

City of Rancho
Palos Verdes



ADOPTED ANNUAL BUDGET

FOR FISCAL YEAR
2022-2023







City Budget FY 2022-2023

City Officials

David L. Bradley
Mayor

Barbara Ferraro
Mayor Pro Tem

Eric Alegria
Councilmember

John Cruikshank
Councilmember

Ken Dyda
Councilmember

City Staff

Ara Mihranian, AICP
City Manager

Karina Bañales
Deputy City Manager

Trang Nguyen
Director of Finance

Ramzi Awwad
Director of Public Works

Cory Linder
Director of Recreation & Parks

Ken Rukavina
Director of Community Development



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Residents of Rancho Palos Verdes

City Council

Planning Commision

Civic Center
Advisory Committee

Traffic Safety
Committee

Emergency
Preparedness
Committee

Finance Advisory
Committee

Infrastructure
Management
Advisory Committee

City Manager

City Attorney

Deputy City Manager

Community
Development

Finance

Public Works

Recreation &
Parks

City Clerk

Information
Technology

Human
Resources

Public Safety





Budget Overview

**"I am delighted
to present to the
City Council and
residents of Rancho
Palos Verdes the
Fiscal Year 2022-23
Adopted Budget."**







Fiscal Year 2022-23 Budget Transmittal

July 1, 2022

Re: Submittal of FY 2022-23 Budget

Honorable Mayor and Members of the City Council,

The budget process for the following fiscal year generally begins shortly after the adoption of the current fiscal year's budget. It involves monitoring market trends, as well as City's revenues and expenditures for the first half of the year, to estimate year-end figures which shape budget assumptions.

To that point, the adoption of the Fiscal Year 2022-23 budget represents a culmination of reports, calculations, estimates and forecasting that began in fall of 2021 and was presented to the City Council in the early months of 2022. As we know, the market and the economy has shifted drastically from the beginning of the budget process to the adoption of the Fiscal Year 2022-23 budget. Through diligent predictive budgeting and forecasting, I am delighted to present to the City Council and residents of Rancho Palos Verdes the Fiscal Year 2022-23 Adopted Budget that continues the City's tradition of fiscal responsibility.

The budget process continues to be a fluid exercise for the City as processes evolve in response to City Council and community needs. Despite the shifts in the economy, the development of the City Council goals continues to align with the budget to ensure both documents correspond and support one another, and results can be realized. With the City Council's direction, Staff produced a balanced budget prioritized around the City Council's goals of:

1. Public Safety
2. Maintain/Improvement of the City's Infrastructures
3. Maintain/Improvement of City Land and Facilities
4. Maintain/Improve Quality of Life
5. Engage Citizen Involvement and Public Outreach
6. Maintain/Improve Efficiency and Transparency

General Fund operating expenditures increased by \$3.1 million and operating revenues increased by \$948,300 compared to last year's budget. A steady rebound in operating revenues resulted in additional resources to fund certain City Council goals. This year, the General Fund transfers to the Capital Infrastructure Program Fund increased by almost \$1 million due to the projected increase in transient occupancy tax revenue from Terranea Resort combined with the operating surplus from the General Fund. Based on the projected surplus for General Fund, the City Council approved an additional \$1.4 million to the Capital Infrastructure Program Fund to bolster the City's funding for future infrastructure projects. The City Council also continued its support for lower taxes by maintaining the Utility User Tax at 3%, no increase to the Master Schedule of Fees, and setting the Landscape and Lighting District assessment to zero.

As business at City Hall continues to increase, positions that were once frozen/underfilled were funded to support anticipated activity. These positions included Administrative Analyst I, Accountant, and Staff Assistant I in various departments.

The adopted budget includes the first annual loan payment for the Ladera Linda Community Park Project, as well as estimated one-time costs such as planned activities associated with the upcoming City's 50th anniversary celebration, park maintenance, and additional funding for street landscaping and beautification, just to name a few.

The adopted budget, excluding Improvement Authorities, totals almost \$61 million in expenditures and over \$57 million in revenues; the gap between expenditures and revenues is offset by fund balances. Total General Fund expenditures of \$36 million equal to total General Fund revenues of \$36 million.

Budget Process

This year's budget development process was initiated at the City Council Goal Setting Workshop held on March 9, 2022. As the first workshop in the Council-approved budget calendar, the goal-setting phase is designed to review the status of current City Council goals, and to determine the list of goals and priorities for FY 2022-23. The goals and priorities set by the City Council establishes the essential framework to produce the annual budget.

Next, Budget Workshops are conducted to review the General Fund and Capital Improvement Program (CIP). The City Council was presented with a proposed budget that reflects budget assumptions for the upcoming fiscal year. Budget assumptions are put together using financial indicators and estimates from the City's mid-year and year-end figures to help forecast future needs. Prior to each Budget Workshop, Staff reports the General Fund assumptions, capital projects, and budget programs to the City Council's appointed Committees: Finance Advisory Committee (FAC), Infrastructure Management Committee (IMAC), and the Planning Commission (PC).

Following the Budget Workshops, a Preliminary Budget was developed and presented as a regular business item at the May 17, 2022, City Council meeting. Changes to the budget at each phase of the process are documented and reported alongside the preliminary figures. Supported by third-quarter estimates, the FY 2022-23 Preliminary Budget exhibited a comprehensive overview of the General Fund, CIP Fund, Special Revenue Funds, and Equipment Replacement Fund, and was prepared in accordance with City Council Policy No. 45 - Balanced Operating Budget. Adhering to this policy ensures that the City Council adopts a structurally balanced budget where recurring revenues are greater than or equal to recurring expenditures.

As each milestone in the budget process is reached, a more refined version of the annual budget is developed to align with goals and priorities of the City Council. By virtue of this process, the FY 2022-23 Draft Budget was revised and presented at a duly noticed public hearing opened on June 7, 2022. The FY 2022-23 Draft Budget provided a substantially complete version of the City's financial plan for the upcoming fiscal year. Moreover, the accompanying report included summaries of the FY 2021-22 General Fund Balance, and the FY 2022-23 Draft Budget for the General Fund, CIP Fund, Special Revenue Funds, and Internal Service Funds. After incorporating all final changes and closing the public hearing, the City Council adopted the FY 2022-23 Budget on June 21, 2022.

Economic Outlook

Each year, the Los Angeles County Economic Development Corporation (LAEDC) produces an annual forecast to evaluate key national, state, regional, and local economic indicators. The 2022 report upheld that the Los Angeles County economy took a significant turn towards pre-pandemic normalcy in 2021. Our economy at large is in a period of transition, and 2022 is slated to be a year of change as our economy continues to recover and adapt to the downturn in early 2020.

As observed in the February forecast, the LAEDC reported an expected decline in Gross Domestic Product (GDP) growth for the United States (U.S.) from 5.7% in 2021 to 3.6% in 2022. Similarly, California's 2022 forecast estimates GDP growth at 4.2% indicating a slight decrease from 6.7% GDP growth in 2021. Economic projections as of June now measure U.S. GDP ending at 1.7% in 2022 and remaining at 1.7% in 2023. All projections are based on the best information available at the time and are subject to change, but the ebb and flow of the economy remains certain when comparing data year over year. Looking forward, taking timely and effective steps to address ongoing challenges will help mitigate undesirable trends before any issues are out of reach.

California experienced a significant recovery through 2021, however, several ongoing challenges remain. More specifically, the state faces its first decline in population, recent impacts to the housing market, and shortages in the labor market. On the other hand, state revenues are at an all-time high and California is poised to take advantage of its favorable fiscal position.

At the local level, Los Angeles County's unemployment rate dropped to 9.6% in 2021. The LAEDC also conveyed that the county added jobs back at the fastest rate statewide and is forecasted to see an unemployment rate of 6.4% in 2022. Employment is up across most industries, but the hardest hit industries trail slightly behind which leaves room for growth. Leisure and hospitality were among those most severely impacted. Nevertheless, leisure and hospitality added the highest number of jobs back to the economy and are expected to continue this trend through 2023.

Housing in the Los Angeles region continued to increase in value and ended 2021 with a value nearly 2.5 times higher than the national average. The upward trend in home values is likely to slow down over the next few years, but the high costs and housing supply will remain as pertinent issues to be addressed. Housing demand increased despite the state's decline in population, leading to a median home value in the county exceeding \$800,000 for the first time in September 2021. To curtail this concern, LAEDC reported that the state proposed to allocate nearly \$2 billion in new grants and tax credits towards new housing construction. New and affordable housing will stay on the state and county's radar through 2022 and into 2023.

Given the experienced and anticipated economic conditions, the City of Rancho Palos Verdes continues to endure uncertainty by remaining financially resilient. Upholding the City's tradition of fiscal conservatism has led to this result and safeguards the financial trajectory in years to come. The FY 2022-23 Adopted budget reflects these principles and underscores the City Council's commitment to prudent management of local resources.

FY 2021-22 General Fund

Year-end estimates point to a General Fund budget with \$35.1 million in revenues and \$32.6 million in expenditures, net of transfers. This estimate includes a \$4.7 million or 15% increase in revenues and savings of roughly \$700,000 in expenditures compared to the current budget. As a result, Staff estimates the General Fund will end the year with an estimated fund balance of just over \$28.3 million.

An increase in revenue from \$33.3 million to \$35.1 million was identified during the third quarter financial review. Staff attributed this increase to the ongoing recovery of several City revenue sources throughout 2021. Growth was consistent across each of the major revenue categories in the General Fund and was highlighted during the Preliminary Budget presentation. Property tax revenue finished the year over the FY 2021-22 budget with only a slight dip compared to mid-year figures. Transient Occupancy Tax (TOT) and Sale Tax revenues also exceeded expectations by returning to previous levels and ending the year at \$5.7 million and \$2.5 million, respectively.

Year-end General Fund expenditures increased from \$30.5 million to \$32.6 million, or 7% over mid-year estimates. The net change in expenditures identified by Staff included the City Council appropriation of \$1.3 million for the Purchase and Sale Agreement and Joint Escrow Instructions specific to the Lower Filiorum and Plumtree properties. An additional transfer-out of \$754,800 from TOT revenue to the CIP Fund added to this increase. After applying the City Council's 50% Reserve Policy, the General Fund's estimated Excess Unrestricted Fund Balance totals nearly \$15.2 million, an increase of \$5.9 million or 64% over the FY 2021-22 Revised Budget.

Table 1

FY 2021-22 General Fund Year-End Estimates (in millions)		
Beginning Fund Balance @ 7/1/2021	\$	25,798,773
Add: Revenues		34,778,700
Add: Transfers In		350,000
Subtotal		60,927,473
Less: Expenditures		(27,581,138)
Less: Transfers Out to CIP		(4,283,100)
Less: Transfers to Pension		(640,000)
Less: Other Transfers-Out		(85,000)
Subtotal		(32,589,238)
Ending Fund Balance @ 6/30/2022		28,338,235
Less: 50% Policy Reserve		(13,140,569)
Estimated Unrestricted Surplus/(Deficit)	\$	15,197,666

As we look back at Fiscal Year 2021-22, the City had many notable accomplishments, as summarized below:

City Administration

City Manager's & City Clerk's Office

- Adopted the City's first Legislative Platform outlining the policy positions of the City Council on current issues which directly or indirectly impact the City.
- Retained the services of a lobbyist to represent the City in Sacramento and assist with advocacy.
- Maintained the Legislation Corner on the City website, sharing information with the community on the bills the City Council is monitoring.
- Disseminated position letters for the City on various bills and legislative issues, including dozens of bills during the 2021-2022 Legislative Session, and tracking over 100 bills with potential impact on the City.
- Negotiated ground lease amendments with telecommunications providers, resulting in increased rents paid to the City.
- Took the offices of Senator Dianne Feinstein and Congressman Ted Lieu on tours of the Portuguese Bend Landslide to familiarize them with the urgency of the issue.
- Submitted requests for congressionally directed spending for the Portuguese Bend Landslide Remediation Project, with Senator Feinstein subsequently requesting \$2 million in the Homeland Security Appropriations Bill be allocated to a portion of the project.
- Began planning a year-long celebration of the 50th anniversary of the City's incorporation in 2023.
- Represented the City at meetings with Senator Feinstein's office and the EPA regarding the recently rediscovered DDT dumping site off the coast and advocated for an assessment of contamination and possible solutions for remediation.
- Worked with the South Bay Cities Council of Governments to conduct a citywide analysis of greenhouse gas emissions from electricity use.
- Developed and implemented a City Council-approved social media policy.

- Disseminated press releases and carried out social media campaigns for the reopening of the Point Vicente Interpretive Center, the launch of ParkMobile, the sister city one-year anniversary, the Housing Element Update, the Tongva memorial unveiling, the return of Whale of a Day, the Ladera Linda Community Park groundbreaking, and the rollout of organics recycling.
- Launched graphics and video messaging to promote City Council and advisory board meetings, including City Council meeting previews and roundups.
- Launched RPVtv news updates, "History on the Hill" series and special Civic Center history programming.
- Hosted a celebration marking the one-year anniversary of the formation of the sister city partnership between Rancho Palos Verdes and Sakura City, Japan, and continued cultural exchange programming.
- Launched Netfile for all City Staff, Council, and Consultants to file Fair Political Practices 700 forms and Form 460 Campaign Statements.
- Launched DocuSign, which allows Staff members to receive wet signatures for contracts
- Administered and scheduled oaths for new employees.
- Organized event and gathered entertainment for One Year Sister City Anniversary event.

Public Safety and Emergency Preparedness

- RPV named 9th Safest City in California by SafeWise.
- Introduced the Neighborhood Security Camera Grant Program, assisting neighborhoods and individuals in acquiring public safety tools and technologies, such as security cameras.
- Directed enhanced additional enforcement patrols conducted by the Lomita Sheriff's Station.
- Continued to work collaboratively with Palos Verdes Estates, Rolling Hills, and Rolling Hills Estates, through the Peninsula Public Safety Committee (PPSC) and Regional Contract Law Committee (RCLC).
- Continued discussions with the Sheriff's Department and Fire Department regarding locating substations at the Civic Center property.
- Continued the Alert SouthBay emergency notification system and the School Resource Officer program with the Peninsula cities and Palos Verdes Unified School District.
- Continued activation of the City's Virtual Emergency Operations Center to a Level 3 in response to the pandemic of the novel coronavirus.
- Participated in the annual Great ShakeOut earthquake drill and proclamation of April as earthquake preparedness month by the City Council.
- Authored a White Paper on Interdependency Vulnerabilities of Utilities Servicing the Palos Verdes Peninsula.
- Continued outreach to cities that have been recently affected by wildfires for information on best practices and lessons learned.
- Submitted three sub-applications to the California Governor's Office of Emergency Services (Cal OES) Hazard Mitigation Grant Program (HMGP) toward securing funding for wildfire mitigation projects.
- Activated the City's Emergency Operations Center on January 15, 2022, in response to the National Weather Service-issued Tsunami Advisory for the entire West Coast due to volcanic activity in Tonga.
- Issued a request for proposals (RFP) for the installation of wildfire detection cameras throughout the City to monitor, detect and communicate wildfire ignitions.
- Developed a strategy for Peninsula-wide mass evacuation plans, as well as coordinated the drafting and solicitation of an RFP for an independent third-party consultant to develop a comprehensive emergency operations evacuation "playbook"
- Continued support of the L.A. County Office of Emergency Management's (OEM) development of evacuation zones for the county's Very High Fire Hazard Severity Zones and the forthcoming rollout of the Zonehaven evacuation management platform in all four Peninsula cities.
- Continued Implementation of the City's Emergency Preparedness Committee's identified recommendations from its review of the Woolsey Fire After Action Review.

Human Resources

- Developed and executed the "HR on the GO" program to enhance employee engagement and measure RPV employee workplace satisfaction.

- Enhanced the weekly employee newsletter, "This Week in HR."
- Implemented a department reference library for all City departments to enhance employee development.
- Successfully rolled out COVID sick leave "SB 114" in compliance with law.
- Developed a welcome letter from the Mayor for new staff members joining the City.
- Updated the onboarding documents for new hire orientation.
- Scheduled mandated training for all City staff, with 100% participation.
- Enhanced the open enrollment period for the 2022 calendar year by scheduling live webinars for all benefits offered by the City.
- Developed a new performance evaluation for part-time staff.
- Coordinated the employee appreciation lunch and 2021 employee service recognition.
- Reinstated the lunch and learn program for City staff.
- Successfully implemented the process with the consultant contracted to conduct a comprehensive classification and compensation study and organizational review for the City.
- Successfully negotiated a new Memorandum of Understanding with the represented employees' labor group.
- Onboarded 32 new employees including part-time employees.
- Prepared and processed over 150 personnel action forms.

Information Technology

- Continued developing the RPV Mobile App and coming up with innovative ways to provide the residents and employees improved visibility and access to resources.
- Implemented new next-generation firewalls to bolster the city's cybersecurity posture and enhance the visibility and reporting of cyber threats.
- Effectively completed an RFP process to purchase new Hyper-Converged Infrastructure, followed by successful implementation and migration of the city's servers.
- The IT Manager completed a 12-month-long CGCIO (Certified Government Chief Information Officer) program designed to address the most critical issues facing IT executives in the public sector.
- Enabled the advisory boards and committee meetings to be run in a hybrid manner by employing modern technology and training the city staff and participants.

Finance

- Implemented City's Pension Guidelines adopted by the City Council in FY 2020-21 by making an initial deposit in FY 2021-22 of \$640,000 to offset UAL payments.
- Successfully carried out revisions to City Council Policy No. 41 – Reserve Policies – by upholding the CIP reserve policy of \$5 million and transferring additional surplus funds following direction of the City Council.
- Coordinated and received approval from the City Council to adopt the updated Master Fee Schedule for City services.
- Closed-out the financing transaction with Bank of the West for the improvements at Ladera Linda Community Park.
- Transitioned to a Cloud-Based Financial Management platform improving department collaboration and increasing efficiency during the budget development process.
- Continued to expand the Financial Model during the FY 2022-23 budget process by utilizing a sensitivity analysis to enhance and guide the 10-year financial outlook.
- Scored 91.23 out of 100 points and received a low-risk designation for FY 2019-20 from the State Auditor's report on the Fiscal Health of California Cities.
- The City continued to receive a clean audit of its financial reports.
- The City continued to receive a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for FY 2020-2021, awarded by the Government Finance Officers Association (GFOA).
- Reported and summarized the calculation of the City's \$9.9 million American Rescue Plan Act (ARPA) funding allocation and presented the ARPA preliminary spending plan developed by City Management with input from the Finance Advisory Committee (FAC) and Infrastructure Management Advisory Committee (IMAC).

Public Works

- Entered into a cooperative agreement with Caltrans for design and construction of a right-turn lane on Western Avenue at Delasonde Drive.
- Completed three Landslide GPS Surveys.
- Processed approximately 367 Encroachment Permits.
- Processed approximately 270 Parking Permits.
- Processed approximately 195 Development Permit reviews.
- Completed roadway repairs to Palos Verdes Drive South through the Landslide.
- Entered into an agreement with Rolling Hills Estates for a joint project to rehabilitate Silver Spur Road south of Hawthorne Boulevard. The project is led by Rolling Hills Estates and each City is responsible for the street segments within their jurisdiction.
- Began design to rehabilitate Silver Spur Road from the City limit north of Hawthorne Boulevard to Elkmont Drive.
- Repaired approximately 1,300 linear feet of sidewalk throughout the City.
- Maintained the bio-filtration swales contained within the Hawthorne Blvd medians between Crest Road and Via Rivera.
- Began design to rehabilitate the interior and exterior restrooms at the Point Vicente Interpretive Center.
- Began conditions assessments of all City owned buildings as part of the City's first Facilities Asset Management Program.
- Completed condition assessments of pavement on City streets and updated the City's Pavement Condition Index.
- Completed a utility undergrounding project along Palos Verdes Drive South from the City Limit to La Rotunda Drive.
- Maintained collector screens on all City-owned catch basins.
- Expanded the Fuel Modification Program for defensible space around structures
- Completed the installation of a traffic signal at Palos Verdes Drive South and Palos Verdes Drive East. The signal will be modified next fiscal year to reduce aesthetic impacts.
- Responded to over 50 traffic concerns related to speeding and other issues.
- Completed traffic studies for four school sites and recommended mitigation measures to address speeding and other concerns.
- Completed a traffic study on Hawthorne Boulevard from Crest Road to Palos Verdes Drive West and recommended mitigation measures to address speeding and other concerns.
- Completed installation of a traffic signal at Hawthorne Blvd and Via Rivera.
- Removed 1,055 cases of graffiti.
- Repainted stencils at 1,110 catch basins to educate the public on how catch basins contribute to keeping the Pacific Ocean clean.
- Coordinated with LA County PW Sewer division during maintenance work performed on the City's sewer system.
- Responded to and completed approximately 1,480 Service Requests for issues related to: trees, sidewalks, roadways, right-of-way landscapes, facilities/grounds, sanitary sewers, and emergencies.
- Organized and coordinated shredding events on October 23, 2021, and April 30, 2022; as well as an electronic waste day on April 2, 2022.
- Started construction on the Ladera Linda Community Park.
- Rehabilitated playground equipment and the associated play surfaces at Hesse Park, Ryan Park, and Eastview Park.
- Maintained and operated the Abalone Cove Sewer System.
- Implemented a program to divert organic waste from the trash stream (to comply with Senate Bill 1383).
- Provided school crossing guard services and flagging services at Dodson Middle School, Miraleste Intermediate School, Ridgecrest Intermediate School, and Silver Spur Elementary School.

Community Development

- Adopted Code Amendments related to the City's Sign Code and Fence, Wall & Hedges regulations.
- Processed Conditional Use Permit and Variance revisions for the Ladera Linda Community Park Project.
- Prepared the City's draft Housing Element for the 2021-2029 Housing Cycle and submitted associated documents to the Housing & Community Development Department for review.

- Timely submittals of the City's Annual General Plan Update Report as well as the Housing Element Annual Progress Report to the Governor's Office of Planning and Research and the California Department of Housing and Community Development.
- Conducted a City Tour with representatives from the California Department of Housing and Community Development.
- Initiated work on the preparation of a mixed use-overlay zoning district within the City's commercial zones in support of the City's 2021-2029 Housing Element.
- Completed Arterial Fence/Wall Survey to develop a set of design guidelines for the City's arterial corridors
- Issued multi-family smoke-free informational materials to encourage property owners and homeowner associations to voluntarily implement smoke-free policies in multi-family housing units.
- Continued to proactively coordinate informative and educational neighborhood coyote outreach City wide including a Wildlife Watch Forum and informational bulletin.
- Monitored the City's Peafowl Trapping Program on safely capturing and relocating peafowl to a permanent environment.
- Facilitated the extensive trimming and removal of privately-owned and city-owned foliage.
- Conducted over 100 foliage analysis as part of the Planning Division's development review process.
- Participated on the LAX Community Noise Roundtable to address community concerns related to aircraft flights over the Peninsula.
- Transmitted proposals to the FAA and to Los Angeles World Airports to further reduce aircraft noise above and near RPV.
- Completed over 350 new plan checks; issued 2,200 building permits.
- Conducted 5,900 both in-person and virtual job-site inspections.

Recreation and Parks

- Coordinated COVID-19 compliance at parks and open space areas.
- Established a new Park Ranger trailer at City Hall and moved operations from Ladera Linda Community Park to Civic Center.
- Utilized Park Rangers for enforcement, outreach, and presence.
- Established and managed Parking Program.
- Provided support for the Ladera Linda Community Park Project.
- Implemented Forrestal parking plan.
- Facilitated Tongva Memorial construction and grand opening ceremony.
- Successfully organized City special events including concerts in the park, movies in the park, and the first annual holiday tree lighting and skating rink.
- Established and strengthened City ordinances regarding paragliding and e-bike.
- Implemented pilot program for bikes and other non-motorized wheeled vehicles.
- Expanded REACH program in-person events.
- Managed and coordinated Preserve and NCCP/HCP.
- Opened PVC Middle Room Exhibits.
- Assisted with the Civic Center Master Plan development.
- Expanded volunteer program opportunities.
- Increased class offerings.

FY 2022-23 General Fund Budget

The General Fund accounts for the majority of operating revenues and expenditures in the FY 2022-23 Adopted Budget. On the revenue side, Property Tax retains its place as the largest and most historically stable revenue source in the City. Property Tax revenue is budgeted at \$16.4 million and represents 46% of the General Fund, excluding transfers. A return to normalcy in 2021 has enabled TOT to reclaim its notable portion of the General Fund in FY 2022-23. Total TOT revenue amounts to 16% of the General Fund and is forecasted to reach \$5.7 million by the end of the fiscal year. Including transfers, the sum of all revenues is budgeted at \$36 million, an increase of nearly \$900,000 or 2.6% over the previous fiscal year.

A fiscally conservative approach to spending has allowed for sound decision-making in support of the City Council's goals and attributed to effective management of the City's capital assets. The FY 2022-23 operating budget extends this tradition with

a spending plan that allocates \$36 million in expenditures. Overall, after applying changes related to the Tentative Agreement (TA) between the City and the RPVEA, the FY 2022-23 Budget for General Fund continues to meet City Council Policy No. 45 - Balanced Operating Budget - with a structural surplus of almost \$6.0 million before one-time expenditures and transfers-out. Including all operating and one-time expenditures, transfers-out to the CIP Fund totaled \$6.1 million, which resulted in a structurally balanced budget.

At the end of FY 2022-23, the projected unrestricted excess reserve for the General Fund totals approximately \$11.7 million, a decrease of \$235,200 or 1% over the reported amount at the June 7 Public Hearing. Table 2 illustrates the line-item detail, including the \$15.4 million set aside in accordance with the City Council 50% reserve policy.

Table 2**FY 2022-23 General Fund Estimates**

Beginning Fund Balance @ 7/1/2022	\$ 28,338,235
Add: Revenues	35,727,000
Add: Transfers In	300,000
Subtotal	64,365,235
Less: Expenditures	(30,727,600)
Less: Transfers to CIP	(6,123,900)
Less: Transfers to Pension	(400,000)
Less: Other Transfers-Out	(65,000)
Subtotal	(37,316,500)
Ending Fund Balance @ 6/30/2023	27,048,735
Less: 50% Policy Reserve	(15,363,800)
Estimated Unrestricted Surplus/(Deficit)	\$ 11,684,935

***FY 2022-23 General Fund Estimated Totals include surplus transfers per City Council Reserve Policy of \$889,500 to CIP and \$400,000 to Employee Pension Service Fund.**

Capital Improvement Program

The five-year Capital Improvement Program (CIP) is a strategic planning tool designed to identify and prioritize capital projects and programs citywide. The CIP, in conjunction with the General Plan and City Council's Goals, helps to align infrastructure demands with available resources over a long-term period. Additionally, the CIP outlines an annual work plan for the City's management team, Public Works, and the City Council. The City Council-appointed IMAC also assists in the development and prioritization of capital projects as part of the City's budget process. A significant portion of the CIP is funded by General Fund TOT transfers (net of public safety increase) and Special Revenue Funds.

In addition to the operating budget workshop, the City Council conducted a separate CIP budget workshop on April 13, 2022. Staff provided the City Council with information on various categories of capital improvements, including a list of completed projects, ongoing programs and projects, new projects, and a wants/needs list. For FY 2022-23 approved projects, the proposed funding sources include Gas Tax, American Rescue Plan Act (ARPA), Proposition C, Measure R, Measure M, Quimby, and Grant dollars. Staff also takes additional steps to ensure that Special Revenue Funds are appropriated to qualified projects to sustain the level of CIP Fund reserves.

The FY 2022-23 adopted CIP budget recognizes \$17.2 million in revenues, \$38.9 million in expenditures and appropriates approximately \$17.7 million towards capital projects. The adopted CIP also recognizes continuing appropriations of \$19.5 million estimated to be carried over from FY 2021-22 for ongoing projects. Net of all expenditures, including \$1.6 million in operating costs and \$5.0 million set aside for reserves, the estimated Excess Reserve for all CIP funds ending June 30, 2023, totals \$18.5 million.

Summary

The FY 2022-23 Budget presented to the City Council for adoption continues in the City's tradition of being balanced. This document provides a spending plan that will allow the City to continue to provide the community enhanced levels of service with cost savings. The FY 2022-23 Budget is available on the City's website for the public's review. As always, City staff is available to answer any questions about the City's budget and finances, and we welcome all comments on how we are doing and how we can better serve the public.

I would like to take this opportunity to acknowledge the City Council, Committees, Planning Commission, and the residents for your input and support on the budget. I believe the budget supports the continued preservation and enhancement of the community's quality of life. I would also like to express my gratitude and appreciation to staff for its unmatched professionalism and dedication, and for implementing best practices in each of their departments. They all played an invaluable part in developing a balanced budget without compromising the City's high service levels.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ara Michael Mihranian'.

Ara Michael Mihranian, AICP
City Manager



Profile of Rancho Palos Verdes

The City of Rancho Palos Verdes is located on a coastal peninsula overlooking the Pacific Ocean in Los Angeles County, California.

Incorporated on September 7, 1973, Rancho Palos Verdes is home to over 41,000 residents and covers a land area of roughly 13.5 square miles. The City comprises 7.5 miles of Pacific coastline, a 1400-acre nature preserve, and a well maintained semi-rural environment with hundreds of acres of open space. Residents and visitors enjoy expansive views of the Pacific Ocean and ample opportunities for recreational activities such as golf, hiking, beach access, and whale watching.

Notable landmarks and points of interest include the Wayfarer's Chapel designed by Lloyd Wright, the Point Vicente Lighthouse, Point Vicente Interpretive Center, Terranea Resort, Palos Verdes Nature Preserve, and Trump National Golf Club.



City Governance

Rancho Palos Verdes is a California General Law city that operates under a council-manager form of government. The City Council consists of five members elected at-large on a non-partisan basis and includes a designated Mayor and Mayor Pro-Tem. Officials are elected to four-year staggered terms, with two or three Councilmembers elected every two years. As local legislators, the City Council is responsible for establishing long and short-term objectives, adopting the annual budget, passing ordinances and resolutions, and responding to constituents.

Elected officials are also responsible for appointing Commission and Committee members, as well as selecting the City Attorney and City Manager. Under this form of local government, a City Manager is appointed and recognized as the Chief Administrator for the organization. The City Manager serves at the pleasure of the City Council and is primarily responsible for overseeing the annual budget, directing day-to-day operations, managing personnel, and implementing policies.



Demographics

According to recently published data by the U.S. Census Bureau, Rancho Palos Verdes has an estimated population of 41,295 and a median age of 50. The median household income sits slightly above \$146,000 per year with a per capita income of approximately \$72,000. Public school enrollment reported via the Palos Verdes Peninsula Unified School District ended 2021 at 10,500, down from the previous year. Current data indicates that the total number of households within the City also decreased from 15,488 to 15,181. Despite a lower number of households, median home values slightly increased to \$1.2 million.

As of June 2022, the City's unemployment rate stands at about 3%. The City's top two employers are the Palos Verdes Peninsula Unified School District and Terranea Resort, followed by Canterbury, Belmont Village, and Trump National Golf Club.

Service Delivery

The effective delivery of services to citizens of Rancho Palos Verdes is supported by five operating departments: City Administration, Community Development, Finance, Public Works, and Recreation & Parks. Departments are divided into specialized sections to appropriately match current service levels and adapt to changing demand. In FY 2022-23, the adopted budget accounts for a total of 74 approved full-time positions, 73 of which are funded. A total of 63 part-time positions were also approved in this year's budget and primarily work in the Recreation & Parks Department. Total part-time employees calculate to 29.7 full-time equivalent positions.

As a California contract City, additional services are provided by outside agencies and vendors. Law enforcement is contracted through the LA County Sheriff's Department, and fire protection and lifeguard services are contracted through the LA County Fire Department. In addition to public safety, the City Council authorizes contracts for services including but not limited to legal representation, miscellaneous facility improvements, and right-of-way maintenance. Lastly, franchise agreements are issued to commercial providers for solid waste, electric, water, and gas.



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Reporting Entity

This budget document includes funds of the City and its component unit, the Rancho Palos Verdes Joint Powers Improvement Authority.

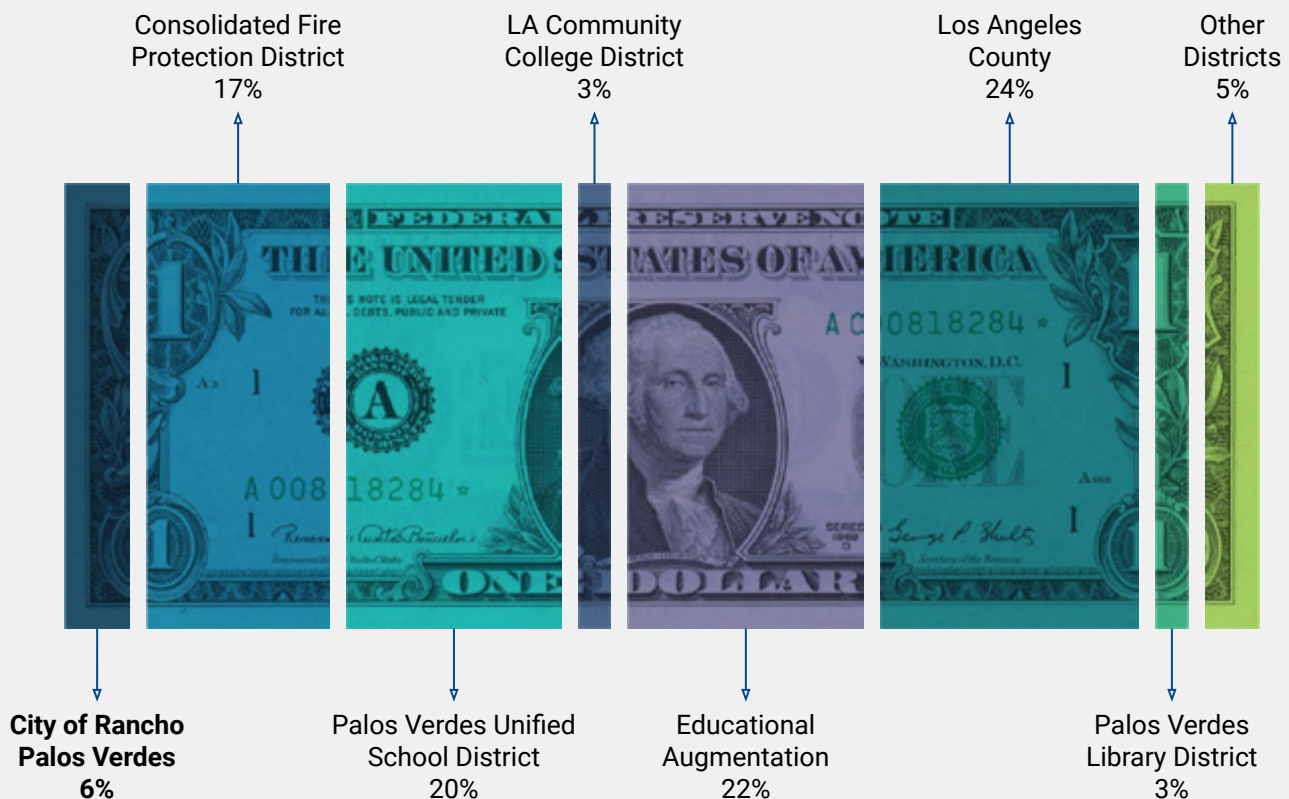
In 1984, the Rancho Palos Verdes Redevelopment Agency was formed to finance long-term capital improvements designed to eliminate physical and economic blight in a project area through stabilization of hazardous active landslides. The Improvement Authority was formed in 1990, in accordance with a Reimbursement and Settlement Agreement between the City, Redevelopment Agency (RDA), and Los Angeles County in connection with the Horan Lawsuit concerning the landslides. In 2012, pursuant to newly adopted state law, the Redevelopment Agency was dissolved. The City served as the Successor Agency to the former Redevelopment Agency, and was responsible for winding down the affairs of it. Successor Agency financial activity is accounted for in a private-purpose trust fund, and is not required to have an adopted budget or be presented within this document.

Effective July 2018, all former RDAs in LA County were consolidated into one of five oversight boards organized by a Supervisorial District. Each Consolidated Oversight Board shall have jurisdiction over each Successor Agency located within its borders. The City's Successor Agency was moved under the Fourth District.

Financial Overview

The City's General Fund has annual revenue of about \$35.7 million (excluding transfers). About \$16.4 million (or 46%) of General Fund revenue is property tax. The City receives 6% for every dollar of the base property tax paid as illustrated in the image below.

Property Tax Dollar Allocation



Assessed property values in Rancho Palos Verdes consistently allows Property Tax to hold its place as the largest and most reliable revenue source in the General Fund. Transient Occupancy Tax (TOT) and Sales Tax are the City's next major revenue sources. Total TOT revenue amounts to \$5.7 million (16%) of the General Fund following a strong year of recovery in 2021. Sales tax revenue has also recovered, laying the groundwork for annual revenues of \$2.5 million. A substantial portion of TOT revenue is utilized to fund major capital improvements and programs on an annual basis. The City Council continues to prioritize infrastructure management through prudent fiscal policy, and upholds the tradition of adopting a structurally balanced budget.

The FY 2022-23 Adopted Budget incorporates 28 other funds; three (3) restricted by the City Council and 25 legally restricted. The total of all other funds amounts to annual revenues of \$12.3 million (excluding inter-fund transactions). The Improvement Authority Board adopts budgets for two (2) legally restricted funds that are subsidized with General Fund transfers and interest earnings. Improvement Authority expenditures are budgeted at \$77,000 in FY 2022-23.

Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Rancho Palos Verdes is improving or deteriorating. The Statement of Net Position presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between the two reported as Net Position. The City's total Net Position increased by \$0.3 million from the prior year, closing Fiscal Year ended June 30, 2021 at \$219.8 million.

Budget Process

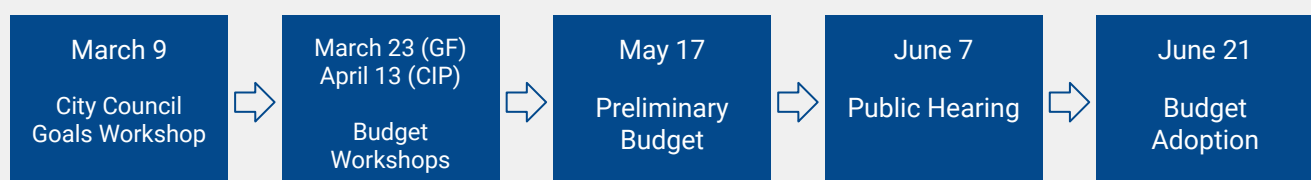
The adopted budget represents a comprehensive spending plan designed to achieve objectives prioritized by the City Council through efficient allocation of available resources. Using a hybrid budget approach, the base budget evaluates non-discretionary expenditures, revenue generating activities, current and future staff levels, and service level demand. This approach combined with the City Council's goals and priorities establishes a framework to develop the annual budget.

This budget development process is initiated during the City Council Goal Setting Workshop held in February/March of each year. As the first workshop in the Council-approved budget calendar, the goal-setting phase is designed to review the status of current City Council goals, and to determine the list of goals and priorities for the upcoming fiscal year.

Next, two Budget Workshops are conducted to review the General Fund and Capital Improvement Program (CIP). The City Council is first presented with a proposed budget that reflects General Fund budget assumptions for the upcoming fiscal year. Budget assumptions are put together using financial indicators and estimates from the City's mid-year and year-end figures to help forecast future needs. Prior to each Budget Workshop, Staff reports the General Fund assumptions, capital projects, and budget programs to the City Council's appointed Committees: Finance Advisory Committee (FAC), Infrastructure Management Committee (IMAC), and the Planning Commission (PC).

Following the Budget Workshops, a Preliminary Budget is developed and presented at a City Council meeting held in May. Changes to the budget at each phase of the process are documented and reported alongside the preliminary figures. Supported by third-quarter estimates, the Preliminary Budget provides a comprehensive overview of the General Fund, CIP Fund, Special Revenue Funds, and Equipment Replacement Fund, and is prepared in accordance with City Council Policy No. 45 - Balanced Operating Budget. Adhering to this policy ensures that the City Council adopts a structurally balanced budget where recurring revenues are greater than or equal to recurring expenditures.

As each milestone in the budget process is reached, a more refined version of the annual budget is developed to align with goals and priorities of the City Council. By virtue of this process, the Draft Budget is presented at a duly noticed public hearing in June. The Draft Budget provides a substantially complete version of the City's financial plan for the upcoming fiscal year. Moreover, the accompanying report includes an estimated year-ending General Fund Balance, and the draft operating budget for the General Fund, CIP Fund, Special Revenue Funds, and Internal Service Funds. After incorporating all final changes and closing the public hearing, the City Council moves to adopt the annual budget.



Legal Level of Budgetary Control

Per section 3.32.080 of the Municipal Code, all expenditures in excess of a fund and/or function budgeted allocations must be approved by supplemental appropriation of the City Council. The City Manager may approve transfers between any program's accounts as long as the transfers are within the same budgetary function and fund. No full-time equivalent positions may be added to the quantity approved in the adopted budget without authorization and supplemental appropriation by the City Council. All appropriations lapse at fiscal year-end; however, unspent appropriations may be carried forward to the next fiscal year by resolution of the City Council.

Financial Analysis & Economic Outlook

Recognition of Revenues & Expenditures

Governmental Funds

The City recognizes revenue in governmental funds when the revenue is both measurable and available. Measurable means the amount can be determined. Available generally means received within 60 days of the fiscal year end of June 30th. Expenditures in governmental funds are recorded when the liability is incurred.

Enterprise Fund and Internal Service Funds

The City maintains two internal service funds, Equipment Replacement (Fund 681) and Employee Pension Fund (Fund 682). Revenues are recognized when they are earned (even if not available) and expenses are recorded when the liability is incurred.

Financial Policies

The City's financial policies are summarized below, and are available in full text on the City's website.

Reserve Policy

The requirements and status of City Council Policy No. 41 are summarized in the following chart:

Fund	Reserve Policy	Policy Amount	Estimated June 30, 2023	Excess/ (Deficiency)
General Fund	50% of budgeted annual expenditures.	\$ 15,363,800	\$ 27,048,735	\$ 11,684,935
Habitat Restoration	Maintained with at least \$50,000 (adjusted annually for inflation using CPI index), as required by the City's Natural Communities Conservation Plan. Endowment amount of \$188,055 was paid to PVPLC on October 29, 2021. Effective in FY 2022-23, the City will continue to send \$10,000 + CPI to PVPLC.	63,000	77,072	14,072
Subregion 1	Nonspendable developer endowment.	750,000	768,215	18,215
CIP	Emergency or future projects. Funded with General Fund money equivalent to annual transient occupancy tax and prior year favorable General Fund expenditure variance (if applicable). This also includes one year of road maintenance in the landslide area of the City.	5,000,000	20,370,450	15,370,450
Equipment Replacement	Estimated replacement cost of capitalized equipment held.	2,013,600	2,092,772	79,172

Structural Balanced Operating Budget

City Council Policy No. 45 requires the City Council to adopt an annual operating budget where recurring expenditures do not exceed recurring revenues, and ongoing expenditures are not funded with one-time revenue sources. The operating budget is defined as the General Fund budget. To demonstrate compliance with this policy, a summary of the FY 2022-23 General Fund budget follows.

FY 2022-23 General Fund Budget	Recurring	One-Time	Total
Revenue	\$ 35,654,700	\$ 72,300	\$ 35,727,000
Expenditures	(29,695,900)	(1,031,700)	(30,727,600)
Subtotal	5,958,800	(959,400)	4,999,400
Transfers In	-	300,000	300,000
Transfers Out	(3,870,200)	(1,429,200)	(5,299,400)
FY 2022-23 Surplus / (Deficit)	\$ 2,088,600	\$ (2,088,600)	\$ -

Annual Investment Policy

California Government Code Section 53607 allows for the governing body of a local agency to delegate the authority to invest its funds for a one-year period to the treasurer of the local agency. The City Council and the Improvement Authority Board annually adopt investment policies that delegate investment authority to the treasurer of the City and Improvement Authority, and outline the types of investments the treasurer is authorized to make. The investment policy is in compliance with the local agency investment requirements set forth in California Government Code Section 53601

Pension Plan Guidelines

The Pension Plan Guidelines provide a framework to enable the City to develop sound funding policies and provide Staff a direction to adequately and appropriately monitor the City's pension plans and obligations. In accordance with the City Council's Goal of upholding Government Efficiency and Transparency, the Pension Guidelines are structured to proactively manage the City's pension and unfunded accrued liabilities. Key objectives of the Pension Plan Guidelines are outlined as follows:

- Provide guidance in making annual budget decisions;
- Demonstrate prudent financial management practices; and
- Demonstrate transparency to the public and employees on how pensions will be funded.

Financial Model

City Council Policy No. 18 requires an update, analysis, and review of the City's 10-year Financial Model as part of the annual budget process. The Finance Advisory Committee (citizens committee appointed by the City Council) reviews the Model annually to provide feedback and recommendations. The financial model is adaptive to the changing economy and features a sensitivity analysis to illustrate the financial impacts of unique scenarios. This strategic planning tool helps to guide the future budget process in support of the City's mission to deliver exemplary municipal governance and services.

Five-Year Capital Improvement Program

Although not required by law or City Council policy, it is considered a best practice to produce a five-year Capital Improvement Program to guide the efficient and effective provision of resources for improving and maintaining public infrastructures and facilities. The five-year program is updated annually during the budget process, and incorporated into the City's long-term financial outlook. The City's Planning Commission reviews the document annually for consistency with the City's General Plan, and the Infrastructure Management Advisory Committee (IMAC) advises the City Council on maintenance issues and improvements. The capital budget and project details are included as an additional section in the operating budget.

Audit Committee

City Council Policy No. 44 established a subcommittee of the City Council to serve as the City's Audit Committee. Two members of the City Council, annually appointed by the Mayor, serve as the Audit Committee. The City's independent financial statement auditor(s) report directly to the Audit Committee.

Purchasing Ordinance

The City's purchasing policy is documented in Municipal Code Chapter 2.44, referred to as the Purchasing Ordinance. A summary of the policy follows.

- Purchases of supplies and services of more than \$3,000 require a City issued purchase order.
- Purchase orders are not required for payments for utility service (e.g. electricity), leases, and credit card purchases and payments.
- Purchases of supplies and services of more than \$3,000 require informal bids.
- Purchases of supplies and services of more than \$25,000 may require formal bids and a contract approved by the City Council.
- Licensed professionals such as attorneys, architects, engineers, and financial advisors are exempt from bid requirements.
- All work performed by vendors on private property, or work with increased liability, requires a City contract for all amounts.
- The City Manager can approve contracts for amounts up to \$25,000.

- Purchases for Public Projects, as defined by California Code Section 22002, are subject to bid and contract requirements set forth in the California Uniform Public Construction Cost Accounting Act.

Travel and Meetings

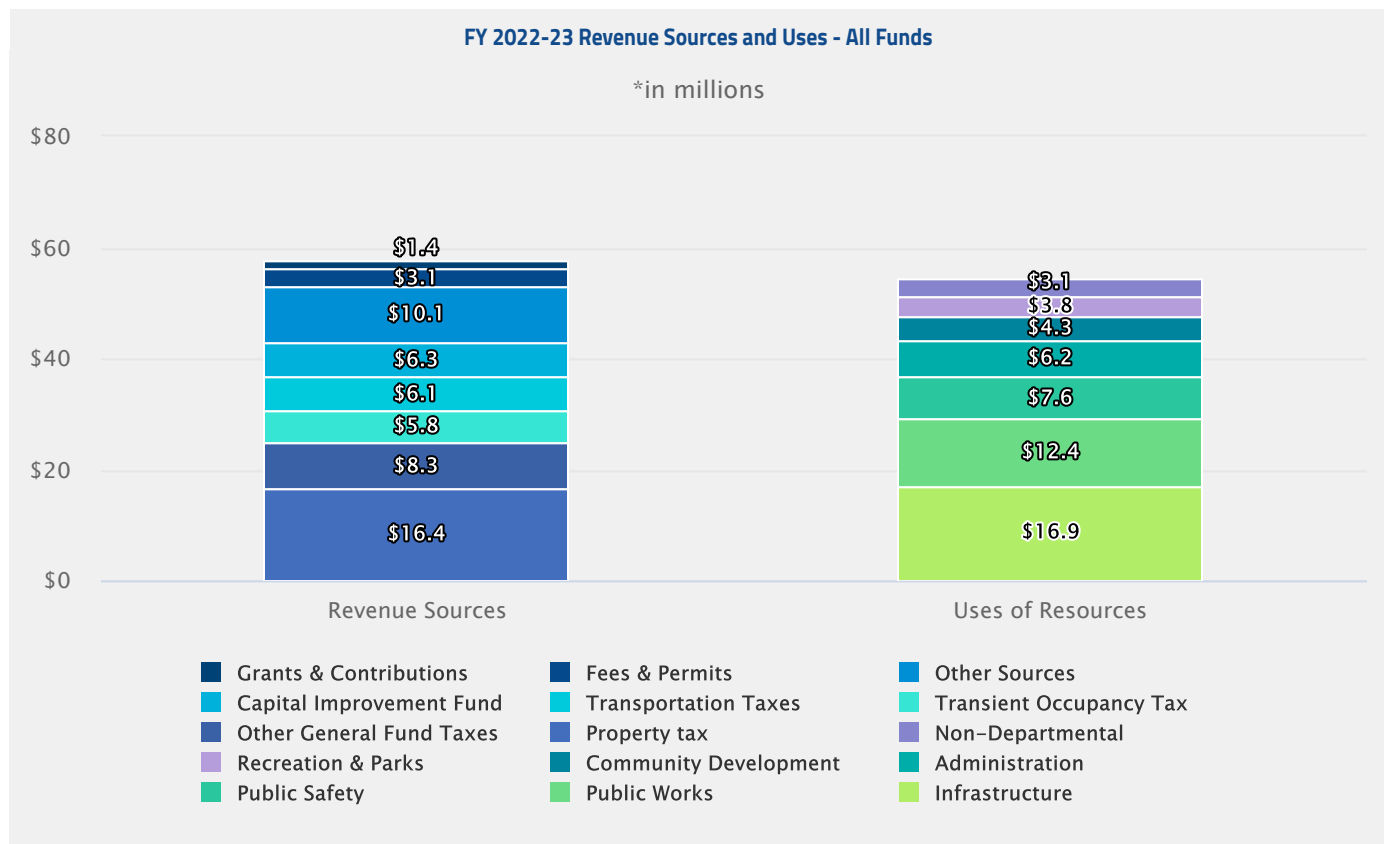
To assure the needs of the City are being met while limiting unnecessary expenditures, the City Council adopted Policy No. 16 outlining the procedures for travel and meeting expenses incurred by the City Council and its Committees/Commissions.

Midyear Budget Review

Per Municipal Code Section 3.32.130, the City Council is to be provided with a midyear status report on the budget and any Staff recommendations. The report is typically presented to the City Council in February of each year.

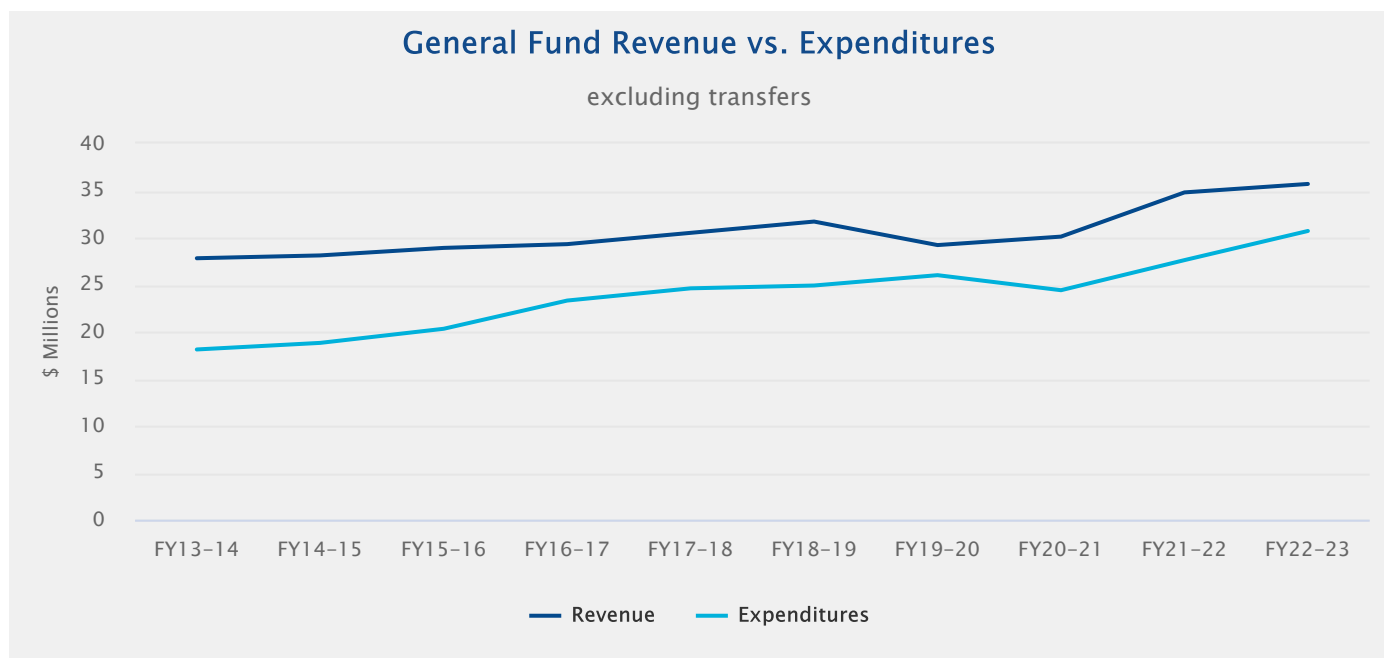
Overview of Sources & Uses

The Citywide budget includes all funds of the City and its component unit, the Improvement Authority.



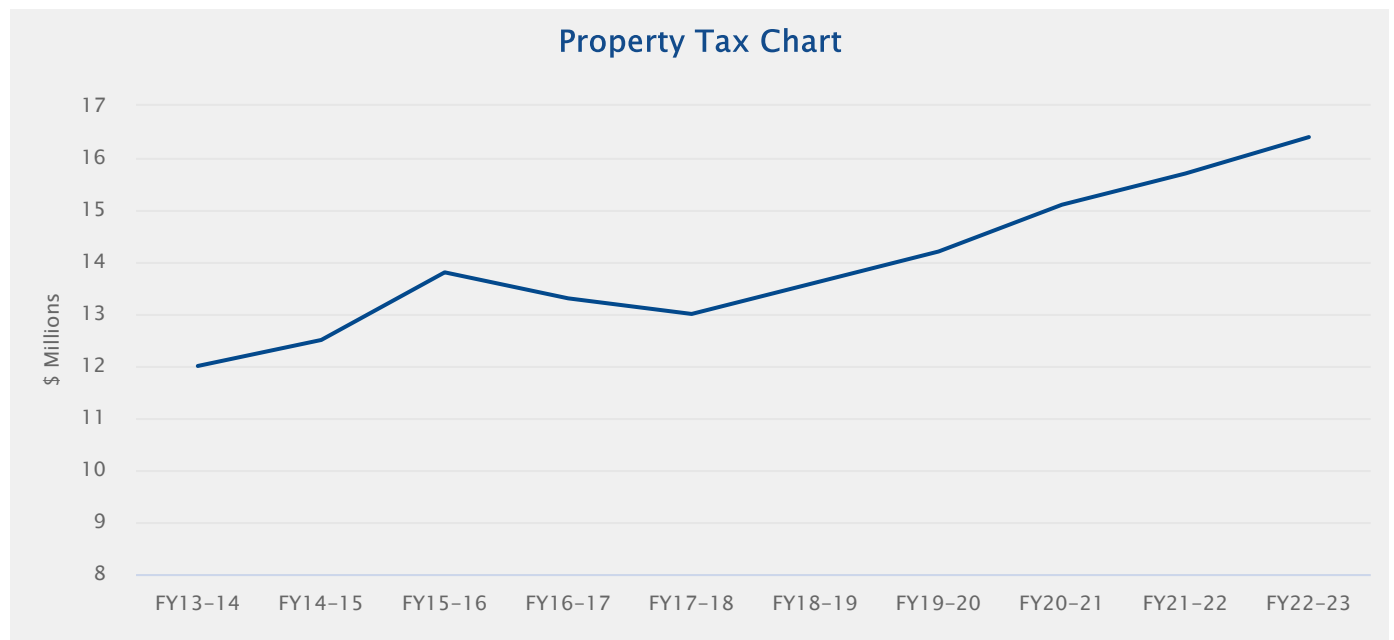
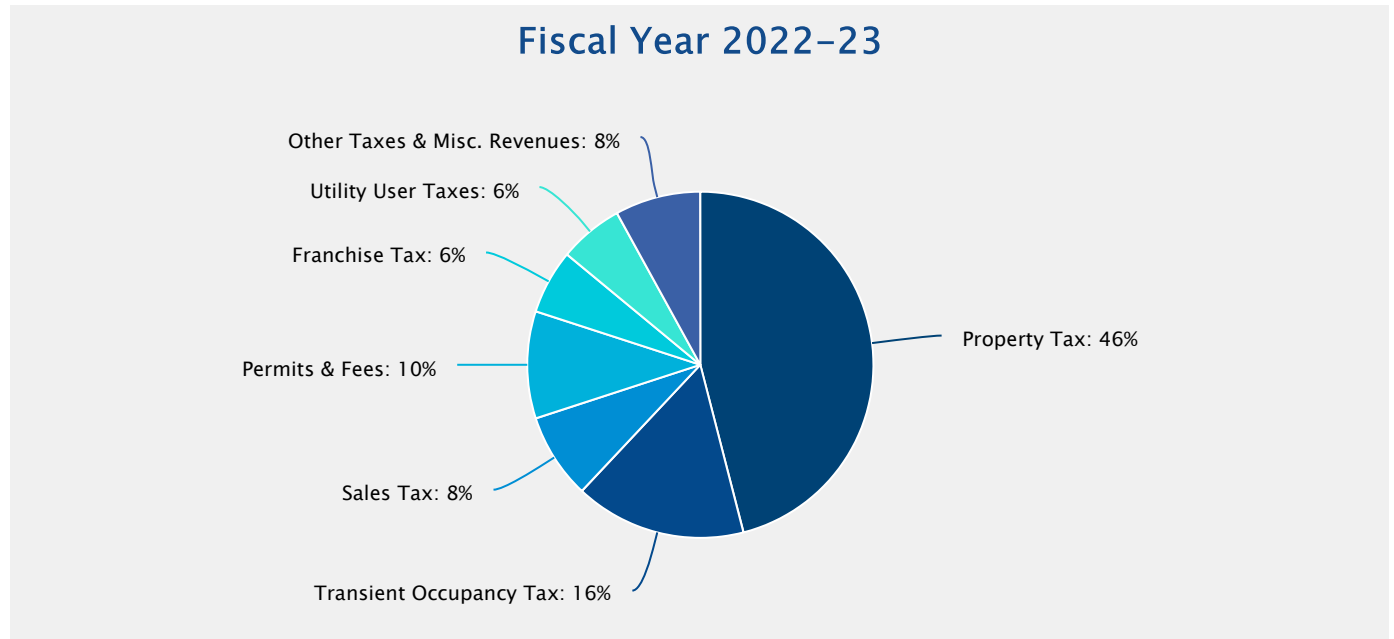
The General Fund is the primary operating fund of the City and accounts for about three-quarters of the city-wide budget, with the remaining portion primarily accounting for restricted funding from outside sources. As such, the financial analysis presented herein will focus on the General Fund.

General Fund Revenue vs. Expenditures – A Ten-Year History



City Council and Staff have worked together to manage costs, balancing expenditures against revenues. Over the past 10 years, General Fund revenues have grown at a rate of 3% annually, and expenditures have grown at a rate of approximately 6% annually.

Primary General Fund Resources



Property tax is the City's largest source of revenue. The City receives an approximate 6% share of the 1% property assessment. The base property tax revenue has grown an average of 4% annually over the last 10 years.

Revenue is projected to reach \$16.4 million, an increase of 4.2% over FY 2021-22 year-end estimates. Revenue growth primarily comes from growth in assessed property values, which is capped at 2% annually. Additional growth can come from home sales which trigger property reassessments and Proposition 8 value recaptures.

There are three primary factors that determine the annual change in property tax revenue received by the City:

➤ *Inflation (Based on the California Consumer Price Index – CCPI):*

All properties not reduced by Proposition 8 are subject to a maximum CCPI increase of 2% annually. For FY 2022-23, the County Assessor will be applying a 2% increase to these properties resulting in a \$278 million increase to real property value within the City.

➤ *Transfer of Ownership (Sale of property to a new owner):*

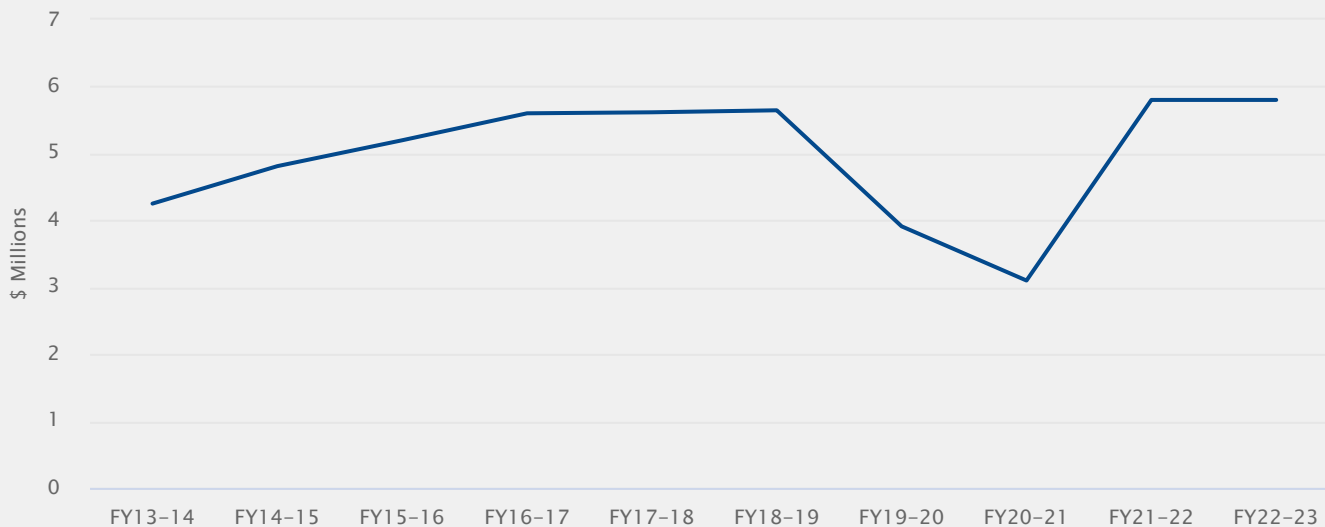
For properties that have sold between January and December 2021, the increase in value has been factored into the property tax revenue calculation and provided an additional \$517 million in property value.

➤ *Proposition 8 Recapture (Additional increase in assessed property value):*

Proposition 8 allows for properties that have experienced a decrease in value due to a downturn in the housing market to have the value used in the calculation of their property tax be based on the current market price. As home values recover, properties that received this relief can experience an annual increase in assessed value at a rate greater than the 2% CCPI limit mentioned above. This recapture in value accounted for an additional \$54 million in property value.

The three factors mentioned above plus several other factors used in the calculation of property tax combined to make an expected 5.9% increase in overall property value. This increase plus Property Tax Transfer revenue, which is generated when a property is sold, property tax revenue received in lieu of vehicle license fees, and other small revenue sources were used in creating the projection for FY 2022-23.

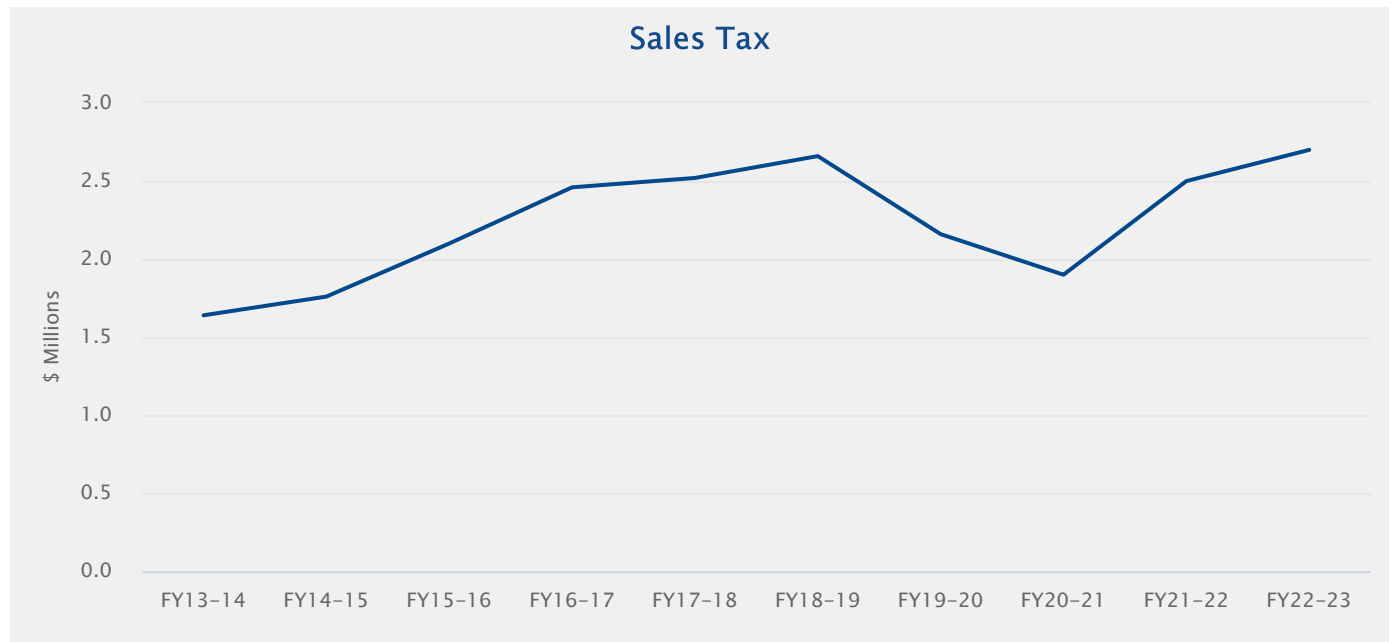
Transient Occupancy Tax



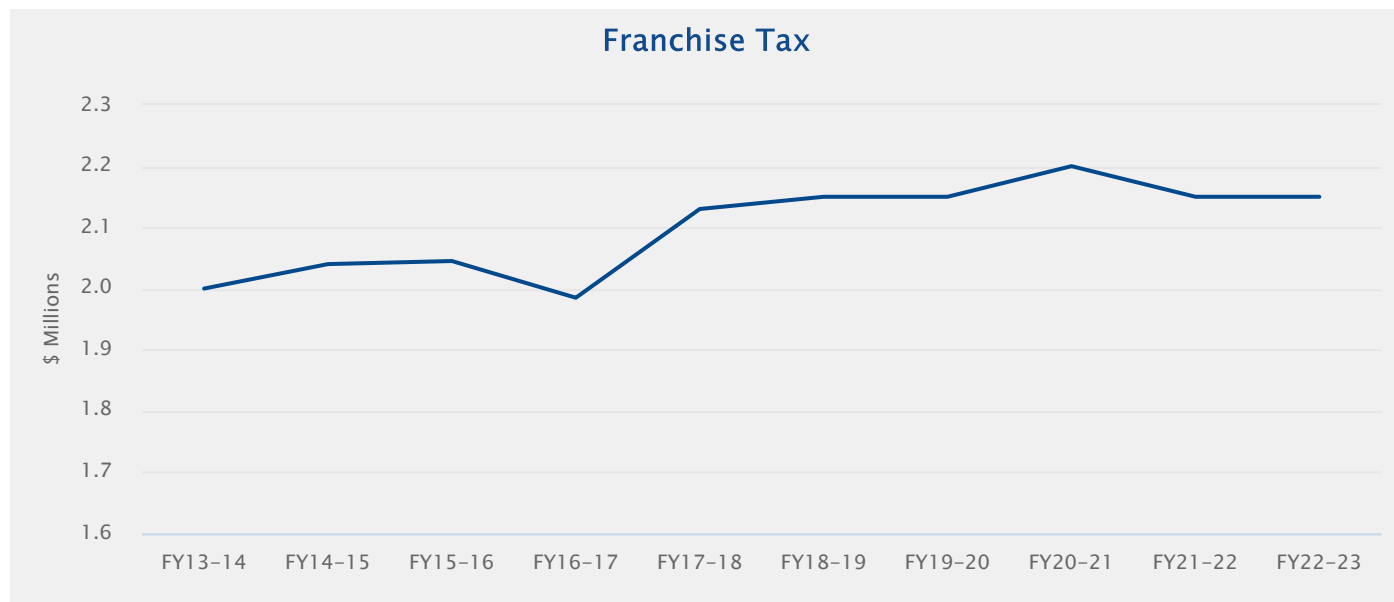
Terranea Resort is recognized as the primary source of Transient Occupancy Tax (TOT) revenue for the City of Rancho Palos Verdes. Instead of increasing the operating budget, the City Council directed that this General Fund revenue be used as a source of funding for repairs and improvements to the City's infrastructure. Since 2009, and after reinvesting millions of capital to fund resort improvements, Terranea continues to be a substantial revenue source for the City.

TOT revenue is generated by the 10% tax collected from hotels that are located within the City. The tax imposed on any hotel is based on temporary occupancy which is a period of 30 consecutive days or less. Staff projects the City will receive almost \$5.8 million in TOT revenue, which is the same as FY 2021-22 year-end estimates. Of this amount, \$5.5 million or 97% is from Terranea Resort and the remaining \$0.2 million or 3% of TOT revenue comes from America's Best Value Inn.

Since the temporary closure of Terranea Resort and all amenities from March 19 - May 10, 2020, and the several months of Stay-at-Home orders that were put in place across the state, TOT revenue has seen a significant impact. However, as businesses slowly return to normal operations and the demand for travel continues to increase, TOT revenue has also experienced a strong recovery. The FY 2022-23 budget allocates \$5.7 million in revenue, exceeding the pre-pandemic revenue of \$5.6 million actuals in FY 2018-19, and by 85% compared to actuals in FY 2020-2021.

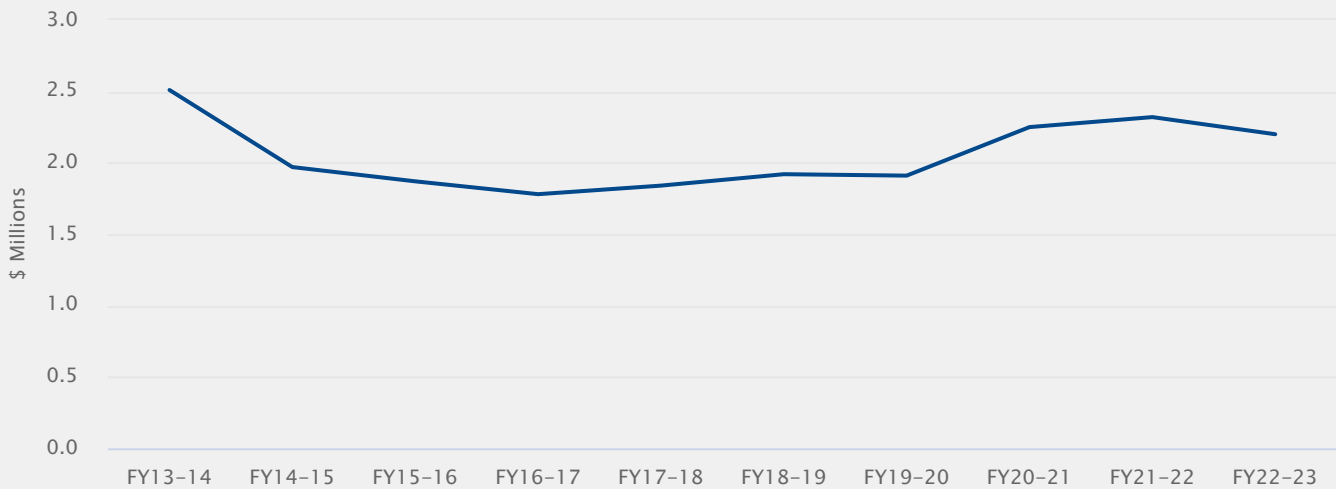


Sales and Use Tax revenue is projected to increase by \$176,600 or 7%, reaching nearly \$2.7 million in FY 2022-23 when compared to the FY 2021-22 year-end estimate. This growth is projected to be the result of continued recovery from restaurants and hotels along with increased revenue from the state and county pools. This estimate brings revenue in line with what the City received during FY 2018-19.



Franchise Tax revenue will remain flat when compared to FY 2021-22 year-end estimates of almost \$2.2 million in revenue. The City receives payments from franchisees for the use of municipal rights-of-way. This revenue source is primarily generated by EDCO, Cox, Southern California Gas Company, and Southern California Edison. Staff uses historical data and industry projections for this revenue estimate. FY 2022-23 revenue is projected to remain relatively flat, and Staff does not anticipate any significant impacts to this revenue source.

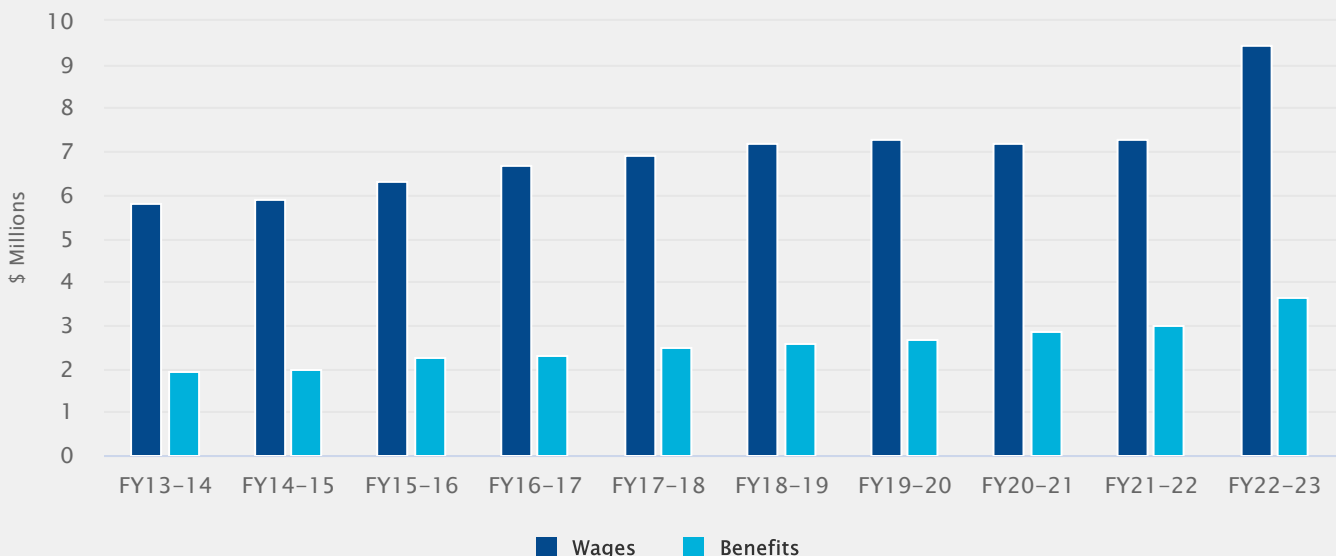
Utility Users Tax



The 3% utility users' tax (UUT) is levied on customers of water, electricity and gas utilities. Weather conditions and conservation efforts cause minor revenue fluctuations; however, this source of General Fund revenue has remained consistent over the last ten years. A decline in FY 2014-15 UUT revenue was based on City Council action to remove collection of UUT for telecommunications services from the City's Municipal Code. UUT is dependent on outside factors including weather conditions, consumption of utilities, natural gas prices, and rate increases. Staff used historical data, information available pertaining to the price of natural gas, and the projected increases estimated by the Bureau of Labor Statistics for CPI-U in the calculation of this projection. UUT revenue is on pace to reach \$2.3 million by the end of FY 2021-22. For FY 2022-23, Staff projects revenue will see a slight decrease from the elevated levels experienced during the pandemic because fewer people will be spending more time at home. A decrease of \$115,900 or 5% when compared to FY 2021-22 year-end estimates is projected, however this is an increase of \$300,000 or 15.8% to the pre-pandemic level in FY 2018-19 of approximately \$1.9 million.

Primary General Fund Uses

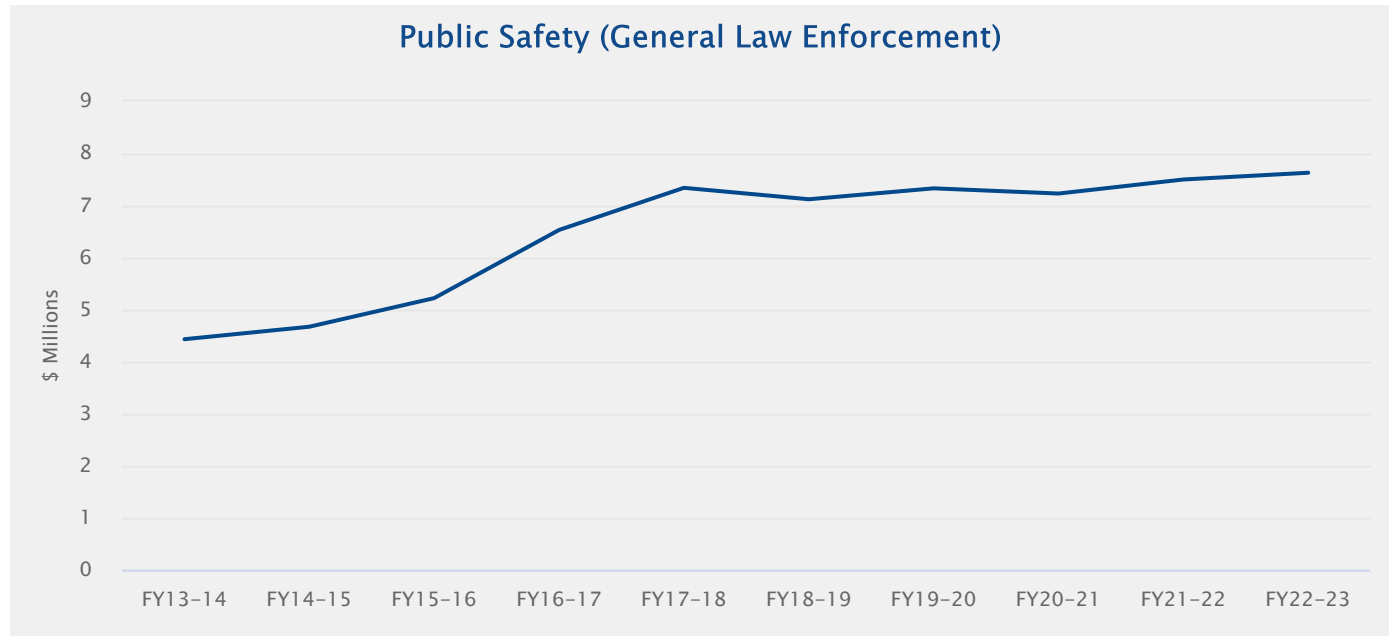
Employee Wages & Benefits



On June 9, 2022, the City concluded the collective bargaining process with the Rancho Palos Verdes Employee Association (RPVEA). The City Council also authorized the City Manager to prepare a similar compensation package for the management/

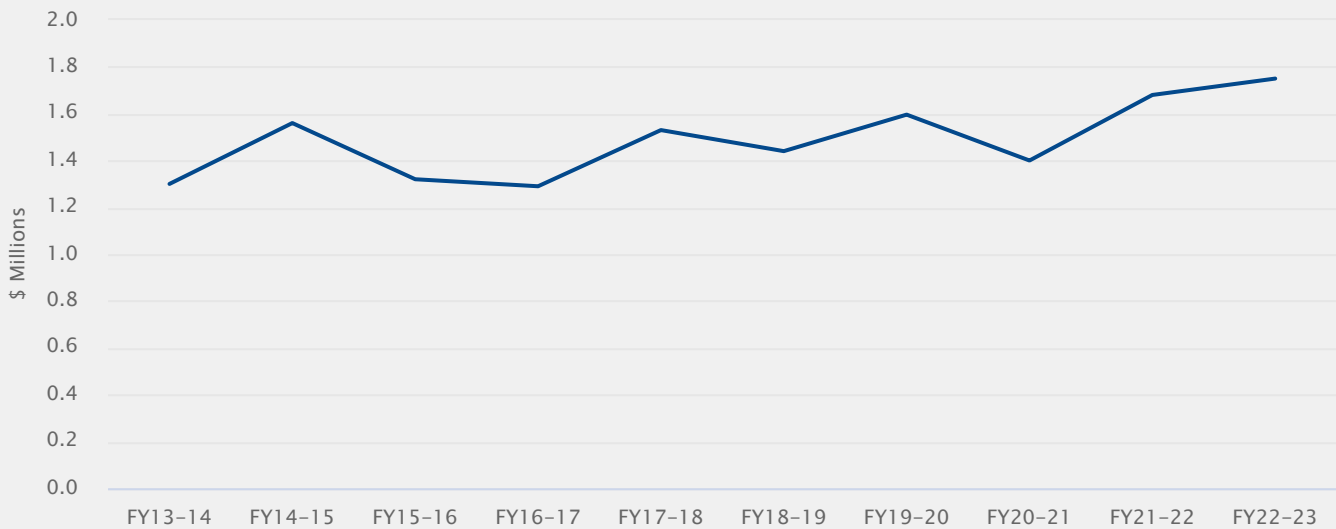
confidential group. The City and the RPVEA reached a Tentative Agreement (TA) and presented the item to the City Council at the June 21, 2022 meeting. Due to time constraints, the effective changes of these agreements were incorporated into the FY 2022-23 Adopted Budget, noting that the Memorandum of Understanding (MOU) for both RPVEA and management would be formalized at a later date.

The compensation packages benefit all full-time employees, including RPVEA competitive positions, confidential positions, management positions, and part-time positions. The three-year term (July 1, 2022 – June 30, 2025) is comprised of a salary schedule with a 3% COLA effective the first full pay period of FY 2022-23; a one-time non-PERSable lump sum retention bonus of 2%; enhanced performance evaluation ratings in years 2 and 3 of the MOU term; increased Standby Pay and City deferred compensation contributions; and lastly, one additional floating holiday in lieu of Juneteenth as a holiday.



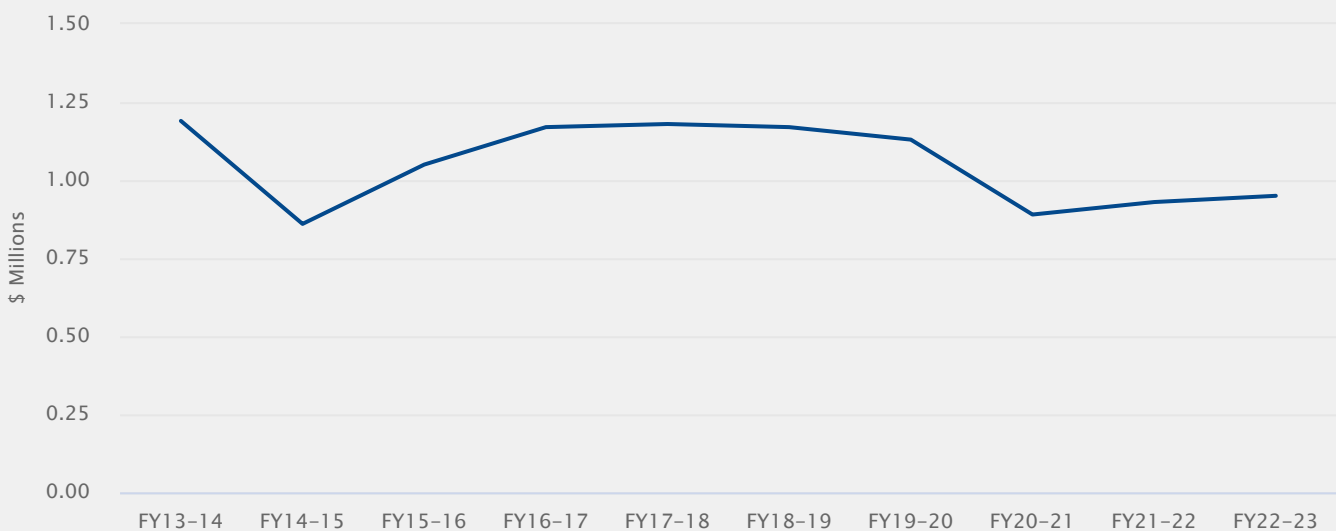
The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services. In FY 2022-23, this contract accounts for \$7,254,000 or 24% of the adopted budget, before transfers out. Contract costs increased \$103,800 or 1.45% over FY 2021-22 due to dramatic budget curtailments and overtime mitigation. In addition to general law safety services and 11% liability insurance, other Public Safety costs account for \$376,100 or 1% of the adopted budget. Public benefits include traffic safety and crime prevention programs, supplemental patrols for extra security and traffic enforcement, school resource officers, neighborhood grant programs.

Building, Parks, Trails & Open Space Maintenance



The City contracts with outside vendors to provide parks and building maintenance, which includes the maintenance of open space.

