

## COMMEMORATIVE BENCH DONATIONS

The City of Rancho Palos Verdes recognizes the desire of community members to honor the special people and events in their life. Anyone wishing to commemorate a person or event may request to donate a pre-approved bench with a commemorative plaque. Donor must complete the Bench Donation Application. Payment is made by check and is due at time of application.

Commemorative plaques may include up to four lines of text with 24 characters (including spaces) per line. Text may include:

- The phrases “Dedicated to...”, “Donated by...”, “Commemorating the...”, “In recognition of...”, “In memory of...”, or “In celebration of...”
- Name of person(s) or event
- Date(s)

Size, style, and placement of commemorative plaques will be consistent on all benches. Bench placement is subject to approval by City Manager and City Staff with jurisdiction over the site.

After application is received and reviewed, City staff will contact applicant to determine specific placement.

The City is not responsible for damage or deterioration of the bench and may remove it at any time for any reason without replacement.

Please refer to Rancho Palos Verdes City Council Policy 37 for more information on *Naming of Public Facilities and Placing of Monuments and Other Memorials*.

***\*Benches and overlooks in the Palos Verdes Nature Preserve are subject to additional requirements. Please contact staff for more information.***

### Commemorative Bench Donation Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Site preference: \_\_\_\_\_

(Current sites available: Hesse Park, Ryan Park, Abalone Cove Shoreline Park, Point Vicente Interpretive Center)

### Bench Selection

Six-foot park bench with 10.5” x 3” cast bronze plaque: \$3,000.00



### Commemorative Plaque

Plaque includes a maximum of 4 lines of text with 24 characters and spaces per line. Please select from the following options:

- “Dedicated to...”, “Donated by...”, “Commemorating the...”, “In recognition of...”, “In memory of...”, or “In celebration of...”
- Name of person or event
- Date (MM/DD/YYYY)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check included with application in the amount of:

\$ \_\_\_\_\_

(Make check payable to City of Rancho Palos Verdes)

***Bench placement and commemorative plaque text are subject to approval by City Manager and City Staff with jurisdiction over the site. The City is not responsible for damage or deterioration of the bench and may remove it at any time for any reason without replacement. If the City is unable to fulfill request, a full refund will be issued.***

Mail or deliver completed application and check to:

City of Rancho Palos Verdes  
Attn: Recreation and Parks Dept.  
30904 Hawthorne Blvd.  
Rancho Palos Verdes, CA 90275

For more information, please contact the Recreation and Parks Department at 310-544-5260 or parks@rpvca.gov