



# City of Rancho Palos Verdes Building and Safety Division

## Septic Tank Abandonment & Replacement Procedures

### **I. INFORMATION YOU SHOULD KNOW REGARDING SEPTIC TANK ABANDONMENTS**

#### **A. Los Angeles County Health Department's Role:**

1. When an existing septic tank is abandoned due to the installation of a replacement septic tank, plan review and approval will be completed by LACOHD.

### **II. Los Angeles Sanitation Districts' Role:**

2. When a septic tank is abandoned in conjunction with connection to a public sewer: you must provide the Los Angeles County Sanitation District fee receipt with stamped approved plans (2-sets) to obtain a plumbing permit issued by the Building and Safety Division

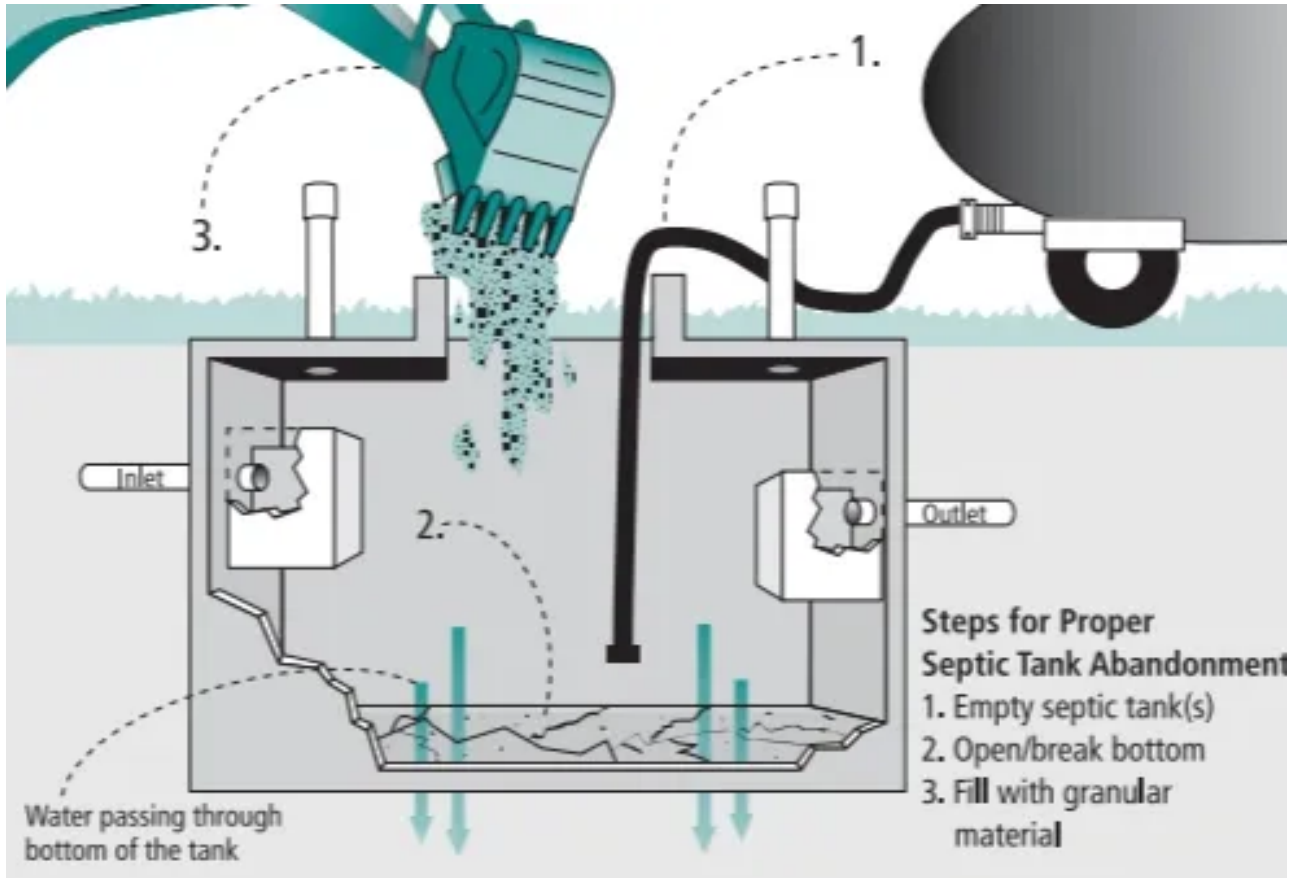
### **III. Building and Safety Division's Role:**

1. A plumbing permit from the City of Rancho Palos Verdes Building and Safety Division must be obtained to install the replacement tank.
2. The Building and Safety Division will inspect septic tank abandonments, replacements and sewer connections.

### **IV. PROCEDURES FOR ABANDONING A SEPTIC TANK, CESSPOOL, OR BRICK-LINED SEEPAGE PIT (per L.A. County Health Department)**

- Step 1. Completely remove (pump out) all sewage from the septic tank, cesspool, or brick-lined seepage pit. Provide a copy of the pumping receipt to the inspector.
- Step 2. Remove or crush the top cover or arch over the septic tank, cesspool, or brick-lined seepage pit.
- Step 3. Punch a hole at least 12 inches in diameter at the bottom of the septic tank in each compartment.
- Step 4. Fill the septic tank, cesspool, or brick-lined seepage pit with clean earth, sand, gravel, concrete, slurry or other material approved by either the Los Angeles Health Department. Do not fill above the top of the vertical portions of the sidewalls or above the level of any outlet pipe.  
SEE DIAGRAM ON BACK

- Step 5. When filling with earth or sand, jet and compact the material to prevent settling.
- Step 6. Inspections: whether you are abandoning or installing a new tank, or if you are connecting to a public sewer system, call the Building and Safety Division at 310-544-5280 to schedule an installation, abandonment and sewer connection inspection.
- Step 7. Fill to grade level only after approval from Building and Safety inspector is received.



For additional information refer to L.A. County's 2022 Wastewater system (OTWS) guidelines. <http://www.publichealth.lacounty.gov/eh/business/septic-systems.htm>