Legal Services



Legal services costs have remained relatively stable since FY 2016-17 through FY 2019-20. However, despite overall costs remaining stable, litigation costs have increased during the past two fiscal years averaging \$398,000 during FY 2018-19 and FY 2019-20. Litigation costs are traditionally very unpredictable and the City has a history of vigorously defending itself in legal cases. The increase in litigation was mostly offset by a decrease in general legal services costs from \$898,973 in FY 2017-18 to \$574,733 during FY 2019-20. An Total legal services costs have remained relatively steady over the past several years, but an increase in overall costs is expected in FY 2022-23 with expenditures rising by 1.7% to \$950,000.

Improvement Authority Summary

The Rancho Palos Verdes Improvement Authority maintains landslide mitigation facilities constructed by the former Rancho Palos Verdes Redevelopment Agency. Maintenance activities are segregated into 2 different geographical locations; and therefore, accounted for in 2 separate funds.

Maintenance within the Abalone Cove landslide area is funded in accordance with the 1987 Landslide Settlement Agreement between the City, the former Redevelopment Agency, and Los Angeles County. The agreement required that \$1,000,000 of

the original \$10,000,000 bond proceeds from the County be set aside as a non-spendable deposit from which investment earnings are to be used for the aforementioned maintenance. Despite the need for General Fund subsidy in the past, no transfer from the General Fund will be required during FY 2022-23.

Unlike Abalone Cove, maintenance within the Portuguese Bend landslide area has no independent source of funding. A General Fund subsidy of \$15,000 will be needed in FY 2022-23.

Redevelopment Dissolution

Pursuant to state law, on January 31, 2012 all California redevelopment agencies were dissolved. The Rancho Palos Verdes Redevelopment Agency (RPVRDA) was originally formed in 1984 with the purpose to mitigate hazardous landslides. Property tax increment was primarily used to repay debt issued by Los Angeles County for the construction of landslide mitigation facilities. As required by redevelopment law, 20% of the tax increment revenue was set aside to provide housing for low and moderate income persons.

The former property tax revenue source is now distributed by the county twice annually from the Redevelopment Property Tax Trust Fund (RPTTF) to pay obligations of the RPVRDA. These payments are applied towards the \$4.3 million owed to the county and \$10.7 million in debt owed to the City at June 30, 2020. Recognized obligations must be approved by both an Oversight Board appointed to oversee dissolution activities, and the California Department of Finance.

The former Successor Agency received approval for the debt to the City (City Loan), allowing it to be repaid from RPTTF. Repayments began in FY 2015-16, subject to a formula outlined in dissolution law. Successor Agency activities are accounted for in a private-purpose trust fund, which is not required to have an adopted budget. The Successor Agency introduced a Recognized Obligation Payment Schedule (ROPS) for FY 2017-18 that was approved by the Oversight Board and California Department of Finance. Distributions from the RPTTF are made pursuant to approved ROPS.

Additional detailed information about dissolution of the RPVRDA may be found in the Notes to the Financial Statements within the City's June 30, 2021 Comprehensive Annual Financial Report (CAFR). The City's CAFR may be viewed on the City's website at the following address.

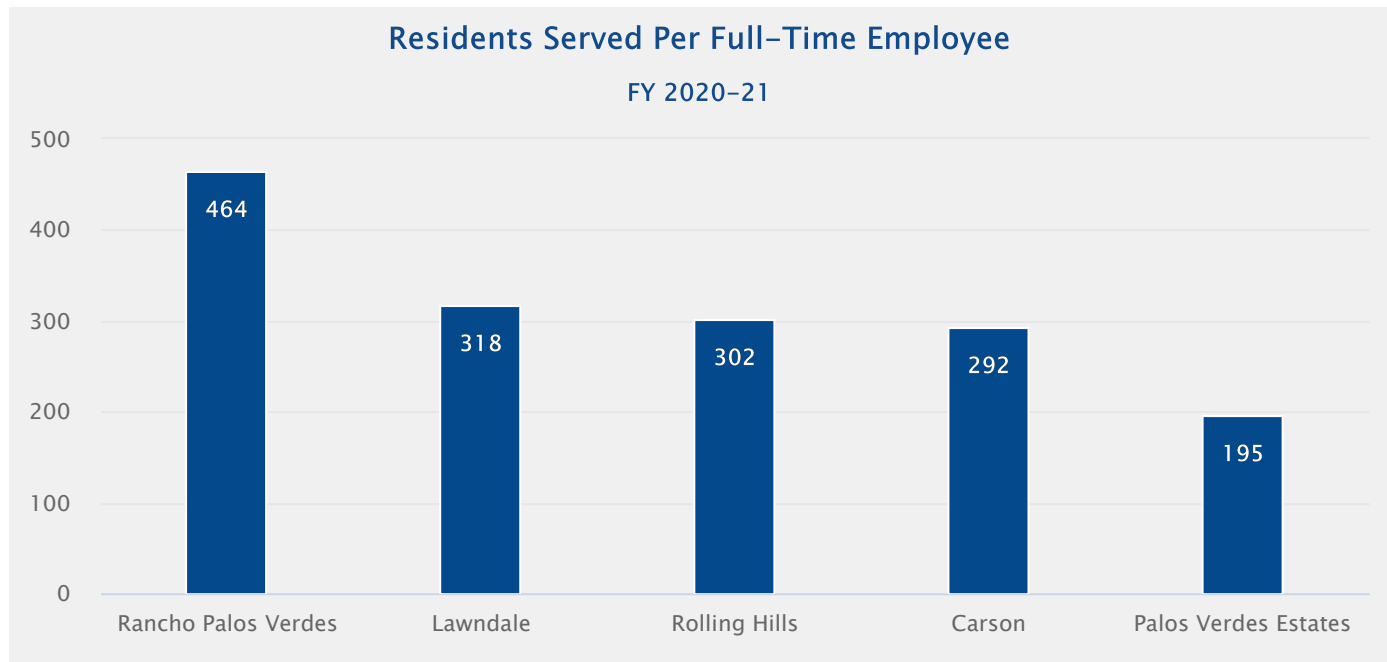
<http://www.rpvca.gov/286/Comprehensive-Annual-Financial-Report-CA>

City Personnel

The City's operating departments are City Administration, Community Development, Finance, Public Works, and Recreation & Parks. In FY 2022-23, the adopted budget accounts for a total of 74 approved full-time positions, 73 of which are funded. A total of 63 part-time positions were also approved in this year's budget and primarily work in the Recreation & Parks Department. Total part-time employees calculates to 29.7 full-time equivalent positions.

Many of the City's full-time employees have professional and technical qualifications. About two-thirds of the full-time positions require a college degree. Many of the non-degreed positions have technical qualifications and specific experience requirements.

As the City maintains a small staff, employees wear many different hats; which helps to develop a big-picture perspective. The following charts compare Rancho Palos Verdes employee compensation to other contract cities in the South Bay.



Full-Time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Administration					
Administrative Assistant	1.0	1.0	1.0	2.0	1.0
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	-	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	-	-
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Subtotal	14.0	14.0	14.0	13.0	13.0
Finance					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	-	1.0
Accounting Supervisor	1.0	1.0	1.0	-	-
Accounting Technician	1.0	1.0	1.0	2.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	-	-	-	1.0	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	1.0	1.0
Subtotal	9.0	9.0	9.0	8.0	8.0
Community Development					
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	-	-	-	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
Subtotal	20.0	20.0	20.0	21.0	21.0

Full-Time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Recreation					
Administrative Analyst II	1.0	-	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	-	3.0	3.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst	1.0	2.0	2.0	2.0	2.0
Senior Park Ranger	-	1.0	1.0	1.0	1.0
Subtotal	9.0	13.0	13.0	13.0	13.0
Public Works					
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	2.0	2.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I/II	2.0	2.0	2.0	2.0	2.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Project Manager	-	-	1.0	1.0	2.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	1.0	1.0	1.0	-	1.0
Subtotal	18.0	18.0	18.0	18.0	19.0
Total Full-Time Employees	70.0	74.0	74.0	73.0	74.0
Frozen Positions					
	-	4.0	6.0	3.0	1.0
Total Funded Positions	70.0	70.0	68.0	70.0	73.0
Total Funded Part-Time Positions (FTE)					
	35.3	29.3	26.3	27.2	29.7
Total Funded Full-Time Equivalents (FTE)					
	105.3	99.3	94.3	97.2	102.7



City Funds Summary





City of Rancho Palos Verdes FY 2022-23 Fund Summary

Fund	Fund Balance 6/30/2022	FY2022-23 Estimated Resources		FY2022-23 Estimated Appropriations		Fund Balance 6/30/2023
		Revenues	Transfers In	Expenditures	Transfers Out	
General Fund Balance	28,338,235	35,727,000	300,000	30,727,600	6,588,900	27,048,735
Restricted Amount (Policy Reserve)	(13,140,569)					(15,363,800)
General Fund Unrestricted Surplus	15,197,666	35,727,000	300,000	30,727,600	6,588,900	11,684,935
Restricted by Council Action						
CIP	37,183,150	200,000	6,123,900	9,283,000	-	29,224,050
Equipment Replacement	2,381,672	313,800	-	602,700	-	79,172
Employee Pension Plan	640,000	-	400,000	242,000	-	798,000
Subtotal Restricted By Council Action	40,204,822	513,800	6,523,900	10,127,700	-	30,101,222
Restricted By Law Or External Agencies						
Gas Tax	1,390,861	2,160,700	-	2,680,100	-	871,461
1972 Act	29,325	200	-	-	-	29,525
El Prado Lighting	39,737	200	-	500	-	39,437
1911 Act	1,665,463	808,000	-	476,100	-	1,997,363
Waste Reduction	269,084	194,600	-	254,300	-	209,384
Air Quality Management	151,123	55,500	-	140,000	-	66,623
Proposition C	509,299	846,800	-	900,000	-	456,099
Proposition A	1,609,538	1,023,900	-	777,200	-	1,856,238
Public Safety Grants	103,005	151,200	-	-	250,000	4,205
Measure R	1,821,860	640,400	-	1,400,000	-	1,062,260
Measure M	148,478	1,316,300	-	1,066,000	-	398,778
Habitat Restoration	286,672	12,400	-	222,000	-	77,072
Subregion 1 Maintenance	747,815	14,000	50,000	43,600	-	768,215
Measure A	101,636	90,200	-	-	50,000	141,836
Abalone Cove Sewer Maintenance	157,321	52,000	-	208,800	-	521
Donor Restricted Contributions	814,341	43,300	-	14,600	-	843,041
CDBG	90,055	60,000	-	150,000	-	55
Federal Grants	-	1,104,000	-	105,000	-	999,000
State Grants	7	100	-	210,000	-	(209,893)
ARPA	4,309,800	4,952,600	-	3,697,000	-	5,565,400
Quimby	701,520	10,000	-	-	-	711,520
Low-Mod Income Housing	315,431	31,600	-	-	-	347,031
Affordable Housing In Lieu	880,011	4,300	-	-	-	884,311
Environmental Excise Tax	90,758	22,400	-	64,000	-	49,158
Bikeways	28,000	110,000	-	110,000	-	28,000
Measure W	662,627	682,000	-	596,000	-	748,627
Subtotal Restricted By Law Or External Agencies	16,923,767	14,386,700	50,000	13,115,200	300,000	17,945,267
Total Governmental Funds	72,326,255	50,627,500	6,873,900	53,970,500	6,888,900	59,731,424
Improvement Authorities						
Improv Auth - Portuguese Bend	68,642	300	15,000	49,000	-	34,942
Improv Auth - Abalone Cove	1,074,977	3,300	-	28,000	-	1,050,277
Subtotal For Improvement Authorities	1,143,619	3,600	15,000	77,000	-	1,085,219
Grand Total of All Funds	73,469,874	50,631,100	6,888,900	54,047,500	6,888,900	60,816,643

*The FY 2022-23 Fund Summary total of \$60.8 million includes amounts deducted for City Council Reserve Policy. Grand total of all revenues less expenditures amounts to an estimated ending balance of \$70,053,474 for all City Funds.

Statement Of Revenues - All Funds

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
General Fund						
Property Taxes						
3102-3103	Property Tax	8,236,989	8,576,363	9,072,028	9,471,100	10,008,800
3107	Property Tax in Lieu of VLF	4,920,186	5,150,914	5,384,633	5,533,300	5,848,000
3108	Redevelopment Property Tax Trust	50,255	55,594	54,130	54,000	50,000
3110	Property Transfer Tax	359,706	401,021	570,712	685,700	500,000
Total Property Taxes		13,567,136	14,183,892	15,081,503	15,744,100	16,406,800
Other Taxes						
3101	Golf Tax	429,049	394,765	632,886	600,000	540,000
3111	Franchise Taxes	2,149,743	2,146,037	2,203,130	2,150,000	2,150,000
3112	Sales and Use Tax	2,575,202	2,079,675	1,829,019	2,426,900	2,603,500
3113	Sales Tax - PW (PSAF)	85,979	83,667	90,313	83,700	83,700
3114-3117	Utility Users Tax	1,917,107	1,912,370	2,245,825	2,317,100	2,201,200
3120-3121	Transient Occupancy Tax	5,645,497	3,909,799	3,115,435	5,750,100	5,750,100
3210	Business License Tax	945,792	896,166	675,299	689,000	680,000
Total Other Taxes		13,748,369	11,422,479	10,791,907	14,016,800	14,008,500
Other License & Permit						
3202	Building & Safety Permits	1,152,758	954,408	1,050,030	1,800,000	1,710,000
3203	Building & Safety Plan Check	393,433	335,342	307,328	530,000	503,500
3205	Film Permits	2,930	20,081	2,671	37,000	28,500
3206	Animal Control Fees	31,365	26,734	28,803	28,800	27,400
3207	Building & Safety Fees	1,367	977	(362)	2,900	2,800
3208	Building & Safety State Building Standard	(521)	559	(53)	1,000	1,000
3209	Building & Safety Geology Fees	128,272	124,614	152,099	235,000	223,300
3212	Business License Penalty	12,501	20,505	6,184	14,400	13,000
3213	Parking Permits	440	628	375	200	200
3214	Parking Decals	988	590	594	600	600
3215	Plan & Zone Permits	401,764	330,124	362,786	485,000	460,800
3217	View Restoration Fees	5,106	5,106	15,318	10,200	9,700
3218	Plan - Misc. Fees	7,769	7,848	8,622	8,000	7,600
3219	Right of Way Permits	74,329	106,186	76,205	123,000	99,800
3220	Dumpster Permits	4,606	3,626	3,038	2,200	2,400
Total Other License & Permit		2,217,107	1,937,328	2,013,638	3,278,300	3,090,600
Fines & Forfeitures						
3501	Tow Fees	6,225	5,976	5,229	5,800	5,800
3502	False Alarm Fines	18,200	11,250	7,400	4,800	4,800
3503	Misc. Court Fines	91,460	95,301	199,353	61,800	112,000
4140-3504	Code Enforcement Citations	12,674	15,338	46,053	45,700	18,000
5123-3506	Preserve Park Citation	-	-	200	100	-

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
5416-3504	Parking Enforcement	-	-	-	100	120,000
Total Fines & Forfeitures		128,559	127,865	258,235	118,300	260,600
Rentals						
3602	Rental/Leases	171,200	158,929	356,613	325,000	325,000
5120-3602	Rent - Other Recreational Facilities	1,421	5,173	2,190	26,000	2,600
5130-3602	Rent - Hesse Park	44,485	30,436	960	17,300	30,000
5140-3602	Rent - Ryan Park	19,595	9,181	6,339	5,900	6,500
5150-3602	Rent - Ladera Linda	6,971	2,593	(360)	-	-
5180-3602	Rent - PVIC	235,056	141,694	(47,762)	98,000	150,000
Total Rentals		478,728	348,006	317,980	472,200	514,100
Interests		366,409	358,232	186,670	160,000	192,000
Charges for Services						
5122-3411	Parking Lot Fees	-	-	-	20,000	30,000
5160-3411	Shoreline Parking Lot Fees	215,341	237,209	417,037	200,000	230,000
5120-3412	Program/Event Fees	8,374	5,723	1,840	6,000	4,000
5131-3412	Program/Event Fees	63,361	42,642	16,060	96,500	93,400
5170-3412	Program Fees	5,972	-	-	19,200	40,000
5190-3412	REACH - Program Fees	13,305	2,772	-	2,000	2,500
Total Charges For Services		306,353	288,346	434,937	343,700	399,900
Intergovernmental Revenue						
3302	Motor Vehicle in Lieu	1,359	-	-	-	-
9101-3301	Federal Grant Income	-	-	515,258	-	-
Total Intergovernmental		1,359	-	515,258	-	-
Other Revenue						
3801	Special Fund Administration	169,356	149,507	99,507	100,000	155,700
5170-3901	Donations - Special Events	4,700	100	1,000	25,400	30,000
5180-3901	Donations - PVIC	8,411	8,423	1,875	8,000	8,000
5190-3901	Donations - REACH	1,244	942	-	1,800	1,500
3901	Donations - General	-	-	-	1,500	-
3902	CASP Fees	7,604	5,635	5,360	4,500	4,500
3904	RDA Loan Payment	139,938	114,494	239,062	154,400	283,800
3908	Successor Agency Administration	-	-	8,000	-	-
5180-3701	PVIC Gift Shop	137,551	92,494	12,840	99,500	120,000
1430-3999	Misc. Revenues	2,600	1,360	80	200	1,000
3999	Misc. Revenues	333,240	184,904	144,968	250,000	250,000
Total Other Revenue		804,644	557,859	512,692	645,300	854,500
Total Operating Revenue		31,618,664	29,224,007	30,112,820	34,778,700	35,727,000

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
Inter-Fund Transfers						
9217	Transfer In Public Safety Grant	130,000	175,000	130,000	200,000	250,000
9224	Transfer in Measure A Maintenance	90,000	100,000	-	150,000	50,000
Total Transfers In		220,000	275,000	130,000	350,000	300,000

Total General Fund		31,838,664	29,499,007	30,242,820	35,128,700	36,027,000

All Other Funds

State Gas Tax Fund						
Intergovernmental Revenue						
3304	State Gas Tax - 2103	142,726	293,467	278,418	353,100	410,100
3305	State Gas Tax - 2105	234,405	217,102	212,605	246,300	268,700
3306	State Gas Tax - 2106	144,587	127,927	123,979	141,600	154,300
3307	State Gas Tax - 2107	294,790	274,133	287,691	335,700	367,000
3308	State Gas Tax - 2107.5	6,000	6,000	6,000	6,000	6,000
3309	State Gas Tax - 2031	837,064	737,134	773,632	862,500	949,200
Total Intergovernmental Revenue		1,659,572	1,655,763	1,682,325	1,945,200	2,155,300
Other Revenue						
3999	Misc. Revenues	48,179	49,279	-	-	-
Interest						
3601	Interest on Investments	7,466	21,853	5,548	5,400	5,400
Total State Gas Tax Fund		1,715,217	1,726,895	1,687,873	1,950,600	2,160,700

1972 Act Fund						
Interest						
3601	Interest on Investments	541	501	240	200	200
Total 1972 Act Fund		541	501	240	200	200

El Prado Fund						
Other Taxes						
3102	Assessments	2,782	2,882	2,971	-	-
Interest						
3601	Interest on Investments	600	597	312	200	200
Total El Prado Fund		3,382	3,479	3,283	200	200

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
1911 Act Fund						
Other Taxes						
3102	Assessments	694,107	725,690	769,945	793,000	795,000
3999	Misc Revenues	-	208,102	-	-	-
Interest						
3601	Interest on Investments	37,878	24,346	12,912	13,000	13,000
Total 1911 Act Fund		731,985	958,138	782,857	806,000	808,000
Waste Reduction Fund						
Intergovernmental Revenue						
3302	Used Oil Payment	22,644	22,269	15,952	-	-
Total Intergovernmental		22,644	22,269	15,952	-	-
Charges for Service						
3406	AB 939 Fees	188,142	194,632	187,231	185,000	190,000
Interest						
3601	Interest on Investments	8,680	7,564	3,606	4,600	4,600
Total Waste Reduction Fund		219,466	224,465	206,789	189,600	194,600
Air Quality Management Fund						
Intergovernmental Revenue						
3303	AB 2766 Revenue	55,414	53,834	54,492	54,000	54,000
Interest						
3601	Interest on Investments	1,413	1,915	1,208	1,500	1,500
Total AQMD Fund		56,827	55,749	55,700	55,500	55,500
Proposition "C" Transportation Fund						
Intergovernmental Revenue						
3303	Proposition "C" Sales Tax	714,128	686,691	710,280	699,000	840,600
Interest						
3601	Interest on Investments	15,733	14,727	8,185	6,200	6,200
Total Proposition "C" Fund		729,861	701,418	718,465	705,200	846,800
Proposition "A" Transportation Fund						
Intergovernmental Revenue						
3303	Proposition "A" Sales Tax	860,943	827,835	856,312	842,700	1,013,400
Interest						

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
3601	Interest on Investments	38,887	46,964	13,627	10,500	10,500
Transfers in						
9332	Transfers in from State Grants	300,000	-	-	-	-
Total Proposition "A" Fund		1,199,830	874,799	869,939	853,200	1,023,900

Public Safety Fund

Intergovernmental Revenue						
3302	CA Brulte (COPS)	148,747	155,948	156,727	157,600	150,000
Interest						
3601	Interest on Investments	2,116	2,131	1,059	1,200	1,200
Total Public Safety Fund		150,863	158,079	157,786	158,800	151,200

Measure "R" Transit Sales Tax Fund

Intergovernmental Revenue						
3303	Measure "R" Sales Tax	535,750	514,282	533,448	524,300	630,400
Interest						
3601	Interest on Investments	34,139	18,778	11,186	10,000	10,000
Total Measure "R" Fund		569,889	533,060	544,634	534,300	640,400

Measure "M" Transit Sales Tax Fund

Intergovernmental Revenue						
3303	Measure "M" Sales Tax	603,557	578,741	604,417	594,200	1,314,500
Interest						
3601	Interest on Investments	1,365	1,877	2,244	1,800	1,800
Total Measure "M" Fund		604,922	580,618	606,661	596,000	1,316,300

Habitat Restoration Fund

Interest						
3601	Interest on Investments	19,953	15,225	6,092	12,400	12,400
Other Revenues						
3999	Misc Revenues	-	3,500	-	-	-
Total Habitat Restoration Fund		19,953	18,725	6,092	12,400	12,400

Subregion 1 Fund

Interest						
3601	Interest on Investments	14,969	13,442	6,298	14,000	14,000

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
Transfers In						
9101	Transfer in from General Fund	-	35,000	10,000	30,000	50,000
Total Subregion 1 Fund		14,969	48,442	16,298	44,000	64,000
Measure A Fund						
Intergovernmental Revenue						
3303	Measure A	86,634	93,963	-	190,000	90,000
Interest						
3601	Interest on Investments	1,648	503	153	200	200
Total Measure A Fund		88,282	94,466	153	190,200	90,200
Abalone Cove Sewer Maintenance Fund						
Other Taxes						
3102	Assessments	50,672	52,379	51,980	50,000	50,000
Interest						
3601	Interest on Investments	6,407	7,676	2,045	2,000	2,000
Total Abalone Cove Sewer Maint. Fund		57,079	60,055	54,025	52,000	52,000
Donor Restricted Donations Fund						
Interest						
3601	Interest on Investments	16,090	13,660	6,495	25,000	25,000
Other Revenue						
3901	Donations - Restricted	44,523	-	-	-	-
5411-3901	Donations - Sales - Amphitheater Plaques	-	7,500	10,500	21,000	12,000
5414-3901	Donations - Commemorative Benches	-	2,000	6,000	3,000	6,000
5415-3901	Donations - General - Pvc Exhibit	-	400	200	300	300
Total Donor Restricted Donations Fund		60,613	23,560	23,195	49,300	43,300
Community Development Block Grant Fund						
Intergovernmental Revenue						
3301	Grant Income	178,591	226,364	25,556	143,400	60,000
3301	Federal Grant	-	-	3,008	1,400	-
Total CDBG Fund		178,591	226,364	28,564	144,800	60,000
Intergovernmental Revenue						
3301	Federal Grant	5,007	-	-	-	-
Total Intergovernmental Revenue		5,007	-	-	-	-
Interest						

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
3601	Interest on Investments	508,963	471,473	214,382	200,000	200,000
3999	Misc Revenues	-	-	757	-	-
Transfers In						
9101	Transfer in from General Fund	4,301,852	2,410,752	1,720,819	2,553,000	6,123,900
9331	Transfer in from Federal Grants	1,087,318	98,300	-	-	-
Total Transfers In		5,389,170	2,509,052	1,720,819	2,553,000	6,123,900
<i>*FY 2022-23 Transfers In includes surplus transfers per City Council Reserve Policy of \$889,500 to CIP.</i>						
Total Capital Improvement Fund		5,903,140	2,980,525	1,935,958	2,753,000	6,323,900
Federal Grants						
Intergovernmental Revenue						
3301	Federal Grant	141,442	-	-	-	1,104,000
Total Federal Grants Fund		141,442	-	-	-	1,104,000
State Grants						
Intergovernmental Revenue						
3302	State Grant	-	450,162	7,264	-	-
8501-3302	Unassigned	144,320	-	-	-	-
8830-3302	Peninsula-Wide Safe Routes	-	176,017	37,586	-	-
3601	Interest on Investments	-	-	-	100	100
Total State Grants Fund		144,320	626,179	44,850	100	100
ARPA						
Intergovernmental Revenue						
3301	Federal Grant	-	-	-	4,967,400	4,932,600
Interest						
3601	Interest on Investments	-	-	-	20,000	20,000
Total ARPA		-	-	-	4,987,400	4,952,600
Quimby Fund						
Charges for Service						
3907	Quimby Developer Fee	-	-	23,652	-	-
Interest						
3601	Interest on Investments	33,272	23,090	9,861	10,000	10,000
Total Quimby Fund		33,272	23,090	33,513	10,000	10,000
City Low-Mod Income Housing Fund						

		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
Interest						
3601	Interest on Investments	2,956	3,237	1,845	1,600	1,600
Property Tax						
3108	Redevelopment Property Tax Trust	34,984	28,624	59,765	30,000	30,000
Total City Low-Mod Income Housing Fund		37,940	31,861	61,610	31,600	31,600
Affordable Housing Projects Fund						
Interest						
3601	Interest on Investments	15,961	14,846	7,143	4,300	4,300
Other Revenues						
3999	Misc Revenues	-	2,444	12,441	-	-
Total Affordable Housing Projects Fund		15,961	17,290	19,584	4,300	4,300
Environmental Excise Tax (EET)						
Charges for Service						
3907	EET Developer Fee	39,020	114,694	3,902	17,000	20,000
Interest						
3601	Interest on Investments	9,399	7,438	2,275	2,400	2,400
Total EET Fund		48,419	122,132	6,177	19,400	22,400
TDA Article 3 - SB 821 Bikeway Fund						
Intergovernmental Revenue						
3303	TDA Article 3 - SB 821	-	-	511	28,000	110,000
Total TDA Article 3 Fund		-	-	511	28,000	110,000
Measure W Fund						
Interest						
3601	Interest on Investments	-	-	-	2,000	2,000
Intergovernmental Revenue						
3303	Local Grants	-	-	679,381	681,800	680,000
Total Measure W Fund		-	-	679,381	683,800	682,000
Water Quality/Flood Protection Fund						
Intergovernmental Revenue						
3302	State Grant Income	200,000	-	-	-	-

	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
Total Water Quality Fund	200,000	-	-	-	-

Equipment Replacement Fund**Charges for Service**

3803	Interfund Charges	300,900	84,600	93,600	310,400	283,800
3999	Miscellaneous Revenue	-	450	-	-	-
Total Charges for Service		300,900	85,050	93,600	310,400	283,800

Interest

3601	Interest on Investments	50,259	46,686	21,365	20,000	30,000
Total Equipment Replacement Fund		351,159	131,736	114,965	330,400	313,800

Employee Pension Service Fund

9101	Transfer in from General Fund	-	-	-	640,000	400,000

Interest

3601	Interest on Investments	-	-	-	600	-
Total Employee Pension Fund		-	-	-	640,600	400,000

**FY 2022-23 Transfers In includes surplus transfers of \$400,000 per City Council Pension Guidelines.*

Total All Other Funds	13,277,923	10,221,626	8,659,103	15,830,900	21,474,400

Improvement Authority**IA - Portuguese Bend Maintenance**

3601	Other Taxes & Misc. Revenues	3,451	2,136	425	200	300
9101	Transfers In	20,000	55,000	20,000	55,000	15,000
Total IA - Portuguese Bend Maintenance		23,451	57,136	20,425	55,200	15,300

IA - Abalone Cove Maintenance

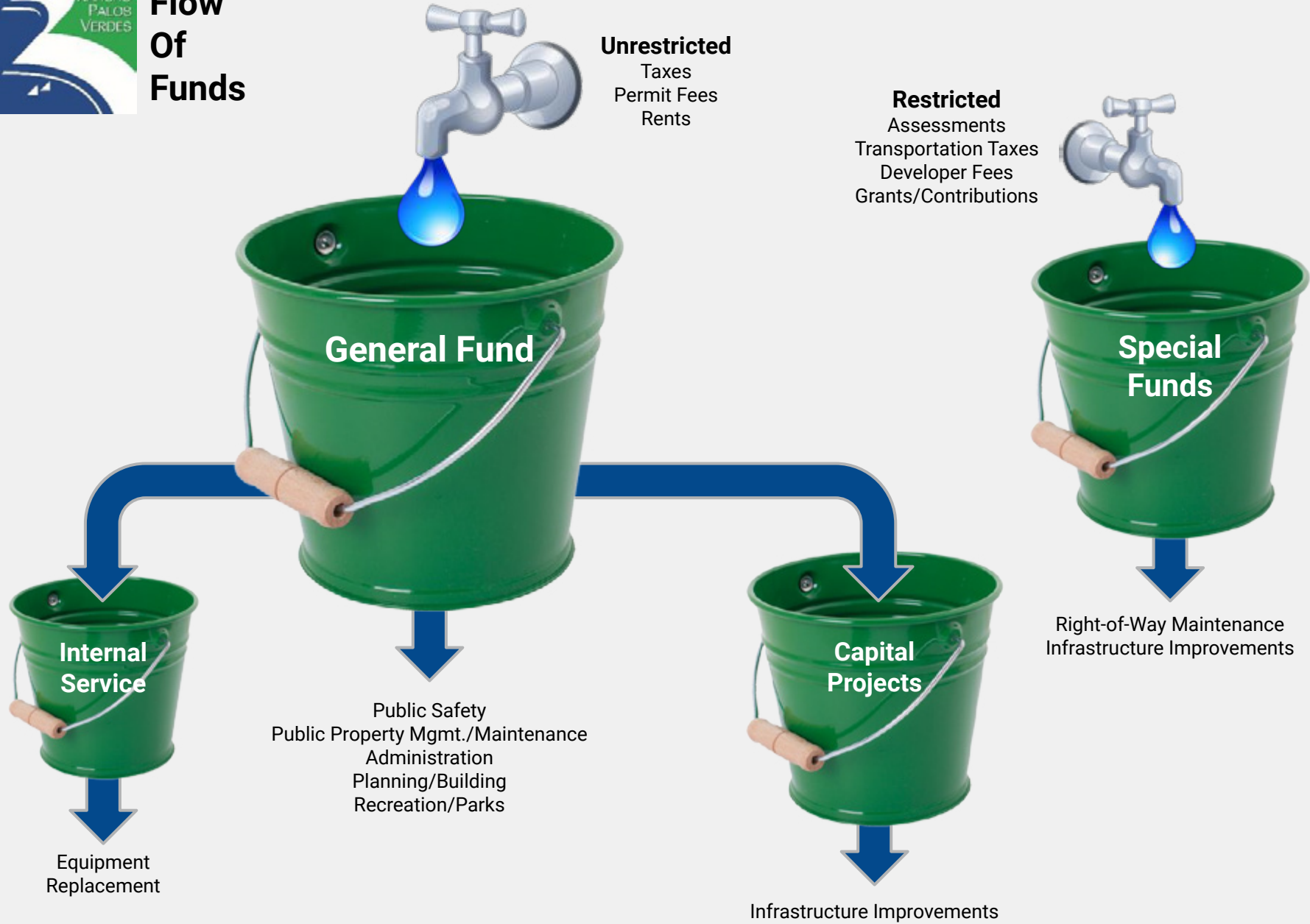
3601	Other Taxes & Misc. Revenues	29,100	26,260	6,309	3,000	3,300
9101	Transfers In	25,000	50,000	-	-	-
Total IA - Abalone Cove Maintenance		54,100	76,260	6,309	3,000	3,300

Total Improvement Authority	77,551	133,396	26,734	58,200	18,600

Total City Revenues	45,194,138	39,854,029	38,928,657	51,017,800	57,520,000



Flow Of Funds



California Municipal Revenue Sources

Revenue Source	Deposited to Fund	FY2022-23 RPV Budget	RPV Restricted?	Description	Authority
Property Tax	General	\$ 10,008,800	No	Ad valorem tax imposed by the state on real property (1% of assessed value), administered by the County, and allocated to various agencies including the City. City share was set with allocation formula based on local agencies' average property tax revenue for 1975-1977.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Property Tax in lieu of Vehicle License Fees	General	\$ 5,848,000	No	Replacement of state-shared Vehicle License Fees with additional shares of property tax.	California Constitution Article XIII and XIII A; Revenue and Tax Code §§95, 97.
Sales & Use Tax	General	\$ 2,603,500	No	Tax imposed on total retail price of any tangible personal property and the use or storage of such property when sales tax is not paid. Tax is administered by the state.	California Constitution Article XIII §§25.5(a)(2), 29; Revenue and Tax Code §7200.
Business License Tax	General	\$ 680,000	No	Locally levied tax imposed for the privilege of conducting business within the City. Rates vary by business type and include both flat tax amounts and tax amounts based upon business gross receipts.	Municipal Code Chapter 5.04 (1974). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Utility Users Tax	General	\$ 2,201,200	No	Locally levied tax imposed on the consumption of utility services. The RPV tax is 3% of electricity, gas, and water charges.	Municipal Code Chapter 3.30 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Transient Occupancy Tax	General	\$ 5,750,100	No	Locally levied tax imposed on occupants for privilege of occupying rooms in a hotel or similar for 30 days or less. The RPV tax is 10% of the room charge.	Municipal Code Chapter 3.16 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Documentary Transfer Tax	General	\$ 500,000	No	Tax imposed on documents recorded in the transfer of ownership in real estate. Levied by the county at a rate of \$1.10 per \$1,000 of value transferred. City levy is 50% of the county rate, which is credited against the amount of the county tax due.	Authority to levy: Revenue and Tax Code §11911-11929. Municipal Code Chapter 3.12 (1973). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
Golf Tax	General	\$ 540,000	No	Tax imposed on the user of a golf course within the City. Tax is 10% of golf fee paid. Government owned golf courses are exempted (i.e. county owned Los Verdes Golf Course).	Municipal Code Chapter 3.40 (1993). General purpose requires majority vote of voters, special purpose requires 2/3 vote.
American Rescue Plan Act (ARPA)	General	\$ 4,952,600	Yes	Provides additional relief to address the continued impact of COVID-19 (i.e., coronavirus disease 2019) on the economy, public health, state and local governments, individuals, and businesses.	Enacted by the Senate and House of Representatives of the United States of America in Congress. Public Law 117-2 (03,11,2021), 117th Congress.

Revenue Source	Deposited to Fund	FY2022-23 RPV Budget	RPV Restricted?	Description	Authority
Proposition C Sales Tax	Prop C	\$ 840,600	Yes	Half-cent sales tax partially (20%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1990.
Proposition A Sales Tax	Prop A	\$ 1,013,400	Yes	Half-cent sales tax partially (25%) distributed to cities on a per-capita basis.	Los Angeles County voter approved measure of 1980.
Measure R Sales Tax	Measure R	\$ 630,400	Yes	Half-cent sales tax partially (15%) distributed to cities.	Los Angeles County voter approved measure of 2008.
Measure M Sales Tax	Measure M	\$ 1,314,500	Yes	Half-cent sales tax and and continued half-cent relief tax partially distributed to cities.	Los Angeles County voter approved measure of 2016.
Benefit Assessments on Property	1911 Act & El Prado	\$ 795,000	Yes	A charge levied on real property for a local public improvement or service that specifically benefits the property.	Varies based upon type of assessment. Typically majority mail ballot vote of property owners. In 1992, the City established a benefit assessment district for street landscaping and lighting using 1972 Act procedures (Resolution No. 92- 85). In 1995, the City approved the transfer of street lighting assessments from the County (Resolution No. 95-9), which were originally imposed using 1911 Act procedures (ad valorem tax).
User and Enterprise Fees	General & Gas Tax	\$ 282,100	Both	Fee paid to a municipality by a person to receive a particular public service (e.g. utility services, photocopy fees, recreation events). The City's revenue includes the Abalone Cove Sewer District user fee.	User fees must be adopted by resolution of the governing board with majority vote. Utility fees must be adopted by ordinance of the governing board with 2/3 vote. Resolution No. 2010-77 for user fees and Municipal Code Chapter 13.06 (2001) for the Abalone Cove sewer user fee.
Fees & Permits	General	\$ 2,936,400	No	Charge imposed on a regulated action to pay for public services necessary to regulate the activity or mitigate the impacts of the fee payer on the community. Permit fees are included in this category.	Majority vote of governing body. Resolution No. 2010-77.

Revenue Source	Deposited to Fund	FY2022-23 RPV Budget	RPV Restricted?	Description	Authority
Licenses & Permits	General	\$ 131,500	No	Issued to regulate activities within a local jurisdiction.	Majority vote of governing body. Resolution No. 2010-77.
Fines, Forfeitures & Penalties	General	\$ 135,600	No	Revenues received and/or bail monies forfeited upon conviction of a misdemeanor or municipal infraction.	Court fines are set by California Uniform Bail and Penalty Schedule. Majority vote of governing body for parking fines (Municipal Code Chapter 10.32) and false alarm fines (Municipal Code Chapter 9.04).
Rents, Royalties & Concessions	General	\$ 514,100	No	Revenues from rental or use of city property and/or resources.	Majority vote of governing body.
Investment Earnings	Various	\$ 575,700	Both	Revenue earned from the investment of idle public funds.	Majority vote of governing body to approve annual investment policy, which must meet minimum requirements of Government Code §53601.
Gifts	General & Donor Restricted Contributions	\$ 31,500	Both	Contributions to the City for a public purpose.	Government Code §37354.
Air Quality Assessment	AQMD	\$ 54,000	Yes	An assessment on the state Motor Vehicle Fee for air quality related activities distributed to cities on the basis of population.	California Health & Safety Code §44220-44247.
Motor Vehicle Fuel Tax	Gas Tax	\$ 2,155,300	Yes	An 18-cent per gallon tax on fuel used to propel a motor vehicle. City receives state subvention for about 3 cents of this tax.	Tax authorized by California Constitution article XIX §1; Revenue & Tax Code §§7301-8404, 8601- 9355; and Streets & Highways Code §§2104-2107.5.
Citizens Option for Public Safety (COPS)	Public Safety Grants	\$ 150,000	Yes	Revenue granted from the state General Fund for supplemental public safety services.	Government Code §30061-30065.

Revenue Source	Deposited to Fund	FY2022-23 RPV Budget	RPV Restricted?	Description	Authority
Proposition 172 Public Safety Sales Tax	General	\$ 83,700	No	State voter approved half-cent sales and use tax as partial mitigation for Educational Revenue Augmentation Fund (ERAF) property tax shifts from cities and counties. Cities receive about 6% of the revenue.	California Constitution article XIII §35 and Government Code §30051.
Miscellaneous	General	\$ 3,672,500	No	In general, miscellaneous applies to user fees (recovering the cost of providing a service), regulatory fees (e.g. building permits), and fines/penalties; which have been discussed above. The City's revenue presented here represents the administrative allowance received by the City to manage redevelopment dissolution, repayments of the City's loan to the former RDA, as well as reimbursements from prior period activity.	California Health & Safety Code §34161.
Total Sources**		\$ 48,400,500			

**Excludes interfund transactions

Statement Of Expenditures - All Funds

	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimate	FY22-23 Adopted Budget
Transfers Out	4,346,852	2,550,752	1,750,819	5,008,100	6,588,900
City Council	96,252	89,739	84,681	97,500	110,700
Legal Services	1,171,414	1,133,168	886,407	934,100	950,000
Public Safety					
Sheriff	6,335,382	6,683,678	6,970,901	7,150,200	7,254,000
Special Programs	783,423	651,804	263,050	353,930	376,100
Total Public Safety	7,118,805	7,335,482	7,233,951	7,504,130	7,630,100
City Administration					
City Manager	791,758	645,233	628,592	683,500	827,400
City Clerk	449,732	722,454	401,928	399,100	667,400
Community Outreach	62,246	63,415	82,978	69,800	73,400
Emergency Preparedness	103,418	24,563	16,829	97,761	210,800
Emergency Operation Center	-	404,281	322,056	194,000	-
RPVTV	179,550	182,625	184,775	208,600	220,100
Personnel	302,544	364,038	309,885	344,215	479,400
Information Technology - Data	928,885	975,570	979,005	971,760	1,059,800
Information Technology - Voice	96,277	103,792	117,369	120,500	131,000
Total City Administration	2,914,410	3,485,971	3,043,417	3,089,236	3,669,300
Finance					
Finance	1,502,164	1,634,788	1,458,001	1,345,300	1,506,200
Total Finance	1,502,164	1,634,788	1,458,001	1,345,300	1,506,200
Non-Department					
Non-Departmental	1,133,906	1,204,534	1,814,562	3,311,200	2,450,300
Total Non-Department	1,133,906	1,204,534	1,814,562	3,311,200	2,450,300
Community Development					
Administration	670,902	584,244	528,887	678,500	834,900
Planning	835,016	774,259	616,938	918,200	1,343,000
Building & Safety	826,227	678,640	598,490	651,200	875,700
Code Enforcement	184,457	222,319	208,263	263,000	274,600
View Restoration	321,835	384,590	385,703	368,800	393,400
Geology	107,253	111,100	144,068	150,000	150,000
Animal Control	89,842	102,083	94,282	166,000	288,000
Total Community Development	3,035,532	2,857,235	2,576,631	3,195,700	4,159,600
Public Works					
Public Works Administration	2,155,312	2,092,585	1,934,346	2,071,800	2,939,700
Traffic Management	418,941	276,284	120,558	324,375	364,500
Storm Water Quality	535,920	479,833	472,168	36,190	1,000
Building Maintenance	453,630	448,644	477,391	504,975	528,250
Parks Maintenance	585,192	726,663	618,404	759,432	847,200

Street Landscape Maintenance	573,850	147,382	232,493	188,000	663,000
Trails & Open Space Maintenance	404,280	421,325	306,370	417,600	379,150
Vehicle Maintenance	41,462	37,905	46,219	55,500	63,000
Sewer Maintenance	22,550	42,278	22,830	28,000	35,000
Fuel Modification	-	1,041,109	415,389	540,000	650,400
Total Public Works	5,191,137	5,714,008	4,646,168	4,925,872	6,471,200
Recreation And Parks					
Recreation Administration	1,026,906	964,028	990,768	1,051,900	1,281,700
Other Recreational Facilities	64,465	10,251	2,569	1,800	-
Fred Hesse Jr. Park	187,973	180,952	174,918	150,000	213,600
Robert E. Ryan Park	92,391	81,168	109,586	94,600	120,200
Ladera Linda Community Center	86,409	67,534	74,828	131,800	58,700
Abalone Cove Shoreline Park	135,175	129,636	137,950	119,300	213,100
Special Events And Programs	194,344	160,550	141,020	322,300	419,300
Point Vicente Interpretive Center	513,420	457,537	427,698	459,700	470,500
Reach	69,328	20,789	43,008	70,900	72,000
Support Services	29,084	21,195	23,310	21,500	28,300
City Run Sports & Activities	3,065	3,165	400	-	11,500
Contract Classes	41,695	33,717	1,890	46,000	65,000
Volunteer Program	-	5,322	4,700	5,000	5,000
Park Rangers	-	145,827	272,887	343,700	384,800
Eastview Park	7,354	52,684	65,572	71,800	84,400
Open Space Management	235,721	198,816	179,058	179,300	243,800
Parking Enforcement	-	-	-	108,500	108,300
NCCP	11,445	-	47,284	-	-
Total Recreation & Parks	2,698,775	2,533,171	2,697,446	3,178,100	3,780,200
Total General Fund	29,209,247	28,538,848	26,192,083	32,589,238	37,316,500
All Other Funds					
State Gas Tax					
Street Pavement Maintenance	256,454	128,232	197,753	265,000	265,000
Street Landscape Maintenance	508,460	634,391	735,320	615,000	715,100
Traffic Signal Maintenance	16,770	12,506	23,903	100,000	-
Portuguese Bend Rd. Maintenance	48,867	-	15,438	-	-
Fuel Modification	-	24,750	-	-	-
Street Landscape Maintenance (CIP)	-	285,517	1,626,932	121,500	1,700,000
Total State Gas Tax	830,551	1,085,396	2,599,346	1,101,500	2,680,100
El Prado	594	-	-	-	500
1911 Act					
Street Lights Maintenance	531,229	461,726	460,560	525,100	476,100
Capital Improvements	862,315	509,250	368,410	16,100	-
Total 1911 Act	1,393,544	970,976	828,970	541,200	476,100
Beautification					
Capital Improvements	378,754	-	-	-	-

Total Beautification	378,754	-	-	-	-
Waste Reduction					
Operating Expenses	212,991	223,785	224,461	357,600	254,300
Total Waste Reduction	212,991	223,785	224,461	357,600	254,300
Air Quality					
Operating Expenses	50,000	-	55,839	57,000	140,000
Total Air Quality	50,000	-	55,839	57,000	140,000
Prop "C" Transportation					
Traffic Maintenance	66,699	3,702	-	400	-
Street Maintenance (CIP)	572,312	695,104	759,078	696,400	900,000
Total Proposition "C"	639,011	698,806	759,078	696,800	900,000
Prop "A" Transportation					
Dial-A-Ride	705,645	777,958	874,187	793,000	777,200
Capital Projects	44,108	458,736	463,842	-	-
Total Proposition "A"	749,753	1,236,694	1,338,029	793,000	777,200
Public Safety					
Transfers Out	130,000	175,000	130,000	160,000	250,000
Total Public Safety	130,000	175,000	130,000	160,000	250,000
Measure R					
Capital Projects	2,064,326	72,167	427,417	93,700	1,400,000
Total Measure R	2,064,326	72,167	427,417	93,700	1,400,000
Measure M					
Repairs & Maintenance	565,972	525,317	414,190	739,000	681,000
Capital Projects	-	-	-	-	385,000
Total Measure M	565,972	525,317	414,190	739,000	1,066,000
Habitat Restoration	149,499	152,745	153,618	393,700	222,000
Subregion 1	43,831	42,530	42,116	41,600	43,600
Measure A					
Transfers Out	90,000	100,000	-	150,000	50,000
Total Measure A	90,000	100,000	-	150,000	50,000
Abalone Cove Sewer Maintenance	49,926	138,010	94,903	142,800	208,800
Ginsburg Cultural Arts Building	86,344	1,045	-	-	-
Donor Restricted Donations					
Operating Expenses	16,259	16,770	26,608	13,500	14,600
Capital Improvements	137,683	-	-	-	-
Total Donor Restricted Donations	153,942	16,770	26,608	13,500	14,600
Community Development Block Grant	193,587	211,806	29,908	79,400	150,000

Capital Improvement Program Fund					
Administration	84,687	35,213	14,274	-	-
Street Improvements	2,193,343	3,628,857	311,557	46,700	3,558,000
Parks, Trails & Open Space Improvements	414,845	78,909	396,073	19,200	210,000
Sewer Improvements	6,714	34,639	87,803	155,100	3,750,000
Building Improvements	135,649	36,748	33,301	1,389,500	590,000
Storm Water Quality Improvements	239,940	460,225	46,709	8,300	610,000
Landslide Improvements	216,246	378,318	-	72,200	565,000
Total Capital Improvement	3,291,424	4,652,909	889,717	1,691,000	9,283,000
Federal Grants					
Capital Improvements	-	-	-	-	105,000
Transfers Out	1,087,318	-	-	-	-
Total Federal Grants	1,087,318	-	-	-	105,000
State Grants					
Professional & Technical	-	-	-	100,000	210,000
Capital Improvements	408,061	277,373	49,207	16,400	-
Transfers Out	300,000	-	-	-	-
Total State Grants	708,061	277,373	49,207	116,400	210,000
Federal Grants - ARPA					
Capital Improvements	-	-	-	672,600	3,697,000
Total Federal Grants	-	-	-	672,600	3,697,000
QUIMBY					
Capital Improvements	145,474	545,813	130,863	389,500	-
Total Quimby	145,474	545,813	130,863	389,500	-
Environmental Excise Tax (EET)					
Street Landscape Maintenance	-	286,881	143,635	138,000	64,000
Total Environmental Excise Tax (EET)	-	286,881	143,635	138,000	64,000
TDA Article 3 - SB 821 Bikeway Fund					
Operating Expenses	-	-	511	-	-
Capital Improvements	-	-	-	-	110,000
Total TDA Article 3 - SB 821 Bikeway	-	-	511	-	110,000
Measure W					
Operating Expenses	-	-	187,954	512,635	596,000
Total Measure W	-	-	187,954	512,635	596,000
Water Quality/Flood Protection					
Capital Improvements	811,110	-	-	-	-
Transfers Out	72,384	-	-	-	-
Total Water Quality/Flood Protection	883,494	-	-	-	-
Equipment Replacement	452,376	360,246	198,644	354,000	602,700
Employee Pension Fund	-	-	-	-	242,000
Total All Other Funds	14,350,772	11,774,269	8,725,014	9,234,935	23,542,900
Improvement Authority					
IA - Portuguese Bend Maintenance					

Prof/Tech Services	44,396	50,437	37,515	39,000	10,000
Repair & Maintenance Services	30,397	2,228	6,036	5,000	35,000
Electricity	3,538	1,378	1,500	2,000	4,000
Total Portuguese Bend Maintenance	78,331	54,043	45,051	46,000	49,000
IA - Abalone Cove Maintenance					
Prof/Tech Services	22,269	9,303	15,205	18,000	9,500
Repair & Maintenance Services	6,972	2,228	3,086	5,000	8,500
Electricity	10,389	8,977	10,404	11,000	10,000
Total Abalone Cove Maintenance	39,630	20,508	28,695	34,000	28,000
Total Improvement Authority	117,961	74,551	73,746	80,000	77,000
Total City Expenditures	43,677,980	40,387,668	34,990,843	41,904,173	60,936,400

Inter-Fund Transfer Summary

	Transfers-In	Transfers-Out
101 - General Fund	(300,000)	6,588,900
217 - Public Safety Grant	-	250,000
223 - Subregion One Maintenance	(50,000)	-
224 - Measure A Maintenance	-	50,000
225 - Abalone Cove Sewer	-	-
285 - Improvement Authority - Portuguese Bend	(15,000)	-
330 - Capital Improvement Fund	(6,123,900)	-
331 - Federal Grants Fund	-	-
682 - Employee Pension Fund	(400,000)	-
795 - Improvement Authority - Abalone Cove	-	-
	(6,888,900)	6,888,900

***FY 2022-23 Transfer Summary includes surplus transfers per City Council Reserve Policy of \$889,500 to CIP and \$400,000 to Employee Pension Service Fund.**





General Fund Summary

The General Fund
is the primary
operating fund of the
City, and accounts for
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General Fund Summary

The General Fund is the primary operating fund of the City, and accounts for about three-quarters of the Citywide budget. Below is a summary of General Fund activities and changes in the Unrestricted Reserve balance. The City Council's Reserve Policy requires the City to maintain a minimum General Fund balance of at least 50% of annual operating expenditures.

		FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Budget
Beginning Unrestricted Reserve	\$	18,078,960	\$	20,788,547	\$	21,748,709	\$	25,798,773	\$	28,338,235
Revenue		31,618,664		29,224,005		30,112,823		34,778,700		35,727,000
Expenditures		(24,854,609)		(25,988,091)		(24,441,940)		(27,581,138)		(30,727,600)
Transfers In		292,384		275,000		130,000		350,000		300,000
Transfers Out		(4,346,852)		(2,550,752)		(1,750,819)		(5,008,100)		(6,588,900)
Ending Reserve	\$	20,788,547	\$	21,748,709	\$	25,798,773	\$	28,338,235	\$	27,048,735
Policy Level (50% of Expenditures)		12,427,305		12,994,046		12,220,970		13,140,569		15,363,800
Excess Reserve	\$	8,361,243	\$	8,754,664	\$	13,577,803	\$	15,197,666	\$	11,684,935

***FY 2022-23 General Fund Estimated Totals include surplus transfers per City Council Reserve Policy of \$889,500 to CIP and \$400,000 to Employee Pension Service Fund.**

The Citywide budget is arranged by department, and various General Fund programs are managed by each department. The purpose of this section is to provide a centralized presentation of all General Fund activity.

101 - General Fund

FY 2022-23 Recurring Vs. One-Time Revenues And Expenditures

Revenue Type	Recurring	One-time	Total
Property Tax	16,406,800	-	16,406,800
Transient Occupancy Tax	5,750,100	-	5,750,100
Sales Tax	2,687,200	-	2,687,200
Franchise taxes	2,150,000	-	2,150,000
Utility Users Tax	2,201,200	-	2,201,200
Permits & Fees	3,077,600	-	3,077,600
Other Taxes & Misc. Revenues	3,381,800	72,300	3,454,100
Total Revenues	35,654,700	72,300	35,727,000
Expenditure by Program	Recurring	One-time	Total
City Council	110,700	-	110,700
City Attorney	950,000	-	950,000
Public Safety/Law Enforcement	7,630,100	-	7,630,100
City Administration	3,453,000	216,300	3,669,300
Finance	1,506,200	-	1,506,200
Community Development	3,809,600	350,000	4,159,600
Public Works	6,276,200	195,000	6,471,200
Recreation & Parks	3,780,200	-	3,780,200
Non-department	2,179,900	270,400	2,450,300
Total Expenditures	29,695,900	1,031,700	30,727,600
Structural Surplus/(Deficits)	5,958,800	(959,400)	4,999,400
Transfers in	-	300,000	300,000
Transfers out	3,870,200	1,429,200	5,299,400
Surplus/(Deficits)	2,088,600	(2,088,600)	-

General Fund Revenues

Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Budget
Taxes						
101-300-0000-3101	Golf Tax	429,049	394,765	632,886	600,000	540,000
101-300-0000-3102	Property Tax	8,236,989	8,576,363	9,072,028	9,471,100	10,008,800
101-300-0000-3107	Prop Tax In Lieu Of Vlf	4,920,186	5,150,914	5,384,633	5,533,300	5,848,000
101-300-0000-3108	Redev Prop Tax Trust	50,255	55,594	54,130	54,000	50,000
101-300-0000-3110	Property Transfer Tax	359,706	401,021	570,712	685,700	500,000
101-300-0000-3111	Franchise Taxes	2,149,743	2,146,037	2,203,130	2,150,000	2,150,000
101-300-0000-3112	Sales And Use Tax	2,575,202	2,079,675	1,829,019	2,426,900	2,603,500
101-300-0000-3113	Sales Tax - Pw (PSAF)	85,979	83,667	90,313	83,700	83,700
101-300-0000-3114	Utility Users Taxes - Elec.	876,304	874,220	1,042,287	990,000	940,500
101-300-0000-3115	Utility Users Tax	706,430	683,230	824,882	900,000	855,000
101-300-0000-3116	Utility Users Taxes - Gas	334,373	354,920	378,656	427,100	405,700
101-300-0000-3120	Transient Occ Tax	250,345	144,747	145,816	220,000	220,000
101-300-0000-3121	Transient Occ Tax-Terranea	5,395,152	3,765,052	2,969,619	5,530,100	5,530,100
101-300-0000-3210	Business License Tax	945,792	896,166	675,299	689,000	680,000
Taxes		27,315,505	25,606,371	25,873,410	29,760,900	30,415,300
License/Permits						
101-300-0000-3202	B&S Permits	1,152,758	954,408	1,050,030	1,800,000	1,710,000
101-300-0000-3203	B&S Plan Check	393,433	335,342	307,328	530,000	503,500
101-300-0000-3205	Film Permits	2,930	20,081	2,671	37,000	28,500
101-300-0000-3206	Animal Control Fees	31,365	26,734	28,803	28,800	27,400
101-300-0000-3207	B&S Smip Fees	1,367	977	(362)	2,900	2,800
101-300-0000-3208	B&S State Bldg Std	(521)	559	(53)	1,000	1,000
101-300-0000-3209	B&S Geology Fees	128,272	124,614	152,099	235,000	223,300
101-300-0000-3213	Parking Permits	440	628	375	200	200
101-300-0000-3214	Parking Decals	988	590	594	600	600
101-300-0000-3215	Plan&Zone Permit	401,764	330,124	362,786	485,000	460,800
101-300-0000-3217	View Restoration Fees	5,106	5,106	15,318	10,200	9,700
101-300-0000-3218	Plan-Miscfees	7,769	7,848	8,622	8,000	7,600
101-300-0000-3219	Rightofwaypermits	74,329	106,186	76,205	123,000	99,800
101-300-0000-3220	Dumpster Permits	4,606	3,626	3,038	2,200	2,400
License/Permits		2,204,606	1,916,823	2,007,454	3,263,900	3,077,600
Fine/Forfeitures						
101-300-0000-3212	Business License Penalty	12,501	20,505	6,184	14,400	13,000
101-300-0000-3501	Tow Fees	6,225	5,976	5,229	5,800	5,800
101-300-0000-3502	Falsealarm Fines	18,200	11,250	7,400	4,800	4,800
101-300-0000-3503	Misc Court Fines	91,460	95,301	199,353	61,800	112,000
101-300-4140-3504	Code Enforcement Citations	12,674	15,338	46,053	45,700	18,000
101-300-5123-3506	Preserve Park Citations	-	-	200	100	-
Fine/Forfeitures		141,060	148,370	264,419	132,600	153,600
Rents						
101-300-0000-3602	Rent-Citywide	171,200	158,929	356,613	325,000	325,000
101-300-5120-3602	Rent & Leases	1,421	5,173	2,190	26,000	2,600
101-300-5130-3602	Rent-Hesse Park	44,485	30,436	960	17,300	30,000

Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Budget
101-300-5140-3602	Rent - Ryan Park	19,595	9,181	6,339	5,900	6,500
101-300-5150-3602	Rent-Ladera Linda	6,971	2,593	(360)	-	-
101-300-5180-3602	Rent-Pvic	235,056	141,694	(47,762)	98,000	150,000
Rents		478,728	348,006	317,980	472,200	514,100

Interest

101-300-0000-3601	Interest Earnings	366,409	358,232	186,670	160,000	192,000
Interest		366,409	358,232	186,670	160,000	192,000

Charges for Services

101-300-5120-3412	Program Fees	8,374	5,723	1,840	6,000	4,000
101-300-5122-3411	Parking Lot Fees	-	-	-	20,000	30,000
101-300-5131-3412	Program/Event Fees	63,361	42,642	16,060	96,500	93,400
101-300-5160-3411	Shoreline Pkng Lot Fees	215,341	237,209	417,037	200,000	230,000
101-300-5170-3412	Program Fees	5,972	-	-	19,200	40,000
101-300-5190-3412	Rec Fees-Reach	13,305	2,772	-	2,000	2,500
101-300-5416-3504	Parking Enforcement	-	-	-	100	120,000
Charges for Services		306,353	288,346	434,937	343,800	519,900

From Other Agency

101-300-0000-3302	State Grant Income	1,359	-	-	-	-
From Other Agency		1,359	-	-	-	-

Other Revenue

101-300-0000-3801	Special Fund Admin	169,356	149,507	99,507	100,000	155,700
101-300-0000-3901	Donations-General	-	-	-	1,500	-
101-300-0000-3902	Casp Fees	7,604	5,635	5,360	4,500	4,500
101-300-0000-3904	Rda Loan Repayment	139,938	114,494	239,062	154,400	283,800
101-300-0000-3908	Rda Administrative Fees	-	-	8,000	-	-
101-300-0000-3999	Misc Revenues	333,240	184,904	144,968	250,000	250,000
101-300-1430-3999	Misc Revenues	2,600	1,360	80	200	1,000
101-300-5170-3901	Donations-July4Th	4,700	100	1,000	25,400	30,000
101-300-5180-3701	Pvic Sales Taxable	137,551	92,494	12,840	99,500	120,000
101-300-5180-3901	Donations - Pvic	8,411	8,423	1,875	8,000	8,000
101-300-5190-3901	Donations - Reach	1,244	942	-	1,800	1,500
101-300-9101-3301	Emergency Operation Center	-	-	515,258	-	-
Other Revenue		804,644	557,859	1,027,950	645,300	854,500
General Fund Revenue Totals		31,618,664	29,224,007	30,112,820	34,778,700	35,727,000

General Fund Expenditure Summary by Program

Program		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Budget
1110	City Council	96,252	89,739	84,681	97,500	110,700
Subtotal for City Council		96,252	89,739	84,681	97,500	110,700
1210	Legal Services	1,171,414	1,133,168	886,407	934,100	950,000
Subtotal for Legal Services		1,171,414	1,133,168	886,407	934,100	950,000
1310	City Clerk	448,394	424,365	392,362	399,100	513,100
1311	City Clerk Election	1,338	298,089	9,566	-	154,300
1410	City Manager	791,758	645,233	628,592	683,500	827,400
1420	Community Outreach	62,246	63,415	82,978	69,800	73,400
1430	Emergency Preparedness	103,418	24,563	16,829	97,761	210,800
9101	Emergency Operation Center	-	404,281	322,056	194,000	-
1440	RPVtv	179,550	182,625	184,775	208,600	220,100
1450	Personnel	302,544	364,038	309,885	344,215	479,400
1460	Risk Management	-	-	-	-	-
1470	Information Technology - Data	928,885	975,570	979,005	971,760	1,059,800
1480	Information Technology - Voice	96,277	103,792	117,369	120,500	131,000
Subtotal for Administration		2,914,410	3,485,971	3,043,417	3,089,236	3,669,300
6110	Sheriff	6,335,382	6,683,678	6,970,901	7,150,200	7,254,000
6120	Special Programs	783,423	651,804	263,050	353,930	376,100
Subtotal for Public Safety		7,118,805	7,335,482	7,233,951	7,504,130	7,630,100
2110	Finance	1,502,164	1,634,788	1,458,001	1,345,300	1,506,200
Subtotal for Finance		1,502,164	1,634,788	1,458,001	1,345,300	1,506,200
2999	General Non-Program Expenditures	1,133,906	1,204,534	1,814,562	3,311,200	2,450,300
Subtotal for Non-Department		1,133,906	1,204,534	1,814,562	3,311,200	2,450,300
3110	Public Works Administration	2,155,312	2,092,585	1,934,346	2,071,800	2,939,700
3120	Traffic Management	418,941	276,284	120,558	324,375	364,500
3130	Storm Water Quality	535,920	479,833	472,168	36,190	1,000
3140	Building Maintenance	453,630	448,644	477,391	504,975	528,250
3150	Trails & Open Space Maintenance	404,280	421,325	306,370	417,600	379,150
3151	Parks Maintenance	585,192	726,663	618,404	759,432	847,200
3160	Sewer Maintenance	22,550	42,278	22,830	28,000	35,000
3180	Street Landscape Maintenance	573,850	147,382	232,493	188,000	663,000
3230	Fuel Modification	-	1,041,109	415,389	540,000	650,400
3240	Vehicle Maintenance	41,462	37,905	46,219	55,500	63,000
Subtotal for Public Works		5,191,137	5,714,008	4,646,168	4,925,872	6,471,200
4110	Community Development Administration	670,902	584,244	528,887	678,500	834,900
4120	Planning	835,016	774,259	616,938	918,200	1,343,000
4130	Building & Safety	826,227	678,640	598,490	651,200	875,700
4140	Code Enforcement	184,457	222,319	208,263	263,000	274,600
4150	View Restoration	321,835	384,590	385,703	368,800	393,400
4170	Geology	107,253	111,100	144,068	150,000	150,000

Program		FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Budget
4180	Animal Control	89,842	102,083	94,282	166,000	288,000
Subtotal for Community Development		3,035,532	2,857,235	2,576,631	3,195,700	4,159,600
5110	Recreation Administration	1,026,906	964,028	990,768	1,051,900	1,281,700
5120	Other Recreational Facilities	64,465	10,251	2,569	1,800	-
5121	Eastview Park	7,354	52,684	65,572	71,800	84,400
5122	Open Space Management	235,721	198,816	179,058	179,300	243,800
5123	Park Rangers	-	145,827	272,887	343,700	384,800
5130	Fred Hesse Jr. Park	187,973	180,952	174,918	150,000	213,600
5131	Contract Classes	41,695	33,717	1,890	46,000	65,000
5140	Robert E. Ryan Park	92,391	81,168	109,586	94,600	120,200
5150	Ladera Linda Community Center	86,409	67,534	74,828	131,800	58,700
5160	Abalone Cove Shoreline Park	135,175	129,636	137,950	119,300	213,100
5170	Special Events and Programs	194,344	160,550	141,020	322,300	419,300
5171	City Run Sports & Activities	3,065	3,165	400	-	11,500
5172	Volunteer Program	-	5,322	4,700	5,000	5,000
5180	Point Vicente Interpretive Center	513,420	457,537	427,698	459,700	470,500
5190	REACH	69,328	20,789	43,008	70,900	72,000
5210	Support Services	29,084	21,195	23,310	21,500	28,300
5416	Parking Enforcement	-	-	-	108,500	108,300
4160	NCCP	11,445	-	47,284	-	-
Subtotal for Recreation		2,698,775	2,533,171	2,697,446	3,178,100	3,780,200
General fund Expenditure Totals		24,862,395	25,988,096	24,441,264	27,581,138	30,727,600

General Fund Transfers

Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Transfers In					
Fr Measure A Maintenance	90,000	100,000	-	150,000	50,000
Fr PS Grants	130,000	175,000	130,000	200,000	250,000
Fr Water Quality Flood Protection	72,384	-	-	-	-
Transfers In	292,384	275,000	130,000	350,000	300,000
Transfers Out					
To Employee Pension Plan	-	-	-	640,000	400,000
To IA Abalone Cove	25,000	50,000	-	-	-
To IA Portuguese Bend	20,000	55,000	20,000	55,000	15,000
To Infrastructure Improvement Admin	4,301,852	2,410,752	1,720,819	4,283,100	6,123,900
To Subregion I	-	35,000	10,000	30,000	50,000
Transfers Out	4,346,852	2,550,752	1,750,819	5,008,100	6,588,900

Department: General Fund		
Budget Program General Non-Program Transfers In		
Account #	Account Description	FY22-23 Budget
101-300-0000-9224	Fr Measure A Maintenance	50,000
	Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the Open Space areas.	
101-300-0000-9217	Fr PS Grants	250,000
	Transfer to the General Fund to supplement the Community Resource (CORE) deputy cost within the Sheriff program of the Public Safety section of the budget.	

Department: General Fund Budget Program General Non-Program Transfers Out		
Account #	Account Description	Budget FY22-23
101-400-0000-9223	To Subregion 1	50,000
	Interest earned on the Subregion 1 endowment is not adequate to fund maintenance activities. Therefore, the General fund must subsidize Subregion 1 landscape maintenance.	
101-400-0000-9285	To Improv Authority Ab Cove	15,000
	The General Fund subsidizes the Abalone Cove fund of the Improvement Authority for annual maintenance of landslide mitigation facilities originally funded by the RDA.	
101-400-0000-9330	To Infrastructure Improv Admin	6,123,900
	Funding for the Reserve for future Capital Projects. Budgeted amount includes FY 2021-22 surplus transfer of \$889,500 to CIP per City Council Reserve Policy.	
101-400-0000-9682	To Employee Pension Fund	400,000
	Annual transfer set aside to cover future funding for the City's pension liability. Budgeted amount includes FY 2021-22 surplus transfer of \$400,000 to pension fund per Pension Plan Guidelines.	





Budget Programs





City Council



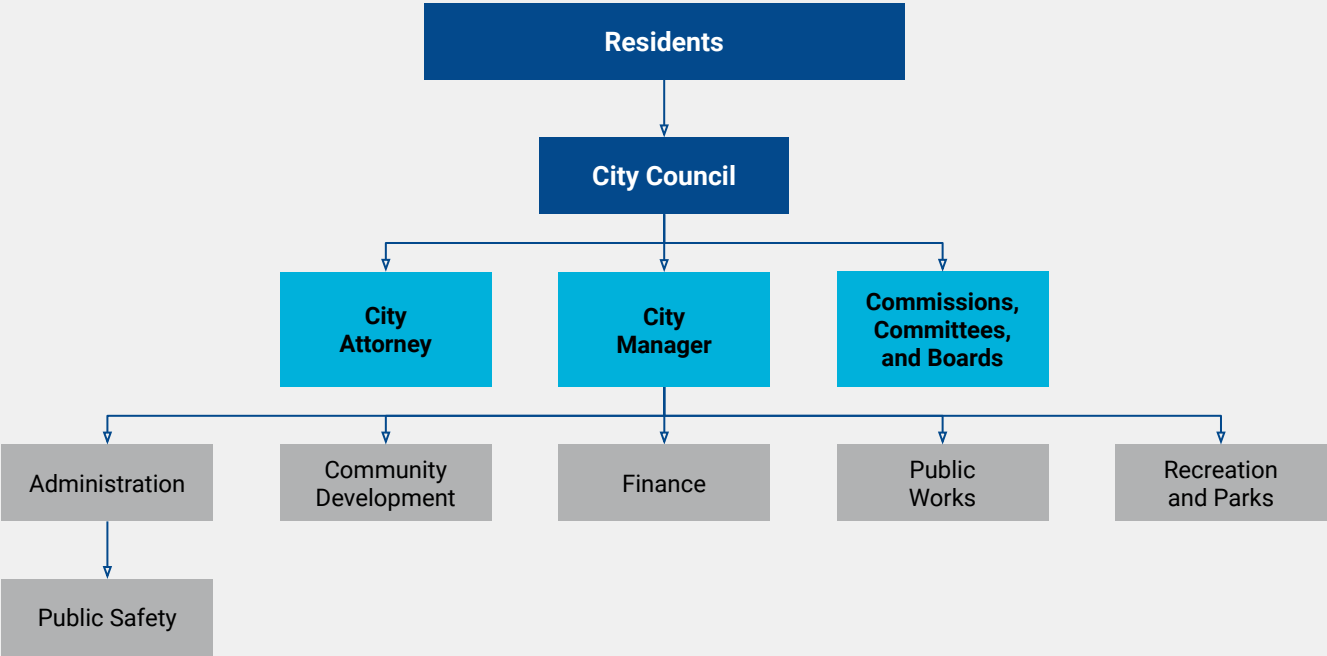
City Council

The City Council is the legislative body of the City and is comprised of five members elected at large to serve four-year terms, with a limit of two consecutive terms. City Council elections are conducted in November of odd numbered years. Elections will change to even numbered years in 2022. The City Council formulates policies in response to the needs, values and interests of the citizens. The City Council appoints the City Manager, as well as residents to serve on various volunteer boards, commissions, and committees. The City Council also negotiates employee compensation with the City's Employee Association; and takes actions on fees, assessments and other forms of revenue set forth by the government code. In addition, the Council approves the expenditure of City funds; establishes City ordinances and resolutions; and approves City contracts.



The City Council's budget includes a monthly stipend of \$400 per Council Member, health insurance benefits, a travel allowance for City business, and memberships in various local organizations.

Organizational Chart



City Council

101 - General Fund

City Council

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Adopted Budget
Salaries & Benefits	\$	73,064	\$	66,602	\$	63,830	\$	65,400	\$ 67,200
Maintenance & Operations		23,188		23,137		20,851		32,100	43,500
Total for City Council	\$	96,252	\$	89,739	\$	84,681	\$	97,500	\$ 110,700

Department:		City Council					
Budget Program:		City Council					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1110-4102	Part-Time Salaries	24,001	24,370	24,001	24,200	24,000
	101-400-1110-4201	Health/Dental/Vision Insurance	36,901	31,650	30,025	30,700	33,700
	101-400-1110-4202	Fica/Medicare	1,584	1,655	1,694	1,700	300
	101-400-1110-4204	Workers' Compensation	826	848	808	800	600
	101-400-1110-4205	Other Benefits	752	706	702	700	1,300
	101-400-1110-4206	H.S.A. Contribution	9,000	7,373	6,600	7,300	7,300
	101-400-1110-4310	Operating Materials & Supplies	1,391	2,394	2,504	2,700	3,000
	101-400-1110-4311	Postage	-	-	3,612	-	-
	101-400-1110-4901	Misc. Expenses	2,272	-	-	-	11,800
	101-400-1110-6001	Meetings & Conferences	19,525	20,743	14,735	28,000	27,000
	101-400-1110-6002	Travel/Mileage Reimbursement	-	-	-	-	300
	101-400-1110-6201	Equipment Replacement Charges	-	-	-	1,400	1,400
Expenditure Subtotals			96,252	89,739	84,681	97,500	110,700
Total Program Expenditures			96,252	89,739	84,681	97,500	110,700

Department: City Council		
Budget Program: City Council		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1110-4102	Part-Time Salaries	24,000
	Stipend For City Council Members.	
101-400-1110-4201	Health/Dental/Vision Insurance	33,700
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1110-4202	Fica/Medicare	300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1110-4204	Workers' Compensation	600
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1110-4205	Other Benefits	1,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), and other benefits for City employees.	
101-400-1110-4206	H.S.A. Contribution	7,300
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-1110-4310	Operating Materials & Supplies	3,000
	Stationery items for City Council, such as business cards, letterhead, and binders.	
101-400-1110-4901	Misc. Expenses	11,800
	1. Annual Holiday Reception (\$8,000) 2. Mayor Staff Meetings (\$1,800) 3. Mayor Honorees (\$2,000)	
101-400-1110-6001	Meetings & Conferences	27,000
	Expenses for the special events include: 1. Mayors Luncheons with mayors from the other three Peninsula cities and a member from the Palos Verdes Peninsula Unified School District Board. 2. Mayor/Committee Chair breakfasts, City Council meetings and workshops, as well as agenda preparation meetings. 3. CJPIA Educational Forum - Delegate only 4. League of CA Cities - City Leaders Summit 5. League of CA Cities Annual Conference - Delegate only 6. Contract Cities - Fall Educational Summit 7. Contract Cities - Legislative Tour - Delegate only 8. SBCCOG City Mayor Meeting - Depot	
101-400-1110-6002	Travel/Mileage Reimbursement	300
	Reimbursement for City Council Members for use of personal vehicles for attending conferences and seminars. Councilmembers will be driving to conferences in the future as less virtual options are available.	
101-400-1110-6201	Equipment Replacement Charges	1,400
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	



Legal Services

Legal Services



Legal Services

The City contracts with the law firm of Aleshire & Wynder, LLP for its general legal services, with William W. Wynder serving as the City Attorney and Elena Gerli serving as the Assistant City Attorney. Since its incorporation, the City has chosen to contract with a private law firm due to the depth of legal expertise that a firm can typically provide in comparison with a small in-house legal staff. Aleshire & Wynder, LLP also represents the City in litigation, code enforcement, and labor negotiations with the City's Employee Association. Roughly 25-35% of the City's Legal Services expenditures are typically spent on litigation costs during each fiscal year. Periodically, the City retains the services of other legal firms when special expertise is required.

City Attorney's Office

- Provides legal advice to City Officials and the City Manager.
- Attends all regular City Council and Planning Commission meetings.
- Reviews ordinances, resolutions, contracts, and provides legal opinions.
- Represents the City in legal matters and administrative or court proceedings.
- Represents the City in labor negotiations and personnel matters.



William W. Wynder
City Attorney



Elena Gerli
Assistant City Attorney



Legal Services

101 - General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	1,171,414	1,133,168	886,407	934,100	950,000
Total for Legal Services	\$ 1,171,414	\$ 1,133,168	\$ 886,407	\$ 934,100	\$ 950,000

Department:		Legal Services					
Budget Program:		Legal Services					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1210-5101	Legal - Prof & Tech	11,220	15,401	1,734	1,000	10,000
	101-400-1210-5107	Legal Services - General	662,841	574,733	517,126	560,000	570,000
	101-400-1210-5108	Legal Services - Labor Negotiations	2,946	15,922	9,887	3,700	10,000
	101-400-1210-5109	Legal Services - Litigation	403,694	392,024	252,349	178,500	200,000
	101-400-1210-5110	Legal Services - Code Enforcement	66,762	75,599	73,080	56,600	60,000
	101-400-1210-5119	Legal Services - PRA	23,951	59,489	32,231	134,300	100,000
Expenditure Subtotals			1,171,414	1,133,168	886,407	934,100	950,000
Total Program Expenditures			1,171,414	1,133,168	886,407	934,100	950,000

Department: Legal Services		
Budget Program: Legal Services		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-1210-5101	Legal - Prof & Tech	10,000
	Services provided by outside firms.	
101-400-1210-5107	Legal Services - General	570,000
	General legal services provided by the city attorney's firm.	
101-400-1210-5108	Legal Services - Labor Negotiations	10,000
	Labor negotiation services provided by the city attorney's firm.	
101-400-1210-5109	Legal Services - Litigation	200,000
	Litigation services provided by the City Attorney's firm.	
101-400-1210-5110	Legal Services - Code Enforcement	60,000
	Code enforcement services provided by the city attorney's firm.	
101-400-1210-5119	Legal Services - PRA	100,000
	PRA services provided by the city attorney's firm.	

Public Safety



Public Safety

The public safety program provides for the overall protection and preservation of the City, including its residents, business owners and visitors. The City's public safety programs are administered by the City Manager's Office and include Sheriff and Special Programs. Fire protection and beach lifeguard services are provided by the Los Angeles County Fire Department, administered by the County.

Sheriff

The City contracts with the Los Angeles County Sheriff's Department for general law enforcement services and is served by the Lomita Sheriff's Station through a joint regional law enforcement agreement with the Cities of Rolling Hills and Rolling Hills Estates. The Station's performance is overseen by the Regional Contract Law Committee, which consists of two councilmembers from each participating city and meets quarterly. Law enforcement services include patrol services, traffic and parking enforcement, general and specialized investigations, and various crime prevention services and programs.



Special Programs

Special programs include traffic control services, parking citation processing, supplemental patrols, and focused traffic safety and crime prevention programs. Supplemental patrols provide extra crime suppression and traffic enforcement around the City as directed.

Public Safety Grants

The City receives approximately \$100,000 annually from the State Citizens' Option for Public Safety (COPS) program. The grant fund pays for one-third of the cost of community resource deputies known as the CORE Team, with shared costs and responsibilities with the cities of Rolling Hills and Rolling Hills Estates. The CORE Team consists of three Deputy Sheriffs who serve the community by focusing on school presence, student and the law education, coordination with the RPV Neighborhood Watch program and community relations in the City.

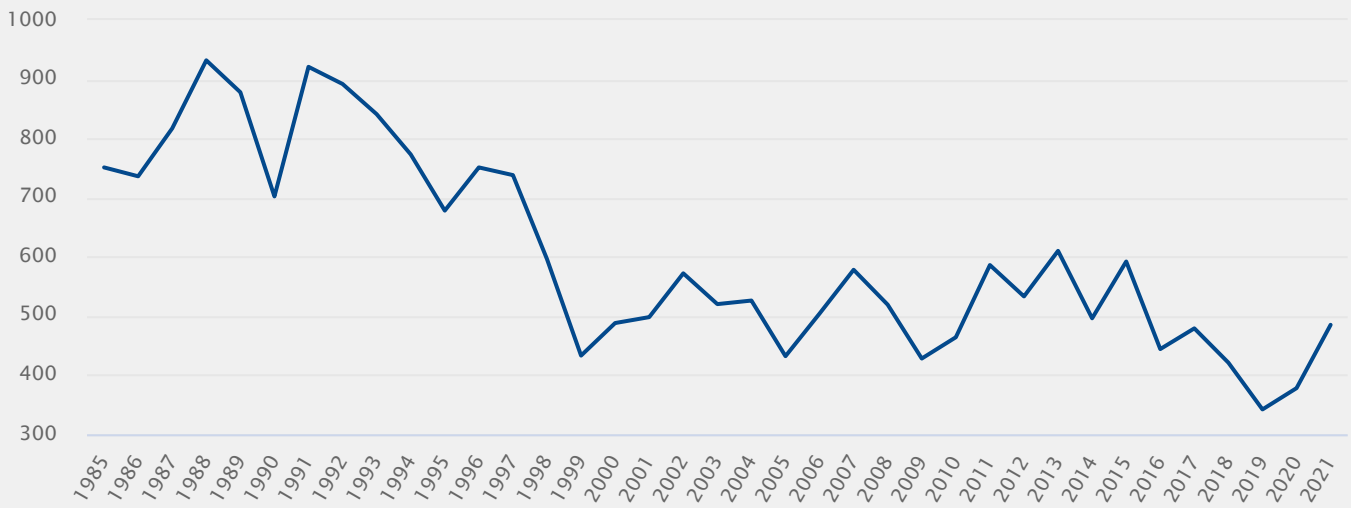
Public Safety Performance Indicators

Part I Crimes

Part I offenses are used by law enforcement agencies to reveal the extent of criminal activity and to identify trends. Part I Crimes include criminal homicide, robbery, aggravated assault, burglary, larceny theft, grand theft auto, and arson. While there was a slight increase over last year, the City's Part I Crimes remained among the lowest since 1985. Prior to 2000, the City saw an average of 800 Part I crimes. After 2000, the City averaged approximately 500 crimes per year. After a historic low in 2019 of 342, there were 485 Part I crimes in 2021. The following graph illustrates the number of Part I crimes in Rancho Palos Verdes from 1986-2021. Data sourced from the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) data portal.

Part I Crimes

— Total Part I Crimes

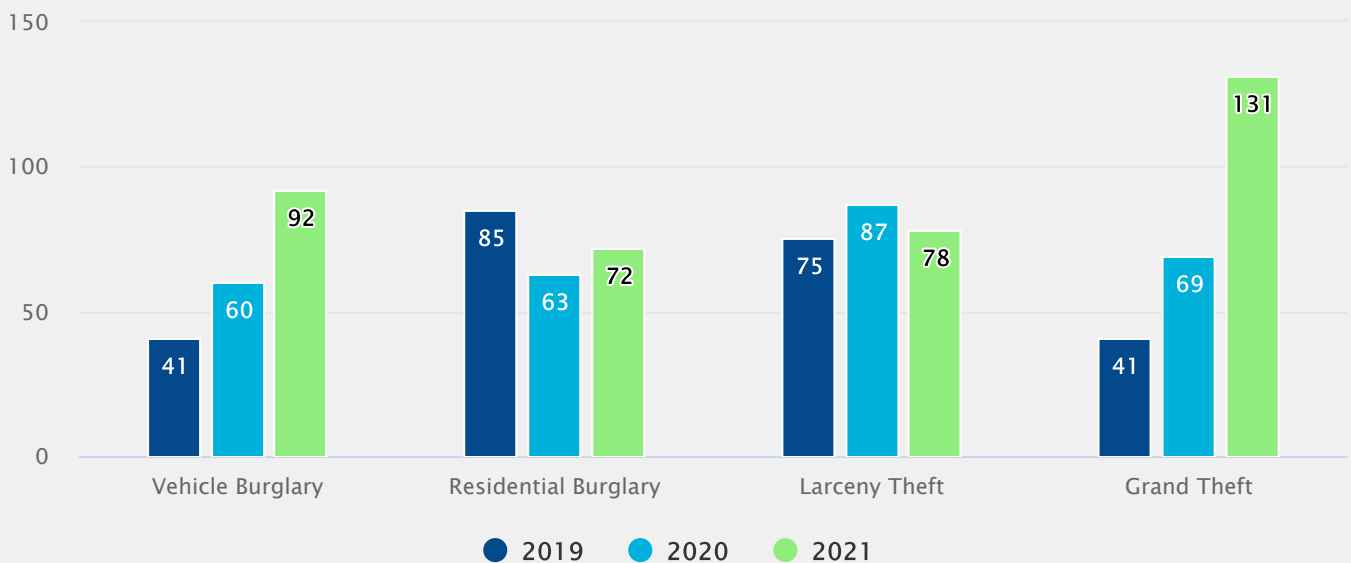


Part I Crimes are designated by the Federal Bureau of Investigation (FBI) as ten serious crimes that occur on a regular basis and are generally referred to as the "Crime Index." These ten crimes were chosen by the FBI because of their uniformity of definition, total volumes, and likelihood of being reported. Part I Crimes have two categories: violent crimes and property crimes.

Weekly Crime Reports

The Lomita Sheriff's Station provides weekly summaries about reported crimes and arrests served by the Station, including the City of Rancho Palos Verdes. The summaries are updated on the City's website, distributed via Nextdoor and the Public Safety Alerts listserv. The reports include reported vehicle and residential burglaries, robberies, petty thefts (larceny thefts), grand thefts, arson, and assault. The following graph illustrates the number of vehicle burglaries, residential burglaries, petty thefts, and grand thefts from 2019-2021.

