



LOOKING FOR AN OPPORTUNITY TO MAKE A DIFFERENCE IN YOUR COMMUNITY?

The Los Angeles County Superior Court is currently seeking qualified citizens who are interested in applying for the LOS ANGELES COUNTY CIVIL GRAND JURY.

Applicant must possess each of the following qualifications:

- *citizen of the United States;*
- *at least 18 years of age;*
- *a resident of Los Angeles County for at least one year;*
- *of ordinary intelligence, sound judgment, fair character;*
- *working knowledge of the English language.*

Primary functions of the Civil Grand Jury:



- *investigates county, city and joint-power agencies;*
- *acts as "watch dog" by examining carefully and completely the operations of various government agencies within Los Angeles County.*

Willing to volunteer 30-40 hours per week and earn \$60.00 for each full day of service?

2015-2016 Civil Grand Jury is now open for recruitment.

Deadline to submit an application is November 24, 2014.

For an application packet, please contact:



**Los Angeles County Civil Grand Jury
Clara Shortridge Foltz Criminal Justice Center Building
210 W. Temple Street, 11th Floor- Room 506
Los Angeles, CA 90012
Telephone No. (213) 893-1047; Fax No. (213)229-2595**

For forms online go to: <http://www.grandjury.co.la.ca.us>

LOS ANGELES SUPERIOR COURT
FACT SHEET FOR PROSPECTIVE CIVIL GRAND JURORS
(Please read carefully before completing the nomination form)

PRIMARY FUNCTIONS OF THE CIVIL GRAND JURY

The primary function of the Civil Grand Jury is to investigate county, city, and joint-power agencies. This is a significant civil function. The Civil Grand Jury acts in a "watch-dog" function by examining, carefully and completely, the operations of various government agencies within Los Angeles County. The Civil Grand Jury cannot investigate state or federal agencies as they lie outside their jurisdiction. Part of the investigation of governmental agencies includes the ability to audit operations, accounts, and records of officers and departments within the agency under investigation. The Civil Grand Jury is further charged with investigating individual complaints from citizens. By statute, the Civil Grand Jury is required to inquire regarding the conditions and management of all public prisons within the County of Los Angeles.

To carry out this function, the Civil Grand Jury is divided into committees, each of which concentrates on certain areas under investigation. These committees visit facilities, meet with officials, and develop recommendations for improving government operations. The Audit, Citizens Complaints, and Jail Committees are considered essential because of the Civil Grand Jury's mandate to audit the county, examine complaints from individual citizens, and inspect the jails.

CIVIL GRAND JURY – FULL TIME FOR ONE YEAR

Twenty-three citizens of Los Angeles County are sworn each July to serve as Civil Grand Jurors for 12 months. Membership on this body is a full-time commitment, 5 days a week and approximately 30 – 40 hours each week. Los Angeles County, with its large population, its numerous facilities, and problems, is so big and so complex that the members of the Civil Grand Jury must be prepared to devote their time and energies almost totally to the needs and demands of the Civil Grand Jury.

It is essential that all Civil Grand Jurors be in attendance at every grand jury session. All jurors are required to be in attendance for productive discussion of issues and decision-making to take place. Therefore, only the most pressing emergency or illness is considered legitimate reasons for being absent.

A particular juror's hours may vary depending on his/her committee assignment that needs to be completed on the Final Report. Some members of the grand jury may not be required to report during the later part of their grand jury's term.

Anyone who is nominated to serve on the Civil Grand Jury must be fully cognizant of the time involved. Each prospective civil grand juror should sincerely and thoughtfully weigh any and all family, personal, and business obligations before accepting nomination to the Civil Grand Jury.

WHO IS ELIGIBLE FOR CIVIL GRAND JURY NOMINATION?

By law, a person is eligible if that person is: a citizen, 18 years of age or older, a resident of the County for at least one year, of ordinary intelligence and good character, and has a working knowledge of English. A person is not eligible if the person: has served on a Grand Jury within the past 12 months, is an elected public official, or has been convicted of a felony.

HOW ARE CIVIL GRAND JURORS SELECTED?

