	ALPR cameras were installed at the southern and western entrances to the City and have proven to be an effective public safety tool to the Los Angeles County Sheriff's Department.
	Justification: Adding cameras along the Western Avenue corridor will bolster the City's Public Safety measures.

TRANSIT IMPROVEMENTS - BUS TURNOUT / STOPS



This project consists of engineering and construction of transit improvements for bus stops, including:

- bus turnouts in the public right-of-way
- lighting for existing bus shelters
- new shelters
- sidewalk improvements, including ADA (Americans with Disabilities Act) compliant ramps, within twenty-five feet (25') of bus stops

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$58,760	\$0	\$0	\$0	\$0	\$0	N/A	\$58,760
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$8,760	\$1,140,614	\$0	\$0	\$0	\$0	N/A	\$1,149,374
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$67,520	\$1,140,614	\$0	\$0	\$0	\$0	N/A	\$1,208,134

Funding								
216 (Prop. A)	\$67,520	\$1,140,614	\$0	\$0	\$0			\$1,208,134
	\$67,520	\$1,140,614	\$0	\$0	\$0			\$1,208,134

Estimated annual operating cost	\$1,000
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Estimated Schedule:

Construction underway.

Project Location Map



Background:

Proposition A (Transit) funds can only be used for transit related improvements.

Justification:

The project will enhance the improvements that support transit and transit users.

RESIDENTIAL STREET REHABILITATION - AREA 2



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Area 2 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$305,700	\$0	N/A	\$305,700
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$2,100,800	N/A	\$2,100,800
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$100,000	N/A	\$100,000
	\$0	\$0	\$0	\$0	\$305,700	\$2,200,800	N/A	\$2,506,500

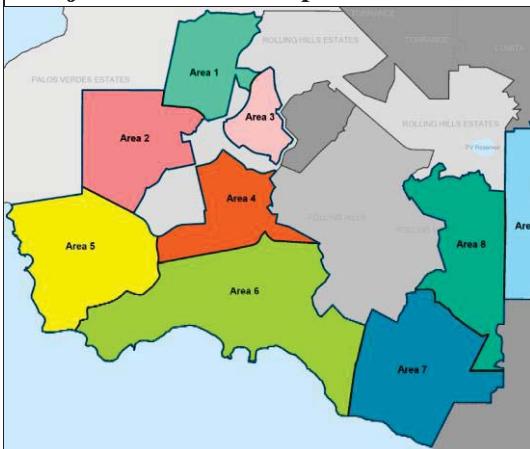
Funding								
220 (Meas. R)					\$305,700			\$305,700
330 (CIP)						\$2,200,800		\$2,200,800
					\$305,700	\$2,200,800		\$2,506,500

Estimated annual operating cost	TBD
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Estimated Schedule:

Engineering in Fiscal Year 2023-24.
Construction in Fiscal Year 2024-25.

Project Location Map



Background:

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

Justification:

Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.

PALOS VERDES DRIVE SOUTH INTERSECTION IMPROVEMENTS



This project consists of improving intersections along Palos Verdes Drive South at the following cross streets:

- Forrestal Drive (across from Trump National Drive)
- Schooner Drive (across from Yacht Harbor Drive)
- Seahill Drive (across from Tramonto Dive)
- Conqueror Drive

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$60,000	\$0	\$0	\$0	\$0	\$0	N/A	\$60,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$710,000	\$0	\$0	\$0	N/A	\$710,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$40,000	\$0	\$0	\$0	N/A	\$40,000
	\$60,000	\$0	\$750,000	\$0	\$0	\$0	N/A	\$810,000


Funding								
215 (Prop. C)	\$60,000							\$60,00
330 (CIP)			\$750,000					\$750,000
	\$60,000		\$750,000					\$810,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Engineering is scheduled to be complete in Fiscal Year 2019-20 Construction is scheduled for Fiscal Year 2021-22.

Project Location Map 	Background: <p>Concerns regarding the geometrics of these intersections were reviewed by the Traffic Safety Committee and recommendations forwarded to the City Council in 2018. Engineering of the improvements were authorized by the City Council in 2019.</p> Justification: <p>Improvements to these intersections will improve traffic flow and increase public safety of vehicular and pedestrian traffic.</p>
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SAFE ROUTES TO SCHOOL

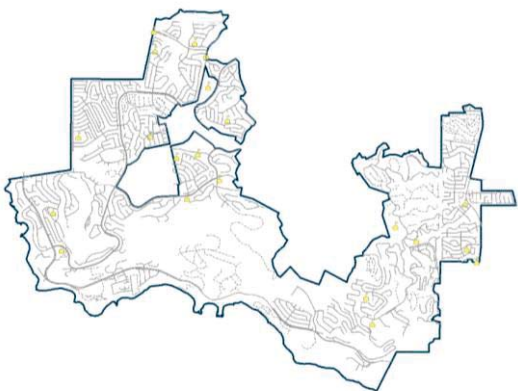
	<p>This project consists of a creating a Peninsula-Wide Safe Routes to School Plan (SRTS Plan) for 18 public elementary, middle and high schools located on the Palos Verdes Peninsula.</p>
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Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$142,504	\$107,496	\$0	\$0	\$0	\$0	N/A	\$250,000
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$142,504	\$107,496	\$0	\$0	\$0	\$0	N/A	\$250,000

Funding								
330 (CIP)	\$16,345	\$12,330						\$28,675
332 (State Grants)	\$126,159	\$95,166						\$221,325
	\$142,504	\$107,496						\$250,000

Estimated annual operating cost	TBD
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Estimated Schedule:
To be completed in Fiscal Year 2020-21.

Project Location Map	
<p>Background: As the Peninsula schools do not offer school bus transportation for students, they must walk, bike or be driven to school, which increases traffic during drop-off and pick-up times. Collision data from the Transportation Injury Mapping System for 2006-2016 showed 100 collisions between motorists and pedestrian/bicyclists within a half mile of PVP schools, including 2 fatalities.</p> <p>Justification: Completion of this project will increase the safety for pedestrians and bicyclists traveling to and from the sixteen Palos Verdes Peninsula Unified School District (PVPUSD) schools (11,400 students) and the two Los Angeles Unified School District (LAUSD) schools (2,350 students).</p>	

RESIDENTIAL STREET REHABILITATION - AREAS 3 & 4



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Areas 3 and 4 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$205,417	\$256,432	\$0	\$0	\$0	\$0	318,700	\$780,549
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$2,577,269	\$922,731	\$0	\$0	\$0	\$0	3,605,000	\$7,105,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	\$2,782,686	\$1,179,163	\$0	\$0	\$0	\$0	\$3,923,700	\$7,885,549

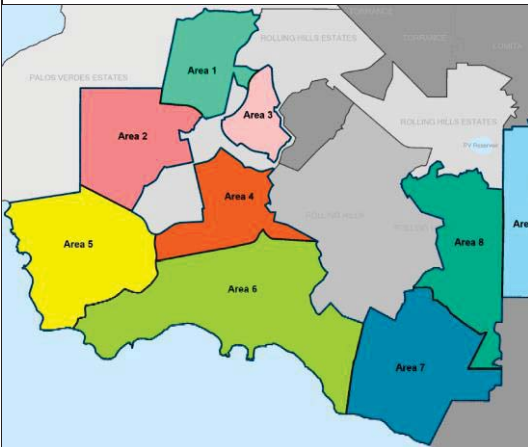
Funding								
330 (CIP)	\$2,782,686	\$1,179,163					\$3,923,700	\$7,885,549
	\$2,782,686	\$1,179,163					\$3,923,700	\$7,885,549

Estimated annual operating cost	TBD
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Estimated Schedule:

Engineering in Fiscal Year 2018-19.
 Construction in Fiscal Year 2019-20.
 Engineering (Final Survey) in Fiscal Year 2020-21.

Project Location Map



Background:

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

Justification:

Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.

RESIDENTIAL STREET REHABILITATION - AREA 6



As part of the Residential Street Rehabilitation Program, this project consists of repairing and improving the residential streets in Area 6 of the City, and can include:

- Removing existing damaged pavement
- Minor pruning of existing roots
- Replacing damaged curbs, gutters and sidewalks
- Installing ADA compliant ramps
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$305,700	N/A	\$305,700
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	TBD	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	TBD	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD

Funding								
220 (Meas. R)						\$305,700		TBD
						\$305,700		TBD

Estimated annual operating cost	\$10,000
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Estimated Schedule:

Engineering in Fiscal Year 2024-25.

<p>Project Location Map</p>	<p>Background:</p> <p>The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.</p> <p>Justification:</p> <p>Maintenance of the residential roadways is the City's responsibility and reduces overall city liability related to traffic claims.</p>
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TRAFFIC SIGNAL AT INTERSECTION OF PALOS VERDES DRIVE SOUTH & PALOS VERDES DRIVE EAST



This project consists of engineering and installing a new traffic signal at the intersection of Palos Verdes Drive South and Palos Verdes Drive East.

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$77,651	\$0	\$0	\$0	\$0	\$0	N/A	\$77,651
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$275,000	\$0	\$0	\$0	\$0	N/A	\$275,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$20,000	\$0	\$0	\$0	\$0	N/A	\$20,000
	\$77,651	\$295,000	\$0	\$0	\$0	\$0	N/A	\$372,651

Funding								
215 (Prop. C)	\$77,651	\$295,000	\$0	\$0	\$0			\$372,651
	\$77,651	\$295,000	\$0	\$0	\$0			\$372,651

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Engineering in Fiscal Year 2019-20. Construction in Fiscal Year 2020-21.