Weekly Crime Reports Comparison



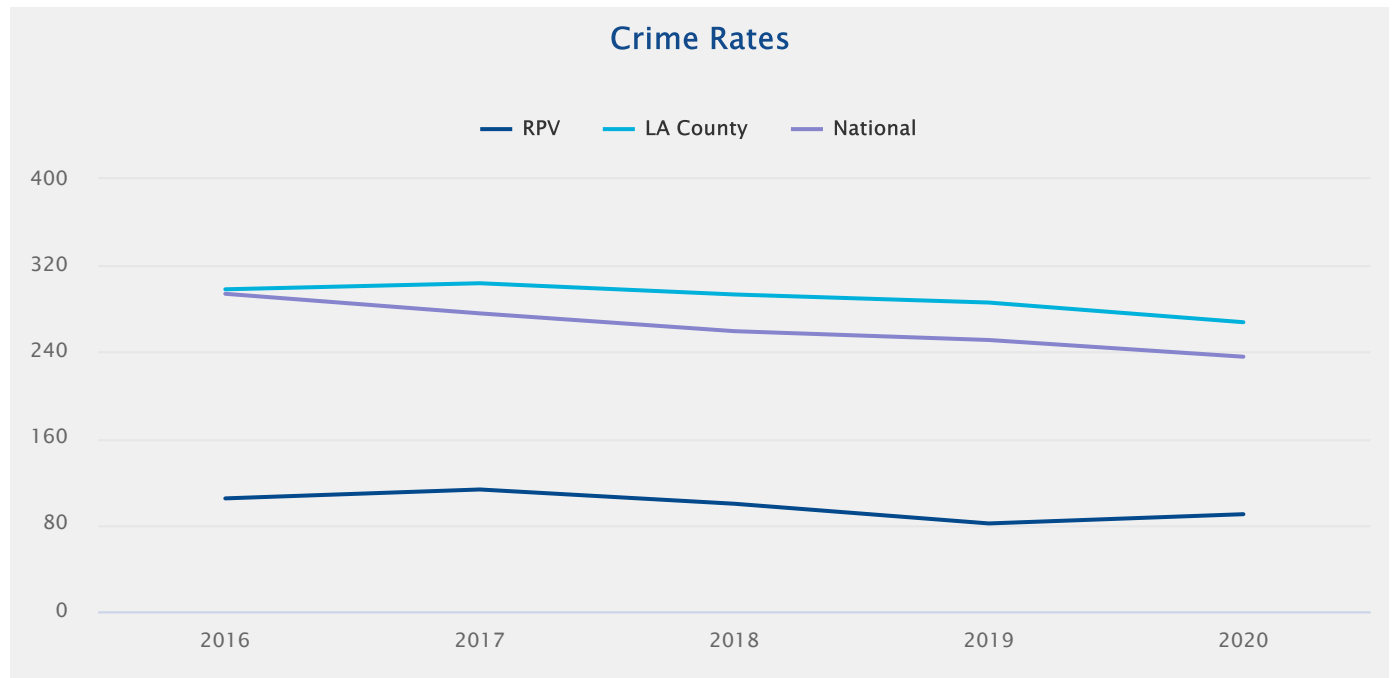
From 2020 to 2021, vehicle burglaries increased from 60 to 92 instances. Residential burglaries and petty thefts had minor changes. Grand thefts increased from 69 to 131 instances. Grand thefts are classified as items being worth more than \$950, including theft of catalytic converters, which increased significantly in 2021.

The City has worked to aggressively address spikes in crime trends through public education campaigns, community resilience tools, and through the use of City, residential, and neighborhood security cameras. The City is currently subsidizing neighborhood security devices to deter burglaries, further assist the Sheriff's Station, and increase community safety.

Crime Rates

Part I Crime Rates, or the number of Part I Crimes committed each year per 10,000 residents, are used to express overall crime rate in a community and are a valuable tool for comparing crime trends across jurisdictions with different populations.

The graph below illustrates the Part I Crime Rate (per 10,000 individuals) comparison between the City, Los Angeles County, and national rates. The City's crime rate is significantly lower than national and County rates, with approximately 100 crimes per 10,000 residents, compared to the County's 280 and the nation's 255. Los Angeles County and national Part I Crime data is currently available through calendar year 2020. Due to the time required to collect and aggregate crime data, 2021 crime rates are anticipated to be released in fall 2022 and will be available at [fbi.gov/ucr](https://www.fbi.gov/ucr).



The City is committed to ensuring the safety of all of its residents and encourages everyone to practice safe habits. When at home or away, be sure to lock all doors and windows, including garage doors, turn on exterior lights or set them on a timer and avoid leaving valuables in visible areas. These practices can also be used for your vehicle, locking all vehicle doors and removing valuables from plain sight before reaching your destination.

If residents see something suspicious, they are encouraged to call the Lomita Sheriff's Station at (310) 539-1661, or 9-1-1 in an emergency.

Public Safety

101 - General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Sheriff	\$ 6,335,382	\$ 6,683,678	\$ 6,970,901	\$ 7,150,200	\$ 7,254,000
Special Programs	775,642	651,804	263,050	353,930	376,100
Total General Fund - Public Safety	\$ 7,111,024	\$ 7,335,482	\$ 7,233,951	\$ 7,504,130	\$ 7,630,100

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 100,915	\$ 59,859	\$ 80,594	\$ 89,800	\$ 111,600
Maintenance & Operations	7,010,109	7,275,623	7,153,357	7,414,330	7,518,500
Total General Fund - Public Safety	\$ 7,111,024	\$ 7,335,482	\$ 7,233,951	\$ 7,504,130	\$ 7,630,100

217 - Public Safety Grant Fund

Public Safety Grant

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Transfers Out	130,000	175,000	130,000	160,000	250,000
Total for Public Safety Grant	\$ 130,000	\$ 175,000	\$ 130,000	\$ 160,000	\$ 250,000

101 - General Fund

Sheriff

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY22-23 Adopted Budget
Maintenance & Operations	6,335,382	6,683,678	6,970,901	7,150,200	7,254,000
Total for Sheriff	\$ 6,335,382	\$ 6,683,678	\$ 6,970,901	\$ 7,150,200	\$ 7,254,000

Special Programs

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 100,915	\$ 59,859	\$ 80,594	\$ 89,800	\$ 111,600
Maintenance & Operations	674,727	591,945	182,456	264,130	264,500
Total for Special Programs	\$ 775,642	\$ 651,804	\$ 263,050	\$ 353,930	\$ 376,100

General Fund - Public Safety

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 100,915	\$ 59,859	\$ 80,594	\$ 89,800	\$ 111,600
Maintenance & Operations	7,010,109	7,275,623	7,153,357	7,414,330	7,518,500
Total General Fund - Public Safety	\$ 7,111,024	\$ 7,335,482	\$ 7,233,951	\$ 7,504,130	\$ 7,630,100

217 - Public Safety Grant Fund

Public Safety Grant

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY22-23 Adopted Budget
Transfers Out	130,000	175,000	130,000	160,000	250,000
Total for Public Safety Grant	\$ 130,000	\$ 175,000	\$ 130,000	\$ 160,000	\$ 250,000

Department:		Public Safety					
Budget Program:		Sheriff					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-6110-5101	Professional/Technical Service	6,335,382	6,683,678	6,970,901	7,150,200	7,254,000
Expenditure Subtotals			6,335,382	6,683,678	6,970,901	7,150,200	7,254,000
Total Program Expenditures			6,335,382	6,683,678	6,970,901	7,150,200	7,254,000

Department: Public Safety		
Budget Program: Sheriff		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-6110-5101	Professional/Technical Service	7,254,000
	The purpose of the General Law Enforcement Contract with the Los Angeles County Sheriff's Department is to provide Rancho Palos Verdes' residents with law enforcement, crime prevention, and a variety of specialized services. The Lomita Sheriff's Station provides law enforcement for the cities of Rancho Palos Verdes, Rolling Hills, and Rolling Hills Estates. Services include regular patrol units, traffic enforcement officers, and a Surveillance and Apprehension Team (SAT) detectives unit. The Community Resource (CORE) Team deputies, primarily focused on juvenile crime and drug abuse prevention, are partially funded through a grant program provided by the California Citizen's Option for Public Safety (COPS) Program. The performance of the Lomita Sheriff's Station in the region is reviewed on a quarterly basis by the Regional Contract Law Committee (RCLC).	

Department:		Public Safety					
Budget Program:		Special Programs					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-6120-4101	Full-Time Salaries	75,172	45,961	58,464	66,100	83,600
	101-400-6120-4103	Over-Time Salaries	1,512	510	921	900	2,000
	101-400-6120-4104	Employee Bonuses	750	-	2,000	-	-
	101-400-6120-4201	Health/Dental/Vision Insurance	9,310	5,934	11,763	13,900	9,800
	101-400-6120-4202	Fica/Medicare	1,045	662	869	1,000	1,200
	101-400-6120-4203	Calpers Retirement	5,206	3,269	4,570	5,100	6,100
	101-400-6120-4204	Workers' Compensation	1,783	1,117	1,304	1,400	1,900
	101-400-6120-4205	Other Benefits	3,137	906	553	900	3,300
	101-400-6120-4206	H.S.A. Contribution	3,000	1,500	-	500	3,700
	101-400-6120-4207	Calpers Unfunded Liabilities	-	-	150	-	-
	101-400-6120-4310	Operating Materials & Supplies	753	3,192	5,456	4,630	3,900
	101-400-6120-4601	Dues & Memberships	1,500	-	-	100	100
	101-400-6120-4901	Misc. Expenses	19	-	-	-	5,000
	101-400-6120-5101	Professional/Technical Service	11,726	84,355	58,118	140,600	123,000
	101-400-6120-5103	Printing/Binding	3,949	-	3,285	3,000	3,000
	101-400-6120-5113	Public Safety- Western	1,621	-	-	-	-
	101-400-6120-5115	Public Safety - Supplemental	70,656	132,384	95,761	90,000	80,000
	101-400-6120-5116	Public Safety - Preserve	584,236	359,155	-	-	-
	101-400-6120-5201	Repair & Maintenance Services	-	-	-	-	27,000
	101-400-6120-5301	Telephone	6,202	10,997	18,120	21,000	21,000
	101-400-6120-6001	Meetings & Conferences	982	115	-	1,000	1,000
	101-400-6120-6002	Travel/Mileage Reimbursement	164	147	16	300	300
	101-400-6120-6201	Equipment Replacement Charges	700	1,600	1,700	3,500	200
	101-400-6130-5101	Professional/Technical Service	(7,781)	-	-	-	-
Expenditure Subtotals			775,642	651,804	263,050	353,930	376,100
Total Program Expenditures			775,642	651,804	263,050	353,930	376,100

Department: Public Safety		
Budget Program: Special Programs		
Account #	Account Description	FY22-23 Adopted Budget
101-400-6120-4101	Full-Time Salaries	83,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-6120-4103	Over-Time Salaries	2,000
	Overtime paid to full-time city employees allocated to this program.	
101-400-6120-4201	Health/Dental/Vision Insurance	9,800
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-6120-4202	Fica/Medicare	1,200
	The City is required to contribute 1.45% of an employee's salary to Medicare. This requirement applies to all employees hired after April 1, 1986.	
101-400-6120-4203	Calpers Retirement	6,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-6120-4204	Workers' Compensation	1,900
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-6120-4205	Other Benefits	3,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-6120-4206	H.S.A. Contribution	3,700
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-6120-4310	Operating Materials & Supplies	3,900
	Operating materials and supplies for: 1. LASD vehicle trackers (\$2,400) 2. Operating supplies and ongoing maintenance (\$1,500)	
101-400-6120-4601	Dues & Memberships	100
	Annual dues for professional memberships such as Municipal Management Association of Southern California (MMASC)	
101-400-6120-4901	Misc. Expenses	5,000
	1. Neighborhood Watch volunteer appreciation lunch.	
101-400-6120-5101	Professional/Technical Service	123,000
	This account provides for the following professional and technical services: 1. School Resource Officers for outreach and education at Peninsula schools (\$80,000) 2. Neighborhood Public Safety Grant Program providing reimbursements to neighborhoods for the installation of safety-enhancing tools and technologies. (\$40,000) 3. Parking Citations: In cooperation with the other two regional cities, the City contracts with Turbo Data for the processing and administration of parking citations (\$3,000).	
101-400-6120-5103	Printing/Binding	3,000
	This item covers the cost of printing parking citation books for the Regional Law Enforcement Area. The cost is shared with the other contract cities.	
101-400-6120-5115	Public Safety - Supplemental	80,000
	This item provides funding for additional miscellaneous supplemental (overtime) patrol around the City as needed or as requested, including crime suppression, Switchback patrols, and traffic control.	

Department: Public Safety		
Budget Program: Special Programs		
Account #	Account Description	FY22-23 Adopted Budget
101-400-6120-5201	Repair & Maintenance Services	27,000
	1. Everbridge Multijurisdictional Emergency Notification System Annual Fee (\$20,000) 2. Peninsula ALPR network annual service (\$7,000)	
101-400-6120-5301	Telephone	21,000
	This item provides for the following telephone services: 1. Annual cellular costs for ALPR cameras, installed throughout the City. (\$18,000) 2. Annual cellular costs for neighborhood security cameras at their neighborhood entrances. This account is a pass-through for the HOAs. (\$3,000)	
101-400-6120-6001	Meetings & Conferences	1,000
	Charges for expenses incurred for off-site City meetings and conferences. Expenses include registration fees, lodging, meals, transportation, and other miscellaneous expenses.	
101-400-6120-6002	Travel/Mileage Reimbursement	300
	Reimbursement for use of employees' private automobiles for City business.	
101-400-6120-6201	Equipment Replacement Charges	200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

City Administration

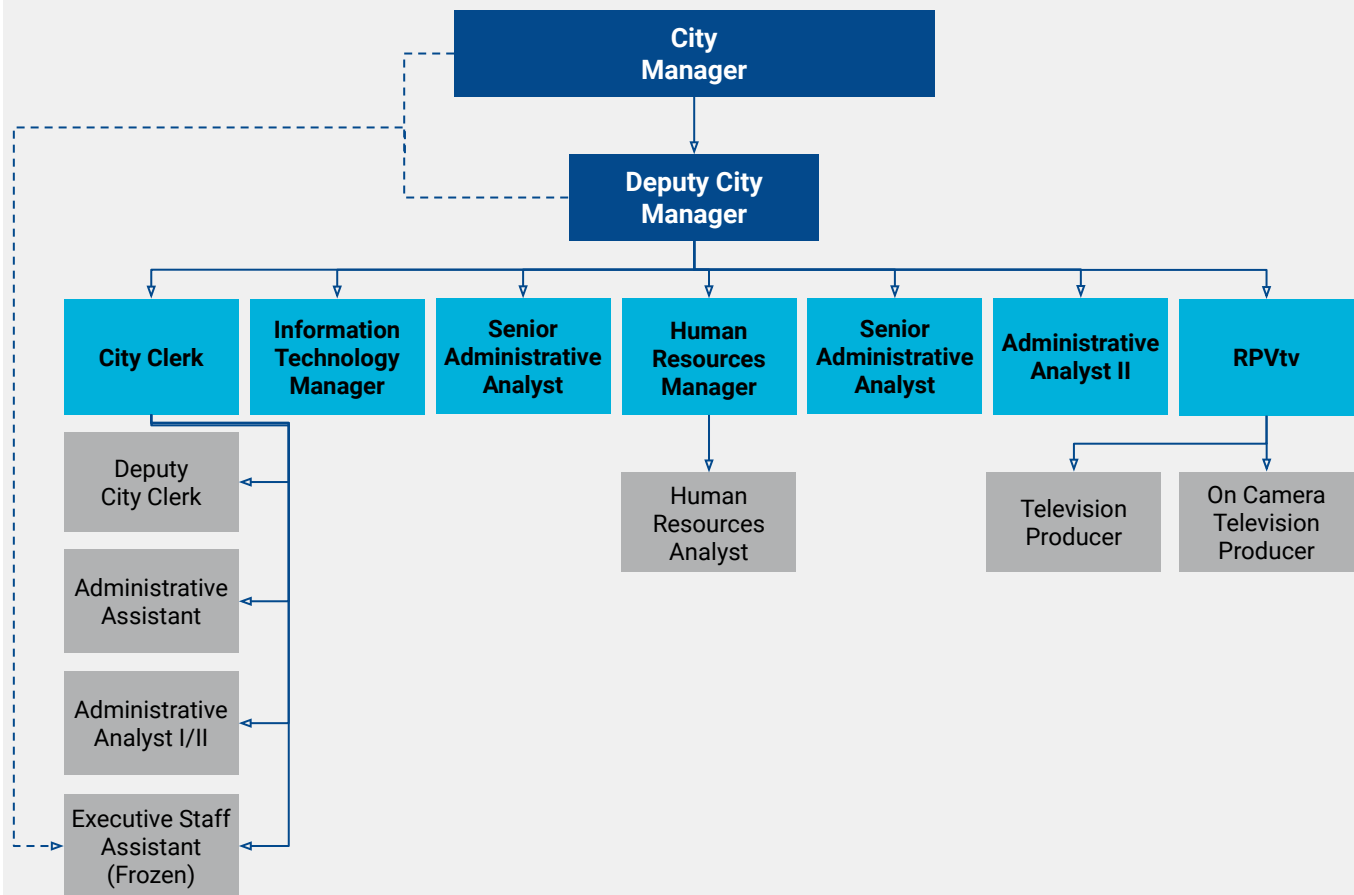


City Administration

As the administrative head of the City, the City Manager ensures that the policies of the City Council are carried out. In addition to the City Manager providing day-to-day direction to the City's departments, the staff in the Administration Department are also responsible for the following:

- Public safety contract services and programs
- Emergency preparedness
- Risk management
- Community outreach
- City newsletter & social media
- Human Resources management
- Intergovernmental matters
- Preparation of City Council meeting agendas and minutes
- Records management
- Elections
- Information Technology systems
- RPVtv cable television studio
- Leases and real property acquisition

Organizational Chart





Full-Time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Administration					
Administrative Assistant	1.0	1.0	1.0	2.0	1.0
Administrative Analyst I / II	1.0	1.0	1.0	1.0	1.0
Administrative Analyst II	1.0	1.0	1.0	-	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Executive Staff Assistant	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0	-	-
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Subtotal	14.0	14.0	14.0	13.0	13.0

Employee Positions

City Manager

- Maintain regular communications with City Council members.
- Facilitate the setting of City Council goals and priorities.
- Manage daily operations and set performance goals with different departments.
- Monitor City activities and budget to ensure consistency with City Council policy and direction.
- Coordinate City participation in various governmental organizations.

- Prepare weekly status reports.

Deputy City Manager

- Liaison with Los Angeles County Sheriff's Department and Fire Department and oversee other public safety programs.
- Oversee activities and provide direction to the City Clerk's Office, Human Resources, Information Technology, Emergency Preparedness, and RPV/tv cable television studio.
- Coordinate Community Outreach functions, including quarterly City Newsletter.
- Respond to resident concerns that are not resolved at the department level.

Executive Assistant

- Manage City Manager and Deputy City Manager's calendars
- Compile City Manager's weekly status report.
- Provide administrative support for the City Manager's Office and City Council.

Human Resources Manager

- Manage negotiations with the Employee Association.
- Conduct personnel recruitments.
- Monitor performance reviews, promotions, and disciplinary actions.
- Implement new personnel laws and programs.
- Prepare and update job descriptions and classification and compensation studies.
- Administer the general liability, workers compensation, and property insurance coverage programs.
- Monitor the City's risk prevention and safety programs.

Human Resources Analyst

- Assist with personnel recruitments.
- Administer benefits for City employees.
- Coordinate employee training activities.
- Support the employee safety committee.
- Assist with preparing human resources documents, procedures and forms.

Information Technology Manager

- Manage the operation of the City's information technology systems and infrastructure.
- Develop long-term information systems strategies and innovations.
- Evaluate, select and implement City-wide enterprise systems, hardware, and software programs.
- Provide administration, security and functionality support for infrastructure and business systems.
- Manage the City's various IT service and system support provider contracts.
- Coordinate IT system user training opportunities for employees.

Senior Administrative Analyst(s)

- Monitor state and federal legislation affecting municipalities.
- Manage grant administration.
- Monitor City border issues.
- Update Administrative Instruction Manual and City Council Policy Manual.
- Manage lease agreements and real property acquisitions.
- Provide disaster planning and coordination of a comprehensive emergency action program in the event of a natural or human-made disaster.
- Update the City's emergency operations planning documents and agreements.
- Coordinate City Council and employee training in emergency operations.

- Provide staff support for the City's Emergency Preparedness Committee.

Administrative Analyst I/II (Public Safety)

- Manage public safety notifications to keep residents informed.
- Implement Public Safety programs in coordination with the Sheriff's and Fire Departments.
- Perform analysis on crime and public safety trends, as well as potential solutions.
- Develop outreach and awareness materials, and incorporate technology to reach residents further.

City Clerk

- Manage daily operations of the City Clerk's Office and supervise staff in the performance of all assigned duties.
- Prepare agendas and ensure compliance with posting requirements for all City Council meetings.
- Prepare all permanent records of the City Council meetings and other proceedings.
- Manage, maintain, and preserve official City records and information
- Oversee the City's records management program, including archiving, storage, and compliance with records retention requirements.
- Manage public records requests.
- Maintain the City Municipal Code.
- Conduct recruitments for appointed City advisory board members.
- Administer municipal elections as the Elections Official.
- Oversees the filing of conflict of interest statements, campaign finance statements, and other mandatory legal filings by designated personnel in accordance with the Political Reform Act of 1974, as the Filing Officer.
- Receive claims and other legal filings (i.e., subpoenas, summons, etc.).

Deputy City Clerk

- Serve as City Clerk in his/her absence.
- Administer follow-up activities related to the agenda process, including processing resolutions, ordinances, agreements, and recording official documents.
- Oversee contract management for selected service areas.
- Receive and process public records requests, as required under the California Public Records Act. Assist with risk management functions.

Administrative Assistant

- Assist with agenda processes. Assist with follow-up activities related to the agenda process and post-City Council meeting actions.
- Assist with maintaining the citywide electronic document management system known as LaserFiche.
- Assist with public records requests, including research of City records.
- Assist with processing municipal code updates
- Conduct bid openings for the Public Works Department.
- Assist with special projects.
- Assist with a variety of administrative office functions.

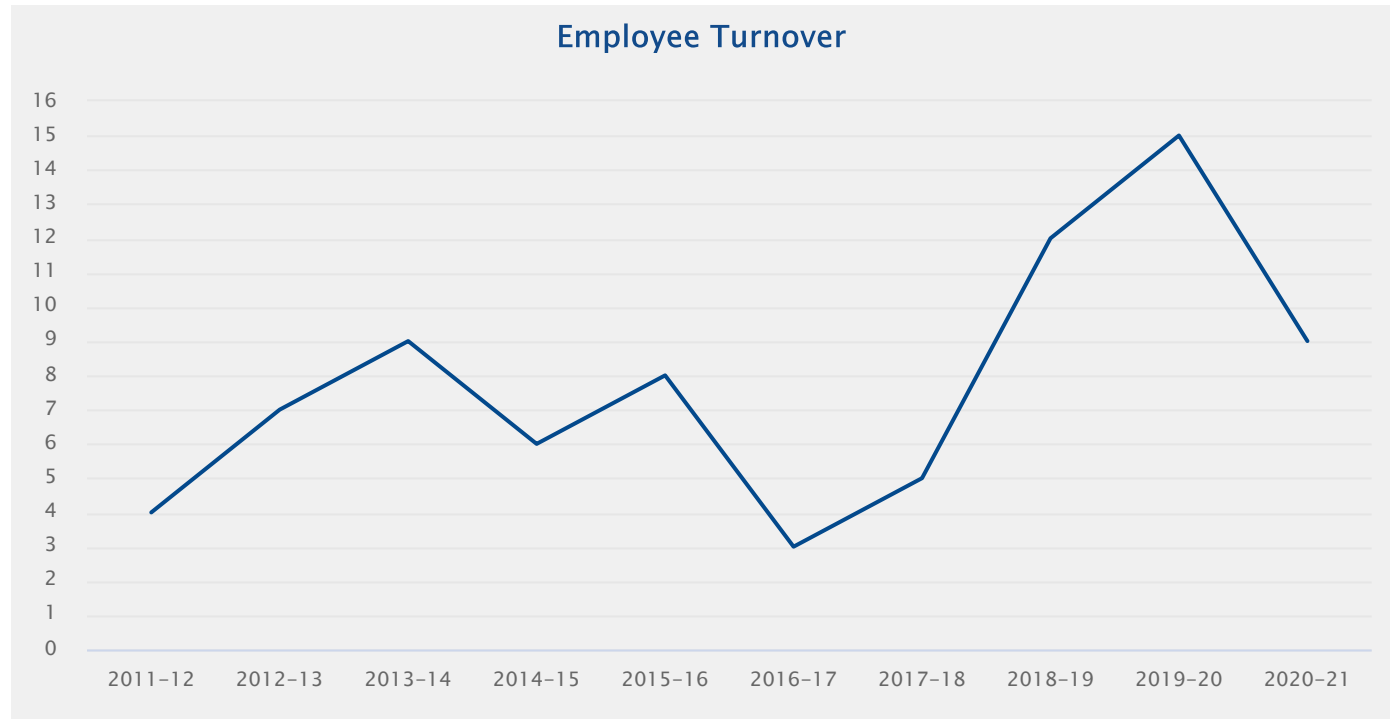
Emergency Preparedness

The City's Emergency Preparedness program provides for disaster planning and coordination of a comprehensive emergency action plan in the event of a natural or man-made disaster. The City Manager's Office is responsible for the in-house emergency preparedness programs, including maintaining the City's Emergency Operations Center (EOC) and disaster notification systems, City EOC team training, City staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, and providing staff support to the Emergency Preparedness Committee.

City Administration Performance Indicators

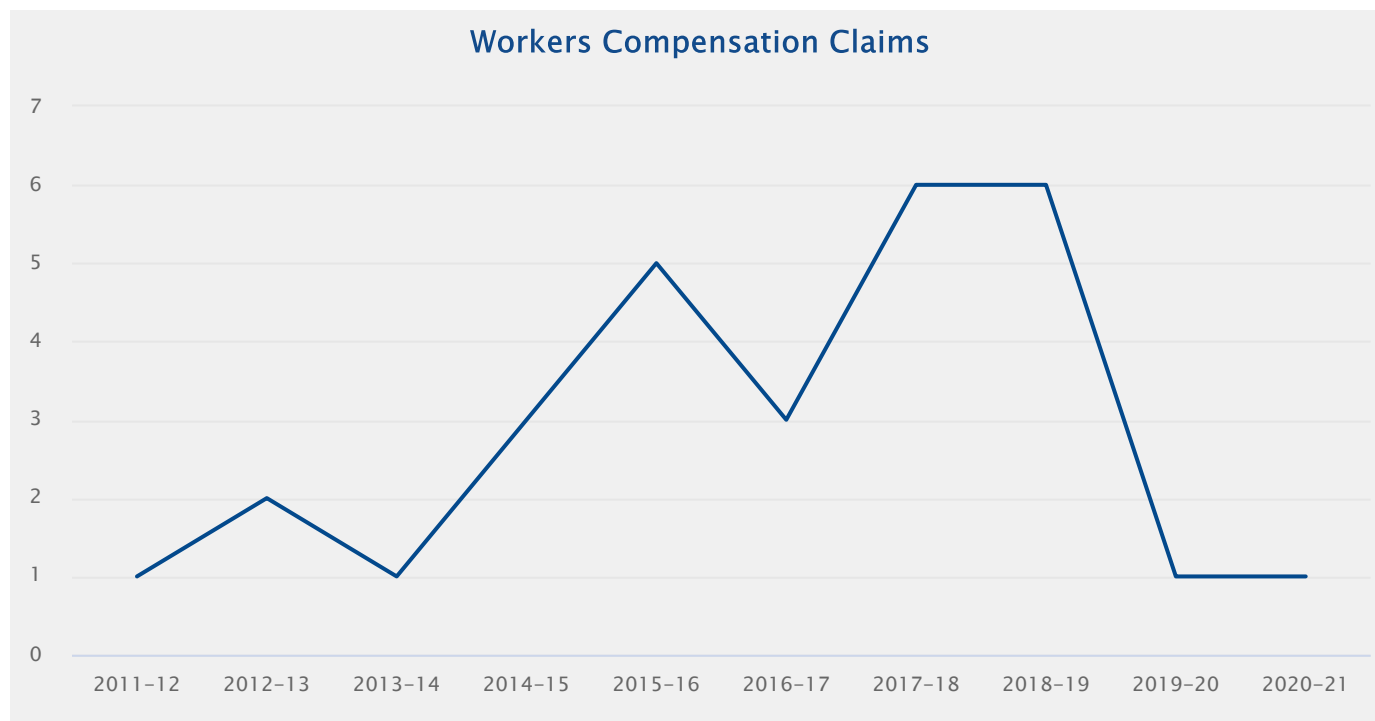
Personnel

Over the ten years spanning from FY 2011-12 to FY 2020-21, employee separations have averaged 7.8 per year or 10% of the City's full-time staff.

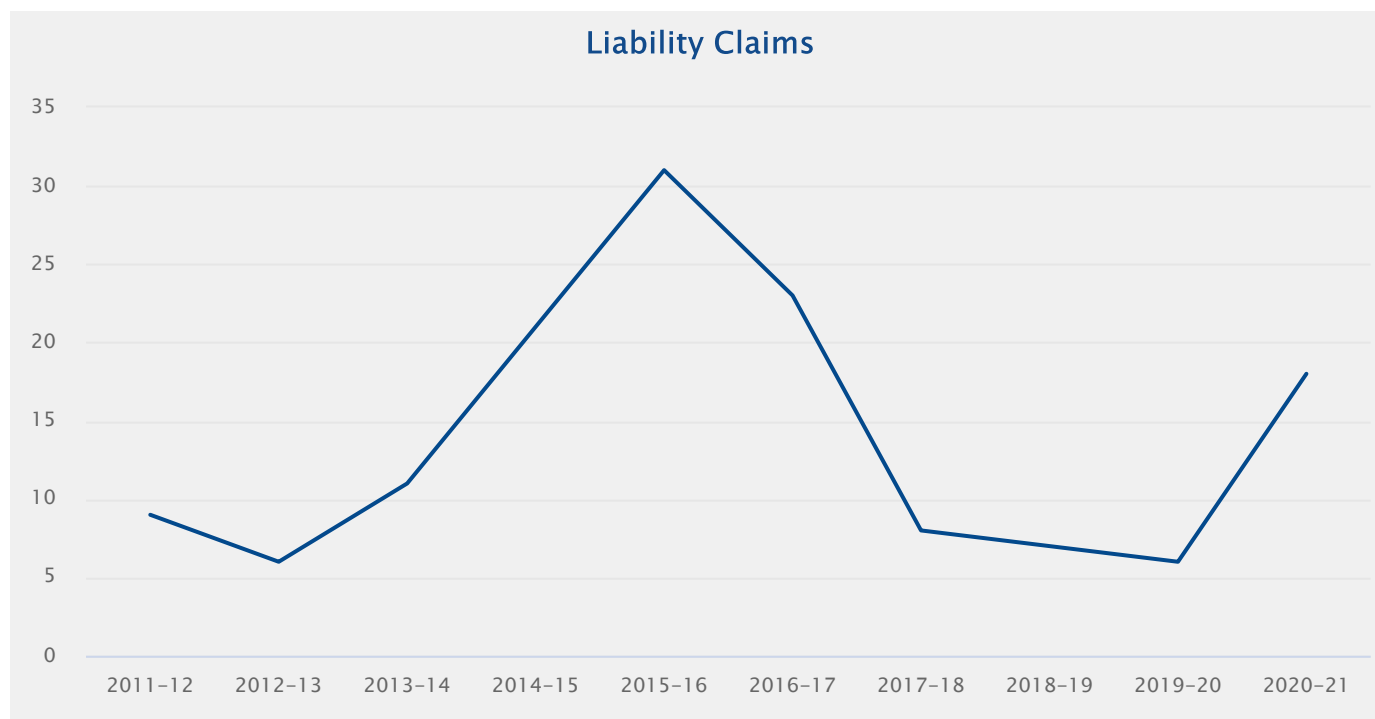


Risk Management

The number of Workers Compensation claims (including part-time staff and volunteers) has remained low through the years. Rancho Palos Verdes is consistently among the leaders in low workers compensation losses among cities of our size and risk.



Liability claims filed against the City are typically related to City trees, vehicle damage due to roadway conditions, and trip and fall incidents in the public right of way. The City managed eighteen (18) claims during FY 2020-21 which resulted in an average of fourteen (14) claims per year over a ten year period. When compared amongst surrounding Cities of similar size and risk, our claim experience remains consistent with the industry average.



City Council Minutes

The turnaround time for City Council meeting minutes to be approved has remained at less than 30 days through recent years. The City Clerk's Office prepares on average 35 sets of meeting minutes a year to ensure the accuracy and completeness of meeting information.

Public Record Act Requests

The City Clerk's Office received and responded to approximately 400 Public Records Act Requests (PRAR) in the calendar year 2021. More than half (230) were completed within the same day of the request. About 50 were completed within 1 day; over 100 were completed within 14 days. The more complex requests were completed within 30 days.

City Administration

101 - General Fund

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Adopted Budget
City Manager	\$	791,758	\$	645,233	\$	628,592	\$	683,500	\$ 827,400
City Clerk		448,394		424,365		392,362		399,100	513,100
City Clerk Election		1,338		298,089		9,566		-	154,300
Community Outreach		62,246		63,415		82,978		69,800	73,400
Emergency Preparedness		103,418		24,563		16,829		97,761	210,800
Emergency Operation Center		-		404,281		322,056		194,000	-
RPVtv		179,550		182,625		184,775		208,600	220,100
Personnel		302,544		364,038		309,885		344,215	479,400
Risk Management		-		-		-		-	-
Information Technology - Data		928,885		975,570		979,005		971,760	1,059,800
Information Technology - Voice		96,277		103,792		117,369		120,500	131,000
Total General Fund - City Administration	\$	2,914,410	\$	3,485,971	\$	3,043,417	\$	3,089,236	\$ 3,669,300

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Adopted Budget
Salaries & Benefits	\$	1,787,760	\$	1,983,131	\$	1,824,945	\$	1,695,900	\$ 2,001,100
Maintenance & Operations		1,123,650		1,502,840		1,198,099		1,386,336	1,667,200
Capital Outlay		3,000		-		20,373		7,000	1,000
Total General Fund - City Administration	\$	2,914,410	\$	3,485,971	\$	3,043,417	\$	3,089,236	\$ 3,669,300

101 - General Fund

City Manager

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 714,383	\$ 621,291	\$ 609,849	\$ 622,000	\$ 742,000
Maintenance & Operations	77,375	23,942	18,743	61,500	85,400
Capital Outlay	-	-	-	-	-
Total for City Manager	\$ 791,758	\$ 645,233	\$ 628,592	\$ 683,500	\$ 827,400

City Clerk

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 431,768	\$ 409,654	\$ 372,060	\$ 375,100	\$ 491,100
Maintenance & Operations	16,626	14,711	20,302	24,000	22,000
Capital Outlay	-	-	-	-	-
Total for City Clerk	\$ 448,394	\$ 424,365	\$ 392,362	\$ 399,100	\$ 513,100

City Clerk Election

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	1,338	298,089	9,566	-	154,300
Capital Outlay	-	-	-	-	-
Total for City Clerk Election	\$ 1,338	\$ 298,089	\$ 9,566	\$ -	\$ 154,300

*New program created to track election costs.

Community Outreach

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	62,246	63,415	82,978	69,800	73,400
Capital Outlay	-	-	-	-	-
Total for Community Outreach	\$ 62,246	\$ 63,415	\$ 82,978	\$ 69,800	\$ 73,400

Emergency Preparedness

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 75,489	\$ 11,890	\$ 561	\$ 18,200	\$ 121,300
Maintenance & Operations	27,929	12,673	16,268	79,561	89,500
Capital Outlay	-	-	-	-	-
Total for Emergency Preparedness	\$ 103,418	\$ 24,563	\$ 16,829	\$ 97,761	\$ 210,800

Emergency Operation Center

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ 236,373	\$ 164,282	\$ 146,000	\$ -
Maintenance & Operations	-	167,908	137,401	41,000	-
Capital Outlay	-	-	20,373	7,000	-
Total for Emergency Operation Center	\$ -	\$ 404,281	\$ 322,056	\$ 194,000	\$ -

RPVtv

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 62,626	\$ 103,849	\$ 115,045	\$ 101,400	\$ 113,200
Maintenance & Operations	116,924	78,776	69,730	107,200	106,900
Capital Outlay	-	-	-	-	-
Total for RPVtv	\$ 179,550	\$ 182,625	\$ 184,775	\$ 208,600	\$ 220,100

Personnel

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 221,257	\$ 293,937	\$ 278,717	\$ 264,100	\$ 339,100
Maintenance & Operations	81,287	70,101	31,168	80,115	140,300
Capital Outlay	-	-	-	-	-
Total for Personnel	\$ 302,544	\$ 364,038	\$ 309,885	\$ 344,215	\$ 479,400

Information Technology - Data

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ 282,237	\$ 306,137	\$ 284,431	\$ 169,100	\$ 194,400
Maintenance & Operations	643,648	669,433	694,574	802,660	864,400
Capital Outlay	3,000	-	-	-	1,000
Total for Information Technology - Data	\$ 928,885	\$ 975,570	\$ 979,005	\$ 971,760	\$ 1,059,800

Information Technology - Voice

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 Estimates	FY 22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	96,277	103,792	117,369	120,500	131,000
Capital Outlay	-	-	-	-	-
Total for Information Technology - Voice	\$ 96,277	\$ 103,792	\$ 117,369	\$ 120,500	\$ 131,000

General Fund - City Administration

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 Estimates		FY 22-23 Adopted Budget
Salaries & Benefits	\$	1,787,760	\$	1,983,131	\$	1,824,945	\$	1,695,900	\$ 2,001,100
Maintenance & Operations		1,123,650		1,502,840		1,198,099		1,386,336	1,667,200
Capital Outlay		3,000		-		20,373		7,000	1,000
Total General Fund - City Administration	\$	2,914,410	\$	3,485,971	\$	3,043,417	\$	3,089,236	\$ 3,669,300

Department:		City Administration					
Budget Program:		City Manager					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1410-4101	Full-Time Salaries	536,722	445,400	458,232	465,400	503,500
	101-400-1410-4102	Part-Time Salaries	-	42,660	-	10,600	78,600
	101-400-1410-4103	Over-Time Salaries	165	1,596	-	-	-
	101-400-1410-4104	Employee Bonuses	1,962	3,000	5,000	-	-
	101-400-1410-4106	Automobile Allowances	10,200	8,600	10,200	10,400	10,200
	101-400-1410-4201	Health/Dental/Vision Insurance	35,296	27,676	26,856	26,900	28,700
	101-400-1410-4202	Fica/Medicare	7,757	6,955	6,750	7,600	9,300
	101-400-1410-4203	Calpers Retirement	43,073	35,530	45,605	42,700	48,200
	101-400-1410-4204	Workers' Compensation	13,335	11,835	10,638	10,600	12,700
	101-400-1410-4205	Other Benefits	24,038	17,762	20,755	20,800	24,600
	101-400-1410-4206	H.S.A. Contribution	9,370	7,977	3,366	3,500	3,700
	101-400-1410-4207	Calpers Unfunded Liabilities	32,465	12,300	22,447	23,500	22,500
	101-400-1410-4310	Operating Materials & Supplies	1,522	2,091	4,250	5,000	5,000
	101-400-1410-4311	Postage	-	32	112	100	-
	101-400-1410-4601	Dues & Memberships	2,800	3,346	4,896	2,300	2,300
	101-400-1410-5101	Professional/Technical Service	45,062	180	345	10,000	44,000
	101-400-1410-5102	Advertising	-	-	1,665	-	-
	101-400-1410-5103	Printing/Binding	359	1,133	-	600	600
	101-400-1410-6001	Meetings & Conferences	12,489	12,877	1,414	20,600	32,000
	101-400-1410-6002	Travel/Mileage Reimbursement	-	189	89	-	500
	101-400-1410-6101	Training	-	(97)	-	-	300
	101-400-1410-6102	Publications/Journals	943	391	1,972	400	400
	101-400-1410-6201	Equipment Replacement Charges	14,200	3,800	4,000	22,500	300
Expenditure Subtotals			791,758	645,233	628,592	683,500	827,400
Total Program Expenditures			791,758	645,233	628,592	683,500	827,400

Department: City Administration		
Budget Program: City Manager		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1410-4101	Full-Time Salaries	503,500
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1410-4102	Part-Time Salaries	78,600
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-1410-4106	Automobile Allowances	10,200
	Allowance for use of employees' private automobiles for City business.	
101-400-1410-4201	Health/Dental/Vision Insurance	28,700
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1410-4202	Fica/Medicare	9,300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1410-4203	Calpers Retirement	48,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1410-4204	Workers' Compensation	12,700
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1410-4205	Other Benefits	24,600
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1410-4206	H.S.A. Contribution	3,700
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-1410-4207	Calpers Unfunded Liabilities	22,500
	Budget program's portion of City's total CalPERS unfunded liability	
101-400-1410-4310	Operating Materials & Supplies	5,000
	Budget provides for miscellaneous office supplies.	
101-400-1410-4601	Dues & Memberships	2,300
	Funds membership in the following organizations: 1. International City Managers Association (ICMA) (\$400) 2. Municipal Management Association of Southern California (MMASC) (\$200) 3. California City Management Foundation (CCMF) (\$800) 4. American Planning Association (APA) (\$625) 5. California Association of Public Information Officers (CAPIO) (\$275)	
101-400-1410-5101	Professional/Technical Service	44,000
	Professional contract services.	
101-400-1410-5103	Printing/Binding	600
	Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents.	

Department: City Administration		
Budget Program: City Manager		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1410-6001	Meetings & Conferences	32,000
	Expenses related to travel by employees in the City Manager's Office to meetings and conferences sponsored by the:	
	1. League of California Cities	
	2. South Bay Cities Council of Governments	
	3. International City Managers Association	
	4. California Contract Cities Association	
	5. APA	
	6. RPV Leadership Academy (RPVLA)	
	Other travel may be included in this account, such as:	
	1. Special lobbying trips.	
	2. Attendance to various local and regional meetings.	
101-400-1410-6002	Travel/Mileage Reimbursement	500
	Reimbursement for use of employees' private automobiles for City business.	
101-400-1410-6101	Training	300
	1. California Association of Public Information Officers (CAPIO)	
101-400-1410-6102	Publications/Journals	400
	Provides for subscriptions to periodicals, city directories and technical publications which assist City staff in the performance of their duties.	
101-400-1410-6201	Equipment Replacement Charges	300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		City Clerk					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1310-4101	Full-Time Salaries	283,009	260,776	230,447	247,500	338,200
	101-400-1310-4103	Over-Time Salaries	10,617	12,614	26,298	18,600	22,000
	101-400-1310-4104	Employee Bonuses	6,883	7,545	9,165	-	-
	101-400-1310-4201	Health/Dental/Vision Insurance	38,593	40,431	36,393	34,000	46,300
	101-400-1310-4202	Fica/Medicare	3,906	4,227	3,618	3,500	4,600
	101-400-1310-4203	Calpers Retirement	25,869	28,585	25,613	27,700	31,900
	101-400-1310-4204	Workers' Compensation	6,962	7,470	5,747	5,400	7,100
	101-400-1310-4205	Other Benefits	9,042	8,253	7,577	7,500	11,900
	101-400-1310-4206	H.S.A. Contribution	11,620	11,153	9,866	10,300	11,000
	101-400-1310-4207	Calpers Unfunded Liabilities	35,267	28,600	17,336	20,600	18,100
	101-400-1310-4310	Operating Materials & Supplies	1,010	950	1,879	1,500	1,500
	101-400-1310-4601	Dues & Memberships	1,096	888	695	1,200	1,200
	101-400-1310-5101	Professional/Technical Service	114	680	-	1,500	1,500
	101-400-1310-5102	Advertising	2,295	1,724	142	2,500	2,500
	101-400-1310-5103	Printing/Binding	204	280	438	800	900
	101-400-1310-5201	Repair & Maintenance Services	-	-	8,660	-	-
	101-400-1310-6001	Meetings & Conferences	338	788	305	1,500	2,000
	101-400-1310-6002	Travel/Mileage Reimbursement	433	411	-	300	300
	101-400-1310-6101	Training	1,158	3,680	2,857	4,200	5,300
	101-400-1310-6102	Publications/Journals	3,578	4,410	4,626	6,500	6,500
	101-400-1310-6201	Equipment Replacement Charges	6,400	900	700	4,000	300
Expenditure Subtotals			448,394	424,365	392,362	399,100	513,100
Total Program Expenditures			448,394	424,365	392,362	399,100	513,100

Department: City Administration		
Budget Program: City Clerk		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1310-4101	Full-Time Salaries	338,200
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1310-4103	Over-Time Salaries	22,000
	Overtime paid to full-time employees allocated to this program.	
101-400-1310-4201	Health/Dental/Vision Insurance	46,300
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1310-4202	Fica/Medicare	4,600
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1310-4203	Calpers Retirement	31,900
	Budget program's share of City's contribution to cover pension costs through the California Public Employees Retirement System (CalPERS).	
101-400-1310-4204	Workers' Compensation	7,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1310-4205	Other Benefits	11,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1310-4206	H.S.A. Contribution	11,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-1310-4207	Calpers Unfunded Liabilities	18,100
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1310-4310	Operating Materials & Supplies	1,500
	Budget provides for miscellaneous office supplies.	
101-400-1310-4601	Dues & Memberships	1,200
	Funds memberships in the following organizations: 1. International Institute of Municipal Clerks (IIMC) 2. City Clerks Association of California (CCAC) 3. Association of Records Managers & Administrators (ARMA International) 4. National Notary Association (NNA)	
101-400-1310-5101	Professional/Technical Service	1,500
	Other Professional/Technical Services.	
101-400-1310-5102	Advertising	2,500
	Publications of legal notices and advertisements for advisory board recruitments.	
101-400-1310-5103	Printing/Binding	900
	City Clerk office stationery, business cards, and archival paper.	
101-400-1310-6001	Meetings & Conferences	2,000
	Attendance at various City Clerks Association and Records Management Association meetings and conferences.	
101-400-1310-6002	Travel/Mileage Reimbursement	300
	Reimbursement to staff for use of personal vehicles for attending training, conferences and seminars.	

Department: City Administration		
Budget Program: City Clerk		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1310-6101	Training	5,300
	Training and continuing education focusing on City Clerk technical training (Master Municipal Clerk level training), election laws, records management, Laserfiche training, management of claims (CJPIA training), and notary commission.	
101-400-1310-6102	Publications/Journals	6,500
	1. Municipal Code updates and maintenance. 2. Re-codification of City Municipal Code.	
101-400-1310-6201	Equipment Replacement Charges	300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		City Clerk - Election					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1311-4601	Dues & Memberships	-	1,014	-	-	-
	101-400-1311-4901	Misc. Expenses	-	-	1,609	-	-
	101-400-1311-5101	Professional/Technical Service	(371)	292,793	297	-	150,000
	101-400-1311-5102	Advertising	1,709	4,282	2,065	-	4,300
	101-400-1311-6102	Publications/Journals	-	-	5,595	-	-
Expenditure Subtotals			1,338	298,089	9,566	-	154,300
Total Program Expenditures			1,338	298,089	9,566	-	154,300

Department: City Administration	
Budget Program: City Clerk - Election	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-1311-5101	Professional/Technical Service
	Election expenses. Cost of November 2020 Municipal Election for two (2) City Council seats, which is consolidated with Los Angeles County; Election consulting services; and election supplies. Replace with: Cost of November 2022 General Municipal Election for three (3) City Council seats, which is consolidated with Los Angeles County; Election supplies.
101-400-1311-5102	Advertising
	Publication of legal notices for elections in the local newspaper and five (5) foreign language newspapers (as required by State law). We will have a General Municipal Election in Nov 2022 and we will need to advertise twice in each foreign language newspapers.

Department:		City Administration					
Budget Program:		Community Outreach					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1420-4310	Operating Materials & Supplies	367	2,352	2,581	3,000	3,000
	101-400-1420-4311	Postage	4,255	4,000	6,260	8,400	9,500
	101-400-1420-4601	Dues & Memberships	45,762	45,412	44,448	47,300	49,800
	101-400-1420-4901	Misc. Expenses	-	-	3,954	-	-
	101-400-1420-5103	Printing/Binding	7,521	8,964	21,398	10,000	10,000
	101-400-1420-5201	Repair & Maintenance Services	1,048	1,080	1,112	1,100	1,100
	101-400-1420-6001	Meetings & Conferences	3,293	1,607	3,225	-	-
Expenditure Subtotals			62,246	63,415	82,978	69,800	73,400
Total Program Expenditures			62,246	63,415	82,978	69,800	73,400

Department: City Administration	
Budget Program: Community Outreach	
Account #	Account Description
101-400-1420-4310	Operating Materials & Supplies
	This item includes City tiles, lapel pins, engraving and proclamations.
101-400-1420-4311	Postage
	Postage costs for mailing a quarterly City Newsletter and the cost of postage permits. The Waste Reduction fund pays one-third of this cost to promote recycling activities.
101-400-1420-4601	Dues & Memberships
	This item provides for City memberships in the following organizations: 1. Peninsula Chamber of Commerce (\$900) 2. San Pedro Chamber of Commerce (\$1,200) 3. Palos Verdes Peninsula Coordinating Council (\$1,150) 4. California Coastal Coalition (\$2,500) 5. California Contract Cities Association (\$5,000) 6. South Bay Cities Council of Governments (\$13,000) 7. West Basin Municipal Water District (\$550) 8. Southern California Association of Governments (\$4,500) 9. League of California Cities (\$20,000) 10. Local Agency Formation Commission (LAFCO) participation fee (\$1,000)
101-400-1420-5103	Printing/Binding
	Charges for outside printing and/or binding for letterhead, business cards, forms, brochures and other published documents. (\$1,000) This budget also reflects the cost of printing a quarterly City Newsletter. The Waste Reduction fund pays for one-third of this cost to promote recycling activities. (\$9,000)
101-400-1420-5201	Repair & Maintenance Services
	The cost of the weekly cable television channel guide.

Department:		City Administration					
Budget Program:		Emergency Preparedness					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1430-4101	Full-Time Salaries	41,842	9,937	371	14,800	97,400
	101-400-1430-4201	Health/Dental/Vision Insurance	5,984	709	23	1,400	9,000
	101-400-1430-4202	Fica/Medicare	615	135	6	200	1,400
	101-400-1430-4203	Calpers Retirement	4,465	715	29	1,100	7,200
	101-400-1430-4204	Workers' Compensation	1,065	229	(11)	300	2,300
	101-400-1430-4205	Other Benefits	1,228	65	23	400	4,000
	101-400-1430-4207	Calpers Unfunded Liabilities	20,290	100	120	-	-
	101-400-1430-4310	Operating Materials & Supplies	9,363	1,189	4,071	10,356	18,400
	101-400-1430-4311	Postage	-	-	-	12,000	5,000
	101-400-1430-4601	Dues & Memberships	-	-	-	11,600	10,000
	101-400-1430-5101	Professional/Technical Service	12,508	6,600	5,827	22,802	22,000
	101-400-1430-5103	Printing/Binding	-	-	-	500	500
	101-400-1430-5301	Telephone	1,183	2,808	4,642	1,759	4,000
	101-400-1430-6001	Meetings & Conferences	(332)	-	233	3,244	6,500
	101-400-1430-6002	Travel/Mileage Reimbursement	167	67	-	200	200
	101-400-1430-6101	Training	2,840	909	495	14,500	14,000
	101-400-1430-6201	Equipment Replacement Charges	2,200	1,100	1,000	2,600	8,900
Expenditure Subtotals			103,418	24,563	16,829	97,761	210,800
Total Program Expenditures			103,418	24,563	16,829	97,761	210,800

Department: City Administration		
Budget Program: Emergency Preparedness		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1430-4101	Full-Time Salaries	97,400
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1430-4201	Health/Dental/Vision Insurance	9,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1430-4202	Fica/Medicare	1,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1430-4203	Calpers Retirement	7,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1430-4204	Workers' Compensation	2,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1430-4205	Other Benefits	4,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1430-4310	Operating Materials & Supplies	18,400
	Provides for materials supplies in support of the Emergency Preparedness Committee, Disaster Preparedness Information, City Hall Emergency Supplies, and miscellaneous emergency supplies.	
101-400-1430-4311	Postage	5,000
	Postage and handling services by an outside vendor related to the City's Emergency preparedness and response function.	
101-400-1430-4601	Dues & Memberships	10,000
	Provides for various City staff's memberships and subscriptions in related professional organizations and associations. Some memberships include but are not limited to: Los Angeles County Area G Disaster Council, California Emergency Services Association (CESA), International Association of Emergency Managers (IAEM), etc.	
101-400-1430-5101	Professional/Technical Service	22,000
	This budget provides for professional and technical services required to support Emergency Preparedness and response operations, and includes the following: 1. Executive Training for City Council (State and Fed Gov recommended). 2. Emergency Communications Center (ECC), ECC antenna and San Pedro Hill repeater maintenance. 3. Annual Emergency Operations Center (EOC) City Staff training. 4. Filming costs for two Emergency Preparedness PSAs, and other Emergency Preparedness presentations or segments. 5. Emergency and/or disaster media training consultant for City Councilmembers.	
101-400-1430-5103	Printing/Binding	500
	This budget item covers miscellaneous charges for outside printing services to produce various forms and publications related to emergency preparedness and response functions.	
101-400-1430-5301	Telephone	4,000
	1. Emergency cellular service (phones are in the three emergency caches in the City). 2. Satellite telephone service (two phones in the EOC).	
101-400-1430-6001	Meetings & Conferences	6,500
	Provides for Expenses related to attendance at meetings and conferences related to the City's Emergency preparedness and response function.	
101-400-1430-6002	Travel/Mileage Reimbursement	200
	Reimbursement to Emergency Manager for use of personal vehicle for attending regional meetings related to emergency preparedness.	
101-400-1430-6101	Training	14,000
	Provides for various City staff's continuing education and training in support of the Emergency Preparedness and response function. Some trainings include but are not limited to: Emergency Operations Center (EOC) training, Media Relations Training, unanticipated training for the Emergency Manager and City Staff, etc.	

Department: City Administration
Budget Program: Emergency Preparedness

FY22-23
Adopted
Budget

Account #	Account Description	
101-400-1430-6201	Equipment Replacement Charges Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	8,900

Department:		City Administration					
Budget Program:		Emergency Operation Center					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-9101-4101	Full-Time Salaries	-	66,167	117,819	120,000	-
	101-400-9101-4102	Part-Time Salaries	-	132,426	14,227	4,000	-
	101-400-9101-4103	Over-Time Salaries	-	5,645	1,687	-	-
	101-400-9101-4201	Health/Dental/Vision Insurance	-	7,564	12,425	8,000	-
	101-400-9101-4202	Fica/Medicare	-	4,970	2,673	1,000	-
	101-400-9101-4203	Calpers Retirement	-	13,332	9,613	7,000	-
	101-400-9101-4204	Workers' Compensation	-	4,697	2,751	2,000	-
	101-400-9101-4205	Other Benefits	-	1,572	2,343	4,000	-
	101-400-9101-4207	Calpers Unfunded Liabilities	-	-	744	-	-
	101-400-9101-4310	Operating Materials & Supplies	-	72,750	48,883	8,000	-
	101-400-9101-4313	Fuels/Gasoline	-	1,663	-	-	-
	101-400-9101-4401	Computers	-	314	-	-	-
	101-400-9101-4601	Dues & Memberships	-	-	196	-	-
	101-400-9101-5101	Professional/Tech Services	-	75	33,489	11,000	-
	101-400-9101-5102	Advertising	-	-	140	-	-
	101-400-9101-5106	Rents & Leases	-	15,835	9,591	-	-
	101-400-9101-5201	Repair & Maintenance Services	-	75,598	38,467	22,000	-
	101-400-9101-5301	Telephone	-	1,452	6,635	-	-
	101-400-9101-6002	Travel/Mileage Reimbursement	-	221	-	-	-
	101-400-9101-8101	Equipment & Furniture	-	-	20,373	7,000	-
Expenditure Subtotals			-	404,281	322,056	194,000	-
Total Program Expenditures			-	404,281	322,056	194,000	-

Department:		City Administration					
Budget Program:		RPVtv					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1440-4102	Part-Time Salaries	47,387	81,678	91,220	82,900	93,000
	101-400-1440-4103	Over-Time Salaries	641	365	-	-	-
	101-400-1440-4104	Employee Bonuses	-	-	1,000	-	-
	101-400-1440-4201	Health/Dental/Vision Insurance	9,610	13,311	13,029	12,500	14,200
	101-400-1440-4202	Fica/Medicare	985	3,043	3,573	4,000	5,000
	101-400-1440-4203	Calpers Retirement	2,898	3,567	4,220	2,000	1,000
	101-400-1440-4204	Workers' Compensation	1,105	1,885	1,869	-	-
	101-400-1440-4207	Calpers Unfunded Liabilities	-	-	134	-	-
	101-400-1440-4310	Operating Materials & Supplies	7,579	2,388	2,695	6,000	6,000
	101-400-1440-4601	Dues & Memberships	-	-	-	700	700
	101-400-1440-5101	Professional/Technical Service	104,045	75,988	66,375	100,000	100,000
	101-400-1440-5201	Repair & Maintenance Services	-	-	360	-	-
	101-400-1440-6201	Equipment Replacement Charges	5,300	400	300	500	200
Expenditure Subtotals			179,550	182,625	184,775	208,600	220,100
Total Program Expenditures			179,550	182,625	184,775	208,600	220,100

Department: City Administration		
Budget Program: RPVtv		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1440-4102	Part-Time Salaries	93,000
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-1440-4201	Health/Dental/Vision Insurance	14,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1440-4202	Fica/Medicare	5,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1440-4203	Calpers Retirement	1,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1440-4310	Operating Materials & Supplies	6,000
	Miscellaneous operating supplies and minor equipment for production purposes, including camcorders, microphones, data cards, cables, monitors and tripods.	
101-400-1440-4601	Dues & Memberships	700
	Funds membership in governmental cable access professional organizations and annual entry fee for Telly awards.	
101-400-1440-5101	Professional/Technical Service	100,000
	1. Professional services contract for Program Production, Filming and Editing - Jeff Koven (\$40,000) 2. Professional services contract for Program Production, Filming and Editing - Mario Serrao (\$45,000). 3. Specialized Audio/Video Support and Repair Services (\$15,000).	
101-400-1440-6201	Equipment Replacement Charges	200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		City Administration					
Budget Program:		Human Resources					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1450-4101	Full-Time Salaries	164,576	204,814	207,493	218,400	243,200
	101-400-1450-4102	Part-Time Salaries	19,191	22,701	23,107	-	36,300
	101-400-1450-4103	Over-Time Salaries	118	-	-	-	-
	101-400-1450-4104	Employee Bonuses	-	3,750	2,500	-	-
	101-400-1450-4201	Health/Dental/Vision Insurance	9,444	17,265	9,928	12,400	15,500
	101-400-1450-4202	Fica/Medicare	2,789	4,619	4,883	3,000	3,500
	101-400-1450-4203	Calpers Retirement	14,164	16,840	18,363	19,000	20,900
	101-400-1450-4204	Workers' Compensation	4,912	5,464	5,210	4,500	5,700
	101-400-1450-4205	Other Benefits	5,966	6,584	6,753	5,200	12,500
	101-400-1450-4207	Calpers Unfunded Liabilities	97	11,900	480	1,600	1,500
	101-400-1450-4310	Operating Materials & Supplies	1,678	1,022	461	3,000	6,000
	101-400-1450-4601	Dues & Memberships	100	-	4,250	4,000	7,500
	101-400-1450-4901	Misc. Expenses	9,413	-	-	-	-
	101-400-1450-5101	Professional/Technical Service	57,676	18,597	14,990	60,000	30,000
	101-400-1450-5103	Printing/Binding	7	-	-	-	2,000
	101-400-1450-5117	Recruitment Activities	2,310	33,359	325	4,000	60,000
	101-400-1450-6001	Meetings & Conferences	-	2,943	2,380	3,600	8,500
	101-400-1450-6002	Travel/Mileage Reimbursement	-	1,172	-	130	500
	101-400-1450-6101	Training	4,336	6,243	1,990	1,000	3,000
	101-400-1450-6102	Publications/Journals	-	894	799	385	300
	101-400-1450-6104	Risk/Safety Activities	3,967	5,371	5,473	4,000	22,500
	101-400-1450-6201	Equipment Replacement Charges	1,800	500	500	-	-
Expenditure Subtotals			302,544	364,038	309,885	344,215	479,400
Total Program Expenditures			302,544	364,038	309,885	344,215	479,400

Department: City Administration		
Budget Program: Human Resources		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1450-4101	Full-Time Salaries	243,200
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1450-4102	Part-Time Salaries	36,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-1450-4201	Health/Dental/Vision Insurance	15,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1450-4202	Fica/Medicare	3,500
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1450-4203	Calpers Retirement	20,900
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1450-4204	Workers' Compensation	5,700
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1450-4205	Other Benefits	12,500
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1450-4207	Calpers Unfunded Liabilities	1,500
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-1450-4310	Operating Materials & Supplies	6,000
	Funds program's office supplies needs and includes purchase of supplies and minor equipment related to employee recognition activities, e.g. employee service award pins/plaques.	
101-400-1450-4601	Dues & Memberships	7,500
	1. Southern California Public Labor Relations Council (SCPLRC) (\$400) 2. Society for Human Resource Management (SHRM) (\$600) 3. Libert Cassidy Whitmore (LCW) (\$4,300) 4. California Public Employers Labor Relations Association (CalPELRA) (\$450) 5. International Public Management Association for Human Resources (IPMA -HR) (\$425) 6. Professionals in Human Resources Association (PIHRA) (\$325) 7. Miscellaneous membership (\$1,000)	
101-400-1450-5101	Professional/Technical Service	30,000
	This item provides funds for professional services related to special personnel and employee issues and employment services. 1. Fingerprint Administration Services 2. DOJ Livescan background checks 3. Pre-employment physical exams 4. Professional Services for personnel objectives 5. Fraud, Waste & Abuse Program 6. ACA reporting by CXC to the IRS 7. Neogov licensing	
101-400-1450-5103	Printing/Binding	2,000
	Printing employment handbooks, training materials, and other personnel related materials.	
101-400-1450-5117	Recruitment Activities	60,000
	Funds a variety of activities related to recruitment, testing and selection (e.g. advertising jobs using various media (job boards, newsletters, professional organizations, test development/rental/leasing/scoring services, reference checks/employment verifications, etc.). This includes using recruiting firms for high level executive positions.	

Department: City Administration	
Budget Program: Human Resources	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-1450-6001	Meetings & Conferences8,500
	1. SCPLRC professional conference (\$1,900) 2. CJPIA conference and academies (\$1,500) 3. LCW conference (\$2,300) 4. Neogov conference (\$2,500) 5. Miscellaneous meeting costs (\$300)
101-400-1450-6002	Travel/Mileage Reimbursement500
	The city reimburses staff for use of personal vehicles when conducting business on behalf of the city.
101-400-1450-6101	Training3,000
	Training and continuing education focusing on personnel law, team building and benefits administration. 1. Liebert, Cassidy, Whitmore Consortium (\$2,500) 2. Various webinars and other training session (\$500)
101-400-1450-6102	Publications/Journals300
	Provides for subscriptions to periodicals, city directories and technical publications to assist City staff in the performance of their duties, as well as the Human Resources staff to maintain knowledgeable of changing rules/laws. Publications include those related to employment law, performance, leadership, as well as the Top Health newsletter
101-400-1450-6104	Risk/Safety Activities22,500
	Provides for safety materials & supplies to carry out city-wide safety program, including but not limited to: 1. CPR/AED devices (\$15,500) 2. First Aid supplies (\$2,000) 3. CJPIA risk management and safety related training to mitigate liability exposure (\$1,000) 4. Ergonomic assessments (\$3,500) 5. Miscellaneous costs (\$500)

Department:		City Administration					
Budget Program:		Information Technology - Data					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1470-4101	Full-Time Salaries	206,475	243,963	225,964	145,900	164,500
	101-400-1470-4102	Part-Time Salaries	26,909	8,895	-	-	-
	101-400-1470-4103	Over-Time Salaries	411	171	-	-	-
	101-400-1470-4104	Employee Bonuses	1,500	750	2,000	-	-
	101-400-1470-4201	Health/Dental/Vision Insurance	12,564	14,556	14,826	3,900	3,900
	101-400-1470-4202	Fica/Medicare	4,885	4,019	3,232	2,000	2,400
	101-400-1470-4203	Calpers Retirement	14,243	17,215	17,576	10,300	12,200
	101-400-1470-4204	Workers' Compensation	5,495	5,906	4,979	3,000	7,200
	101-400-1470-4205	Other Benefits	6,658	7,284	6,547	4,000	4,200
	101-400-1470-4206	H.S.A. Contribution	3,000	3,078	8,738	-	-
	101-400-1470-4207	Calpers Unfunded Liabilities	97	300	569	-	-
	101-400-1470-4310	Operating Materials & Supplies	24,254	32,098	26,851	30,000	25,000
	101-400-1470-4601	Dues & Memberships	130	130	130	160	200
	101-400-1470-5101	Professional/Technical Service	238,689	264,027	246,034	277,000	257,500
	101-400-1470-5201	Repair & Maintenance Services	323,002	339,900	373,403	395,000	466,200
	101-400-1470-6001	Meetings & Conferences	13,050	8,274	2,901	11,700	12,500
	101-400-1470-6002	Travel/Mileage Reimbursement	223	204	-	-	300
	101-400-1470-6101	Training	2,000	-	55	6,000	12,500
	101-400-1470-6102	Publications/Journals	-	-	-	-	300
	101-400-1470-6201	Equipment Replacement Charges	42,300	24,800	45,200	82,800	89,900
	101-400-1470-8101	Equipment & Furniture	3,000	-	-	-	1,000
Expenditure Subtotals			928,885	975,570	979,005	971,760	1,059,800
Total Program Expenditures			928,885	975,570	979,005	971,760	1,059,800

Department: City Administration		
Budget Program: Information Technology - Data		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1470-4101	Full-Time Salaries	164,500
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-1470-4201	Health/Dental/Vision Insurance	3,900
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-1470-4202	Fica/Medicare	2,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-1470-4203	Calpers Retirement	12,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-1470-4204	Workers' Compensation	7,200
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-1470-4205	Other Benefits	4,200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-1470-4310	Operating Materials & Supplies	25,000
	Miscellaneous Computer Equipment And Supplies From Various Vendors. (\$25,000)	
101-400-1470-4601	Dues & Memberships	200
	MISAC Membership.	
101-400-1470-5101	Professional/Technical Service	257,500
	Consulting services for administration of the City's data network help desk, audio/visual, GIS systems and governance. 1. Managed IT Services (Netrix) - (\$220,000) 2. Cityworks Support and Configuration - (\$7,500) 3. Other Business System Support (Munis, Trakit, Granicus, Laserfiche, etc.) - (\$25,000) 4. Citywide Network Cabling as Needed - (\$5,000)	

Department: City Administration		
Budget Program: Information Technology - Data		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1470-5201	Repair & Maintenance Services	466,200
	Licensing and support costs associated with hardware and software maintenance for the City's Data network, Business Systems (permitting, finance, etc.), Graphic Information System (GIS), Document Management, Copiers and Microsoft and other software licensing and support. Including:	
	1. Microsoft Enterprise Agreement. (\$75,000)	
	2. Annual Munis Finance And HR System SaaS Licensing. (\$62,000)	
	3. Annual Trakit Permitting, Planning, Business License And Code Enforcement Licensing. (\$43,000)	
	4. Cityworks PW Work Order System Annual Licensing. (\$45,000)	
	5. Granicus Agenda Management And Streaming Solution. (\$16,000)	
	6. Arcgis And Components Annual Licensing. (\$10,000)	
	7. Annual Civic Plus Website Hosting and Support. (\$12,500)	
	8. Annual Geocortex Viewer And Public Application Support And Licensing. (\$6,000)	
	9. PVIC Museum Asset Management System. (\$600)	
	10. Annual Cougar Mountain - PVIC PoS System Support. (\$2,000)	
	11. Annual Centralized Copier Supply And Maintenance Support. (\$30,000)	
	12. Annual Server Room UPS Maintenance. (\$4,000)	
	13. Monthly RealQuest Parcel Data Updates For GIS and Trakit Systems. (\$13,500)	
	14. Annual Cybersecurity Training. (\$3,500)	
	15. Annual Automashion CIP Management System Licensing. (\$2,500)	
	16. Annual Bluebeam Licensing, Configuration And Training. (\$4,000)	
	17. Annual Offsite Backup. (\$3,500)	
	18. Annual Laserfiche And Assureon Licensing And Support. (\$19,000)	
	19. Annual Barracuda Email Archiving System Licensing. (\$4,000)	
	20. Annual OpenGov Software Licensing. (\$7,700)	
	21. Various Equipment And Server Warranty Extensions. (\$5,000)	
	22. Annual Adobe Creative Cloud Subscription. (\$6,000)	
	23. Telvue Support for RPVtv Equipment. (\$5,000)	
	24. Annual Maintenance and Support for Network and Access Monitoring Programs. (\$2,000)	
	25. Annual Maintenance Service Contract for PW and CDD Plotters. (\$2,000)	
	26. Mobile Device Management Platform. (\$2,000)	
	27. Annual Cost for Backup Cloud Storage. (\$7,200)	
	28. Annual Security-as-a-Service Contract (\$26,600)	
	29. Mobile MyRPV App Annual Subscription (\$18,000)	
	30. Cloud Disaster Recovery (\$25,000)	
	31. Archive Social Media Posts (\$3,600)	
101-400-1470-6001	Meetings & Conferences	12,500
	Expenses related to attendance at meetings and conferences related to the City's Information Technology functions.	
	1. MISAC and Cyber Security Conference for IT Staff. (\$4,500)	
	2. Trakit Conference Participation (Four Staff Members) (\$8,000)	
101-400-1470-6002	Travel/Mileage Reimbursement	300
	Reimbursement to staff for use of personal vehicles for various travel.	
101-400-1470-6101	Training	12,500
	1. IT staff training. (\$2,500)	
	2. Business system training - all staff. (\$6,000)	
	3. Tim Owens - 30 Second Online Training Portal - (\$4,000)	
101-400-1470-6102	Publications/Journals	300
	Provides for subscriptions to periodicals and technical publications which assist City employees with Information Technology and GIS maintenance and management.	
101-400-1470-6201	Equipment Replacement Charges	89,900
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department: City Administration	
Budget Program: Information Technology - Data	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-1470-8101	Equipment & Furniture
	Miscellaneous equipment and furniture.

1,000

Department:		City Administration					
Budget Program:		Information Technology - Voice					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-1480-4310	Operating Materials & Supplies	5	278	4,687	2,500	10,000
	101-400-1480-5101	Professional/Technical Service	-	10,220	6,093	4,000	6,000
	101-400-1480-5201	Repair & Maintenance Services	7,424	2,399	7,170	9,000	10,000
	101-400-1480-5301	Telephone	88,709	90,895	99,419	105,000	105,000
	101-400-1480-6001	Meetings & Conferences	139	-	-	-	-
Expenditure Subtotals			96,277	103,792	117,369	120,500	131,000
Total Program Expenditures			96,277	103,792	117,369	120,500	131,000

Department: City Administration		
Budget Program: Information Technology - Voice		
Account #	Account Description	FY22-23 Adopted Budget
101-400-1480-4310	Operating Materials & Supplies	10,000
	Misc. Switch and Network Equipment Purchases.	
101-400-1480-5101	Professional/Technical Service	6,000
	Cisco telephone and voice system support.	
101-400-1480-5201	Repair & Maintenance Services	10,000
	Costs associated with hardware and software maintenance and support of the City's phone and voice messaging system (Cisco Smartnet Equipment Support and Vendor Support).	
101-400-1480-5301	Telephone	105,000
	Cellphone service for City-owned phones used by Public Works field and engineering personnel.	

Finance



Finance

The City's Finance Department is responsible for managing all financial affairs of the City. The Department primarily provides essential internal support services and ensures compliance with the City's procedures and internal controls. The Department is also committed to:

- > Maintain a fiscally responsible City;
- > Provide customer-friendly services in the most efficient and effective ways;
- > Produce innovative and quality products to improve productivity;
- > Promote transparency and provide information that is useful for stakeholders to make informed economic decisions.

The Department is responsible for a wide range of services through the following functions:

Fiscal Services: Budget preparation, budget monitoring, long-term financial planning, financial forecasting, financial analysis/modeling, financial reporting, debt management, and system management.

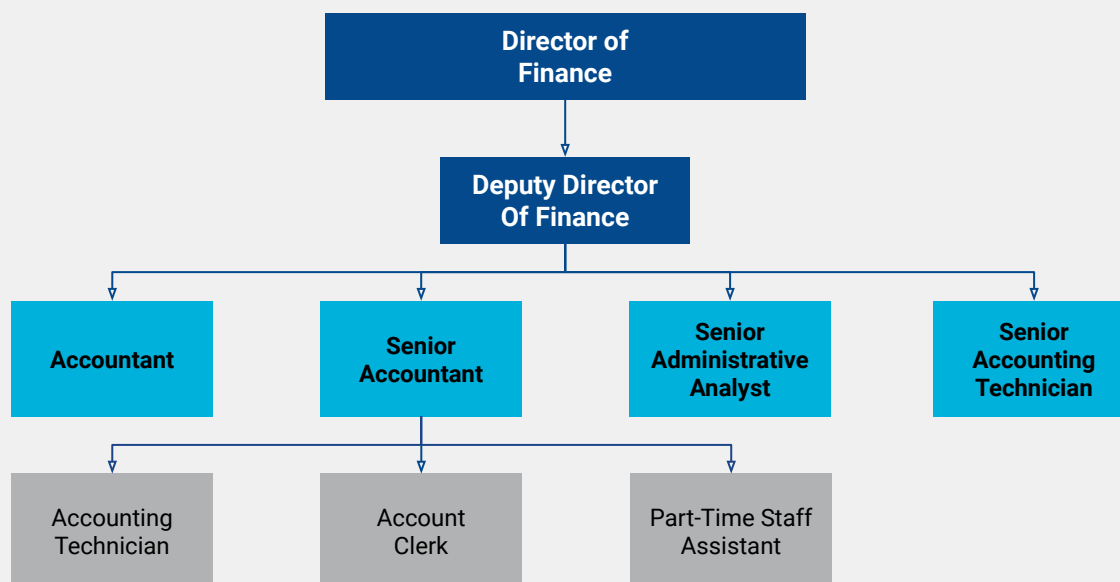
Treasury: Prepare cash flow analysis, prepare bank reconciliation, and review City's investments.

Accounting: Managing general ledger, business processes, chart of accounts, auditing, payroll processing and general billing.

Purchasing: Invoice processing, contract management, and processing of purchase orders.

Business Licenses: Process business licenses and provide cashiering services citywide.

Organizational Chart





Full-Time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Finance					
Account Clerk	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	-	1.0
Accounting Supervisor	1.0	1.0	1.0	-	-
Accounting Technician	1.0	1.0	1.0	2.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Senior Accountant	-	-	-	1.0	1.0
Senior Accounting Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	2.0	2.0	2.0	1.0	1.0
Subtotal	9.0	9.0	9.0	8.0	8.0

Employee Descriptions

Director of Finance

- Oversees the administration of the department.
- Serves as the City Treasurer.
- Responsible for all City investing activities.
- Staff liaison to the Finance Advisory Committee.

Deputy Director of Finance

- Assists Director with departmental policy matters.
- Responsible for financial reporting.
- Provides direction and oversight on key initiatives of the Department.
- Manage daily operating activities.

- Prepares Employee Compensation Report

Senior Accountant

- Prepares the City's Comprehensive Annual Financial Report.
- Oversees accounting, purchasing, and accounts payable activities.
- Maintains the general ledger.
- Reconciles bank accounts and prepares cash balance reports.
- Oversees and coordinates citywide audits.

Senior Administrative Analyst

- Assists with budget preparation.
- Prepares the City's Financial Model.
- System Administrator for financial software.
- Assists with financial analysis.
- Prepares monthly financial report.

Senior Accounting Technician

- Administers payroll.
- Prepares and reviews payroll reports to State, Federal and CalPERS.
- Processes accounts receivable and prepares related entries.

Accounting Technician (Accounting)

- Assists Senior Accountant with daily accounting activities and special projects.
- Prepares monthly, quarterly, and year-end entries.
- Monitors revenues and accounts receivable.
- Reconciles Community Development Block Grant grants and loans.
- Keeps inventory of City's fixed assets.
- Processes major revenues and miscellaneous cash receipts.

Accounting Technician (Accounts Payable and Purchasing)

- Manages purchasing function.
- Administers accounts payable function.
- Assists staff with various accounting tasks.
- Administers City's Cal-Card program.
- Prepares warrant registers.

Account Clerk

- Administers cashiering function at City Hall.
- Administers business licenses and false alarms.
- Processes daily cash receipt journals.
- Assists with administrative duties as needed.

Staff Assistant (Part-Time)

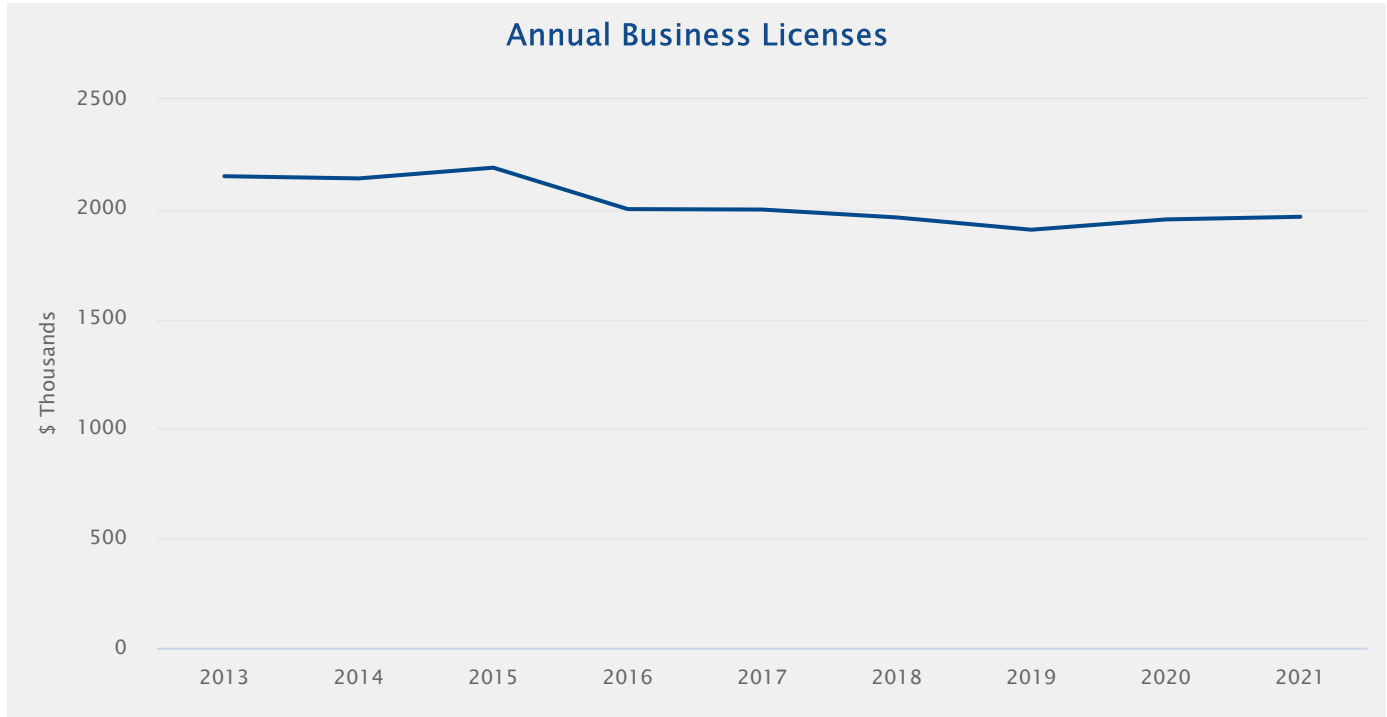
- Provides administrative support to the Department.
- Assists with cashiering functions.
- Maintains Department's website.
- Supports the Director in preparing and distributing Finance Advisory agenda packets.
- Assists with administrative duties as needed.

Finance Performance Indicators

The City's Comprehensive Annual Financial Report has earned the prestigious Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 24 years, beginning with the June 30, 1993 report.

Annual Business License

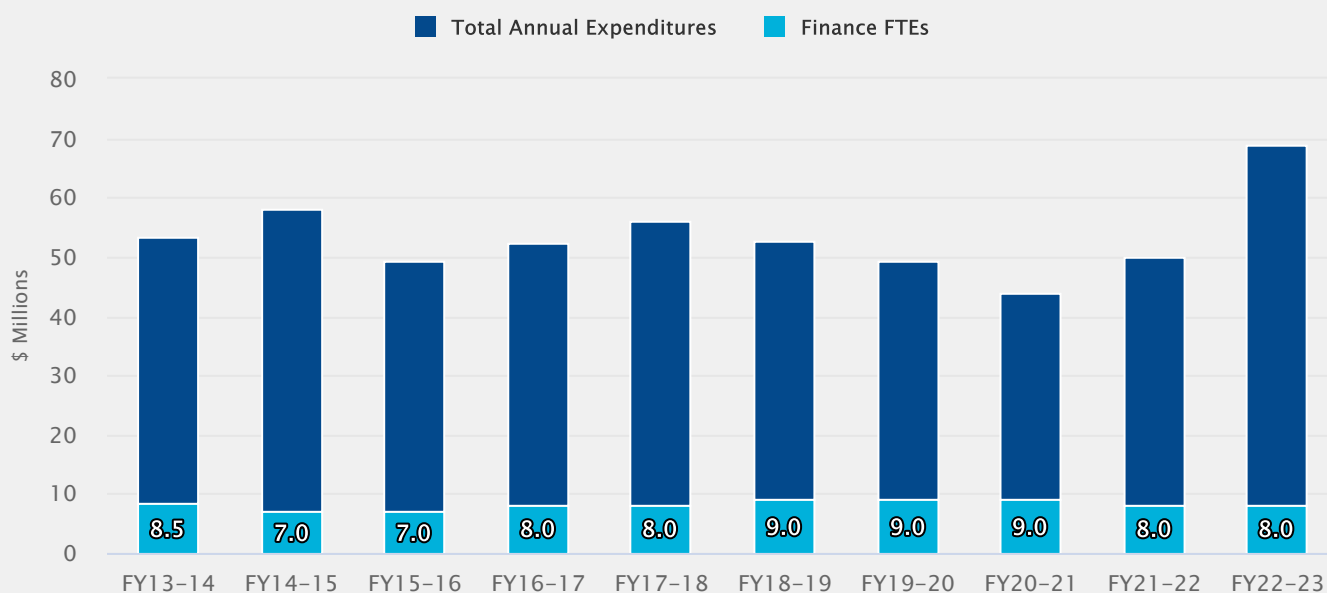
The number of business licenses issued annually has been fairly steady and trending upward since calendar year 2019. The Rancho Palos Verdes business license ordinance is non-regulatory and has been enacted to raise revenue for municipal purposes. Monitoring this measure helps ensure business continuity for both the City and vendors.



Expenditure Oversight and Efficiency

The City's Finance department oversees an average of \$45.3 million in citywide resources on an annual basis. Total annual expenditures ranged from a low of \$34.9 million to a high of nearly \$60.9 million over the last 10 fiscal years. During this same period, the Finance department has maintained a Full-Time Equivalent count of 8 employees responsible for managing the outflow of citywide expenditures. Despite the fluctuations in annual spending, this outcome indicates efficient management of resources in support of the City Council's goal to maintain and improve efficiency and transparency.