Each year every Superior Court judge may nominate two persons that he/she deems qualified to serve as Civil Grand Jurors. Any interested citizen who wishes to be considered for nomination may submit an application before the deadline in November to the Superior Court, Criminal Justice Center, 210 West Temple Street, 11th Floor, Room 11-506, Los Angeles, CA 90012. Applicants will be interviewed by the Grand Jurors Committee to determine each person's qualifications. The applications of qualified individuals are then made available to all Superior Court judges for possible nomination. The First Drawing is held in April to randomly select 40 prospective Grand Jurors and 30 alternates from the pool of nominees. A thorough background investigation of the prospective civil grand jurors and alternates is conducted by the Sheriff's Department. In June a final drawing is conducted to select 23 Civil Grand Jurors and 17 Alternates.

The 23 Civil Grand Jurors and Alternates are required to complete financial disclosure forms in compliance with California Government Code Sections 81000 – 91015.

Swearing-In for the civil Grand Jurors is July 1st of each year (or the earliest day thereafter if July 1st falls on a weekend). Jurors are required to be present for the Swearing-In Ceremony in July to receive the Charge to the Civil Grand Jury. In addition, all Civil Grand Jurors must be available during the month of July and August. These two months are dedicated to organization and training. Civil Grand Jurors unable to be present during these two months will be permanently replaced by Alternates.

CIVIL GRAND JURY FEES AND MILEAGE

Each member of the Civil Grand Jury is paid \$60.00 for either each day's attendance at sessions of the full Civil Grand Jury or each day's attendance as a member of any committee of the Civil Grand Jury, and for mileage at a rate payable to employees of the County for each mile actually and necessarily traveled in attending meetings of the Civil Grand Jury, or any session of a Civil Grand Jury committee duly called by the Foreperson or Committee Chair.

FOR FURTHER INFORMATION ABOUT THE CIVIL GRAND JURY

If you have any questions about the nomination procedure, please contact:

County of Los Angeles Civil Grand Jury
Clara Shortridge Foltz, Criminal Justice Center
210 W. Temple Street, 11th Floor, Room 11-506
Los Angeles CA 90012

P.O. Box 866008(mail)
Los Angeles, CA 90086-6008

Telephone: 213-893-1047
<http://www.grandjury.co.la.ca.us>



County of Los Angeles Civil Grand Jury

Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street · 11th Floor, Room 11-506 · Los Angeles CA 90012
Telephone (213) 893-1047 · FAX (213) 229-2595
<http://www.grandjury.co.la.ca.us>

Dear Citizen:

The Los Angeles County Superior Court is seeking qualified individuals who may be interested in applying for the Civil Grand Jury. Recruitment is year round and applications are accepted on a continuous basis. The term of service is one year, beginning July 1st and continuing through June 30th of the following year. The deadline to submit an application is in November of each year for the term beginning July 1st of the following year. Please see the enclosed Timetable for all pertinent dates.

To qualify, an applicant must be a citizen of the United States, at least 18 years of age, a resident of Los Angeles County for at least one year, of ordinary intelligence and good character, and have a working knowledge of English.

The responsibilities of the Civil Grand Jury include a careful and complete examination of the operations of various government agencies within Los Angeles County, including special districts, to ensure that these agencies are operating efficiently and managing taxpayer monies appropriately. The Civil Grand Jury is further charged with investigating individual complaints from citizens. Participation on the Civil Grand Jury requires a 30 to 40 hour-per-week commitment to fulfill this valuable public service.

Participation on the Civil Grand Jury is strictly *voluntary*. Your employer is not obligated to provide you with the time off or to pay your salary to participate as a member of the Civil Grand Jury.

Enclosed herewith is a Civil Grand Jury information packet. I hope you will take the time to read the information and familiarize yourself with the functions of the Civil Grand Jury. Should you decide to accept the challenge to make a difference in Los Angeles County government, please complete the Civil Grand Jury Nomination/Application Form and return it in the envelope provided.

I look forward to receiving your completed application form.

Very truly yours,

A handwritten signature in black ink that reads "Darrell Mahood". The signature is fluid and cursive, with "Darrell" on the top line and "Mahood" on the bottom line.