Project Location Map 	Background: <p>The design and construction of this project was initiated by the Traffic Safety Committee and was approved subsequently by the City Council.</p> Justification: <p>The installation of a new traffic signal will improve traffic flow and increase vehicular safety at this intersection.</p>
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TRAFFIC SIGNAL AT INTERSECTION OF HAWTHORNE BOULEVARD & VIA RIVERA



This project consists of engineering and installing a new traffic signal at the intersection of Hawthorne Boulevard and Via Rivera.

Project Cost Estimates								
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$2,913	\$0	\$0	\$0	\$0	\$0	N/A	\$2,913
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$317,000	\$0	\$0	\$0	\$0	N/A	\$317,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$25,000	\$0	\$0	\$0	\$0	N/A	\$25,000
	\$2,913	\$342,000	\$0	\$0	\$0	\$0	N/A	\$344,913

Funding								
215 (Prop. C)	\$2,913							\$2,913
211 (1911 Act)		\$342,000						\$342,000
	\$2,913	\$342,000						\$344,913

Estimated annual operating cost	\$5,000
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Estimated Schedule:
Engineering in Fiscal Year 2019-20. Construction in Fiscal Year 2020-21.

Project Location Map 	Background: <p>The design and construction of this project was initiated by the Traffic Safety Committee and was approved subsequently by the City Council in February 2020.</p> Justification: <p>The installation of a new traffic signal will improve traffic flow and enhance vehicular safety at this intersection.</p>
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PALOS VERDES DRIVE EAST WIDENING AND PATH IMPROVEMENTS AT BRONCO



This project consists of widening of the Palos Verdes Drive East roadway, from Bronco Drive to lower Headland Drive, by adding a 12' center turn lane and constructing a decomposed granite ("DG") pedestrian/equestrian path in the public right-of-way, from Bronco Drive to Sunnyside Ridge Drive

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Engineering	\$0	\$200,000	\$0	\$0	\$0	\$0	N/A	\$200,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Construction	\$0	\$0	\$1,250,000	\$0	\$0	\$0	N/A	\$1,250,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	N/A	\$0
Inspection	\$0	\$0	\$50,000	\$0	\$0	\$0	N/A	\$50,000
	\$0	\$0	\$1,300,000	\$0	\$0	\$0	N/A	\$1,500,000

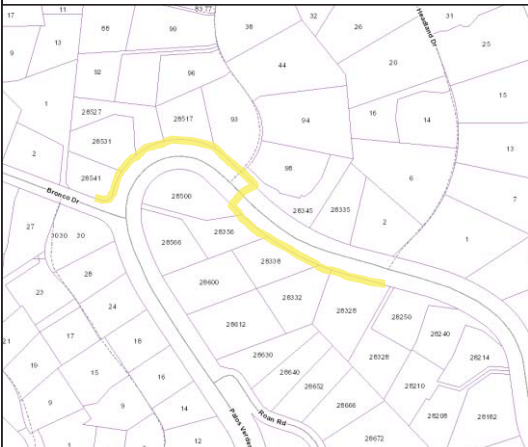
Funding								
330 (CIP)		\$200,000	\$1,300,000					\$1,500,000
		\$200,000	\$1,300,000					\$1,500,000

Estimated annual operating cost	\$10,000
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Estimated Schedule:

Engineering in Fiscal Year 2020-21.
Construction in Fiscal Year 2021-22.

Project Location Map



Background:

The curb radius along Palos Verdes Drive East and Bronco is very tight and motorists tend to drive fast through this segment of the roadway.

Justification:

The widening of Palos Verdes Drive East and construction of a center turn lane, and the construction of a path will address vehicular and pedestrian safety concerns and will provide for safer travel in this area.

WESTERN AVENUE BEAUTIFICATION



The project consists of developing a plan for improvements to enhance the aesthetics of the public right-of-way along the Western Avenue corridor (from Peninsula Verde Drive to Summerland Street) to possibly include:

- New entrance features
- Lighting improvements (including up-lighting of landscaping)
- Hardscape improvements
- new street furniture and trash receptacles
- crosswalk improvements

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD
Construction	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	TBD	TBD
	\$0	\$150,000	\$0	\$0	\$0	\$0	TBD	TBD

Funding								
330 (CIP)		\$150,000						TBD
		\$150,000						TBD

Estimated annual operating cost	TBD
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Estimated Schedule:
Developing a Plan for Improvements in Fiscal Year 2021-22

Project Location Map 	Background: <p>For many years, there has been a general desire by the City to enhance the aesthetics and improvements along the Western Avenue corridor.</p> Justification: <p>Aesthetic improvements to the public right-of-way and adjacent areas would enhance the appeal of the surrounding area, bolster commerce with local businesses, and reflect positively on the entire City.</p>
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PALOS VERDES DRIVE SOUTH REHABILITATION



As part of the Arterial Road Rehabilitation Program, this project consists of repairs and improvements to Palos Verdes Drive South, from Crestmont Lane to Seahill Drive, including:

- Removing existing damaged pavement
- Replacing damaged curbs, gutters and sidewalks
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,00
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$500,00	\$500,000

Funding								
330 (CIP)							\$500,000	\$500,000
							\$500,000	\$500,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
To be determined.

Project Location Map 	Background: <p>In April 2019, the City received a Final Report on the condition of the city's roadways, which serves as an update to the City's Pavement Management Program (PMP). In that report, roadway segments are assigned a calculated Pavement Condition Index (PCI) that is a condition rating that ranges from 0 (structurally failed) to 100 (new pavement)</p> Justification: <p>With PCI ranges of 0-40 (Very Poor), 41-59 (Poor), 60-74 (Fair), 75-85 (Good) and 86-100 (Very Good):</p> <p>The section of Palos Verdes Drive South for this project (from Crestmont Lane to Seahill Drive) was assigned a PCI of 73 (Fair)</p>
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INDIAN PEAK ROAD REHABILITATION



As part of the Arterial Road Rehabilitation Program, this project consists of repairs and improvements to Indian Peak Road, from Crenshaw Boulevard to the City limit, including:

- Removing existing damaged pavement
- Replacing damaged curbs, gutters and sidewalks
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000

Funding								
330 (CIP)							\$500,000	\$500,000
							\$500,000	\$500,000

Estimated annual operating cost	\$5,000
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Estimated Schedule:
To be determined.

Project Location Map 	Background: <p>In April 2019, the City received a Final Report on the condition of the city's roadways, which serves as an update to the City's Pavement Management Program (PMP). In that report, roadway segments are assigned a calculated Pavement Condition Index (PCI) that is a condition rating that ranges from 0 (structurally failed) to 100 (new pavement)</p> Justification: <p>With PCI ranges of 0-40 (Very Poor), 41-59 (Poor), 60-74 (Fair), 75-85 (Good) and 86-100 (Very Good):</p> <p>The section of Indian Peak Road for this project (from Crenshaw Boulevard to the City limit) was assigned a PCI of 71 (Fair)</p>
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PALOS VERDES DRIVE WEST PEDESTRIAN CROSSING



The project includes:

- Installation of a traffic light at the intersection of Palos Verdes Drive West and Berry Hill Drive
- Installation of a traffic light at the intersection of Palos Verdes Drive West and Calle Entradero
- Construction of an ADA (Americans with Disabilities Act) compliant, pedestrian pathway and required striping from Berry Hill Drive to Calle Entradero

Project Cost Estimates

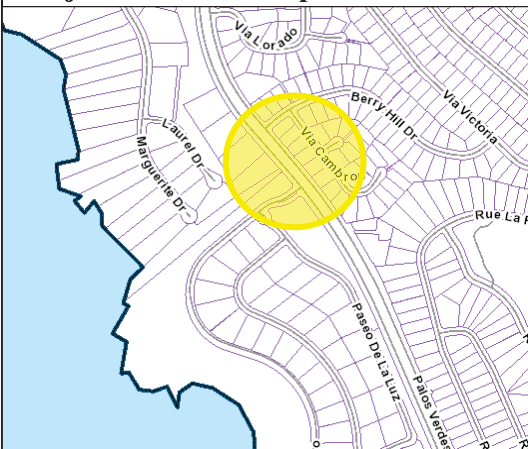
	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$850,000	\$850,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000

Funding								
330 (CIP)							\$1,000,000	\$1,000,000
							\$1,000,000	\$1,000,000

Estimated annual operating cost	\$5,000			
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Estimated Schedule:
To be determined.

Project Location Map



Background:

Currently, there is no defined pathway for pedestrians to connect between the Berry Hill Drive neighborhood and the trail at the Vicente Bluffs Reserve.

Justification:

This project creates a safe travel path from the Berry Hill Drive area to the Vicente Bluffs Reserve by connecting Berry Hill Drive to the trail entrance at Calle Entradero.