Finance FTEs vs Citywide Annual Expenditures



Finance Department

101 - General Fund

Finance Department

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Adopted Budget
Salaries & Benefits	\$	1,320,020	\$	1,465,467	\$	1,242,900	\$	1,143,800	\$ 1,280,100
Maintenance & Operations		182,144		169,321		215,101		201,500	226,100
Total for Finance	\$	1,502,164	\$	1,634,788	\$	1,458,001	\$	1,345,300	\$ 1,506,200

Department:		Finance					
Budget Program:		Finance					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-2110-4101	Full-Time Salaries	897,266	992,101	870,333	812,900	909,000
	101-400-2110-4102	Part-Time Salaries	52,469	38,247	30,909	29,100	44,800
	101-400-2110-4103	Over-Time Salaries	300	1,035	2,121	600	2,600
	101-400-2110-4104	Employee Bonuses	12,933	14,485	10,176	-	-
	101-400-2110-4106	Automobile Allowances	1,800	2,100	1,800	1,800	1,800
	101-400-2110-4201	Health/Dental/Vision Insurance	105,857	116,248	111,905	96,800	117,100
	101-400-2110-4202	Fica/Medicare	12,582	13,949	11,365	13,800	15,400
	101-400-2110-4203	Calpers Retirement	79,995	92,670	89,151	78,500	80,800
	101-400-2110-4204	Workers' Compensation	22,414	24,681	19,191	17,800	21,800
	101-400-2110-4205	Other Benefits	29,139	30,172	25,505	21,900	27,200
	101-400-2110-4206	H.S.A. Contribution	30,577	36,779	39,199	32,500	36,500
	101-400-2110-4207	Calpers Unfunded Liabilities	74,688	103,000	31,245	38,100	23,100
	101-400-2110-4310	Operating Materials & Supplies	5,163	7,308	4,033	6,000	6,500
	101-400-2110-4601	Dues & Memberships	1,275	845	800	1,300	1,300
	101-400-2110-4901	Misc. Expenses	59,549	63,471	92,060	68,000	71,500
	101-400-2110-5101	Professional/Technical Service	56,521	58,352	70,897	75,000	89,500
	101-400-2110-5102	Advertising	336	708	1,215	1,500	1,500
	101-400-2110-5103	Printing/Binding	8,774	9,773	8,674	10,500	10,500
	101-400-2110-5106	Rents & Leases	2,795	2,596	2,596	3,500	3,500
	101-400-2110-5301	Telephone	-	-	-	-	2,500
	101-400-2110-6001	Meetings & Conferences	12,671	6,398	2,834	18,000	24,000
	101-400-2110-6002	Travel/Mileage Reimbursement	1,063	796	-	-	500
	101-400-2110-6101	Training	4,147	7,072	20,824	1,000	13,000
	101-400-2110-6102	Publications/Journals	450	702	468	500	500
	101-400-2110-6201	Equipment Replacement Charges	29,400	11,300	10,700	16,200	1,300
Expenditure Subtotals			1,502,164	1,634,788	1,458,001	1,345,300	1,506,200
Total Program Expenditures			1,502,164	1,634,788	1,458,001	1,345,300	1,506,200

Department: Finance		
Budget Program: Finance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-2110-4101	Full-Time Salaries	909,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-2110-4102	Part-Time Salaries	44,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-2110-4103	Over-Time Salaries	2,600
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-2110-4106	Automobile Allowances	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-2110-4201	Health/Dental/Vision Insurance	117,100
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-2110-4202	Fica/Medicare	15,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-2110-4203	Calpers Retirement	80,800
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-2110-4204	Workers' Compensation	21,800
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-2110-4205	Other Benefits	27,200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-2110-4206	H.S.A. Contribution	36,500
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-2110-4207	Calpers Unfunded Liabilities	23,100
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-2110-4310	Operating Materials & Supplies	6,500
	This item provides for office supplies, minor equipment and miscellaneous items.	
101-400-2110-4601	Dues & Memberships	1,300
	1. Dues and membership to California Society of Municipal Finance Officers (CSMFO). (\$500) 2. Dues and membership to Government Finance Officers Association (GFOA). (\$400) 3. Dues and membership to California Municipal Treasurers Association (CMTA). (\$400)	
101-400-2110-4901	Misc. Expenses	71,500
	1. Bank fees, merchant credit card fees and other miscellaneous charges. (\$58,000) 2. Courier charges for pick-up and drop-off deposits to Bank of the West. (\$3,000) 3. Other miscellaneous fees. (\$10,000) 4. Food and refreshments for committee meetings (\$500)	

Department: Finance		
Budget Program: Finance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-2110-5101	Professional/Technical Service	89,500
	1. This budget provides for the City's annual audit and employee compensation audit with external auditors. (\$60,000) 2. Professional services for financial forecast model. (\$5,000) 3. Actuarial report for employee pension costs. (\$3,000) 4. Budget book automation (\$16,500) 5. Other professional services such as sales tax review and state mandated reimbursement claims. (\$5,000)	
101-400-2110-5102	Advertising	1,500
	Annual publication for budget hearing and other financial information in local newspaper(s) as required by law or municipal code.	
101-400-2110-5103	Printing/Binding	10,500
	1. Printing of the City's Annual Comprehensive Financial Report (ACFR). (\$2,000) 2. Printing of the City's budget book and budget in brief. (\$7,500) 3. Pre-printed envelopes and letter head. (\$1,000)	
101-400-2110-5106	Rents & Leases	3,500
	Annual use of a storage unit for record retention and filing.	
101-400-2110-5301	Telephone	2,500
	Telephone and tablet services for City-owned equipment used by personnel.	
101-400-2110-6001	Meetings & Conferences	24,000
	1. Weekend seminar hosted by CSMFO. (\$1,500) 2. Annual conferences to CMTA. (\$3,000) 3. Annual conferences and professional development hosted by CalPERS. (\$3,500) 4. Annual conferences and professional development hosted by CAJPIA. (\$2,000) 5. Annual conferences and professional development hosted by Tyler Technologies. (\$3,500) 6. Annual conferences and professional development hosted by GFOA. (\$4,500) 7. Annual conferences and professional development hosted by the League of Cities. (\$3,000) 8. Annual conferences and professional development hosted by CSMFO. (\$3,000)	
101-400-2110-6002	Travel/Mileage Reimbursement	500
	The city reimburses staff for use of personal vehicles to attend trainings and meetings.	
101-400-2110-6101	Training	13,000
	1. Trainings for staff development and new GASB pronouncements. (\$2,000) 2. Annual PACE package for Tyler Technologies (\$11,000)	
101-400-2110-6102	Publications/Journals	500
	Professional journal subscription and reference books.	
101-400-2110-6201	Equipment Replacement Charges	1,300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	



Non-Department



Non-Department

101 - General Fund

General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 185,100	\$ 247,335	\$ 864,972	\$ 1,023,000	\$ 1,065,600
Maintenance & Operations	948,406	940,089	931,007	988,200	1,359,700
Capital Outlay	400	17,110	18,583	1,300,000	25,000
Total Non-department	\$ 1,133,906	\$ 1,204,534	\$ 1,814,562	\$ 3,311,200	\$ 2,450,300

Department:		Non-Departmental					
Budget Program:		General Non-Program Expenditures					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-2999-4101	Full-Time Salaries	-	-	3,862	-	179,700
	101-400-2999-4102	Part-Time Salaries	-	-	931	-	-
	101-400-2999-4104	Employee Bonuses	-	13,065	19,750	100,000	-
	101-400-2999-4105	Leave Buyout	129,106	165,443	136,635	120,000	120,000
	101-400-2999-4201	Health/Dental/Vision Insurance	11,298	(259)	3,919	-	-
	101-400-2999-4203	Calpers Retirement	40,299	37,676	58,691	-	-
	101-400-2999-4205	Other Benefits	4,397	464	1,009	-	57,500
	101-400-2999-4207	Calpers Unfunded Liabilities	-	30,946	640,175	803,000	708,400
	101-400-2999-4310	Operating Materials & Supplies	34,827	44,523	24,542	20,000	30,000
	101-400-2999-4311	Postage	19,640	17,337	10,370	15,000	15,000
	101-400-2999-4701	Insurance Premium	622,495	623,758	767,128	735,000	840,000
	101-400-2999-4703	Claim Settlements	111,640	137,000	25,992	-	-
	101-400-2999-4901	Misc. Expenses	35,872	39,385	23,404	80,000	253,000
	101-400-2999-5101	Professional/Technical Service	72,886	61,981	74,694	35,000	100,000
	101-400-2999-5201	Repair & Maintenance Services	2,761	3,881	4,877	3,500	3,500
	101-400-2999-6001	Meetings & Conferences	845	4,489	-	3,500	5,000
	101-400-2999-6101	Training	16,940	1,835	-	3,000	5,000
	101-400-2999-6201	Equipment Replacement Charges	30,500	5,900	-	93,200	108,200
	101-400-2999-8803	Land	400	17,110	18,583	1,300,000	25,000
Expenditure Subtotals			1,133,906	1,204,534	1,814,562	3,311,200	2,450,300
Total Program Expenditures			1,133,906	1,204,534	1,814,562	3,311,200	2,450,300

Department: Non-Departmental		
Budget Program: General Non-Program Expenditures		
	FY22-23 Adopted Budget	
Account #	Account Description	
101-400-2999-4101	Full-Time Salaries	179,700
	FY 2022-23 Recruitment Incentive Program. This new program will assist in the recruitment and appointment of qualified individuals into hard-to-recruit positions in accordance with the guidelines approved by the City Council.	
101-400-2999-4105	Leave Buyout	120,000
	Leave buy out upon separation and/or employee request as outlined in the MOU.	
101-400-2999-4205	Other Benefits	57,500
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-2999-4207	Calpers Unfunded Liabilities	708,400
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-2999-4310	Operating Materials & Supplies	30,000
	1. City-wide supplies for paper, toner and ink cartridges. (\$15,900) 2. City-wide supplies for mailing supplies. (\$1,200) 3. City-wide supplies for general office usage. (\$8,400) 4. City's newsletter. (\$3,700) 5. City-wide misc. supplies. (\$800)	
101-400-2999-4311	Postage	15,000
	Citywide postage expenses.	
101-400-2999-4701	Insurance Premium	840,000
	1. Annual insurance premium for pollution. (\$5,000) 2. Annual insurance premium for property damages. (\$60,000) 3. Annual general liabilities insurance premium. (\$750,000) 4. Special events insurance. (\$25,000)	
101-400-2999-4901	Misc. Expenses	253,000
	1. Citywide Holiday Staff Luncheon (\$3,000) 2. 50th Anniversary (\$150,000) 3. Various expense items that are Citywide in nature. (\$100,000)	
101-400-2999-5101	Professional/Technical Service	100,000
	1. Grant writing consultant Blais and Associates (\$50,000) 2. Professional services for property tax analysis and audit. (\$13,000) 3. Emergency preparedness. (\$20,200) 4. Professional services for Sales tax revenue analysis and audit. (\$2,500) 5. Other professional services as needed. (\$14,300)	
101-400-2999-5201	Repair & Maintenance Services	3,500
	Annual maintenance for the folding machine.	
101-400-2999-6001	Meetings & Conferences	5,000
	Charges for expenses incurred for off-site City meetings, conferences, and training events. Expenses include registration fees, lodging, meals, and transportation.	
101-400-2999-6101	Training	5,000
	1. Staff annual holiday party. (\$2,500) 2. Refreshments and food for all-hand meetings. (\$500) 3. Training as needed. (\$2,000)	
101-400-2999-6201	Equipment Replacement Charges	108,200

Department: Non-Departmental		
Budget Program: General Non-Program Expenditures		
		FY22-23 Adopted Budget
Account #	Account Description	
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	
101-400-2999-8803	Land	25,000
	Funds for the City to purchase tax-defaulted real property that becomes available.	

Internal Service Fund

681 - Equipment Replacement

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	363,224	336,136	186,920	224,000	360,300
Capital Outlay	89,152	24,110	11,724	130,000	242,400
Total Equipment Replacement Fund	\$ 452,376	\$ 360,246	\$ 198,644	\$ 354,000	\$ 602,700

682 - Employee Pension Plan

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	242,000
Total for Employee Pension Plan	\$ -	\$ -	\$ -	\$ -	242,000

681 - Equipment Replacement Fund

Equipment Replacement - Computers

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	11,192	104,218	1,445	44,000	60,300
Total for Equipment Replacement - Computers	\$ 11,192	\$ 104,218	\$ 1,445	\$ 44,000	\$ 60,300

Equipment Replacement - Furn & Equip

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	352,032	231,918	185,475	180,000	300,000
Capital Outlay	89,152	19,192	10,101	80,000	154,100
Total for Equipment Replacement - Furn & Equip	\$ 441,184	\$ 251,110	\$ 195,576	\$ 260,000	\$ 454,100

Equipment Replacement - Vehicles

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Capital Outlay	-	4,918	1,623	50,000	88,300
Total for Equipment Replacement - Vehicles	\$ -	\$ 4,918	\$ 1,623	\$ 50,000	\$ 88,300

Equipment Replacement Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	363,224	336,136	186,920	224,000	360,300
Capital Outlay	89,152	24,110	11,724	130,000	242,400
Total Equipment Replacement Fund	\$ 452,376	\$ 360,246	\$ 198,644	\$ 354,000	\$ 602,700

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Computers					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	681-400-0000-4401	Computers	11,192	104,218	1,445	44,000	60,300
Expenditure			11,192	104,218	1,445	44,000	60,300
Total Program Expenditures			11,192	104,218	1,445	44,000	60,300

Department: Internal Service Fund	
Budget Program Equipment Replacement - Computers	
Account #	FY22-23 Adopted Budget
681-400-0000-4401	60,300
Computers	
Computer replacement program.	

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Furn & Equip					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	681-400-0000-4801	Furniture & Equipment Dep	242,309	205,674	128,734	180,000	300,000
	681-400-0000-5101	Professional/Technical Service	109,723	26,244	56,741	-	-
	681-400-0000-8101	Equipment & Furniture	89,152	19,192	10,101	80,000	154,100
Expenditure			441,184	251,110	195,576	260,000	454,100
Total Program Expenditures			441,184	251,110	195,576	260,000	454,100

Department: Internal Service Fund	
Budget Program: Equipment Replacement - Furn & Equip	
Account #	FY22-23 Adopted Budget
681-400-0000-4801	300,000
Furniture & Equipment Dep	
Annual depreciation charge for furniture and equipment.	
681-400-0000-8101	154,100
Equipment & Furniture	
Equipment and furniture replacement program	

Department:		Internal Service Fund					
Budget Program:		Equipment Replacement - Vehicles					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	681-400-0000-8201	Vehicles	-	4,918	1,623	50,000	88,300
Expenditure Subtotals			-	4,918	1,623	50,000	88,300
Total Program Expenditures			-	4,918	1,623	50,000	88,300

Department: Internal Service Fund	
Budget Program: Equipment Replacement - Vehicles	
Account #	FY22-23 Adopted Budget
681-400-0000-8201	88,300
Vehicles	
Vehicle replacement program.	

Department:		Internal Service Fund					
Budget Program:		Employee Pension Plan					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	682-400-2999-4203	Calpers Retirement	-	-	-	-	242,000
Expenditure Subtotals			-	-	-	-	242,000
Total Program Expenditures			-	-	-	-	242,000

Department: Internal Service Fund	
Budget Program: Employee Pension Plan	
Account #	FY22-23 Adopted Budget
682-400-2999-4203	242,000
Calpers Retirement	
Employee Pension Services Fund	

Community Development

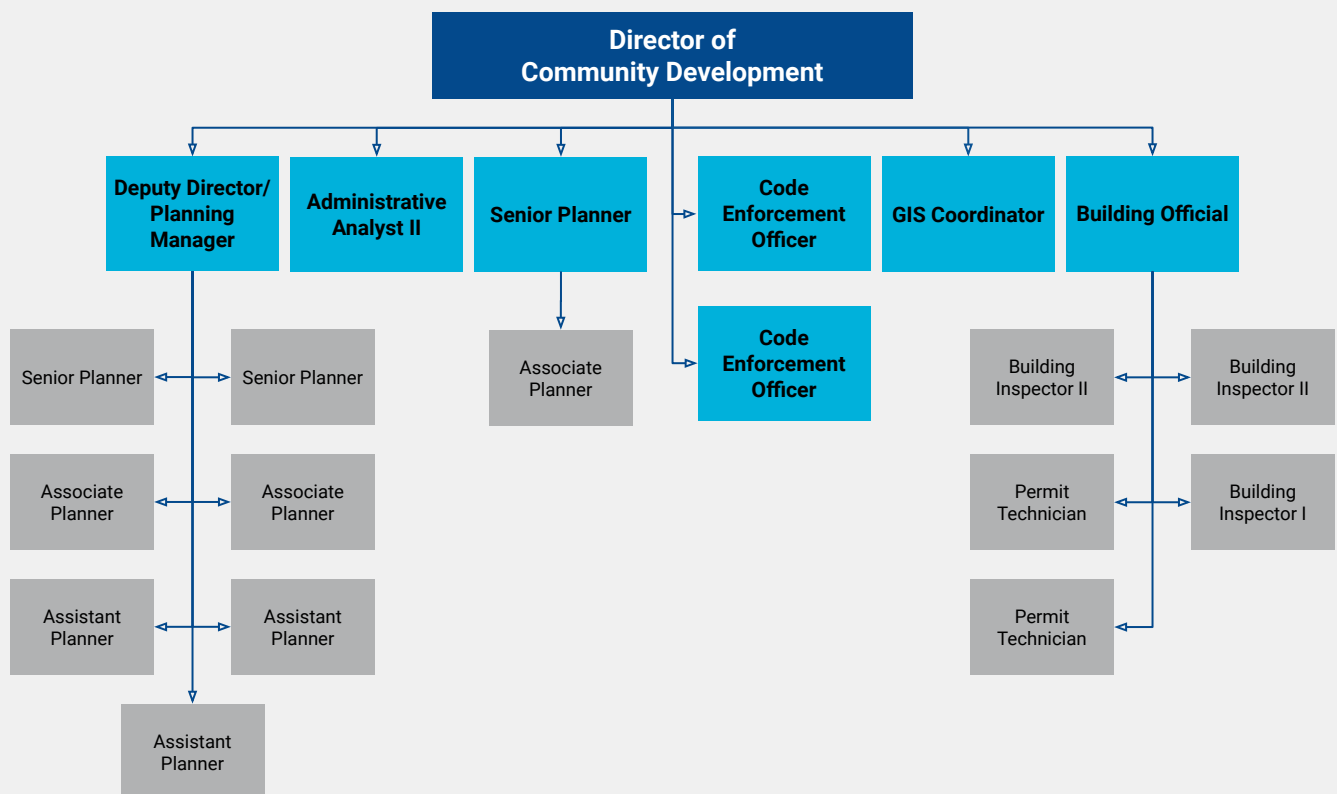


Community Development

The Community Development Department is responsible for the orderly physical development of the community by upholding the goals and policies of the City's General Plan through the issuance of land use entitlements and permits for improvements and development of private property while balancing the needs of residents, businesses, property owners and visitors. There are four Divisions in the Department that assist in creating and implementing the community vision: Planning, Building & Safety, Code Enforcement, and View Restoration. The Community Development Department manages the following:

- Land Use Entitlements
- Subdivisions
- Building and Safety permits
- Code Enforcement Cases
- View Restoration Permits
- Land Use Studies and Master Plans
- General Plan
- Housing Element
- Regional Housing Needs Allocation
- Coastal Specific Plan
- Western Avenue Specific Plan
- California Environmental Quality Act
- Equestrian Uses and Animal Control
- Coyote Management Plan
- Peafowl Management Plan
- Aircraft Noise & Safety Concerns
- Prohibition of Short-Term Rentals
- Wireless Telecommunication Facilities (onsite)
- Arterial Fences and Walls
- Energy Reduction Action Plan
- GIS

Organizational Chart





Full-time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Community Development					
Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Assistant Planner	3.0	3.0	3.0	3.0	3.0
Associate Planner	3.0	3.0	3.0	3.0	3.0
Building Inspector I	1.0	1.0	1.0	1.0	1.0
Building Inspector II	2.0	2.0	2.0	2.0	2.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	2.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Deputy Director / Planning Manager	1.0	1.0	1.0	1.0	1.0
GIS Coordinator	-	-	-	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
Subtotal	20.0	20.0	20.0	21.0	21.0

Employee Descriptions

Community Development Director

- Responsible for executive oversight and administration of Department
- Responsible for meeting City Council goals
- Responsible for meeting the objectives of the City's programs
- Department budget oversight
- Supervises and administers City codes related to planning, building codes, Municipal Code
- Oversees the implementation of various City plans and documents

- Oversees various consultant contracts
- Secretary of the Planning Commission
- Coordinates with various governmental agencies

Deputy Director/Planning Manager

- Oversees the daily operations and activities of the Planning Division
- Supervises Planning Division Staff (Sr. Planners, Associate Planners, and Assistant Planners)
- Directs Department operations in the Director's absence
- Responsible for managing complex projects

Administrative Analyst II

- Provides general Department administrative support
- Creates and monitors purchase orders
- Monitors department expenditures
- Assists with budget preparation and oversight
- Agenda preparation, distribution and posting for Planning Commission
- Manages the Department website
- Manages Department contracts
- Oversees Special Projects

GIS Coordinator

- Manage and maintain City GIS services, equipment and software
- Coordinates requests for data acquisition, mapping and reporting
- Assist with support for GIS integrated enterprise systems
- Develop workflows and processes using various GIS technologies
- Provide public facing maps and GIS enabled information

Senior Planners

- Process complex land use development applications
- Process advanced planning projects
- Process Code amendments
- Interpret, apply and explain complex City planning policies, ordinances and code
- Conduct view assessments
- Implement the View Ordinance

Associate Planners

- Process land use development applications
- Process current planning projects
- Interpret, apply and explain City planning policies, ordinances and codes
- Handle front counter, phone, and email activities and inquiries for the Division
- Manage City's Aircraft noise issues
- Conduct view assessments
- Implement the View Ordinance

Assistant Planners

- Process basic land use development applications
- Interpret, apply and explain basic City planning policies, ordinances and codes

- Handle front counter, phone, and email activities and inquiries for the Division

Code Enforcement Officers

- Perform office and field work related to enforcement of the City's Municipal Code
- Provide information and assistance to residents for municipal code compliance
- Conduct public outreach and educational efforts
- Oversee Coyote and Peafowl Management Plans
- Oversee Animal Control services
- Oversee the City's Prohibition of Short-term Rentals
- Coordinates with the City Attorney
- Enforce the Public Nuisance Ordinance

Building Official

- Responsible for oversight and administration of the Division
- Ensures that all building permits issued are in accordance with adopted municipal codes and building codes
- Oversees plan review and inspection work of staff
- Resolves complex building code interpretation issues

Building Inspectors

- Perform plan reviews for submitted building permit plans
- Conduct field inspections
- Participate, as required, in coordination of projects through development review process
- Assist customers in understanding building codes and permit procedures

Building Permit Technicians

- Handle front counter, phone, and email activities and inquiries for Division
- Responsible for processing of permits and plans
- Assist with routing and processing of plans

Performance Indicators

Noted below are performance indicators for the Department. The indicators chosen give a general representation of the activity level of each Division within the Department. The purpose of the indicators is to demonstrate the Department's activity level over time and draw a correlation with the corresponding budget year (some of the previously reported figures have been adjusted based on reconciled and updated reports).

Planning

Planning decisions rendered over-the-counter typically involve a ministerial review of plans by planning staff to ensure that the proposed improvements meet the City's Zoning Code, with the possible necessity of a foliage analysis. Decisions on planning applications that are rendered by the Director, Planning Commission or City Council are discretionary decisions that usually involve, among others, a finding of Neighborhood Compatibility. The City's Neighborhood Compatibility and Height Variation review process can be lengthy and summarized as follows:



Planning Decisions Rendered	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Decisions rendered over the counter (cases)	524	403	449	506	525
Decisions rendered by the Director (cases)	60	36	36	26	53
Median processing time Director Decisions (days)	209	124	46	-	-
Decisions rendered by Planning Commission and/or City Council (cases)	23	70	35	13	18
Median processing time PC/CC Decisions (days)	289	630	71	-	-

Building and Safety

Building permits issued over-the-counter typically involve minor improvements such plumbing, electrical or mechanical work, window and door change-outs, re-roofs and any other non-structural projects. Building permits that are taken in for plan check typically involve projects that require a structural engineering or geo-technical review such as building construction, pools, retaining walls and tenant improvements. The processing time noted is the median time between building permit submittal into plan check and when the permit is ready for issuance. Processing time includes the time taken by applicants to respond to plan check corrections, which can vary in duration and which City staff has no control over. The Division typically provides plan check corrections within 10 calendar days.

Building Permits Processed	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Permits issued over the counter (cases)	1,433	1,574	1,642	1,756	2,181
Plan checked permits (cases)	235	311	267	225	338
Median processing time (days)	40	40	38	27	22

Code Enforcement

Municipal code enforcement cases typically involve violations such as property maintenance or trash can issues. These cases are typically resolved through a site visit, written notice and consultation with the offending party. Building code enforcement cases typically involve violations such as non-permitted construction or grading. These cases are typically resolved after one or more site visits and letters to the offending party. Furthermore, these cases often require parties to go through the planning application and building permit process to resolve the issue while being monitored by Code Enforcement staff. Zoning code enforcement cases typically involve building permit violations such as expired permits. These cases are typically resolved with a letter to the offending party. Code enforcement cases where the offending party is non-responsive are forwarded to the City Attorney's office to resolve which adds to the processing time. The processing time noted is the median time between the filing of a case and when the case is closed out or resolved. It should be noted that the processing time includes the time taken by offending parties to resolve the violation, which can vary in duration and which City staff has no control over.

Code Enforcement Complaints	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
Municipal Code violations closed (cases)	181	124	130	75	158
Median processing time (days)	15	25	30	30	30
Building Code violations closed (cases)	46	45	29	38	91
Median processing time (days)	10	30	35	35	30
Zoning Code violations closed (cases)	90	176	50	25	42
Median processing time (days)	29	30	30	30	30

View Restoration

View Restoration Permits are requests for the restoration of a view that has been significantly impaired by foliage. The processing of these permits typically involves a pre-application mediation meeting and depending on the success of the pre-application meeting, may require a hearing before the Planning Commission. View Preservation Permits are requests for the preservation of a view that has existed sometime since November 1989 (as documented in a photograph) and which now has been significantly impaired by foliage. The processing of View Preservation Permits typically involve the examination of photographs, staff site visits, a staff analysis and a determination by the Community Development Director. City Tree Review Permits are requests for the restoration of a view that has been significantly impaired by City trees. The processing of these requests typically involves a site visit, the preparation of a staff report, input from the City arborist and the Public Works

Department and the trimming or removal of the City tree(s) by City work crews. The City Tree program is conducted by the Department of Public Works but the program continues to involve the review and participation of the View Restoration staff as reflected in the table below.

View Permits Processed	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22
View Restoration permits processed (cases)	30	6	24	24	12
View Preservation permits processed (cases)	13	10	8	11	10
City Tree Review permits processed (cases)	27	18	35	24	26
View Maintenance requests processed (cases)	19	23	28	34	24

Community Development Department

101 - General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Community Development Administration	\$ 670,902	\$ 584,244	\$ 528,887	\$ 678,500	\$ 834,900
Planning	835,016	774,259	616,938	918,200	1,343,000
Building & Safety	826,227	678,640	598,490	651,200	875,700
Code Enforcement	184,457	222,319	208,263	263,000	274,600
View Restoration	321,835	384,590	385,703	368,800	393,400
Geology	107,253	111,100	144,068	150,000	150,000
Animal Control	\$ 89,842	\$ 102,083	\$ 94,282	\$ 166,000	\$ 288,000
Total General Fund - Community Development	\$ 3,035,532	\$ 2,857,235	\$ 2,576,631	\$ 3,195,700	\$ 4,159,600

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 2,302,331	\$ 2,014,763	\$ 1,889,650	\$ 2,086,700	\$ 2,893,500
Maintenance & Operations	733,201	842,472	686,981	1,109,000	1,266,100
Total General Fund - Community Development	\$ 3,035,532	\$ 2,857,235	\$ 2,576,631	\$ 3,195,700	\$ 4,159,600

332 - State Grants Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	\$ -	\$ -	\$ -	\$ 100,000	\$ 210,000
Total for State Grants Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ 210,000

101 - General Fund

Community Development Administration

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 590,903	\$ 470,292	\$ 499,352	\$ 526,300	\$ 711,200
Maintenance & Operations	79,999	113,952	29,535	152,200	123,700
Total for Community Development Administration	\$ 670,902	\$ 584,244	\$ 528,887	\$ 678,500	\$ 834,900

*Separated administrative function from planning.

Planning

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 702,058	\$ 662,411	\$ 466,618	\$ 599,400	\$ 900,500
Maintenance & Operations	132,958	111,848	150,320	318,800	442,500
Total for Planning	\$ 835,016	\$ 774,259	\$ 616,938	\$ 918,200	\$ 1,343,000

Building & Safety

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 532,402	\$ 337,094	\$ 420,060	\$ 448,900	\$ 708,100
Maintenance & Operations	293,825	341,546	178,430	202,300	167,600
Total for Building & Safety	\$ 826,227	\$ 678,640	\$ 598,490	\$ 651,200	\$ 875,700

Code Enforcement

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 187,329	\$ 211,163	\$ 166,267	\$ 197,800	\$ 237,200
Maintenance & Operations	(2,872)	11,156	41,996	65,200	37,400
Total for Code Enforcement	\$ 184,457	\$ 222,319	\$ 208,263	\$ 263,000	\$ 274,600

View Restoration

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 289,639	\$ 333,803	\$ 337,353	\$ 314,300	\$ 336,500
Maintenance & Operations	32,196	50,787	48,350	54,500	56,900
Total for View Restoration	\$ 321,835	\$ 384,590	\$ 385,703	\$ 368,800	\$ 393,400

Geology

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	107,253	111,100	144,068	150,000	150,000
Total for Geology	\$ 107,253	\$ 111,100	\$ 144,068	\$ 150,000	\$ 150,000

Animal Control

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	89,842	102,083	94,282	166,000	288,000
Total for Animal Control	\$ 89,842	\$ 102,083	\$ 94,282	\$ 166,000	\$ 288,000

General Fund - Community Development

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 2,302,331	\$ 2,014,763	\$ 1,889,650	\$ 2,086,700	\$ 2,893,500
Maintenance & Operations	733,201	842,472	686,981	1,109,000	1,266,100
Total General Fund - Community Development	\$ 3,035,532	\$ 2,857,235	\$ 2,576,631	\$ 3,195,700	\$ 4,159,600

222 - Habitat Restoration Fund**State Grants Fund**

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	-	-	-	100,000	210,000
Total for State Grants Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ 210,000

Department:		Community Development					
Budget Program:		Community Development Administration					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4110-4101	Full-Time Salaries	375,528	226,851	373,163	396,600	535,700
	101-400-4110-4102	Part-Time Salaries	-	27,160	-	-	-
	101-400-4110-4103	Over-Time Salaries	1,119	8,438	8,843	10,100	8,500
	101-400-4110-4104	Employee Bonuses	3,500	1,500	2,500	-	-
	101-400-4110-4106	Automobile Allowances	1,800	1,200	1,800	1,800	1,800
	101-400-4110-4201	Health/Dental/Vision Insurance	39,990	22,971	37,142	39,000	52,200
	101-400-4110-4202	Fica/Medicare	5,094	3,673	5,141	5,600	7,900
	101-400-4110-4203	Calpers Retirement	40,044	26,071	34,307	32,100	47,500
	101-400-4110-4204	Workers' Compensation	9,136	6,406	7,946	8,500	13,600
	101-400-4110-4205	Other Benefits	9,005	5,053	9,092	10,800	21,900
	101-400-4110-4206	H.S.A. Contribution	15,056	11,069	9,785	10,300	11,000
	101-400-4110-4207	Calpers Unfunded Liabilities	90,631	129,900	9,633	11,500	11,100
	101-400-4110-4310	Operating Materials & Supplies	7,938	12,828	6,163	12,000	12,000
	101-400-4110-4311	Postage	-	-	-	5,000	5,000
	101-400-4110-5101	Professional/Tech Services	-	80,896	-	103,000	70,000
	101-400-4110-5103	Printing/Binding	9,619	2,384	3,255	9,000	9,000
	101-400-4110-5106	Rents & Leases	4,302	4,826	6,241	6,000	6,000
	101-400-4110-5301	Telephone	5,440	3,318	5,876	6,000	8,000
	101-400-4110-6001	Meetings & Conferences	-	-	-	-	2,500
	101-400-4110-6201	Equipment Replacement Charges	52,700	9,700	8,000	11,200	11,200
Expenditure Subtotals			670,902	584,244	528,887	678,500	834,900
Total Program Expenditures			670,902	584,244	528,887	678,500	834,900

Department: Community Development		
Budget Program: Community Development Administration		
Account #	Account Description	FY22-23 Adopted Budget
101-400-4110-4101	Full-Time Salaries	535,700
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4110-4103	Over-Time Salaries	8,500
	Overtime paid to full-time City employees allocated to this program.	
101-400-4110-4106	Automobile Allowances	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-4110-4201	Health/Dental/Vision Insurance	52,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4110-4202	Fica/Medicare	7,900
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4110-4203	Calpers Retirement	47,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4110-4204	Workers' Compensation	13,600
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4110-4205	Other Benefits	21,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4110-4206	H.S.A. Contribution	11,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4110-4207	Calpers Unfunded Liabilities	11,100
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4110-4310	Operating Materials & Supplies	12,000
	Supplies- includes operating and kitchen supplies for all divisions in CDD. (\$8,000) Supplies, and equipment used to perform duties in planning, view restoration, code enforcement, and building and safety. This may include field related tools, uniforms and mechanical equipment. (\$4,000)	
101-400-4110-4311	Postage	5,000
	Postage and handling services by an outside vendor for large public notices.	
101-400-4110-5101	Professional/Tech Services	70,000
	GIS contracted service support (\$70,000).	
101-400-4110-5103	Printing/Binding	9,000
	Miscellaneous printing for CDD including reproduction of documents, informational brochures and various documents, business cards, public notice envelopes, etc.	
101-400-4110-5106	Rents & Leases	6,000
	Rental of a mobile storage container for storing historical records for CDD (Planning and Building & Safety).	
101-400-4110-5301	Telephone	8,000
	Funding for the costs of cellular phones with data plans for staff members in order to facilitate and increase mobile communication while out in the field.	
101-400-4110-6001	Meetings & Conferences	2,500
	Various Annual Conferences and Professional Development	
101-400-4110-6201	Equipment Replacement Charges	11,200
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department: Community Development
Budget Program: Planning

Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4120-4101	Full-Time Salaries	495,442	435,381	282,944	438,600	657,900
	101-400-4120-4102	Part-Time Salaries	8,599	28,327	59,165	11,300	11,300
	101-400-4120-4103	Over-Time Salaries	951	15,887	8,472	1,900	9,000
	101-400-4120-4104	Employee Bonuses	-	3,950	-	-	-
	101-400-4120-4201	Health/Dental/Vision Insurance	73,623	61,307	46,124	54,700	78,500
	101-400-4120-4202	Fica/Medicare	7,151	7,054	5,193	6,700	9,700
	101-400-4120-4203	Calpers Retirement	40,015	36,574	26,140	38,900	57,100
	101-400-4120-4204	Workers' Compensation	12,009	11,472	7,288	9,300	16,700
	101-400-4120-4205	Other Benefits	14,568	10,731	8,706	9,600	24,900
	101-400-4120-4206	H.S.A. Contribution	23,322	15,328	13,220	14,700	21,900
	101-400-4120-4207	Calpers Unfunded Liabilities	26,378	36,400	9,366	13,700	13,500
	101-400-4120-4601	Dues & Memberships	3,660	1,741	1,669	5,000	7,000
	101-400-4120-5101	Professional/Technical Service	99,227	78,467	125,302	266,000	390,000
	101-400-4120-5102	Advertising	13,625	17,968	22,526	30,000	25,000
	101-400-4120-6001	Meetings & Conferences	13,240	11,908	500	12,000	12,500
	101-400-4120-6002	Travel/Mileage Reimbursement	606	335	6	500	500
	101-400-4120-6101	Training	1,388	565	-	5,000	7,000
	101-400-4120-6102	Publications/Journals	1,212	864	317	300	500
Expenditure Subtotals			835,016	774,259	616,938	918,200	1,343,000
Total Program Expenditures			835,016	774,259	616,938	918,200	1,343,000

Department: Community Development		
Budget Program: Planning		
Account #	Account Description	FY22-23 Adopted Budget
101-400-4120-4101	Full-Time Salaries	657,900
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4120-4102	Part-Time Salaries	11,300
	Stipend for Planning Commissioner.	
101-400-4120-4103	Over-Time Salaries	9,000
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4120-4201	Health/Dental/Vision Insurance	78,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4120-4202	Fica/Medicare	9,700
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4120-4203	Calpers Retirement	57,100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4120-4204	Workers' Compensation	16,700
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4120-4205	Other Benefits	24,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4120-4206	H.S.A. Contribution	21,900
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4120-4207	Calpers Unfunded Liabilities	13,500
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4120-4601	Dues & Memberships	7,000
	1. American Planning Association, 9 staff and up-to 7 Planning Commissioners. (\$4,000) 2. Association of Environmental Professionals, 9 staff and up-to 7 Planning Commissioners. (\$1,000) 3. American Institute of Certified Planners, TBD (varies based on how many planners obtain certification through a given period). (\$1,000) 4. American Society for Public Administration, 9 staff. (\$1,000)	
101-400-4120-5101	Professional/Technical Service	390,000
	1. Housing Element Compliance Measures & Environmental Review (\$250,000) a. Complete re-zonings and environmental review to fully accommodate RHNA with appropriate Zoning & General Plan amendments for sites targeted in the sites inventory and establish General Plan land use category that allows for residential density of at least 30 dwelling units per acre, or higher (\$200,000). b. Develop component to bring City's Density Bonus Ordinance (2008) in line with State Density bonus law (AB 2345, 2020) as well as a component to establish objective design standards in line with SB 330/SB 35 (\$50,000). 2. State Mandated Safety Element Update & Environmental Review (\$100,000) 3. Environmental Filings and posting fees for City projects (required filings and postings of environmental review documents with County Agencies) (\$10,000) 4. On-Call Technical/Environmental Planning Services (Biology, Traffic & Landscaping) (\$30,000)	
101-400-4120-5102	Advertising	25,000
	Publishing required legal notices for private development projects and City projects in the local newspaper and with County Departments.	

Department: Community Development		
Budget Program: Planning		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-4120-6001	Meetings & Conferences	12,500
	1. Cal APA conference (October 2022) in Anaheim, 2 staff (\$1,500) 2. National APA conference (April 2023) in Philadelphia, 2 staff (\$8,000) 3. Southern California Association of Governments Regional Assembly (May 2023) in Indian Wells, 2 staff (\$2,000) 4. Other misc including the 2023 PC Academy (\$1,000)	
101-400-4120-6002	Travel/Mileage Reimbursement	500
	Reimbursement to Staff for use of personal vehicles for site visits.	
101-400-4120-6101	Training	7,000
	California Environmental Quality Act (CEQA), and other various educational courses.	
101-400-4120-6102	Publications/Journals	500
	Publications include California Planning and Redevelopment Report, Land Use Digest, Urban Land Institute, and California Coast and Ocean. Reference materials include California Land Use and Planning Law, the Subdivision Map Act manual, and CEQA compliance guidelines.	

Department:		Community Development					
Budget Program:		Building & Safety					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4130-4101	Full-Time Salaries	325,622	210,304	290,991	333,200	540,700
	101-400-4130-4102	Part-Time Salaries	29,052	19,662	31,982	-	-
	101-400-4130-4103	Over-Time Salaries	11,621	4,941	4,869	6,800	6,000
	101-400-4130-4104	Employee Bonuses	750	1,000	-	-	-
	101-400-4130-4201	Health/Dental/Vision Insurance	51,032	32,878	37,361	50,100	58,500
	101-400-4130-4202	Fica/Medicare	6,151	3,680	4,402	4,500	7,900
	101-400-4130-4203	Calpers Retirement	24,011	17,166	25,268	24,700	43,000
	101-400-4130-4204	Workers' Compensation	8,065	5,485	6,769	6,700	13,600
	101-400-4130-4205	Other Benefits	7,986	7,132	9,078	10,900	26,000
	101-400-4130-4206	H.S.A. Contribution	19,318	11,746	8,535	10,800	11,000
	101-400-4130-4207	Calpers Unfunded Liabilities	48,794	23,100	805	1,200	1,400
	101-400-4130-4310	Operating Materials & Supplies	(83)	-	-	-	-
	101-400-4130-4601	Dues & Memberships	280	215	360	400	700
	101-400-4130-5101	Professional/Technical Service	291,530	336,972	177,547	195,000	160,000
	101-400-4130-5301	Telephone	-	1,838	133	-	-
	101-400-4130-6001	Meetings & Conferences	-	22	-	-	-
	101-400-4130-6002	Travel/Mileage Reimbursement	692	300	-	900	900
	101-400-4130-6101	Training	404	780	390	4,800	4,800
	101-400-4130-6102	Publications/Journals	1,002	1,419	-	1,200	1,200
Expenditure Subtotals			826,227	678,640	598,490	651,200	875,700
Total Program Expenditures			826,227	678,640	598,490	651,200	875,700

Department: Community Development		
Budget Program: Building & Safety		
Account #	Account Description	FY22-23 Adopted Budget
101-400-4130-4101	Full-Time Salaries	540,700
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4130-4103	Over-Time Salaries	6,000
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4130-4201	Health/Dental/Vision Insurance	58,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4130-4202	Fica/Medicare	7,900
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4130-4203	Calpers Retirement	43,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4130-4204	Workers' Compensation	13,600
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4130-4205	Other Benefits	26,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4130-4206	H.S.A. Contribution	11,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4130-4207	Calpers Unfunded Liabilities	1,400
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4130-4601	Dues & Memberships	700
	Membership in International Code Council(ICC), International Congress of Building Officials (ICBO), and California Building Officials(CALBO).	
101-400-4130-5101	Professional/Technical Service	160,000
	Contract cost to provide Building and Safety engineering plan check, plan check services at the public counter (on a part-time basis), On-call inspection services (structural, mechanical, electrical and plumbing), ADA access compliance, fire and life-safety plan review, green building as needed.(\$135,000) Other professional building and safety consultants to assist in the review of projects not otherwise funded by development project trust deposits. (\$25,000)	
101-400-4130-6002	Travel/Mileage Reimbursement	900
	Mileage reimbursement to use personal vehicles for site visit, inspections, and to travel to training locations when a city vehicle is not available.	
101-400-4130-6101	Training	4,800
	Professional and continuing education seminars that focus on specific aspects of the California Building Codes. CALBO Education Week in Ontario for Inspectors, Permit Technicians and Building Official. (5) (\$1,500) ICC Exams and extend education for Inspectors, Permit Technicians and Building Official. (\$3,300)	
101-400-4130-6102	Publications/Journals	1,200
	Publications are purchased annually to assist the Building Inspectors in their duties and to maintain a library of up-to-date Codes.	

Department:		Community Development					
Budget Program:		Code Enforcement					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4140-4101	Full-Time Salaries	142,925	158,176	122,379	143,200	165,600
	101-400-4140-4103	Over-Time Salaries	586	1,078	523	2,200	7,500
	101-400-4140-4104	Employee Bonuses	-	1,750	2,000	-	-
	101-400-4140-4201	Health/Dental/Vision Insurance	18,256	19,680	18,008	26,500	24,700
	101-400-4140-4202	Fica/Medicare	1,940	2,151	1,704	1,900	2,500
	101-400-4140-4203	Calpers Retirement	10,473	12,096	10,438	11,800	13,400
	101-400-4140-4204	Workers' Compensation	3,305	3,684	2,659	2,900	4,300
	101-400-4140-4205	Other Benefits	3,864	6,184	3,536	4,100	7,600
	101-400-4140-4206	H.S.A. Contribution	5,883	6,164	4,746	4,400	11,000
	101-400-4140-4207	Calpers Unfunded Liabilities	97	200	274	800	600
	101-400-4140-4601	Dues & Memberships	220	190	190	300	-
	101-400-4140-5101	Professional/Technical Service	1,680	8,700	41,281	60,000	35,000
	101-400-4140-6001	Meetings & Conferences	(5,292)	1,888	500	3,500	1,000
	101-400-4140-6002	Travel/Mileage Reimbursement	18	312	-	400	400
	101-400-4140-6101	Training	502	66	25	1,000	1,000
Expenditure Subtotals			184,457	222,319	208,263	263,000	274,600
Total Program Expenditures			184,457	222,319	208,263	263,000	274,600

Department: Community Development		
Budget Program: Code Enforcement		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-4140-4101	Full-Time Salaries	165,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4140-4103	Over-Time Salaries	7,500
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4140-4201	Health/Dental/Vision Insurance	24,700
	The City’s contribution for employee medical, dental, vision and declined health incentive.	
101-400-4140-4202	Fica/Medicare	2,500
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4140-4203	Calpers Retirement	13,400
	Budget program’s share of City’s contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4140-4204	Workers’ Compensation	4,300
	The budget program’s portion of the City’s share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4140-4205	Other Benefits	7,600
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4140-4206	H.S.A. Contribution	11,000
	The City’s annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4140-4207	Calpers Unfunded Liabilities	600
	Budget program’s portion of City’s total CalPERS unfunded liability.	
101-400-4140-5101	Professional/Technical Service	35,000
	1. Costs of code enforcement nuisance abatement activities, including those related to view restoration, and building and zoning code violations. (\$25,000) 2. Cost of consultant for code enforcement purposes related to monitoring short-term rentals. (\$5,000) 3. Cost for On-Call Hearing Officer. (5,000)	
101-400-4140-6001	Meetings & Conferences	1,000
	C.A.C.E.O. Annual Code Enforcement Conference in Orange County ⁽²⁾	
101-400-4140-6002	Travel/Mileage Reimbursement	400
	Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	
101-400-4140-6101	Training	1,000
	Leadership Summit for (2) Code Officers (\$700) and other misc. training and certifications (\$300)	

Department:		Community Development					
Budget Program:		View Restoration					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4150-4101	Full-Time Salaries	188,061	214,407	223,693	219,000	242,700
	101-400-4150-4103	Over-Time Salaries	3,713	2,073	19,530	10,900	9,000
	101-400-4150-4104	Employee Bonuses	4,413	4,116	3,165	-	-
	101-400-4150-4201	Health/Dental/Vision Insurance	24,599	28,268	28,196	23,000	24,500
	101-400-4150-4202	Fica/Medicare	2,735	2,810	3,190	3,000	3,600
	101-400-4150-4203	Calpers Retirement	16,316	20,214	22,883	22,100	23,600
	101-400-4150-4204	Workers' Compensation	4,652	5,062	5,044	4,600	6,300
	101-400-4150-4205	Other Benefits	5,683	6,008	5,997	5,900	7,000
	101-400-4150-4206	H.S.A. Contribution	11,060	12,245	13,320	12,800	7,300
	101-400-4150-4207	Calpers Unfunded Liabilities	28,407	38,600	12,335	13,000	12,500
	101-400-4150-4601	Dues & Memberships	1,128	1,180	1,177	1,200	1,200
	101-400-4150-5101	Professional/Technical Service	26,432	46,854	46,788	50,000	50,000
	101-400-4150-6001	Meetings & Conferences	4,420	2,140	385	2,100	4,500
	101-400-4150-6002	Travel/Mileage Reimbursement	216	189	-	400	400
	101-400-4150-6101	Training	-	424	-	800	800
Expenditure Subtotals			321,835	384,590	385,703	368,800	393,400
Total Program Expenditures			321,835	384,590	385,703	368,800	393,400

Department: Community Development		
Budget Program: View Restoration		
Account #	Account Description	FY22-23 Adopted Budget
101-400-4150-4101	Full-Time Salaries	242,700
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-4150-4103	Over-Time Salaries	9,000
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-4150-4201	Health/Dental/Vision Insurance	24,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-4150-4202	Fica/Medicare	3,600
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-4150-4203	Calpers Retirement	23,600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-4150-4204	Workers' Compensation	6,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-4150-4205	Other Benefits	7,000
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-4150-4206	H.S.A. Contribution	7,300
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-4150-4207	Calpers Unfunded Liabilities	12,500
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-4150-4601	Dues & Memberships	1,200
	1. American Planning Association Membership for 1 Associate and 1 Senior Planner. (\$1,000) 2. Association of Environmental Planners, Institute of Associate Planners and professional memberships. (\$200)	
101-400-4150-5101	Professional/Technical Service	50,000
	Contract professional consultant services to assist in the mediation of View Restoration/Preservation cases. (\$45,000) Arborist or other consultants. The view restoration fees associated with this program are collected when a case is not resolved through mediation. (\$5,000)	
101-400-4150-6001	Meetings & Conferences	4,500
	1. Annual National APA conference (April 2023) in Philadelphia with fees, hotel, air, meals and incidentals for one staff (\$2,500). 2. Cal APA conference (October 2022) in Anaheim with fees, meals and incidentals for one staff (\$800). 3. Aviation Noise Symposium (Spring 2023) tentatively at Long Beach, with fee and meals/incidentals for one staff (\$1200).	
101-400-4150-6002	Travel/Mileage Reimbursement	400
	Reimbursement for Staff use of personal vehicles for site visits and off-site training classes.	
101-400-4150-6101	Training	800
	Professional and continuing education seminars that focuses on the California Environmental Quality Act. (CEQA)	

Department:		Community Development					
Budget Program:		Geology					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4170-5101	Professional/Technical Service	107,253	111,100	144,068	150,000	150,000
Expenditure Subtotals			107,253	111,100	144,068	150,000	150,000
Total Program Expenditures			107,253	111,100	144,068	150,000	150,000

Department: Community Development	
Budget Program: Geology	
Account #	FY22-23 Adopted Budget
101-400-4170-5101	150,000
Professional/Technical Service	
Geotechnical consultant services to review and make recommendations regarding the need for, and/or adequacy of, privately initiated project geo-technical reports. The actual cost for geologic services will vary depending upon the level of activity that occurs during the year. The expenditure is offset directly by the geologic review fees collected from permit applicants.	

Department:		Community Development					
Budget Program:		Animal Control					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4180-5101	Professional/Technical Service	89,842	102,083	94,282	166,000	288,000
Expenditure Subtotals			89,842	102,083	94,282	166,000	288,000
Total Program Expenditures			89,842	102,083	94,282	166,000	288,000

Department: Community Development	
Budget Program: Animal Control	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-4180-5101	Professional/Technical Service
	288,000
Los Angeles County Department of Animal Care & Control for animal control services. Services include animal shelter care, dog license administration and field services. This expenditure is partially offset with fees collected by the County and remitted to the City, Los Angeles County Department of Agricultural Weights & Measures to provide public services and information regarding coyotes spraying, and Coyote trapping.	

Department:		Community Development					
Budget Program:		State Grants Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	332-400-4120-5101	Professional/Tech Services	-	-	-	100,000	210,000
Expenditure Subtotals			-	-	-	100,000	210,000
Total Program Expenditures			-	-	-	100,000	210,000



Public Works

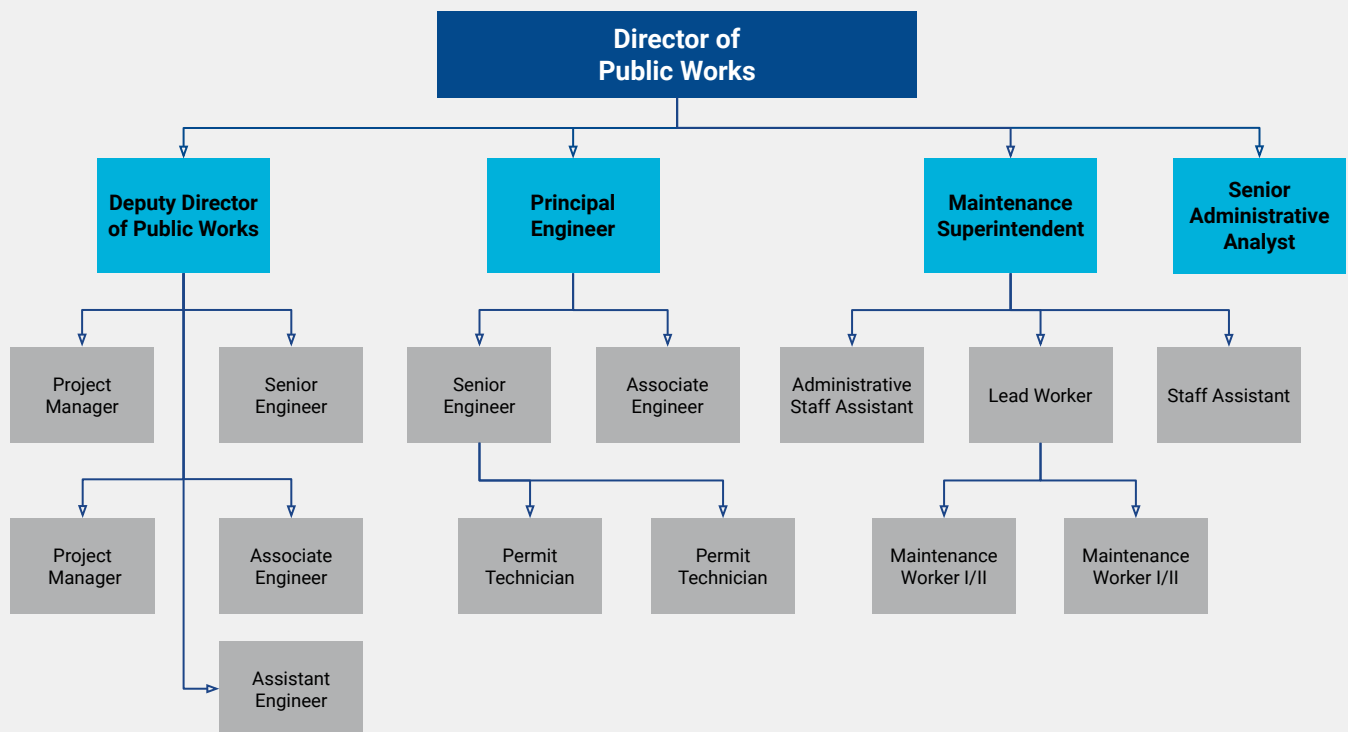


Public Works Department

The Public Works Department is responsible for planning, engineering, constructing, operating, and maintaining the City's infrastructure and environmental programs. Specific activities of the Public Works Department include:

- Traffic engineering and operations including management of approximately 150 miles of streets, 17 signals, 7,000 traffic signs, and 1,750 street lights
- Traffic calming program
- Solid waste and recycling management for approximately 12,000 residential as well as 250 commercial and multi-family units
- Storm-water program including stormwater runoff quality compliance and flood management
- Permitting and inspection in the public right-of-way including utility work, Small Wireless Facilities, and parking
- Fuel modification for approximately 300 acres of open space
- Sanitary sewer collection for the Palos Verdes Interpretive Center and the Abalone Cove Sanitary Sewer District comprised of approximately 270 households
- Street Sweeping
- Environmental sustainability programs
- Maintenance of City facilities, parks, trails, and open space
- Maintenance of roadway and storm sewer systems
- Landscape maintenance in the public right-of-way
- Tree maintenance in the public right-of-way
- Landslide management
- Fleet maintenance
- Management of City's transportation & transit funding
- Grant applications and management for infrastructure related items
- Review of development applications of civil engineering standards compliance
- Development of the annual Capital Improvement Program (CIP)
- Implementation of CIP projects

Organizational Chart





Full-time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Public Works					
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0	1.0
Associate Engineer	3.0	3.0	2.0	2.0	2.0
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Lead Worker	1.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I/II	2.0	2.0	2.0	2.0	2.0
Permit Technician	2.0	2.0	2.0	2.0	2.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Project Manager	-	-	1.0	1.0	2.0
Senior Administrative Analyst	1.0	1.0	1.0	2.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Staff Assistant	1.0	1.0	1.0	-	1.0
Subtotal	18.0	18.0	18.0	18.0	19.0

Employee Descriptions

Public Works Director

- Budget
- Strategic Direction
- Personnel Management – Managers
- Policies, Procedures, and Practices
- Programs & Projects Oversight

Deputy Director of Public Works

- Budget
- Personnel Management - Traffic Engineers
- Traffic Safety Committee Liaison
- Asset Management Oversight
- Traffic Calming Studies Oversight
- Capital Projects Oversight

Principal Civil Engineer

- Budget
- Personnel Management - Utilities Engineers
- Development Review
- Landside
- Wet Utility Program Oversight
- Dry Utility Program Oversight

Senior Engineer (Transportation)

- Traffic Calming/Traffic Studies
- Capital Projects - Traffic

Senior Engineer (Dry Utilities)

- Personnel Management - Permit Technicians
- Budget - Dry Utilities
- Wireless Permits, Master Plans, and Franchise Agreements
- Utility & Encroachments Permits
- Utility Coordination & Undergrounding

Associate Engineer (Transportation)

- Traffic Calming/Traffic Studies
- Asset Management - Roadway
- Asset Management - Signal
- Asset Management - Streetlight
- Capital Projects - Traffic

Associate Engineer (Wet Utilities)

- Wet Utilities Budget
- Stormwater Quality Compliance & Capital Projects
- Drainage Master Planning
- Asset Management - Drainage
- Capital Projects - Drainage
- Asset Management - Sanitary Sewer
- Capital Projects - Sanitary Sewer

Assistant Engineer (Transportation)

- Capital Projects - Paving
- Capital Projects - Sidewalk Rehabilitation
- Capital Projects - ADA
- School Flagging & Crossing Guards
- Street Sweeping

Project Manager (Facilities)

- > Capital Projects - Facilities
- > Asset Management - Facilities
- > Major Maintenance Projects - Facilities
- > CIP Development
- > IMAC Liaison

Project Manager (Environmental)

- > Solid Waste Regulations Implementation
- > Solid Waste Reporting
- > Solid Waste Special Events
- > Fuel Modification
- > Sustainability Energy Initiatives

Senior Administrative Analyst

- > Budget and Financial Management
- > Grant Management

Administrative Assistant

- > Quotes for Products and Services
- > Purchase Orders and Contracts
- > Administrative and Clerical
- > Public Inquiries
- > Service Requests

Permit Technician

- > Permit Requests
- > Backup Public Inquiries
- > Backup Service Requests
- > Backup Purchase Orders and Contracts

Maintenance Superintendent

- > Personnel Management - Maintenance
- > Maintenance & Repairs Oversight – Streets, Sidewalks, Street Trees, Right-of-Way, Facilities, Parks, Drainage, Sanitary Sewer, Fleet
- > Emergency Response

Lead Worker

- > Contracted Maintenance Oversight
- > Routine Maintenance & Repairs
- > Emergency Response

Maintenance Worker I/II

- > Routine Maintenance & Repairs
- > Emergency Response

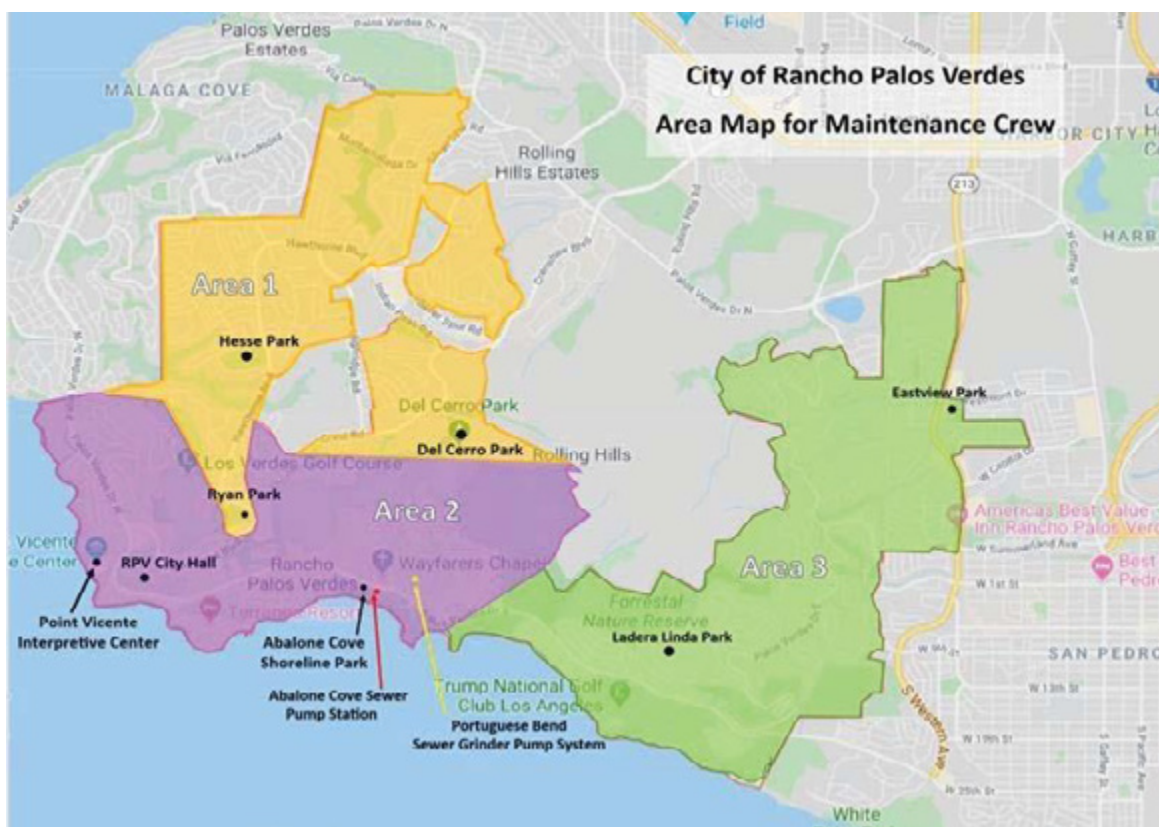
Staff Assistant

- > Public Inquiries
- > Service Requests
- > Administrative and Clerical

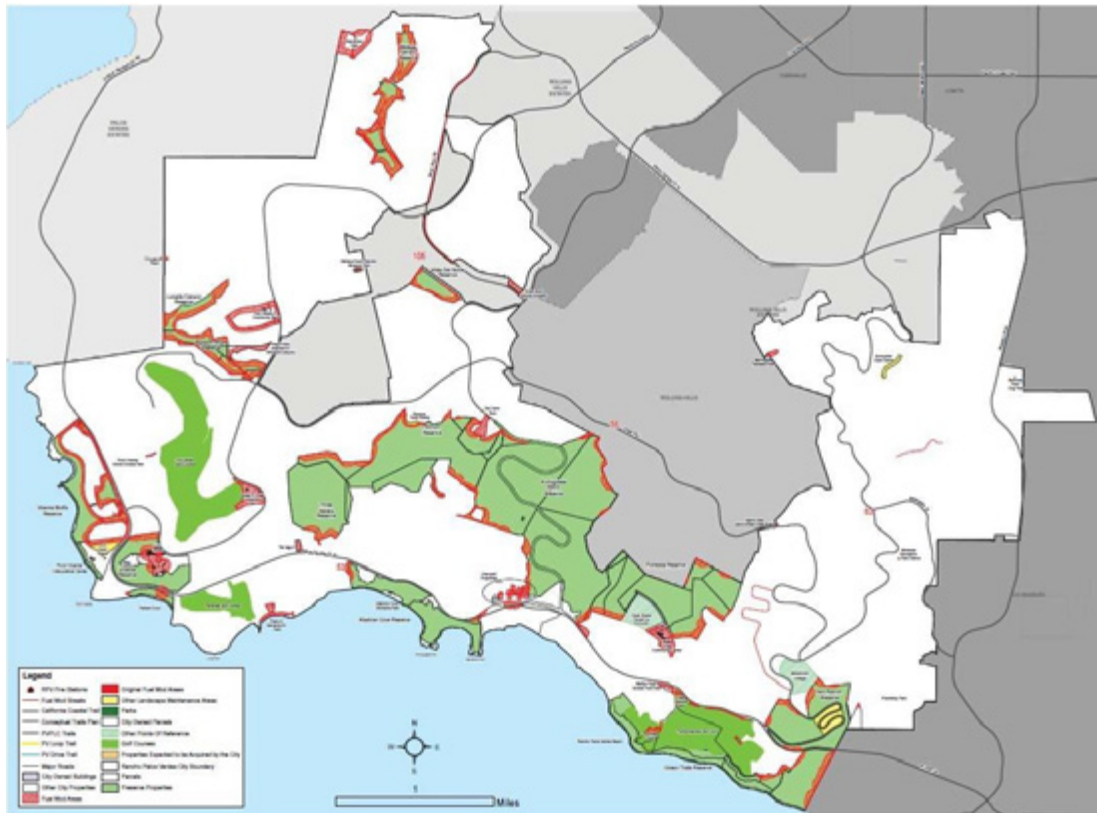
Public Works Performance Indicators

Maintenance Program

The Maintenance program oversees the maintenance and repair of City streets, buildings, parks, open space and trails, and landscape and trees in the public right-of-way. An important maintenance activity is responding to residential and after-hours emergency requests. Between July 1, 2021, and June 30, 2022, staff responded to and successfully completed approximately 1,445 requests for service and about 75 after hours emergency requests.



The Fuel Modification program performs annual weed and brush abatement in areas of defensible space on City property and the public right-of-way, which is defined by the County of Los Angeles as a 200-foot-wide buffer around structures. The City performs fuel modification for public-area portions of a buffer associated with a privately owned structure. Program activities include goat grazing and manned crews, as well as biological surveys to ensure no active bird nests are disturbed during bird nesting season (from April through August).



The city maintains about 300 acres of defensible space annually.

Recycling Program

The City has implemented an increasing number of programs over the years to promote recycling and waste reduction/diversion activities among residents and businesses to meet and surpass State requirements.

These programs include:

- > Residential curbside collection of commingled green and food waste, commingled recycling (paper, cans, bottles, cardboard, glass, and metal)
- > Multifamily collection of commingled recycling, green waste (food waste recycling to be implemented in mid 2022)
- > Business recycling programs including commingled recycling and green waste (food waste recycling to be implemented in mid 2022)
- > Used motor oil and filter recycling
- > Annual Household Hazardous and electronic waste roundups
- > Bi-annual Paper shredding and electronic waste roundups with mulch giveaway

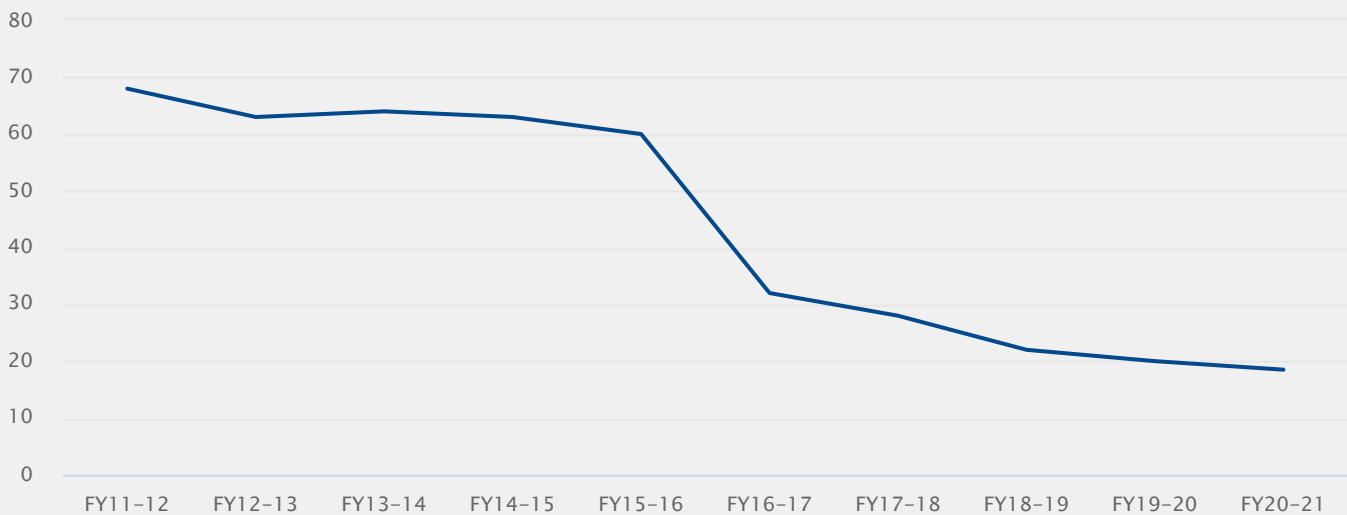
The table below indicates the tonnage of waste (trash), green waste, and commingled recycling collected from the City's residential (single and multifamily) households during the past four calendar years. Economy and population growth affect the tonnage of waste and recycling generated, while the weather and rainfall affect the tonnage of green waste generated.

	2017	2018	2019	2020	2021
Trash (tons) - Disposal	14,290	14,335	14,505	14,185	15,405
Green Waste (tons) - Recycling	10,955	10,125	11,320	12,855	10,620
Recycling (tons) - Recycling	5,515	5,370	5,190	5,870	5,475
Transformation / (Waste to Energy Recycling) (tons)	1,045	895	765	1,920	1,210

Street Sweeping Program

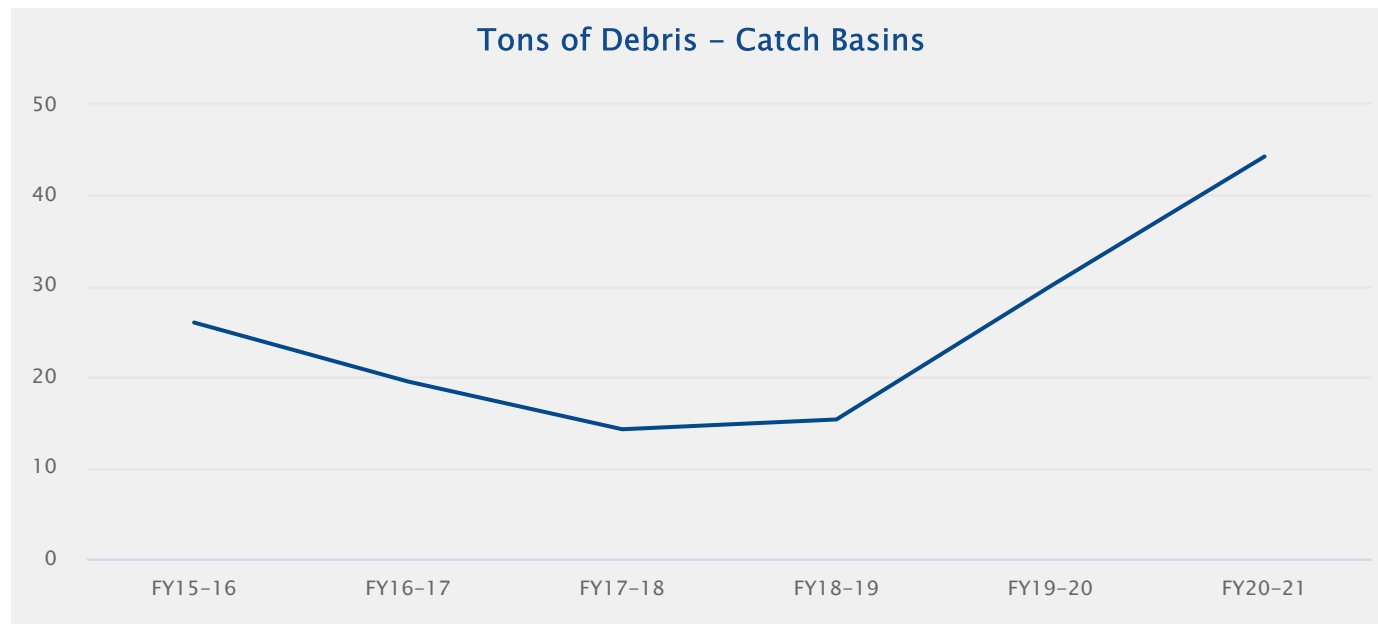
Street Sweeping is a key component in reducing the likelihood that pollutants from the City's streets reach canyons, waterways, beaches, and the ocean. The City sweeps residential and non-residential streets twice a month. Western Avenue is swept once a week. This practice removes about 18 tons of trash each fiscal year (June-July) from City streets. The table below depicts the average monthly tons of trash diverted by fiscal year. A sharp decline in the tonnage collected is shown for Fiscal Year 2016-17 (FY16-17). This decline in tonnage is due to the beginning of a new practice to recycle all eligible material before disposal.

Tons of Trash/Month



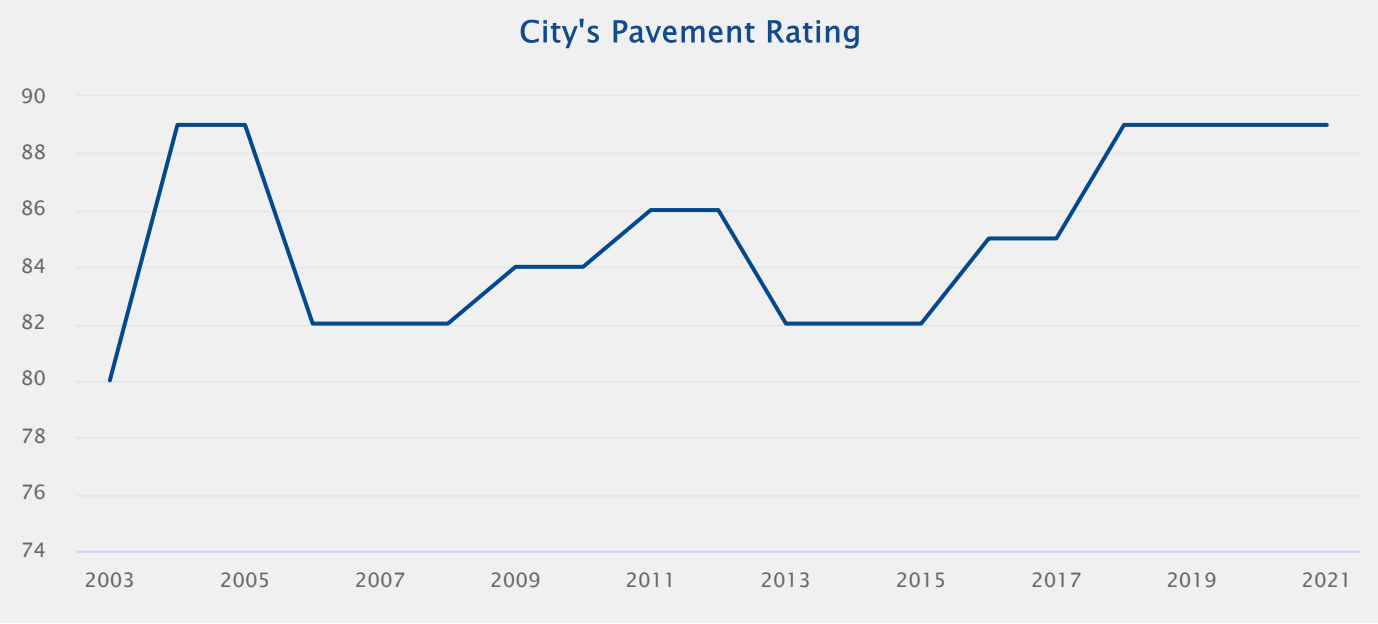
Catch Basin Debris Removal

The City owns a Municipal Separate Storm Sewer System (MS4), which ultimately drains to the ocean. Los Angeles County permits municipalities' systems and regulates their responsibility for reducing pollutants that reach waterways. Pollutants may include trash, sediment, or chemicals. Catch basins are a collection point within our storm sewer system. They are cleaned throughout the year, reducing the quantity of debris that may flow to the ocean. The table below depicts the tons of debris collected per fiscal year.



Roadway Maintenance Program

The City invests in its roadways resurfacing, maintaining, and repairing as needed. A Pavement Management Report update is completed every three years to determine the current condition of the roadways. The triennial report rates a street’s roadway surface and assigns it a Pavement Condition Index or PCI rating between 0 and 100. New roadways begin with a PCI rating of 100 and typically deteriorate with use, age, weather, and other factors. The report also provides an average PCI rating of all City roadways. Our current PCI rating is 88.9. The City’s average PCI rating over the last 20 years is depicted in the graph below.



Public Works Department

101 - General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Public Works Administration	\$ 2,155,312	\$ 2,092,585	\$ 1,934,346	\$ 2,071,800	\$ 2,939,700
Traffic Management	418,941	276,284	120,558	324,375	364,500
Storm Water Quality	535,920	479,833	472,168	36,190	1,000
Building Maintenance	453,630	448,644	477,391	504,975	528,250
Trails & Open Space Maintenance	404,280	421,325	306,370	417,600	379,150
Parks Maintenance	585,192	726,663	618,404	759,432	847,200
Sewer Maintenance	22,550	42,278	22,830	28,000	35,000
Street Landscape Maintenance	573,850	147,382	232,493	188,000	663,000
Fuel Modification	-	1,041,109	415,389	540,000	650,400
Vehicle Maintenance	41,462	37,905	46,219	55,500	63,000
Total General Fund - Public Works	\$ 5,191,137	\$ 5,714,008	\$ 4,646,168	\$ 4,925,872	\$ 6,471,200

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 1,859,709	\$ 1,781,051	\$ 1,700,361	\$ 1,789,900	\$ 2,597,700
Maintenance & Operations	3,331,428	3,906,650	2,939,812	3,001,772	3,873,500
Capital Outlay	-	26,307	5,995	134,200	-
Total General Fund - Public Works	\$ 5,191,137	\$ 5,714,008	\$ 4,646,168	\$ 4,925,872	\$ 6,471,200

Special Revenue Funds

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 85,121	\$ 97,755	\$ 85,586	\$ -	\$ -
Maintenance & Operations	2,991,962	3,110,573	3,125,817	4,228,735	4,160,600
Capital Outlay	-	24,053	70,902	-	-
Transfers Out	90,000	100,000	-	150,000	50,000
Total Special Revenue Funds	\$ 3,167,083	\$ 3,332,381	\$ 3,282,305	\$ 4,378,735	\$ 4,210,600

Improvement Authority Funds

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Total for IA Portuguese Bend Fund	\$ 78,331	\$ 54,043	\$ 45,051	\$ 46,000	\$ 49,000
Total for IA Abalone Cove Fund	39,630	20,508	28,695	34,000	28,000
Total Improvement Authority Funds	\$ 117,961	\$ 74,551	\$ 73,746	\$ 80,000	\$ 77,000

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	117,961	74,551	73,746	80,000	77,000
Total Improvement Authority Funds	\$ 117,961	\$ 74,551	\$ 73,746	\$ 80,000	\$ 77,000

101 - General Fund

Public Works Administration

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 1,859,709	\$ 1,781,051	\$ 1,700,361	\$ 1,789,900	\$ 2,597,700
Maintenance & Operations	295,603	311,534	233,985	281,900	342,000
Total for Public Works Administration	\$ 2,155,312	\$ 2,092,585	\$ 1,934,346	\$ 2,071,800	\$ 2,939,700

Traffic Management

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	418,941	249,977	114,563	324,375	364,500
Capital Outlay	-	26,307	5,995	-	-
Total for Traffic Management	\$ 418,941	\$ 276,284	\$ 120,558	\$ 324,375	\$ 364,500

Storm Water Quality

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	535,920	479,833	472,168	36,190	1,000
Total for Storm Water Quality	\$ 535,920	\$ 479,833	\$ 472,168	\$ 36,190	\$ 1,000

Building Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	453,630	448,644	477,391	504,975	528,250
Total for Building Maintenance	\$ 453,630	\$ 448,644	\$ 477,391	\$ 504,975	\$ 528,250

Trails & Open Space Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	404,280	421,325	306,370	417,600	379,150
Total for Trails & Open Space Maintenance	\$ 404,280	\$ 421,325	\$ 306,370	\$ 417,600	\$ 379,150

Parks Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	585,192	726,663	618,404	625,232	847,200
Capital Outlay	-	-	-	134,200	-
Total for Parks Maintenance	\$ 585,192	\$ 726,663	\$ 618,404	\$ 759,432	\$ 847,200

*New program created to track parks maintenance separate from trails & open space maintenance.

Sewer Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	22,550	42,278	22,830	28,000	35,000
Total for Sewer Maintenance	\$ 22,550	\$ 42,278	\$ 22,830	\$ 28,000	\$ 35,000

Street Landscape Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	573,850	147,382	232,493	188,000	663,000
Total for Street Landscape Maintenance	\$ 573,850	\$ 147,382	\$ 232,493	\$ 188,000	\$ 663,000

Fuel Modification

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	-	1,041,109	415,389	540,000	650,400
Total for Fuel Modification	\$ -	\$ 1,041,109	\$ 415,389	\$ 540,000	\$ 650,400

Vehicle Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	41,462	37,905	46,219	55,500	63,000
Total for Vehicle Maintenance	\$ 41,462	\$ 37,905	\$ 46,219	\$ 55,500	\$ 63,000

*New program created to track vehicle maintenance.

