



# RANCHO PALOS VERDES

## Business License Application

For Miscellaneous Specified Businesses

Expires December 31, 2022

**COMPLETE ALL APPLICABLE INFORMATION. TAX SCHEDULE IS ON THE BACK OF THIS FORM.**

(Check One):  **Renewal**  
 **New License & Date** (Business Began Operating In the City): \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Business Address** \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

(If Different From Above)

City \_\_\_\_\_ Zip \_\_\_\_\_

**Business Phone** ( ) \_\_\_\_\_ **Email** \_\_\_\_\_

**Business Classification** (Check One):  Sole Proprietor  Corporation  Partnership

Other (Specify) \_\_\_\_\_

**Tax ID (FEIN, SSN)** \_\_\_\_\_

**Business Owner Name** \_\_\_\_\_

Last

First

**Home Address** \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

**Description of Business** \_\_\_\_\_

**I CERTIFY UNDER PERJURY THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT AND THAT THE AFOREMENTIONED BUSINESS IS OBEYING ALL FEDERAL, STATE AND LOCAL LAWS.**

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**Please Note:** Business license applications are due prior to commencing operations and expire each December 31st. Section 5.04.490 of the Rancho Palos Verdes Municipal Code imposes fines and criminal remedies for violation of the Business Tax Ordinance. Penalties will be assessed @ 5% for each month delinquent up to 50% of the total license fee. No extensions or waivers of the penalty amount will be granted.

*Finance Department Use Only*

Tax \_\_\_\_\_

Penalty \_\_\_\_\_

Total Tax \_\_\_\_\_

Initials \_\_\_\_\_

Check # \_\_\_\_\_

*Planning, Building & Safety, & Code Enforcement Use Only*

Zone \_\_\_\_\_

Moratorium \_\_\_\_\_

Approved \_\_\_\_\_

Type \_\_\_\_\_

Planner \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_

**Please use this Tax Schedule for:**

**E** Residential Rental Business

**H** Commercial Builders & Developers

**G** Residential Builders & Developers

**J** Bus Stop Bench Advertising

**Report Gross Receipts**

**Gross Receipts Generated in the City of Rancho Palos Verdes** \$ \_\_\_\_\_

**Please select one of the following business license categories**

**Residential Rental Business (3-10 units)**

**Total Number of Units** (no tax is required for first 2 units) \_\_\_\_\_

**Tax for first 3 units** \$ 114.00

**Add:** \$40 for each additional unit up to 10 \$ \_\_\_\_\_

**Total Annual Tax** \$ \_\_\_\_\_

**Residential Rental Business (more than 10 units)**

**Total Number of Units** \_\_\_\_\_

**Minimum Tax** (includes first \$50,000 of gross receipts) \$ 387.00

**Add:** \$1 for each \$1,000 of gross receipts over \$50,000 \$ \_\_\_\_\_

**Total Annual Tax** \$ \_\_\_\_\_

**Residential Builders & Developers**

**Minimum Tax** \$ 76.00

**Add:** \$1,917 per bedroom constructed (not to exceed \$3,834) \$ \_\_\_\_\_

**Total Annual Tax** \$ \_\_\_\_\_

**Commercial Builders & Developers**

**Minimum Tax** \$ 76.00

**Add:** \$1 per square foot constructed \$ \_\_\_\_\_

**Total Annual Tax** \$ \_\_\_\_\_

**Bus Stop Bench Advertising**

**Minimum Tax** (includes first 5 benches) \$ 98.00

**Add:** \$18 for each additional bench \$ \_\_\_\_\_

**Total Annual Tax** \$ \_\_\_\_\_

**Add Penalty (if applicable)**

**Total to Remit**

**Total Annual Tax** (from above) \$ \_\_\_\_\_

**Add:** State fee for Certified Disability Access Specialist Program \$ 4.00

**Add:** Late Penalty (5% per month, 50% maximum) \$ \_\_\_\_\_

**Grand Total to Remit** \$ \_\_\_\_\_