PALOS VERDES DRIVE EAST REHABILITATION



As part of the Arterial Road Rehabilitation Program, this project consists of repairs and improvements to Palos Verdes Drive East, from 937' north of Sunnyside Ridge Road to the City limit, including:

- Removing existing damaged pavement
- Replacing damaged curbs, gutters and sidewalks
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700,000	\$1,700,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000

Funding								
330 (CIP)							\$2,000,000	\$2,000,000
							\$2,000,000	\$2,000,000

Estimated annual operating cost	\$11,000			
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Estimated Schedule:
To be determined.

Project Location Map 	Background: <p>In April 2019, the City received a Final Report on the condition of the city's roadways, which serves as an update to the City's Pavement Management Program (PMP). In that report, roadway segments are assigned a calculated Pavement Condition Index (PCI) that is a condition rating that ranges from 0 (structurally failed) to 100 (new pavement)</p> Justification: <p>With PCI ranges of 0-40 (Very Poor), 41-59 (Poor), 60-74 (Fair), 75-85 (Good) and 86-100 (Very Good):</p> <p>The section of Palos Verdes Drive East for this project (from Sunnyside Ridge Road to the City limit) was assigned a PCI of 71 (Fair)</p>
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SILVER SPUR ROAD REHABILITATION



As part of the Arterial Road Rehabilitation Program, this project consists of engineering and construction of improvements to a section of Silver Spur Road, from Elkmont Drive to the City limit, and will include:

- Removing existing damaged pavement
- Replacing damaged curbs, gutters and sidewalks
- Installing new pavement
- Striping and curb painting
- Replacing deteriorated traffic signs

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700,000	\$1,700,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000

Funding								
330 (CIP)							\$2,000,000	\$2,000,000
							\$2,000,000	\$2,000,000

Estimated annual operating cost	\$16,000			
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Estimated Schedule:
To be determined.

Project Location Map 	Background: <p>In April 2019, the City received a Final Report on the condition of the city's roadways, which serves as an update to the City's Pavement Management Program (PMP). In that report, roadway segments are assigned a calculated Pavement Condition Index (PCI) that is a condition rating that ranges from 0 (structurally failed) to 100 (new pavement)</p> <p>Justification: With PCI ranges of 0-40 (Very Poor), 41-59 (Poor), 60-74 (Fair), 75-85 (Good) and 86-100 (Very Good):</p> <p>The section of Silver Spur Road for this project (from Elkmont Drive to the City limit) was assigned a range of PCIs from 49-70 (Poor to Fair)</p>
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GANADO DRIVE BEAUTIFICATION



This project consists of improving the aesthetics of the public right-of-way along a section of Ganado Drive, including new landscaping and irrigation

Project Cost Estimates

	Prior FYs	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

Funding								
330 (CIP)							\$100,000	\$100,000
							\$100,000	\$100,000

Estimated annual operating cost	\$5,000				
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Estimated Schedule:
To be determined.

<p>Project Location Map</p>	<p>Background: Requested new landscaping and irrigation in the public right-of-way area along Ganado Drive between Palos Verdes Drive East and Hawksmoor Drive.</p> <p>Justification: Improvements to the public right-of-way would enhance the appeal of the public right-of-way and reflect positively on the City.</p>
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APPENDIX

Capital Improvement Policies

The Public Works Department, in cooperation with all other City Departments and the City Attorney's office, produces a working document designed to identify capital needs annually in conjunction with the budget process. This Five-Year Capital Improvement Program (CIP) is submitted to the City Council to use in reviewing and prioritizing capital projects. After adoption by the City Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, with annual adjustments as needed.

Type of Project

Definitions

Capital asset: An asset with a cost in excess of \$5,000 and an expected useful life of more than one year, such as automobiles, equipment, and furniture. These items will continue to be included in the operating budget. Items such as automobiles, minor equipment, and furniture will continue to be accounted for and funded using the Equipment Replacement Fund and are not included in the capital improvement program.

Capital project: A project expected to have a useful life greater than ten years and an estimated cost of \$100,000 or more. Capital projects include the construction, acquisition, or major renovation of buildings, roadways, utility systems, or other structures, purchase of land, and major landscaping projects.

Projects meeting the above definition will be included in the CIP document in addition to the City's budget document. The information will be tied to the capital budget and totals for each project in the CIP will be included in the capital budget.

Selecting the Projects for the CIP

The comprehensive capital project planning process has the following essential components:

- The General Plan (Long-term Plan - 10 Years)
- The Capital Improvement Plan (Mid-term Plan - 5 Years)
- The Capital Budget (Short-term Plan - 1 Year)
- City Council Goals (Long-term and Short-term evaluated each year)

All projects selected for the CIP should be consistent with the goals identified by the City Council or as outlined in the City's General Plan. The project selection process strives to achieve a balanced plan for the community to include all necessary and high priority projects, while also enhancing City services and facilities.

Operating Budget Impact Identified in the CIP

The operating impact of proposed capital projects, including personnel, operating expenditures, capital outlay, and debt service, as applicable, will be identified in the CIP document and considered in preparing the annual operating budget and Five-Year Financial Model.

Moving Projects from the CIP to the Capital Budget

All projects approved in the annual capital budget are appropriated at the estimated cost to complete the project. At the end of each fiscal year, the remaining appropriation for uncompleted portions of the project will be carried forward to subsequent fiscal years.

Staff will identify the estimated costs, potential funding sources, operating impact, and project schedule for each capital project proposal before it is submitted to the City Council.

Staff will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the capital budget as part of the budget document for the years the CIP is to be implemented.

Cost tracking for components of the capital improvement program will be updated semi-annually to ensure project completion against budget and established time lines.

Funding of the CIP Reserve Fund

City Council Policy No. 41 regarding the City's Reserves provides for a minimum CIP Reserve level of \$3,000,000 for emergency projects, the transfer of the total annual Transient Occupancy Tax (TOT) revenue into the CIP Reserve, and the transfer of any prior year General Fund favorable expenditure variance to the CIP Reserve. The TOT revenue for FY 2020-21 is estimated to be about \$3.8 million.

Due to COVID-19 pandemic adverse impacts, the TOT revenue for FY2020-21 is expected to be reduced significantly. As a consequence, the proposed projects in the FY2020-21 were reduced to include only the essential projects.

Definition of Capital Budget Year

A capital budget year runs concurrent to the operating budget fiscal year beginning July 1st and ending June 30th.

Types of Financing

The nature and cost of the project generally determines the financing options as do projected revenue. The following financing instruments could be used in the following preferred order:

- Outside funding that does not require repayment, including grants, federal, state and county restricted funding (i.e. transportation funding), and donations;
- Developer Fees;
- City restricted revenue imposed by voters (i.e. environmental excise tax, County storm drain fee);
- Accumulated Fund Balances in Restricted Funds;
- General Fund;
- Debt Secured by a Restricted Revenue Source; and
- General Obligation Debt.

Application of Restricted Funding Sources

It is the City's policy to apply restricted funding sources after a project is completed and final cost is identified, or at the close of each fiscal year, whichever occurs first.

Evaluation of Capital Projects

Capital project and program reviews are to monitor existing project performance and to update the Five-Year CIP. Each project must be actively managed and semi-annual reports on the physical and fiscal status of each project should be made available to the City Council in conjunction with the budget adoption and Mid-Year Financial Review.

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Standards for Maintenance

It is important to have standards in place for the various infrastructure systems throughout the City to maintain this investment and be positioned to provide adequate services for the residents of Rancho Palos Verdes. Staff developed maintenance standards and schedules to prohibit costly repairs in the future..

Contingency Policy

The need for contingencies will be evaluated with each project and be included in the CIP on a case-by-case basis. Approvals of changes to the authorized work require City Manager or Director of Finance authorization.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code.

General Plan Goals

The goals stated below are included in the City's General Plan, as adopted in September 2018, which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Circulation Element

1. Ensure adequate public utilities and communication services to all residents, while considering environmental, aesthetic, and view impacts.
2. Provide and maintain a safe, efficient, and comprehensive system of roads and trails, and coordinate them with other jurisdictions and agencies.
3. Facilitate mobility of residents through an adequate public transportation system with consideration of the City's demographics.
4. Work with other jurisdictions and agencies to ensure that there are adequate storm drains, water systems, and sewer systems to serve the residents.
5. Where appropriate, use complete street concepts to integrate the needs of all users of the roadway system consistent with the California Complete Streets Act of 2008.

Conservation and Open Space Element

1. To conserve, protect, and enhance the City's natural resources; beauty; and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.
2. To protect and preserve all significant archaeological, paleontological, and historical resources within the City.
3. To protect the environment by reducing environmental hazards in the community.

Social Services Element

1. Promote public input and participation in the decision making process by all members of the community.
2. Promote the efficient and equitable use of public facilities by all members of the community.
3. Promote healthy and affordable housing opportunities for all segments of the community.
4. Promote healthy food access and physical activities for all segments of the community.
5. Prioritize improvements and programs in the City to better address the needs of its senior population.

Fiscal Element

1. Hold taxes and assessments to a minimum and continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
2. Explore cooperative financing strategies that might be undertaken in association with others.
3. Consider the use of regulatory legislation and other options to obtain contributions, dedications, reservations (option to purchase) and rights-of-way (i.e., easements).
4. Plan for revenues generated by development to sufficiently cover costs related to such development.
5. Thoroughly evaluate operation and maintenance costs in addition to capital asset expenditures to ensure that available financing is sufficient to meet related ongoing operating expenditures.
6. Maintain a prudent general fund reserve.