General Fund - Public Works Department

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 1,859,709	\$ 1,781,051	\$ 1,700,361	\$ 1,789,900	\$ 2,597,700
Maintenance & Operations	3,331,428	3,906,650	2,939,812	3,001,772	3,873,500
Capital Outlay	-	26,307	5,995	134,200	-
Total General Fund - Public Works	\$ 5,191,137	\$ 5,714,008	\$ 4,646,168	\$ 4,925,872	\$ 6,471,200

202 - Gas Tax Fund**Portuguese Bend Road Maintenance**

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	48,867	-	15,438	-	-
Total for Portuguese Bend Road	\$ 48,867	\$ -	\$ 15,438	\$ -	\$ -

Fuel Modification

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	-	24,750	-	-	-
Total for Fuel Modification	\$ -	\$ 24,750	\$ -	\$ -	\$ -

Street Landscape Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	508,460	634,391	735,320	615,000	715,100
Total for Street Landscape Maintenance	\$ 508,460	\$ 634,391	\$ 735,320	\$ 615,000	\$ 715,100

Street Pavement Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	256,454	128,232	197,753	265,000	265,000
Total for Street Pavement Maintenance	\$ 256,454	\$ 128,232	\$ 197,753	\$ 265,000	\$ 265,000

Traffic Signal Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	16,770	12,506	-	100,000	-
Capital Outlay	-	-	23,903	-	-
Total for Traffic Signal Maintenance	\$ 16,770	\$ 12,506	\$ 23,903	\$ 100,000	\$ -

Gas Tax Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	830,551	775,129	948,511	980,000	980,100
Capital Outlay	-	-	23,903	-	-
Total for Gas Tax Fund	\$ 830,551	\$ 775,129	\$ 972,414	\$ 980,000	\$ 980,100

209 - El Prado Fund**El Prado Maintenance**

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	594	-	-	-	500
Total for El Prado Fund	\$ 594	\$ -	\$ -	\$ -	\$ 500

211 - 911 Act Fund**1911 Act - Street Lighting**

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	531,229	461,726	460,560	525,100	476,100
Total for 1911 Act Fund	\$ 531,229	\$ 461,726	\$ 460,560	\$ 525,100	\$ 476,100

213 - Waste Reduction Fund

Waste Reduction

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 69,948	\$ 80,670	\$ 70,126	\$ -	\$ -
Maintenance & Operations	143,043	143,115	154,335	357,600	254,300
Total for Waste Reduction Fund	\$ 212,991	\$ 223,785	\$ 224,461	\$ 357,600	\$ 254,300

214 - Air Quality Management District Fund

AQMD

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	50,000	-	55,839	57,000	140,000
Total for AQMD Fund	\$ 50,000	\$ -	\$ 55,839	\$ 57,000	\$ 140,000

216 - Proposition A Fund

Prop A

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	705,645	777,958	827,188	793,000	777,200
Capital Outlay	-	-	46,999	-	-
Total for Prop A Fund	\$ 705,645	\$ 777,958	\$ 874,187	\$ 793,000	\$ 777,200

217 - Public Safety Grants

Public Safety Grants

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Transfers Out	130,000	175,000	130,000	160,000	250,000
Total for Public Safety Grants	\$ 130,000	\$ 175,000	\$ 130,000	\$ 160,000	\$ 250,000

221 - Measure M Fund

Measure M

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	565,972	525,317	414,190	739,000	681,000
Total for Measure M Fund	\$ 565,972	\$ 525,317	\$ 414,190	\$ 739,000	\$ 681,000

223 - Subregion 1 Fund

Subregion 1

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	43,831	42,530	42,116	41,600	43,600
Total for Subregion 1 Fund	\$ 43,831	\$ 42,530	\$ 42,116	\$ 41,600	\$ 43,600

224 - Measure A Fund

Measure A

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Transfers Out	90,000	100,000	-	150,000	50,000
Total for Measure A Fund	\$ 90,000	\$ 100,000	\$ -	\$ 150,000	\$ 50,000

225 - Abalone Cove Sewer Maintenance Fund

Abalone Cove Sewer Maintenance

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 15,173	\$ 17,085	\$ 15,460	\$ -	\$ -
Maintenance & Operations	34,753	96,872	79,443	142,800	208,800
Capital Outlay	-	24,053	-	-	-
Total for Ab Cove Sewer Fund	\$ 49,926	\$ 138,010	\$ 94,903	\$ 142,800	\$ 208,800

227 - Ginsburg Cultural Arts Building Fund

Ginsburg Cultural Arts Building

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	86,344	1,045	-	-	-
Total for Ginsburg Cultural Arts Fund	\$ 86,344	\$ 1,045	\$ -	\$ -	\$ -

338 - Environmental Excise Tax (EET) Fund

Environmental Excise Tax (EET) Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	-	286,881	143,635	138,000	64,000
Total for EET Fund	\$ -	\$ 286,881	\$ 143,635	\$ 138,000	\$ 64,000

343 - Measure W Fund

Measure W

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	-	-	187,954	454,635	535,000
Total for Measure W Fund	\$ -	\$ -	\$ 187,954	\$ 454,635	\$ 535,000

Special Revenue Funds

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 85,121	\$ 97,755	\$ 85,586	\$ -	\$ -
Maintenance & Operations	2,991,962	3,110,573	3,125,817	4,228,735	4,160,600
Capital Outlays	-	24,053	70,902	-	-
Transfers Out	90,000	100,000	-	150,000	50,000
Total for Special Revenue Funds	\$ 3,167,083	\$ 3,332,381	\$ 3,282,305	\$ 4,378,735	\$ 4,210,600

285 - Improvement Authority Portuguese Bend Fund

Improvement Authority - Portuguese Bend

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	78,331	54,043	45,051	46,000	49,000
Total for IA - Portuguese Bend Fund	\$ 78,331	\$ 54,043	\$ 45,051	\$ 46,000	\$ 49,000

795 - Improvement Authority - Abalone Cove Fund

Improvement Authority - Abalone Cove

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	39,630	20,508	28,695	34,000	28,000
Total for IA - Abalone Cove Fund	\$ 39,630	\$ 20,508	\$ 28,695	\$ 34,000	\$ 28,000

Improvement Authority Funds

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	117,961	74,551	73,746	80,000	77,000
Total for Improvement Authority Funds	\$ 117,961	\$ 74,551	\$ 73,746	\$ 80,000	\$ 77,000

Department:		Public Works					
Budget Program:		Public Works Administration					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-3110-4101	Full-Time Salaries	1,293,264	1,231,195	1,238,487	1,271,100	1,959,600
	101-400-3110-4102	Part-Time Salaries	50,156	45,501	21,351	29,200	-
	101-400-3110-4103	Over-Time Salaries	16,754	8,103	8,260	14,600	15,800
	101-400-3110-4104	Employee Bonuses	3,741	11,294	16,937	-	-
	101-400-3110-4106	Automobile Allowances	1,800	1,800	900	1,800	1,800
	101-400-3110-4201	Health/Dental/Vision Insurance	170,754	155,004	149,459	159,600	209,100
	101-400-3110-4202	Fica/Medicare	18,816	17,455	18,764	19,600	28,700
	101-400-3110-4203	Calpers Retirement	106,207	106,415	114,709	113,100	180,500
	101-400-3110-4204	Workers' Compensation	32,919	30,558	27,137	27,400	46,400
	101-400-3110-4205	Other Benefits	40,177	33,868	33,645	35,500	55,800
	101-400-3110-4206	H.S.A. Contribution	46,665	29,558	32,855	43,700	47,500
	101-400-3110-4207	Calpers Unfunded Liabilities	78,456	110,300	37,857	74,300	52,500
	101-400-3110-4310	Operating Materials & Supplies	6,634	8,534	5,111	6,000	8,000
	101-400-3110-4601	Dues & Memberships	5,513	2,257	2,806	2,000	2,500
	101-400-3110-5101	Professional/Technical Service	197,031	251,549	189,857	220,500	271,000
	101-400-3110-5102	Advertising	30,557	16,602	11,731	6,000	6,200
	101-400-3110-5103	Printing/Binding	7,556	5,548	3,301	500	500
	101-400-3110-5106	Rents & Leases	5,043	4,655	3,491	5,500	5,500
	101-400-3110-5301	Telephone	6,980	6,595	6,053	7,000	7,000
	101-400-3110-6001	Meetings & Conferences	2,346	4,011	301	1,500	1,500
	101-400-3110-6002	Travel/Mileage Reimbursement	470	253	-	500	500
	101-400-3110-6101	Training	2,505	2,155	4,078	5,000	5,000
	101-400-3110-6102	Publications/Journals	68	175	856	300	300
	101-400-3110-6201	Equipment Replacement Charges	30,900	9,200	6,400	27,100	34,000
Expenditure Subtotals			2,155,312	2,092,585	1,934,346	2,071,800	2,939,700
Total Program Expenditures			2,155,312	2,092,585	1,934,346	2,071,800	2,939,700

Department: City Administration		
Budget Program: Public Works Administration		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3110-4101	Full-Time Salaries	1,959,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-3110-4103	Over-Time Salaries	15,800
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-3110-4106	Automobile Allowances	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-3110-4201	Health/Dental/Vision Insurance	209,100
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-3110-4202	Fica/Medicare	28,700
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-3110-4203	Calpers Retirement	180,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-3110-4204	Workers' Compensation	46,400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-3110-4205	Other Benefits	55,800
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-3110-4206	H.S.A. Contribution	47,500
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-3110-4207	Calpers Unfunded Liabilities	52,500
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-3110-4310	Operating Materials & Supplies	8,000
	Office supplies, minor equipment, public outreach/education and promotion material for meetings and events, and miscellaneous items.	
101-400-3110-4601	Dues & Memberships	2,500
	Annual dues for professional organizations including APWA, City-County Engineers Association, Municipal Management Association, and the cost of professional licensing (P.E.) for department staff.	
101-400-3110-5101	Professional/Technical Service	271,000
	City Engineering Activity: (\$25,000) Contracted engineering services to review land maps, drawings, and development plans that are not reimbursable by developers. Engineering Studies: (\$75,000) Contracted services for engineering needs such as non-CIP design, surveys and constructability reviews. Various Inspection Services: (\$80,000) Inspections for encroachment permits, traffic projects, and Right-of-Way (ROW) maintenance projects. Permit fees collected as General Fund revenue partially offset the cost of this program. Wireless Telecommunication Permits: (\$84,000) Consultant support for review, evaluation, and processing of permit applications. Permit application fee reimburses City for consultant costs. Landscape and Lighting Maintenance District (LLMD): (\$7,000) Contracted services for preparation of the annual LLMD Engineer's Report	
101-400-3110-5102	Advertising	6,200

Department: City Administration Budget Program: Public Works Administration		
Account #	Account Description	FY22-23 Adopted Budget
	Legal Notices: (\$2,000) Bid advertisements or notices for Public Works projects, public hearings, public meetings and County recordation of legal notices and filings. Online Procurement Services: (\$4,200) Advertisement of bid projects or contracts.	
101-400-3110-5103	Printing/Binding	500
	Printing of permits, materials for public meetings, bid documents, and blueprints.	
101-400-3110-5106	Rents & Leases	5,500
	Storage Pod Rental Annual rental fees for two (2) on-site storage pods to house inactive Public Works plans, documents, files, and surplus furniture.	
101-400-3110-5301	Telephone	7,000
	Cellphone service for City-owned phones used by Public Works field and engineering personnel.	
101-400-3110-6001	Meetings & Conferences	1,500
	Off-site meetings and conferences. Costs may include registration fees, lodging, meals, transportation, and other miscellaneous expenses.	
101-400-3110-6002	Travel/Mileage Reimbursement	500
	Staff reimbursement for use of personal vehicles to attend off-site meetings, conferences, training events, etc.	
101-400-3110-6101	Training	5,000
	Staff professional development including specialized or technical training..	
101-400-3110-6102	Publications/Journals	300
	Subscriptions to periodicals, educational materials, and technical publications.	
101-400-3110-6201	Equipment Replacement Charges	34,000
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		Public Works					
Budget Program:		Traffic Management					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3120-4310	Operating Materials & Supplies	16,640	-	5,662	2,000	2,000
	101-400-3120-5101	Professional/Technical Service	273,252	214,612	90,393	300,865	326,000
	101-400-3120-5102	Advertising	4,138	-	-	-	-
	101-400-3120-5103	Printing/Binding	8,061	4,288	4,205	6,500	6,500
	101-400-3120-5201	Repair & Maintenance Services	99,208	18,772	2,485	10	15,000
	101-400-3120-5304	Electricity	17,642	12,305	11,818	15,000	15,000
	101-400-3120-8101	Equipment & Furniture	-	26,307	5,995	-	-
Expenditure Subtotals			418,941	276,284	120,558	324,375	364,500
Total Program Expenditures			418,941	276,284	120,558	324,375	364,500

Department: City Administration		
Budget Program: Traffic Management		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3120-4310	Operating Materials & Supplies	2,000
	Supplies for miscellaneous repairs.	
101-400-3120-5101	Professional/Technical Service	326,000
	Traffic Engineering Consultant Services: (\$75,000) Provide the following services: A) Traffic Safety Committee (TSC) requests including speed studies, warrant analyses, traffic circulation analyses, response to residents' requests, traffic calming, and committee meetings needs; B) Review of Traffic Control Plans for non-CIP City projects; C) Pursuing traffic-related grants; and D) Traffic Signal Engineering including traffic signal timing design and analysis. Inspection of Pavement Striping and Marking: (\$5,000) Inspection services to monitor contracted pavement striping and markings on streets and adjacent to schools. School Traffic Control (flagging): (\$201,000) Professional flagging services during regular and summer school sessions during peak student drop-off and pickup hours. Locations: Miraleste Intermediate School A) Palos Verdes Drive East (PVDE) and Via Canada (end of school driveway), and B) Miraleste and Palos Verdes Drive East (PVDE). Other locations may be added as deemed appropriate. School Crossing Guards: (\$45,000) Crossing guard services intersections adjacent to schools. Crossing Guard services are coordinated with the Palos Verdes Peninsula Unified School District (PVPUSD). The cost is shared between the City and PVPUSD.	
101-400-3120-5103	Printing/Binding	6,500
	Printing annual parking programs permits decals/plaque cards for various neighborhoods and recreational users.	
101-400-3120-5201	Repair & Maintenance Services	15,000
	Annual Pavement Striping Program Contracted services for routine refreshing and modifications to pavement markings. Traffic Control for City Events.	
101-400-3120-5304	Electricity	15,000
	This account provides for electrical utility (light and power) expenses.	

Department:		Public Works					
Budget Program:		Storm Water Quality					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3130-4310	Operating Materials & Supplies	79	-	468	1,000	1,000
	101-400-3130-5101	Professional/Technical Service	447,223	333,055	327,952	35,190	-
	101-400-3130-5201	Repair & Maintenance Services	88,618	146,778	143,748	-	-
Expenditure Subtotals			535,920	479,833	472,168	36,190	1,000
Total Program Expenditures			535,920	479,833	472,168	36,190	1,000

Department: Public Works	
Budget Program: Storm Water Quality	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-3130-4310	Operating Materials & Supplies
	1,000
	Citywide Overflow and Flood Clean-Up: Purchasing spill kits and other equipment used by the City's Right-of-Way (ROW) maintenance crews to contain Sanitary Sewer Overflows (SSOs) and flooding that could potentially impact water quality.

Department:		Public Works					
Budget Program:		Building Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3140-4310	Operating Materials & Supplies	60,669	62,556	64,946	65,000	70,100
	101-400-3140-5101	Professional/Technical Service	-	1,602	1,500	-	500
	101-400-3140-5106	Rents & Leases	7,017	2,525	6,922	7,000	12,500
	101-400-3140-5201	Repair & Maintenance Services	290,074	298,680	310,401	337,975	350,150
	101-400-3140-5302	Water	10,073	8,753	18,498	13,000	13,000
	101-400-3140-5303	Gas	2,580	2,098	2,101	2,000	2,000
	101-400-3140-5304	Electricity	83,217	72,430	73,023	80,000	80,000
Expenditure Subtotals			453,630	448,644	477,391	504,975	528,250
Total Program Expenditures			453,630	448,644	477,391	504,975	528,250

Department: Public Works		
Budget Program Building Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3140-4310	Operating Materials & Supplies	70,100
	Building Supplies and Equipment: (\$30,000) Building maintenance supplies, minor equipment, and kitchen supplies for City Council meetings, City Commission or Committee meetings, and for all City facilities. Custodial Supplies: (\$30,000) Custodial supplies for all City facilities, including parks. Staff Uniforms: (\$8,100) Uniform and Boot allowance for Maintenance Staff. Emergency Generator Fuel: (\$2,000) Fuel for emergency generators located at the Civic Center complex, Point Vicente Interpretive Center (PVIC), and Hesse Park.	
101-400-3140-5101	Professional/Technical Service	500
	Costs associated with small scale office reconfiguration projects. Costs are incurred for office reconfigurations when new staff are hired.	
101-400-3140-5106	Rents & Leases	12,500
	Rental of specialty vehicles and equipment: (\$3,500) Equipment for maintenance activities and special events (temporary lighting for City's evening events). Rental of temporary HVAC systems: (\$9,000) Temporary HVAC systems for Civic Center complex for public counter areas	
101-400-3140-5201	Repair & Maintenance Services	350,150
	Ongoing maintenance of all City and park buildings: 1. Custodial Services: (\$94,400) Contracted custodial services for regular servicing of all City buildings, including park facilities at night time. 2. Building Security: (\$35,000) Electronic park buildings and the Civic Center complex security monitoring, access control, and an alarm system maintained by a contracted security company. 3. Park and Gate Security: (\$28,000) Contracted Security Patrol to open and close parks and parking lot gates to City facilities in the morning and evening. 4. General Building Maintenance (Special One-time Services): (\$9,500) Contracted maintenance services to provide minor preventive and reactive building maintenance, including the following: carpentry, masonry, painting, locksmith, building entrance mats, and mechanical repairs for all City facilities. 5. Heating, Ventilation, and Air Conditioning (HVAC) Maintenance: (\$6,000) Preventive and reactive maintenance, replacement of deteriorated HVAC systems at various City facilities and buildings. 6. Graffiti Abatement: (\$90,000) Contracted services to remove graffiti from public areas. 7. Pest Control: (\$6,500) Monthly pest control in and around all City buildings. Includes additional phased building termite control. 8. Electrical Maintenance: (\$25,000) Contracted electrical services to provide preventive and reactive maintenance at all city facilities. 9. Plumbing Maintenance: (\$25,000) Contracted plumbing to provide preventive and reactive maintenance at all city facilities. 10. Emergency Generator Maintenance: (\$9,000) Annual maintenance of three emergency generators. 11. Mechanical Door (ADA): (\$3,000) Security shutters and door repairs, as needed. 12. Office Reconfigurations: (\$5,000) Painting etc. 13. Fire Prevention Sprinkler Systems and Fire Extinguisher Service: (\$4,300) Annual inspection and maintenance of fire prevention sprinkler systems and fire extinguishers located at all City facilities. 14. Elevator Inspection: (\$4,450) Regular inspection and as needed maintenance and repairs to the City Hall elevator. 15. Permits: (\$5,000) Cost to obtain various required County and State permits.	
101-400-3140-5302	Water	13,000

Department: Public Works	
Budget Program Building Maintenance	
Account #	FY22-23 Adopted Budget
Account Description	
Water utility service for all City buildings.	
101-400-3140-5303	Gas 2,000
Gas utility service for all City buildings.	
101-400-3140-5304	Electricity 80,000
Electricity utility service for all City buildings.	

Department:		Public Works					
Budget Program:		Trails & Open Space Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3150-4310	Operating Materials & Supplies	11,069	69,810	9,182	13,600	25,000
	101-400-3150-4901	Misc. Expenses	120,011	122,334	124,891	160,500	122,000
	101-400-3150-5101	Professional/Technical Service	2,270	-	-	21,500	2,000
	101-400-3150-5106	Rents & Leases	-	-	668	28,000	30,000
	101-400-3150-5201	Repair & Maintenance Services	118,371	228,655	171,247	194,000	200,150
	101-400-3150-5302	Water	151,556	-	-	-	-
	101-400-3150-5304	Electricity	1,003	526	382	-	-
Expenditure Subtotals			404,280	421,325	306,370	417,600	379,150
Total Program Expenditures			404,280	421,325	306,370	417,600	379,150

Department: Public Works		
Budget Program Trails & Open Space Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3150-4310	Operating Materials & Supplies	25,000
	Materials and equipment to maintain and repair trails and open space areas: (\$15,000) This includes repair and replacement of the trails and open space amenities, fences, signs and mulch and decomposed granite (DG) material for trails and open spaces. Sign Replacement: (\$10,000) Updating and replacing worn and damaged signs at various locations within the open space areas, including installing retroreflective signs. Install trail markers at various locations throughout the preserve.	
101-400-3150-4901	Misc. Expenses	122,000
	Klondike Canyon Landslide Abatement District: (\$50,500) Maintenance and operating assessments for City-owned parcels. Abalone Cove Landslide Abatement District (ACLAD): (\$71,500) Maintenance and operating assessments for City-owned parcels.	
101-400-3150-5101	Professional/Technical Service	2,000
	Habitat Survey Habitat and species survey to support maintenance activities in trails and open spaces during certain months of the year.	
101-400-3150-5106	Rents & Leases	30,000
	Rental for portable toilets and sinks.	
101-400-3150-5201	Repair & Maintenance Services	200,150
	Landscape Maintenance at City tTrails and Open Spaces: (\$155,150) Services include vegetation control, pest control, low voltage electrical repairs, non-native vegetation maintenance, litter patrol, trash collection, maintenance of open space amenities, irrigation system maintenance, trails maintenance, weed abatement, fence repairs, sign installs and repairs, and drainage maintenance. Fire Access Road Annual Maintenance; (\$25,000) Grading and repairs to damaged sections of the fire access roadway in the open spaces performed to maintain safe access to this area for the LA County Fire Department, RPV staff, and utility companies. This includes detention basin annual cleaning, grading, and repairs to water tank trail Road, Burma Road, and other open space areas, as needed. Open Space Management - Trail Erosion Repair: (\$20,000)	

Department:		Public Works					
Budget Program:		Parks Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3151-4310	Operating Materials & Supplies	8,270	117,417	24,465	18,000	23,000
	101-400-3151-5101	Professional/Technical Service	-	-	(254)	15,232	-
	101-400-3151-5106	Rents & Leases	-	19,712	22,437	-	-
	101-400-3151-5201	Repair & Maintenance Services	576,922	446,876	347,996	421,000	653,200
	101-400-3151-5302	Water	-	142,658	223,760	170,000	170,000
	101-400-3151-5303	Gas	-	-	-	500	500
	101-400-3151-5304	Electricity	-	-	-	500	500
	101-400-3151-8010	Maintenance/Repairs	-	-	-	134,200	-
Expenditure Subtotals			585,192	726,663	618,404	759,432	847,200
Total Program Expenditures			585,192	726,663	618,404	759,432	847,200

Department: Public Works		
Budget Program Parks Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3151-4310	Operating Materials & Supplies	23,000
	Materials and equipment to maintain and repair City Parks: (\$16,000) Sign Replacement: (\$7,000) Replace worn and damaged signs at various locations within City parks. Install trail markers at various locations throughout the preserve.	
101-400-3151-5201	Repair & Maintenance Services	653,200
	Landscape Maintenance at City Parks: (\$430,200) Services include maintenance of newly developed Lower Hesse Park, regular turf and ground cover care, pest control, electrical repairs, non-native vegetation maintenance, sports field maintenance, litter patrol, trash collection, irrigation system maintenance, and weed abatement. Hydroseeding: (\$175,000) Eastview Dog Parks (Large and Small) and Hesse Park Athletic Field. Park Parking Lot & Other Park Maintenance: (\$34,500) Includes restriping, installing curb stops & minor parking lot maintenance, sidewalk & drainage repairs, signage, fence, bench, decomposed granite repairs, & maintenance of park amenities, and hardscape repairs, as needed. Water and Backflow Testing and Replacement: (\$3,500) One Time Special Needs at Various Parks: (\$10,000)	
101-400-3151-5302	Water	170,000
	Water Utility Service: Water utility service for all parks irrigation systems, The California Water Service Company has lifted Tier II water conservation restrictions; therefore, irrigation is being restored to full evapotranspiration (ET) replacement.	
101-400-3151-5303	Gas	500
	Gas utility service at City parks.	
101-400-3151-5304	Electricity	500
	Electrical utility charges for landscape irrigation control boxes at City parks.	

BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Sewer Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3160-5101	Professional/Technical Service	22,550	37,778	18,012	21,000	21,000
	101-400-3160-5201	Repair & Maintenance Services	-	4,500	4,818	7,000	14,000
Expenditure Subtotals			22,550	42,278	22,830	28,000	35,000
Total Program Expenditures			22,550	42,278	22,830	28,000	35,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department: Public Works		
Budget Program: Sewer Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3160-5101	Professional/Technical Service	21,000
	Industrial Waste Monitoring Los Angeles County Department of Public Works fees charges for sewer testing for hazardous materials and emergency response. Sewer Pipe Filming & Investigation Closed Circuit Television (CCTV) inspections and monitoring of sewer pipes in the overflow area on emergency or urgent cases that supplements the regular efforts by Los Angeles County.	
101-400-3160-5201	Repair & Maintenance Services	14,000
	Closed Circuit TV (CCTV) Deficiencies Repairs Emergency and/or urgent repair of sewer pipeline deficiencies identified through Closed Circuit TV (CCTV) inspections that supplements Los Angeles County's efforts. Emergency Sewer Related Repairs and Spill Response Emergency response and performing needed repairs and spill prevention on roads and public ROW associated with weather or unexpected events, and emergencies. Emergency Repairs to City Sewer Laterals Services include mechanical, hydraulic and plumbing systems or deficiencies identified through Closed Circuit TV (CCTV) inspections that supplement Los Angeles County's efforts. Environmental and Hazardous Waste Response Sewer related response and clean-up due to weather, accidents, and spills.	

Department:		Public Works					
Budget Program:		Street Landscape Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3180-5201	Repair & Maintenance Services	386,856	-	-	-	450,000
	101-400-3180-5202	Neighborhood Beautification	-	-	-	25,000	50,000
	101-400-3180-5302	Water	182,063	144,419	228,791	157,000	157,000
	101-400-3180-5304	Electricity	4,931	2,963	3,702	6,000	6,000
Expenditure Subtotals			573,850	147,382	232,493	188,000	663,000
Total Program Expenditures			573,850	147,382	232,493	188,000	663,000

Department: Public Works		
Budget Program: Street Landscape Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3180-5201	Repair & Maintenance Services	450,000
	Street Landscape and Tree Maintenance Program	
101-400-3180-5202	Neighborhood Beautification	50,000
	Maintain neighborhood entry signs and landscaping.	
101-400-3180-5302	Water	157,000
	Water utility service to all irrigated medians. Water usage has been restored due to the lifting of Tier II water conservation restrictions by the California Water Service Company.	
101-400-3180-5304	Electricity	6,000
	Electrical utility service (light and power) for medians which have electronic irrigation controllers and/or landscape lighting. This account includes electrical power to Ocean Terrace, which is a special benefit median.	

Department:		Public Works					
Budget Program:		Fuel Modification					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3230-5101	Professional/Tech Services	-	87,336	13,185	15,000	20,000
	101-400-3230-5201	Repair & Maintenance Services	-	953,773	402,204	525,000	630,400
Expenditure Subtotals			-	1,041,109	415,389	540,000	650,400
Total Program Expenditures			-	1,041,109	415,389	540,000	650,400

Department: Public Works		
Budget Program: Fuel Modification		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3230-5101	Professional/Tech Services Biological Surveys: (\$15,000) As required by the City's Natural Communities Conservation Plan and Habitat Conservation Plan (NCCP/HCP), includes bird and nesting surveys. Geological Surveys: (\$5,000) To study steeply sloped areas where there are concerns that fuel modification may allow for significant erosion and affect the stability of the sloped area.	20,000
101-400-3230-5201	Repair & Maintenance Services Fuel Modification is the practice of trimming, thinning, or clearing of weeds and brush to create and maintain defensible space around structures, in response to the threat of wildfire. Due to the majority of the City being designated as a Very High Fire Hazard Severity Zone, defensible space in the City is defined as areas within 200 feet of structures. There are 267.08 acres of City property that meet the definition of defensible space, and therefore have been labeled Fuel Modification areas/zones. Although some acreage is landscaped and maintained regularly (such as park areas), and other areas are maintained by homeowner associations or private developers (based on project-specific conditions of approval). The City contracts with vendors to perform fuel modification services on the majority of that acreage. Fuel Modification season is traditionally defined as April 1 through July 31 annually, as those dates represent the time of year when weed growth most often occurs. Goat Grazing: (\$276,400) Hand Trimming: (\$354,000)	630,400

Department:		Public Works					
Budget Program:		Vehicle Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	101-400-3240-4310	Operating Materials & Supplies	2,210	4,679	5,086	5,000	7,000
	101-400-3240-4313	Fuels/Gasoline	19,239	16,294	22,074	29,500	32,000
	101-400-3240-5201	Repair & Maintenance Services	16,195	13,590	15,866	18,000	20,000
	101-400-3240-5305	Wireless	3,818	3,342	3,193	3,000	4,000
Expenditure Subtotals			41,462	37,905	46,219	55,500	63,000
Total Program Expenditures			41,462	37,905	46,219	55,500	63,000

Department: Public Works		
Budget Program: Vehicle Maintenance		
Account #	Account Description	FY22-23 Adopted Budget
101-400-3240-4310	Operating Materials & Supplies	7,000
	Supplies and material used for City vehicle repairs including fluids, oil, and electrical components	
101-400-3240-4313	Fuels/Gasoline	32,000
	Fuel for all City vehicles	
101-400-3240-5201	Repair & Maintenance Services	20,000
	Repair and maintenance services for City vehicles.	
101-400-3240-5305	Wireless	4,000
	Network fleet tracking and monitoring services for City vehicles.	

BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Gas Tax - Traffic Signal Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	202-400-3120-5101	Professional/Technical Service	-	-	-	100,000	-
	202-400-3120-5201	Repair & Maintenance Services	16,770	12,506	-	-	-
	202-400-3120-8101	Equipment & Furniture	-	-	23,903	-	-
Expenditure Subtotals			16,770	12,506	23,903	100,000	-
Total Program Expenditures			16,770	12,506	23,903	100,000	-

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department:		Public Works					
Budget Program:		Gas Tax - Street Pavement Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	202-400-3170-5101	Professional/Technical Service	-	-	12,022	20,000	20,000
	202-400-3170-5201	Repair & Maintenance Services	256,454	128,232	185,731	245,000	245,000
Expenditure Subtotals			256,454	128,232	197,753	265,000	265,000
Total Program Expenditures			256,454	128,232	197,753	265,000	265,000

Department: Public Works		
Budget Program Street Pavement Maintenance (Gas Tax Fund)		
Account #	Account Description	FY22-23 Adopted Budget
202-400-3170-5101	Professional/Technical Service	20,000
	Inspection of Roadway and Right-of-Way repairs.	
202-400-3170-5201	Repair & Maintenance Services	245,000
	Roadway Maintenance and Repairs: Roadway patching, filling of asphalt cracks and gaps, pothole repairs, sidewalk patching and grinding, tree root removal, and striping as needed.	

Department:		Public Works					
Budget Program:		Gas Tax - Street Landscape Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	202-400-3180-4310	Operating Materials & Supplies	17,778	24,213	33,483	63,000	63,500
	202-400-3180-5201	Repair & Maintenance Services	491,058	610,898	701,837	552,000	651,600
	202-400-3180-5302	Water	(376)	(720)	-	-	-
Expenditure Subtotals			508,460	634,391	735,320	615,000	715,100
Total Program Expenditures			508,460	634,391	735,320	615,000	715,100

Department: Public Works		
Budget Program Street Landscape Maintenance (Gas Tax Fund)		
		FY22-23 Adopted Budget
Account #	Account Description	
202-400-3180-4310	Operating Materials & Supplies	63,500
	Street Signs: (\$25,000) Replace damaged and non-compliant street signs. Roadway Supplies/Equipment: (\$38,500) Traffic safety devices and materials required to perform roadway maintenance activities.	
202-400-3180-5201	Repair & Maintenance Services	651,600
	Median and Right-of-Way Maintenance: (\$406,600) Landscape maintenance of street center medians and Right-of-Ways. Work includes turf, ground cover, shrubs, weed abatement, irrigation systems, litter patrol, and hardscape. Right-of-Way (ROW) Signs and Sidewalk Maintenance: (\$240,000) Maintenance and repair of roadway due to accidents, realignment of the drainage system below Palos Verdes Drive South (PVDS), sidewalk repair, Dig Alert: (\$5,000)	

Department:		Public Works					
Budget Program:		Gas Tax - Portuguese Bend Rd. Maintenance					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	202-400-3220-5201	Repair & Maintenance Services	48,867	-	15,438	-	-
Expenditure Subtotals			48,867	-	15,438	-	-
Total Program Expenditures			48,867	-	15,438	-	-

Department:		Public Works					
Budget Program:		Gas Tax - Fuel Modification					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	202-400-3230-5201	Repair & Maintenance Services	-	24,750	-	-	-
Expenditure Subtotals			-	24,750	-	-	-
Total Program Expenditures			-	24,750	-	-	-

Department:		Public Works					
Budget Program:		El Prado Lighting District Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	209-400-0000-5201	Repair & Maintenance Services	594	-	-	-	500
Expenditure Subtotals			594	-	-	-	500
Total Program Expenditures			594	-	-	-	500

Department: Public Works	
Budget Program El Prado Lighting District Fund	
	FY22-23 Adopted Budget
Account #	Account Description
209-400-0000-5201	Repair & Maintenance Services
	500
	Miscellaneous repairs in the El Prado area.

Department:		Public Works					
Budget Program:		1911 Act Street Lighting Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	211-400-0000-5101	Professional/Technical Service	-	1,960	-	-	-
	211-400-0000-5201	Repair & Maintenance Services	106,026	114,129	145,450	209,000	155,000
	211-400-0000-5304	Electricity	344,103	264,537	234,010	235,000	240,000
	211-400-0000-6203	Administrative Overhead	81,100	81,100	81,100	81,100	81,100
Expenditure Subtotals			531,229	461,726	460,560	525,100	476,100
Total Program Expenditures			531,229	461,726	460,560	525,100	476,100

Department: Public Works		
Budget Program 1911 Act Street Lighting Fund		
Account #	Account Description	FY22-23 Adopted Budget
211-400-0000-5201	Repair & Maintenance Services	155,000
	Streetlight Repair & Maintenance: \$65,000 Regular maintenance and as needed repairs of City-owned streetlights.	
	Traffic Signal Repair & Maintenance: \$90,000 Regular maintenance and as needed repairs of traffic signals, traffic beacons related equipment.	
211-400-0000-5304	Electricity	240,000
	1. Electrical Service for Citywide Street Lighting: This account provides for the electricity costs for Citywide street lighting. The City began saving approximately \$120,000 a year starting in mid FY19-20 due to the acquisition of over 1,700 streetlights and their conversion to more energy efficient lights. (\$200,000)	
	2. This is a reimbursement to Caltrans for supplying power to traffic signals along Western Avenue, for ones within the Caltrans Right-of-Way (ROW). (\$16,000)	
	3. Shared Electrical Cost: City's annual share of electric utility costs for streetlights and traffic lights bordering with the City of Rolling Hills Estates. The City reimburses the City of Rolling Hills Estates for maintaining traffic signals at intersections where our jurisdictional boundaries meet. (\$4,000)	
211-400-0000-6203	Administrative Overhead	81,100
	The 1911 Act allows for the reimbursement of Public Works administrative overhead costs associated with establishing and administering the Street Lighting District.	

Department:		Public Works					
Budget Program:		Waste Reduction Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	213-400-0000-4101	Full-Time Salaries	41,590	45,457	47,463	-	-
	213-400-0000-4201	Health/Dental/Vision Insurance	6,276	6,870	6,522	-	-
	213-400-0000-4202	Fica/Medicare	514	562	597	-	-
	213-400-0000-4203	Calpers Retirement	4,436	5,165	5,892	-	-
	213-400-0000-4204	Workers' Compensation	966	1,056	976	-	-
	213-400-0000-4205	Other Benefits	1,078	1,057	1,112	-	-
	213-400-0000-4206	H.S.A. Contribution	2,237	2,403	2,758	-	-
	213-400-0000-4207	Calpers Unfunded Liabilities	12,851	18,100	4,806	-	-
	213-400-0000-4310	Operating Materials & Supplies	6,626	151	256	1,000	2,500
	213-400-0000-4311	Postage	8,000	8,000	8,000	14,500	8,800
	213-400-0000-4601	Dues & Memberships	4,831	-	453	500	500
	213-400-0000-4901	Misc. Expenses	11,485	13,016	13,081	13,300	13,500
	213-400-0000-5101	Professional/Technical Service	15,822	1,555	30,825	135,000	95,000
	213-400-0000-5102	Advertising	18,874	8,429	15,236	7,500	12,000
	213-400-0000-5103	Printing/Binding	6,638	10,779	8,833	15,200	10,000
	213-400-0000-5201	Repair & Maintenance Services	62,023	92,585	69,051	170,500	111,500
	213-400-0000-6001	Meetings & Conferences	31	-	-	100	500
	213-400-0000-6002	Travel/Mileage Reimbursement	113	-	-	-	-
	213-400-0000-6203	Administrative Overhead	8,600	8,600	8,600	-	-
Expenditure Subtotals			212,991	223,785	224,461	357,600	254,300
Total Program Expenditures			212,991	223,785	224,461	357,600	254,300

Department: Public Works		
Budget Program Waste Reduction Fund		
Account #	Account Description	FY22-23 Adopted Budget
213-400-0000-4310	Operating Materials & Supplies	2,500
	Recycling and Used Oil and Filter Recycling Promotional Items funded by the Used Oil Opportunity Program (UOOP) City event promotional items and educational materials made with recycled content. Banners for promotion of recycling events.	
213-400-0000-4311	Postage	8,800
	Program postal cost contribution for the City Newsletter and other residential mailers.	
213-400-0000-4601	Dues & Memberships	500
	Membership in Solid Waste Organizations: \$500 Organizations include the Solid Waste Association of North American (SWANA) and the California Resource Recovery Association (CRRA).	
213-400-0000-4901	Misc. Expenses	13,500
	Waste Reduction revenues fund the following grants, rebates, and incentive programs for City residents: \$13,500 Composting Bins: \$500 Eligible residents are offered a refund or rebate when purchasing a composting or worm bin. Recyclers-of-the-Month Awards: \$13,000 This program offers a monetary reward to eligible residents who participate in the for residential recycling program.	
213-400-0000-5101	Professional/Technical Service	95,000
	Los Angeles Regional Agency (LARA): \$5,000 LARA membership provides regional representation with the California Department of Resources Recycling and Recovery (CalRecycle). LARA also assists with annual reporting requirements and regional outreach efforts to promote recycling activities. Consultant Services - State Mandated Recycling Regulations: \$90,000 Consultant services to assist with program implementation, compliance, report preparation, program outreach, and staff training.	
213-400-0000-5102	Advertising	12,000
	Legal Notices: \$2,000 Public hearing advertisements for waste reduction programs. Environmental Programs Advertisements: \$10,000 Local newspaper advertisements promoting recycling, used oil and filter recycling, waste reduction, storm water quality (NPDES), and other related programs and events. The Used Oil Payment Program (OPP) pays for a portion of the advertising cost.	
213-400-0000-5103	Printing/Binding	10,000
	Printing of Waste Reduction Program Materials, \$10,000 Materials include residential waste customer and Recyclers-of-the-Month (ROM) cards, a printing cost contribution for the City Newsletter, and other residential mailers.	
213-400-0000-5201	Repair & Maintenance Services	111,500
	Tree Disposal Cost: \$100,000 When declining trees are removed, they must be disposed. This amount represents the cost to dispose of the trees by mulching. Mulch materials are reused on city trails and medians. Litter Abatement and Beverage Container Recycling Waste reduction programs in the public Right-of-Way (ROW) partially funded by the State of California's CalRecycle City County Payment Program (CCPP) grant (based on population): \$11,500.	
213-400-0000-6001	Meetings & Conferences	500
	Waste Reduction and Recycling Meetings and Conferences. Cost includes registration fees and travel-related expenses.	

Department:		Public Works					
Budget Program:		Air Quality Management District Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	214-400-0000-5120	Transit Programs	50,000	-	-	-	-
	214-400-0000-5201	Repair & Maintenance Services	-	-	55,839	57,000	140,000
Expenditure Subtotals			50,000	-	55,839	57,000	140,000
Total Program Expenditures			50,000	-	55,839	57,000	140,000

Department: Public Works		
Budget Program Air Quality Management District Fund		
		FY22-23 Adopted Budget
Account #	Account Description	
214-400-0000-5201	Repair & Maintenance Services	140,000
	Street Sweeping Services - Citywide Mechanical sweeping of residential and arterial/collector streets, park parking lots, and scenic turnouts 24 times per year. Western Avenue, a state highway, is swept 52 times per year. Bus stops and bus shelters are cleaned 52 times per year. Special sweeps for inclement weather and other needs are also included. Street sweeping cost is divided between 3 funding sources Safe, Clean Water Act (Measure W); AB 2766 the Vehicle Subvention fund administered by the Southern Air Quality Management District; and the Environmental Excise Tax fund.	

Department:		Public Works					
Budget Program:		Proposition A Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	216-400-0000-5103	Printing/Binding	2,006	2,500	1,982	2,000	2,200
	216-400-0000-5120	Transit Programs	703,639	749,101	795,128	791,000	775,000
	216-400-0000-5201	Repair & Maintenance Services	-	26,357	30,078	-	-
	216-400-0000-8201	Vehicles	-	-	46,999	-	-
Expenditure Subtotals			705,645	777,958	874,187	793,000	777,200
Total Program Expenditures			705,645	777,958	874,187	793,000	777,200

Department: Public Works		
Budget Program Proposition A Fund		
Account #	Account Description	FY22-23 Adopted Budget
216-400-0000-5103	Printing/Binding	2,200
	Proposition A funds are used to subsidize a portion of the City Newsletter printing costs for advertising City transit programs.	
216-400-0000-5120	Transit Programs	775,000
	Transit System- The City's annual contribution to the Palos Verdes Peninsula Transit Authority (PVPTA)/ Dial-A-Ride-Lift programs. The amount includes a recent CPI increase. (\$775,00,000) PV Transit	

Department:		Public Works					
Budget Program:		Public Safety Grants					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	217-400-0000-9101	Transfer - General Fund	130,000	175,000	130,000	160,000	250,000
Expenditure Subtotals			130,000	175,000	130,000	160,000	250,000
Total Program Expenditures			130,000	175,000	130,000	160,000	250,000

BUDGET OVERVIEW

Department:		Public Works					
Budget Program:		Measure M Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	221-400-0000-5201	Repair & Maintenance Services	565,972	525,317	414,190	738,000	681,000
	221-400-0000-5304	Electricity	-	-	-	1,000	-
Expenditure Subtotals			565,972	525,317	414,190	739,000	681,000
Total Program Expenditures			565,972	525,317	414,190	739,000	681,000

CITY FUNDS SUMMARY

GENERAL FUND SUMMARY

BUDGET PROGRAMS

APPENDIX

Department: Public Works		
Budget Program Measure M Fund		
Account #	Account Description	FY22-23 Adopted Budget
221-400-0000-5201	Repair & Maintenance Services Landscape Maintenance at City Parks, Trails, and Open Spaces: \$381,000 Services include maintenance of parks, trails, and open space amenities including turf, ground cover, and sport field maintenance (including irrigation and drainage systems maintenance), weed and non-native plant abatement, fence and sign repair, pest control, and litter abatement and trash collection. Citywide Street Tree Trimming: \$200,000 Tree trimming services for parks, median, parkways, and rights-of-ways that include annual routine trimming; removal of tree limbs to provide a 16-foot clearance over streets, removal of tree limbs to provide a 8-foot clearance over sidewalks; removal of fallen or dead trees or limbs; removal of trees causing significant infrastructure damage, and replacement or addition of trees as warranted and approved by the City Arborist. View Restoration and Preservation Tree Services: \$100,000 Tree trimming services for view restoration as guided by the View Ordinance and City Tree Review Permit decisions.	681,000

Department:		Public Works					
Budget Program:		Subregion 1 Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	223-400-0000-5201	Repair & Maintenance Services	30,884	25,089	24,847	26,000	28,000
	223-400-0000-5302	Water	12,410	17,142	16,912	15,000	15,000
	223-400-0000-5304	Electricity	537	299	357	600	600
Expenditure Subtotals			43,831	42,530	42,116	41,600	43,600
Total Program Expenditures			43,831	42,530	42,116	41,600	43,600

Department: Public Works		
Budget Program Subregion 1 Fund		
Account #	Account Description	FY22-23 Adopted Budget
223-400-0000-5201	Repair & Maintenance Services	28,000
	Subregion 1 - Developer Maintenance Agreement; \$28,000 In accordance with the terms of the development agreement, the City maintains certain improvements constructed by the developer. The cost of this maintenance service is partially funded by interest earnings from a special fund established by the developer.	
223-400-0000-5302	Water	15,000
	Water utility service: Water medians for the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	
223-400-0000-5304	Electricity	600
	Electrical utility service: Costs for light and power to the medians of the Subregion 1 Maintenance Program (Oceanfront Estates Neighborhood).	

Department:		Public Works					
Budget Program:		Measure A Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	224-400-0000-9101	Transfer - General Fund	90,000	100,000	-	150,000	50,000
Transfers Out Subtotals			90,000	100,000	-	150,000	50,000
Total Program Expenditures			90,000	100,000	-	150,000	50,000

Department: Public Works		
Budget Program Measure A Fund		
Account #	Account Description	FY22-23 Adopted Budget
224-400-0000-9101	Transfer - General Fund	50,000
	Transfer from the Measure A Maintenance Fund to Parks, Trails & Open Space Maintenance within the General Fund for fuel modification in the grant eligible Open Space areas.	

Department:		Public Works					
Budget Program:		Abalone Cove Sewer Maintenance Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	225-400-0000-4101	Full-Time Salaries	9,829	10,558	11,101	-	-
	225-400-0000-4201	Health/Dental/Vision Insurance	976	1,016	1,016	-	-
	225-400-0000-4202	Fica/Medicare	127	136	144	-	-
	225-400-0000-4203	Calpers Retirement	1,048	1,214	1,376	-	-
	225-400-0000-4204	Workers' Compensation	229	245	230	-	-
	225-400-0000-4205	Other Benefits	223	208	206	-	-
	225-400-0000-4206	H.S.A. Contribution	422	208	267	-	-
	225-400-0000-4207	Calpers Unfunded Liabilities	2,319	3,500	1,120	-	-
	225-400-0000-5101	Professional/Technical Service	1,185	1,242	19,218	37,600	107,600
	225-400-0000-5102	Advertising	-	-	-	1,200	1,200
	225-400-0000-5201	Repair & Maintenance Services	30,987	93,574	56,840	100,000	100,000
	225-400-0000-5304	Electricity	2,581	2,056	3,385	4,000	-
	225-400-0000-8101	Equipment & Furniture	-	24,053	-	-	-
Expenditure Subtotals			49,926	138,010	94,903	142,800	208,800
Total Program Expenditures			49,926	138,010	94,903	142,800	208,800

Department: Public Works		
Budget Program Abalone Cove Sewer Maintenance Fund		
Account #	Account Description	FY22-23 Adopted Budget
225-400-0000-5101	Professional/Technical Service	107,600
	Abalone Cove Sewer Maintenance f Fee Annual Engineer's Report: \$7,000	
	Los Angeles County Administrative Fee: \$600	
	County Auditor-Controller's administrative fee for collecting and remitting the property assessments.	
	Sewer System Management Plan (SSMP) Administrative Costs: \$100,000	
	Consultant assistance to develop and update the annual SSMP Plan.	
225-400-0000-5102	Advertising	1,200
	Legal notice costs for publication of the Abalone Cove Sewer Maintenance Fee annual public hearing.	
225-400-0000-5201	Repair & Maintenance Services	100,000
	Abalone Cove Sewer System Maintenance and Repair: \$98,500	
	Services include the following: annual maintenance and/or repair of the mainline and sewer pipes, manholes, grinder pumps, and lift stations. Emergency services are performed as needed.	
	Answering Service for Maintenance Calls: \$1,500	

Department:		Public Works					
Budget Program:		Ginsburg Cultural Arts Building Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	227-400-0000-4901	Misc. Expenses	86,344	1,045	-	-	-
Expenditure Subtotals			86,344	1,045	-	-	-
Total Program Expenditures			86,344	1,045	-	-	-

Department:		Public Works					
Budget Program:		Environmental Excise Tax (EET)					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	338-400-3170-5201	Repair & Maintenance Services	-	88,571	143,635	138,000	64,000
	338-400-3180-5201	Repair & Maintenance Services	-	198,310	-	-	-
Expenditure Subtotals			-	286,881	143,635	138,000	64,000
Total Program Expenditures			-	286,881	143,635	138,000	64,000

Department: Public Works		
Budget Program Pavement Maint (Environmental Excise Tax Fund)		
		FY22-23 Adopted Budget
Account #	Account Description	
338-400-3170-5201	Repair & Maintenance Services	64,000
	Street Sweeping Services - Citywide: Mechanical sweeping of residential and arterial/collector streets, park parking lots, and scenic turnouts 24 times per year. Western Avenue, a state highway, is swept 52 times per year. Bus stops and bus shelters are cleaned 52 times per year. Special sweeps for inclement weather and other needs are also included. Street sweeping cost is divided between 3 funding sources Safe, Clean Water Act (Measure W), AB 2766 the Vehicle Subvention fund administered by the Southern Air Quality Management District, and the Environmental Excise Tax fund.	

Department:		Public Works					
Budget Program:		Improvement Authority - Portuguese Bend					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	285-400-0000-5101	Professional/Technical Service	44,396	50,437	37,515	39,000	10,000
	285-400-0000-5201	Repair & Maintenance Services	30,397	2,228	6,036	5,000	35,000
	285-400-0000-5304	Electricity	3,538	1,378	1,500	2,000	4,000
Expenditure Subtotals			78,331	54,043	45,051	46,000	49,000
Total Program Expenditures			78,331	54,043	45,051	46,000	49,000

Department: Public Works		
Budget Program Improvement Authority - Portuguese Bend		
Account #	Account Description	FY22-23 Adopted Budget
285-400-0000-5101	Professional/Technical Service	10,000
	Annual independent auditing services: \$5,000.	
285-400-0000-5201	Repair & Maintenance Services	35,000
	Dewatering Wells Monitoring in Portuguese Bend Landslide Area: \$20,000.	
	Storm and Well Water System Maintenance: \$5,000	
	Services include drainage facility maintenance, retention basin cleaning, erosion control efforts, and other activities as needed.	
285-400-0000-5304	Electricity	4,000
	Electrical Utility: Light and power costs for the dewatering wells in the Portuguese Bend Landslide Area.	

Department:		Public Works					
Budget Program:		Improvement Authority - Abalone Cove					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	795-400-0000-5101	Professional/Technical Service	22,269	9,303	15,205	18,000	9,500
	795-400-0000-5201	Repair & Maintenance Services	6,972	2,228	3,086	5,000	8,500
	795-400-0000-5304	Electricity	10,389	8,977	10,404	11,000	10,000
Expenditure Subtotals			39,630	20,508	28,695	34,000	28,000
Total Program Expenditures			39,630	20,508	28,695	34,000	28,000

Department: Public Works		
Budget Program Improvement Authority - Abalone Cove		
		FY22-23 Adopted Budget
Account #	Account Description	
795-400-0000-5101	Professional/Technical Service	9,500
	Annual independent auditing services: \$4,500.	
795-400-0000-5201	Repair & Maintenance Services	8,500
	Dewatering wells monitoring in the Abalone Cove Landslide Area (ACLAD); \$5,000. Storm and Well Water System Maintenance; \$3,500.	
795-400-0000-5304	Electricity	10,000
	Electric Utility: Light and power costs for dewatering wells in the Abalone Cove area.	

Department:		Public Works					
Budget Program:		Measure W Fund					
Sub-Program	Account #	Account Description	FY18-19 Actual	FY19-20 Actual	FY20-21 Actual	FY21-22 YE Estimate	FY22-23 Adopted Budget
	343-400-3130-5101	Professional/Tech Services	-	-	187,954	289,635	358,000
	343-400-3130-5201	Repair & Maintenance Services	-	-	-	165,000	177,000
Transfers Out Subtotals			-	-	187,954	454,635	535,000
Total Program Expenditures			-	-	187,954	454,635	535,000

Department: Public Works		FY22-23 Adopted Budget
Budget Program Measure W Fund		
Account #	Account Description	
343-400-3130-5101	Professional/Tech Services	358,000
	National Pollutant Discharge Elimination System Program (NPDES) The NPDES permit program, created in 1972 by the Clean Water Act, helps address water pollution by regulating discharge pollutants to the waters of the United States. Water is discharged through Municipal Separate Storm Water Systems (MS4), the network of storm water drainages throughout municipalities that convey storm water to the larger flood control channels and rivers and ultimately to the ocean. The federal Clean Water Act requires MS4’s to be permitted ensuring they achieve regional water quality objectives. In Los Angeles County this program is administered by the Los Angeles Regional Water Quality Control Board. The MS4 permit requires municipalities to develop a series of projects and programs to achieve water quality objectives required in their individual watersheds. Municipalities may work together in a Watershed Management Group (WMG) to develop an Enhanced Watershed Management Program (EWMP) to achieve compliance with certain Receiving Water Limitations and Water Quality Based Effluent Limits. NPDES Program Services: (\$61,500) City program administration, compliance planning, public outreach and reporting. Enhanced Watershed Management Program (EWMP) and Coordinated Integrated Monitoring Program (CIMP): (\$259,600) The MS4 permit also requires a Monitoring and Reporting Program. These efforts are managed through the Watershed’s Coordinated Integrated Monitoring Program (CIMP). The primary objectives of the program are to assess discharges, identify sources and types of pollutants, and improve the effectiveness of pollutant controls. Gateway Water Management Authority (GWMA): (\$11,900) The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) is a large watershed-based coalition. They organize and coordinate economical and efficient water management activities across city boundaries. The city works with GWMA and shares in the cost of its programs. State Water Resources Control Board (SWRCB) Permit Fees: (\$25,000) State Water code mandated fees for storm and wastewater discharge.	

Recreation & Parks

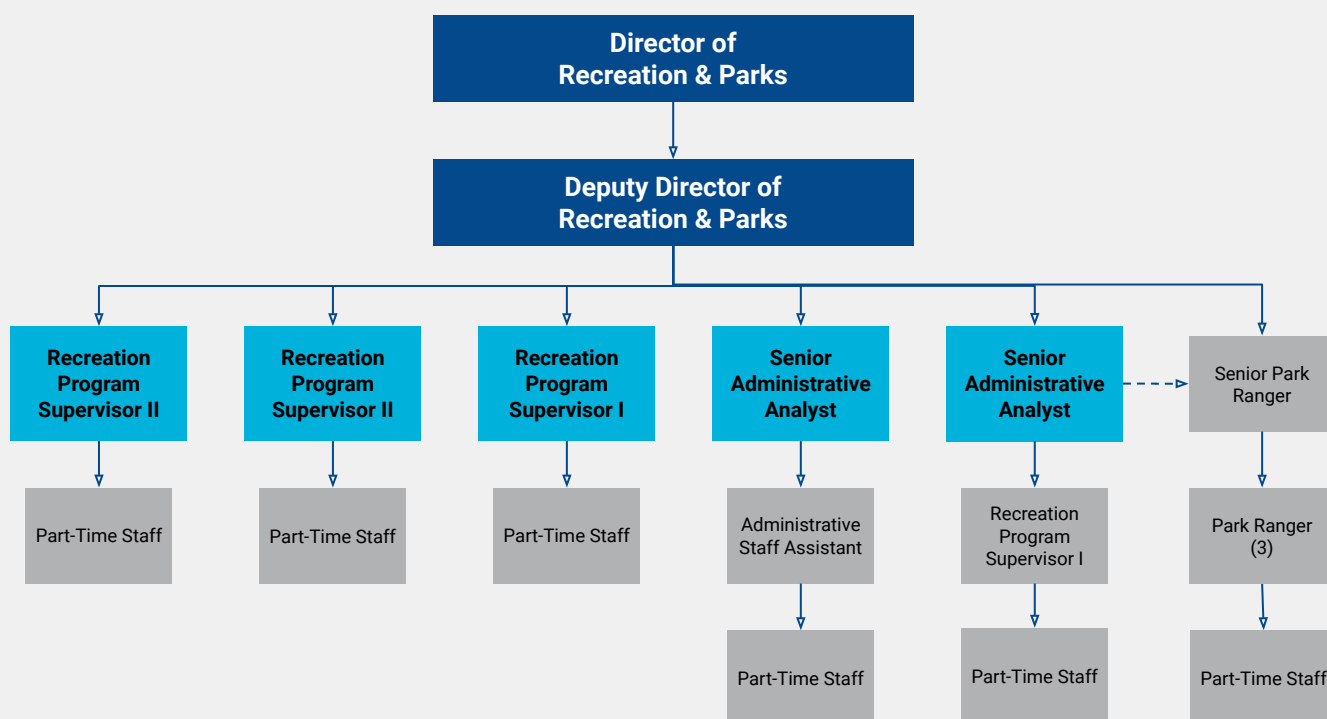


Recreation & Parks Department

The Recreation and Parks Department is responsible for managing and operating a comprehensive park system, administering services in the Palos Verdes Nature Preserve, and coordinating numerous community activities. The Recreation and Parks Department manages the following programs:

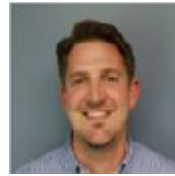
- Departmental Administration
- Volunteer Program
- Open Space Management (includes Park Ranger Program, Preserve and Open Space Staffing)
- City Run Sports and Activities
- Special Events (e.g. Whale of a Day, 4th of July Celebration)
- Point Vicente Interpretive Center (PVIC)
- Fred Hesse Jr. Park
- Robert E. Ryan Park
- Ladera Linda Community Center
- Eastview Park
- Abalone Cove Park
- REACH Program for Developmentally Disabled Community
- Contract Classes
- Support Services (Reception Desk and Film Shoot Staffing)

Organizational Chart





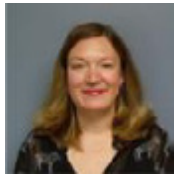
Cory Linder
Director



Daniel Trautner
Deputy Director



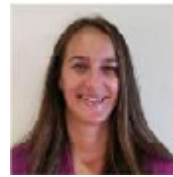
Matt Waters
Senior Administrative
Analyst



Katherine (Katie) Lozano
Senior Administrative
Analyst



Mary Hirsch
Administrative Staff
Assistant



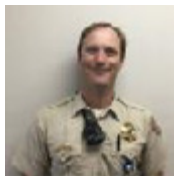
Emily Rodin
Recreation Supervisor II



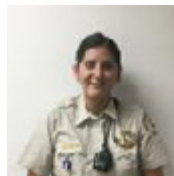
Kaderick Burns
Recreation Supervisor I



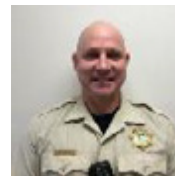
Andrew Berg
Recreation Supervisor II



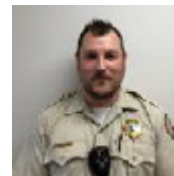
Taylor Fox
Senior Park Ranger



Norma Saldana
Recreation Supervisor



Keith Hunter
Park Ranger



Eric Wolterding
Park Ranger



Edgar Gonzalez
Park Ranger

Full-time Employee Positions	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Recreation					
Administrative Analyst II	1.0	-	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Director of Recreation & Parks	1.0	1.0	1.0	1.0	1.0
Park Ranger	-	3.0	3.0	3.0	3.0
Recreation Program Supervisor I	2.0	2.0	2.0	2.0	2.0
Recreation Program Supervisor II	2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst	1.0	2.0	2.0	2.0	2.0
Senior Park Ranger	-	1.0	1.0	1.0	1.0
Subtotal	9.0	13.0	13.0	13.0	13.0

Employee Responsibilities

Director of Recreation & Parks

- General oversight and administration of the Department.
- Responsible for development of both operating and capital budgets.
- Develops programs and manages departmental resources, such as staffing and funding levels.

Deputy Director of Recreation & Parks

- Provides direction and oversight to major divisions of Department.
- Responsible for operations at Point Vicente Interpretive Center.
- Assists Director with staffing and departmental policy matters.
- Oversees Departmental budget
- Manages full-time Department staff

Recreation Program Supervisor

- Oversee operations, programs and classes at city parks.
- Responsible for various city programs, special events and facility rentals.
- Manages a large number of part-time employees.
- Coordinates safety inspections and facility maintenance with the Public Works Department.

Senior Administrative Analyst

- Manages special departmental projects.
- Assists with City-wide Newsletter.
- Assists with departmental budget.
- Oversees Administrative Section.
- Oversees Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources.
- Responsible for nature/Preserve-related programs and various special events.
- Assists with special projects for Department.
- Oversees Open Space Management part-time staff.

Senior Park Ranger

- Manages special departmental projects.
- Supervise operations of the Park Ranger Program and Staff.
- Manages full-time Park Rangers.
- Supervises and implements Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources

Park Ranger

- Provides administrative support for the Department's Park Ranger Program.
- Implements Nature Preserve enforcement services and works closely with PVPLC in managing PV Nature Preserve resources..
- Responds to requests from the public.

Administrative Staff Assistant

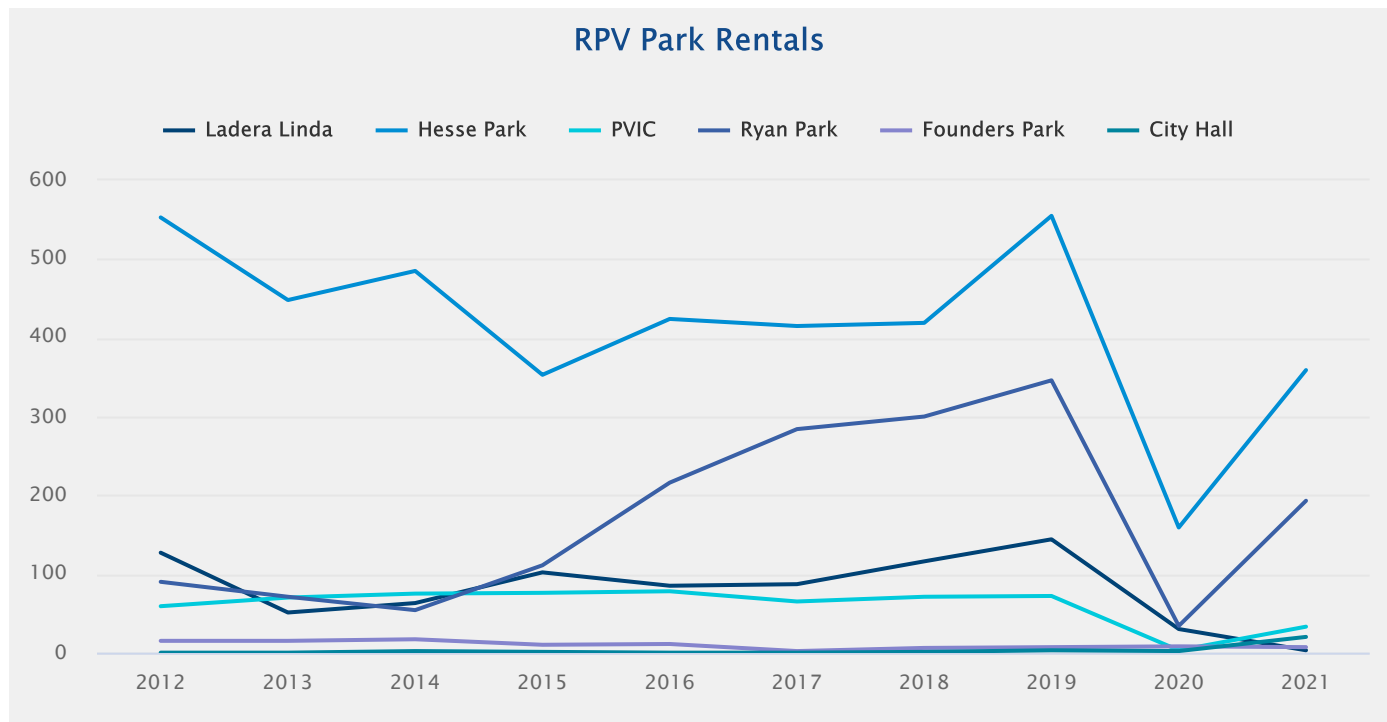
- Provides administrative support to the Department.
- Responds to requests from the public.
- Assists with the Department's public outreach.
- Maintains department website.
- Manages Volunteer Program.
- Manages Reception Desk.
- Manages film permits

Recreation & Parks Performance Indicators

The Recreation and Parks Department provides quality recreation services for park visitors in a number of ways. While many of these recreation options are difficult to quantify, (e.g. the number of children using City playgrounds), other recreation options such as private rentals, classes, docent-led hikes, and community organization meetings are scheduled through the department and are therefore more readily calculated and tracked. Attendance totals are derived from contract estimates and staff observations. However, the totals below do not reflect long-term leased facilities, and City meetings. The largest numbers of visitors use the parks for informal, non-contracted drop-in use. Due to the inherent difficulty of arriving at an accurate estimate, no numbers are included for drop-in use. Indicators have been lower than normal since the onset of Covid-19.

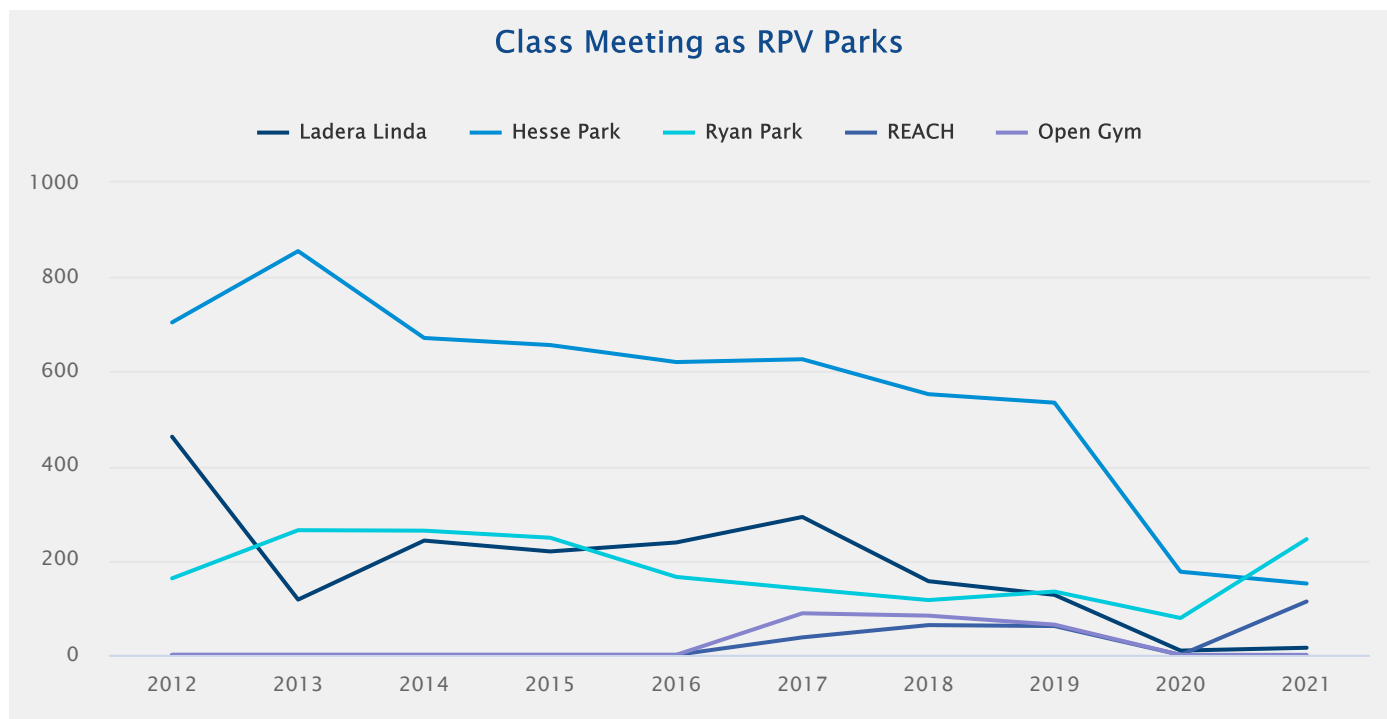
Park Rentals

The following graphs show the number of events that took place at Rancho Palos Verdes parks from 2012-2021. These events include community group meetings, private party rentals, senior lectures and bridge, and youth sports leagues, just to name a few. Rental numbers and class meetings were still down significantly in 2021 due to COVID-19.



Privatized Recreation Classes

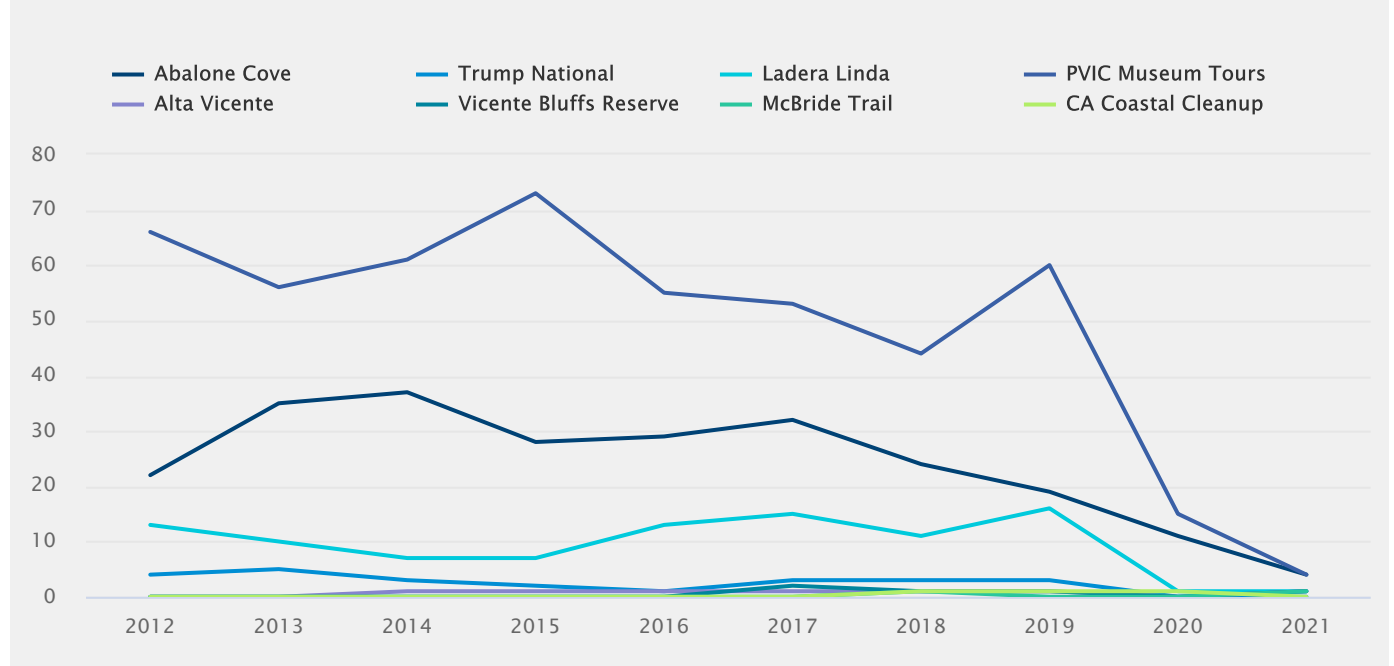
The following graph shows the number of privatized recreation classes offered by independent instructors at City park sites from 2012-2021. Classes include adult exercise and fitness, preschool and youth classes, duplicate bridge classes, summer sports camps, art and music classes, and amateur radio classes. Class numbers in 2021 continued to be down significantly due to COVID-19.



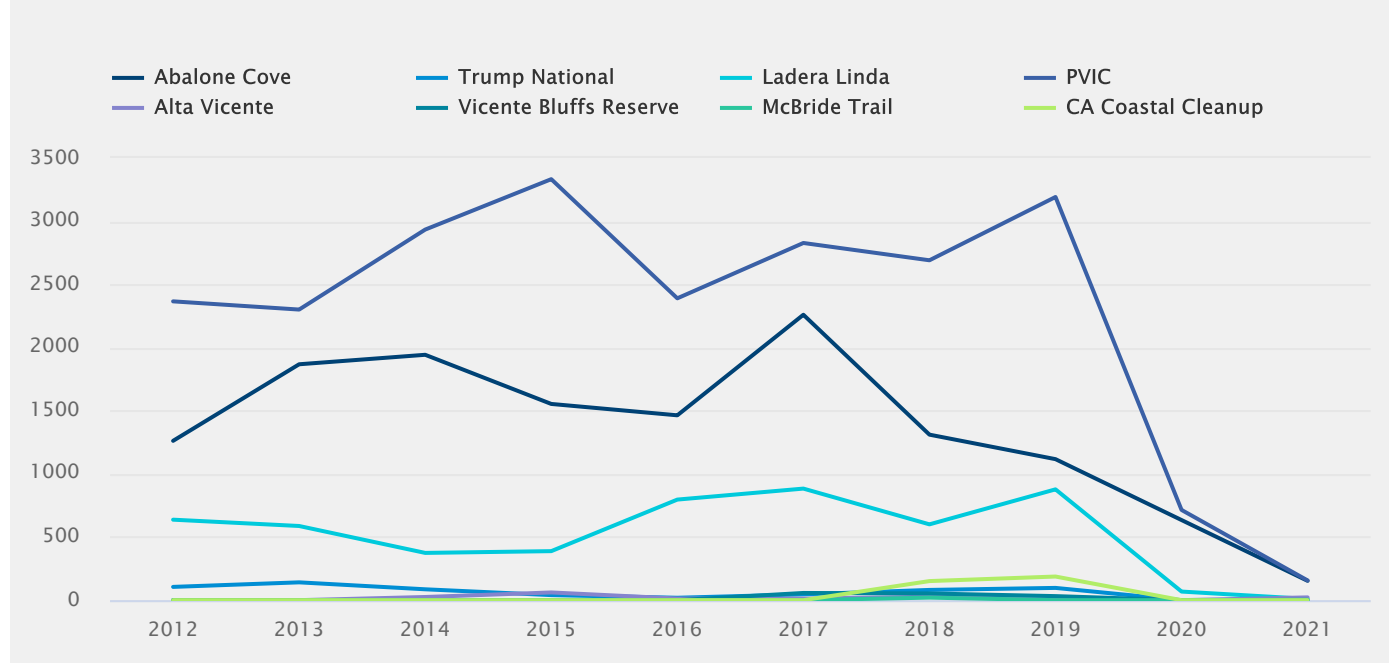
Docent-Led Educational Hikes and Tours

Another recreation option provided by the department is the docent-led educational hike and tour program offered at several RPV locations. These hikes and tours provide schools, scout groups, individuals, and organizations the opportunity to learn about local flora, fauna, and geology, as well as the chance to experience the natural beauty of Rancho Palos Verdes. Below are graphs illustrating the number of hikes and tours and participant attendance at the tide pools at Abalone Cove, the public trails and beach at Trump National Golf Course, the Forrestal Nature Reserve, and the museum at the Point Vicente Interpretive Center from 2012-2021. Hike and tour numbers continued to be down significantly in 2021 due to COVID-19.

Docent-Led Nature Hikes & Tours in RPV



Attendance at Docent-Led Nature Hikes



Volunteer Program

While the City has used volunteers for many years, an organized volunteer program was formally instituted by the Recreation and Parks Department in 2014. Volunteers assist staff at a wide range of events and programs including Beach and Park Cleanup Days and special events such as the Fourth of July and Whale of a Day

The following chart shows the number of volunteer projects, volunteers, total volunteer hours, and estimated financial value of volunteer involvement in Rancho Palos Verdes from FY2016-17 to FY2020-21. Volunteer programs were limited during FY 20-21 due to COVID-19.

Volunteer Program	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22
Number of Events	60	46	36	3	18
Number of Volunteers	1,803	2,049	974	76	373
Total Hours	5,901	3,646	2,724	204	839
Financial Value*	\$ 171,660	\$ 102,204	\$ 80,985	\$ 5,474	\$ 28,200

*Source for financial estimate: Independent Sector

Open Space Management

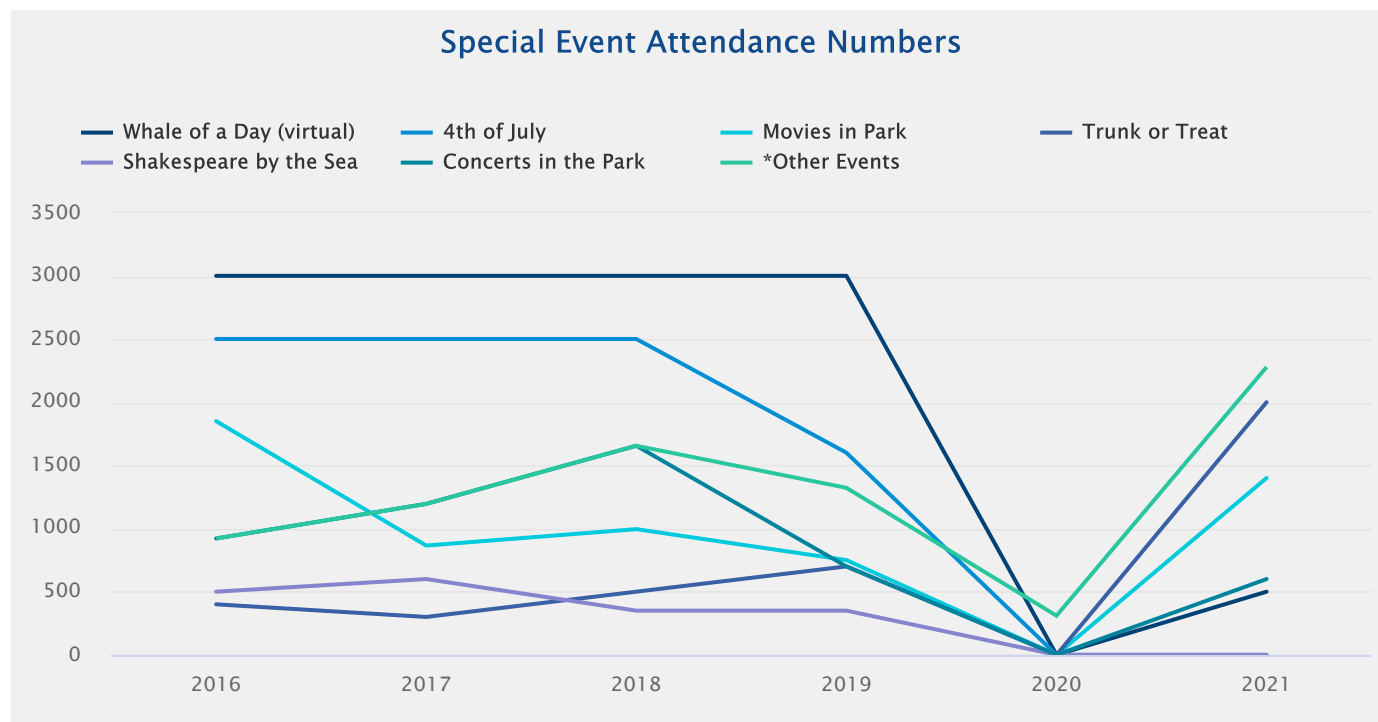
Since its inception in 2016, Open Space Management staff have primarily patrolled in the City's 1,400 acre Palos Verdes Nature Preserve, but they also provide presence in other City open space areas, trails, and beaches. They educate the public on City rules, conduct minor maintenance, and coordinate with Park Rangers to enforce rules while protecting natural resources.

The following indicators show the total number of public contacts Open Space Management staff recorded in 2020.

2021 Public Contacts	
Hikers (not including dog walkers)	29,273
Mountain Bikers	2,287
Dog Walkers	2,799
Equestrians	109
2021 Total	34,468

Special Events

The Recreation and Parks Department offers a wide range of community events each year. The following table shows the estimated attendance for selected Special Events.



*Recreation and Parks special events in 2021 were limited due to COVID-19 and some were held virtually. Below is a list of additional events held in 2021.

<u>Event</u>	<u>Attendance</u>
Egg Hunt (virtual)	466
Holiday Skating	1,697
Breakfast With Santa	115

Recreation & Parks Department

101 - General Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
NCCP	\$ 11,445	\$ -	\$ 47,284	\$ -	\$ -
Recreation Administration	1,026,906	964,028	990,768	1,051,900	1,281,700
Other Recreational Facilities	64,465	10,251	2,569	1,800	-
Eastview Park	7,354	52,684	65,572	71,800	84,400
Open Space Management	235,721	198,816	179,058	179,300	243,800
Fred Hesse Jr. Park	187,973	180,952	174,918	150,000	213,600
Contract Classes	41,695	33,717	1,890	46,000	65,000
Robert E. Ryan Park	92,391	81,168	109,586	94,600	120,200
Ladera Linda Community Center	86,409	67,534	74,828	131,800	58,700
Abalone Cove Shoreline Park	135,175	129,636	137,950	119,300	213,100
Special Events and Programs	194,344	160,550	141,020	322,300	419,300
City Run Sports & Activities	3,065	3,165	400	-	11,500
Volunteer Program	-	5,322	4,700	5,000	5,000
Point Vicente Interpretive Center	513,420	457,537	427,698	459,700	470,500
Reach	69,328	20,789	43,008	70,900	72,000
Support Services	29,084	21,195	23,310	21,500	28,300
Park Rangers	-	145,827	272,887	343,700	384,800
Parking Enforcement	-	-	-	108,500	108,300
Total General Fund - Recreation & Parks	\$ 2,698,775	\$ 2,533,171	\$ 2,697,446	\$ 3,178,100	\$ 3,780,200

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 2,224,763	\$ 2,165,110	\$ 2,301,598	\$ 2,396,800	\$ 2,854,700
Maintenance & Operations	474,012	368,061	395,848	781,300	925,500
Total General Fund - Recreation & Parks	\$ 2,698,775	\$ 2,533,171	\$ 2,697,446	\$ 3,178,100	\$ 3,780,200

222 - Habitat Restoration Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Maintenance & Operations	\$ 149,499	\$ 152,745	\$ 173,318	\$ 393,700	\$ 222,000
Total Donor Restricted Contribution Fund	\$ 149,499	\$ 152,745	\$ 173,318	\$ 393,700	\$ 222,000

228 - Donor Restricted Contribution Fund

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Donor Restricted Contribution	\$ 153,942	\$ 16,770	\$ 26,608	\$ 13,500	\$ 14,600
Total Donor Restricted Contribution Fund	\$ 153,942	\$ 16,770	\$ 26,608	\$ 13,500	\$ 14,600

101 - General Fund

NCCP

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	11,445	-	47,284	-	-
Capital Outlay	-	-	-	-	-
Total for NCCP	\$ 11,445	\$ -	\$ 47,284	\$ -	\$ -

Recreation Administration

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 843,464	\$ 862,565	\$ 908,210	\$ 916,300	\$ 1,113,600
Maintenance & Operations	183,442	101,463	82,558	135,600	168,100
Capital Outlay	-	-	-	-	-
Total for Recreation Administration	\$ 1,026,906	\$ 964,028	\$ 990,768	\$ 1,051,900	\$ 1,281,700

Other Recreational Facilities

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 62,652	\$ 8,978	\$ 2,149	\$ 1,800	\$ -
Maintenance & Operations	1,813	1,273	420	-	-
Capital Outlay	-	-	-	-	-
Total for Other Recreational Facilities	\$ 64,465	\$ 10,251	\$ 2,569	\$ 1,800	\$ -

Eastview Park

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ 45,423	\$ 56,291	\$ 61,800	\$ 73,900
Maintenance & Operations	7,354	7,261	9,281	10,000	10,500
Capital Outlay	-	-	-	-	-
Total for Eastview Park	\$ 7,354	\$ 52,684	\$ 65,572	\$ 71,800	\$ 84,400

*New program

Open Space Management

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 205,107	\$ 174,914	\$ 64,229	\$ 88,300	\$ 113,300
Maintenance & Operations	30,614	23,902	114,829	91,000	130,500
Capital Outlay	-	-	-	-	-
Total for Open Space Management	\$ 235,721	\$ 198,816	\$ 179,058	\$ 179,300	\$ 243,800

*New program

Fred Hesse Jr. Park

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 185,498	\$ 165,673	\$ 168,012	\$ 146,000	\$ 208,100
Maintenance & Operations	2,475	15,279	6,906	4,000	5,500
Capital Outlay	-	-	-	-	-
Total for Fred Hesse Jr. Park	\$ 187,973	\$ 180,952	\$ 174,918	\$ 150,000	\$ 213,600

Contract Classes

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	41,695	33,717	1,890	46,000	65,000
Capital Outlay	-	-	-	-	-
Total for Contract Classes	\$ 41,695	\$ 33,717	\$ 1,890	\$ 46,000	\$ 65,000

Robert E. Ryan Park

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 88,918	\$ 75,243	\$ 106,796	\$ 91,600	\$ 117,200
Maintenance & Operations	3,473	5,925	2,790	3,000	3,000
Capital Outlay	-	-	-	-	-
Total for Robert E. Ryan Park	\$ 92,391	\$ 81,168	\$ 109,586	\$ 94,600	\$ 120,200

Ladera Linda Community Center

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 84,046	\$ 56,429	\$ 72,392	\$ 93,300	\$ 58,700
Maintenance & Operations	2,363	11,105	2,436	38,500	-
Capital Outlay	-	-	-	-	-
Total for Ladera Linda Community	\$ 86,409	\$ 67,534	\$ 74,828	\$ 131,800	\$ 58,700

Abalone Cove Shoreline Park

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 128,472	\$ 124,162	\$ 117,871	\$ 75,300	\$ 169,100
Maintenance & Operations	6,703	5,474	20,079	44,000	44,000
Capital Outlay	-	-	-	-	-
Total for Abalone Cove Shoreline	\$ 135,175	\$ 129,636	\$ 137,950	\$ 119,300	\$ 213,100

Special Events and Programs

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 112,842	\$ 93,370	\$ 96,579	\$ 115,800	\$ 130,300
Maintenance & Operations	81,502	67,180	44,441	206,500	289,000
Capital Outlay	-	-	-	-	-
Total for Special Events and Programs	\$ 194,344	\$ 160,550	\$ 141,020	\$ 322,300	\$ 419,300

City Run Sports & Activities

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 5,803	\$ 3,165	\$ -	\$ -	\$ 11,500
Maintenance & Operations	(2,738)	-	400	-	-
Capital Outlay	-	-	-	-	-
Total for City Run Sports & Activities	\$ 3,065	\$ 3,165	\$ 400	\$ -	\$ 11,500

*New program

Volunteer Program

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	5,322	4,700	5,000	5,000
Capital Outlay	-	-	-	-	-
Total for Volunteer Program	\$ -	\$ 5,322	\$ 4,700	\$ 5,000	\$ 5,000

*New program

Point Vicente Interpretive Center

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 420,879	\$ 392,208	\$ 397,812	\$ 396,300	\$ 362,100
Maintenance & Operations	92,541	65,329	29,886	63,400	108,400
Capital Outlay	-	-	-	-	-
Total for Point Vicente Interpretive Center	\$ 513,420	\$ 457,537	\$ 427,698	\$ 459,700	\$ 470,500

Reach

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 57,998	\$ 19,922	\$ 34,432	\$ 63,400	\$ 62,500
Maintenance & Operations	11,330	867	8,576	7,500	9,500
Capital Outlay	-	-	-	-	-
Total for Reach	\$ 69,328	\$ 20,789	\$ 43,008	\$ 70,900	\$ 72,000

Support Services

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 29,084	\$ 21,195	\$ 23,310	\$ 21,500	\$ 28,300
Maintenance & Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total for Support Services	\$ 29,084	\$ 21,195	\$ 23,310	\$ 21,500	\$ 28,300

Parking Enforcement

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 76,700	\$ 84,300
Maintenance & Operations	-	-	-	31,800	24,000
Capital Outlay	-	-	-	-	-
Total for Parking Enforcement	\$ -	\$ -	\$ -	\$ 108,500	\$ 108,300

Park Rangers

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ 121,863	\$ 253,515	\$ 248,700	\$ 321,800
Maintenance & Operations	-	23,964	19,372	95,000	63,000
Capital Outlay	-	-	-	-	-
Total for Park Rangers	\$ -	\$ 145,827	\$ 272,887	\$ 343,700	\$ 384,800

General Fund - Recreation & Parks Department

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ 2,224,763	\$ 2,165,110	\$ 2,301,598	\$ 2,396,800	\$ 2,854,700
Maintenance & Operations	474,012	368,061	395,848	781,300	925,500
Capital Outlay	-	-	-	-	-
Total General Fund - Recreation & Parks	\$ 2,698,775	\$ 2,533,171	\$ 2,697,446	\$ 3,178,100	\$ 3,780,200

222 - Habitat Restoration Fund**Habitat Restoration Fund**

Expenditure Category	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	149,499	152,745	173,318	393,700	222,000
Capital Outlay	-	-	-	-	-
Total for Habitat Restoration Fund	\$ 149,499	\$ 152,745	\$ 173,318	\$ 393,700	\$ 222,000

228 - Donor Restricted Contribution Fund

Donor Restricted Contribution

Expenditure Category	FY18-19 Actuals		FY19-20 Actuals		FY20-21 Actuals		FY21-22 YE Estimates		FY22-23 Adopted Budget
Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	-
Maintenance & Operations		16,259		16,770		26,608		13,500	14,600
Capital Outlay		137,683		-		-		-	-
Total for Donor Restricted Contribution	\$	153,942	\$	16,770	\$	26,608	\$	13,500	\$ 14,600

Department:		Recreation & Parks					
Budget Program:		Recreation Administration					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actual	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5110-4101	Full-Time Salaries	512,206	519,152	583,967	592,600	728,000
	101-400-5110-4102	Part-Time Salaries	75,667	76,235	102,781	93,300	116,800
	101-400-5110-4103	Over-Time Salaries	3,781	302	1,388	5,000	19,600
	101-400-5110-4104	Employee Bonuses	11,663	14,768	7,750	-	-
	101-400-5110-4106	Automobile Allowances	1,800	1,800	1,800	1,800	1,800
	101-400-5110-4201	Health/Dental/Vision Insurance	60,924	52,145	62,142	62,900	73,900
	101-400-5110-4202	Fica/Medicare	9,482	8,777	9,730	10,100	19,800
	101-400-5110-4203	Calpers Retirement	56,531	54,620	69,608	68,100	72,000
	101-400-5110-4204	Workers' Compensation	15,323	14,251	14,610	14,700	20,100
	101-400-5110-4205	Other Benefits	17,670	14,804	16,942	17,600	23,300
	101-400-5110-4206	H.S.A. Contribution	10,106	5,711	6,618	5,900	8,000
	101-400-5110-4207	Calpers Unfunded Liabilities	68,311	100,000	30,874	44,300	30,300
	101-400-5110-4310	Operating Materials & Supplies	14,782	8,373	6,424	10,000	30,000
	101-400-5110-4601	Dues & Memberships	1,158	1,580	1,325	2,000	2,000
	101-400-5110-5101	Professional/Technical Service	21,886	21,157	22,415	24,900	27,400
	101-400-5110-5102	Advertising	-	119	5,891	5,000	5,000
	101-400-5110-5103	Printing/Binding	18,049	14,643	17,948	20,000	20,000
	101-400-5110-5104	Merchant Fees	18,689	16,248	2,060	17,000	17,000
	101-400-5110-5201	Repair & Maintenance Services	608	-	-	1,500	1,500
	101-400-5110-5301	Telephone	1,609	3,742	5,434	5,800	5,800
	101-400-5110-6001	Meetings & Conferences	18,222	10,799	1,731	9,000	18,000
	101-400-5110-6002	Travel/Mileage Reimbursement	2,810	3,925	1,780	1,500	3,000
	101-400-5110-6101	Training	330	611	1,361	500	1,000
	101-400-5110-6102	Publications/Journals	799	1,016	1,089	1,100	1,100
	101-400-5110-6201	Equipment Replacement Charges	84,500	19,250	15,100	37,300	36,300
Expenditure Subtotals			1,026,906	964,028	990,768	1,051,900	1,281,700
Total Program Expenditures			1,026,906	964,028	990,768	1,051,900	1,281,700

Department: Recreation & Parks		
Budget Program: Recreation Administration		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5110-4101	Full-Time Salaries	728,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5110-4102	Part-Time Salaries	116,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5110-4103	Over-Time Salaries	19,600
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-5110-4106	Automobile Allowances	1,800
	Allowance for use of employees' private automobiles for City business.	
101-400-5110-4201	Health/Dental/Vision Insurance	73,900
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5110-4202	Fica/Medicare	19,800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5110-4203	Calpers Retirement	72,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5110-4204	Workers' Compensation	20,100
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5110-4205	Other Benefits	23,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5110-4206	H.S.A. Contribution	8,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5110-4207	Calpers Unfunded Liabilities	30,300
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5110-4310	Operating Materials & Supplies	30,000
	1. Costs of office supplies and equipment needed to support the expanded hours at park sites and to provide administrative support of additional special event and programs. 2. Office Supplies and Equipment 3. Staff Uniforms 4. Department giveaways for public outreach 5. Supplies for special events and programs	
101-400-5110-4601	Dues & Memberships	2,000
	Memberships in professional organizations including the National Recreation & Parks Association and California Parks and Recreation Society.	
101-400-5110-5101	Professional/Technical Service	27,400
	1. Music licensing services through ASCAP and BMI (\$400) 2. Special event insurance for department projects and programs as needed. (\$7,000) 3. Payment to Los Serenos de Point Vicente Docents and to Peninsula Seniors for services provided to the City's residents that are not otherwise provided by the City. Payment to Los Serenos (\$10,000) 4. Payment to Peninsula Seniors (\$10,000)	
101-400-5110-5102	Advertising	5,000
	Advertising in local publications to support Recreation programs and facilities.	