Darrell Mahood
Director, Juror Services Division

TIMETABLE OF EVENTS
2015-2016 CIVIL GRAND JURY SELECTION
SWEARING IN: JULY 1, 2015

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JULY TO NOVEMBER 2014 COMMUNITY VOLUNTEER APPLICATIONS FOR POTENTIAL GRAND JURORS AND DIRECT NOMINATIONS ACCEPTED ON A YEAR-ROUND BASIS OPEN COMMUNITY RECRUITMENT PERIOD FOR VOLUNTEER CANDIDATES | SEPTEMBER 2014 THRU DECEMBER 2014 JUDGES INTERVIEW VOLUNTEER CANDIDATES* | MONDAY, NOVEMBER 24, 2014 DEADLINE FOR COMMUNITY VOLUNTEER APPLICATIONS DECEMBER 2014 LAST MONTH FOR JUDGES TO CONDUCT INTERVIEWS |
| <p>*VOLUNTEER CANDIDATES MUST BE INTERVIEWED TO BE CONSIDERED FOR NOMINATION. YOU WILL BE NOTIFIED OF THE DATE AND TIME OF YOUR APPOINTMENT.</p> | | |
| JANUARY 2015 BEGIN CIRCULATING VOLUNTEER APPLICATIONS AMONG SUPERIOR COURT JUDGES FOR POSSIBLE NOMINATION | FRIDAY, FEBRUARY 6, 2015 DEADLINE FOR JUDGES TO SUBMIT GRAND JURY NOMINATIONS | FRIDAY, FEBRUARY 27, 2015 DEADLINE FOR OBJECTIONS TO LIST OF NOMINEES THURSDAY, MARCH 5, 2015 THRU THURSDAY, MARCH 19, 2015 CIRCULATE POTENTIAL GRAND JUROR LIST TO JUDGES FOR APPROVAL |
| APRIL 2015 LETTERS MAILED TO CANDIDATES RE. STATUS OF APPLICATIONS WEDNESDAY, APRIL 8, 2015 (TENTATIVE) <u>FIRST DRAWING FOR 40 PROSPECTIVE GRAND JURORS & 30 ALTERNATES</u> INFORMAL GRAND JURY ORIENTATION | APRIL 2015 - MAY, 2015 BACKGROUND INVESTIGATIONS OF PROSPECTIVE GRAND JURORS & ALTERNATES BY SHERIFF'S DEPARTMENT WEDNESDAY, MAY 27, 2015 (TENTATIVE) <u>FINAL DRAWING OF 23 GRAND JURORS & APPROPRIATE NUMBER OF ALTERNATES</u> | FRIDAY, JUNE 12, 2015 GRAND JURY ORIENTATION |
| <p>ALL INDIVIDUALS DRAWN IN APRIL MUST ATTEND THE FINAL DRAWING IN MAY.</p> <p>TO BE SELECTED AS A GRAND JUROR, YOU MUST BE AVAILABLE FOR ORIENTATION, THE SWEARING-IN CEREMONY AND THE ENTIRE MONTH OF JULY.</p> <p>WEDNESDAY, JULY 1, 2015: SWEARING IN OF THE 2015-2016 CIVIL GRAND JURY</p> | | |

ALL CORRESPONDENCE SHOULD BE ADDRESSED TO:

GRAND JURY OFFICE
210 WEST TEMPLE ST., RM 11-506
LOS ANGELES, CA 90012
(213) 893-1047

Outreach

Name _____

E-Mail Address _____

How did you hear about the Civil Grand Jury? (Please check all that apply)

1. Family Member.....
2. Friend/Co-worker,
3. Former Grand Juror,
4. Jury Duty announcement,
5. Invitation Ltr from Jury Div.....
6. Community Org announcement.....
7. Television,
8. Radio.....
9. Newspaper article,
10. Grand Jury website,
11. LACERA announcement.....
12. Walk-in,
13. Other.....

What motivated you to apply?

INSTRUCTIONS FOR FILING APPLICATION FOR GRAND JURY NOMINATION

1. Read ALL information in the packet before completing.
2. Type or print using black ink.
3. Answer ALL questions in Part I & Part II.
4. Ensure that all answers are complete and written legibly.
5. Sign and date the application.
6. Return the completed and signed application to the following address:

County of Los Angeles, Civil Grand Jury
Clara Shortridge Foltz Criminal Justice Center
210 West Temple Street, 11th Floor, Room 11-506
Los Angeles, CA 90012

P.O. Box 866008 (mail)
Los Angeles, CA 90086-6008

NOTICE

IF CURRENTLY EMPLOYED, EMPLOYER'S CONFIRMATION LETTER MUST BE ATTACHED.