7. Consider all available funding sources for City expenditures.
8. Maintain competitive rates for taxes and fees charged for the use of community resources.
9. Adopt a balanced budget. 10. Control the growth of expenditures.

Land Use Element

1. Provide for land uses that will be sensitive to and enhance the natural environment and character of the City; supply appropriate facilities to serve residents and visitors; promote fiscal balance; and protect the general health, safety, and welfare of the City.
2. Carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that considers the capacity limitations for the City, and the environmental factors and quality of life on the Peninsula.
3. Preserve and enhance the visual character and physical quality of existing neighborhoods and housing in a manner that serves the needs of the residents.
4. The City shall discourage industrial and major commercial activities that are not compatible with the terrain and environmental characteristics of a respective region of the City. Activities shall be carefully and strictly controlled and limited, giving consideration to the respective neighboring residential or open space areas.
5. Encourage the development of institutional facilities to serve the needs of its residents.
6. Endeavor to provide, develop, and maintain recreational facilities and programs of various types for a variety of activities for persons of all age groups and in all areas of the community.
7. Existing agricultural uses within the City shall be allowed so long as they are in concert with the environmental objectives stated elsewhere in the General Plan.
8. Retain the present predominance of single-family residences found throughout the City. Allow for the maintenance and replacement of existing non-conforming multifamily residential uses.
9. Control the alteration of natural terrain.
10. Preserve the rural and open character of the City through zoning, cooperation with other jurisdictions, and acquisition of open space land.

Noise Element

1. Through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum of restriction on citizen activity.

Safety Element

1. Provide for the protection of life and property from both natural and human-made hazards within the community.
2. Provide for the protection of the public through effective law enforcement and fire protection programs and volunteer programs such as Neighborhood Watch and the Community Emergency Response Team.
3. Develop and enforce health and sanitation requirements and develop emergency communications and disaster preparedness programs to ensure the overall health and safety of all residents.
4. Protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Visual Resources Element

1. Preserve views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources and the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.

FY 2019-20 Capital Budget and 5-year Capital Improvement Program

			>85	84-80	79-60	59-35	<35	
Project Code	Project	Status/Category	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					TBD
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
	Abalone Cove Sanitary Sewer Maintenance System							
8202	Abalone Cove Sanitary Sewer System Rehabilitation Program - Construction	3 - Deferral	-	450,000	650,000	-	-	
	Total Abalone Cove Sanitary Sewer Maintenance System		-	450,000	650,000	-	-	-
	Palos Verdes Drive South (PVDS) Landslide							
8301	PVDS Realignment - East End Construction	2 - Ongoing	1,200,000					
8302	Annual Portuguese Bend Landslide Area Resurfacing Program	1 - Completed	650,000	650,000	700,000	700,000	750,000	
	Total PVDS Landslide		1,850,000	650,000	700,000	700,000	750,000	-
	Park Sites							
8404	Coastal Bluff Fence Replacement Program	2 - Ongoing	200,000					200,000
8418	Hesse Park Parking Lot & Lighting Improvements Project - Construction	3 - Deferral	-					750,000
8419	Hesse Park Athletic Field Improvement Project	3 - Deferral	-					392,420
8421	PVIC Park Improvements - Master Plan	2 - Ongoing	50,000					
8421	PVIC Park Improvements	3 - Deferral	-					700,000
	Parking Lot Lighting Improvements at Point Vicente Interpretive Center (PVIC)	4 - Proposed		50,000				
	Lower Hesse Park Improvements	4 - Proposed						1,500,000
	Restoration of "Bubbles" Statue	4 - Proposed						200,000
	Total Park Sites		250,000	50,000	-	-	-	3,742,420
	Trails							
8422	Nature Preserve Gate for Burma Road Trail	4 - Proposed	100,000					
8423	Nature Preserve Gate for Rattlesnake Trail	4 - Proposed	100,000					
	Total Trails		200,000	-	-	-	-	-
	Public Buildings							
8507	PVIC Lift Station Upgrade	3 - Deferral	-			30,000	200,000	
8503	Civic Center Master Plan	2 - Ongoing	151,000					
8504	Citywide ADA Transition Plan	2 - Ongoing	150,000					
	Restroom Improvements (indoor & outdoor) at PVIC	4 - Proposed		150,000				
	Civic Center (the Storm Room) Improvements	4 - Proposed						100,000
	Total Public Buildings		301,000	150,000	-	30,000	200,000	100,000
	Storm Water System - Stormwater Quality							
8701	Storm Drain Lining Program	3 - Deferral	-					450,000
8711	Bayend Drive Catch Basin Inlets and Storm Sewer Lateral - Construction	3 - Deferral	-					170,000
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	3 - Deferral	-					200,000
8714	Crest Road to Crestridge Canyon Storm Drain Project - Construction	3 - Deferral	-					1,285,000
8715	Storm Drain Deficiency Improvement (PVDS at Peppertree Dr. and Hawthorne Blvd. near Hawkhurst) - Construction	3 - Deferral	-	2,750,000				
8716	Hawthorne: Via de la Vis Shadow Wood; Amber Sky; Middlecrest; Oceanaire; Rue La Fleur; PVDS; Sasilina at Hawksmoor; Via Colinita; Vista Mesad; Via Colinita; Kingsridge - Engineering	3 - Deferral	-			250,000		-
8716	Hawthorne: Via de la Vis Shadow Wood; Amber Sky; Middlecrest; Oceanaire; Rue La Fleur; PVDS; Sasilina at Hawksmoor; Via Colinita; Vista Mesad; Via Colinita; Kingsridge - Construction	3 - Deferral	-				2,100,000	-
8717	Crestridge; Lightfoot; Via Colinita; Knoll View; Deluna; Schooner; Via Cambron; PVDW; Northern S. Western Ave; PVDS - Engineering	3 - Deferral	-				350,000	-
8717	Crestridge; Lightfoot; Via Colinita; Knoll View; Deluna; Schooner; Via Cambron; PVDW; Northern S. Western Ave; PVDS - Construction	3 - Deferral	-					3,330,300
8718	Storm Drain Improvement at 6415 Corsini	4 - Proposed	20,000	250,000				
8708	Altamira Canyon Drainage and Erosion Control Project	4 - Proposed	350,000					
	Total Storm Water Quality		370,000	3,000,000	-	250,000	2,450,000	5,435,300
	Right of Way and Traffic Control Devices							
8001	Pavement Management Program Triennial Update	1 - Completed	-	120,000	-	-	120,000	
8004	Public Signs Replacement Program	2 - Ongoing	50,000	250,000			-	
8801	Sidewalk Repair and Replacement Program	2 - Ongoing	250,000		250,000		250,000	250,000
8808	Crenshaw Blvd - Arterial Roads Rehab Project - Construction	3 - Deferral	-		2,000,000			
8809	Western Ave Traffic Congestion Improvements - Construction	2 - Ongoing	-	3,200,000				
8811	Arterial Fences and Walls Standards - Citywide Master Plan	3 - Deferral	-	25,000				
8811	Arterial Fences and Walls Standards - Citywide Engineering (Phase 2)	3 - Deferral	-		75,000			
8811	Arterial Fences and Walls Standards - Citywide Construction (Phase 3)	3 - Deferral	-			1,000,000		
8828	PVDS Intersections Improvement	3 - Deferral	-	750,000				
8837	Traffic Signal Light @ PVDS & PVDE	2 - Ongoing	295,000					
8838	Traffic Signal Light @ Hawthorne & Via Rivera	2 - Ongoing	342,000					
8816	Residential Street Rehabilitation Program Areas 1 - Engineering	2 - Ongoing	-				200,000	
8816	Residential Street Rehabilitation Program Areas 1 - Construction	3 - Deferral	-			2,361,600		-
8826	Residential Street Rehabilitation Program Areas 2 - Engineering	3 - Deferral	-			305,700		

FY 2019-20 Capital Budget and 5-year Capital Improvement Program

Project Code	Project	Status/Category	APPROVED 5-YR CAPITAL IMPROVEMENT PROGRAM					TBD
			FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	
8826	Residential Street Rehabilitation Program Areas 2 Construction	3 - Deferral	-				2,200,800	-
8834	Residential Street Rehabilitation Program Areas 3&4 - Engineering	2 - Ongoing	-					318,700
8834	Residential Street Rehabilitation Program Areas 3&4 - Construction	1 - Completed	-					3,605,000
8815	Residential Street Rehabilitation Program Area 5 - Engineering	3 - Deferral	-	200,000				
8815	Residential Street Rehabilitation Program Area 5 - Survey	3 - Deferral	-			150,000		
8815	Residential Street Rehabilitation Program Area 5 - Construction	3 - Deferral	-		2,198,800			
8836	Residential Street Rehabilitation Program Areas 6 - Engineering	3 - Deferral	-				305,700	
8840	Western Ave Beautification (Engineering)	4 - Proposed	150,000					
8839	PVDE Widening and Path Improvements at Bronco	4 - Proposed	200,000	1,300,000				-
	PVDS Rehabilitation	4 - Proposed	-					500,000
	Indian Peak Road Rehabilitation	4 - Proposed	-					500,000
	PVDW Pedestrian Crossing	4 - Proposed	-					1,000,000
	PVDE Rehabilitation	4 - Proposed	-					2,000,000
	Silver Spur Road Rehabilitation	4 - Proposed	-					2,000,000
	Ganado Drive Beautification	4 - Proposed	-					100,000
	Total R/W and TCD		1,287,000	5,845,000	4,523,800	3,817,300	3,076,500	10,273,700
	Total Approved Projects		4,258,000	10,145,000	5,873,800	4,797,300	6,476,500	19,551,420

FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TBD
-	-	-	-	-	-
342,000	50,000	-	-	-	-
945,000	650,000	700,000	700,000	750,000	-
-	-	-	-	-	-
450,000	1,500,000	250,000	455,700	755,700	250,000
-	450,000	650,000	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
2,521,000	7,495,000	4,273,800	3,641,600	4,970,800	19,301,420
-	-	-	-	-	-
-	-	-	-	-	-
4,258,000	10,145,000	5,873,800	4,797,300	6,476,500	19,551,420

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APPENDIX

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GLOSSARY OF TERMS

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Continuing Appropriation – funds budgeted for active long-term services or capital projects, and which remain available until exhausted or until the completion of the services or capital projects.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Encumbrance – a commitment for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order and/or an approved contract. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund.

