

NAME OF PRODUCTION

STREET, CITY, ST ZIP

CELL PHONE #

Date here

Dear Neighbors,

We are proposing to shoot scenes for our film \_\_\_\_\_ on \_\_\_\_\_  
Title of Film Date(s)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ at: \_\_\_\_\_  
Times of Filming to and from Property Address

ACTIVITY: \_\_\_\_\_

I would like you to keep my contact information so that if you have any questions or concerns regarding our film activity, you can contact me directly. I assure you that we will work hard to minimize our presence in your neighborhood by demonstrating extreme care and consideration while we are your guests. We have applied for the necessary permits and maintain all legally required liability insurance.

If you have any questions or concerns regarding this project, please do not hesitate to call me. If you have any concerns about this shoot or filming in your neighborhood, you may also contact the **City of Rancho Palos Verdes Film Permit Desk at (310) 544-5260 or film@rpvca.gov.**

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Cell #

(Neighbor - PLEASE CHECK ONE)

\_\_\_\_\_ *I have NO concerns regarding the proposed filming.*

\_\_\_\_\_ *My concerns regarding the proposed filming are:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**x** \_\_\_\_\_  
(signature)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(phone #)