Department: Recreation & Parks		
Budget Program: Recreation Administration		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5110-5103	Printing/Binding	20,000
	This item reflects general departmental printing costs for the Preserve.	
101-400-5110-5104	Merchant Fees	17,000
	Fees for the City's Recreation registration system for events and facility rentals.	
101-400-5110-5201	Repair & Maintenance Services	1,500
	Unanticipated minor vehicle and equipment repairs.	
101-400-5110-5301	Telephone	5,800
	For the use of cell phones at all staffed City Parks. Cell phones are used to input service requests, fill out park inspections and complete other park-related documents.	
101-400-5110-6001	Meetings & Conferences	18,000
	Conferences attended annually by Recreation and Parks staff include National Recreation and Parks Association conferences, California Parks & Recreation Society conferences, California Joint Powers Insurance Authority conferences and additional conferences pertaining to recreation, parks, open space, and staff development. 1. National Recreation and Parks Conference (\$5,500) 2. California Park and Recreation Society (\$5,000) 3. CPRS District 9 (\$2,000) 4. Greenway Trails Conference (\$3,000) 5. Annual Recreation and Parks Workshop through CJIPIA (\$2,500)	
101-400-5110-6002	Travel/Mileage Reimbursement	3,000
	Reimbursement for use of full-time and part-time employees' private automobiles for City business.	
101-400-5110-6101	Training	1,000
	Provides for CPR/First Aid/AED classes, and supplies and equipment for the department training and provides for department volunteer programs.	
101-400-5110-6102	Publications/Journals	1,100
	Provides for subscriptions such as the Daily Breeze and Peninsula News newspapers to assist City staff in the performance of their duties. Increase due to rising costs of newspaper subscriptions.	
101-400-5110-6201	Equipment Replacement Charges	36,300
	Equipment Replacement charges pay for maintenance, depreciation and eventual replacement of existing equipment items. Equipment is defined as vehicles, computers, and other office equipment with a cost of \$500 or more. Purchases of replacement equipment occur on an as-needed basis, and do not directly increase the amount of a budgetary program's Equipment Replacement charges. The cost of purchasing new equipment directly increases the Equipment Replacement charge in the following year the equipment is acquired.	

Department:		Recreation & Parks					
Budget Program:		NCCP					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-4160-5101	Professional/Technical Service	11,445	-	47,284	-	-
Expenditure Subtotals			11,445	-	47,284	-	-
Total Program Expenditures			11,445	-	47,284	-	-

Department:		Recreation & Parks					
Budget Program:		Other Recreational Facilities					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5120-4101	Full-Time Salaries	-	-		1,700	-
	101-400-5120-4102	Part-Time Salaries	54,356	5,268	1,546	-	-
	101-400-5120-4103	Over-Time Salaries	1,798	565	392	-	-
	101-400-5120-4202	Fica/Medicare	2,497	1,042	68	100	-
	101-400-5120-4203	Calpers Retirement	2,734	1,585	100	-	-
	101-400-5120-4204	Workers' Compensation	1,267	518	41	-	-
	101-400-5120-4207	Calpers Unfunded Liabilities	-	-	2	-	-
	101-400-5120-4310	Operating Materials & Supplies	1,813	1,273	299	-	-
	101-400-5120-5301	Telephone	-	-	121	-	-
Expenditure Subtotals			64,465	10,251	2,569	1,800	-
Total Program Expenditures			64,465	10,251	2,569	1,800	-

Department:		Recreation & Parks					
Budget Program:		Eastview Park					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5121-4102	Part-Time Salaries	-	41,139	50,201	54,800	65,500
	101-400-5121-4103	Over-Time Salaries	-	94	488	1,000	1,100
	101-400-5121-4202	Fica/Medicare	-	2,267	1,709	1,200	5,000
	101-400-5121-4203	Calpers Retirement	-	1,135	2,770	3,700	700
	101-400-5121-4204	Workers' Compensation	-	788	1,035	1,100	1,600
	101-400-5121-4207	Calpers Unfunded Liabilities	-	-	88	-	-
	101-400-5121-4310	Operating Materials & Supplies	2,670	2,494	4,570	5,000	5,500
	101-400-5121-5106	Rents & Leases	4,684	4,767	4,711	5,000	5,000
Expenditure Subtotals			7,354	52,684	65,572	71,800	84,400
Total Program Expenditures			7,354	52,684	65,572	71,800	84,400

Department: Recreation & Parks		
Budget Program: Eastview Park		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5121-4102	Part-Time Salaries	65,500
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5121-4103	Over-Time Salaries	1,100
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-5121-4202	Fica/Medicare	5,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5121-4203	Calpers Retirement	700
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5121-4204	Workers' Compensation	1,600
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5121-4310	Operating Materials & Supplies	5,500
	Supplies and equipment for staffing of Eastview Park.	
101-400-5121-5106	Rents & Leases	5,000
	Annual rental expense for Staff trailer and lease payment to LA County Sanitation District.	

Department:		Recreation & Parks					
Budget Program:		Open Space Management					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5122-4101	Full-Time Salaries	56,762	65,247	-	-	-
	101-400-5122-4102	Part-Time Salaries	98,289	68,339	53,666	73,700	96,300
	101-400-5122-4103	Over-Time Salaries	15,115	4,875	4,041	6,000	6,300
	101-400-5122-4201	Health/Dental/Vision Insurance	4,151	14,163	89	400	-
	101-400-5122-4202	Fica/Medicare	2,128	2,161	1,236	3,400	7,400
	101-400-5122-4203	Calpers Retirement	9,144	11,643	3,762	3,100	1,000
	101-400-5122-4204	Workers' Compensation	2,839	3,206	1,165	1,600	2,300
	101-400-5122-4205	Other Benefits	616	2,181	22	100	-
	101-400-5122-4206	H.S.A. Contribution	1,763	2,999	-	-	-
	101-400-5122-4207	Calpers Unfunded Liabilities	14,300	100	248	-	-
	101-400-5122-4310	Operating Materials & Supplies	26,546	15,425	33,269	33,000	35,000
	101-400-5122-4601	Dues & Memberships	-	14	-	-	-
	101-400-5122-5101	Professional/Technical Service	4,068	8,463	52,581	57,000	20,000
	101-400-5122-5103	Printing/Binding	-	-	1,628	1,000	1,000
	101-400-5122-5106	Rents & Leases	-	-	-	-	74,500
	101-400-5122-5201	Repair & Maintenance Services	-	-	27,351	-	-
Expenditure Subtotals			235,721	198,816	179,058	179,300	243,800
Total Program Expenditures			235,721	198,816	179,058	179,300	243,800

Department: Recreation & Parks		
Budget Program: Open Space Management		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5122-4102	Part-Time Salaries	96,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5122-4103	Over-Time Salaries	6,300
	Request for over-time for part-time staff for working days that are designated holidays.	
101-400-5122-4202	Fica/Medicare	7,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5122-4203	Calpers Retirement	1,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5122-4204	Workers' Compensation	2,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5122-4310	Operating Materials & Supplies	35,000
	Supplies and equipment for staffing for Preserve and Open Space Operations.	
	1. Tools and minor equipment (\$16,000)	
	2. Office supplies (\$3,000)	
	3. Uniforms for staff (\$5,000)	
	4. Signage (\$5,000)	
	5. Forrestal - signage/traffic control (\$1,000)	
	6. Forrestal - staff supplies (\$1,000)	
	7. Miscellaneous Expenses (\$4,000)	
101-400-5122-5101	Professional/Technical Service	20,000
	Professional services for:	
	1. Trail analysis and City Geologist (\$5,000)	
	3. Ranger Hotline (\$1,500)	
	4. Trail Counter Service Fee (\$2,500)	
	5. Trail Camera Service Fee (\$1,000)	
	6. Civic Works (\$10,000)	
101-400-5122-5103	Printing/Binding	1,000
	Printing costs including flyers, trail maps, educational and informational handouts.	
101-400-5122-5106	Rents & Leases	74,500
	1. Radio Rental (\$17,000)	
	2. Forrestal - rental for trailer and restroom (\$57,500)	

Department:		Recreation & Parks					
Budget Program:		Park Rangers					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5123-4101	Full-Time Salaries	-	87,894	167,932	165,500	221,000
	101-400-5123-4102	Part-Time Salaries	-	1,515	9,600	-	-
	101-400-5123-4103	Over-Time Salaries	-	2,662	8,300	14,000	15,000
	101-400-5123-4201	Health/Dental/Vision Insurance	-	17,507	39,010	39,100	46,200
	101-400-5123-4202	Fica/Medicare	-	1,209	2,894	2,700	3,500
	101-400-5123-4203	Calpers Retirement	-	6,396	13,376	13,000	17,200
	101-400-5123-4204	Workers' Compensation	-	2,124	3,765	3,900	5,200
	101-400-5123-4205	Other Benefits	-	1,504	4,832	6,500	13,300
	101-400-5123-4206	H.S.A. Contribution	-	1,052	3,366	3,500	-
	101-400-5123-4207	Calpers Unfunded Liabilities	-	-	440	500	400
	101-400-5123-4310	Operating Materials & Supplies	-	23,622	18,312	95,000	45,000
	101-400-5123-5101	Professional/Tech Services	-	-	1,060	-	-
	101-400-5123-5103	Printing/Binding	-	342	-	-	-
	101-400-5123-5106	Rents & Leases	-	-	-	-	18,000
Expenditure Subtotals			-	145,827	272,887	343,700	384,800
Total Program Expenditures			-	145,827	272,887	343,700	384,800

Department: Recreation & Parks		
Budget Program: Park Rangers		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5123-4101	Full-Time Salaries	221,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5123-4103	Over-Time Salaries	15,000
	Overtime paid to full-time City employees allocated to this program.	
101-400-5123-4201	Health/Dental/Vision Insurance	46,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5123-4202	Fica/Medicare	3,500
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5123-4203	Calpers Retirement	17,200
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5123-4204	Workers' Compensation	5,200
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5123-4205	Other Benefits	13,300
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5123-4207	Calpers Unfunded Liabilities	400
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5123-4310	Operating Materials & Supplies	45,000
	Equipment for Ranger Program.	
	1. Ranger Uniforms	
	2. Field Equipment	
	3. Safety Equipment	
	4. Tools	
	5. Office Supplies	
101-400-5123-5106	Rents & Leases	18,000
	1. Ranger Trailer Rental (\$18,000)	

Department:		Recreation & Parks					
Budget Program:		Fred Hesse Jr. Park					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5130-4101	Full-Time Salaries	28,015	30,242	31,866	27,000	35,100
	101-400-5130-4102	Part-Time Salaries	126,405	105,781	108,889	93,900	144,000
	101-400-5130-4103	Over-Time Salaries	2,360	1,283	1,540	2,000	2,000
	101-400-5130-4104	Employee Bonuses	-	500	-	-	-
	101-400-5130-4201	Health/Dental/Vision Insurance	9,397	7,167	7,851	8,100	9,600
	101-400-5130-4202	Fica/Medicare	4,188	3,863	3,411	3,300	11,000
	101-400-5130-4203	Calpers Retirement	9,862	8,090	9,851	7,900	1,500
	101-400-5130-4204	Workers' Compensation	3,641	3,156	2,901	2,500	3,500
	101-400-5130-4205	Other Benefits	857	1,091	1,099	1,000	1,200
	101-400-5130-4207	Calpers Unfunded Liabilities	773	4,500	604	300	200
	101-400-5130-4310	Operating Materials & Supplies	2,475	15,279	6,906	4,000	5,500
Expenditure Subtotals			187,973	180,952	174,918	150,000	213,600
Total Program Expenditures			187,973	180,952	174,918	150,000	213,600

Department: Recreation & Parks		
Budget Program: Fred Hesse Jr. Park		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5130-4101	Full-Time Salaries	35,100
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5130-4102	Part-Time Salaries	144,000
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5130-4103	Over-Time Salaries	2,000
	Overtime paid to full-time City employees allocated to this program.	
101-400-5130-4201	Health/Dental/Vision Insurance	9,600
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5130-4202	Fica/Medicare	11,000
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5130-4203	Calpers Retirement	1,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5130-4204	Workers' Compensation	3,500
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5130-4205	Other Benefits	1,200
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5130-4207	Calpers Unfunded Liabilities	200
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5130-4310	Operating Materials & Supplies	5,500
	The costs of park facility supplies, such as sports equipment and games.	

Department:		Recreation & Parks					
Budget Program:		Contract Classes					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5131-5101	Professional/Technical Service	41,695	33,717	1,890	46,000	65,000
Expenditure Subtotals			41,695	33,717	1,890	46,000	65,000
Total Program Expenditures			41,695	33,717	1,890	46,000	65,000

Department: Recreation & Parks		
Budget Program: Contract Classes		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-5131-5101	Professional/Technical Service	65,000
	70/30 payout to Independent Contractor for completion of Contract Classes at RPV Facilities (Hesse Park, Ryan Park and Ladera Linda).	
	1. Japanese Pre-K	
	2. Japanese Music Class	
	3. Japanese Summer School	
	4. Creative Plate Cooking Camp	
	5. Super Soccer	
	6. Bridge Defense	
	7. Bridge Declarer	
	8. Yoga	
	9. Early Childhood Music	
	10. Mommy and Me Music	
	11. Meditation	

Department:		Recreation & Parks					
Budget Program:		Robert E. Ryan Park					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5140-4101	Full-Time Salaries	16,008	17,281	18,209	15,400	20,100
	101-400-5140-4102	Part-Time Salaries	56,296	42,372	72,819	62,700	78,800
	101-400-5140-4103	Over-Time Salaries	1,147	874	873	1,000	1,000
	101-400-5140-4201	Health/Dental/Vision Insurance	2,973	4,095	4,486	4,600	5,500
	101-400-5140-4202	Fica/Medicare	3,032	2,315	2,770	1,900	6,000
	101-400-5140-4203	Calpers Retirement	3,503	2,796	4,984	3,800	2,500
	101-400-5140-4204	Workers' Compensation	1,702	1,386	1,886	1,500	2,500
	101-400-5140-4205	Other Benefits	489	624	628	600	700
	101-400-5140-4207	Calpers Unfunded Liabilities	3,768	3,500	141	100	100
	101-400-5140-4310	Operating Materials & Supplies	3,473	4,636	2,790	3,000	3,000
	101-400-5140-5106	Rents & Leases	-	1,289	-	-	-
Expenditure Subtotals			92,391	81,168	109,586	94,600	120,200
Total Program Expenditures			92,391	81,168	109,586	94,600	120,200

Department: Recreation & Parks		
Budget Program: Robert E. Ryan Park		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5140-4101	Full-Time Salaries	20,100
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5140-4102	Part-Time Salaries	78,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5140-4103	Over-Time Salaries	1,000
	Overtime paid to full-time City employees allocated to this program.	
101-400-5140-4201	Health/Dental/Vision Insurance	5,500
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5140-4202	Fica/Medicare	6,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5140-4203	Calpers Retirement	2,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5140-4204	Workers' Compensation	2,500
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5140-4205	Other Benefits	700
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5140-4207	Calpers Unfunded Liabilities	100
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5140-4310	Operating Materials & Supplies	3,000
	The costs of park facility supplies, such as sports equipment and games. Basketball Court Repair	

Department:		Recreation & Parks					
Budget Program:		Ladera Linda Community Center					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5150-4101	Full-Time Salaries	22,895	9,787	18,508	18,900	-
	101-400-5150-4102	Part-Time Salaries	43,007	30,372	40,305	60,300	51,700
	101-400-5150-4103	Over-Time Salaries	881	461	314	1,200	1,200
	101-400-5150-4104	Employee Bonuses	-	685	-	-	-
	101-400-5150-4201	Health/Dental/Vision Insurance	2,388	1,205	2,366	2,300	-
	101-400-5150-4202	Fica/Medicare	2,201	1,301	1,493	2,200	4,000
	101-400-5150-4203	Calpers Retirement	4,037	3,233	4,759	5,500	500
	101-400-5150-4204	Workers' Compensation	1,533	947	1,201	1,600	1,300
	101-400-5150-4205	Other Benefits	661	286	553	500	-
	101-400-5150-4206	H.S.A. Contribution	742	452	803	800	-
	101-400-5150-4207	Calpers Unfunded Liabilities	5,701	7,700	2,090	-	-
	101-400-5150-4310	Operating Materials & Supplies	2,363	11,105	2,436	38,500	-
Expenditure Subtotals			86,409	67,534	74,828	131,800	58,700
Total Program Expenditures			86,409	67,534	74,828	131,800	58,700

Department:		Recreation & Parks
Budget Program:		Ladera Linda Community Center
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-5150-4102	Part-Time Salaries	51,700
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5150-4103	Over-Time Salaries	1,200
	Overtime paid to full-time City employees allocated to this program.	
101-400-5150-4202	Fica/Medicare	4,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5150-4203	Calpers Retirement	500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5150-4204	Workers' Compensation	1,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	

Department:		Recreation & Parks					
Budget Program:		Abalone Cove Shoreline Park					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5160-4102	Part-Time Salaries	109,220	95,014	103,601	64,300	148,400
	101-400-5160-4103	Over-Time Salaries	4,841	3,035	2,234	4,000	4,200
	101-400-5160-4202	Fica/Medicare	3,976	4,159	3,981	3,900	11,400
	101-400-5160-4203	Calpers Retirement	6,250	10,711	5,308	1,700	1,500
	101-400-5160-4204	Workers' Compensation	2,639	2,243	2,167	1,400	3,600
	101-400-5160-4207	Calpers Unfunded Liabilities	1,546	9,000	580	-	-
	101-400-5160-4310	Operating Materials & Supplies	4,798	3,208	807	7,000	7,000
	101-400-5160-5201	Repair & Maintenance Services	1,905	2,266	19,272	37,000	37,000
Expenditure Subtotals			135,175	129,636	137,950	119,300	213,100
Total Program Expenditures			135,175	129,636	137,950	119,300	213,100

Department: Recreation & Parks		
Budget Program: Abalone Cove Shoreline Park		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5160-4102	Part-Time Salaries	148,400
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5160-4103	Over-Time Salaries	4,200
	Overtime paid to full-time City employees allocated to this program.	
101-400-5160-4202	Fica/Medicare	11,400
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5160-4203	Calpers Retirement	1,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5160-4204	Workers' Compensation	3,600
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5160-4310	Operating Materials & Supplies	7,000
	The costs of facility supplies, such as project equipment and supplies and educational materials. Staff continues to expand role in terms of public education and involvement and performing minor site-improvement projects.	
101-400-5160-5201	Repair & Maintenance Services	37,000
	1. Skidata Fees (\$20,000)	
	2. 3C Payment (\$4,000)	
	3. Repairs to entry/exit gates and payment machines (\$13,000)	

Department:		Recreation & Parks					
Budget Program:		Special Events and Programs					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5170-4101	Full-Time Salaries	55,800	38,559	52,259	51,700	58,000
	101-400-5170-4102	Part-Time Salaries	22,170	22,797	19,221	18,100	38,800
	101-400-5170-4103	Over-Time Salaries	6,369	2,290	640	6,000	6,300
	101-400-5170-4104	Employee Bonuses	-	958	-	-	-
	101-400-5170-4201	Health/Dental/Vision Insurance	7,049	5,736	7,585	7,700	7,900
	101-400-5170-4202	Fica/Medicare	1,484	1,182	961	1,400	3,800
	101-400-5170-4203	Calpers Retirement	6,678	5,405	7,383	6,600	6,300
	101-400-5170-4204	Workers' Compensation	1,945	1,860	1,489	1,600	2,400
	101-400-5170-4205	Other Benefits	1,791	1,279	1,671	1,700	1,800
	101-400-5170-4206	H.S.A. Contribution	1,633	2,304	1,786	18,000	2,000
	101-400-5170-4207	Calpers Unfunded Liabilities	7,923	11,000	3,584	3,000	3,000
	101-400-5170-4310	Operating Materials & Supplies	21,239	18,077	12,928	30,000	30,000
	101-400-5170-5101	Professional/Technical Service	42,177	44,253	28,292	163,000	245,000
	101-400-5170-5102	Advertising	1,020	-	-	500	1,000
	101-400-5170-5103	Printing/Binding	5,342	1,791	2,648	3,000	3,000
	101-400-5170-5106	Rents & Leases	11,724	3,059	573	10,000	10,000
Expenditure Subtotals			194,344	160,550	141,020	322,300	419,300
Total Program Expenditures			194,344	160,550	141,020	322,300	419,300

Department: Recreation & Parks		
Budget Program: Special Events and Programs		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5170-4101	Full-Time Salaries	58,000
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5170-4102	Part-Time Salaries	38,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5170-4103	Over-Time Salaries	6,300
	Overtime paid to full-time City employees allocated to this program.	
101-400-5170-4201	Health/Dental/Vision Insurance	7,900
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5170-4202	Fica/Medicare	3,800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5170-4203	Calpers Retirement	6,300
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5170-4204	Workers' Compensation	2,400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5170-4205	Other Benefits	1,800
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5170-4206	H.S.A. Contribution	2,000
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5170-4207	Calpers Unfunded Liabilities	3,000
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5170-4310	Operating Materials & Supplies	30,000
	This budget item allows for replacement of special event equipment and miscellaneous event expenses. 1. Event supplies and equipment (\$18,000) 2. Meals and refreshments for event staff and volunteers (\$2,000) 3. Miscellaneous expenses (\$10,000)	
101-400-5170-5101	Professional/Technical Service	245,000
	Professional/technical services for special events including: 1. City's annual Fourth of July Celebration (\$36,000) 2. Whale of a Day Expenses (\$36,000) 3. Shakespeare by the Sea (\$4,000) 4. Breakfast with Santa (\$4,000) 5. Movies in the Park (\$15,000) 6. Fall Festival (\$23,000) 7. Skating Rink (\$90,000) 8. Kids to Parks Day (\$1,000) 9. Concerts in the Park (\$25,000) 10. Egg Hunt (\$1,000) 11. Misc. (\$10,000)	
101-400-5170-5102	Advertising	1,000
	Advertising in local newspapers for recreation events and activities.	
101-400-5170-5103	Printing/Binding	3,000
	This item reflects printing costs for event banners and brochures.	

Department: Recreation & Parks		
Budget Program: Special Events and Programs		
		FY22-23 Adopted Budget
Account #	Account Description	
101-400-5170-5106	Rents & Leases	10,000
	Rental of equipment for various special events, including:	
	1. Stages, canopies, tables, and chairs for special events (\$3,900)	
	2. Radios for special events (\$900)	
	3. Utility Golf Carts for special events (\$700)	
	4. Portable restrooms for special events (\$500)	
	5. Inflatables for special events (\$2500)	
	6. Light tower for special events (\$1500)	

Department:		Recreation & Parks					
Budget Program:		City Run Sports & Activities					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5171-4102	Part-Time Salaries	5,127	2,650	-	-	10,300
	101-400-5171-4103	Over-Time Salaries	143	213	-	-	-
	101-400-5171-4202	Fica/Medicare	122	141	-	-	800
	101-400-5171-4203	Calpers Retirement	300	95	-	-	100
	101-400-5171-4204	Workers' Compensation	111	66	-	-	300
	101-400-5171-4310	Operating Materials & Supplies	(2,738)	-	400	-	-
Expenditure Subtotals			3,065	3,165	400	-	11,500
Total Program Expenditures			3,065	3,165	400	-	11,500

Department: Recreation & Parks Budget Program: City Run Sports & Activities		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5171-4102	Part-Time Salaries	10,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5171-4202	Fica/Medicare	800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5171-4203	Calpers Retirement	100
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5171-4204	Workers' Compensation	300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	

Department:		Recreation & Parks					
Budget Program:		Volunteer Program					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5172-4310	Operating Materials & Supplies	-	5,322	4,700	5,000	5,000
Expenditure Subtotals			-	5,322	4,700	5,000	5,000
Total Program Expenditures			-	5,322	4,700	5,000	5,000

Department: Recreation & Parks	
Budget Program: Volunteer Program	
	FY22-23 Adopted Budget
Account #	Account Description
101-400-5172-4310	Operating Materials & Supplies
	Expenses related to volunteer programs, events and activities.
	5,000

Department:		Recreation & Parks					
Budget Program:		Point Vicente Interpretive Center					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5180-4101	Full-Time Salaries	150,181	162,345	166,797	163,700	108,600
	101-400-5180-4102	Part-Time Salaries	160,734	127,360	151,683	159,600	198,300
	101-400-5180-4103	Over-Time Salaries	2,304	1,172	1,992	4,000	4,200
	101-400-5180-4104	Employee Bonuses	-	500	500	-	-
	101-400-5180-4201	Health/Dental/Vision Insurance	20,405	24,363	27,026	23,600	11,800
	101-400-5180-4202	Fica/Medicare	6,515	6,269	5,556	5,800	16,800
	101-400-5180-4203	Calpers Retirement	28,869	24,370	27,323	26,200	11,400
	101-400-5180-4204	Workers' Compensation	7,210	7,040	6,551	6,600	7,400
	101-400-5180-4205	Other Benefits	5,331	4,681	4,983	5,500	2,900
	101-400-5180-4206	H.S.A. Contribution	3,000	1,608	22	500	-
	101-400-5180-4207	Calpers Unfunded Liabilities	36,330	32,500	5,379	800	700
	101-400-5180-4310	Operating Materials & Supplies	21,247	21,633	20,497	22,500	26,000
	101-400-5180-4312	Inventory	63,717	42,534	7,699	33,000	64,000
	101-400-5180-5101	Professional/Technical Service	2,979	-	-	-	-
	101-400-5180-5103	Printing/Binding	216	79	-	400	400
	101-400-5180-5106	Rents & Leases	-	513	513	3,500	-
	101-400-5180-5201	Repair & Maintenance Services	-	-	-	-	14,000
	101-400-5180-6001	Meetings & Conferences	3,931	570	1,177	4,000	4,000
	101-400-5180-6002	Travel/Mileage Reimbursement	451	-	-	-	-
Expenditure Subtotals			513,420	457,537	427,698	459,700	470,500
Total Program Expenditures			513,420	457,537	427,698	459,700	470,500

Department: Recreation & Parks		
Budget Program: Point Vicente Interpretive Center		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5180-4101	Full-Time Salaries	108,600
	Salaries and wages paid to full-time City employees allocated to this program.	
101-400-5180-4102	Part-Time Salaries	198,300
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5180-4103	Over-Time Salaries	4,200
	Overtime paid to full-time City employees allocated to this program.	
101-400-5180-4201	Health/Dental/Vision Insurance	11,800
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5180-4202	Fica/Medicare	16,800
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5180-4203	Calpers Retirement	11,400
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5180-4204	Workers' Compensation	7,400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5180-4205	Other Benefits	2,900
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5180-4207	Calpers Unfunded Liabilities	700
	Budget program's portion of City's total CalPERS unfunded liability.	
101-400-5180-4310	Operating Materials & Supplies	26,000
	Anticipated operating needs of the facility including tables and chairs used for rentals, recreation programs and docent activities, miscellaneous equipment, office supplies and exhibits. 1. Facility use supplies. 2. Recreation Programs and Activities 3. Office/gift shop supplies 4. Exhibits supplies 5. Docent supplies 5. Native Plant Garden supplies 6. Miscellaneous supplies	
101-400-5180-4312	Inventory	64,000
	Purchases of items for resale at the Interpretive Center gift shop. Increase aligns budget with actual expenditures from recent years.	
101-400-5180-5103	Printing/Binding	400
	Printing needs for PVIC programs and events.	
101-400-5180-5201	Repair & Maintenance Services	14,000
	1. PVIC Vent & Kitchen Deep Cleaning 2X per year (\$5,000) 2. PVIC - Exhibit Repairs (\$6,000) 3. Sunset Room Painting (\$3,000)	
101-400-5180-6001	Meetings & Conferences	4,000
	Docent Appreciation Luncheon	

Department:		Recreation & Parks					
Budget Program:		REACH					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5190-4102	Part-Time Salaries	48,536	15,723	29,279	52,900	53,500
	101-400-5190-4103	Over-Time Salaries	371	71	331	3,000	3,100
	101-400-5190-4202	Fica/Medicare	858	241	1,293	1,300	4,000
	101-400-5190-4203	Calpers Retirement	3,755	1,525	1,754	5,000	600
	101-400-5190-4204	Workers' Compensation	1,096	362	598	1,100	1,300
	101-400-5190-4205	Other Benefits	-	-	3	100	-
	101-400-5190-4207	Calpers Unfunded Liabilities	3,382	2,000	1,174	-	-
	101-400-5190-4310	Operating Materials & Supplies	11,330	867	7,783	6,500	6,500
	101-400-5190-4903	Program - Other Expenses	-	-	-	-	1,000
	101-400-5190-6001	Meetings & Conferences	-	-	793	1,000	2,000
Expenditure Subtotals			69,328	20,789	43,008	70,900	72,000
Total Program Expenditures			69,328	20,789	43,008	70,900	72,000

Department: Recreation & Parks		
Budget Program: REACH		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5190-4102	Part-Time Salaries	53,500
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5190-4103	Over-Time Salaries	3,100
	Overtime paid to full-time City employees allocated to this program.	
101-400-5190-4202	Fica/Medicare	4,000
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5190-4203	Calpers Retirement	600
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5190-4204	Workers' Compensation	1,300
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5190-4310	Operating Materials & Supplies	6,500
	Office supplies, consumable supplies, lodging and transportation associated with the operation of the REACH program. Increase due to development of new youth-centered therapeutic programming.	
	1. Operational supplies	
	2. Meals for REACH trips	
	3. Admission tickets for activities for REACH trips	
101-400-5190-4903	Program - Other Expenses	1,000
	REACH other expenses.	
101-400-5190-6001	Meetings & Conferences	2,000
	Adaptive training for recreation staff.	

Department: Recreation & Parks**Budget Program: Support Services**

Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5210-4101	Full-Time Salaries	15,374	13,499	15,657	14,900	17,400
	101-400-5210-4102	Part-Time Salaries	6,098	180	773	-	-
	101-400-5210-4103	Over-Time Salaries	19	48	-	-	-
	101-400-5210-4104	Employee Bonuses	-	137	-	-	-
	101-400-5210-4201	Health/Dental/Vision Insurance	2,599	2,709	3,044	2,900	3,200
	101-400-5210-4202	Fica/Medicare	503	186	248	200	300
	101-400-5210-4203	Calpers Retirement	1,532	1,096	1,455	1,400	1,500
	101-400-5210-4204	Workers' Compensation	497	320	338	300	400
	101-400-5210-4205	Other Benefits	561	517	571	500	600
	101-400-5210-4206	H.S.A. Contribution	742	703	823	800	900
	101-400-5210-4207	Calpers Unfunded Liabilities	1,159	1,800	401	500	4,000
Expenditure Subtotals			29,084	21,195	23,310	21,500	28,300
Total Program Expenditures			29,084	21,195	23,310	21,500	28,300

Department: Recreation & Parks		
Budget Program: Support Services		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5210-4101	Full-Time Salaries	17,400
	Salaries and wages paid to full-time City employees who supervise Support Services, such as staffing the City Hall reception desk and film shoots on City property (cost is partially recovered through film permit fees).	
101-400-5210-4201	Health/Dental/Vision Insurance	3,200
	The City's contribution for employee medical, dental, vision and declined health incentive.	
101-400-5210-4202	Fica/Medicare	300
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5210-4203	Calpers Retirement	1,500
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5210-4204	Workers' Compensation	400
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5210-4205	Other Benefits	600
	Includes deferred compensation plan (401a match), Retirement Health Savings Plan (RHS), group term life insurance premium and other benefits for City employees.	
101-400-5210-4206	H.S.A. Contribution	900
	The City's annual fixed contribution to employees Health Savings Account (H.S.A.) to cover current or future qualified health care expenses.	
101-400-5210-4207	Calpers Unfunded Liabilities	4,000
	Budget program's portion of City's total CalPERS unfunded liability.	

Department:		Recreation & Parks					
Budget Program:		Parking Enforcement					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	101-400-5416-4102	Part-Time Salaries	-	-	-	61,000	72,800
	101-400-5416-4103	Over-Time Salaries	-	-	-	3,100	3,100
	101-400-5416-4202	Fica/Medicare	-	-	-	3,100	5,600
	101-400-5416-4203	Calpers Retirement	-	-	-	8,400	1,000
	101-400-5416-4204	Workers' Compensation	-	-	-	1,100	1,800
	101-400-5416-4310	Operating Materials & Supplies	-	-	-	31,800	15,000
	101-400-5416-5101	Professional/Tech Services	-	-	-	-	9,000
Expenditure Subtotals			-	-	-	108,500	108,300
Total Program Expenditures			-	-	-	108,500	108,300

Department: Recreation & Parks		
Budget Program: Parking Enforcement		
Account #	Account Description	FY22-23 Adopted Budget
101-400-5416-4102	Part-Time Salaries	72,800
	Salaries and wages paid to part-time City employees allocated to this program.	
101-400-5416-4103	Over-Time Salaries	3,100
	Overtime paid to full-time City employees allocated to this program.	
101-400-5416-4202	Fica/Medicare	5,600
	Employer share of Medicare and Social Security (FICA) taxes.	
101-400-5416-4203	Calpers Retirement	1,000
	Budget program's share of City's contribution to cover normal pension costs for Tiers 1, 2 and 3 through the California Public Employees Retirement System (CalPERS).	
101-400-5416-4204	Workers' Compensation	1,800
	The budget program's portion of the City's share of the annual deposit for Workers Compensation Insurance coverage, which is provided through the California Joint Powers Insurance Authority (CJPIA).	
101-400-5416-4310	Operating Materials & Supplies	15,000
	Supplies for enforcement personnel including office supplies and field items to assist with enforcement.	
	1. Parking Enforcement Ranger Uniforms (\$4,000)	
	2. Field Equipment (\$3,000)	
	3. Safety Equipment (\$2,000)	
	4. Tools (\$1,000)	
	5. Office Supplies (\$2,000)	
	6. Parking Citations (\$3,000)	
101-400-5416-5101	Professional/Tech Services	9,000
	1. ParkMobile (\$9,000)	

Department:		Recreation & Parks					
Budget Program:		Habitat Restoration Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	222-400-0000-4901	Misc. Expenses	-	-	-	188,100	-
	222-400-0000-5101	Professional/Technical Service	129,803	133,045	139,248	165,000	180,000
	222-400-0000-5201	Repair & Maintenance Services	19,696	19,700	14,370	40,600	42,000
Expenditure Subtotals			149,499	152,745	153,618	393,700	222,000
Total Program Expenditures			149,499	152,745	153,618	393,700	222,000

Department: Recreation & Parks		
Budget Program: Habitat Restoration Fund		
		FY22-23 Adopted Budget
Account #	Account Description	
222-400-0000-5101	Professional/Technical Service	180,000
	Funding for the Palos Verdes Peninsula Land Conservancy (PVPLC) for management of the NCCP Preserve in accordance with the City's approved NCCP Subarea Plan.	
222-400-0000-5201	Repair & Maintenance Services	42,000
	Funding for the Palos Verdes Peninsula Land Conservancy to perform Habitat Maintenance activities at Subregion 1 - Oceanfront Estates.	

Department:		Recreation & Parks					
Budget Program:		Donor Restricted Contributions Fund					
Sub-Program	Account #	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted Budget
	228-400-0000-4310	Operating Materials & Supplies	8,744	2,700	2,020	-	-
	228-400-0000-5101	Professional/Technical Service	-	706	13,758	-	-
	228-400-0000-5201	Repair & Maintenance Services	7,515	-	-	-	-
	228-400-5411-4310	Operating Materials & Supplies	-	2,829	2,662	3,000	3,600
	228-400-5413-4310	Operating Materials & Supplies	-	301	186	2,000	500
	228-400-5413-5201	Repair & Maintenance Services	-	7,664	5,619	8,000	8,000
	228-400-5414-4310	Operating Materials & Supplies	-	2,570	2,363	500	2,500
	228-400-8501-8001	Professional/Tech Services	7,659	-	-	-	-
	228-400-8501-8403	Parks Improvements	130,024	-	-	-	-
Expenditure Subtotals			153,942	16,770	26,608	13,500	14,600
Total Program Expenditures			153,942	16,770	26,608	13,500	14,600

Department: Recreation & Parks		
Budget Program: Donor Restricted Contributions Fund		
Account #	Account Description	FY22-23 Adopted Budget
228-400-5411-4310	Operating Materials & Supplies	3,600
	For purchase of bronze plaques for amphitheater. (10 per year)	
228-400-5413-4310	Operating Materials & Supplies	500
	Funds for the purchase of supplies for the native garden	
228-400-5413-5201	Repair & Maintenance Services	8,000
	Repair and maintenance of the native garden	
228-400-5414-4310	Operating Materials & Supplies	2,500
	Bench Program: Costs associated with the purchase of bench & plaque	



Capital Improvement Program



FY 2022-23 Capital Improvement Program Summaries

The financial management of major capital projects requires a substantial commitment of organizational time and resources. Such efforts can improve financial accountability, enhance operational effectiveness and promote citizens' confidence in their government. To that point, the City Council has prioritized the preparation and annual adoption of a comprehensive and fiscally sustainable multi-year program. This section begins with an overview of project and funding details followed by the approved FY 2023 - 2027 Capital Improvement Program.

Project Code	Project Name	FY 22-23 Adopted Budget
8004	Public Signs Replacement Program	215,000
8202	Abalone Cove Sewer Rehabilitation Program	3,300,000
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	930,000
8304	Portuguese Bend Landslide Remediation	535,000
8423	Palos Verdes Nature Preserve Gate for the Rattlesnake Trail	210,000
8503	New Civic Center Complex	340,000
8508	Restroom Improvements at Point Vicente Interpretive Center	350,000
8509	Facilities Asset Management Program	250,000
8701	Storm Drain Asset Management Program & Master Plan Update	450,000
8708	Altamira Canyon Improvements (Erosion Control)	450,000
8715	Stormwater Drainage Improvements - PV Dr. South at Peppertree Dr.	1,195,000
8801	Sidewalk Repair & Replacement Program	460,000
8808	Arterial Roadway Rehabilitation - Crenshaw Blvd.	1,520,000
8809	Western Avenue Traffic Flow Improvements	385,000
8810	ADA Infrastructure Improvements	150,000
8816	Pavement Management Program - Residential St Rehab - Area 1	4,145,000
8840	Western Ave. Beautification	140,000
8843	Arterial Roadway Rehabilitation - Silver Spur Road	1,815,000
8846	Traffic Calming Program - Citywide	535,000
8847	Guardrail Improvements along Palos Verdes Drive East	105,000
8851	Arterial Roadway Beautification Program	100,000
8853	Retaining Wall At 3001 Crest Road	100,000
8854	Palos Verdes Drive East Traffic Improvements	50,000
Total FY 2022-23 Adopted Budget		17,730,000

FY 2022-23 Capital Improvement Program

Total Appropriations by Fund

Project Code	Project	FY22-23
Fund 202 - Gas Tax		
8816	Pavement Management Program - Residential St Rehab - Area 1	1,700,000
Subtotal Gas Tax Fund		1,700,000
Fund 215 - Proposition C		
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	900,000
Subtotal Proposition C Fund		900,000
Fund 220 - Measure R		
8816	Pavement Management Program - Residential St Rehab - Area 1	1,400,000
Subtotal Measure R Fund		1,400,000
Fund 221 - Measure M		
8809	Western Avenue Traffic Flow Improvements	385,000
Subtotal Measure M Fund		385,000
Fund 310 - CDBG		
8810	ADA Infrastructure Improvements	150,000
Subtotal CDBG Fund		150,000
Fund 330 - Capital Infrastructure Projects		
8851	Arterial Roadway Beautification Program	100,000
8853	Retaining Wall At 3001 Crest Road	100,000
8854	Palos Verdes Drive East Traffic Improvements	50,000
8004	Public Signs Replacement Program	215,000
8202	Abalone Cove Sewer Rehabilitation Program	3,300,000
8304	Portuguese Bend Landslide Remediation	535,000
8423	Palos Verdes Nature Preserve Gate for the Rattlesnake Trail	210,000
8503	New Civic Center Complex	340,000
8708	Altamira Canyon Improvements (Erosion Control)	450,000
8715	Stormwater Drainage Improvements - PV Dr. South at Peppertree Dr.	160,000
8808	Arterial Roadway Rehabilitation - Crenshaw Blvd.	1,020,000
8816	Pavement Management Program - Residential St Rehab - Area 1	1,045,000
8509	Facilities Asset Management Program	250,000
8843	Arterial Roadway Rehabilitation - Silver Spur Road (North Of Hawthorne Boulevard)	143,000
8701	Storm Drain Asset Management Program & Master Plan Update	450,000
8846	Traffic Calming Program - Citywide	535,000
8801	Sidewalk Repair & Replacement Program	350,000
8302	Abalone Cove Sewer Rehabilitation Program	30,000
Subtotal Capital Infrastructure Fund		9,283,000
Fund 331 - Federal Grants		
8847	Guardrail Improvements along Palos Verdes Drive East	105,000
Subtotal Federal Grants Fund		105,000
Fund 333 - ARPA		
8715	Stormwater Drainage Improvements - PV Dr. South at Peppertree Dr.	1,035,000
8808	Arterial Roadway Rehabilitation - Crenshaw Blvd.	500,000
8840	Western Ave. Beautification	140,000

FY 2022-23 Capital Improvement Program

Total Appropriations by Fund

Project Code	Project	FY22-23
8843	Arterial Roadway Rehabilitation - Silver Spur Road (North Of Hawthorne Boulevard)	1,672,000
8508	Restroom Improvements at Point Vicente Interpretive Center	350,000
Subtotal ARPA Fund		3,697,000

Fund 340 - Bicycle/Pedestrian Access

8801	Sidewalk Repair & Replacement Program	110,000
Subtotal Bicycle/Pedestrian Access Fund		110,000

FY 2022-23 Total All Capital Project Funds		17,730,000

FY 2022-23 Capital Improvement Program

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
8001	Pavement Management Program		84,687	35,213	-	-	-
	330-400-8001-8001	Ada Improve - Prof/Tech	84,687	35,213	-	-	-
8004	Public Signs Replacement Pro		-	98,788	2,048	-	215,000
	330-400-8004-8001	Ada Improve - Prof/Tech	-	-	-	-	10,000
	330-400-8004-8005	Engineering Design Services	-	-	-	-	10,000
	330-400-8004-8006	Sidewalk - Inspection Services	-	23,360	2,048	-	20,000
	330-400-8004-8802	Other Improvements	-	75,428	-	-	175,000
8110	Grant Administration		-	-	14,274	-	-
	330-400-8110-4901	Misc. Expenses	-	-	14,274	-	-
8202	Abalone Cove Sewer Rehab		6,714	34,639	6,652	-	3,300,000
	330-400-8202-8001	Ada Improve - Prof/Tech	-	-	-	-	330,000
	330-400-8202-8005	Engineering Design Services	6,714	34,639	6,652	-	220,000
	330-400-8202-8006	Sidewalk - Inspection Services	-	-	-	-	220,000
	330-400-8202-8802	Other Improvements	-	-	-	-	2,530,000
8301	Pvds Realignment - East End		37,132	74,292	-	-	-
	330-400-8301-8005	Engineering Design Services	37,132	74,292	-	-	-
8302	Portuguese Bend Resurface		572,312	674,953	649,820	436,700	930,000
	215-400-8302-8001	Ada Improve - Prof/Tech	-	-	-	-	75,000
	215-400-8302-8005	Engineering Design Services	-	-	-	-	40,000
	215-400-8302-8006	Sidewalk - Inspection Services	18,136	15,168	18,000	-	75,000
	215-400-8302-8010	Maintenance/Repairs	554,176	-	-	-	-
	215-400-8302-8802	Other Improvements	-	659,785	631,820	436,700	710,000
	330-400-8302-8802	Other Improvements	-	-	-	-	30,000
8304	Pb Landslide Area Strategic		179,114	307,918	157,593	101,400	535,000
	220-400-8304-8001	Ada Improve - Prof/Tech	-	3,892	157,593	29,200	-
	330-400-8304-8001	Ada Improve - Prof/Tech	179,114	304,026	-	72,200	200,000
	330-400-8304-8003	Environmental Review	-	-	-	-	50,000
	330-400-8304-8005	Engineering Design Services	-	-	-	-	285,000
8404	Coastal Bluff Fence		216,621	-	293,304	-	-
	330-400-8404-8006	Sidewalk - Inspection Services	17,718	-	23,414	-	-
	330-400-8404-8404	Trails/Open Space Improvemnt	198,903	-	269,890	-	-
8405	Ladera Linda Community Cntr		142,004	181,349	130,863	2,270,500	-
	330-400-8405-8403	Parks Improvements	-	-	-	1,220,400	-
	333-400-8405-8001	Ada Improve - Prof/Tech	-	-	-	42,800	-
	333-400-8405-8403	Parks Improvements	-	-	-	617,800	-
	334-400-8405-8001	Ada Improve - Prof/Tech	42,626	20,257	920	-	-
	334-400-8405-8004	Architecture Design Services	99,378	161,092	129,943	389,500	-
8410	Conestoga Trail Connection		3,470	364,464	-	-	-
	334-400-8410-8004	Architecture Design Services	-	2,420	-	-	-

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
	334-400-8410-8006	Sidewalk - Inspection Services	-	18,688	-	-	-
	334-400-8410-8404	Trails/Open Space Improvemnt	3,470	343,356	-	-	-
8411	Pvic Parking Lot Lighting		147,888	-	-	-	-
	211-400-8411-8006	Sidewalk - Inspection Services	5,632	-	-	-	-
	211-400-8411-8403	Parks Improvements	142,256	-	-	-	-
8418	Hesse Parking Lot Improve		25,000	60,486	13,383	-	-
	330-400-8418-8004	Architecture Design Services	25,000	60,486	13,383	-	-
8419	Hesse Athletic Field Improve		21,239	-	-	-	-
	330-400-8419-8005	Engineering Design Services	21,239	-	-	-	-
8420	Signage Program		151,985	6,985	19,435	7,100	-
	330-400-8420-8802	Other Improvements	151,985	6,985	19,435	7,100	-
8421	Pvic Park Master Plan/Improv		-	11,438	19,602	-	-
	330-400-8421-8005	Engineering Design Services	-	11,438	19,602	-	-
8422	Burma Road Trail		-	-	50,349	-	-
	330-400-8422-8802	Other Improvements	-	-	50,349	-	-
8423	Rattlesnake Trail		-	-	-	12,100	210,000
	330-400-8423-8001	Ada Improve - Prof/Tech	-	-	-	-	10,000
	330-400-8423-8005	Engineering Design Services	-	-	-	-	15,000
	330-400-8423-8006	Sidewalk - Inspection Services	-	-	-	-	15,000
	330-400-8423-8802	Other Improvements	-	-	-	12,100	170,000
8501	Pvic Exhibit Replacement		137,683	-	-	-	-
	228-400-8501-8001	Ada Improve - Prof/Tech	7,659	-	-	-	-
	228-400-8501-8403	Parks Improvements	130,024	-	-	-	-
	332-300-8501-3302	State Grants	-144,320	-	-	-	-
	332-400-8501-4310	Operating Materials & Supplies	1,314	-	-	-	-
	332-400-8501-8001	Ada Improve - Prof/Tech	7,000	-	-	-	-
	332-400-8501-8403	Parks Improvements	136,006	-	-	-	-
8503	Civic Center		58,649	2,798	3,301	86,300	340,000
	330-400-8503-8001	Ada Improve - Prof/Tech	-	2,798	3,301	86,300	340,000
	330-400-8503-8009	Civic Center - Project Dev	4,400	-	-	-	-
	330-400-8503-8099	Misc./Other Expenses	864	-	-	-	-
	330-400-8503-8402	Rpvtv - Building Improvements	53,385	-	-	-	-
8504	Citywide Ada Transition Plan		77,000	33,950	30,000	-	-
	330-400-8504-8004	Architecture Design Services	77,000	33,950	30,000	-	-
8508	Restroom Improvements at Point Vicente Interpretive Center		-	-	-	12,000	350,000
	333-400-8508-8001	Ada Improve - Prof/Tech	-	-	-	-	15,000
	333-400-8508-8005	Engineering Design Services	-	-	-	12,000	-
	333-400-8508-8006	Sidewalk - Inspection Services	-	-	-	-	25,000
	333-400-8508-8802	Other Improvements	-	-	-	-	310,000

Project Account Detail

Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
8509	Facilities Asset Management Program		-	-	-	82,800	250,000
	330-400-8509-8001	Ada Improve - Prof/Tech	-	-	-	82,800	10,000
	330-400-8509-8005	Engineering Design Services	-	-	-	-	20,000
	330-400-8509-8006	Sidewalk - Inspection Services	-	-	-	-	20,000
	330-400-8509-8802	Other Improvements	-	-	-	-	200,000
8701	Storm Drain Lining Program		-	-	-	-	450,000
	330-400-8701-8005	Engineering Design Services	-	-	-	-	450,000
8707	Storm Drain Deficiency Impro		1,232	22,500	-	-	-
	330-400-8707-8006	Sidewalk - Inspection Services	1,232	-	-	-	-
	330-400-8707-8807	Sddip - Stormwater Improve	-	22,500	-	-	-
8708	Altamira Canyon Drainage		-	-	81,151	155,100	450,000
	330-400-8708-8001	Ada Improve - Prof/Tech	-	-	81,151	155,100	100,000
	330-400-8708-8003	Environmental Review	-	-	-	-	350,000
8709	Connector Pipe Screens		434,989	261,204	23,721	22,700	-
	330-400-8709-8004	Architecture Design Services	101,389	96,180	7,850	-	-
	330-400-8709-8807	Sddip - Stormwater Improve	89,335	44,192	4,250	6,300	-
	332-400-8709-8807	Sddip - Stormwater Improve	244,265	120,832	11,621	16,400	-
8711	Bayend Drive Catch Basin Inlet		-	14,992	-	-	-
	330-400-8711-8005	Engineering Design Services	-	14,992	-	-	-
8714	Crest Rd To Crestridge		-	110,343	19,598	-	-
	330-400-8714-8005	Engineering Design Services	-	110,343	19,598	-	-
8715	Sddip Pvds At Peppertree		47,984	172,018	15,011	2,000	1,195,000
	330-400-8715-8004	Architecture Design Services	47,984	172,018	15,011	2,000	-
	330-400-8715-8802	Other Improvements	-	-	-	-	160,000
	333-400-8715-8001	Ada Improve - Prof/Tech	-	-	-	-	40,000
	333-400-8715-8005	Engineering Design Services	-	-	-	-	40,000
	333-400-8715-8006	Sidewalk - Inspection Services	-	-	-	-	80,000
	333-400-8715-8802	Other Improvements	-	-	-	-	875,000
8801	Sidewalk Repair & Replacement		217,858	-	196,148	-	460,000
	220-400-8801-8006	Sidewalk - Inspection Services	28,032	-	22,784	-	-
	220-400-8801-8010	Maintenance/Repairs	189,826	-	-	-	-
	220-400-8801-8802	Other Improvements	-	-	173,364	-	-
	330-400-8801-8001	Ada Improve - Prof/Tech	-	-	-	-	20,000
	330-400-8801-8005	Engineering Design Services	-	-	-	-	35,000
	330-400-8801-8006	Sidewalk - Inspection Services	-	-	-	-	35,000
	330-400-8801-8802	Other Improvements	-	-	-	-	260,000
	340-400-8801-8802	Other Improvements	-	-	-	-	110,000
8804	Hawthorne Blvd. Beautification		20,670	271,908	1,537,395	54,900	-
	202-400-8804-8002	Construction Management	-	4,960	2,240	-	-
	202-400-8804-8004	Architecture Design Services	-	2,116	13,353	-	-
	202-400-8804-8006	Sidewalk - Inspection Services	-	9,024	72,736	-	-

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
	202-400-8804-8802	Other Improvements	-	217,817	1,449,066	54,900	-
	330-400-8804-8004	Architecture Design Services	20,670	31,191	-	-	-
	330-400-8804-8008	Material Testings	-	6,800	-	-	-
8806	Pvds Bike Lane Improvements		35,814	-	-	-	-
	330-400-8806-8802	Other Improvements	35,814	-	-	-	-
8807	Pvde At Bronco Improvements		22,981	-	-	-	-
	330-400-8807-8805	Residential Street Imprvmnt	22,981	-	-	-	-
8808	Crenshaw Blvd. Rehab		-	51,600	89,537	2,900	1,520,000
	202-400-8808-8005	Engineering Design Services	-	51,600	89,537	2,900	-
	330-400-8808-8001	Ada Improve - Prof/Tech	-	-	-	-	55,000
	330-400-8808-8005	Engineering Design Services	-	-	-	-	55,000
	330-400-8808-8006	Sidewalk - Inspection Services	-	-	-	-	110,000
	330-400-8808-8802	Other Improvements	-	-	-	-	800,000
	333-400-8808-8802	Other Improvements	-	-	-	-	500,000
8809	Western Ave. Traffic Congest		36,294	29,775	5,012	94,200	385,000
	215-400-8809-8804	Arterial St Improvements	-	-	-	83,000	-
	220-400-8809-8005	Engineering Design Services	36,294	29,775	5,012	11,200	-
	220-400-8809-8802	Other Improvements	-	-	-	-	-
	221-400-8809-8001	Ada Improve - Prof/Tech	-	-	-	-	385,000
8810	Ada Improvements - Bus Stop		-	48,665	4,453	71,600	150,000
	310-400-8810-8001	Ada Improve - Prof/Tech	-	24,101	4,453	12,000	5,000
	310-400-8810-8005	Engineering Design Services	-	24,564	-	-	20,000
	310-400-8810-8006	Sidewalk - Inspection Services	-	-	-	-	10,000
	310-400-8810-8802	Other Improvements	-	-	-	59,600	115,000
8811	Arterial Walls & Fences Repl		257,185	24,990	-	-	-
	330-400-8811-8006	Sidewalk - Inspection Services	14,912	-	-	-	-
	330-400-8811-8802	Other Improvements	242,273	24,990	-	-	-
8816	Residential St Rehab - Area 1		-	38,500	-	-	4,145,000
	202-400-8816-8001	Ada Improve - Prof/Tech	-	-	-	-	160,000
	202-400-8816-8005	Engineering Design Services	-	-	-	-	215,000
	202-400-8816-8802	Other Improvements	-	-	-	-	1,325,000
	220-400-8816-8005	Engineering Design Services	-	38,500	-	-	-
	220-400-8816-8802	Other Improvements	-	-	-	-	1,400,000
	330-400-8816-8006	Sidewalk - Inspection Services	-	-	-	-	315,000
	330-400-8816-8802	Other Improvements	-	-	-	-	730,000
8817	Residential St Rehab - Area 7		124,069	-	-	-	-
	330-400-8817-8004	Architecture Design Services	84,140	-	-	-	-
	330-400-8817-8006	Sidewalk - Inspection Services	39,929	-	-	-	-
8818	Residential St Rehab - Area 8		3,310,636	113,897	3,357	-	-
	220-400-8818-8805	Residential Street Imprvmnt	2,000,000	-	-	-	-
	330-400-8818-8002	Construction Management	17,960	-	-	-	-

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
	330-400-8818-8004	Architecture Design Services	233,056	113,897	3,357	-	-
	330-400-8818-8006	Sidewalk - Inspection Services	122,745	-	-	-	-
	330-400-8818-8805	Residential Street Imprvmnt	936,875	-	-	-	-
8820	Pvdw Median Improvement		560,267	-	-	-	-
	212-400-8820-8001	Ada Improve - Prof/Tech	6,000	-	-	-	-
	212-400-8820-8802	Other Improvements	372,754	-	-	-	-
	330-400-8820-8002	Construction Management	17,892	-	-	-	-
	330-400-8820-8005	Engineering Design Services	29,720	-	-	-	-
	330-400-8820-8006	Sidewalk - Inspection Services	40,320	-	-	-	-
	330-400-8820-8802	Other Improvements	93,581	-	-	-	-
8821	Street Lights Acquisition		714,427	494,081	8,250	-	-
	211-400-8821-8099	Misc./Other Expenses	714,427	494,081	8,250	-	-
8822	Western Ave. Alpr		200,492	376,701	3,156	-	-
	330-400-8822-8005	Engineering Design Services	27,425	2,280	-	-	-
	330-400-8822-8006	Sidewalk - Inspection Services	-	16,640	-	-	-
	330-400-8822-8099	Misc./Other Expenses	173,067	177,823	-	-	-
	330-400-8822-8802	Other Improvements	-	179,958	3,156	-	-
8824	Silver Spur Transit Improve		44,108	458,736	463,842	-	-
	216-400-8824-8002	Construction Management	-	4,960	2,240	-	-
	216-400-8824-8005	Engineering Design Services	44,108	14,652	-	-	-
	216-400-8824-8006	Sidewalk - Inspection Services	-	14,784	26,048	-	-
	216-400-8824-8099	Misc./Other Expenses	-	-	9,584	-	-
	216-400-8824-8802	Other Improvements	-	424,340	425,970	-	-
8828	Traffic/Transport Improve		66,699	3,702	-	1,200	-
	215-400-8828-8005	Engineering Design Services	66,699	3,702	-	400	-
	330-400-8828-8802	Other Improvements	-	-	-	800	-
8829	Ada Improve - Crosswalk Area1		165,403	9,943	-	-	-
	310-400-8829-8001	Ada Improve - Prof/Tech	27,048	9,943	-	-	-
	310-400-8829-8006	Sidewalk - Inspection Services	7,680	-	-	-	-
	310-400-8829-8801	Infrastructures	130,675	-	-	-	-
8830	Peninsula-Wide Safe Routes		21,999	806	4,870	-	-
	330-400-8830-8005	Engineering Design Services	2,523	20,282	4,870	-	-
	332-300-8830-3302	State Grants	-	-176,017	-37,586	-	-
	332-400-8830-8005	Engineering Design Services	19,476	156,541	37,586	-	-
8832	Ada Improve - Crosswalk Area9		28,184	153,198	-	-	-
	310-400-8832-8001	Ada Improve - Prof/Tech	10,065	19,846	-	-	-
	310-400-8832-8005	Engineering Design Services	18,119	-	-	-	-
	310-400-8832-8006	Sidewalk - Inspection Services	-	8,000	-	-	-
	310-400-8832-8801	Infrastructures	-	125,352	-	-	-
8834	Residential St Rehab-Area 3&4		37,460	2,956,208	298,126	14,600	-
	330-400-8834-8001	Ada Improve - Prof/Tech	-	111,214	-	-	-

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
	330-400-8834-8005	Engineering Design Services	37,460	315,644	-	14,600	-
	330-400-8834-8006	Sidewalk - Inspection Services	-	55,663	-	-	-
	330-400-8834-8805	Residential Street Imprvmnt	-	2,473,687	298,126	-	-
8837	Traffic Signal @ PvdS & Pvde		-	20,151	109,258	176,700	-
	215-400-8837-8005	Engineering Design Services	-	20,151	3,102	-	-
	215-400-8837-8802	Other Improvements	-	-	106,156	176,700	-
8838	Traffic Signal @ Via Rivera		-	15,169	360,160	16,100	-
	211-400-8838-8005	Engineering Design Services	-	15,169	5,834	200	-
	211-400-8838-8006	Sidewalk - Inspection Services	-	-	16,640	2,600	-
	211-400-8838-8101	Equipment & Furniture	-	-	62,171	-	-
	211-400-8838-8802	Other Improvements	-	-	275,515	13,300	-
8839	Pvde Widening At Bronco		-	-	68,664	20,000	-
	220-400-8839-8005	Engineering Design Services	-	-	68,664	20,000	-
8840	Western Beautification		-	-	-	-	140,000
	333-400-8840-8003	Environmental Review	-	-	-	-	20,000
	333-400-8840-8005	Engineering Design Services	-	-	-	-	120,000
8841	Ada-Redondela Dr Area		-	-	22,447	7,800	-
	310-400-8841-8001	Ada Improve - Prof/Tech	-	-	22,447	7,800	-
8843	Arterial Roadway Rehabilitation - Silver Spur Road (North Of Hawthorne Boulevard)		-	-	-	33,300	1,815,000
	220-400-8843-8802	Other Improvements	-	-	-	33,300	-
	330-400-8843-8802	Other Improvements	-	-	-	-	143,000
	333-400-8843-8001	Ada Improve - Prof/Tech	-	-	-	-	60,000
	333-400-8843-8005	Engineering Design Services	-	-	-	-	120,000
	333-400-8843-8006	Sidewalk - Inspection Services	-	-	-	-	120,000
	333-400-8843-8802	Other Improvements	-	-	-	-	1,372,000
8844	Pavement Management Program-Triennial Update		-	-	-	21,100	-
	202-400-8844-8001	Ada Improve - Prof/Tech	-	-	-	21,100	-
8846	Traffic Calming Program - Citywide		-	-	-	-	535,000
	330-400-8846-8001	Ada Improve - Prof/Tech	-	-	-	-	10,000
	330-400-8846-8005	Engineering Design Services	-	-	-	-	200,000
	330-400-8846-8006	Sidewalk - Inspection Services	-	-	-	-	25,000
	330-400-8846-8802	Other Improvements	-	-	-	-	300,000
8847	Guardrail Improvements along Palos Verdes Drive East		-	-	-	-	105,000
	331-400-8847-8005	Engineering Design Services	-	-	-	-	105,000
	331-400-8847-8802	Other Improvements	-	-	-	-	-
8848	Arterial Roadway Rehabilitation (Silver Spur Road - South of Hawthorne Boulevard)		-	-	-	42,600	-
	202-400-8848-8805	Residential Street Imprvmnt	-	-	-	42,600	-
8850	Traffic Management Plan		-	-	-	31,300	-
	330-400-8850-8001	Ada Improve - Prof/Tech	-	-	-	31,300	-

Project Account Detail							
Project Code	Project Details	Account Description	FY18-19 Actuals	FY19-20 Actuals	FY20-21 Actuals	FY21-22 YE Estimates	FY22-23 Adopted
8851	Arterial Roadway Beautification Program		-	-	-	-	100,000
	330-400-8851-8001	Ada Improve - Prof/Tech	-	-	-	-	100,000
8853	Retaining Wall At 3001 Crest Road		-	-	-	-	100,000
	330-400-8853-8005	Engineering Design Services	-	-	-	-	100,000
8854	Palos Verdes Drive East Traffic Improvements		-	-	-	-	50,000
	330-400-8854-8005	Engineering Design Services	-	-	-	-	50000
Grand Total			8,210,249	7,536,360	4,704,780	3,777,000	17,730,000



Hawthorne Boulevard Median Beautification Project
(Completed in December 2020)

Capital Improvement Program Fiscal Years 2022-23 through 2026-27

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INTRODUCTION

In support of the City's long term strategic planning tool, the General Plan, the City's Capital Improvement Program (CIP) is a five year planning tool, prioritizing capital programs and projects to be accomplished within the next five fiscal years. Capital projects include rehabilitation, improvement, or construction of utility systems, parks, open spaces, facilities, roadways, or other infrastructure; and associated activities such as planning, engineering, land acquisition, or other support activities. (Maintenance, repair and replacement of other assets, such as City automobiles, equipment and furniture are accounted for in the operating budget, including the Equipment Replacement Fund, and are not included in the CIP).

IMPORTANCE

Developing and maintaining infrastructure is one of the City's most important and critical responsibilities. It is important to all residents of the community to have roadways that meet current standards, functional utility systems, and quality recreation spaces and facilities. These improvements can be very expensive, and there is a long list of competing needs throughout the City. The projects range from trail improvements, street improvements, building improvements, to development of parks and athletic fields. With such a long list, and limited funding from year to year, it is important to have a plan in place that looks out to the future and provides a strategic approach to implementing these projects. This is the reason for developing a CIP. The CIP is a guide to efficiently allocate resources for improving and maintaining public infrastructure and facilities.

Programming capital improvements over time allows for the financial planning necessary to allocate the City's limited financial resources. Additionally, the CIP process is valuable as a means of coordinating public and private development where possible. By looking beyond year-to-year budgeting and projecting what, where, when, and how capital investments should be made; capital planning enables public organizations to maintain an effective level of service for the present and future population. It serves as the "blueprint" for the future of the community and is a management and planning tool, rather than a binding document. The CIP provides the framework for the City's management team and the City Council with respect to investment planning, project planning, and the managing of any City debt.

BACKGROUND

In 2008, the City Council established a goal in its tactical plan to identify infrastructure deficiencies and develop a plan to construct, renew, improve, and maintain the City's infrastructure and facilities. Since then, needs have been identified over the years through the development of various documents such as the General Plan, Vision Plan, Public Use Master Plan, Pavement Management Plan, Storm Drain Master Plan and many others. The needs identified in those plans were then combined with others identified by staff, community members, and elected officials and ultimately included in the initial draft Capital Improvement Program Plan, which was presented to the City Council during the 2010 budget process. Since then, the CIP has been updated annually as a 5-year plan.

On July 15, 2014, the City Council established the Infrastructure Management Advisory Committee (IMAC) to focus on the City's infrastructure needs and advise the City Council on CIP projects.

DEVELOPMENT OF THE FIVE-YEAR CIP

The comprehensive CIP planning process has the following essential components:

- The General Plan (Long-term Plan - 10 Years)
- City Council Goals (Long-term and Short-term evaluated each year)
- The Capital Improvement Program (Mid-term Plan - 5 Years)
- The Capital Budget (Short-term Plan - 1 Year)

Annually, the City formally reviews the current CIP, removes completed programs and projects, considers adding new programs and projects, makes adjustments, and schedules projects based on available funding and resources.

Although infrastructure needs and other department requests may be identified and discussed at any point in a fiscal year, potential new projects are compiled by the Public Works Department in the second quarter of a fiscal year (October – December).

In the third quarter of a fiscal year (January – March), a list of current and proposed programs and projects, along with cost estimates, is presented to IMAC for review and input. This process typically involves multiple iterations where IMAC provides input and Public Works staff makes adjustments.

In April of each year, Staff presents a draft proposed CIP to the City Council at CIP budget workshop. The City Council provides direction and staff revised the proposed CIP accordingly.

The proposed CIP is presented to the Planning Commission to verify that it is consistent with the goals and policies of the City's General Plan. Once verified, the Planning Commission adopts a resolution to document its finding. Planning Commission Resolution No. 2022-04 was adopted on May 10, 2022 for the FY 2022-23 CIP.

In May and June of each year, the proposed CIP is presented to the City Council for consideration, approval, and adoption. After adoption by the City Council during the budget process, the CIP becomes the City's plan for capital improvements for the next five years, with annual adjustments as needed.



Typical CIP Timeline

October-December	Public Works compiles CIP project requests
January-March	IMAC reviews projects/programs and provides input
April	City Council CIP Workshop
May	Planning Commission Review
May-June	CIP presented to the City Council for consideration and approval

CAPITAL IMPROVEMENT PROGRAM POLICIES

The following policies are used in the evaluation and development of potential CIP programs and projects:

Green Building Standards

The City of Rancho Palos Verdes requires the incorporation of green building principles and practices into the design, construction, and operation of all City facilities, and to evaluate all land purchases for future development on the basis of reducing environmental impacts whenever feasible.

Project Change Orders

Project change orders will be made in accordance with the policy stated in Section 02.44 of the Municipal Code.

Cost Estimating

Planning – typically estimated to be 5% of construction costs

Engineering – typically estimated to be 10% of construction costs

Environmental – typically estimated to be 5% of construction costs

Management – typically estimated to be 5% of construction costs

Construction – based on formal Engineering estimates (if available), or recent and relevant unit pricing

Contingency Amount – varies from 10% when engineering is complete and construction is expected within the next year, up to 30% when engineering is not complete and/or construction is not expected in the next year

Inspection – typically estimated to be 10% of construction costs

The above are guidelines and vary based on the type of project, judgement of Staff, or unique conditions.

All sub-budgets are rounded to the nearest \$5,000

THE CAPITAL BUDGET

Although funding for the programs and projects is identified for each of the five years of the CIP, the CIP is funded for one year, which runs concurrent with the operating budget fiscal year (beginning July 1st and ending June 30th of the following calendar year).

CIP programs and projects are scheduled based on available funding and resources, with priority given to programming the use of grants and restricted funding in order to best utilize the Capital Improvement Fund.

The CIP Fund (Fund 330)

Based on City Council Policy 41, last updated on March 16, 2021, revenue from the City's Transient Occupancy Tax (TOT) collected from the Terranea Resort is transferred to the Capital Improvement Program Fund (Fund 330, or the CIP Fund) to fund CIP programs and projects, unless the City Council elects to reduce that amount to offset a portion or all of the increases in the public safety contract. Per that same policy, the City will maintain a minimum of \$5 million in the CIP Fund as a reserve for major projects related to roadways, storm drains, parks, buildings, rights-of-way, and the sewer system.

For Fiscal Year 2021-22, expected TOT revenue is estimated to be approximately \$5.8 million.

Grants and Restricted Funding

To reserve the CIP Fund for projects that do not qualify for restricted funding, the City will budget the use of grants and revenues and accumulated balances of restricted funding to the extent allowed by applicable restrictions for CIP programs and projects. Examples of such funding includes:

- Fund 202 (Gas tax)
- Fund 211 (1911 Act)
- Fund 215 (Proposition C)
- Fund 220 (Measure R)
- Fund 221 (Measure M and Measure M grants)
- Fund 225 (Abalone Cove Sewer Maintenance)
- Fund 310 (Community Development Block Grant)
- Fund 331 (Federal Grants)
- Fund 332 (State Grants)
- Fund 334 (Quimby park development)
- Fund 340 (Bicycle and Pedestrian Access)

* brief descriptions of the funds, and their restrictions, can be found in the City's Annual Comprehensive Financial Report

Detailed project sheets are contained in this program document for all projects included in the CIP. Cost estimates have been included for each project based on project descriptions.

NEW CAPITAL PROJECTS

The following projects are those which have been identified as capital needs through various planning processes along with a proposed funding source. Because the City Council approves CIP projects for the upcoming year, proposed funding sources could change in subsequent years.

Project Code	Project Name	Fund	Expenses/ Commitments to date	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
8424	Park Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 240,657	\$ -	\$ -	\$ -	\$ -	\$ -
84Pot2	Park Playground Improvements	330 (CIP)	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8500 Series Building Improvements								
85Pot1	Restroom Improvements and New Office Space at Eastview Park	330 (CIP)	\$ -	\$ -	\$ -	TBD	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ 90,000	\$ 260,000	\$ -	\$ -
8800 Series Right-of-Way Improvements								
8853	Retaining Wall Repairs at 3001 Crest Road	330 (CIP)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
8854	Palos Verdes Drive East Traffic Improvements (from Bronco Drive to Headland Drive)	330 (CIP)	\$ -	\$ 50,000	TBD	TBD	TBD	TBD

CONTINUING CAPITAL PROJECTS

The following projects are those which have been budgeted in prior fiscal years and are currently underway. The funds are being continued so that the project can be completed, or work continued, during this current fiscal year.

			Expenses/ Commitments to date					
Project Code	Project Name	Fund	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
8200 Series Abalone Cove Sanitary Sewer System Maintenance								
8202	Abalone Cove Sanitary Sewer Rehabilitation Program	225 (Ab Cove sewer maint.)	\$ 48,005	\$ -	\$ -	\$ -	\$ -	
		330 (CIP)	\$ -	\$ 3,300,000	\$ 930,000	\$ -	\$ -	
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	
8300 Series Landslide Improvements								
8301	Palos Verdes Drive South Realignment - East End	330 (CIP)	\$ 111,425	\$ -	\$ -	\$ 75,000	\$ 1,845,000	
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	215 (Prop. C)	N/A - ongoing program	\$ 900,000	\$ -	\$ -	\$ -	
		330 (CIP)	N/A - ongoing program	\$ 30,000	\$ 975,000	\$ 1,000,000	\$ 1,040,000	
8304	Portuguese Bend Landslide Remediation	220 (Meas. R)	\$ 292,300	\$ -	\$ -	\$ -	\$ -	
		330 (CIP)	\$ 804,387	\$ 535,000	\$ 6,180,000	\$ 2,135,000	\$ -	
8400 Series Parks, Open Space & Recreation Facilities								
8404	Fence Replacement Program	330 (CIP)	\$ -	\$ -	\$ 250,000	\$ -	\$ -	
8405	Ladera Linda Community Park Project	330 (CIP)	\$ 13,111,229	\$ -	\$ -	\$ -	\$ -	
		333 (ARPA Federal Grant)	\$ 3,953,000	\$ -	\$ -	\$ -	\$ -	
		334 (Quimby park development)	\$ 1,705,855	\$ -	\$ -	\$ -	\$ -	
8420	Palos Verdes Nature Preserve Signs Program	330 (CIP)	\$ 248,405	\$ -	\$ -	\$ -	\$ -	
8423	Palos Verdes Nature Preserve Gate for the Rattlesnake Trail	330 (CIP)	\$ -	\$ 210,000	\$ -	\$ -	\$ -	
8500 Series Building Improvements								
8503	New Civic Center Complex	330 (CIP)	\$ 316,034	\$ 340,000	\$ 450,000	\$ -	\$ -	
8508	Restroom Improvements at Point Vicente Interpretive Center	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	
		333 (ARPA Federal Grant)	\$ 35,000	\$ 350,000	\$ -	\$ -	\$ -	
8509	Facilities Asset Management Program	330 (CIP)	\$ 107,311	\$ 250,000	TBD	TBD	TBD	
8700 Series Sewer & Storm Drain Improvements								
8701	Storm Drain Asset Management Program & Master Plan Update	330 (CIP)	\$ 115,000	\$ 450,000	TBD	TBD	TBD	
8708	Altamira Canyon Improvements (Erosion Control)	330 (CIP)	\$ 365,727	\$ 450,000	TBD	TBD	TBD	
8715	Stormwater Drainage Improvements - Palos Verdes Drive South at Peppertree Drive	330 (CIP)	\$ 236,243	\$ 160,000	\$ -	\$ -	\$ -	
		333 (ARPA Federal Grant)	\$ -	\$ 1,035,000	\$ -	\$ -	\$ -	
87New2	Lift Station Improvements at Lower Point Vicente	330 (CIP)	\$ -	\$ -	\$ 40,000	\$ 290,000	\$ -	

Project Code	Project Name	Fund	Expenses/ Commitments to date	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
8800 Series Right-of-Way Improvements								
8004	Traffic Signs Replacement Program	330 (CIP)	N/A - ongoing program	\$ 215,000	\$ 225,000	\$ 110,000	\$ 130,000	\$ 155,000
8801	Sidewalk Repair and Replacement Program	330 (CIP)	N/A - ongoing program	\$ 350,000	\$ -	\$ 500,000	\$ -	\$ 520,000
		340 (Bicycle & Ped access)	N/A - ongoing program	\$ 110,000	\$ -	\$ -	\$ -	\$ -
8808	Pavement Management Program - Arterial Roadway Rehabilitation (Crenshaw Boulevard)	202 (Gas Tax - SB1)	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
8809	Western Avenue Traffic Flow Improvements	215 (Prop. C)	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
		221 (Meas. M - Grant)	\$ -	\$ 385,000	\$ 505,000	\$ 3,110,000	\$ 1,805,000	\$ -
8810	Community Development Block Grant Americans with Disabilities Act Infrastructure Improvements	310 (CDBG)	N/A - ongoing program	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ -
8815	Pavement Management Program - Residential Roadway Rehabilitation - Area 5	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 735,000	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 530,000	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 1,805,000	\$ 100,000
8816	Pavement Management Program - Residential Roadway Rehabilitation - Area 1	202 (Gas Tax)	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
		202 (Gas Tax - SB1)	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 38,500	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 1,045,000	\$ 100,000	\$ -	\$ -	\$ -
8819	Pavement Management Program - Residential Roadway Rehabilitation - Area 9	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ 925,000	\$ -	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ 520,000	\$ -	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ 1,270,000	\$ 100,000	\$ -
8826	Pavement Management Program - Residential Roadway Rehabilitation - Area 2	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ 530,000	\$ -	\$ -	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ 525,000	\$ -	\$ -	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ 1,405,000	\$ 100,000	\$ -	\$ -
8828	Palos Verdes Drive South Intersection Improvements	215 (Prop. C)	\$ 70,394	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 8,200	\$ -	\$ -	\$ 100,000	\$ 1,075,000	\$ -
8836	Pavement Management Program - Residential Roadway Rehabilitation - Area 6	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 700,000
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 530,000
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 1,420,000
8837	Traffic Signal at Intersection of Palos Verdes Drive South and Palos Verdes Drive East	330 (CIP)	\$ 361,618	\$ -	\$ -	\$ -	\$ -	\$ -
8840	Western Avenue Beautification	330 (CIP)	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ 140,000	\$ 460,000	\$ -	\$ -	\$ -
8843	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - North of Hawthorne Boulevard)	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 45,000	\$ 1,672,000	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 54,749	\$ 143,000	\$ -	\$ -	\$ -	\$ -
8844	Pavement Management Program - Triennial Update	202 (Gas Tax)	\$ 198,718	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ -
8845	Traffic Calming - PV Nature Preserve Parking Solutions	330 (CIP)	\$ 75,000	TBD	\$ -	\$ -	\$ -	\$ -
8846	Traffic Calming - Citywide	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 535,000	\$ 430,000	\$ 450,000	\$ 460,000	\$ 465,000
8847	Guardrail Improvements along Palos Verdes Drive East	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		331 (Federal Grants)	\$ -	\$ 105,000	\$ 894,900	\$ -	\$ -	\$ -
8848	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - South of Hawthorne Boulevard)	202 (Gas Tax)	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
88LY1	Pavement Management Program - Arterial Roadway Rehabilitation (Palos Verdes Drive South)	330 (CIP)	\$ -	\$ -	\$ 35,000	\$ 585,000	\$ -	\$ -
88LY2	Pavement Management Program - Arterial Roadway Rehabilitation (Indian Peak Road)	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 70,000	\$ 545,000	\$ -
88LY4	Pavement Management Program - Arterial Roadway Rehabilitation (Palos Verdes Drive East)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 210,000	\$ 4,825,000
8851	Arterial Roadway Beautification Program	330 (CIP)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
8852	City Entrance Roadway Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 139,503	\$ -	\$ -	\$ -	\$ -	\$ -
8853	Retaining Wall Repairs at 3001 Crest Road	330 (CIP)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
8854	Palos Verdes Drive East Traffic Improvements (from Bronco Drive to Headland Drive)	330 (CIP)	\$ -	\$ 50,000	TBD	TBD	TBD	TBD

SUMMARY OF ALL CAPITAL PROJECTS

The following table is a comprehensive list of all continuing and newly-funded projects, with project status and identified funding sources.

			Expenses/ Commitments to date	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Project Code	Project Name	Fund						
8200 Series Abalone Cove Sanitary Sewer System Maintenance								
8202	Abalone Cove Sanitary Sewer Rehabilitation Program	225 (Ab Cove sewer maint.)	\$ 48,005	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 3,300,000	\$ 930,000	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8300 Series Landslide Improvements								
8301	Palos Verdes Drive South Realignment - East End	330 (CIP)	\$ 111,425	\$ -	\$ -	\$ 75,000	\$ 1,845,000	\$ -
8302	Palos Verdes Drive South Landslide Area Resurfacing Program	215 (Prop. C)	N/A - ongoing program	\$ 900,000	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	N/A - ongoing program	\$ 30,000	\$ 975,000	\$ 1,000,000	\$ 1,040,000	\$ 1,060,000
8304	Portuguese Bend Landslide Remediation	220 (Meas. R)	\$ 292,300	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 804,387	\$ 535,000	\$ 6,180,000	\$ 2,135,000	\$ -	\$ -
8400 Series Parks, Open Space & Recreation Facilities								
8404	Fence Replacement Program	330 (CIP)	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -
8405	Ladera Linda Community Park Project	330 (CIP)	\$ 13,111,229	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 3,953,000	\$ -	\$ -	\$ -	\$ -	\$ -
		334 (Quimby park development)	\$ 1,705,855	\$ -	\$ -	\$ -	\$ -	\$ -
8420	Palos Verdes Nature Preserve Signs Program	330 (CIP)	\$ 248,405	\$ -	\$ -	\$ -	\$ -	\$ -
8423	Palos Verdes Nature Preserve Gate for the Rattlesnake Trail	330 (CIP)	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
8424	Park Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 240,657	\$ -	\$ -	\$ -	\$ -	\$ -
84Pot2	Park Playground Improvements	330 (CIP)	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8500 Series Building Improvements								
8503	New Civic Center Complex	330 (CIP)	\$ 316,034	\$ 340,000	\$ 450,000	\$ -	\$ -	\$ -
8508	Restroom Improvements at Point Vicente Interpretive Center	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 35,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -
8509	Facilities Asset Management Program	330 (CIP)	\$ 107,311	\$ 250,000	TBD	TBD	TBD	TBD
85Pot1	Restroom Improvements and New Office Space at Eastview Park	330 (CIP)	\$ -	\$ -	\$ -	TBD	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ -	\$ 90,000	\$ 260,000	\$ -	\$ -
8700 Series Sewer & Storm Drain Improvements								
8701	Storm Drain Asset Management Program & Master Plan Update	330 (CIP)	\$ 115,000	\$ 450,000	TBD	TBD	TBD	TBD
8708	Altamira Canyon Improvements (Erosion Control)	330 (CIP)	\$ 365,727	\$ 450,000	TBD	TBD	TBD	TBD
8715	Stormwater Drainage Improvements - Palos Verdes Drive South at Peppertree Drive	330 (CIP)	\$ 236,243	\$ 160,000	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ 1,035,000	\$ -	\$ -	\$ -	\$ -
87New2	Lift Station Improvements at Lower Point Vicente	330 (CIP)	\$ -	\$ -	\$ 40,000	\$ 290,000	\$ -	\$ -

Project Code	Project Name	Fund	Expenses/ Commitments to date	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
8800 Series Right-of-Way Improvements								
8004	Traffic Signs Replacement Program	330 (CIP)	N/A - ongoing program	\$ 215,000	\$ 225,000	\$ 110,000	\$ 130,000	\$ 155,000
8801	Sidewalk Repair and Replacement Program	330 (CIP)	N/A - ongoing program	\$ 350,000	\$ -	\$ 500,000	\$ -	\$ 520,000
		340 (Bicycle & Ped access)	N/A - ongoing program	\$ 110,000	\$ -	\$ -	\$ -	\$ -
8808	Pavement Management Program - Arterial Roadway Rehabilitation (Crenshaw Boulevard)	202 (Gas Tax - SB1)	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
8809	Western Avenue Traffic Flow Improvements	215 (Prop. C)	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
		221 (Meas. M - Grant)	\$ -	\$ 385,000	\$ 505,000	\$ 3,110,000	\$ 1,805,000	\$ -
8810	Community Development Block Grant Americans with Disabilities Act Infrastructure Improvements	310 (CDBG)	N/A - ongoing program	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ -
8815	Pavement Management Program - Residential Roadway Rehabilitation - Area 5	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 735,000	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 530,000	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ 1,805,000	\$ 100,000
8816	Pavement Management Program - Residential Roadway Rehabilitation - Area 1	202 (Gas Tax)	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
		202 (Gas Tax - SB1)	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 38,500	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 1,045,000	\$ 100,000	\$ -	\$ -	\$ -
8819	Pavement Management Program - Residential Roadway Rehabilitation - Area 9	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ 925,000	\$ -	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ 520,000	\$ -	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ 1,270,000	\$ 100,000	\$ -
8826	Pavement Management Program - Residential Roadway Rehabilitation - Area 2	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ 530,000	\$ -	\$ -	\$ -
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ 525,000	\$ -	\$ -	\$ -
		330 (CIP)	N/A - ongoing program	\$ -	\$ 1,405,000	\$ 100,000	\$ -	\$ -
8828	Palos Verdes Drive South Intersection Improvements	215 (Prop. C)	\$ 70,394	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 8,200	\$ -	\$ -	\$ 100,000	\$ 1,075,000	\$ -
8836	Pavement Management Program - Residential Roadway Rehabilitation - Area 6	202 (Gas Tax)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 700,000
		220 (Meas. R)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 530,000
		330 (CIP)	N/A - ongoing program	\$ -	\$ -	\$ -	\$ -	\$ 1,420,000
8837	Traffic Signal at Intersection of Palos Verdes Drive South and Palos Verdes Drive East	330 (CIP)	\$ 361,618	\$ -	\$ -	\$ -	\$ -	\$ -
8840	Western Avenue Beautification	330 (CIP)	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ -	\$ 140,000	\$ 460,000	\$ -	\$ -	\$ -
8843	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - North of Hawthorne Boulevard)	202 (Gas Tax)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 45,000	\$ 1,672,000	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ 54,749	\$ 143,000	\$ -	\$ -	\$ -	\$ -
8844	Pavement Management Program - Triennial Update	202 (Gas Tax)	\$ 198,718	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ -
8845	Traffic Calming - PV Nature Preserve Parking Solutions	330 (CIP)	\$ 75,000	TBD	\$ -	\$ -	\$ -	\$ -
8846	Traffic Calming - Citywide	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ 535,000	\$ 430,000	\$ 450,000	\$ 460,000	\$ 465,000
8847	Guardrail Improvements along Palos Verdes Drive East	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		331 (Federal Grants)	\$ -	\$ 105,000	\$ 894,900	\$ -	\$ -	\$ -
8848	Pavement Management Program - Arterial Roadway Rehabilitation (Silver Spur Road - South of Hawthorne Boulevard)	202 (Gas Tax)	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -
		220 (Meas. R)	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
88LY1	Pavement Management Program - Arterial Roadway Rehabilitation (Palos Verdes Drive South)	330 (CIP)	\$ -	\$ -	\$ 35,000	\$ 585,000	\$ -	\$ -
88LY2	Pavement Management Program - Arterial Roadway Rehabilitation (Indian Peak Road)	220 (Meas. R)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		330 (CIP)	\$ -	\$ -	\$ -	\$ 70,000	\$ 545,000	\$ -
88LY4	Pavement Management Program - Arterial Roadway Rehabilitation (Palos Verdes Drive East)	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ 210,000	\$ 4,825,000
8851	Arterial Roadway Beautification Program	330 (CIP)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
8852	City Entrance Roadway Monument Signs	330 (CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		333 (ARPA Federal Grant)	\$ 139,503	\$ -	\$ -	\$ -	\$ -	\$ -
8853	Retaining Wall Repairs at 3001 Crest Road	330 (CIP)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
8854	Palos Verdes Drive East Traffic Improvements (from Bronco Drive to Headland Drive)	330 (CIP)	\$ -	\$ 50,000	TBD	TBD	TBD	TBD

WANTS/NEEDS LIST**(Projects not recommended for funding in Fiscal Years 2022-23 through 2026-27)**

The following table is a list of projects for which funding is not recommended in Fiscal Years 2022-23 through 2026-28, with estimated costs and potential funding sources.