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Period – a period of time, generally a month within a fiscal year, where certain financial activities took place. Example: Period 1 represents the month of July.

Inter-fund Transfers – monies transferred from one fund to another to finance the activities. Operating transfers are contributions, not loans. Example: The General Fund subsidizes the Capital Improvement Projects (CIP) Fund with the necessary financial resources to carry out infrastructure improvements throughout the City.

Restricted – a funding source that is restricted by outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

Fund – identifies the funding source for the activities and/or expenditures paid by the City. Example: The Capital Improvement Projects Fund provides resources to pay for infrastructure improvements.

Department – organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Division – organization unit within a City Department. Example: Code Enforcement is a Division that enforces provisions of the City's Municipal Code within the Community Development Department.

Object – identifies the type of expenditures paid such as professional services, advertising, and operating supplies.

RANCHO PALOS VERDES FUND DESCRIPTIONS

Unrestricted	
GENERAL FUND	All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits.
Restricted by City Council Action	
BEAUTIFICATION	The remaining fund balance of waste hauler fees previously received by the City will be used for median maintenance.
CAPITAL IMPROVEMENT PROGRAM	Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies.
EQUIPMENT REPLACEMENT	Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment.
EMPLOYEE BENEFITS	Charges to the City's General Fund are used for the centralized accounting of employee benefits, including pension and health insurance.
Restricted by Law or External Agencies	
GAS TAX	The allocation of state tax on fuel is used to maintain the City's roadways. Right-of-way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities.
EL PRADO LIGHTING DISTRICT	El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood.
COMMUNITY DEVELOPMENT BLOCK GRANT	Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act.
1911 ACT STREET LIGHTING DISTRICT	Property assessments are used to maintain street lights and traffic signals.
WASTE REDUCTION	Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs.
AIR QUALITY MANAGEMENT	State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet.
PROPOSITION C TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
PROPOSITION A TRANSIT	The county-wide sales tax allocation is used to fund the City's contribution to local public transit.
PUBLIC SAFETY GRANTS	Grant income supplements local law enforcement services.
MEASURE R TRANSPORTATION	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
HABITAT RESTORATION	Developer and other mitigation fees are used for habitat restoration on City-owned property.
MEASURE M	The county-wide sales tax allocation is used to fund transportation improvements, including repaving local streets and repairing potholes and sidewalks.
FEDERAL GRANTS	Federal grant monies that assist in subsidizing the City's capital improvement projects.
STATE GRANTS	State grant monies that assist in subsidizing the City's capital improvement projects.

RANCHO PALOS VERDES FUND DESCRIPTIONS

SUBREGION 1 OPEN SPACE MAINT	Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates.
MEASURE A PARKS MAINT/IMPROV	The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20.
ABALONE COVE SEWER DISTRICT	Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area.
GINSBURG CULTURAL ARTS BUILDING	The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation.
DONOR RESTRICTED CONTRIBUTIONS	Donations are use to construct or acquire recreational facilities, as directed by the donor.
QUIMBY DEVELOPMENT IMPACT	Developer fees are used for construction or acquisition of park and recreation facilities.
LOW-MOD INCOME HOUSING	As part of redevelopment agency dissolution, the City elected to accept the housing function and assets of the former redevelopment agency. The City is required to account for the long-term housing receivables held by the former redevelopment agency in a separate fund to help facilitate compliance with redevelopment housing law that is still effective after the dissolution of redevelopment agencies. In addition, per redevelopment dissolution law, 20% of any repayment of the City's loan to the former redevelopment agency must be deposited into this fund. The assets of this fund must be used to provide affordable housing for low and moderate income households within the City.
AFFORDABLE HOUSING IN-LIEU	Developer fees are used to provide for affordable housing within the City.
ENVIRONMENTAL EXCISE TAX	Taxes received in connection with new construction are used to pay for City facilities.
BIKEWAY/PEDESTRIAN IMPROVEMENTS	The state apportionment of Transportation Development Act Article 3 revenue is used for construction of facilities to improve pedestrian and bicycle access.
WATER QUALITY/FLOOD PROTECTION	Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunset in FY15-16.
IMPR AUTHORITY PORTUGUESE BEND	The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012.
IMPR AUTHORITY ABALONE COVE	As part of a 1987 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund.

Account Structure **FFF-TTT-PPPP-OOOO**

FFF FUND

TTT ACCOUNT TYPE

PPPP PROGRAM

OOOO OBJECT

CHART OF ACCOUNTS



FUND #	FUND NAME		
101	GENERAL FUND	228	DONOR RESTRICTED CONTRIBUTION
202	GAS TAX	285	IA PORTUGUESE BEND MAINTENANCE
203	1972 ACT LANDSCAPE/LIGHT	310	CDBG
209	EL PRADO LIGHTING DISTRICT	330	INFRASTRUCTURE IMPROVEMENTS
211	1911 ACT STREET LIGHTING	331	FEDERAL GRANTS
212	BEAUTIFICATION	332	STATE GRANTS
213	WASTE REDUCTION	334	QUIMBY PARK DEVELOPMENT
214	AIR QUALITY MANAGEMENT	336	LOW-MODERATE INCOME HOUSING
215	PROPOSITION C	337	AFFORDABLE HOUSING PROJECTS
216	PROPOSITION A	338	ENVIRONMENTAL EXCISE TAX (EET)
217	PUBLIC SAFETY GRANTS	340	BICYCLE & PEDESTRIAN ACCESS
220	MEASURE R	501	WATER QUALITY FLOOD PROTECTION
221	MEASURE M	681	EQUIPMENT REPLACEMENT
222	HABITAT RESTORATION	686	BUILDING REPLACEMENT
223	SUBREGION ONE MAINTENANCE	780	SPECIAL TRUST DEPOSITS
224	MEASURE A MAINTENANCE	795	IA ABALONE COVE MAINTENANCE
225	ABALONE COVE SEWER DISTRICT	850	GENERAL FIXED ASSETS
227	GINSBURG CULTURAL ART BUILDING	950	GENERAL LONG TERM DEBT

ACTIVITY #	ACTIVITY NAME		
300	REVENUE	400	EXPENDITURE

PROGRAM #	PROGRAM NAME		
0000	UNASSIGNED	5110	RECREATION ADMINISTRATION
1000	CITY ADMINISTRATION	5120	OTHER RECREATIONAL FACILITIES
1110	CITY COUNCIL	5121	EASTVIEW PARK
1200	LEGAL SERVICES	5122	OPEN SPACE MANAGEMENT
1210	LEGAL SERVICES - CITY ADMIN	5123	PRESERVE PARK RANGERS
1300	CITY CLERK	5130	FRED HESSE JR. PARK
1310	CITY CLERK ADMINISTRATION	5131	CONTRACT CLASSES
1311	CITY CLERK ELECTION	5140	ROBERT E. RYAN PARK
1400	CITY MANAGER	5150	LADERA LINDA COMMUNITY CENTER
1410	CITY MANAGER	5160	ABALONE COVE SHORELINE PARK
1420	COMMUNITY OUTREACH	5170	SPECIAL EVENTS & PROGRAMS
1430	EMERGENCY PREPAREDNESS	5171	CITY RUN SPORTS & ACTIVITIES
1440	RPV TV	5172	VOLUNTEER PROGRAM
1450	PERSONNEL	5180	POINT VICENTE INTER. CENTER
1460	RISK MANAGEMENT	5190	REACH
1470	INFORMATION TECHNOLOGY - DATA	5210	SUPPORT SERVICES
1480	INFORMATION TECHNOLOGY - VOICE	6000	PUBLIC SAFETY
2000	FINANCE	6110	SHERIFF CONTRACT
2110	FINANCE ADMINISTRATION	6120	SPECIAL PROGRAMS
2999	NON-DEPARTMENTAL	6130	ANIMAL CONTROL
3000	PUBLIC WORKS	6140	NEIGHBORHOOD WATCH
3110	PUBLIC WORKS ADMINISTRATION	7000	DEBT SERVICES
3120	TRAFFIC SAFETY	8000	CAPITAL IMPROVEMENT PROJECTS
3130	STORM WATER QUALITY	8001	PAVEMENT MANAGEMENT PROGRAM
3140	BUILDING MAINTENANCE	8002	CITYWIDE ADA IMPLEMENTATION
3150	TRAILS & OPEN SPACE MAINTENANCE	8003	ABALONE COVE SEWER DISTRICT
3151	PARKS MAINTENANCE	8004	PUBLIC SIGNS REPLACEMENT
3160	SEWER MAINTENANCE	8031	STREET IMPROVEMENTS
3170	STREET PAVEMENT MAINTENANCE	8032	STORM DRAIN IMPROVEMENTS
3180	STREET LANDSCAPE MAINTENANCE	8033	PARKS, TRAIL&OPEN SPACE IMPRO
3220	LANDSLIDE	8035	SEWER IMPROVEMENTS
3230	FUEL MODIFICATION	8036	BUILDING IMPROVEMENTS
3240	VEHICLES MAINTENANCE	8043	LANDSLIDE IMPROVEMENTS
4000	COMMUNITY DEVELOPMENT	8101	ENGINEERING REV/LABOR COMP
4110	COMMUNITY DEVELOPMENT ADMIN	8102	INFRASTRUCTURE MGMT.PLAN
4120	PLANNING	8103	SANITARY SEWER CAP ANALYSIS
4130	BUILDING & SAFETY	8110	CIP ADMINISTRATIVE
4140	CODE ENFORCEMENT	8202	ABALONE COVE SEWER REHABILITATION
4150	VIEW RESTORATION	8203	AB COVE RATE STUDY & REHAB
4160	NCCP	8301	PVDS REALIGNMENT - EAST END
4170	GEOLOGY	8302	PORTUGUESE BEND RESURFACING
4180	ANIMAL CONTROL	8303	PB LANDSLIDE DEWATERING WELLS
5000	RECREATION & PARKS	8304	PB LANDSLIDE AREA STRATEGIC