FAILURE TO ANSWER ALL QUESTIONS ACCURATELY AND COMPLETELY MAY DISQUALIFY YOUR APPLICATION.



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF LOS ANGELES**
<http://www.grandjury.co.la.ca.us>



Civil Grand Jury Nomination/Application Form

| | | | | | | | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------|--------------|-------------|--------------|--------------|-----------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> Mr. | Name: _____ | | | | | | | | | | | | | | |
| <input type="checkbox"/> Ms. | (Print) | | Last | First | Middle | | | | | | | | | | |
| Telephone: _____ | | | E-Mail: _____ | | | | | | | | | | | | |
| Address: _____ | | City _____ | | Zip _____ | | | | | | | | | | | |
| Number _____ Street _____ | | | | | | | | | | | | | | | |
| 1A. Age: _____ Date of Birth: _____ / _____ / _____ Mo. Day Year | | | 1E. Have you been a resident of the state and this county for one year immediately preceding today's date? 1F. Have you served as a Grand Juror in any court in this state? If Yes, specify county & year of service in Sec. #7. | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | | | | |
| 1B. Have you a valid driving license? Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> | | | 1G. Are you contemplating any absence in the next fiscal year beginning July 1 which might interfere with your performance as a Civil Grand Juror? | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | | | | |
| 1C. Are you a U.S. Citizen? <input type="checkbox"/> <input type="checkbox"/> | | | | | | | | | | | | | | | |
| Place of Birth: _____ | | | | | | | | | | | | | | | |
| 1D. Do you read and understand English? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | | | | | | | | | |
| <p>2A. Please indicate your race or ethnic derivation in the column to the right. →</p> <p>NOTE: Recent Supreme Court decisions place emphasis on the ethnic makeup of the pool from which Grand Jurors are drawn. Your voluntary answer will assist the Judges of the Court in establishing full compliance with these decisions.</p> <p>2B. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female</p> | | | | | | | | | | | | | | | |
| 3A. Occupation: _____ (Former, if retired; Occupation, if self-employed) Retired or Employer: _____ Business Phone: _____ (If currently employed) | | | <p>3B. Education: (check highest level attained)</p> <table style="margin-left: 100px; border: none;"> <tr><td>Grade School</td><td>High School</td><td>Some College</td><td>College Grad</td><td>Post Grad</td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table> | | | Grade School | High School | Some College | College Grad | Post Grad | <input type="checkbox"/> |
| Grade School | High School | Some College | College Grad | Post Grad | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | |
| <p>3C. If employed, I have advised my employer that I am applying for selection as a Civil Grand Juror. I have verified that he/she will permit my participation as a full-time member for the ENTIRE ONE-YEAR PERIOD that the jury shall be in session. Participation on the Civil Grand Jury is strictly voluntary. Your employer is not obligated to provide you with the time or pay your salary to participate as a member of the Civil Grand Jury.</p> <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | | | | | | | | | | | | | |
| <p>Confirmation from your employer is mandatory and must be attached.</p> | | | | | | | | | | | | | | | |
| <p>4A. Civil Grand Jury service frequently involves site visits and inspections (with attendant walking & stair climbing) as well as sitting through long meetings & presentations and participating in group discussions with people holding differing opinions.</p> <p>Do you have any physical or mental conditions that might limit your ability to perform the duties of a grand juror, i.e., walking at site visits, prolonged sitting/standing, concentrating during discussions, etcetera?</p> <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Would you require a reasonable accommodation, and if so, please describe it.</p> <p>_____</p> <p>_____</p> | | | | | | | | | | | | | | | |
| <p>4B. Have you ever been convicted of any crime, including a felony or misdemeanor? [Do not include Juvenile Offenses if the record has subsequently been sealed by Court Order. Do not include Minor Traffic Offenses, i.e., tickets, unless they resulted in the issuance of a warrant. <u>A DUI is NOT a minor traffic offense.</u>] If "Yes," state the date, name and nature of offense, locality, and disposition on Page 2, Sec. 7.</p> <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>4C. As a member of any organization, or as a holder of any office, or as an attorney, have you ever been suspended, disbarred or otherwise disqualified, or had such license suspended or revoked; or have you ever been reprimanded, censured, or otherwise disciplined; or have had charges, formal or informal, ever been made or filed against you? If so, state the complete facts, disposition, and authority in possession of the records thereof on Page 2, Sec. 7</p> <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | | | | | | | | | | | | | |
| <p>Please answer both section (a) and (b), marking as many categories as needed.</p> <p>(a) _____</p> <p><input type="checkbox"/> Not Spanish, Hispanic, Latino <input type="checkbox"/> Mexican, Mexican - American, Chicano <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Cuban <input type="checkbox"/> Other Spanish/ Hispanic/ Latino _____ (b) _____</p> <p><input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian Indian <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other Asian <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Guamanian / Chamorro <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander <input type="checkbox"/> Some other race _____</p> <p><input type="checkbox"/> Decline to answer</p> <p style="text-align: right;">(For Court Use Only)</p> | | | | | | | | | | | | | | | |