Wants/Needs List (Projects not recommended for funding in Fiscal Years 2022-23 through 2026-27)				
8200 Series	Abalone Cove Sanitary Sewer System Maintenance			
8300 Series	Landslide Improvements			
8400 Series	Parks, Open Space & Recreation Facilities			
8411	Lower Point Vicente Parking Lot Lighting Improvements	211 (1911 Act)	\$ -	Estimated cost of \$80,000 (accounting for inflation through Fiscal Year 2027-28)
8418	Hesse Park Parking Lot & Lighting Improvements	330 (CIP)	\$ -	Estimated cost of \$1,750,000 (accounting for inflation through Fiscal Year 2027-28)
8419	Hesse Park Athletic Field Improvements	330 (CIP)	\$ -	N/A due to scope of work not clearly defined yet
8421	Lower Point Vicente Park Improvements	330 (CIP)	\$ -	Estimated cost of \$1,985,000 (accounting for inflation through Fiscal Year 2027-28)
84LY1	Lower Hesse Park Improvements	330 (CIP)	\$ -	Estimated cost of \$1,785,000 (accounting for inflation through Fiscal Year 2027-28)
84LY2	Point Vicente Interpretive Center "Bubbles" Statue Marquee Sign	330 (CIP)	\$ -	Estimated cost of \$715,000 (accounting for inflation through Fiscal Year 2027-28)
8500 Series	Building Improvements			
85LY2	Replacement of the Civic Center Storm Room	330 (CIP)	\$ -	Estimated cost of \$360,000 (accounting for inflation through Fiscal Year 2027-28)
8700 Series	Sewer & Storm Drain Improvements			
8711	Bayend Drive Catch Basin Inlets and Storm Drain Lateral	330 (CIP)	\$ -	Estimated cost of \$200,000 (accounting for inflation through Fiscal Year 2027-28)
8713	Upper Point Vicente Stormwater Runoff Control Project (Helipad)	330 (CIP)	\$ -	Estimated cost of \$335,000 (accounting for inflation through Fiscal Year 2027-28)
8714	Crest Road to Crestridge Canyon Stormwater Drainage Improvements	330 (CIP)	\$ -	Estimated cost of \$1,365,000 (accounting for inflation through Fiscal Year 2027-28)
8718	Stormwater Drainage Improvements - 6415 Corsini Place	330 (CIP)	\$ 60,000.00	Estimated cost of \$260,000 (accounting for inflation through Fiscal Year 2027-28)
87New1	Stormwater Drainage Improvements - Hawthorne Boulevard at Hawkhurst Drive	330 (CIP)	\$ -	Estimated cost of \$3,925,000 (accounting for inflation through Fiscal Year 2027-28)
8800 Series	Right-of-Way Improvements			
8811	Arterial Walls and Fences Aesthetic Improvements Program - Citywide	330 (CIP)	\$ -	Estimated cost TBD
8817	Pavement Management Program - Residential Roadway Rehabilitation - Area 7	202 (Gas Tax)	\$ -	Estimated cost of \$3,535,000 (accounting for inflation through Fiscal Year 2027-28)
		220 (Meas. R)	\$ -	
		330 (CIP)	\$ -	
8818	Pavement Management Program - Residential Roadway Rehabilitation - Area 8	202 (Gas Tax)	\$ -	Estimated cost of \$3,030,000 (accounting for inflation through Fiscal Year 2027-28)
		220 (Meas. R)	\$ -	
		330 (CIP)	\$ -	
8834	Pavement Management Program - Residential Roadway Rehabilitation - Areas 3 & 4	202 (Gas Tax)	\$ -	Estimated cost of \$5,195,000 (accounting for inflation through Fiscal Year 2027-28)
		220 (Meas. R)	\$ -	
		330 (CIP)	\$ -	
8839	Palos Verdes Drive East Path Improvements (from Bronco Drive to Sunnyside Ridge Road)	330 (CIP)	\$ 99,942.00	Estimated cost TBD
8849	Walking Path Improvements Program	330 (CIP)	\$ -	Estimated cost of \$515,000 (accounting for inflation through Fiscal Year 2027-28)
88LY3	Palos Verdes Drive West Pedestrian Crossing	330 (CIP)	\$ -	Estimated cost of \$1,830,000 (accounting for inflation through Fiscal Year 2027-28)
88LY6	Canado Drive Parkway Area Aesthetic Improvements	330 (CIP)	\$ -	Estimated cost of \$225,000 (accounting for inflation through Fiscal Year 2027-28)

8200 SERIES PROJECTS – ABALONE COVE SANITARY SEWER SYSTEM

The Abalone Cove Sewer Maintenance is a unique system serving approximately 113 developed parcels in an active landslide area, and is maintained by the City.

Sewer user fees are collected from property owners that provide for maintenance and rehabilitation of the system.

The Abalone Cove Sewer System is currently subsidized by the City in accordance with Municipal Code Section 13.06.010.

8200 Series	Abalone Cove Sanitary Sewer System Projects	Project Code: 8202

Abalone Cove Sanitary Sewer System Rehabilitation Program



This project is intended to improve the Abalone Cove Sanitary Sewer system and consists of:

- Replacing existing galvanized pipes
- Installing new pumps at four lift stations
- Installing new railings
- Installing new linings
- Installing a SCADA (Supervisory Control And Data Acquisition) system

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$48,005	\$220,000	\$65,000	\$0	\$0	\$0	\$333,005
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$330,000	\$95,000	\$0	\$0	\$0	\$425,000
Construction	\$0	\$2,200,000	\$610,000	\$0	\$0	\$0	\$2,810,000
Contingency	\$0	\$330,000	\$95,000	\$0	\$0	\$0	\$425,000
Inspection	\$0	\$220,000	\$65,000	\$0	\$0	\$0	\$285,000
	\$48,005	\$3,300,000	\$930,000	\$0	\$0	\$0	\$4,278,005

Funding							
225 (Ab Cove)	\$48,005	\$0	\$0	\$0	\$0	\$0	\$48,005
330 (CIP)	\$0	\$3,300,000	\$930,000	\$0	\$0	\$0	\$4,230,000
333 (ARPA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$48,005	\$3,300,000	\$930,000	\$0	\$0	\$0	\$4,278,005

Estimated annual operating cost	\$8,000

Estimated Schedule:

Replacement of existing galvanized pipes in Fiscal Year 2022-23.
All other work in Fiscal Year 2023-24.

Project Location Map



Background and Justification:

The City is obligated to maintain and improve the existing sewer system to minimize the risk of overflows, as the State of California has adopted a zero tolerance of such overflows. The project consists of two projects: replacing the galvanized pipes and rehabilitating the lift stations. Additional maintenance costs and possible fines for overflows will be incurred if the described improvements are not installed.

Pipes are being scheduled to be replaced in FY 2021-22, as they are more susceptible to failure and therefore are prioritized over the replacement of the pumps and the lift stations.

8300 SERIES PROJECTS – PORTUGUESE BEND LANDSLIDE PROJECTS

The Palos Verdes Drive South Landslide Projects refer to projects that lessen the effect of ground movement in the Portuguese Bend Landslide, which is a continuously active landslide. These projects are intended to address landslide movement and public safety risks by using proven methods, such as reducing water infiltration, water percolation, eliminating water ponds, runoff management, dewatering, and GPS monitoring.

8300 Series	Portuguese Bend Landslide Projects	Project Code: 8301

Palos Verdes Drive South Realignment – East End



This project is intended to realign and reconstruct of Palos Verdes Drive South at the east end of the Portuguese Bend Landslide and consists of:

- Relocating pavement to within the public right of way
- Install striping and pavement markings

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$111,425	\$0	\$0	\$75,000	\$0	\$0	\$186,425
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$75,000	\$0	\$75,000
Construction	\$0	\$0	\$0	\$0	\$1,470,000	\$0	\$1,470,000
Contingency	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
Inspection	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
	\$111,425	\$0	\$0	\$75,000	\$1,845,000	\$0	\$2,031,425

Funding							
330 (CIP)	\$111,425	\$0	\$0	\$75,000	\$1,845,000	\$0	\$2,031,425
	\$111,425	\$0	\$0	\$75,000	\$1,845,000	\$0	\$2,031,425

Estimated annual operating cost	None

Estimated Schedule:

Engineering in Fiscal Year 2024-25
Construction in Fiscal Year 2025-26

Project Location Map



Background and Justification:

Due to land movement associated with the Portuguese Bend Landslide, this portion of the road has encroached onto private property. The current configuration of the roadway needs to be modified to allow for a more direct travel path. This project will result in an improved driving experience when passing through the area.

8300 Series	Portuguese Bend Landslide Projects	Project Code: 8302

Palos Verdes Drive South Landslide Area Resurfacing Program



This project is intended to repair and maintain Palos Verdes Drive South through the Landslide and consists of:

- repairing and maintaining the asphalt roadway
- repairing and maintaining storm drain lines
- repairing and maintaining curbs and gutters
- installing and maintaining signs and roadway striping

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$40,000	\$40,000	\$40,000	\$45,000	\$45,000	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$75,000	\$80,000	\$80,000	\$85,000	\$85,000	TBD
Construction	N/A – ongoing program	\$740,000	\$775,000	\$800,000	\$825,000	\$845,000	TBD
Contingency	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Inspection	N/A – ongoing program	\$75,000	\$80,000	\$80,000	\$85,000	\$85,000	TBD
	N/A – ongoing program	\$930,000	\$975,000	\$1,000,000	\$1,040,000	\$1,060,000	TBD

Funding							
215 (Prop. C)	N/A – ongoing program	\$900,000	\$0	\$0	\$0	\$0	TBD
330 (CIP)	N/A – ongoing program	\$30,000	\$975,000	\$1,000,000	\$1,040,000	\$1,060,000	TBD
	N/A – ongoing program	\$930,000	\$975,000	\$1,000,000	\$1,040,000	\$1,060,000	TBD

Estimated annual operating cost	N/A – ongoing program

Estimated Schedule:

Routine resurfacing occurs in response to damage caused by the Portuguese Bend Landslide and is an annual budget item (Fiscal Years 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 are shown here).

Project Location Map



Background and Justification:

The City is required to properly maintain the roadway; performing repairs, resurfacing and patching to mitigate impacts to the traveling public caused by the land movement in this area. The program is expected to continue until landslide movement in this area can be slowed. Work is performed on an as-needed basis, and weekly inspection of the landslide is required to discover and repair defects in a timely fashion.

8300 Series	Portuguese Bend Landslide Projects	Project Code: 8304

Portuguese Bend Landslide Remediation



Based on current council direction, this project is intended to evaluate and analyze the Portuguese Bend landslide and engineer solutions to slow or minimize the land movement, and includes:

- Infilling fractures (phase I)
- Installing/refurbishing drainage pipe, new surface swales and a flow reductions area (phase II)
- (Potentially) Installing Hydraugers (dewatering devices – phase III)

Phases of construction may be modified based on alternatives selected from final EIR. Current proposed funding only includes phases I and II, but funding may be redirected depending on selected alternatives.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$3,380	\$100,000	\$100,000	\$100,000	TBD	TBD	TBD
Engineering	\$772,060	\$285,000	\$110,000	\$40,000	TBD	TBD	TBD
Environmental	\$12,250	\$50,000	\$0	\$0	TBD	TBD	TBD
Management	\$308,997	\$100,000	\$640,000	\$215,000	TBD	TBD	TBD
Construction	\$0	\$0	\$4,260,000	\$1,420,000	TBD	TBD	TBD
Contingency	\$0	\$0	\$640,000	\$215,000	TBD	TBD	TBD
Inspection	\$0	\$0	\$430,000	\$145,000	TBD	TBD	TBD
	\$1,096,687	\$535,000	\$6,180,000	\$2,135,000	TBD	TBD	TBD

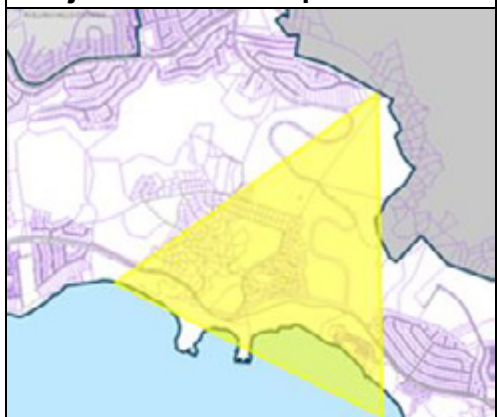
Funding							
220 (Meas. R)	\$292,300	\$0	\$0	\$0	TBD	TBD	TBD
330 (CIP)	\$804,387	\$535,000	\$6,180,000	\$2,135,000	TBD	TBD	TBD
	\$1,096,687	\$535,000	\$6,180,000	\$2,135,000	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

- Phase I Engineering in Fiscal Year 2022-23.
- Phase I Construction in Fiscal Year 2023-24.
- Phase II Engineering in Fiscal Year 2023-24.
- Phase II Construction in Fiscal Year 2024-25.

Project Location Map



Background and Justification:

The landslide in the Portuguese Bend area creates a number of challenges for the City and the community, including damage to the Palos Verdes Drive South roadway and moving of public and private properties, including homes. The completion of this project will help minimize movement in the landslide, thereby minimizing potential impacts to the surrounding environment including marine life in the event the existing above-ground sewer lines are damaged. It will also minimize damage to public and private properties, including the roadway, and will alleviate the need for the Annual Portuguese Bend Landslide Area Resurfacing Program.

Work will be coordinated with all applicable local, State and Federal agencies, including the California Coastal Commission and Palos Verdes Peninsula Land Conservancy (PVPLC).

8400 SERIES PROJECTS – PARKS, OPEN SPACE & RECREATIONAL FACILITIES

The development and maintenance of community parks, recreational areas, and open space has been established as a top priority for the City, as stated in the General Plan and various other planning documents. The General Plan states,

“It is the goal of the City of Rancho Palos Verdes to conserve, protect, and enhance its natural resources, beauty, and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.”

Many park sites and open space areas have been acquired throughout the City and developed for use. Some sites remain vacant or underutilized. The Public Use Master Plan has also outlined a strategy for the development of trails. These recreational projects add to the vibrancy of the community and are designed to contribute to all residents' quality of life. Parks and other open spaces have been carefully planned to take advantage of the beautiful coastline and natural landscape of the peninsula.

The City Council approved an update to the 1989 Parks Master Plan on October 15, 2015. This update, known as the Parks Master Plan Update (PMPU), provides a comprehensive strategy for addressing the future use of the City's parks, recreation and open space resources. The PMPU serves as a long-range vision for the City's recreation opportunities within a flexible framework than can be adapted to changes in technology, demographics, economics, and shifting recreational trends.

The PMPU consolidated plans that currently exist for a number of major park sites, while being consistent and in compliance with the City's General Plan and other guiding documents, including the Parks Master Plan and Conceptual Trails Network Plan (CTN).

The Parks Master Plan's precise impact to the CIP is not known at this time. A number of projects that will likely be part of the final Master Plan document are probably already part of the current CIP's funded or unfunded categories, while other recommended projects may not reach the CIP threshold.

TRAILS

The City of Rancho Palos Verdes began planning for a non-motor vehicle transportation circulation system for pedestrians, equestrians, and bicyclists, as early as the adoption of the City's General Plan in 1975. In the early years after the city's formation, it was recognized that trails are an integral part of the city's circulation system and play an important role in contributing to the successful interaction of residential, institutional, commercial and recreational zoning districts within the city, while encouraging recreational and fitness opportunities.

As such, on November 27, 1984, the City Council adopted the Trails Network Plan, which was intended to serve as an advisory tool for City decision-makers for the implementation and funding of City trails. As a means of implementing the Trails Network Plan, on January 22, 1990, the City Council adopted the Conceptual Trails Plan (CTP) and Conceptual Bikeways Plan (CBP) as two separate documents. Collectively, the CTP and CBP serve as the City's Trails Network Plan (TNP).

The CTP was revised on May 21, 1991, September 16, 1991, and October 26, 1991. The CBP was revised on October 15, 1996.

The City is currently in the process of updating the TNP to consolidate all of its existing trails plans and documents into a single, comprehensive plan. Trail projects will be developed using the updated TNP as a guide as policy and funding permits.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 8404

Fence Replacement Program



This project is intended to replace existing fencing at Frank A. Vanderlip, Sr. Park & Del Cerro Park.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	N/A – ongoing program	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	\$0
Management	N/A – ongoing program	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Construction	N/A – ongoing program	\$0	\$160,000	\$0	\$0	\$0	\$160,000
Contingency	N/A – ongoing program	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Inspection	N/A – ongoing program	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	N/A – ongoing program	\$0	\$250,000	\$0	\$0	\$0	\$250,000

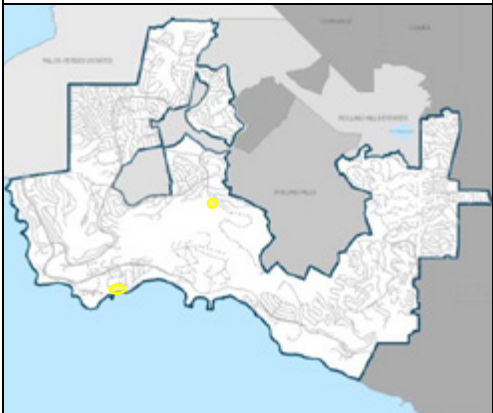
Funding							
330 (CIP)	N/A – ongoing program	\$0	\$250,000	\$0	\$0	\$0	\$250,000
	N/A – ongoing program	\$0	\$250,000	\$0	\$0	\$0	\$250,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in FY 2023-24

Project Location Map



Background and Justification:

Prior to establishing this program; the City was receiving a growing number of complaints about the condition of the deteriorating existing metal pipe coastal bluff fencing. The aesthetics of the public trails and parks is improved through this program.

During budget discussions in February 2021, the Recreation and Parks Department requested fencing at Del Cerro Park be replaced, and the Coastal Bluff Fence Program was expanded to include this requested area.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 8405

Ladera Linda Community Park Project



This project is intended to replace the existing buildings located at the site with a new community center, refurbish the grounds and consists of:

- removing the existing buildings and infrastructure
- building a new community center and associated infrastructure
- building a new parking lot
- building a new park and associated equipment

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$1,280,990	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$72,155	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$917,504	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$15,081,544	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$1,172,000	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$245,891	TBD	TBD	TBD	TBD	TBD	TBD
	\$18,770,084	TBD	TBD	TBD	TBD	TBD	TBD

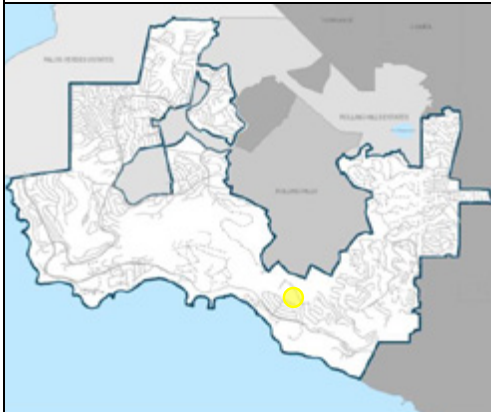
Funding							
330 (CIP)	\$13,111,229	TBD	TBD	TBD	TBD	TBD	TBD
333 (ARPA)	\$3,953,000	TBD	TBD	TBD	TBD	TBD	TBD
334 (Quimby)	\$1,705,855	TBD	TBD	TBD	TBD	TBD	TBD
	\$18,770,084	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction (appropriated on March 1, 2022) to continue in Fiscal Year 2022-23.

Project Location Map



Background and Justification:

On the 2013 Infrastructure Report Card, the existing Community Building, Discovery Room, Multi-purpose Room, Classrooms and Restrooms all received a grade of "F". This grading was based on criteria such as structural/seismic conditions, finishes, functionality of building systems (plumbing, electrical, HVAC and firefighting), safety issues and sustainability and energy saving.

Improvements to the Ladera Linda Park and Community Center are needed to meet the existing and future needs of the community. The facility has passed its useful life, and its uses are very limited in its current condition.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 8420

Palos Verdes Nature Preserve Signs Program



This project consists of installing signs in eleven (11) of the twelve (12) Reserves of the Palos Verdes Nature Preserve.

There are four types of signs for each Reserve

- Reserve monument signs (larger, and on a stone foundation)
- Reserve monument signs (smaller, and without stone)
- Regulatory signs – which includes the Reserve name, map of trails in the Reserve, interpretive information and a list of Preserve rules
- Regulatory signs – list of Preserve rules

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$249,000	\$0	\$0	\$0	\$0	\$0	\$249,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$249,000	\$0	\$0	\$0	\$0	\$0	\$249,000

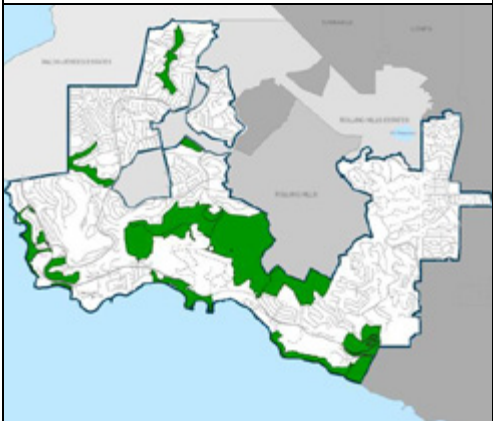
Funding							
330 (CIP)	\$249,000	\$0	\$0	\$0	\$0	\$0	\$249,000
	\$249,000	\$0	\$0	\$0	\$0	\$0	\$249,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in a Fiscal Year 2022-23

Project Location Map



Background and Justification:

Signs for nine of the Reserves have been successfully installed. Signs for the remaining two Reserves, the Ocean Trails Reserve and Malaga Canyon Reserve, are pending as interpretive information for the larger regulatory signs is developed. Additionally, creation of a map of trails for Malaga Canyon is pending the adoption of trails for that recently acquired Reserve.

Work related to this project is being performed in coordination with the Palos Verdes Peninsula Land Conservancy (PVPLC), which manages the habitat in the City's property that comprises the Palos Verdes Nature Preserve.

Signs for each Reserve will notify visitors as to which part of the Palos Verdes Nature Preserve they are in, provide information to educate visitors about the local habitat and native species, and contain trail maps.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 8423

Palos Verdes Nature Preserve Gate for the Rattlesnake Trail



This project consists of improvements to secure the main entry point to the Filiorum Reserve of the Palos Verdes Nature Preserve, and includes:

- A new gate and fencing

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$130,000	\$0	\$0	\$0	\$0	\$130,000
Contingency	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Inspection	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
	\$0	\$210,000	\$0	\$0	\$0	\$0	\$210,000

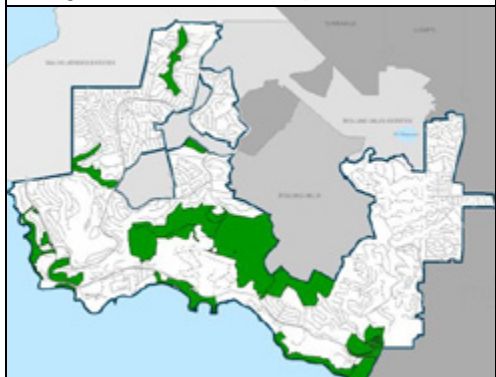
Funding							
330 (CIP)	\$0	\$210,000	\$0	\$0	\$0	\$0	\$210,000
	\$0	\$210,000	\$0	\$0	\$0	\$0	\$210,000

Estimated annual operating cost	None

Estimated Schedule:

Engineering and Construction in a Fiscal Year 2022-23

Project Location Map



Background and Justification:

It is important to control pedestrian traffic into the Filiorum Reserve at times, such as after sunset or after heavy rainfall, to protect the Reserve and the quality of life for neighboring residents. Access to the trailhead of the Rattlesnake Trail is currently provided only by an opening in the fence along Crenshaw Boulevard.

A new gate will enhance the security of the Filiorum Reserve of the Palos Verdes Nature Preserve and will reduce the negative quality of life issues for neighbors. The new gate will also enable City staff to better manage the Preserve.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 8424

Park Monument Signs



This project is intended to redesign and install new park monument entry signs, including lighting and landscaping, at various park locations

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Engineering	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Environmental	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Management	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Contingency	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000
Inspection	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

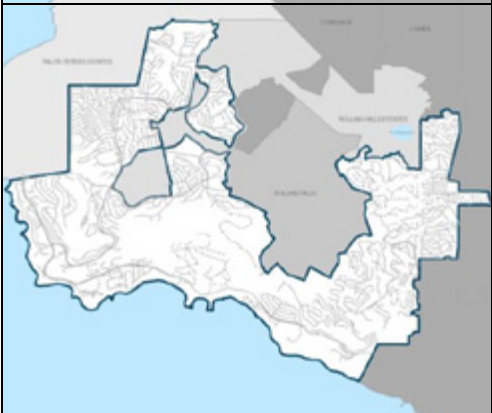
Funding							
330 (CIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
333 (ARPA)	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000
	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction in Fiscal Year 2022-23

Project Location Map



Background and Justification:

Many existing monument signs are out of date, old and/or in need of repair. The monument signage should have a fresh new look to boldly identify RPV and the parks.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 84Pot2

Park Playground Improvements



This project is intended to address areas of concern, identified by a facilities assessment conducted by a Public Works consultant, by making repairs and improvements to City Playgrounds.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Engineering	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000
Construction	\$0	\$0	\$205,000	\$0	\$0	\$0	\$205,000
Contingency	\$0	\$0	\$65,000	\$0	\$0	\$0	\$65,000
Inspection	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000

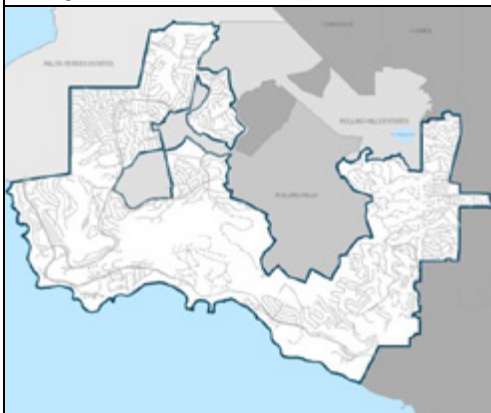
Funding							
330 (CIP)	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
333 (ARPA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction in Fiscal Year 2023-24

Project Location Map



Background and Justification:

Based on the outcome of a facilities assessment, conducted by a Public Works consultant, the City will address areas of concern and update the playground structures and surfacing.

PUBLIC BUILDINGS PROJECTS

Buildings and other facility improvements may include any proposed new City facility, renovation, or improvement of any existing City facilities. The City owns and maintains the following public buildings:

- City Hall Administration Building at Point Vicente Park
- City Hall Community Development Building at Point Vicente Park
- RPV TV Studio Building at Point Vicente Park
- City Hall trailer leased by Palos Verdes on the Net at Point Vicente Park
- City Hall Emergency Communications Center trailer at Point Vicente Park
- Fred Hesse Jr. Community Center Building (John C. McTaggart Hall)
- Pointe Vicente Interpretive Center (PVIC) at Lower Point Vicente Park
- Robert Ryan Park Building
- Ladera Linda Community Center Buildings (5)
- Buildings at Abalone Cove Shoreline Park, currently used for staffing, public restrooms, and a nursery school on the beach.
- Pelican Cove Restroom Building
- Eastview Park Restroom Buildings

Except for PVIC, these buildings are 25 years old or more and showing signs of daily use. Many of the facilities were purchased from the school district or transferred to the City from the federal government. In some cases, little to no improvements have been made since their acquisition. It is important to perform adequate maintenance to extend the life of these facilities. It will be necessary to renovate these buildings as they age to meet the needs of the community and ensure that all building and safety guidelines are satisfied. PVIC, the most recently remodeled City facility, was built in 1984 and expanded in 2005. The City Hall buildings and Ladera Linda Community Center buildings are the best examples of buildings that are in need of renovation to meet organizational needs, comply with safety and code requirements, and comply with all Americans with Disabilities Act (ADA) guidelines. The projects listed on the following pages have been developed based on staff assessments, input from the community, and professional consultants' assessments and studies.

8500 Series	Public Buildings Projects	Project Code: 8503

New Civic Center Complex



This project consists of preparing supporting documents and providing services towards the future development of a Master Plan for the Upper Point Vicente property for the purpose of the Civic Center and open space improvements.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$327,662	\$340,000	\$450,000	TBD	TBD	TBD	TBD
Engineering	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Management	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Construction	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	\$0	TBD	TBD	TBD	TBD
	\$327,662	\$340,000	\$450,000	TBD	TBD	TBD	TBD

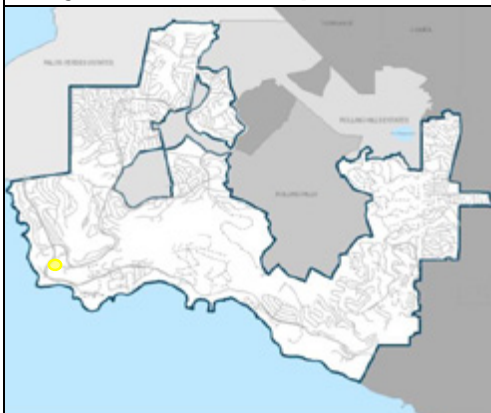
Funding							
330 (CIP)	\$327,662	\$340,000	\$450,000	TBD	TBD	TBD	TBD
	\$327,662	\$340,000	\$450,000	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Project management services continuing in Fiscal Years 2022-23 and 2023-24
Other services and construction to be determined

Project Location Map



Background and Justification:

As part of the City's update to the Parks Master Plan, site specific workshops are being held to receive community input regarding desired uses at the park. A Master Plan will be created that represents the interests of the residents. The Civic Center Advisory Committee was created to advise and to provide recommendations to the City Council.

A Master Plan serves as a framework to major components or elements for the City Council's consideration and could include a variety of uses as recommended by the community through the advisory committee.

City Council has authorized hiring of consultant to provide Planning/Project Management services.

8500 Series | Public Buildings Projects

Project Code: 8508

Restroom Improvements at the Point Vicente Interpretive Center

This project is intended to improve the function and aesthetics of the bathrooms (interior and exterior) at the Point Vicente Interpretive Center and consists of:

- Replacing existing plumbing and fixtures
- Replacing wall and ceiling surfaces
- Replacing existing flooring
- Installing new stall dividers
- Installing new lighting fixtures, mirrors and accessory equipment (hand dryers, toilet paper dispensers, etc.)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Construction	\$0	\$235,000	\$0	\$0	\$0	\$0	\$235,000
Contingency	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Inspection	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
	\$35,000	\$350,000	\$0	\$0	\$0	\$0	\$385,000

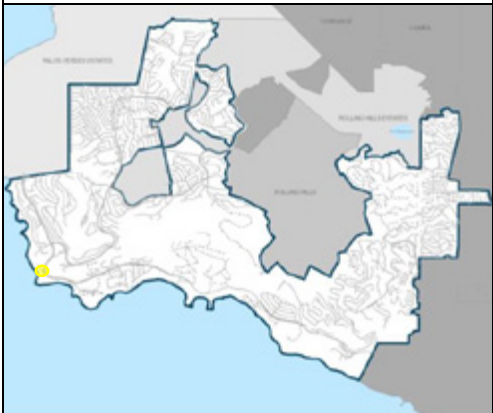
Funding							
330 (CIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
333 (ARPA)	\$35,000	\$350,000	\$0	\$0	\$0	\$0	\$385,000
	\$35,000	\$350,000	\$0	\$0	\$0	\$0	\$385,000

Estimated annual operating cost

To Be Determined

Estimated Schedule:

Construction in Fiscal Year 2022-23

Project Location Map**Background and Justification:**

The plumbing in the existing restrooms (both interior and exterior) often clogs, requiring the bathrooms to be placed out of service and is a source of regular complaints from the public.

Even when in service, the restrooms often smell bad as a result of poor plumbing.

Bathroom improvements are needed at the PVIC to better represent the City of Rancho Palos Verdes, and provide better facilities to the public and those who rent the facility for weddings and special events.

8500 Series	Public Buildings Projects	Project Code: 8509

Facilities Asset Management Program



This program is intended assess and maintain City Facilities regularly, and consists of:

- Inspecting the existing facilities and determining their condition
- Recommending a schedule for needed maintenance, repairs and replacement of components, with estimated costs
- Carrying out the work

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$107,311	\$0	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	\$20,000	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Management	\$0	\$10,000	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$155,000	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$45,000	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$20,000	TBD	TBD	TBD	TBD	TBD
	\$107,311	\$250,000	TBD	TBD	TBD	TBD	TBD

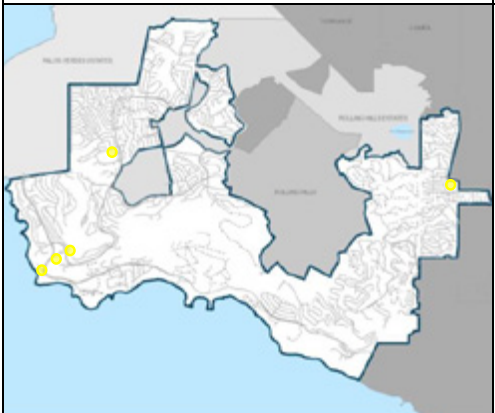
Funding							
330 (CIP)	\$107,311	\$250,000	TBD	TBD	TBD	TBD	TBD
	\$107,311	\$250,000	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2022-23

Project Location Map



Background and Justification:

This is an asset management program for all City Facilities to create a schedule of ongoing maintenance and repairs for the City's five main facilities:

- Civic Center
- Eastview Park
- Hesse Park
- Point Vicente Interpretive Center
- Ryan Park

8500 Series | Public Buildings Projects

Project Code: **85Pot1****Restroom Improvements and New Office Space at Eastview Park**

This project is intended to renovate or replace the existing restrooms, and create new permanent office space at Eastview Park.

Project Cost Estimates

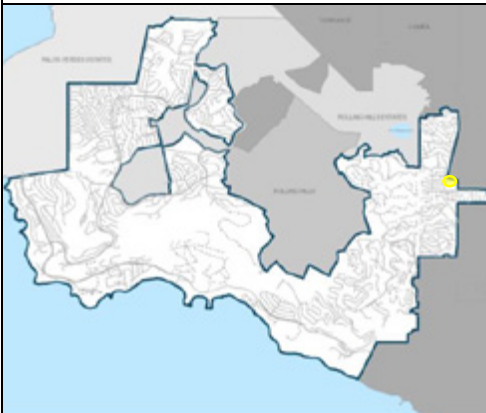
	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$75,000	\$0	TBD	TBD	TBD
Engineering	\$0	\$0	\$0	\$0	TBD	TBD	TBD
Environmental	\$0	\$0	\$15,000	\$0	TBD	TBD	TBD
Management	\$0	\$0	\$0	\$10,000	TBD	TBD	TBD
Construction	\$0	\$0	\$0	\$175,000	TBD	TBD	TBD
Contingency	\$0	\$0	\$0	\$55,000	TBD	TBD	TBD
Inspection	\$0	\$0	\$0	\$20,000	TBD	TBD	TBD
	\$0	\$0	\$90,000	\$260,000	TBD	TBD	TBD

Funding							
330 (CIP)	\$0	\$0	\$0	\$0	TBD	TBD	TBD
333 (ARPA)	\$0	\$0	\$90,000	\$260,000	\$0	\$0	\$350,000
	\$0	\$0	\$90,000	\$260,000	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Planning and Environmental in Fiscal Year 2023-24
Construction in a Fiscal Year TBD

Project Location Map**Background and Justification:**

The existing restrooms at Eastview Park are in poor condition and are a poor reflection on the City of Rancho Palos Verdes and the community.

Additionally, a small trailer on wheels is parked next to the restrooms for Recreation and Parks staff to utilize for office space that is inadequate in size and in poor condition.

8700 SERIES PROJECTS – SEWER & STORM DRAIN IMPROVEMENTS

Projects in this section are to make improvements to existing infrastructure facilities of, or build new facilities for, the City's Sanitary Sewer, the Abalone Cover Sewer or Storm Water systems.

The Sanitary Sewer System

Although the City's sanitary sewer system is owned by the City and, through an inter-local agreement with the County of Los Angeles, the County is responsible for ongoing maintenance of the system, with the exception of the Abalone Cove Sewer System. Maintenance of the sewer system (not including the Abalone Cove Sewer System) is funded with fees collected by the County from property owners that are connected to the sewer system. Funding for the maintenance of the Abalone Cove Sewer System includes contributions from property owners connected to the Abalone Cove Sewer System and the City.

The City maintains legal and regulatory responsibility (i.e., any state or federal fines resulting from spillage) for the system, and retains responsibility for its operation, public safety, and welfare, and any increases in pipe capacity required by the approval of private development. This also includes responsibility for replacement of pipes due to capacity issues, as the County's maintenance and repair program does not provide such replacement.

The City developed a Sanitary Sewer Management Plan in 2004, which was created to help in the management of this asset, and updated that Master Plan in 2009. The City also conducted an evaluation of the Sanitary Sewer System and the Abalone Cove District Sewer System in 2013. With no capacity limitations identified, no Sanitary Sewer System projects were proposed for this 5-year CIP.

The County hired a contractor to perform a Closed-Circuit Televising (CCTV) inspection and cleaning of the local sanitary sewer lines, which is expected to conclude in 2021.

The Storm Water System

The 2015 Master Plan of Drainage identified projects to correct pipes with deficient capacity, poor physical condition, or both; using available data dating back to 2013. The Storm Drain Asset Management Program will be a completion and update of the 2015 Master Plan.

8700 Series	Storm Water System Improvements	Project Code: 8701

Storm Drain Asset Management Program



This program intended to assess and maintain the City's Storm Drain assets (specifically for larger pipes), and consists of:

- Inspecting the existing infrastructure and determining its condition
- Recommending a schedule for needed maintenance, repairs, and replacement of components, with estimated costs
- Carrying out the work

This program will also include an update to the drainage master plan

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$115,000	\$0	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	\$450,000	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Management	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	TBD	TBD	TBD	TBD	TBD
	\$115,000	\$450,000	TBD	TBD	TBD	TBD	TBD

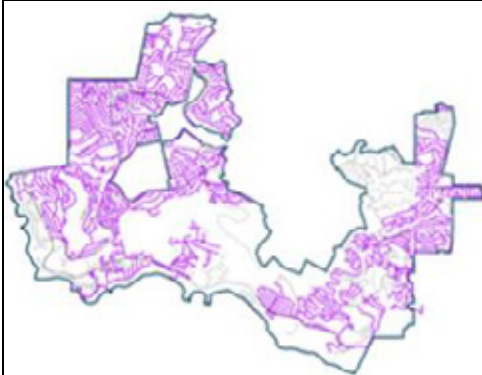
Funding							
330 (CIP)	\$115,000	\$450,000	TBD	TBD	TBD	TBD	TBD
	\$115,000	\$450,000	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	None

Estimated Schedule:

Engineering in Fiscal Year 2022-23

Project Location Map

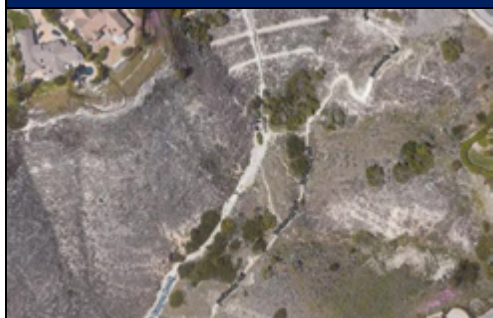


Background and Justification:

This is an asset management program for the City's drainage infrastructure to create a schedule of ongoing maintenance and repairs.

8700 Series	Storm Water System Improvements	Project Code: 8708

Altamira Canyon Improvements (Erosion Control)



This project is intended to prevent further erosion, and consists of:
Phase 1

- Reviewing a previous study of a portion of the water shed
- Performing an engineering analysis of the entire Altamira Canyon and its tributaries
- Establishing a priority for improvements

Phase 2 - Preparing detailed plans for mitigation measures

Phase 3 - Constructing of the mitigation measures

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Engineering	\$279,967	\$0	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$350,000	TBD	TBD	TBD	TBD	TBD
Management	\$85,760	\$100,000	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	TBD	TBD	TBD	TBD	TBD
	\$365,727	\$450,000	TBD	TBD	TBD	TBD	TBD

Funding							
330 (CIP)	\$365,727	\$450,000	TBD	TBD	TBD	TBD	TBD
	\$365,727	\$450,000	TBD	TBD	TBD	TBD	TBD

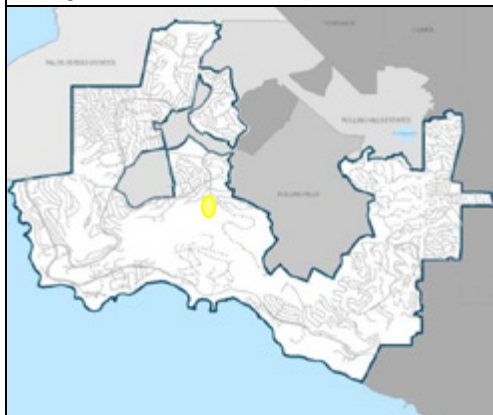
Estimated annual operating cost	To Be Determined

Estimated Schedule:

Environmental in Fiscal Year 2022-23

Engineering and Construction in Fiscal Years to be determined

Project Location Map



Background and Justification:

The canyon has been eroding for the last several years

This study is needed to identify measures to mitigate the erosion of the Altamira Canyon and control the water runoff percolating into the soil.

8700 Series	Storm Water System Improvements	Project Code: 8715

Stormwater Drainage Improvements
Palos Verdes Drive South at Peppertree Drive


This project is intended to repair storm drain systems, and consists of:

- Replacing and improving the existing underground storm drain system (lateral pipes and main storm drain pipes)
- Installing new catch basins, drainage inlets and manholes

Project Cost Estimates

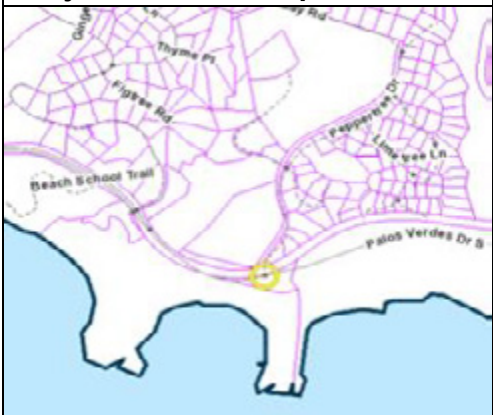
	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$236,243	\$40,000	\$0	\$0	\$0	\$0	\$276,243
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Construction	\$0	\$795,000	\$0	\$0	\$0	\$0	\$795,000
Contingency	\$0	\$240,000	\$0	\$0	\$0	\$0	\$240,000
Inspection	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
	\$236,243	\$1,195,000	\$0	\$0	\$0	\$0	\$1,431,243

Funding							
330 (CIP)	\$236,243	\$160,000	\$0	\$0	\$0	\$0	\$396,243
333 (ARPA)	\$0	\$1,035,000	\$0	\$0	\$0	\$0	\$1,035,000
	\$236,243	\$1,195,000	\$0	\$0	\$0	\$0	\$1,431,243

Estimated annual operating cost	None

Estimated Schedule:

Engineering and Construction in FY 2023-24

Project Location Map

Background and Justification:

The 2015 Master Plan of Drainage identified needed improvements throughout the City and this location was included in a list of areas to be improved. Design work for improvements to these areas is being completed in the 2019/2020 Fiscal Year.

This project controls erosion, manages the ground water and reduces the likelihood of flooding.

8700 Series	Storm Water System Improvements	Project Code: 87New2

Lift Station Improvements at Lower Point Vicente



This project consists of:

- Replacing existing pumps
- Replacing existing railings
- Installing new linings
- Installing a new SCADA (Supervisory Control And Data Acquisition) system and control panel

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000
Construction	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Contingency	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Inspection	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000
	\$0	\$0	\$40,000	\$290,000	\$0	\$0	\$330,000

Funding							
330 (CIP)	\$0	\$0	\$40,000	\$290,000	\$0	\$0	\$330,000
	\$0	\$0	\$40,000	\$290,000	\$0	\$0	\$330,000

Estimated annual operating cost	\$2,600

Estimated Schedule:

Engineering in Fiscal Year 2023-24.
Construction in Fiscal Year 2024-25.

Project Location Map



Background and Justification:

The lift station was rehabilitated in 2004 when PVIC was expanded and remodeled. The wet well is aging and needs to have an epoxy coating applied to extend its life. The pumps were replaced in 2013 and are nearing the end of their useful life. The remaining mechanical components need to be replaced and the electrical control system and panel will need to be replaced due to age and exposure to the marine environment. Installation of a SCADA system will provide additional reliability to the system and allow for remote manipulation of pumps to clear system jams. This capability will enhance maintenance operations if problems arise during periods of heavy use such as occur when PVIC is being used during a wedding.

8800 SERIES PROJECTS – RIGHT-OF-WAY IMPROVEMENTS

Roadway infrastructure is one of the most widely used major capital investments of a municipality. Without a well-maintained street system, the transportation needs of the public, business, industry, and government cannot be met. Roads are also part of a critical public safety need, as they contribute to the general health and welfare of the community. Maintaining quality roadway infrastructure is also important for maintaining property values. Roadway infrastructure includes rehabilitation and improvement of arterial and residential streets. In the City of Rancho Palos Verdes, there are 41.5 miles of arterial streets and 108.6 miles of residential streets. The total of all streets and alleys mileage is 150.1 centerline miles.

The CIP includes the Pavement Management Program (PMP), which is an assessment of the pavement condition of arterial and residential streets on a three-year cycle. The assessment produces a pavement rating for each street, known as Pavement Condition Index (PCI). The City prioritizes pavement rehabilitation based on the PCI. Since 1997, the City has maintained a pavement rating between 80 and 90. For purposes of scheduling pavement rehabilitation, The City has been divided into nine zones for residential streets. The upcoming PMP update will also include a condition assessment of the City's sidewalks.

8000 Series	Capital Improvement Program – Miscellaneous/Other	Project Code: 8004

Traffic Signs Replacement Program

 Engineer Grade Beaded High Intensity Prismatic DG³	The Traffic Signs Replacement Program is intended to replace traffic signs included in the Sign Inventory Report and consists of: - Replacing existing traffic signs that have been determined to not meet current, applicable standards - Replacing associated posts, if the posts do not meet current, applicable standards A new assessment will be performed in FY2022-23 to determine future program needs

Project Cost Estimates

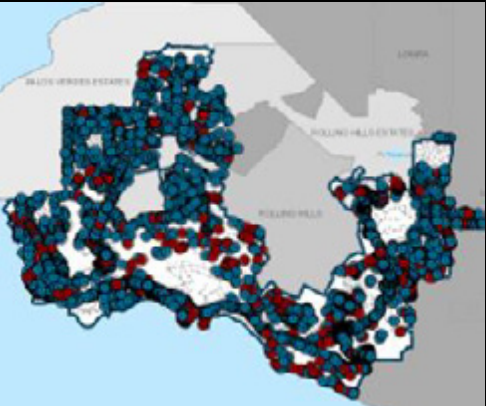
	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	TBD	TBD	TBD	TBD
Engineering	N/A – ongoing program	\$10,000	\$10,000	\$5,000	\$5,000	\$10,000	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$10,000	\$10,000	\$5,000	\$5,000	\$10,000	TBD
Construction	N/A – ongoing program	\$155,000	\$165,000	\$80,000	\$100,000	\$105,000	TBD
Contingency	N/A – ongoing program	\$20,000	\$20,000	\$10,000	\$10,000	\$15,000	TBD
Inspection	N/A – ongoing program	\$20,000	\$20,000	\$10,000	\$10,000	\$15,000	TBD
	N/A – ongoing program	\$215,000	\$225,000	\$110,000	\$130,000	\$155,000	TBD

Funding							
330 (CIP)	N/A – ongoing program	\$215,000	\$225,000	\$110,000	\$130,000	\$155,000	TBD
	N/A – ongoing program	\$215,000	\$225,000	\$110,000	\$130,000	\$155,000	TBD

Estimated annual operating cost	None

Estimated Schedule:

Replacement is ongoing in Fiscal Years 2022-23 through 2026-27 and beyond

Project Location Map	Background and Justification:
	The signage replacement/update program was created based on an assessment report on the City's sign inventory and is intended to replace existing signs that do not meet current, applicable standards. Roadway signs are required to comply with FHWA (Federal Highway Administration) and California MUTCD (Manual on Uniform Traffic Control Devices) standards, including retro-reflectivity standards. The signage replacement/update program is necessary for the City's roadway signs to be in compliance with those applicable standards. The budget was determined based on the number of signs that need to be replaced per year, based on that report, and funding is included in FY2022-23 for a future assessment to determine future needs.

8800 Series	Right-of-Way Improvements	Project Code: 8801

Sidewalk Repair and Replacement Program



This program is citywide and consists of:

- Replacing damaged residential sidewalk
- Replacing damaged residential driveways
- Replacing damaged curb & gutter

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$35,000	\$0	\$40,000	\$0	\$40,000	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$20,000	\$0	\$20,000	\$0	\$20,000	TBD
Construction	N/A – ongoing program	\$335,000	\$0	\$360,000	\$0	\$380,000	TBD
Contingency	N/A – ongoing program	\$35,000	\$0	\$40,000	\$0	\$40,000	TBD
Inspection	N/A – ongoing program	\$35,000	\$0	\$40,000	\$0	\$40,000	TBD
	N/A – ongoing program	\$460,000	\$0	\$500,000	\$0	\$520,000	TBD

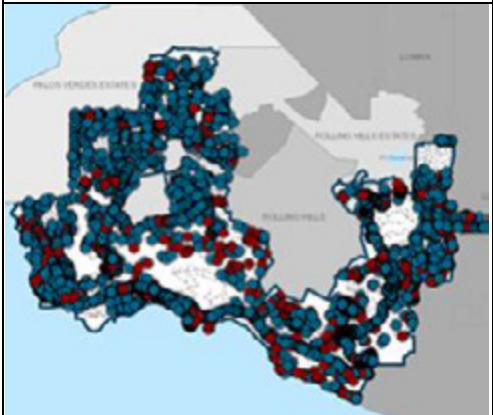
Funding							
330 (CIP)	N/A – ongoing program	\$350,000	\$0	\$500,000	\$0	\$520,000	TBD
340 (Bike & Ped)	N/A – ongoing program	\$110,000	\$0	\$0	\$0	\$0	TBD
	N/A – ongoing program	\$460,000	\$0	\$500,000	\$0	\$520,000	TBD

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2022-23
 Construction in Fiscal Year 2024-25
 Construction in Fiscal Year 2026-27

Project Location Map



Background and Justification:

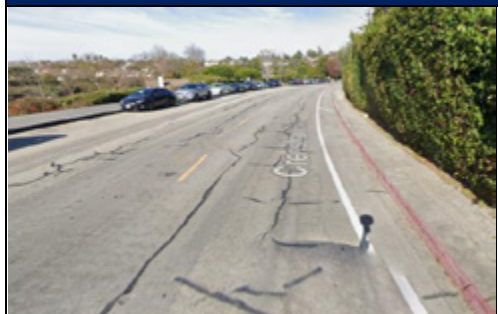
Under this biennial program, the City removes and replaces identified broken sections of sidewalk city-wide to mitigate potential tripping hazards.

Needs will be assessed through the Triennial update to the Pavement Management Program.

8800 Series	Right-of-Way Improvements	Project Code: 8808

Pavement Management Program – Arterial Roadway Rehabilitation

Crenshaw Boulevard



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Crenshaw Boulevard, from the city limit to Seacrest Drive, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$170,000	\$55,000	\$0	\$0	\$0	\$0	\$225,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Construction	\$0	\$1,080,000	\$0	\$0	\$0	\$0	\$1,080,000
Contingency	\$0	\$220,000	\$0	\$0	\$0	\$0	\$220,000
Inspection	\$0	\$110,000	\$0	\$0	\$0	\$0	\$110,000
	\$170,000	\$1,520,000	\$0	\$0	\$0	\$0	\$1,690,000

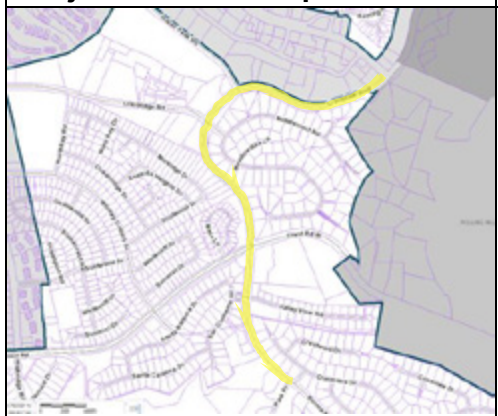
Funding							
202 (Gas Tax) (SB1)	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
330 (CIP)	\$0	\$1,020,000	\$0	\$0	\$0	\$0	\$1,020,000
333 (ARPA)	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
	\$170,000	\$1,520,000	\$0	\$0	\$0	\$0	\$1,690,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2022-23

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings from 72 to 85 (all within the "Good" classification).

8800 Series | Right-of-Way Improvements

Project Code: 8809

Western Avenue Traffic Flow Improvements



This project is intended to improve traffic congestion on Western Avenue from Palos Verdes Drive North to 25th Street and consists of:

- Traffic signal equipment updates and synchronizing the traffic signals
- Potential alterations to the existing intersection geometrics
- Access improvements and parking management
- Potential addition of right turn and left turn lanes

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$235,000	\$0	\$0	\$0	\$0	\$235,000
Engineering	\$245,000	\$0	\$235,000	\$60,000	\$0	\$0	\$540,000
Environmental	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Management	\$0	\$150,000	\$150,000	\$235,000	\$0	\$0	\$535,000
Construction	\$105,000	\$0	\$0	\$2,345,000	\$0	\$0	\$2,450,000
Contingency	\$0	\$0	\$0	\$235,000	\$0	\$0	\$235,000
Inspection	\$0	\$0	\$0	\$235,000	\$0	\$0	\$235,000
	\$350,000	\$385,000	\$505,000	\$3,110,000	\$0	\$0	\$4,350,000

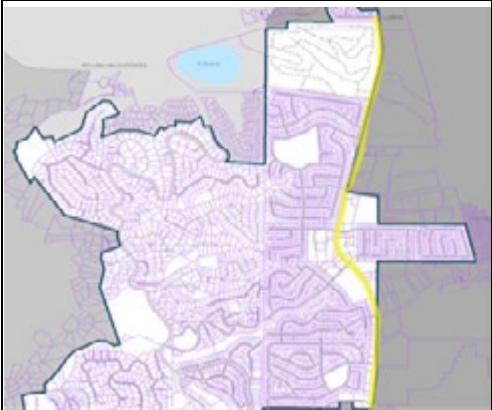
Funding							
215 (Prop. C)	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
220 (Meas. R)	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
221 (Meas. M Grant)	\$0	\$385,000	\$505,000	\$3,110,000	\$0	\$0	\$4,000,000
	\$350,000	\$385,000	\$505,000	\$3,100,000	\$0	\$0	\$4,350,000

Estimated annual operating cost	None

Estimated Schedule:

Planning in FY 2022-23.
Construction of a Right Turn Lane in FY2022-23.
Remaining scheduled is contingent on Caltrans approval

Project Location Map



Background and Justification:

Traffic congestion and delays is an ongoing concern for area residents and businesses, and has been for several years.

Although CalTrans owns this state highway and must approve any improvements, the City is taking a lead role on this project.

Western Ave. traffic congestion improvements will work toward improving traffic flow along Western Avenue.

8800 Series	Right-of-Way Improvements	Project Code: 8810

Community Development Block Grant - Americans with Disabilities Act - Infrastructure Improvements



The City receives an annual Community Development Block Grant from the United States Department of Housing and Urban Development (HUD), with restricted uses. Accessibility improvements are an approved use and the City has traditionally used these grants for install Americans with Disabilities Act (ADA) compliant curb ramps, and associated improvements, at existing sidewalk areas.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	TBD
Construction	N/A – ongoing program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	TBD
Contingency	N/A – ongoing program	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	TBD
Inspection	N/A – ongoing program	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	TBD
	N/A – ongoing program	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD

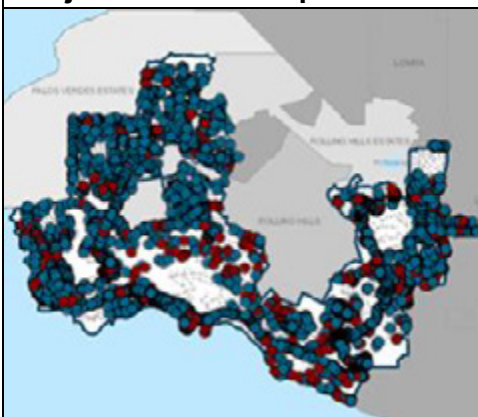
Funding							
310 (CDBG)	N/A – ongoing program	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD
330 (CIP)	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
	N/A – ongoing program	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	TBD

Estimated annual operating cost	N/A – ongoing program

Estimated Schedule:

This is an ongoing, annual program

Project Location Map



Background and Justification:

Construction of the ADA improvements, such as curb ramps, removes a barrier that would otherwise make it more difficult for people using wheelchairs, scooters, walkers or other mobility devices to cross a street.

8800 Series	Right-of-Way Improvements	Project Code: 8815

Pavement Management Program – Residential Roadway Rehabilitation - Area 5



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 5, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	N/A – ongoing program	\$0	\$0	\$0	\$135,000	\$100,000	\$235,000
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	\$0
Management	N/A – ongoing program	\$0	\$0	\$0	\$120,000	\$0	\$120,000
Construction	N/A – ongoing program	\$0	\$0	\$0	\$2,345,000	\$0	\$2,345,000
Contingency	N/A – ongoing program	\$0	\$0	\$0	\$235,000	\$0	\$235,000
Inspection	N/A – ongoing program	\$0	\$0	\$0	\$235,000	\$0	\$235,000
	N/A – ongoing program	\$0	\$0	\$0	\$3,070,000	\$100,000	\$3,170,000

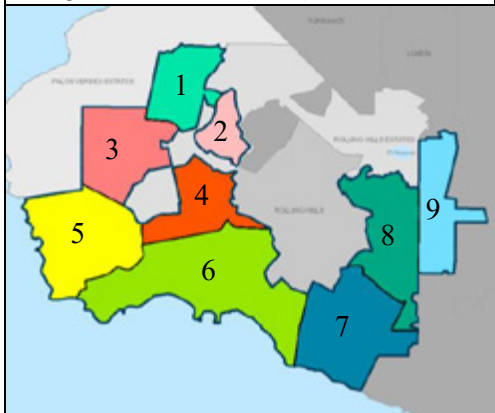
Funding							
202 (Gas Tax)	N/A – ongoing program	\$0	\$0	\$0	\$735,000	\$0	\$0
220 (Meas. R)	N/A – ongoing program	\$0	\$0	\$0	\$530,000	\$0	\$0
330 (CIP)	N/A – ongoing program	\$0	\$0	\$0	\$1,805,000	\$100,000	\$3,170,000
	N/A – ongoing program	\$0	\$0	\$0	\$3,070,000	\$100,000	\$3,170,000

Estimated annual operating cost	None

Estimated Schedule:

Engineering and Construction in Fiscal Year 2025-26
Engineering (Final Survey) in Fiscal Year 2026-27

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8816

Pavement Management Program – Residential Roadway Rehabilitation - Area 1



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 1, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$38,500	\$215,000	\$100,000	\$0	\$0	\$0	\$353,500
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Construction	\$0	\$3,140,000	\$0	\$0	\$0	\$0	\$3,140,000
Contingency	\$0	\$315,000	\$0	\$0	\$0	\$0	\$315,000
Inspection	\$0	\$315,000	\$0	\$0	\$0	\$0	\$315,000
	\$38,500	\$4,145,000	\$100,000	\$0	\$0	\$0	\$4,283,500

Funding							
202 (Gas Tax)	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
202 (Gas Tax – SB1)	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
220 (Meas. R)	\$38,500	\$1,400,000	\$0	\$0	\$0	\$0	\$1,438,500
330 (CIP)	\$0	\$1,045,000	\$100,000	\$0	\$0	\$0	\$1,145,000
	\$38,500	\$4,145,000	\$100,000	\$0	\$0	\$0	\$4,283,500

Estimated annual operating cost	None

Estimated Schedule:

Engineering and Construction in Fiscal Year 2022-23
Engineering (Final Survey) in Fiscal Year 2023-24

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8819

Pavement Management Program – Residential Roadway Rehabilitation - Area 9



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 9, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$0	\$0	\$110,000	\$100,000	\$0	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$0	\$0	\$105,000	\$0	\$0	TBD
Construction	N/A – ongoing program	\$0	\$0	\$2,080,000	\$0	\$0	TBD
Contingency	N/A – ongoing program	\$0	\$0	\$210,000	\$0	\$0	TBD
Inspection	N/A – ongoing program	\$0	\$0	\$210,000	\$0	\$0	TBD
	N/A – ongoing program	\$0	\$0	\$2,715,000	\$100,000	\$0	TBD

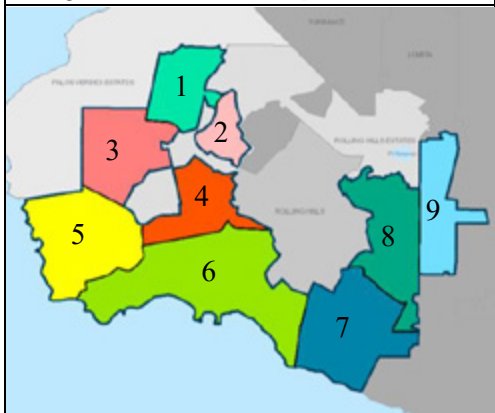
Funding							
202 (Gas Tax)	N/A – ongoing program	\$0	\$0	\$925,000	\$0	\$0	TBD
220 (Meas. R)	N/A – ongoing program	\$0	\$0	\$520,000	\$0	\$0	TBD
330 (CIP)	N/A – ongoing program	\$0	\$0	\$1,270,000	\$100,000	\$0	TBD
	N/A – ongoing program	\$0	\$0	\$2,715,000	\$100,000	\$0	TBD

Estimated annual operating cost	None

Estimated Schedule:

Construction and Engineering in Fiscal Year 2024-25
Engineering (Final Survey) in Fiscal Year 2025-26

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8826

Pavement Management Program – Residential Roadway Rehabilitation - Area 2



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 2, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$0	\$90,000	\$100,000	\$0	\$0	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$0	\$95,000	\$0	\$0	\$0	TBD
Construction	N/A – ongoing program	\$0	\$1,895,000	\$0	\$0	\$0	TBD
Contingency	N/A – ongoing program	\$0	\$190,000	\$0	\$0	\$0	TBD
Inspection	N/A – ongoing program	\$0	\$190,000	\$0	\$0	\$0	TBD
	N/A – ongoing program	\$0	\$2,460,000	\$100,000	\$0	\$0	TBD

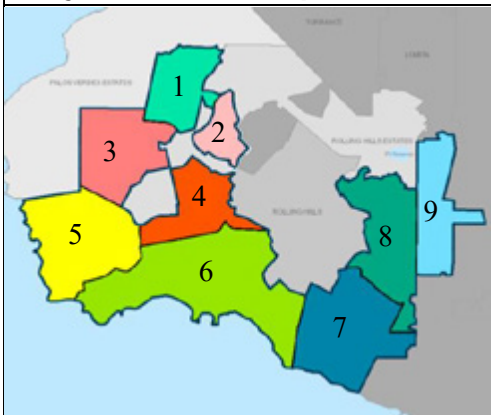
Funding							
202 (Gas Tax)	N/A – ongoing program	\$0	\$530,000	\$0	\$0	\$0	TBD
220 (Meas. R)	N/A – ongoing program	\$0	\$525,000	\$0	\$0	\$0	TBD
330 (CIP)	N/A – ongoing program	\$0	\$1,405,000	\$100,000	\$0	\$0	TBD
	N/A – ongoing program	\$0	\$2,460,000	\$100,000	\$0	\$0	TBD

Estimated annual operating cost	None

Estimated Schedule:

Engineering and Construction in Fiscal Year 2023-23
Engineering (Final Survey) in Fiscal Year 2024-25

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8828

Palos Verdes Drive South Intersection Improvements



This project is intended to improve traffic operations and consists of a pilot roundabout at Forrestal Drive and potentially other intersections followed by a study of the efficacy of the roundabout(s).

Based on the outcome of the study, a permanent roundabout or other improvements may be made at the following cross streets:

- Schooner Drive (across from Yacht Harbor Drive)
- Seahill Drive (across from Tramonto Drive)
- Conqueror Drive
- Forrestal Drive (across from Trump National Drive)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$78,594	\$0	\$0	\$50,000	\$50,000	\$0	\$178,594
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$5,000	\$45,000	\$0	\$50,000
Construction	\$0	\$0	\$0	\$30,000	\$810,000	\$0	\$840,000
Contingency	\$0	\$0	\$0	\$10,000	\$85,000	\$0	\$95,000
Inspection	\$0	\$0	\$0	\$5,000	\$85,000	\$0	\$90,000
	\$78,594	\$0	\$0	\$100,000	\$1,075,000	\$0	\$1,253,594

Funding							
215 (Prop. C)	\$70,394	\$0	\$0	\$0	\$0	\$0	\$70,394
330 (CIP)	\$8,200	\$0	\$0	\$100,000	\$1,075,000	\$0	\$1,183,200
	\$78,594	\$0	\$0	\$100,000	\$1,075,000	\$0	\$1,253,594

Estimated annual operating cost	None

Estimated Schedule:

Engineering and construction for pilot roundabout(s) in Fiscal Year 2024-25

Engineering and construction for a permanent roundabout or other improvements in Fiscal Year 2025-26

Project Location Map



Background and Justification:

Concerns regarding the geometrics of these intersections were reviewed by the Traffic Safety Committee and recommendations forwarded to the City Council in 2018. Engineering of the improvements were authorized by the City Council in 2019.

During the CIP Workshop in 2022, the City Council directed staff to postpone making the improvements to these intersections until after the completion of the Ladera Linda Community Park project.

Furthermore, staff is recommending that the effects of the recently installed traffic signal at Palos Verdes Drive South and Palos Verdes Drive East be evaluated, and the Infrastructure Management Advisory Committee is requesting that a pilot roundabout be installed and its affects on traffic flow along Palos Verdes Drive South be studied before the originally anticipated improvements be constructed.

8800 Series	Right-of-Way Improvements	Project Code: 8836

Pavement Management Program – Residential Roadway Rehabilitation - Area 6



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 6, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	N/A – ongoing program	\$0	\$0	\$0	\$0	\$105,000	TBD
Environmental	N/A – ongoing program	\$0	\$0	\$0	\$0	\$0	TBD
Management	N/A – ongoing program	\$0	\$0	\$0	\$0	\$105,000	TBD
Construction	N/A – ongoing program	\$0	\$0	\$0	\$0	\$2,030,000	TBD
Contingency	N/A – ongoing program	\$0	\$0	\$0	\$0	\$205,000	TBD
Inspection	N/A – ongoing program	\$0	\$0	\$0	\$0	\$205,000	TBD
	N/A – ongoing program	\$0	\$0	\$0	\$0	\$2,650,000	TBD

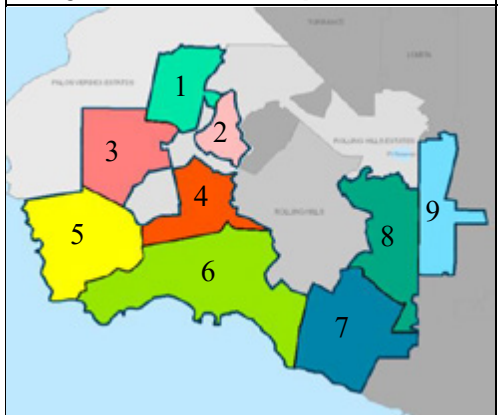
Funding							
202 (Gas Tax)	N/A – ongoing program	\$0	\$0	\$0	\$0	\$700,000	TBD
220 (Meas. R)	N/A – ongoing program	\$0	\$0	\$0	\$0	\$530,000	TBD
330 (CIP)	N/A – ongoing program	\$0	\$0	\$0	\$0	\$1,420,000	TBD
	N/A – ongoing program	\$0	\$0	\$0	\$0	\$2,650,000	TBD

Estimated annual operating cost	None

Estimated Schedule:

To be determined

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8837

New Traffic Signal at intersection of Palos Verdes Drive South and Palos Verdes Drive East



This project consists of engineering and installing a new traffic signal at the intersection of Palos Verdes Drive South and Palos Verdes Drive East.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	-	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	-	\$0	\$0	\$0	\$0	\$0	TBD
Environmental	-	\$0	\$0	\$0	\$0	\$0	TBD
Management	-	\$0	\$0	\$0	\$0	\$0	TBD
Construction	-	\$0	\$0	\$0	\$0	\$0	TBD
Contingency	-	\$0	\$0	\$0	\$0	\$0	TBD
Inspection	-	\$0	\$0	\$0	\$0	\$0	TBD
	-	\$0	\$0	\$0	\$0	\$0	TBD

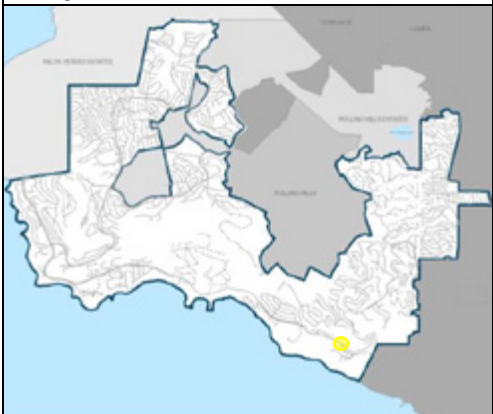
Funding							
330 (CIP)	\$361,618	\$0	\$0	\$0	\$0	\$0	TBD
	\$361,618	\$0	\$0	\$0	\$0	\$0	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Re-design and revise installation, per City Council direction on March 1, 2022

Project Location Map



Background and Justification:

The design and construction of this project was initiated by the Traffic Safety Committee and was approved subsequently by the City Council. The installation of a new traffic signal will improve traffic operations at this intersection.

The traffic signal has been installed, and based on direction from City Council on March 1, 2022 will be redesigned to reduce the aesthetic impacts to the surrounding area.

8800 Series	Right-of-Way Improvements	Project Code: 8840

Western Avenue Beautification (long term)



This project is intended to enhance the aesthetics of the public right-of-way along Western Avenue corridor (from Peninsula Verde Drive to Summerland Avenue), and consists of:

- New entrance features
- Lighting improvements (including up-lighting of landscaping)
- Hardscape improvements
- New Street furniture and trash receptacles
- Crosswalk improvements
- Landscape improvements

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	TBD	TBD	TBD	TBD
Engineering	\$0	\$120,000	\$60,000	TBD	TBD	TBD	TBD
Environmental	\$0	\$20,000	\$0	TBD	TBD	TBD	TBD
Management	\$0	\$0	\$100,000	TBD	TBD	TBD	TBD
Construction	\$0	\$0	\$2,000,000	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	\$200,000	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	\$200,000	TBD	TBD	TBD	TBD
	\$0	\$140,000	\$2,560,000	TBD	TBD	TBD	TBD

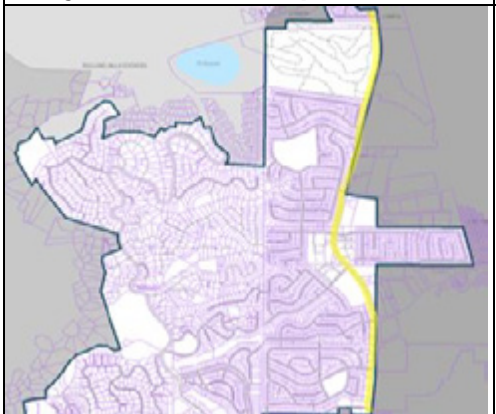
Funding							
330 (CIP)	\$0	\$0	\$2,100,000	TBD	TBD	TBD	TBD
333 (ARPA)	\$0	\$140,000	\$460,000	\$0	\$0	\$0	\$600,000
	\$0	\$140,000	\$2,560,000	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Developing a Plan for Improvements in a Fiscal Year to be determined

Project Location Map



Background and Justification:

For many years, there has been a general desire by the City to enhance the aesthetics along the Western Avenue corridor. Aesthetic improvements to the public right-of-way and adjacent areas would enhance the appeal of the surrounding area, bolster commerce with local businesses, and reflect positively on the entire City. Existing commercial and residential developments along Western Ave. would not be considered desirable or acceptable in today's built environment. The vision for the Western Avenue corridor is to create a safe and attractive street environment.

8800 Series	Right-of-Way Improvements	Project Code: 8843

Pavement Management Program – Arterial Roadway Rehabilitation Silver Spur Road (North of Hawthorne Boulevard)



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Silver Spur Road, from Elkmont Drive to the driveway entrance of Peninsula High School (as shown in the picture to the left), and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$99,749	\$120,000	\$0	\$0	\$0	\$0	\$219,749
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$60,000	\$0	\$0	\$0	\$0	\$60,000
Construction	\$0	\$1,165,000	\$0	\$0	\$0	\$0	\$1,165,000
Contingency	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000
Inspection	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000
	\$99,749	\$1,815,000	\$0	\$0	\$0	\$0	\$1,914,749

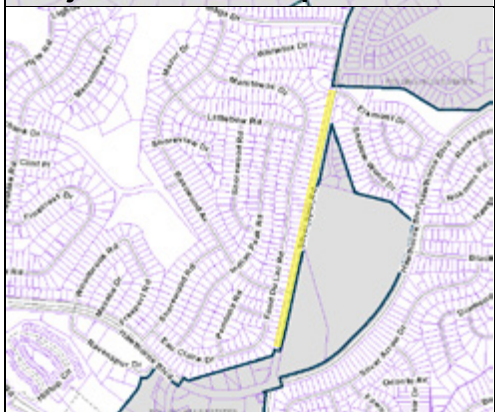
Funding							
220 (Meas. R)	\$54,749	\$0	\$0	\$0	\$0	\$0	\$54,749
330 (CIP)	\$0	\$143,000	\$0	\$0	\$0	\$0	\$143,000
333 (ARPA)	\$45,000	\$1,672,000	\$0	\$0	\$0	\$0	\$1,717,000
	\$99,749	\$1,815,000	\$0	\$0	\$0	\$0	\$1,914,749

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2022-23.

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings from 49 (Poor) to 78 (Good).

8800 Series | Right-of-Way Improvements

Project Code: 8844

Pavement Management Program - Triennial Update

The Pavement Management Plan (PMP) is updated every three years to evaluate the condition of the City's roadway system and to identify Citywide Arterial and Residential Street Rehabilitation projects.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$198,718	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	\$0	\$0	\$0	\$160,000	\$0	\$0	TBD
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Management	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Construction	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Inspection	\$0	\$0	\$0	\$0	\$0	\$0	TBD
	\$198,718	\$0	\$0	\$160,000	\$0	\$0	TBD

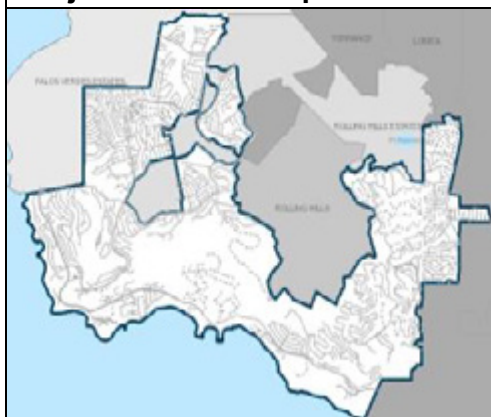
Funding							
202 (Gas Tax)	\$198,718	\$0	\$0	\$160,000	\$0	\$0	TBD
330 (CIP)	\$0	\$0	\$0	\$0	\$0	\$0	TBD
	\$198,718	\$0	\$0	\$160,000	\$0	\$0	TBD

Estimated annual operating cost

None

Estimated Schedule:

The next update is scheduled for Fiscal Year 2024-25

Project Location Map**Background and Justification:**

The City uses the Pavement Management Program to determine the condition of existing pavement and accordingly schedule the rehabilitation of specific areas and roadways throughout the city.

The Metropolitan Transit Authority (Metro) requires the PMP update in order for the City to continue receiving Proposition C funds. It must be conducted every three years. Failure to complete will result in lost funding.

8800 Series	Right-of-Way Improvements	Project Code: 8845

Traffic Calming – PV Nature Preserve Parking Solutions



This project is located throughout the Preserve parking areas, and consists of:

- Implementing traffic calming solutions to address Preserve parking area concerns such as problematic driving behavior, increased traffic volumes and speeding

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD

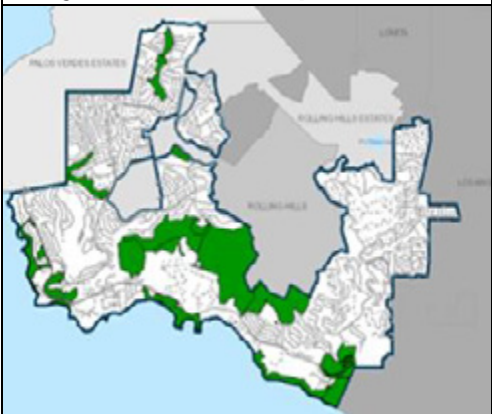
Funding							
330 (CIP)	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD
	\$75,000	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering in Fiscal Year 2023-24

Project Location Map



Background and Justification:

Due to the Nature Preserve's recent surge in popularity, demand for parking has increased dramatically. As a result, problematic driving behavior has been reported by area residents.

This project will provide solutions through traffic mitigation and parking circulation measures.

8800 Series	Right-of-Way Improvements	Project Code: 8846

Traffic Calming Program - Citywide



This program is citywide, and consists of:

- Implementing traffic calming measures for city arterial and residential roadways

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Engineering	\$0	\$200,000	\$80,000	\$85,000	\$85,000	\$85,000	TBD
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	TBD
Management	\$0	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	TBD
Construction	\$0	\$260,000	\$270,000	\$275,000	\$285,000	\$290,000	TBD
Contingency	\$0	\$40,000	\$40,000	\$45,000	\$45,000	\$45,000	TBD
Inspection	\$0	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	TBD
	\$0	\$535,000	\$430,000	\$450,000	\$460,000	\$465,000	TBD

Funding							
220 (Meas. R)	\$0	\$0	\$0	\$0	\$0	\$0	TBD
330 (CIP)	\$0	\$535,000	\$430,000	\$450,000	\$460,000	\$465,000	TBD
	\$0	\$535,000	\$430,000	\$450,000	\$460,000	\$465,000	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

This is an ongoing annual program

Project Location Map



Background and Justification:

Traffic Calming is the management of traffic so that its negative impacts on residents, pedestrians and schools are minimized.

One of the most persistent and emotional complaints that the City receives is speeding on public streets.

This program will mitigate traffic and speed-related concerns.

8800 Series	Right-of-Way Improvements	Project Code: 8847

Guardrail Improvements along Palos Verdes Drive East



This project consists of guardrail improvements along Palos Verdes Drive East, within the City limits

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$105,000	\$0	\$0	\$0	\$0	\$105,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000
Construction	\$0	\$0	\$684,900	\$0	\$0	\$0	\$684,900
Contingency	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000
Inspection	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000
	\$0	\$105,000	\$894,900	\$0	\$0	\$0	\$999,900

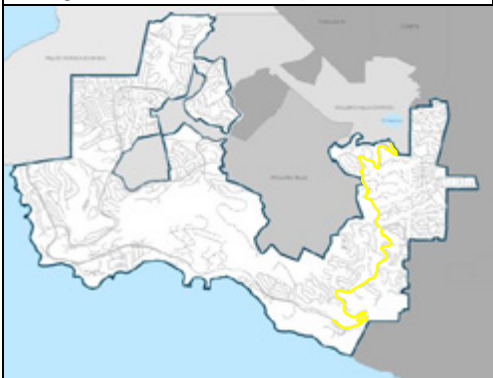
Funding							
331 (Fed. Grant)	\$0	\$105,000	\$894,900	\$0	\$0	\$0	\$999,900
	\$0	\$105,000	\$894,900	\$0	\$0	\$0	\$999,900

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering in Fiscal Year 2022-23
Construction in Fiscal Year 2023-24

Project Location Map



Background and Justification:

On July 21, 2020, City Council authorized staff to apply for a federal Highway Safety Improvement Program (HSIP) grant to fund guard rail improvements along Palos Verdes Drive East.

In April 2021, staff was notified that the project was approved for HSIP funding in the amount of \$999,900 (with no requirement for City matching funds)

8800 Series	Right-of-Way Improvements	Project Code: 8848

Pavement Management Program – Arterial Roadway Rehabilitation Silver Spur Road (South of Hawthorne Boulevard)



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Silver Spur Road, from Hawthorne Boulevard to the city limit, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$355,000	\$0	\$0	\$0	\$0	\$0	\$355,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
	\$455,000	\$0	\$0	\$0	\$0	\$0	\$455,000

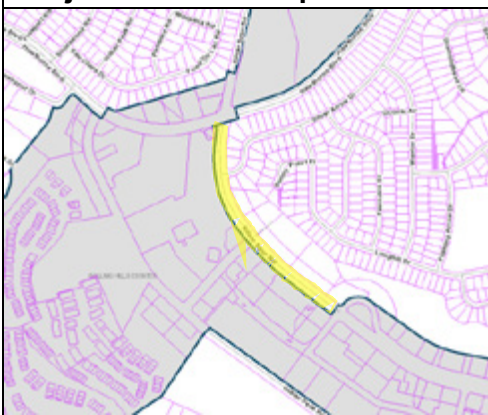
Funding							
202 (Gas Tax)	\$315,000	\$0	\$0	\$0	\$0	\$0	\$315,000
220 (Meas. R)	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
330 (CIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$455,000	\$0	\$0	\$0	\$0	\$0	\$455,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2022-23

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings ranging from 66 to 70 (all within the "Fair" category).

This project will be included in a larger project, in which the City will partner with Rolling Hills Estates and a segment in their city, to realize cost savings through economies of scale.

8800 Series	Right-of-Way Improvements	Project Code: 88LY1

Pavement Management Program – Arterial Roadway Rehabilitation

Palos Verdes Drive South



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Palos Verdes Drive South, from Crestmont Lane to Seahill Drive, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$35,000	\$0	\$0	\$0	\$35,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Construction	\$0	\$0	\$0	\$385,000	\$0	\$0	\$385,000
Contingency	\$0	\$0	\$0	\$120,000	\$0	\$0	\$120,000
Inspection	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
	\$0	\$0	\$35,000	\$585,000	\$0	\$0	\$620,000

Funding							
202 (Gas Tax)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
330 (CIP)	\$0	\$0	\$35,000	\$585,000	\$0	\$0	\$620,000
	\$0	\$0	\$35,000	\$585,000	\$0	\$0	\$620,000

Estimated annual operating cost	None

Estimated Schedule:

Engineering in Fiscal Year 2023-24
Construction in Fiscal Year 2024-25

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings from 73 to 79 (all within the "Good" classification).