PROGRAM #	PROGRAM NAME
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8305	PORTUGUESE BEND LANDSLIDE	8716	SDDIP Various Locations
8401	RECOGNITION WALL	8717	SDDIP Various Locations
8402	EASTVIEW PARK - DOG PARK	8718	SDDIP - CORSINI
8403	SUNNYSIDE RIDGE TRAIL	8801	SIDEWALK REPAIR & REPLACEMENT
8404	COASTAL BLUFF FENCE REPLACEMENT	8802	INDIAN PEAK RD. STREET REHAB
8405	LADERA LINDA COMMUNITY CENTER	8803	HAWTHORNE PEDESTRIAN LINKAGE
8406	LOWER HESSE IMPROV PHASE 1	8804	HAWTHORNE BLVD BEAUTIFICATION
8407	ABALONE COVE BEACH	8805	MIRALESTE ARTERIAL ST. REHAB
8408	EASTVIEW PARK & RECREATION	8806	PVDS BIKE LANE IMPROVEMENTS
8409	ADA IMPROVEMENTS DEL CERRO	8807	PVDE AT BRONCO IMPROVEMENTS
8410	CONESTOGA TRAIL CONNECTION	8808	CRENSHAW BLVD. REHAB
8411	PVIC PARKING LOT LIGHTING	8809	WESTERN AVENUE TRAFFIC CONGESTION
8412	HESSE PARK - ADA IMPROVEMENT	8810	ADA IMPROVEMENTS - BUS STOP
8413	DEL CERRO PARK IMPROVEMENT	8811	ARTERIAL FENCES AND WALLS
8414	HESSE PARKING LOT IMPROVE	8812	HAWTHORNE BLVD. TRAFFIC SIGNAL
8416	LOWER HESSE IMPROV PHASE 2	8814	PVDE GUARDRAIL REPLACEMENT
8417	BUBBLES RESTORATION	8815	RESIDENTIAL ST REHAB - AREA 5
8418	HESSE PARKING LOT IMPROVEMENTS	8816	RESIDENTIAL ST. REHAB AREA 1
8419	HESSE ATHLETIC FIELD IMPROVEMENTS	8817	RESIDENT ST REHAB C 1 - AREA 7
8420	SIGNAGE PROGRAM	8818	RESIDENTIAL ROADWAY REHAB - AREA 8
8421	PVIC PARK MASTER PLAN/IMPROV	8819	RESIDENTIAL ST REHAB - AREA 9
8422	BURMA ROAD TRAIL	8820	REACH PROGRAM IMPROVEMENTS
8423	RATTLESNAKE TRAIL	8821	STREET LIGHTS ACQUISITION
8501	PVIC EXHIBIT REPLACEMENT	8822	WESTERN AVE. ALPR
8502	RPVTV BUILDING IMPROVEMENT	8823	CREST RD. EMBANKMENT REPAIR
8503	CIVIC CENTER	8824	SILVER SPUR ROAD TRANSIT IMPROVEMENTS
8504	CITYWIDE ADA TRANSITION PLAN	8825	CREST ROAD REHAB
8505	PVIC SUNSET ROOM ACOUSTICAL	8826	STREET REHAB CYCLE 7 - AREA 2&6
8506	PVIC EXTERIOR EXHIBITS	8828	TRAFFIC/TRANSPORTATION IMPROVEMENTS
8507	PVIC LIFT STATION UPGRADES	8829	ADA IMPROVE - CROSSWALK AREA 1
8701	STORM DRAIN LINING PROGRAM	8830	PENINSULA - WIDE SAFE ROUTES
8702	STORM DRAIN POINT REPAIR PROG	8832	ADA IMPROVE - CROSSWALK AREA 9
8706	ALTAMIRA CANYON CULVERT MOD	8834	RESIDENTIAL ROADWAY REHAB - AREA 3 & 4
8707	SDDIP STORM DRAIN DEFICIENCY IMPROVEMENTS	8836	RESIDENTIAL ST REHAB - AREA 6
8708	ALTAMIRA CANYON DRAINAGE	8837	TRAFFIC SIGNAL @ PVDS & PVDE
8709	CONNECTOR PIPE SCREENS	8838	TRAFFIC SIGNAL @ VIA RIVERA
8710	SAN RAMON PROJECT	8839	PVDE WIDENING AT BRONCO
8711	BAYEND DRIVE CATCH BASIN INLET	8840	WESTERN BEAUTIFICATION
8712	POINT REPAIR - MARGUERITE	8841	ADA-REDONDELA DR AREA
8713	UPPER POINT VICENTE STRMWTR	9000	EMERGENCY OPERATION
8714	CREST RD TO CRESTRIDGE	9101	EMERGENCY OPERATION CENTER
8715	SDDIP PVDS AT PEPPERTREE		

OBJECT #	REVENUE OBJECT NAME		
3100	TAXES	3304	STATE GRANTS - SECTION 2103
3101	GOLF TAXES	3305	STATE GRANTS - SECTION 2105
3102	PROPERTY TAXES - SECURED	3306	STATE GRANTS - SECTION 2106
3103	PROPERTY TAXES - UNSECURED	3307	STATE GRANTS - SECTION 2107
3107	PROPERTY TAXES - IN LIEU OF	3308	STATE GRANTS - SECTION 2107.5
3108	PROPERTY TAXES - RPTTF RDA	3309	STATE GAS TAX - SECTION 2031
3109	PROPERTY TAXES - OTHERS	3400	CHARGES FOR SERVICES
3110	PROPERTY TRANSFER TAXES	3401	ENGINEERING FEES
3111	FRANCHISE TAXES	3402	STORM DRAIN USER FEES
3112	SALES TAXES	3403	SEWER USER FEES
3113	SALES TAXES - PW (PSAF)	3404	SIDEWALK REPAIRS
3114	UTILITY USERS TAXES - ELEC.	3405	RECYCLING FEES
3115	UTILITY USERS TAXES - WATER	3406	WASTE REDUCTION FEES
3116	UTILITY USERS TAXES - GAS	3410	HIKING FEES
3117	UTILITY USERS TAXES - PHONE	3411	PARKING LOT FEES
3118	UTILITY USERS TAXES - MISC	3412	PROGRAM/EVENT FEES
3119	MISC. TAXES	3413	PVIC ADMISSION FEES
3120	TRANSIENT OCC. TAXES - MISC	3500	FINES & FORFEITURES
3121	TRANSIENT OCC. TAXES-TERRANEA	3501	TOW FEES
3200	LICENSES & PERMITS	3502	FALSE ALARM
3201	BUSINESS PERMITS	3503	TRAFFIC TICKETS
3202	BUILDING & SAFETY PERMITS	3504	CODE ENFORCEMENT CITATIONS
3203	PLAN CHECK PERMITS	3600	USES OF MONEY & PROPERTIES
3204	BUILDING&SAFETY INVESTIGATIONS	3601	INTEREST EARNINGS
3205	FILM PERMITS	3602	RENTAL/LEASES
3206	ANIMAL LICENSES	3603	EXTRAORDINARY GAINS
3207	BUILDING & SAFETY SMIP	3604	PROCEEDS FROM ASSET DISPOSAL
3208	BUILDING & SAFETY ADMIN FEES	3605	PROCEEDS FROM DEBT SERVICES
3209	GEOLOGY PERMITS	3701	PVIC SALES TAXABLE
3210	BUSINESS LICENSE TAXES	3800	INTER-FUND CHARGES
3211	BUSINESS LICENSE APP. FEES	3801	ADMINISTRATIVE OVERHEAD
3212	BUSINESS LICENSE PENALTY	3802	EMPLOYEE BENEFIT CHARGES
3213	PARKING PERMITS-OVERSIZED VEH.	3803	EQUIPMENT REPLACEMENT CHARGES
3214	PARKING PERMIT DECALS	3900	MISC. REVENUES
3215	PLANNING & ZONING PERMITS	3901	DONATIONS
3216	PLANNING INVESTIGATION FEES	3902	CASP FEES
3217	VIEW RESTORATION PERMITS	3903	DISCOUNT TAKEN
3218	PLANNING MISC. PERMITS	3904	RDA LOAN REPAYMENT
3219	ROW - MISC PERMITS	3905	REIMBURSE FOR PROPERTY DAMAGES
3220	ROW - DUMPSTER PERMITS	3906	SALES OF SIGNS/SERVICES
3300	INTER-GOVERNMENTAL REVENUES	3907	DEVELOPER FEES
3301	FEDERAL GRANTS	3908	RDA ADMINISTRATIVE FEES
3302	STATE GRANTS	3999	MISCELLANEOUS REVENUE
3303	LOCAL GRANTS		