5. Was there a single message or piece of information about the Civil Grand Jury that was most responsible for your decision to apply?

6. Are you willing to take the following oath or affirmation?

Yes

No

I do solemnly swear (affirm) that I will support the Constitution of the United States and of the State of California and all laws made pursuant to and in conformity therewith, will diligently inquire into, and true presentment make, of all public offenses against the people of this state, committed or triable within this county, or which the Grand Jury shall have or can obtain legal evidence. Further, I will not disclose any evidence brought before the Grand Jury, nor anything which I or any other grand juror may say, nor the manner in which I or any other grand juror may have voted on any matter before the Grand Jury. I will keep the charge that will be given to me by the court.

7. If you answered "Yes" to questions 1F, 1G, 4A, or 4C on Page 1, use this space for additional and/or explanatory information, i.e., for No. 1F, indicate years served on former Grand Juries. [Use additional sheet if necessary.]

8. Background information: To assist the Presiding Judge in the selection of the Foreperson for the Civil Grand Jury, and to provide information valuable to the Foreperson in naming committee chairpersons and members, it is requested that you summarize your background, and employment experience in a statement of not more than 150 words.

APPLICANT'S STATEMENT

I understand my name is being considered for possible nomination on the Los Angeles County Civil Grand Jury for the next fiscal year and that such service may be required upwards of five full days per week over a one year period beginning July 1st. I also understand that vacation leave is at the option and convenience of the Civil Grand Jury and is to be limited to one month or less. I further understand I will be required to be present for the Swearing In Ceremony including charging of the Civil Grand Jury on July 1st, and for the organization of the Civil Grand Jury and its various working committees during the entire month of July. If I am unable to be present on July 1st and the balance of July, I understand I will be replaced by an Alternate Civil Grand Juror. I also state that I have personally completed this application without assistance.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed at _____, CA on _____
City _____ Date _____

— 1 —

NOMINATION

The above nominee is suitable, competent, and qualified to serve as a Civil Grand Juror under Section 893 of the California Penal Code. I, or member of the Civil Grand Jury Interview Committee, have discussed this impending nomination with the nominee and ascertained his or her availability for service.

I nominate the above person for service on the Civil Grand Jury of Los Angeles County for the next fiscal year.

Date

Judge of the Superior Court

Dept. No.

possible nomination. The Superior Court judges nominate persons representing the cultural, ethnic, and diverse life experience of residents in the County of Los Angeles in order that the Civil Grand Jury may reflect the many interests and concerns of its citizens.

From a final list of nominated persons, forty names and thirty alternates are selected at random through a computerized program. After the selected prospective civil grand jurors have been screened by law enforcement agencies, a second drawing takes place, and the final twenty-three civil grand jurors and a designated number of alternates are drawn. The twenty-three civil grand jurors selected in the final drawing are sworn in during the first week of July and given a description of their duties and responsibilities by the Supervising Judge of the Superior Court Criminal Departments and their legal advisor, County Counsel.

Compensation

The Civil Grand Jury is provided with meeting facilities and adjacent parking. Each Civil Grand Juror is paid \$60.00 for each day's attendance at sessions of the full Civil Grand Jury and any sessions of the Civil Grand Jury called by the foreperson.

Applications/Information:

For more information or to request a grand jury application packet, please write or call.