8800 Series	Right-of-Way Improvements	Project Code: 88LY2

Pavement Management Program – Arterial Roadway Rehabilitation

Indian Peak Road



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Indian Peak Road, from Crenshaw Boulevard to the city limit, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$70,000	\$0	\$0	\$70,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$20,000	\$0	\$20,000
Construction	\$0	\$0	\$0	\$0	\$420,000	\$0	\$420,000
Contingency	\$0	\$0	\$0	\$0	\$65,000	\$0	\$65,000
Inspection	\$0	\$0	\$0	\$0	\$40,000	\$0	\$40,000
	\$0	\$0	\$0	\$70,000	\$545,000	\$0	\$615,000

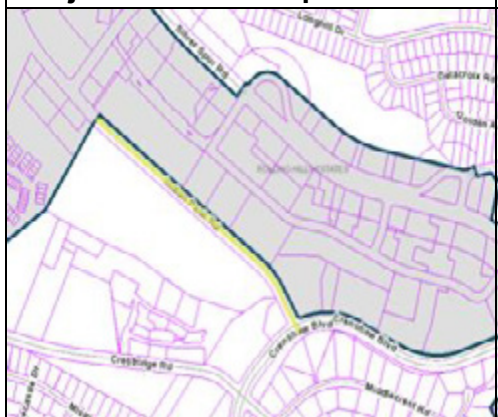
Funding							
220 (Meas. R)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
330 (CIP)	\$0	\$0	\$0	\$70,000	\$545,000	\$0	\$615,000
	\$0	\$0	\$0	\$70,000	\$545,000	\$0	\$615,000

Estimated annual operating cost	None

Estimated Schedule:

Engineering in Fiscal Year 2024-25
Construction in Fiscal Year 2025-26

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had a PCI rating of 71 (Fair).

8800 Series	Right-of-Way Improvements	Project Code: 88LY4

Pavement Management Program – Arterial Roadway Rehabilitation

Palos Verdes Drive East



As part of the Arterial Roadways Rehabilitation Program, this project consists of rehabilitating the section of Palos Verdes Drive East, from approximately 1000' south of Sunnyside Ridge Road to the city limit, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing pavement markings
- Improving drainage (if needed)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$210,000	\$0	\$210,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$0	\$0	\$0	\$0	\$170,000	\$170,000
Construction	\$0	\$0	\$0	\$0	\$0	\$3,320,000	\$3,320,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
Inspection	\$0	\$0	\$0	\$0	\$0	\$335,000	\$335,000
	\$0	\$0	\$0	\$0	\$210,000	\$4,825,000	\$5,035,000

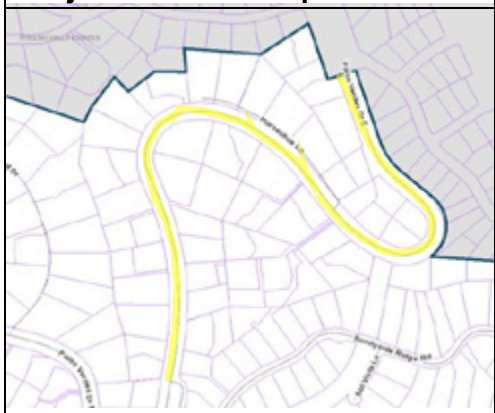
Funding							
330 (CIP)	\$0	\$0	\$0	\$0	\$210,000	\$4,825,000	\$5,035,000
	\$0						
	\$0	\$0	\$0	\$0	\$210,000	\$4,825,000	\$5,035,000

Estimated annual operating cost	None

Estimated Schedule:

Engineering in Fiscal Year 2025-26
Construction in Fiscal Year 2026-27

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents and businesses.

Timely maintenance reduces the overall lifecycle costs of roadway infrastructure.

Road conditions are assessed through a triennial inspection and assigned a calculated Pavement Condition Index (PCI) rating of Very Poor (0-40), Poor (41-59), Fair (60-74), Good (75-85) or Very Good (86-100)

This section of road was inspected in 2019 and had segments with PCI ratings from 71 (Fair) to 84 (Good).

8800 Series	Right-of-Way Improvements	Project Code: 8851

Arterial Roadway Beautification Program



This project is intended to address sections of medians and parkway strips along arterial roadways and consists of:

- Installing drought tolerant trees and shrubs
- Installing bio swale runoff treatment facilities
- Enhancing median appearances throughout the City

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Management	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	TBD	TBD	TBD	TBD	TBD
	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD

Funding							
330 (CIP)	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD
	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Planning in Fiscal Year 2022-23

Project Location Map



Background and Justification:

Most of the medians and parkway strips along arterial roadways in RPV are in need of attention.

Beautifying arterials is appreciated by all who use our roadways; and tends to enhance the overall experience of motorists and pedestrians. Aesthetic improvements to medians and parkway strips enhances the appeal of the surrounding area and reflect positively on the entire City.

8800 Series	Right-of-Way Improvements	Project Code: 8852

City Entrance Roadway Monument Signs



This project consists of installing new City entrance monument signs for the arterial roadway entrances to the City, including the following locations:

- Hawthorne Blvd (near City limit with RHE)
- Palos Verdes Drive West (at City limit with PVE)
- Palos Verdes Drive South (at City limit with San Pedro)
- Western Avenue (at City limit by Green Hills cemetery)
- Palos Verdes Drive East (by Palos Verdes Drive North)
- Miraleste Drive (by First Street)
- Monero (by Granvia Altamira)

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$115,000	\$0	\$0	\$0	\$0	\$115,000
Contingency	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Inspection	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Funding							
330 (CIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
333 (ARPA)	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction in a Fiscal Year 2022-23

Project Location Map



Background and Justification:

The City Council has expressed an interest in replacing existing "Welcome to Rancho Palos Verdes" signs with new monument signs. Such new signs might include stonework, landscape lighting and a flagpole (with appropriate lighting per the U.S. Flag code) to accommodate a continuation of patriotic displays of the American flag on holidays such as Independence Day weekend. New monument signs would reflect positively on the entire City and enhance the surrounding areas.

8800 Series	Right-of-Way Improvements	Project Code: 8853

Retaining Wall at 3001 Crest Road



This project consists of repairing/rehabilitating/replacing the deteriorated retaining wall which supports the driveway to the property at 3001 Crest Road.

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Management	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	TBD	TBD	TBD	TBD	TBD
	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD

Funding							
330 (CIP)	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD
	\$0	\$100,000	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering in Fiscal Year 2022-23

Project Location Map



Background and Justification:

As part of a project by Los Angeles County to widen Crest Road in the 1960s, a retaining wall was built to support the driveway leading to 3001 Crest Road. A portion of the retaining wall was within the public right-of-way, and an easement was created for the remaining portion. Maintenance of the retaining wall was subsequently transferred from the County to the City upon its incorporation. An inspection of the retaining wall in 2021 concluded that it was deteriorating and needed to be repaired/rehabilitated/replaced.

8800 Series	Right-of-Way Improvements	Project Code: 8854

Palos Verdes Drive East Traffic Improvements

(from Bronco Drive to Headland Drive)



This project is intended to implement traffic improvements on Palos Verdes Drive East from approximately Bronco Drive to Headland Drive and consists of:

- Installing a center turn lane
- Installing pavement markings and traffic control devices

Project Cost Estimates

	Expenses/Commitments to date	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Totals
Planning	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	\$50,000	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Management	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Construction	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	\$0	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	\$0	TBD	TBD	TBD	TBD	TBD
	\$0	\$50,000	TBD	TBD	TBD	TBD	TBD

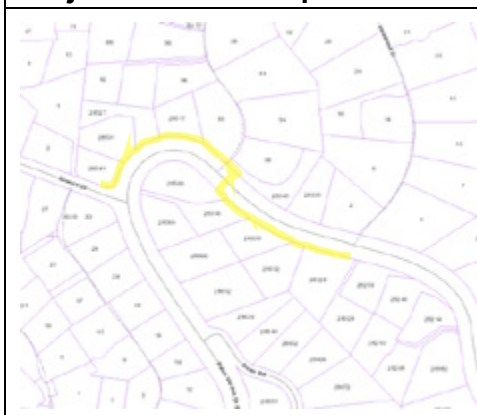
Funding							
220 (Meas. R)	\$0	\$0	TBD	TBD	TBD	TBD	TBD
330 (CIP)	\$0	\$50,000	TBD	TBD	TBD	TBD	TBD
	\$0	\$50,000	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering in Fiscal Year 2022/23
Construction in Fiscal Year 2023/24

Project Location Map



Background and Justification:

This project is derived from a broader project that was originally scoped to provide a path in the public right-of-way and implement traffic improvements recommended by the Traffic Safety Committee. The scope was revised as part of the Fiscal Year 2022-23 CIP process to separate the path improvements and the traffic improvements into two projects. This project is the traffic improvements project.

PROJECTS NOT RECOMMENDED FOR FUNDING AT THIS TIME

The following projects were not recommended for funding at this time, but will remain in the CIP for future consideration.

8400 Series	Parks, Open Space and Recreational Facilities	Project Code: 8411

Lower Point Vicente Park Parking Lot Lighting Improvements



This project is intended to add new solar parking lights for the Point Vicente Park parking lot, and consists of:

- Installing new parking lot lights
- Replacing the light by the main entrance gate with a new solar-powered light

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$15,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$80,000

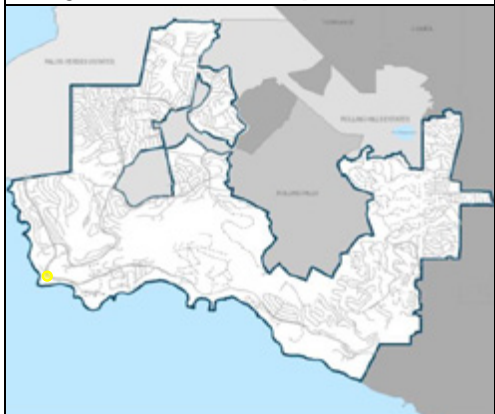
Funding							
211 (1911 Act)	\$0	TBD	TBD	TBD	TBD	TBD	\$80,000
		TBD	TBD	TBD	TBD	TBD	\$80,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in Fiscal Year 2021-22.

Project Location Map



Background and Justification:

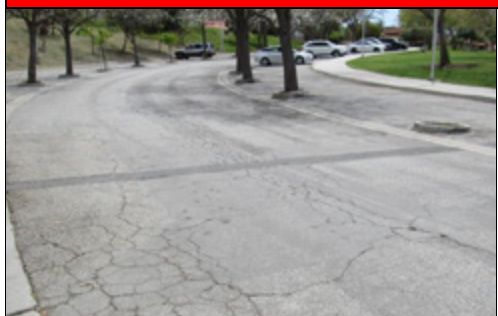
New solar lighting was installed at the PVIC parking lot in 2018, but not at the parking lot for the park.

The park parking lot is used at night for approximately 60 events (mostly weddings) per year, as the PVIC parking lot does not have sufficient space for those events.

New lighting, similar to that installed at the PVIC parking lot, will improve visibility for guests to the facility after dusk.

8400 Series	Parks, Open Space and Recreational Facilities	Project Code: 8418

Hesse Park Parking Lot and Lighting Improvements



This project is intended to replace the parking lot surface and improve lighting at the Hesse Park parking lot and consists of:

- Removing existing tree wells in the parking area
- Replacing deteriorated asphalt
- Constructing a retaining wall to accommodate additional parking
- Replacing existing lighting with solar powered LED (Light Emitting Diode) fixtures
- Replacing existing, deteriorating storage containers

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$23,869	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$50,000	TBD	TBD	TBD	TBD	TBD	\$0
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$1,000,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$300,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000
	\$73,869	TBD	TBD	TBD	TBD	TBD	\$1,450,000

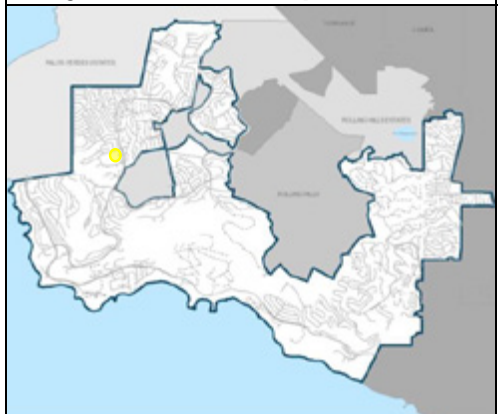
Funding							
330 (CIP)	\$73,869	TBD	TBD	TBD	TBD	TBD	\$1,450,000
		TBD	TBD	TBD	TBD	TBD	
	\$73,869	TBD	TBD	TBD	TBD	TBD	\$1,450,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction in a Fiscal Year to be determined.

Project Location Map



Background and Justification:

Adopted as a CIP project for the 2018/19 Fiscal Year, the City Council awarded a contract for developing design options for consideration on October 16, 2018. A design option was selected by City Council on April 16, 2019 and a design contract was awarded August 6, 2019. Engineering was completed in December 2020.

Existing pavement and concrete is failing and requires replacement. Additionally, trees are outgrowing the existing wells at entrances to parking stalls and present an obstacle to vehicles – which often hit the trees.

8400 Series	Parks, Open Space and Recreational Facilities	Project Code: 8419

Hesse Park Athletic Field Improvements



The goal of this project is to restore the existing field to a condition that is suitable for recreational use and to establish a proper maintenance program.

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$21,239	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$21,239	TBD	TBD	TBD	TBD	TBD	TBD

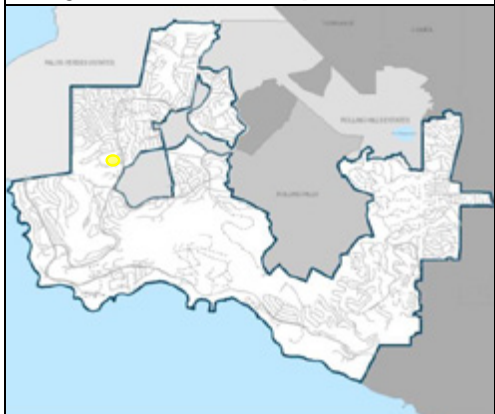
Funding							
330 (CIP)	\$21,239	TBD	TBD	TBD	TBD	TBD	TBD
		TBD	TBD	TBD	TBD	TBD	
	\$21,239	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Design in Fiscal Year 2018-19.
Construction in a Fiscal Year to be determined.

Project Location Map



Background and Justification:

An existing gopher population creates numerous holes in the field, and often bring large quantities of large and small rocks to the surface. The existing irrigation system does not appear to provide adequate coverage for proper irrigation of the field, and there are signs of improper drainage in parts of the field.

As such, the field is not suitable for use in its current condition. AYSO (American Youth Soccer Organization) stopped using the field a few years ago due to the condition of the field.

Engineering was completed on a limited version of this project; however, the project needs to be re-scoped to better meet the needs of the community. Cost information will added as the scope is further developed.

8400 Series	Parks, Open Space and Recreational Facilities	Project Code: 8421

Lower Point Vicente Park Improvements



This project consists of:

- Creating a Master Plan for the upper section of the PVIC lot
- Installing a new, paved parking lot (in the general area where the "overflow" parking lot exists)
- Constructing new outdoor restrooms
- Creating new trails, picnic areas and outlooks
- Planting grassland areas and additional landscaping
- Establishing locations for an Interactive Exhibit Program (IEP) that will include four exhibits and to be designed, constructed and paid for by Los Serenos de Point Vicente

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$49,989	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$130,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$65,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$1,275,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$385,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$130,000
	\$49,989	TBD	TBD	TBD	TBD	TBD	\$1,985,000

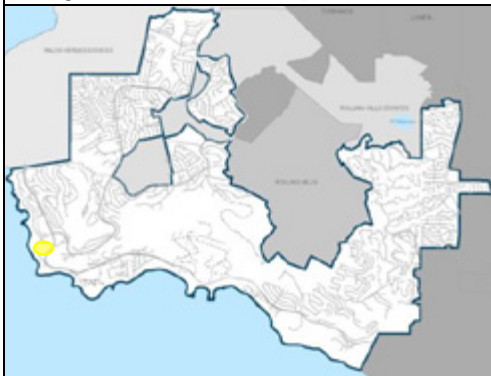
Funding							
330 (CIP)	\$49,989	TBD	TBD	TBD	TBD	TBD	\$1,985,000
		TBD	TBD	TBD	TBD	TBD	
	\$49,989	TBD	TBD	TBD	TBD	TBD	\$1,985,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering and Construction is deferred to a Fiscal Year to be determined.

Project Location Map



Background and Justification:

On November 20, 2012, the City Council adopted amendments to the RPV Coast Vision Plan (adopted 9/2/2008) which replaced the Annenberg Foundation Project. An update to the Parks Master Plan was adopted in October 2015, and the Los Serenos de Point Vicente Docents presented a proposal for a Lower Point Vicente Concept Site Plan in 2016. On August 2, 2016, the City Council directed staff to work with the Los Serenos de Point Vicente Docents to seek public input. In April 2017, the City Council modified the Parks and Recreation Vision Plan for Lower Point Vicente and added the Interactive Outdoor Educational Exhibits Concept Plan.

8400 Series	Parks, Open Space and Recreational Facilities	Project Code: 84LY1

Lower Hesse Park Improvements



This project is intended to make aesthetic improvements to the lower portion of Hesse Park, and includes:

- Paving the existing parking lot
- Installing new erosion control features
- Installing new park benches
- Installing new landscaping
- Installing a new irrigation system
- (potentially) improving existing trails or installing new trails

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$95,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$1,000,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$300,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,600,000

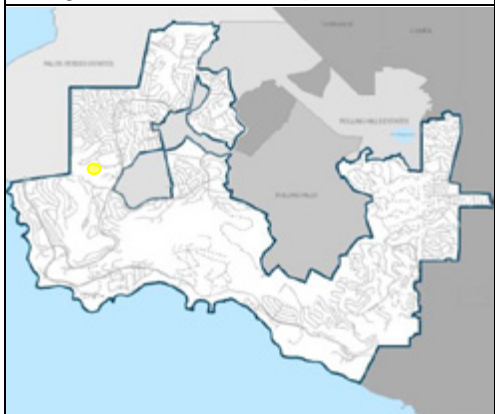
Funding							
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,600,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

To be determined.

Project Location Map



Background and Justification:

The upper portion of Hesse Park has been improved, and some improvements were made to a section of the lower portion of Hesse Park in 2017.

Additional improvements will enhance the overall aesthetics and create a more cohesive park.

8400 Series	Parks, Open Space and Recreational Facilities Projects	Project Code: 84LY2

Point Vicente Interpretive Center "Bubbles" Statue Marquee Sign



This project is intended to restore the "Bubbles" statue and consists of:

- Restoring the "Bubbles" statue
- Installing the restored statue at a location to be determined in Lower Point Vicente Park

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Environmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Construction	\$0	\$355,000	\$0	\$0	\$0	\$0	\$355,000
Contingency	\$0	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Inspection	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000
	\$0	\$565,000	\$0	\$0	\$0	\$0	\$565,000

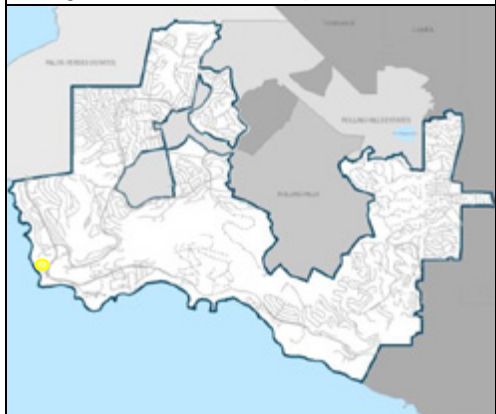
Funding							
330 (CIP)	\$0	\$565,000	\$0	\$0	\$0	\$0	\$565,000
	\$0	\$565,000	\$0	\$0	\$0	\$0	\$565,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering and Construction in Fiscal Year 2022-23

Project Location Map



Background and Justification:

In 2014, the public requested that the statue be incorporated into a park plan for Lower Point Vicente. Although not included at that time, in November 2016, City Council directed staff to find an appropriate location at PVIC and in March 2017 staff presented information on the location to City Council.

There is significant affection and nostalgia for Marineland and its pioneering work with marine mammals, including Bubbles. Bubbles was a performing pilot whale at Marineland for 20 years, until it closed in 1987, and then at SeaWorld until her death in June 2016. Restoration of this statue and placement at a public park could bring visitors to the City and an increase in commerce.

8500 Series	Public Buildings Projects	Project Code: 85LY2

Replacement of the Civic Center Storm Room



This project is intended to replace the prefabricated trailer building located at the Civic Center with a new, appropriately sized construction trailer to meet the needs of city departments.

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$0
	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000

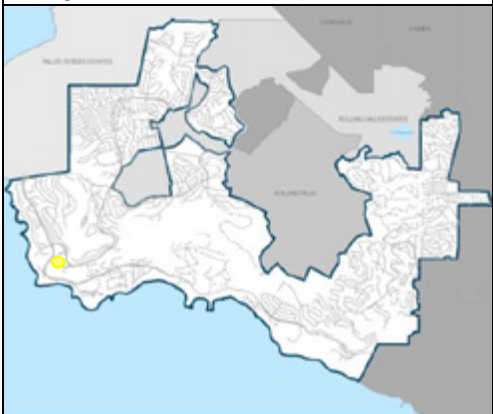
Funding							
330 (CIP)	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000
	\$0	TBD	TBD	TBD	TBD	TBD	
	\$0	TBD	TBD	TBD	TBD	TBD	\$100,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

To be determined.

Project Location Map



Background and Justification:

The "Storm Room" is in very poor condition is inadequate for use by staff.

The existing trailing building is in such poor condition that the cost of repairs would far exceed the costs of obtaining a right-sized replacement.

8700 Series	Storm Water System Improvements	Project Code: 8711

Bayend Drive Catch Basin Inlets and Storm Sewer Lateral



This project is intended to efficiently convey runoff from Bayend Drive and consists of:

- Replacing the catch basin and pipes

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$14,992	TBD	TBD	TBD	TBD	TBD	\$52,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$105,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$30,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$10,000
	\$14,992	TBD	TBD	TBD	TBD	TBD	\$202,000

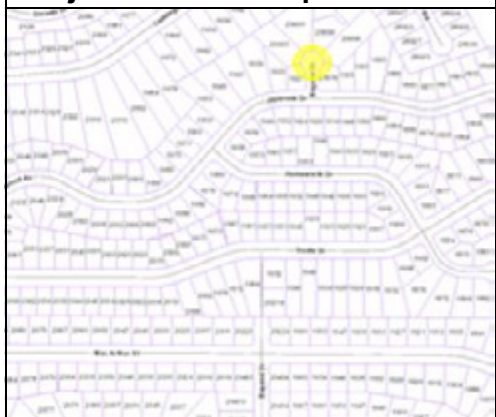
Funding							
330 (CIP)	\$14,992	TBD	TBD	TBD	TBD	TBD	\$202,000
		TBD	TBD	TBD	TBD	TBD	
	\$14,992	TBD	TBD	TBD	TBD	TBD	\$202,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction is deferred to a Fiscal Year to be determined.

Project Location Map



Background and Justification:

The existing catch basin at this location is not properly conveying the storm water runoff that is collected by the catch basin.

This project will properly collect the storm water runoff that is gathered by the catch basin at this location.

8700 Series	Storm Water System Improvements	Project Code: 8713

Upper Point Vicente Stormwater Runoff Control Project (Helipad)



This project is intended to improve the underground drainage system around the Helipad at Upper Point Vicente, near the Civic Center and consists of:

- Grading for new drainage swales
- Installing a new drainage pipe
- Installing a new driveway connecting the access path to the Helipad
- Relocating the fire hydrant located along the Civic Center entrance road to the new driveway

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$10,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$120,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$35,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$10,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$180,000

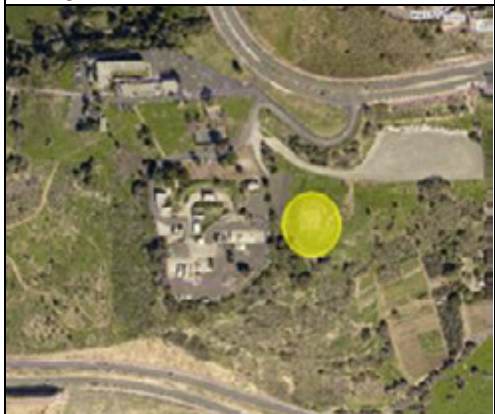
Funding							
330 (CIP)	\$0	TBD	TBD	TBD	TBD	TBD	\$180,000
	\$0	TBD	TBD	TBD	TBD	TBD	
	\$0	TBD	TBD	TBD	TBD	TBD	\$180,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

To be determined.

Project Location Map



Background and Justification:

During fire events, Los Angeles County Fire Department helicopters load water from the fire hydrant at the Civic Center entrance, using a canvas fire hose that runs across the entrance road to the Helipad.

Vehicles run over this fire hose while accessing the Civic Center. Relocating the fire hydrant next to the new driveway will eliminate the need to run the hose across the access drive to the Civic Center.

There is also an existing open ditch adjacent to the Helipad which often floods during heavy rainfall and is boggy during most of the winter months. Regarding the drainage ditch, installing a new driveway from the access path to the helipad and a pipe under the driveway will correct the access issue.

8700 Series	Storm Water System Improvements	Project Code: 8714

Crest Road to Crestridge Canyon Stormwater Drainage Improvements



This project is intended to convey storm water runoff from Crest Road, along Crestridge Road, to a natural Canyon and consists of:

- Constructing a new storm water detention chamber
- Replacing and upgrading the existing pipe
- Installing a new curb opening for the existing catch basin
- Restoring concrete curb, gutter and sidewalk

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$129,941	TBD	TBD	TBD	TBD	TBD	\$184,877
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$45,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$880,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$265,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$90,000
	\$129,941	TBD	TBD	TBD	TBD	TBD	\$1,464,877

Funding							
330 (CIP)	\$129,941	TBD	TBD	TBD	TBD	TBD	\$1,464,877
		TBD	TBD	TBD	TBD	TBD	
	\$129,941	TBD	TBD	TBD	TBD	TBD	\$1,464,877

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction is deferred to a Fiscal Year to be determined.

Project Location Map



Background and Justification:

The existing road embankment is damaged, and the existing storm drain and catch basin is under capacity. A new system is needed to reduce the likelihood of flooding during heavy rainfall.

8700 Series	Storm Water System Improvements	Project Code: 8718

Stormwater Drainage Improvements		6415 Corsini Place
	This project is to implement a storm system solution to mitigate possible land erosion that runs through the hillside of 6415 Corsini Place property.	

Project Cost Estimates							
	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$60,000	TBD	TBD	TBD	TBD	TBD	\$60,000
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD

Funding							
330 (CIP)	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD
		TBD	TBD	TBD	TBD	TBD	
	\$60,000	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	None

Estimated Schedule:
Planning in Fiscal Year 2021-22.

Project Location Map	Background and Justification:
	The City inherited many of its storm drains from LA County upon incorporation in 1973. Since then the City has been working to upgrade and repair its storm drain system to address needed maintenance and meet current hydraulic demands.
	The existing storm drain pipe at 6415 Corsini Place has been damaged and the catch basin needs repairs. This project will make needed repairs and will implement a storm system to properly convey runoff and reduce the likelihood of land erosion.
	A conceptual design and preliminary cost estimate will be developed in Fiscal Year 2020 to 2021. After a concept design is finalized, the funding for final engineering and construction will be requested.

8700 Series	Storm Water System Improvements	Project Code: 87New1

Stormwater Drainage Improvements**Hawthorne Boulevard at Hawkhurst**

This project is intended to repair a storm drain system, and consists of:

- Replacing and improving the existing underground storm drain system (lateral pipes, main storm drain pipes and box culverts)
- Installing new catch basins, drainage inlets and manholes

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$243,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$70,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$1,350,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$135,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$135,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,933,000

Funding							
330 (CIP)	\$0	TBD	TBD	TBD	TBD	TBD	\$1,933,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,933,000

Estimated annual operating cost	None

Estimated Schedule:

Construction in a Fiscal Year to be determined

Project Location Map**Background and Justification:**

The 2015 Master Plan of Drainage identified needed improvements throughout the City and this location was included in a list of areas to be improved. Design work for improvements to these areas is being completed in the 2019/2020 Fiscal Year.

This project reduces the likelihood of flooding.

8800 Series	Right-of-Way Improvements	Project Code: 8811

Arterial Walls and Fences Aesthetic Improvements Program – Citywide



This program is intended to improve the aesthetics of walls and fences along arterial roadways, and consists of:

- Developing a master plan for walls and fences along arterial and collector roads
- Developing standards for new walls and fences (including height, design and material requirements)
- Replacing existing, or building new, walls and fences, at locations to be selected by the City

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	TBD

Funding							
330 (CIP)	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	None

Estimated Schedule:

Master Plan and Standards Development in Fiscal Year 2022-23

Project Location Map



Background and Justification:

Improvements to the walls and fences along arterial roadways reflects positively on the entire City and enhances the surrounding areas.

Funding for development of an Arterial Walls and Fences Master Plan was proposed as part of the April 13, 2022 City Council CIP Budget Workshop. However, Staff determined that the Master Plan could be developed in-house with relatively minor support from consultants funded through the operating budget. Therefore, development of a Master Plan will move forward in FY22-23 and the project will be placed on the Wants/Needs list so that funding for implementation can be considered in future CIP cycles.

8800 Series	Right-of-Way Improvements	Project Code: 8817

Pavement Management Program – Residential Roadway Rehabilitation - Area 7



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 7, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	N/A	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	N/A	TBD	TBD	TBD	TBD	TBD	\$355,000
Environmental	N/A	TBD	TBD	TBD	TBD	TBD	\$0
Management	N/A	TBD	TBD	TBD	TBD	TBD	\$75,000
Construction	N/A	TBD	TBD	TBD	TBD	TBD	\$2,000,000
Contingency	N/A	TBD	TBD	TBD	TBD	TBD	\$200,000
Inspection	N/A	TBD	TBD	TBD	TBD	TBD	\$200,000
	N/A	TBD	TBD	TBD	TBD	TBD	\$2,830,000

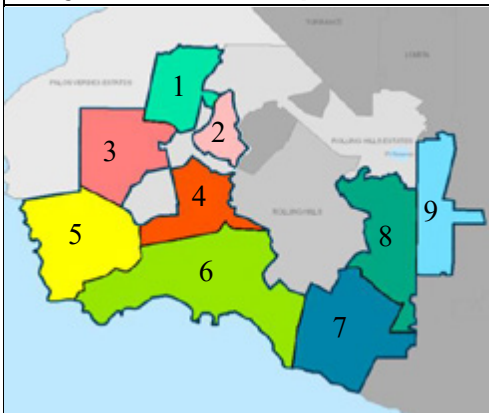
Funding							
202 (Gas Tax)	N/A	TBD	TBD	TBD	TBD	TBD	\$0
220 (Meas. R)	N/A	TBD	TBD	TBD	TBD	TBD	\$355,000
330 (CIP)	N/A						\$2,475,000
	N/A	\$0	\$0	\$0	\$0	\$2,830,000	\$2,830,000

Estimated annual operating cost	None

Estimated Schedule:

Tentatively scheduled for:
Engineering in FY
Construction in FY

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8818

Pavement Management Program – Residential Roadway Rehabilitation - Area 8



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Area 8, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	N/A	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	N/A	TBD	TBD	TBD	TBD	TBD	\$355,000
Environmental	N/A	TBD	TBD	TBD	TBD	TBD	\$0
Management	N/A	TBD	TBD	TBD	TBD	TBD	\$75,000
Construction	N/A	TBD	TBD	TBD	TBD	TBD	\$2,000,000
Contingency	N/A	TBD	TBD	TBD	TBD	TBD	\$200,000
Inspection	N/A	TBD	TBD	TBD	TBD	TBD	\$200,000
	N/A	TBD	TBD	TBD	TBD	TBD	\$2,830,000

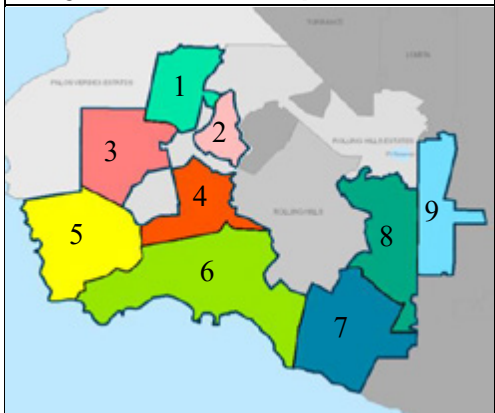
Funding							
202 (Gas Tax)	N/A	TBD	TBD	TBD	TBD	TBD	\$0
220 (Meas. R)	N/A	TBD	TBD	TBD	TBD	TBD	\$355,000
330 (CIP)	N/A						\$2,475,000
	N/A	\$0	\$0	\$0	\$0	\$2,830,000	\$2,830,000

Estimated annual operating cost	None

Estimated Schedule:

Tentatively scheduled for:
Engineering in FY
Construction in FY

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8834

Pavement Management Program – Residential Roadway Rehabilitation - Areas 3 & 4



As part of the Residential Roadways Rehabilitation Program, this project consists of rehabilitating the roadways in Areas 3 & 4, and consist of:

- Resurfacing the existing asphalt
- Replacing damaged asphalt
- Replacing damaged curbs, gutters and sidewalks
- Replacing deteriorated signs, pavement markings and curb address numbers
- Improving drainage (if needed)
- Installing ADA compliant ramps (when necessary)

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Management	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Construction	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	N/A	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	N/A	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	TBD	TBD	TBD	TBD	TBD	TBD

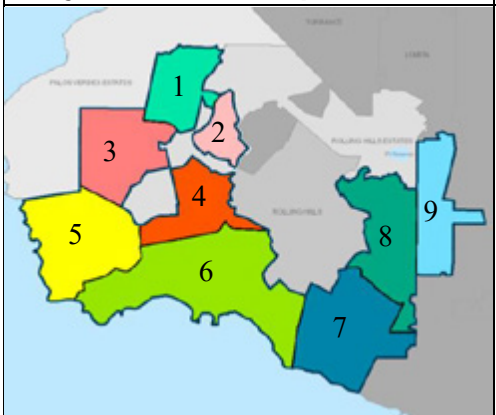
Funding							
202 (Gas Tax)	N/A	TBD	TBD	TBD	TBD	TBD	TBD
220 (Meas. R)	N/A	TBD	TBD	TBD	TBD	TBD	TBD
330 (CIP)	N/A	TBD	TBD	TBD	TBD	TBD	TBD
	N/A	\$0	\$0	\$0	\$0	TBD	TBD

Estimated annual operating cost	None

Estimated Schedule:

Tentatively scheduled for:
Engineering in FY
Construction in FY

Project Location Map



Background and Justification:

Good road conditions with smooth pavement are expected by the City's residents. Timely maintenance reduces the overall lifecycle costs of roadway infrastructure. The City has established a rehabilitation program to make repairs and improvements to the residential streets on a recurring basis to maintain them in good condition. The City is divided into nine areas for this purpose, and the program is designed to rehabilitate each area every eight years according to a rotating schedule.

8800 Series	Right-of-Way Improvements	Project Code: 8839

Palos Verdes Drive East Path Improvements

(from Bronco Drive to Sunnyside Ridge Road)



This project is intended to construct a decomposed granite ("DG") pedestrian/equestrian path in the public right-of-way

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Engineering	\$99,942	TBD	TBD	TBD	TBD	TBD	TBD
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Management	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Construction	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	TBD
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$99,942	TBD	TBD	TBD	TBD	TBD	TBD

Funding							
220 (Meas. R)	\$99,942	TBD	TBD	TBD	TBD	TBD	TBD
330 (CIP)	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$99,942	TBD	TBD	TBD	TBD	TBD	TBD

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Construction in a Fiscal Year to be determined.

Project Location Map



Background and Justification:

The original project scope to provide a path in the public right-of-way and implement traffic improvements recommended by the Traffic Safety Committee. The scope was revised as part of the Fiscal Year 2022-23 CIP process to separate the path improvements and the traffic improvements into two projects. This project is the path improvements.

8800 Series	Right-of-Way Improvements	Project Code: 8849

Walking Paths Improvement Program



The City will assess arterial streets at various locations and will fund improvements on an annual basis. Improvements will range in scope depending on the location.

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$30,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$15,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$290,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$45,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$30,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$410,000

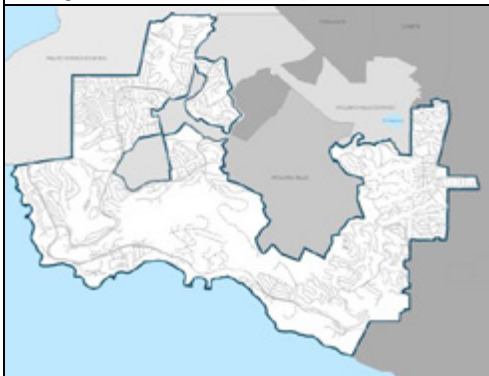
Funding							
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	\$410,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Engineering and construction in a Fiscal Year to be determined.

Project Location Map

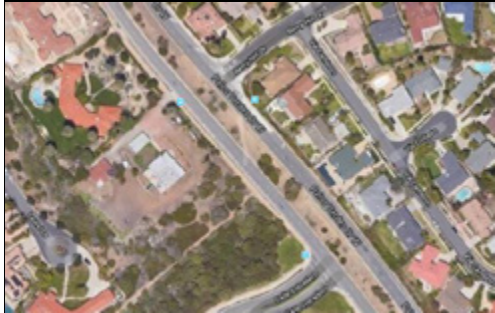


Background and Justification:

This program addresses concerns raised by the City Council at the CIP Budget Workshop on April 12, 2021 to provide pedestrian path improvements along arterial roads. This program will address locations where arterial roadway rehabilitation is not scheduled to occur.

8800 Series	Right-of-Way Improvements	Project Code: 88LY3

Palos Verdes Drive West Pedestrian Crossing



This project is intended to create a pedestrian crossing at the intersection of Palos Verdes Drive West (PVDW) and Berry Hill Drive as well as PVDW and Calle Entradero, and consists of:

- Installation of a traffic signal at PVDW and Berry Hill Dr.
- Installation of a traffic signal at PVDW and Calle Entradero

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$0
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$1,015,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$300,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$50,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,465,000

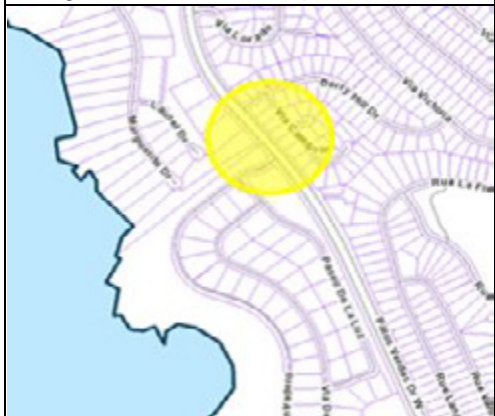
Funding							
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	\$1,465,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

To be determined.

Project Location Map



Background and Justification:

Currently, there is no defined pathway for pedestrians to connect between the Berry Hill Drive neighborhood and the trail at the Vicente Bluffs Reserve.

This project creates a safe travel path from the Berry Hill Drive area to the Vicente Bluffs Reserve by connecting Berry Hill Drive to the trail entrance at Calle Entradero.

8800 Series	Right-of-Way Improvements	Project Code: 88LY6

Ganado Drive Parkway Area Aesthetics Improvements



This project is intended to improve the aesthetics of the public right-of-way and consists of:

- Constructing a new irrigation system
- Installing new landscaping

Project Cost Estimates

	Expenses/Commitments to date	FY TBD	FY TBD	FY TBD	FY TBD	FY TBD	Totals
Planning	\$0	TBD	TBD	TBD	TBD	TBD	\$10,000
Engineering	\$0	TBD	TBD	TBD	TBD	TBD	\$15,000
Environmental	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Management	\$0	TBD	TBD	TBD	TBD	TBD	\$5,000
Construction	\$0	TBD	TBD	TBD	TBD	TBD	\$75,000
Contingency	\$0	TBD	TBD	TBD	TBD	TBD	\$25,000
Inspection	\$0	TBD	TBD	TBD	TBD	TBD	\$10,000
	\$0	TBD	TBD	TBD	TBD	TBD	\$145,000

Funding							
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
TBD	\$0	TBD	TBD	TBD	TBD	TBD	TBD
	\$0	TBD	TBD	TBD	TBD	TBD	\$145,000

Estimated annual operating cost	To Be Determined

Estimated Schedule:

Project Schedule to be determined

Project Location Map



Background and Justification:

Residents in this area have requested new landscaping and irrigation in the public right-of-way area along Ganado Drive.

APPENDIX

General Plan Goals

The goals stated below are included in the City's General Plan, as adopted in September 2018, which serves as the City's long-term strategic planning tool. All CIP projects should contribute to fulfilling one or more of the goals listed below.

Circulation Element

1. Ensure adequate public utilities and communication services to all residents, while considering environmental, aesthetic, and view impacts.
2. Provide and maintain a safe, efficient, and comprehensive system of roads and trails, and coordinate them with other jurisdictions and agencies.
3. Facilitate mobility of residents through an adequate public transportation system with consideration of the City's demographics.
4. Work with other jurisdictions and agencies to ensure that there are adequate storm drains, water systems, and sewer systems to serve the residents.
5. Where appropriate, use complete street concepts to integrate the needs of all users of the roadway system consistent with the California Complete Streets Act of 2008.

Conservation and Open Space Element

1. To conserve, protect, and enhance the City's natural resources; beauty; and open space for the benefit and enjoyment of its residents and the residents of the entire region. Future development shall recognize the sensitivity of the natural environment and be accomplished in such a manner as to maximize the protection of it.
2. To protect and preserve all significant archaeological, paleontological, and historical resources within the City.
3. To protect the environment by reducing environmental hazards in the community.

Social Services Element

1. Promote public input and participation in the decision making process by all members of the community.
2. Promote the efficient and equitable use of public facilities by all members of the community.
3. Promote healthy and affordable housing opportunities for all segments of the community.
4. Promote healthy food access and physical activities for all segments of the community.
5. Prioritize improvements and programs in the City to better address the needs of its senior population.

Fiscal Element

1. Hold taxes and assessments to a minimum and continually explore and analyze the advantages and disadvantages of alternate or new sources of revenue.
2. Explore cooperative financing strategies that might be undertaken in association with others.
3. Consider the use of regulatory legislation and other options to obtain contributions, dedications, reservations (option to purchase) and rights-of-way (i.e., easements).
4. Plan for revenues generated by development to sufficiently cover costs related to such development.

5. Thoroughly evaluate operation and maintenance costs in addition to capital asset expenditures to ensure that available financing is sufficient to meet related ongoing operating expenditures.
6. Maintain a prudent general fund reserve.
7. Consider all available funding sources for City expenditures.
8. Maintain competitive rates for taxes and fees charged for the use of community resources.
9. Adopt a balanced budget. 10. Control the growth of expenditures.

Land Use Element

1. Provide for land uses that will be sensitive to and enhance the natural environment and character of the City; supply appropriate facilities to serve residents and visitors; promote fiscal balance; and protect the general health, safety, and welfare of the City.
2. Carefully control and direct future growth towards making a positive contribution to all elements of the community. Growth in Rancho Palos Verdes should be a cautious, evolutionary process that considers the capacity limitations for the City, and the environmental factors and quality of life on the Peninsula.
3. Preserve and enhance the visual character and physical quality of existing neighborhoods and housing in a manner that serves the needs of the residents.
4. The City shall discourage industrial and major commercial activities that are not compatible with the terrain and environmental characteristics of a respective region of the City. Activities shall be carefully and strictly controlled and limited, giving consideration to the respective neighboring residential or open space areas.
5. Encourage the development of institutional facilities to serve the needs of its residents.
6. Endeavor to provide, develop, and maintain recreational facilities and programs of various types for a variety of activities for persons of all age groups and in all areas of the community.
7. Existing agricultural uses within the City shall be allowed so long as they are in concert with the environmental objectives stated elsewhere in the General Plan.
8. Retain the present predominance of single-family residences found throughout the City. Allow for the maintenance and replacement of existing non-conforming multifamily residential uses.
9. Control the alteration of natural terrain.
10. Preserve the rural and open character of the City through zoning, cooperation with other jurisdictions, and acquisition of open space land.

Noise Element

1. Through proper land use planning and regulations, to provide for a quiet and serene residential community with a minimum of restriction on citizen activity.

Safety Element

1. Provide for the protection of life and property from both natural and human-made hazards within the community.
2. Provide for the protection of the public through effective law enforcement and fire protection programs and volunteer programs such as Neighborhood Watch and the Community Emergency Response Team.
3. Develop and enforce health and sanitation requirements and develop emergency communications and disaster preparedness programs to ensure the overall health and safety of all residents.
4. Protect life and property and reduce adverse economic, environmental, and social impacts resulting from any geologic activity.

Visual Resources Element

1. Preserve views and vistas for the public benefit and, where appropriate, the City should strive to enhance and restore these resources and the visual character of the City, and provide and maintain access for the benefit and enjoyment of the public.





Appendix







Glossary Of Terms

The following is a glossary of terms used in the budget document, as well as other public documents regarding the City's finances.

Appropriation – City Council authorization to expend monies and/or to incur legal obligations for specific operational and capital outlay purposes. Example: The City Council adopts a resolution to budget for expenditures. Those budgeted expenditures in a given fiscal year are referred to as Appropriations.

Continuing Appropriation – funds budgeted for active long-term services or capital projects, and which remain available until exhausted or until the completion of the services or capital projects.

Budget – the City Council adopted policy implementation plan for the fiscal year that includes revenues, expenditures and operating transfers.

Encumbrance – a commitment for a specific expenditure with a specific vendor. An Encumbrance is executed with an approved Purchase Order and/or an approved contract. Example: A City employee Encumbers an appropriation by opening a Purchase Order in the maintenance expenditure account to pay for an elevator inspection provided by XYZ Company. The appropriation is reserved until the invoice is paid, thereby controlling the expenditure of money.

Expenditure – City resources spent for goods or services within a governmental activity fund.

Fiscal Year – the twelve-month period of time to which the budget applies. The City's Fiscal Year runs from July 1st to June 30th.

Governmental Activity – function of the City that is principally supported by taxes and intergovernmental revenues.

Period – a period of time, generally a month within a fiscal year, where certain financial activities took place. Example: Period 1 represents the month of July.

Inter-fund Transfers – monies transferred from one fund to another to finance the activities. Operating transfers are contributions, not loans. Example: The General Fund subsidizes the Capital Improvement Projects (CIP) Fund with the necessary financial resources to carry out infrastructure improvements throughout the City.

Restricted – a funding source that is restricted by outside agencies or legal obligation places restrictions on the use of the money. Example: Highway Users Tax is a restricted funding source administered by the state, and must only be used for street maintenance activities.

Fund – identifies the funding source for the activities and/or expenditures paid by the City. Example: The Capital Improvement Projects Fund provides resources to pay for infrastructure improvements.

Department – organizational unit of City government. Example: Community Development is a Department of the City with responsibilities that include land use issues and permitting new construction.

Division – organization unit within a City Department. Example: Code Enforcement is a Division that enforces provisions of the City's Municipal Code within the Community Development Department.

Object – identifies the type of expenditures paid such as professional services, advertising, and operating supplies.

Rancho Palos Verdes Fund Descriptions

Unrestricted

General Fund	All City revenue and expenditures that are not required to be accounted for in another fund. Revenue includes property tax, transient occupancy tax, and other general taxes. Expenditures include police services, public facility maintenance, recreation, and administrative costs such as legal and risk management. The General Fund also accounts for both revenue and expenditures related to City permitting, as well as 97% of the City's employee salaries and benefits.

Restricted By City Council Action

Capital Improvement Program	Improvements to City-owned infrastructure, including streets, parks, sewers, and buildings. Funding comes from various sources; including transfers from the General Fund and restricted funds, and grants from other governmental agencies.
Equipment Replacement	Charges to the City's General Fund are used for the centralized accounting of maintenance and replacement of City-owned equipment.
Employee Pension Fund	Annual transfer set aside to cover future funding for the City's pension liability

Restricted By Law Or External Agencies

Gas Tax	The allocation of state tax on fuel is used to maintain the City's roadways. Right-of way maintenance is centralized in this fund, and restricted monies are transferred from other funds to supplement maintenance activities.
El Prado Lighting District	El Prado property assessments are used to maintain and improve the common area of the El Prado neighborhood.
Community Development Block Grant	Federal funding is used for programs to assist low & moderate income households with home improvements, as well as projects to improve the City's compliance with the American's with Disabilities Act.
1911 Act Street Lighting District	Property assessments are used to maintain street lights and traffic signals.
Waste Reduction	Waste hauler fees and various grants are used for state-mandated waste reduction and recycling plans and programs.
Air Quality Management	State shared revenue is used for programs that reduce air pollution from motor vehicles, including transit contributions and purchase of clean-air vehicles for the City's fleet.
Proposition C Transportation	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
Proposition A Transit	The county-wide sales tax allocation is used to fund the City's contribution to local public transit.
Public Safety Grants	Grant income supplements local law enforcement services.
Measure R Transportation	The county-wide sales tax allocation is used to fund transportation improvements, including rehabilitation of arterial streets.
Habitat Restoration	Developer and other mitigation fees are used for habitat restoration on City-owned property.
Measure M	The county-wide sales tax allocation is used to fund transportation improvements, including repaving local streets and repairing potholes and sidewalks.

Rancho Palos Verdes Fund Descriptions

Federal Grants	Federal grant monies that assist in subsidizing the City's capital improvement projects.
State Grants	State grant monies that assist in subsidizing the City's capital improvement projects.
Subregion 1 Open Space Maint	Interest earned from a developer endowment is used to maintain open space and trails dedicated to the City upon development of the Subregion 1 tract, known as Oceanfront Estates.
Measure A Parks Maint/Improv	The allocation of county bond money is used for acquisition and maintenance of open space and park improvements. Staff expects that allocations for maintenance will continue to be available through FY18-19, with the fund being closed by FY19-20.
Abalone Cove Sewer District	Property assessments are used to maintain the Abalone Cove sewer system in the City's landslide area.
Ginsburg Cultural Arts Building	The private donation will be used for either a building to be constructed at Upper Point Vicente to be used for dancing and other cultural activities, or for the purchase of open space within the City for habitat conservation and passive recreation.
Donor Restricted Contributions	Donations are used to construct or acquire recreational facilities, as directed by the donor.
Quimby Development Impact	Developer fees are used for construction or acquisition of park and recreation facilities.
Low-Mod Income Housing	As part of redevelopment agency dissolution, the City elected to accept the housing function and assets of the former redevelopment agency. The City is required to account for the long-term housing receivables held by the former redevelopment agency in a separate fund to help facilitate compliance with redevelopment housing law that is still effective after the dissolution of redevelopment agencies. In addition, per redevelopment dissolution law, 20% of any repayment of the City's loan to the former redevelopment agency must be deposited into this fund. The assets of this fund must be used to provide affordable housing for low and moderate income households within the City.
Affordable Housing In-Lieu	Developer fees are used to provide for affordable housing within the City.
Environmental Excise Tax	Taxes received in connection with new construction are used to pay for City facilities.
Bikeway/Pedestrian Improvements	The state apportionment of Transportation Development Act Article 3 revenue is used for construction of facilities to improve pedestrian and bicycle access.
Water Quality/Flood Protection	Storm drain user fees are used to maintain and improve City-owned storm drain facilities. The user fee sunset in FY15-16.
Impr Authority Portuguese Bend	The General Fund transfers money to provide for maintenance of improvements in the Portuguese Bend section of the landslide area constructed with redevelopment tax increment prior to statewide redevelopment dissolution in 2012.
Impr Authority Abalone Cove	As part of a 1987 Reimbursement and Settlement Agreement resulting from a lawsuit related to the active landslide, the interest earned on a non-spendable \$1 million deposit is used to maintain Abalone Cove landslide abatement improvements. The maintenance activities in this fund are also subsidized with operating transfers from the General Fund.
American Rescue Plan Act	Provides additional relief to address the continued impact of COVID-19 (i.e., coronavirus disease 2019) on the economy, public health, state and local governments, individuals, and businesses.

Chart of Accounts

Account

Structure FFF-TTT-PPPP-0000

FFF Fund
TTT Account Type
PPPP Program
0000 Object



Fund #	Fund Name		
101	GENERAL FUND	310	CDBG
202	GAS TAX	330	CAPITAL INFRASTRUCTURE PROJECTS
203	1972 ACT LANDSCAPE/LIGHT	331	FEDERAL GRANTS
209	EL PRADO LIGHTING DISTRICT	332	STATE GRANTS
211	1911 ACT STREET LIGHTING	333	AMERICAN RESCUE PLAN ACT
212	BEAUTIFICATION	334	QUIMBY PARK DEVELOPMENT
213	WASTE REDUCTION	336	LOW-MODERATE INCOME HOUSING
214	AIR QUALITY MANAGEMENT	337	AFFORDABLE HOUSING PROJECTS
215	PROPOSITION C	338	ENVIRONMENTAL EXCISE TAX
216	PROPOSITION A	340	BICYCLE/PEDESTRIAN ACCESS
217	PUBLIC SAFETY GRANTS	343	MEASURE W
220	MEASURE R	501	WATER QUALITY/FLOOD PROTECTION
221	MEASURE M	681	EQUIPMENT REPLACEMENT
222	HABITAT RESTORATION	682	EMPLOYEE PENSION PLAN
223	SUBREGION ONE MAINTENANCE	685	EMPLOYEE BENEFITS
224	MEASURE A MAINTENANCE	686	BUILDING REPLACEMENT
225	ABALONE COVE SEWER DISTRICT	701	REDEV OBLIGATION RETIREMENT
227	GINSBURG CULTURAL ART BLD	780	SPECIAL TRUST DEPOSITS
228	DONOR RESTRICTED CONTRIBUTION	795	IA ABALONE COVE MAINTENANCE
285	IA PORTUGUESE BEND		

Activity #	Activity Name		
300	REVENUE	400	EXPENDITURE

Program #	Program Name		
0000	UNASSIGNED	1240	LEGAL SERVICES - CODE ENFORCE
1000	CITY ADMINISTRATION	1300	CITY CLERK
1110	CITY COUNCIL	1310	CITY CLERK ADMINISTRATION
1200	LEGAL SERVICES	1311	CITY CLERK ELECTION
1210	LEGAL SERVICES - CITY ADMIN	1400	CITY MANAGER
1220	LEGAL SERVICES - LABOR NEG	1410	CITY MANAGER
1230	LEGAL SERVICES - LITIGATION	1420	COMMUNITY OUTREACH

Program #	Program Name		
1430	EMERGENCY PREPAREDNESS	5123	PRESERVE PARK RANGERS
1440	RPV TV	5130	FRED HESSE JR. PARK
1450	HUMAN RESOURCES	5131	CONTRACT CLASSES
1460	RISK MANAGEMENT	5140	ROBERT E. RYAN PARK
1470	INFORMATION TECHNOLOGY - DATA	5150	LADERA LINDA COMMUNITY CENTER
1480	INFORMATION TECHNOLOGY - VOICE	5160	ABALONE COVE SHORELINE PARK
2000	FINANCE	5170	SPECIAL EVENTS & PROGRAMS
2110	FINANCE ADMINISTRATION	5171	CITY RUN SPORTS & ACTIVITIES
2999	NON-DEPARTMENTAL	5172	VOLUNTEER PROGRAM
3000	PUBLIC WORKS	5180	POINT VICENTE INTER. CENTER
3110	PUBLIC WORKS ADMINISTRATION	5190	REACH
3120	TRAFFIC SAFETY	5210	SUPPORT SERVICES
3130	STORM WATER QUALITY	5310	NATURAL COMM.CONSERVATION PLAN
3140	BUILDING MAINTENANCE	5410	LOS SERENOS-INTERACTIVE WHALE
3150	TRAILS & OPEN SPACE MAINT	5411	SALES - AMPHITHEATER PLAQUES
3151	PARKS MAINTENANCE	5412	SALES - BRONZE WHALES
3160	SEWER MAINTENANCE	5413	OUTDOOR GARDEN
3170	STREET PAVEMENT MAINTENANCE	5414	COMMEMORATIVE BENCHES
3180	STREET LANDSCAPE MAINTENANCE	5415	GENERAL - PVC EXHIBIT
3190	ENGINEERING	5416	PARKING ENFORCEMENT
3220	LANDSLIDE	5417	BUBBLES DONATION
3230	FUEL MODIFICATION	5999	RECREATION & PARKS HOLDING
3240	VEHICLES MAINTENANCE	6000	PUBLIC SAFETY
4000	COMMUNITY DEVELOPMENT	6110	SHERIFF CONTRACT
4110	COMMUNITY DEVELOPMENT ADMIN	6120	SPECIAL PROGRAMS
4120	PLANNING	6130	ANIMAL CONTROL
4130	BUILDING & SAFETY	6140	NEIGHBORHOOD WATCH
4140	CODE ENFORCEMENT	7000	DEBT SERVICES
4150	VIEW RESTORATION	8000	CIP MISC./OTHERS
4160	NCCP	8001	PAVEMENT MANAGEMENT PROGRAM
4170	GEOLOGY	8002	CITYWIDE ADA IMPLEMENTATION
4180	ANIMAL CONTROL	8003	ABALONE COVE SEWER DISTRICT
5000	RECREATION & PARKS	8004	PUBLIC SIGNS REPLACEMENT PRO
5110	RECREATION ADMINISTRATION	8005	IT - CITYWIDE TECHNOLOGY IMPROV
5120	OTHER RECREATIONAL FACILITIES	8006	IT - HESSE PARK TECHNOLOGY IMP
5121	EASTVIEW PARK	8007	EMERGENCY PREPAREDNESS
5122	OPEN SPACE MANAGEMENT	8031	STREET IMPROVEMENTS

Program #	Program Name		
8032	STORM DRAIN IMPROVEMENTS	8418	HESSE PARKING LOT IMPROVE
8033	PARKS, TRAIL&OPEN SPACE IMPRO	8419	HESSE ATHLETIC FIELD IMPROVE
8035	SEWER IMPROVEMENTS	8420	SIGNAGE PROGRAM
8036	BUILDING IMPROVEMENTS	8421	PVIC PARK MASTER PLAN/IMPROV
8043	LANDSLIDE IMPROVEMENTS	8422	BURMA ROAD TRAIL
8100	CIP ADMINISTRATION	8423	RATTLESNAKE TRAIL
8101	ENGINEERING REV/LABOR COMP	8425	PARK PLAYGROUND IMPR
8102	INFRASTRUCTURE MGMT.PLAN	8500	BUILDINGS IMPROVEMENT
8103	SANITARY SEWER CAP ANALYSIS	8501	PVIC EXHIBIT REPLACEMENT
8110	GRANT ADMINISTRATION	8502	RPVTV BUILDING IMPROVEMENT
8200	ABALONE COVE IMPROVEMENTS	8503	CIVIC CENTER
8201	ABALONE COVE SEWER MAINT.	8504	CITYWIDE ADA TRANSITION PLAN
8202	ABALONE COVE SEWER REHAB	8505	PVIC SUNSET ROOM ACOUSTICAL
8203	AB COVE RATE STUDY & REHAB	8506	PVIC EXTERIOR EXHIBITS
8300	LANDSLIDES IMPROVEMENTS	8507	PVIC LIFT STATION UPGRADES
8301	PVDS REALIGNMENT - EAST END	8508	PVIC RESTROOMS IMPROVEMENTS
8302	PORTUGUESE BEND RESURFACE	8509	FACILITIES ASSET MGMT PROGRAM
8303	PB LANDSLIDE DEWATERING WELLS	8700	SEWER, STORM WATER IMPROVE
8304	PB LANDSLIDE AREA STRATEGIC	8701	STORM DRAIN LINING PROGRAM
8305	PORTUGUESE BEND LANDSLIDE IMPR	8702	STORM DRAIN POINT REPAIR PROG
8400	PARKS, OPEN SPACE & REC FAC	8703	RELINING OF MCCARRELL CANYON
8401	RECOGNITION WALL	8704	SACRED COVE DRAINAGE IMPRO
8402	EASTVIEW PARK - DOG PARK	8705	MARGUERITE DRAINAGE IMPROV.
8403	SUNNYSIDE RIDGE TRAIL	8706	ALTAMIRA CANYON CULVERT MOD
8404	COASTAL BLUFF FENCE	8707	STORM DRAIN DEFICIENCY IMPRO
8405	LADERA LINDA COMMUNITY CNTR	8708	ALTAMIRA CANYON DRAINAGE
8406	LOWER HESSE IMPROV PHASE 1	8709	CONNECTOR PIPE SCREENS
8407	ABALONE COVE BEACH	8710	SAN RAMON PROJECT
8408	EASTVIEW PARK & RECREATION	8711	BAYEND DRIVE CATCH BASIN INLET
8409	ADA IMPROVEMENTS DEL CERRO	8712	POINT REPAIR - MARGUERITE
8410	CONESTOGA TRAIL CONNECTION	8713	UPPER POINT VICENTE STRMWTR
8411	PVIC PARKING LOT LIGHTING	8714	CREST RD TO CRESTRIDGE
8412	HESSE PARK - ADA IMPROVEMENT	8715	SDDIP PVDS AT PEPPERTREE
8413	DEL CERRO PARK IMPROVEMENT	8716	SDDIP Various Locations
8414	HESSE PARKING LOT IMPROVE	8717	SDDIP Various Locations
8416	LOWER HESSE IMPROV PHASE 2	8718	SDDIP - CORSINI
8417	BUBBLES RESTORATION	8719	SAFE, CLEAN WATER PROGRAM

Program #	Program Name		
8800	RIGHT OF WAYS IMPROVEMENT	8826	RESIDENTIAL ST REHAB - AREA 2
8801	SIDEWALK REPAIR & REPLACEMENT	8827	SILVER SPUR RD IMPROV
8802	INDIAN PEAK RD. STREET REHAB	8828	TRAFFIC/TRANSPORT IMPROVE
8803	HAWTHORNE PEDESTRIAN LINKAGE	8829	ADA IMPROVE - CROSSWALK AREA1
8804	HAWTHORNE BLVD. BEAUTIFICATION	8830	PENINSULA-WIDE SAFE ROUTES
8805	MIRALESTE ARTERIAL ST. REHAB	8831	ADA - PARK PLACE
8806	PVDS BIKE LANE IMPROVEMENTS	8832	ADA IMPROVE - CROSSWALK AREA9
8807	PVDE AT BRONCO IMPROVEMENTS	8834	RESIDENTIAL ST REHAB-AREA 3&4
8808	CRENSHAW BLVD. REHAB	8835	GANADO DRIVE BEAUTIFICATION
8809	WESTERN AVE. TRAFFIC CONGEST	8836	RESIDENTIAL ST REHAB - AREA 6
8810	ADA IMPROVEMENTS - BUS STOP	8837	TRAFFIC SIGNAL @ PVDS & PVDE
8811	ARTERIAL WALLS & FENCES REPL	8838	TRAFFIC SIGNAL @ VIA RIVERA
8812	HAWTHORNE BLVD. TRAFFIC SIGNAL	8839	PVDE WIDENING AT BRONCO
8813	CITYWIDE TRAF. SIGNAL BATTERY	8840	WESTERN BEAUTIFICATION
8814	PVDE GUARDRAIL REPLACEMENT	8841	ADA-REDONDELA DR AREA
8815	RESIDENTIAL ST REHAB - AREA 5	8842	CDBG-CV CARE ACT
8816	RESIDENTIAL ST REHAB - AREA 1	8843	ARTERIAL @ SILVER SPUR NORTH
8817	RESIDENTIAL ST REHAB - AREA 7	8844	PAVEMENT MGMT - TRIENNIAL
8818	RESIDENTIAL ST REHAB - AREA 8	8845	TRAFFIC CALMING - PV PRESERVE
8819	RESIDENTIAL ST REHAB - AREA 9	8846	TRAFFIC CALMING - CITYWIDE
8820	PVDW MEDIAN IMPROVEMENT	8847	GUARDRAIL IMPROVEMENTS - PVDE
8821	STREET LIGHTS ACQUISITION	8848	ARTERIAL @ SILVER SPUR SOUTH
8822	WESTERN AVE. ALPR	8849	WALKING PATHS IMPR PROGRAM
8823	CREST RD. EMBANKMENT REPAIR	9000	EMERGENCY OPERATION
8824	SILVER SPUR TRANSIT IMPROVE	9101	EMERGENCY OPERATION CENTER
8825	CREST ROAD REHAB		

Object #	Revenue Object Name		
3100	TAXES	3218	PLANNING MISC. PERMITS
3101	GOLF TAXES	3219	ROW - MISC PERMITS
3102	PROPERTY TAXES - SECURED	3220	ROW - DUMPSTER PERMITS
3103	PROPERTY TAXES - UNSECURED	3300	INTER-GOVERNMENTAL REVENUES
3107	PROPERTY TAXES - IN LIEU OF	3301	FEDERAL GRANTS
3108	PROPERTY TAXES - RPTTF RDA	3302	STATE GRANTS
3109	PROPERTY TAXES - OTHERS	3303	LOCAL GRANTS
3110	PROPERTY TRANSFER TAXES	3304	STATE GRANTS - SECTION 2103
3111	FRANCHISE TAXES	3305	STATE GRANTS - SECTION 2105
3112	SALES TAXES	3306	STATE GRANTS - SECTION 2106
3113	SALES TAXES - PW (PSAF)	3307	STATE GRANTS - SECTION 2107
3114	UTILITY USERS TAXES - ELEC.	3308	STATE GRANTS - SECTION 2107.5
3115	UTILITY USERS TAXES - WATER	3309	STATE GAS TAX - SB1
3116	UTILITY USERS TAXES - GAS	3400	CHARGES FOR SERVICES
3117	UTILITY USERS TAXES - PHONE	3401	ENGINEERING FEES
3118	UTILITY USERS TAXES - MISC	3402	STORM DRAIN USER FEES
3119	MISC. TAXES	3403	SEWER USER FEES
3120	TRANSIENT OCC. TAXES - MISC	3404	SIDEWALK REPAIRS
3121	TRANSIENT OCC. TAXES-TERRANEA	3405	RECYCLING FEES
3200	LICENSES & PERMITS	3406	WASTE REDUCTION FEES
3201	BUSINESS PERMITS	3410	HIKING FEES
3202	BUILDING & SAFETY PERMITS	3411	PARKING LOT FEES
3203	PLAN CHECK PERMITS	3412	PROGRAM/EVENT FEES
3204	BUILDING&SAFETY INVESTIGATIONS	3413	PVIC ADMISSION FEES
3205	FILM PERMITS	3500	FINES & FORFEITURES
3206	ANIMAL LICENSES	3501	TOW FEES
3207	BUILDING & SAFETY SMIP	3502	FALSE ALARM
3208	BUILDING & SAFETY ADMIN FEES	3503	TRAFFIC TICKETS
3209	GEOLOGY PERMITS	3504	CODE ENFORCEMENT CITATIONS
3210	BUSINESS LICENSE TAXES	3505	PARKING ENFORCEMENT CITATIONS
3211	BUSINESS LICENSE APP. FEES	3506	PRESERVE PARK CITATION
3212	BUSINESS LICENSE PENALTY	3600	USES OF MONEY & PROPERTIES
3213	PARKING PERMITS-OVERSIZED VEH.	3601	INTEREST EARNINGS
3214	PARKING PERMIT DECALS	3602	RENTAL/LEASES
3215	PLANNING & ZONING PERMITS	3603	EXTRAORDINARY GAINS
3216	PLANNING INVESTIGATION FEES	3604	PROCEEDS FROM ASSET DISPOSAL
3217	VIEW RESTORATION PERMITS	3605	PROCEEDS FROM DEBT SERVICES

Object #	Revenue Object Name		
3701	PVIC SALES TAXABLE	3903	DISCOUNT TAKEN
3800	INTER-FUND CHARGES	3904	RDA LOAN REPAYMENT
3801	ADMINISTRATIVE OVERHEAD	3905	REIMBURSE FOR PROPERTY DAMAGES
3802	EMPLOYEE BENEFIT CHARGES	3906	SALES OF SIGNS/SERVICES
3803	EQUIPMENT REPLACEMENT CHARGES	3907	DEVELOPER FEES
3900	MISC. REVENUES	3908	RDA ADMINISTRATIVE FEES
3901	DONATIONS	3999	MISCELLANEOUS REVENUE
3902	CASP FEES		

Object #	Expenditure Object Name		
4100	SALARIES & WAGES	4902	UNEMPLOYMENT CLAIMS
4101	FULL-TIME SALARIES	5000	SERVICES
4102	PART-TIME SALARIES	5100	PROFESSIONAL/TECH SERVICES
4103	OVER-TIME SALARIES	5101	PROFESSIONAL/TECH SERVICES
4104	EMPLOYEE BONUSES	5102	ADVERTISING
4105	LEAVE BUYOUT	5103	PRINTING/BINDING
4106	AUTOMOBILE ALLOWANCES	5104	MERCHANT FEES
4107	DECLINED HEALTH BENEFITS	5105	INTEREST EXPENSES
4199	HOLDING ACCOUNT FOR SALARY	5106	RENTS & LEASES
4200	EMPLOYEE BENEFITS	5107	LEGAL SERVICES - GENERAL
4201	HEALTH/DENTAL/VISION INSURANCE	5108	LEGAL SERVICES - LABOR NEG.
4202	FICA/MEDICARE	5109	LEGAL SERVICES - LITIGATION
4203	CALPERS RETIREMENT	5110	LEGAL SERVICES - CODE ENFORCE
4204	WORKERS' COMPENSATION	5111	PUBLIC SAFETY - TRAFFIC
4205	OTHER BENEFITS	5112	PUBLIC SAFETY - COASTAL
4206	H.S.A. CONTRIBUTION	5113	PUBLIC SAFETY- WESTERN
4207	CALPERS UNFUNDED LIABILITIES	5114	PUBLIC SAFETY - SUMMER
4300	MATERIALS & SUPPLIES	5115	PUBLIC SAFETY - SUPPLEMENTAL
4310	OPERATING MATERIALS & SUPPLIES	5116	PUBLIC SAFETY - PRESERVE
4311	POSTAGE	5117	RECRUITMENT ACTIVITIES
4312	INVENTORY	5118	REIMBURSABLE SERVICES
4313	FUELS/GASOLINE	5119	LEGAL SERVICES - PRA
4400	NON-CAPITAL EQUIPMENT	5120	TRANSIT PROGRAMS
4401	COMPUTERS	5200	REPAIR & MAINTENANCE SERVICES
4402	AUDIO VISUALS	5201	REPAIR & MAINTENANCE SERVICES
4600	DUES & MEMBERSHIPS	5202	NEIGHBORHOOD BEAUTIFICATION
4601	DUES & MEMBERSHIPS	5300	UTILITY SERVICES
4700	INSURANCE PREMIUMS	5301	TELEPHONE
4701	GENERAL LIABILITIES PREMIUM	5302	WATER
4702	WORKERS' COMP PREMIUM	5303	GAS
4703	CLAIM SETTLEMENTS	5304	ELECTRICITY
4800	DEPRECIATION EXPENSES	5305	WIRELESS
4801	FURNITURE & EQUIPMENT DEP	5306	CABLE TV SERVICES
4802	VEHICLES DEPRECIATION	6000	TRAVEL & CONFERENCES
4803	INFRASTRUCTURE DEPRECIATION	6001	MEETINGS & CONFERENCES
4900	OTHER MISC. EXPENSES	6002	TRAVEL/MILEAGE REIMBURSEMENT
4901	MISC. EXPENSES	6100	TRAINING & EDUCATION

Object #	Expenditure Object Name		
6101	TRAINING	8805	RESIDENTIAL ST IMPROVEMENTS
6102	PUBLICATIONS/JOURNALS	8806	LANDSLIDE IMPROVEMENTS
6103	TUITION REIMBURSEMENT	8807	STORMWATER IMPROVEMENTS
6104	RISK/SAFETY ACTIVITIES	8808	SEWER IMPROVEMENTS
6200	INTER-FUND CHARGES	8809	ABALONE COVE SEWER IMPRVT
6201	EQUIPMENT REPLACEMENT CHARGES	8810	WATER QUALITY IMPROVEMENTS
6202	EMPLOYEE BENEFIT CHARGES	8811	TRAFFIC IMPROVEMENTS
6203	ADMINISTRATIVE OVERHEAD	9000	TRANSFERS IN/OUT
7000	DEBT SERVICES	9101	TRANSFER - GENERAL FUND
7101	PRINCIPAL	9202	TRANSFER - STREET MAINTENANCE
7102	INTEREST EXPENSES	9203	TRANSFER - 1972 ACT LANDSCAPE
8000	CIP/FIXED ASSETS	9209	TRANSFER - EL PRADO LIGHTING
8001	PROFESSIONAL/TECH SERVICES	9211	TRANSFER - 1911 ACT STREET
8002	CONSTRUCTION MANAGEMENT	9212	TRANSFER - BEAUTIFICATION
8003	ENVIRONMENTAL REVIEW	9213	TRANSFER - WASTE REDUCTION
8004	ARCHITECTURE DESIGN SERVICES	9214	TRANSFER - AIR QUALITY MGNT
8005	ENGINEERING DESIGN SERVICES	9215	TRANSFER - PROPOSITION C
8006	INSPECTION SERVICES	9216	TRANSFER - PROPOSITION A
8007	SURVEYING SERVICES	9217	TRANSFER - PUBLIC SAFETY
8008	MATERIAL TESTINGS	9220	TRANSFER - MEASURE R
8009	PROJECT DEVELOPMENT	9222	TRANSFER - HABITAT RESTORATION
8010	MAINTENANCE/REPAIRS	9223	TRANSFER - SUBREGION 1 MAINT
8099	MISC./OTHER EXPENSES	9224	TRANSFER - MEASURE A MAINT
8100	EQUIPMENT & FURNITURE	9225	TRANSFER - ABALONE COVE SEWER
8101	EQUIPMENT & FURNITURE	9227	TRANSFER - GINSBURG
8200	VEHICLES	9228	TRANSFER - DONOR RESTRICTED
8201	VEHICLES	9285	TRANSFER - IA PORTUGUESE BEND
8400	BUILDINGS & IMPROVEMENTS	9310	TRANSFER - CDBG
8401	BUILDINGS	9330	TRANSFER - INFRASTRUCTURE
8402	BUILDING IMPROVEMENTS	9331	TRANSFER - FEDERAL GRANTS
8403	PARKS IMPROVEMENTS	9332	TRANSFER - STATE GRANTS
8404	TRAILS/OPEN SPACE IMPROVEMENTS	9334	TRANSFER - QUIMBY DEV
8800	INFRASTRUCTURES	9336	TRANSFER - LOW-MODERATE INCOME
8801	INFRASTRUCTURES	9337	TRANSFER - AFFORDABLE HOUSING
8802	OTHER IMPROVEMENTS	9338	TRANSFER - DEVELOP IMPACT
8803	LAND	9339	TRANSFER - MEASURE A CAPITAL
8804	ARTERIAL ST IMPROVEMENTS	9340	TRANSFER - BIKE/PEDESTRIAN

Object #	Expenditure Object Name		
9501	TRANSFER - WATER QUALITY	9686	TRANSFER - BUILDING REPLACE
9681	TRANSFER - EQUIPMENT REPLACE	9695	TRANSFER - GENERAL LIABILITIES
9682	TRANSFER TO EMPLOYEE PENSION FUND	9780	TRANSFER - SPECIAL TRUST
9685	TRANSFER - EMPLOYEE BENEFITS	9795	TRANSFER - IA ABALONE COVE

RESOLUTION NO. 2022-41**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES APPROVING A BUDGET APPROPRIATION AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2022-23.**

WHEREAS, on June 7, 2022, the City Council opened a duly published Public Hearing to receive public input regarding the budget for FY 2022-23;

WHEREAS, on June 21, 2022, the City Council continued the Public Hearing to receive public input on the revised budget for FY 2022-23;

BE IT, THEREFORE, RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES:

Section 1: That a revenue and expenditure/expense budget is hereby adopted. The adopted budget, by fund, is per Exhibit A with a total Estimated Ending Fund Balance of \$59,731,424 for all City funds as of June 30, 2023, exclusive of the City's Improvement Authorities.

A. The City Manager is authorized to transfer certain Budget Appropriation Balances within functions and/or programs when deemed necessary to do so in accordance with Chapter 3.32 of the Rancho Palos Verdes Municipal Code.

B. City Council approval will be required for any significant changes involving increased or decreased service levels.

C. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval by the City Manager.

Section 2: The FY 2022-23 Revenue Budget is hereby adopted, establishing the following Governmental and Internal Service Fund contribution levels:

GENERAL	\$ 35,727,000
CIP	200,000
GAS TAX	2,160,700
1972 ACT	200
EL PRADO LIGHTING	200
1911 ACT	808,000
WASTE REDUCTION	194,600
AIR QUALITY MANAGEMENT	55,500
PROPOSITION C	846,800
PROPOSITION A	1,023,900
PUBLIC SAFETY GRANTS	151,200
MEASURE R	640,400
MEASURE M	1,316,300
HABITAT RESTORATION	12,400
SUBREGION 1 MAINTENANCE	14,000
MEASURE A	90,200
ABALONE COVE SEWER DISTRICT	52,000
DONOR RESTRICTED CONTRIBUTIONS	43,300
CDBG	60,000
FEDERAL GRANTS	1,104,000
STATE GRANTS	100
ARPA	4,952,600
QUIMBY	10,000
LOW-MODERATE INCOME HOUSING	31,600
AFFORDABLE HOUSING IN LIEU	4,300
ENVIRONMENTAL EXCISE TAX	22,400
BICYCLE & PEDESTRIAN ACCESS	110,000
MEASURE W	682,000
TOTAL GOVERNMENTAL FUND REVENUES	\$ 50,313,700

Section 3: The FY 2022-23 Budget is hereby adopted, establishing the following transfers into the following funds:

GENERAL	\$ 300,000
CIP	6,123,900
SUBREGION 1 MAINTENANCE	50,000
EMPLOYEE PENSION FUND	400,000
*TOTAL OPERATING TRANSFERS IN	\$ 6,873,900

**Excludes \$15,000 transfers-in from the General Fund to the Improvement Authority - Portuguese Bend*

Section 4: The FY 2022-23 Budget is hereby adopted, establishing the following transfers from the following funds:

GENERAL	\$ 6,588,900
PUBLIC SAFETY GRANTS	250,000
MEASURE A	50,000
TOTAL OPERATING TRANSFERS OUT	\$ 6,888,900

**Includes \$15,000 transfers-out from the General Fund to the Improvement Authority - Portuguese Bend*

Section 5: The FY 2022-23 Operating and Capital Improvement Budget Programs are hereby adopted, establishing the following allocations.

City Council	\$ 110,700
Legal Services	950,000
Public Safety - Sheriff Services	7,254,000
Public Safety - Special Programs	373,700
City Manager	823,000
City Clerk	665,800
Community Outreach	73,400
Emergency Preparedness	210,800
Human Resources	473,300
Information Technology - Data	1,055,700
Information Technology - Voice	131,000
RPV TV	220,100
Finance	1,491,500
Non-departmental	2,524,300
Community Development Administration	823,600
Planning	1,334,100
Building & Safety Services	866,800
Code Enforcement	272,400
View Restoration/Preservation	390,400
Geology	150,000
Animal Control	288,000
Public Works Administration	2,939,700
Traffic Management	364,500
Storm Water Quality	1,000
Public Building Maintenance	528,250
Parks Maintenance	847,200
Street Landscape Maintenance	663,000
Trails & Open Space Maintenance	379,150
Fuel Modification	650,400
Vehicle Maintenance	63,000
Sewer Maintenance	35,000
Recreation Administration	1,276,300
Fred Hesse Jr. Park	213,600
Robert E. Ryan Park	120,200
Ladera Linda Community Center	58,700
Abalone Cove Shoreline Park	213,100
Special Events	419,300
Point Vicente Interpretive Center	470,500
REACH	72,000
Recreation Support Services	28,300
City Run Sports & Activities	11,500
Contract Classes	65,000
Volunteer Program	5,000
Park Rangers	389,300
Parking Enforcement	108,300
Eastview Park	84,400
Open Space Management	238,300
SUBTOTAL GENERAL FUND EXPENDITURES	\$ 30,727,600

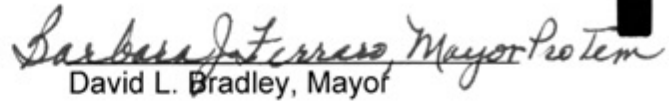
Street Maintenance - Pavement Management	\$ 265,000
Street Maintenance - Landscape Maintenance	715,100
Right-of-Way Improvements (CIP)	1,700,000
SUBTOTAL GAS TAX FUND EXPENDITURES	\$ 2,680,100

CIP	\$ 9,283,000
EL PRADO LIGHTING	500
1911 ACT	476,100
WASTE REDUCTION	254,300
AIR QUALITY MANAGEMENT	140,000
PROPOSITION C	900,000
PROPOSITION A	777,200
MEASURE R	1,400,000
MEASURE M	1,066,000
FEDERAL GRANTS	105,000
ARPA	3,697,000
STATE GRANTS	210,000
HABITAT RESTORATION	222,000
SUBREGION 1 MAINTENANCE	43,600
ABALONE COVE SEWER MAINTENANCE	208,800
DONOR RESTRICTED CONTRIBUTIONS	14,600
COMMUNITY DEVELOPMENT BLOCK GRANT	150,000
ENVIRONMENTAL EXCISE TAX	64,000
BICYCLE & PEDESTRIAN ACCESS	110,000
MEASURE W	596,000
SUBTOTAL OTHER FUNDS EXPENDITURES	\$ 19,718,100

EQUIPMENT REPLACEMENT	\$ 602,700
EMPLOYEE PENSION SERVICE FUND	\$ 242,000
SUBTOTAL INTERNAL SERVICE FUNDS EXPENDITURES	\$ 844,700

PASSED, APPROVED and ADOPTED the 21st day of June 2022.

ATTEST:


David L. Bradley, Mayor


Teresa Takaoka, City Clerk

State of California)
County of Los Angeles)
City of Rancho Palos Verdes)

I, Teresa Takaoka, City Clerk of The City of Rancho Palos Verdes, hereby certify that the above Resolution No. 2022-41 was duly and regularly passed and adopted by the said City Council at regular meeting thereof held on June 21, 2022.


Teresa Takaoka, City Clerk

**CITY OF RANCHO PALOS VERDES
FY 2022-23 FUND SUMMARY
EXHIBIT A**

			FY2022-23 Resources		FY2022-23 Appropriations			
Fund No.	Fund	Estimated Fund Balance 06/30/2022	Revenues	Transfers In	Expenditures	Transfers Out CIP	Transfers Out Other	Ending Fund Balance 06/30/2023
101	General Fund Balance	28,338,235	35,727,000	300,000	30,727,600	6,123,900	465,000	27,048,735
101	Restricted Amount (Policy Reserve)	(13,140,569)						(15,363,800)
	General Fund Unrestricted Balance	15,197,666	35,727,000	300,000	30,727,600	6,123,900	465,000	11,684,935
	Restricted by City Council Action							
330	CIP	37,183,150	200,000	6,123,900	9,283,000		-	29,224,050
681	Equipment Replacement	2,381,672	313,800	-	602,700	-	-	79,172
682	Employee Pension Fund	640,000	-	400,000	242,000	-	-	798,000
	Subtotal Restricted by City Council Action	40,204,822	513,800	6,523,900	10,127,700	-	-	30,101,222
	Restricted by Law or External Agencies							
202	Gas Tax	1,390,861	2,160,700	-	2,680,100	-	-	871,461
203	1972 Act	29,325	200	-	-	-	-	29,525
209	El Prado Lighting	39,737	200	-	500	-	-	39,437
211	1911 Act	1,665,463	808,000	-	476,100	-	-	1,997,363
213	Waste Reduction	269,084	194,600	-	254,300	-	-	209,384
214	Air Quality Management	151,123	55,500	-	140,000	-	-	66,623
215	Proposition C	509,299	846,800	-	900,000	-	-	456,099
216	Proposition A	1,609,538	1,023,900	-	777,200	-	-	1,856,238
217	Public Safety Grants	103,005	151,200	-	-	-	250,000	4,205
220	Measure R	1,821,860	640,400	-	1,400,000	-	-	1,062,260
221	Measure M	148,478	1,316,300	-	1,066,000	-	-	398,778
222	Habitat Restoration	286,672	12,400	-	222,000	-	-	77,072
223	Subregion 1 Maintenance	747,815	14,000	50,000	43,600	-	-	768,215
224	Measure A	101,636	90,200	-	-	-	50,000	141,836
225	Abalone Cove Sewer District	157,321	52,000		208,800	-	-	521
228	Donor Restricted Contributions	814,341	43,300	-	14,600	-	-	843,041
310	CDBG	90,055	60,000	-	150,000	-	-	55
331	Federal Grants	-	1,104,000	-	105,000	-	-	999,000
332	State Grants	7	100		210,000	-	-	(209,893)
333	ARPA	4,309,800	4,952,600		3,697,000	-	-	5,565,400
334	Quimby	701,520	10,000	-	-	-	-	711,520
336	Low-Mod Income Housing	315,431	31,600	-	-	-	-	347,031
337	Affordable Housing In Lieu	880,011	4,300	-	-	-	-	884,311
338	Environmental Excise Tax	90,758	22,400	-	64,000	-	-	49,158
340	Bikeways	28,000	110,000	-	110,000	-	-	28,000
343	Measure W	662,627	682,000	-	596,000	-	-	748,627
	Subtotal Restricted by Law or External Agencies	16,923,767	14,386,700	50,000	13,115,200	-	300,000	17,945,267
	TOTAL GOVERNMENT FUNDS	72,326,255	50,627,500	6,873,900	53,970,500	6,123,900	765,000	59,731,424



City of Rancho Palos Verdes

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