OBJECT #	EXPENDITURE OBJECT NAME		
4100	SALARIES & WAGES	5120	TRANSIT PROGRAMS
4101	FULL-TIME SALARIES	5200	REPAIR & MAINTENANCE SERVICES
4102	PART-TIME SALARIES	5201	REPAIR & MAINTENANCE SERVICES
4103	OVER-TIME SALARIES	5300	UTILITY SERVICES
4104	EMPLOYEE BONUSES	5301	TELEPHONE
4105	LEAVE BUYOUT	5302	WATER
4106	AUTOMOBILE ALLOWANCES	5303	GAS
4107	DECLINED HEALTH BENEFITS	5304	ELETRIC
4199	HOLDING ACCOUNT FOR SALARY	5305	WIRELESS
4200	EMPLOYEE BENEFITS	5306	CABLE TV SERVICES
4201	HEALTH/DENTAL/VISION INSURANCE	6000	TRAVEL & CONFERENCES
4202	FICA/MEDICARE	6001	MEETINGS & CONFERENCES
4203	CALPERS RETIREMENT	6002	TRAVEL/MILEAGE REIMBURSEMENT
4204	WORKERS' COMPENSATION	6100	TRAINING & EDUCATION
4205	OTHER BENEFITS	6101	TRAINING
4206	H.S.A. CONTRIBUTION	6102	PUBLICATIONS/JOURNALS
4207	CALPERS UNFUNDED LIABILITIES	6103	TUITION REIMBURSEMENT
4300	MATERIALS & SUPPLIES	6104	RISK/SAFETY ACTIVITIES
4310	OPERATING MATERIALS & SUPPLIES	6200	INTER-FUND CHARGES
4311	POSTAGE	6201	EQUIPMENT REPLACEMENT CHARGES
4312	INVENTORY	6202	EMPLOYEE BENEFIT CHARGES
4313	FUELS/GASOLINE	6203	ADMINISTRATIVE OVERHEAD
4400	NON-CAPITAL EQUIPMENT	7000	DEBT SERVICES
4401	COMPUTERS	7101	PRINCIPAL
4402	AUDIO VISUALS	7102	INTEREST EXPENSES
4600	DUES & MEMBERSHIPS	8000	CIP/FIXED ASSETS
4601	DUES & MEMBERSHIPS	8001	PROFESSIONAL/TECH SERVICES
4700	LIABILITIES INSURANCE	8002	CONSTRUCTION MANAGEMENT
4701	INSURANCE PREMIUM	8003	ENVIRONMENTAL REVIEW
4702	WORKERS' COMP PREMIUM	8004	ARCHITECTURE DESIGN SERVICES
4703	CLAIM SETTLEMENTS	8005	ENGINEERING DESIGN SERVICES
4800	DEPRECIATION EXPENSES	8006	INSPECTION SERVICES
4801	FURNITURE & EQUIPMENT DEP	8007	SURVEYING SERVICES
4802	VEHICLES DEPRECIATION	8008	MATERIAL TESTINGS
4803	INFRASTRUCTURE DEPRECIATION	8009	PROJECT DEVELOPMENT
4900	OTHER MISC. EXPENSES	8010	MAINTENANCE/REPAIRS
4901	MISC. EXPENSES	8099	MISC./OTHER EXPENSES
4902	UNEMPLOYMENT CLAIMS	8100	EQUIPMENT & FURNITURE
5000	SERVICES	8101	EQUIPMENT & FURNITURE
5100	PROFESSIONAL/TECHNICAL SERVICE	8200	VEHICLES
5101	PROFESSIONAL/TECHNICAL SERVICE	8201	VEHICLES
5102	ADVERTISING	8400	BUILDINGS & IMPROVEMENTS
5103	PRINTING/BINDING	8401	BUILDINGS
5104	MERCHANT FEES	8402	BUILDING IMPROVEMENTS
5105	INTEREST EXPENSES	8403	PARKS IMPROVEMENTS
5106	RENTS & LEASES	8404	TRAILS/OPEN SPACE IMPROVEMENTS
5107	LEGAL SERVICES - GENERAL	8800	INFRASTRUCTURES
5108	LEGAL SERVICES - LABOR NEG.	8801	INFRASTRUCTURES
5109	LEGAL SERVICES - LITIGATION	8802	OTHER IMPROVEMENTS
5110	LEGAL SERVICES - CODE ENFORCE	8803	LAND
5111	PUBLIC SAFETY - TRAFFIC	8804	ARTERIAL ST IMPROVEMENTS
5112	PUBLIC SAFETY - COASTAL	8805	RESIDENTIAL ST IMPROVEMENTS
5113	PUBLIC SAFETY- WESTERN	8806	LANDSLIDE IMPROVEMENTS
5114	PUBLIC SAFETY - SUMMER	8807	STORMWATER IMPROVEMENTS
5115	PUBLIC SAFETY - SUPPLEMENTAL	8808	SEWER IMPROVEMENTS
5116	PUBLIC SAFETY - PRESERVE	8809	ABALONE COVE SEWER IMPRVT
5117	RECRUITMENT ACTIVITIES	8810	WATER QUALITY IMPROVEMENTS
5118	REIMBURSABLE SERVICES	8811	TRAFFIC IMPROVEMENTS
5119	LEGAL SERVICES PRA		

OBJECT # EXPENDITURE OBJECT NAME

9000	TRANSFERS IN/OUT	9285	TRANSFER - IA PORTUGUESE BEND
9101	TRANSFER - GENERAL FUND	9310	TRANSFER - CDBG
9202	TRANSFER - STREET MAINTENANCE	9330	TRANSFER - INFRASTRUCTURE
9203	TRANSFER - 1972 ACT LANDSCAPE	9331	TRANSFER - FEDERAL GRANTS
9209	TRANSFER - EL PRADO LIGHTING	9332	TRANSFER - STATE GRANTS
9211	TRANSFER - 1911 ACT STREET	9334	TRANSFER - QUIMBY DEV
9212	TRANSFER - BEAUTIFICATION	9336	TRANSFER - LOW-MODERATE INCOME
9213	TRANSFER - WASTE REDUCTION	9337	TRANSFER - AFFORDABLE HOUSING
9214	TRANSFER - AIR QUALITY MGNT	9338	TRANSFER - DEVELOP IMPACT
9215	TRANSFER - PROPOSITION C	9339	TRANSFER - MEASURE A CAPITAL
9216	TRANSFER - PROPOSITION A	9340	TRANSFER - BIKE/PEDESTRIAN
9217	TRANSFER - PUBLIC SAFETY	9501	TRANSFER - WATER QUALITY
9220	TRANSFER - MEASURE R	9681	TRANSFER - EQUIPMENT REPLACE
9222	TRANSFER - HABITAT RESTORATION	9685	TRANSFER - EMPLOYEE BENEFITS
9223	TRANSFER - SUBREGION 1 MAINT	9686	TRANSFER - BUILDING REPLACE
9224	TRANSFER - MEASURE A MAINT	9695	TRANSFER - GENERAL LIABILITIES
9225	TRANSFER - ABALONE COVE SEWER	9780	TRANSFER - SPECIAL TRUST
9227	TRANSFER - GINSBURG	9795	TRANSFER - IA ABALONE COVE
9228	TRANSFER - DONOR RESTRICTED		

RESOLUTION NO. 2020-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2020-2021.

WHEREAS, on April 13, 2020, the City Council conducted a public workshop to consider the assumptions and estimates that would be used to develop the FY 2020-2021 General Fund Operating budget;

WHEREAS, on April 27, 2020, the City Council conducted a second public workshop to review and discuss the FY 2020-2021 Capital Improvement Program (CIP) budget and the City's 5-year CIP Program;

WHEREAS, on May 19, 2020, the City Council reviewed the FY2020-2021 Preliminary Budget based on third quarter figures, including the CIP, Special Revenue Funds, and the Equipment Replacement Fund. The Preliminary Budget presented to the City Council included a structurally balanced budget for the General Fund, where recurring revenues are greater than or equal to recurring expenditures;

WHEREAS, on June 2, 2020, the City Council conducted a duly noticed public hearing to receive a comprehensive report and public input on the FY 2020-2021 Budget based on estimated year-end results. That evening, the City Council also determined that the utility users' tax (UUT) rate of 3% should continue for FY 2020-2021 as a necessary revenue source for the City's operating and capital improvements;

WHEREAS, on June 16, 2020, the City Council conducted an advertised Public Hearing to receive public input regarding the budget for FY 2020-21;

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

Section 1: That a revenue and expenditure/expense budget is hereby adopted. The adopted budget, by fund, is per Attachment A with a total Estimated Ending Fund Balance of \$44,340,441 for all City funds as of June 30, 2021, exclusive of the City's Improvement Authorities.