Civil Grand Jury
Clara Shortridge Foltz-Criminal Justice Center
210 West Temple Street, 11th Floor,
Room 11-506
Los Angeles, CA 90012

Telephone: (213) 893-1047

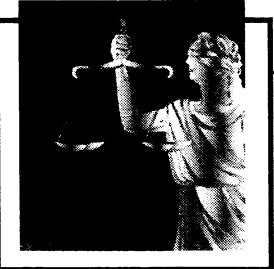
or visit our website.
<http://grandjury.co.la.ca.us/>

Civil Grand Jury
Clara Shortridge Foltz-Criminal Justice Center
210 W. Temple Street
11th. Floor, Room 11-506
Los Angeles, CA 90012

Invitation

To Participate in the Los Angeles County Grand Jury - Civil





Participation in Civil Grand Jury investigation and discussion is a rich and rewarding experience. It is an opportunity to get an intimate look at how government works and to make informed and valuable recommendations regarding possible improvements. It is also an opportunity to serve with fellow county residents and to discover how a body of twenty-three citizens reaches consensus. This is the heart of the democratic process, and service on the Civil Grand Jury is a valuable way to learn to contribute and to make a difference in your community.

Functions of the Civil Grand Jury

The civil, or "watchdog", responsibilities of the civil grand jury encompass the examination of all aspects of the county government, including special districts, to ensure that the county is being governed honestly and efficiently and that county monies are being handled appropriately. The Civil Grand Jury is mandated by law to inquire into the condition and management of public jails.

The Civil Grand Jury may conduct investigations of public agencies and the administration and affairs of any city within the county, as well as examine books and records of redevelopment agencies. It is also appropriate for any private citizen, county official or county employee to present a written complaint to the grand jury for investigation.

During its term, the Civil Grand Jury selects the aspects of government it wishes to investigate. These investigations are generally conducted by

committees. Committees may ask for support and advice from the Superior Court, County Counsel, or outside consultants.

By law, on the last day of each fiscal year, the Civil Grand Jury is required to submit all final reports to the Supervising Judge of the Criminal Departments. These reports include all studies and investigations conducted by the Civil Grand Jury during its term, with appropriate recommendations. Copies of individual reports are submitted to each county entity investigated, with instructions that a response to the findings/recommendations is required to be made by the responsible governing body within 60 to 90 days of receipt of the report.

Past Civil Grand Jury reports are available for inspection by the public at most public libraries and may also be viewed on the Grand Jury website at <http://grandjury.co.la.ca.us/>

Grand Juror Qualifications

The law states Civil Grand Jury applicants must have these qualifications:

- Citizen of the United States.
- 18 years of age or older.
- Resident of the state and county for at least one year prior to being selected.
- In possession of natural faculties, ordinary intelligence, sound judgment, fair character.
- Possess sufficient knowledge of the English language.

Applicants are disqualified if any of the following apply:

- Presently serving as a trial juror or grand juror in any court in the state.
- Presently serving as an elected public official.
- Discharged as a grand juror in any court in the state within one year.
- Convicted of malfeasance in office or any felony or other high crime.

Beyond the legal requirements, several other qualifications are desirable for a Civil Grand Juror:

- General knowledge of the functions, authorities, and responsibilities of county and city government and of other civic entities.
- Research abilities, including ability to read and comprehend complex material, a background in accessing/analyzing facts, and experience in report writing.
- Substantial background in group/committee work.
- Good to excellent health.
- Ability to respect and be objective concerning the positions and view of others.
- Willingness to complete financial disclosure forms, in compliance with California Government Code Sections 8100-91015.

Term of Service

Each July, twenty-three citizens of Los Angeles County are sworn as civil grand jurors for a twelve-month service term ending June of the following year. Service is a full-time job with each Grand Jury establishing its own work schedule. *Anyone who is nominated to serve on the Civil Grand Jury must be fully cognizant of the time involved. Each prospective civil grand juror should sincerely and thoughtfully weigh any and all family, personal, and business obligations before accepting this nomination.*

Selection Process

Each year, prior to March 1st, every Los Angeles Superior Court judge in Los Angeles County may nominate two applicants deemed by the judge to be qualified to serve as civil grand jurors. Interested citizens may also apply as volunteers by obtaining Grand Jury application forms via the Grand Jury website: <http://grandjury.co.la.ca.us/> or by calling the Grand Jury Office at (213) 893-1047. A member of the Grand Jurors Committee interviews each volunteer applicant. The interviewing judge then assigns a qualification rating to each volunteer interviewed. The volunteers' application forms are then circulated among the Superior Court judges for