A. The City Manager is authorized to transfer certain Budget Appropriation Balances within functions and/or programs when deemed necessary to do so in accordance with Chapter 3.32 of the Rancho Palos Verdes Municipal Code.

B. City Council approval will be required for any significant changes involving increased or decreased service levels.

C. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for

said purpose, after approval by the City Manager.

Section 2: The FY 2020-21 Revenue Budget is hereby adopted, establishing the following Governmental and Internal Service Fund contribution levels:

GENERAL	\$ 28,969,900
CIP	460,000
GAS TAX	1,462,000
EL PRADO LIGHTING	2,500
CDBG	217,700
1911 ACT	628,200
WASTE REDUCTION	131,000
AIR QUALITY MANAGEMENT	55,000
PROPOSITION C	702,400
PROPOSITION A	849,400
PUBLIC SAFETY GRANTS	157,700
MEASURE R	545,400
MEASURE M	530,000
HABITAT RESTORATION	12,400
SUBREGION 1 MAINTENANCE	14,000
MEASURE A	91,000
ABALONE COVE SEWER DISTRICT	52,000
DONOR RESTRICTED CONTRIBUTIONS	25,000
QUIMBY	25,000
LOW-MODERATE INCOME HOUSING	46,200
AFFORDABLE HOUSING IN LIEU	15,000
ENVIRONMENTAL EXCISE TAX	10,000
TOTAL GOVERNMENTAL FUND REVENUES	\$ 35,001,800
EQUIPMENT REPLACEMENT	\$ 138,300
TOTAL INTERNAL SERVICE FUND REVENUES	\$ 138,300

Section 3: The FY 2020-21 Budget is hereby adopted, establishing the following transfers into the following funds:

GENERAL	\$ 230,000
CIP	1,934,000
SUBREGION 1 MAINTENANCE	10,000
ABALONE COVE SEWER MAINTENANCE	-
*TOTAL OPERATING TRANSFERS IN	\$ 2,174,000

*Does not include \$30,000 transfer in for Improvement Authority - Portuguese Bend

Section 4: The FY 2020-21 Budget is hereby adopted, establishing the following transfers from the following funds:

GENERAL	\$ 1,964,000
PUBLIC SAFETY GRANTS	130,000
MEASURE A	100,000
TOTAL OPERATING TRANSFERS OUT	\$ 2,194,000

*Does not include \$30,000 transfer out for Improvement Authority - Portuguese Bend

Section 5: The FY 2020-21 Operating and Capital Improvement Budget Programs are hereby adopted, establishing the following allocations.

City Council	\$ 102,900
Legal Services	975,000
Public Safety - Sheriff Services	7,222,400
Special Safety Programs	160,300
City Manager	795,300
City Clerk	638,700
Community Outreach	68,300
Emergency Preparedness	158,400
RPV TV	229,700
Human Resources	316,000
Information Technology - Data	1,081,800
Information Technology - Voice	110,000
Finance	1,565,100
Non-departmental	1,874,700
Community Development Administration	604,200
Planning	840,000
Building & Safety Services	787,200
Code Enforcement	295,600
View Restoration/Preservation	359,300
NCCP	50,000
Geology	100,000
Animal Control	109,000
Public Works Administration	2,095,500
Traffic Management	304,800
Storm Water Quality	506,000
Public Building Maintenance	529,000
Parks Maintenance	702,000
Street Landscape Maintenance	181,000
Trails & Open Space Maintenance	334,800
Fuel Modification	554,500
Vehicle Maintenance	47,000
Sewer Maintenance	35,000
Recreation Administration	1,088,000
Other Recreation Facilities	1,000
Fred Hesse Jr. Park	181,800
Robert E. Ryan Park	86,700
Ladera Linda Community Center	67,600
Abalone Cove Shoreline Park	155,300
Special Events	209,700
Point Vicente Interpretive Center	550,400
REACH	71,700
Recreation Support Services	21,000
City Run Sports & Activities	4,900
Contract Classes	50,000
Volunteer Program	7,000
Park Rangers	308,300
Eastview Park	67,900
Open Space Management	232,100
SUBTOTAL GENERAL FUND EXPENDITURES	\$ 26,836,900

Street Maintenance - Pavement Management	\$ 150,000
Street Maintenance - Non-Pavement	942,000
Portuguese Bend Rd. Maintenance	70,000
SUBTOTAL GAS TAX FUND EXPENDITURES	\$ 1,162,000

CIP	\$ 2,521,000
EL PRADO LIGHTING	800
1911 ACT	804,200
WASTE REDUCTION	287,500
AIR QUALITY MANAGEMENT	57,000
PROPOSITION C	945,000
PROPOSITION A	776,600
MEASURE R	450,000
MEASURE M	536,000
HABITAT RESTORATION	184,900
SUBREGION 1 MAINTENANCE	41,600
ABALONE COVE SEWER MAINTENANCE	146,000
DONOR RESTRICTED CONTRIBUTIONS	25,000
COMMUNITY DEVELOPMENT BLOCK GRANT	150,600
ENVIRONMENTAL EXCISE TAX	210,000
SUBTOTAL OTHER FUNDS EXPENDITURES	\$ 7,136,200

EQUIPMENT REPLACEMENT	\$ 650,000
SUBTOTAL INTERNAL SERVICE FUNDS EXPENDITURES	\$ 650,000

PASSED, APPROVED and ADOPTED the 16th day of June 2020.

ATTEST:



MAYOR



CITY CLERK

State of California)
County of Los Angeles)
City of Rancho Palos Verdes)

I, EMILY COLBORN, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2020-37 was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on June 16, 2020.



CITY CLERK

CITY OF RANCHO PALOS VERDES

FY 2020-21 FUND SUMMARY

RESOLUTION NO. 2020-37 ATTACHMENT A

Fund	Fund Balance 6/30/2020	FY20-21 Estimated Resources		FY20-21 Estimated Appropriations		Fund Balance 6/30/2021
		Revenues	Transfers In	Expenditures	Transfers Out	
General Fund Balance	21,073,135	28,969,900	230,000	26,836,900	1,964,000	21,472,135
Restricted Amount (Policy Reserve)	(13,135,756)					(13,418,450)
General Fund Unrestricted Balance	7,937,380	28,969,900	230,000	26,836,900	1,964,000	8,053,685
<i>Restricted by Council Action</i>						
CIP	24,342,991	460,000	1,934,000	2,521,000	-	24,215,991
EQUIPMENT REPLACEMENT	2,679,042	138,300	-	650,000	-	2,167,342
Subtotal of Restricted by Council Action	27,022,033	598,300	1,934,000	3,171,000	-	26,383,333
<i>Restricted by Law or External Agencies</i>						
GAS TAX	94,814	1,462,000	-	1,162,000	-	394,814
1972 ACT	28,384	-	-	-	-	28,384
EL PRADO LIGHTING	34,475	2,500	-	800	-	36,175
CDBG	(131,103)	217,700		150,600	-	(64,003)
1911 ACT	1,170,808	628,200	-	804,200	-	994,808
WASTE REDUCTION	334,497	131,000	-	287,500	-	177,997
AIR QUALITY MANAGEMENT	102,012	55,000	-	57,000	-	100,012
PROPOSITION C	630,419	702,400		945,000	-	387,819
PROPOSITION A	1,999,772	849,400	-	776,600	-	2,072,572
PUBLIC SAFETY GRANTS	76,041	157,700	-	-	130,000	103,741
MEASURE R	984,844	545,400	-	450,000	-	1,080,244
MEASURE M	37,707	530,000	-	536,000	-	31,707
HABITAT RESTORATION	785,018	12,400	-	184,900	-	612,518
SUBREGION 1 MAINTENANCE	773,920	14,000	10,000	41,600	-	756,320
MEASURE A	57,918	91,000	-	-	100,000	48,918
ABALONE COVE SEWER DISTRICT	178,484	52,000		146,000	-	84,484
GINSBURG CULTURAL ARTS BUILDING	-	-	-	-	-	-
DONOR RESTRICTED CONTRIBUTIONS	767,832	25,000	-	25,000	-	767,832
QUIMBY	1,277,833	25,000	-	-	-	1,302,833
LOW-MOD INCOME HOUSING	235,060	46,200	-	-	-	281,260
AFFORDABLE HOUSING IN LIEU	853,837	15,000	-	-	-	868,837
ENVIRONMENTAL EXCISE TAX	236,563	10,000	-	210,000	-	36,563
BIKEWAYS	-	-	-	-	-	-
Subtotal Restricted by Law	10,328,723	5,571,900	10,000	5,777,200	230,000	9,903,423
GRAND TOTAL GOVERNMENT FUNDS	45,288,135	35,140,100	2,174,000	35,785,100	2,194,000	44,340,441