

PVPLC/City Preserve Management Team Meeting Minutes
9:30 a.m. Thursday, January 8, 2015, Community Room

**In Attendance: Recreation and Parks Director Cory Linder, Maintenance Superintendent Sean Larvenz,
Administrative Analyst Katie Lozano, MRCA Supervising Ranger Jewel Johnson, PVPLC Executive Director Andrea
Vona, PVPLC Stewardship Associate Adrienne Mohan**

Preserve Maintenance

- Review of Active Habitat/Trail Projects (PVPLC)- Associate Mohan shared that the focus of habitat projects is now in Portuguese Bend, Alta Vicente, and Abalone Cove Reserves.
- Unauthorized/Spur Trail Closures (PVPLC)- Associate Mohan reported that spur trail closures are now focused in Forrestal Reserve off of Dauntless Trail and Flying Mane Trail.
 - Unauthorized Trail Closure Plan for Preserve (ALL): In progress.
- Review of Trail Crew Activities (PVPLC) – No report.
- Signage (Regulatory/Welcome/Trail Markers, etc.) (PVPLC/PW/RP)
 - Monument Signage, Entry Kiosks, and Welcome Signage (PVPLC/RP)- Director Vona reported that PVPLC is preparing to deliver appropriate documentation to the County for 2012 HCF grant funds to be released, and that PVPLC has released an request for proposals for the welcome signage, monument signage, and entry kiosks. Proposals are due January 19th.
 - Additional Rules Signage in Preserve (Port. Bend, Filiorum, Abalone Cove, Vicente Bluffs) (RP/PW): Analyst Lozano reported that signs continue to go up. Ranger Jewel requested additional “area closed” signs at Vicente Bluffs Reserve between the public parking and Point Vicente Interpretive Center. A Preserve rules sign will also be placed at the top of Ocean Trails Reserve.
 - Yield Signage (PVPLC)– The team decided on 10”x10” signs with symbols (no wording).
- Coastal Trail Markers (PW)- Deputy Director Mihranian will continue to work with Public Works to install the damaged/removed decals.
- Salvation Army Trail (PVPLC): Associate Mohan reported that the appropriate trail markers/decals have been installed.
- Non-Native Trees at Vicente Bluffs Reserve (PVPLC)-PVPLC has determined that the trees are in the Preserve, and will have them removed in spring-summer 2015.
- Trash at Vicente Bluffs/Pelican Cove (PVPLC/RP): Maintenance Superintendent Larvenz reported that Public Works has removed the large items from the beach, and will continue to monitor the areas for which Public Works is responsible. The City will check with Terranea to see if mesh can be added to the railings to prevent garbage from blowing down the cliff.
- San Ramon Erosion (PVPLC): The Public Works Department will assess whether there is vehicle access to the Preserve, and if so, solutions will be considered.
- Toyon/Peppertree Grading Follow-up (PVPLC) – Director Linder will check on the City’s response.
- Mud Flow in Portuguese Bend Neighborhood (RP/PW): Public Works is researching the party responsible for cleanup of mudflow from the Preserve, into a private community.
- Status of Grant contracts/Agreements (PVPLC)
 - 2012 HCF Grant: PVPLC is working with the County on the appropriate documentation to release the grant funds.
 - Upcoming Grant Opportunities (ALL)- no report

Preserve Operations

- Ranger Report (MRCA): Ranger Johnson shared the October-December 2014 quarterly Ranger report. Rangers will cut the unidentified lock found at (?). Ranger Johnson will follow up with the Department of Fish and Wildlife to determine if a permit for a hunting bird has been issued in RPV. Director Vona will contact Fish and Wildlife to determine if such hunting permits are valid in the Preserve. Ranger Johnson recommended trail marker clarification on Eucalyptus Trail. She will send a My Tracks map with recommended locations.

- City Preserve Public Use Logs (RP): Public Use Logs were distributed prior to the meeting. Public Works will remove the memorial created at Inspiration Point, and several mountain bike jumps have been removed from San Ramon Reserve. Analyst Lozano will contact the private property owner adjacent to the LA County land near San Ramon to see what can be done to close access to motorized vehicles.
- Review of Volunteer Trail Watch Reports (PVPLC): The Team discussed the format in which to share future Volunteer Trail Watch reports.
- Managing private Preserve entry points (RP): City, PVPLC, and MRCA staff recently met with members of the Portuguese Bend Community to discuss their concerns with the public access their private community from the Portuguese Bend Nature Reserve. PVPLC will work to close the unauthorized access points and spur trails to and from the community, and work with the neighborhood to improve the authorized access point. PVPLC will also add signage making clear which trails are authorized.
- Drones in the Preserve (ALL): Groups have approached the City regarding use of drones in the Preserve, for which there is no existing policy. The City will draft a policy for discussion.
- Closing Preserve after Rain (PVPLC): PVPLC will draft a policy on closing the Preserve during and after rain for the team to review. They will email it out prior to the next monthly meeting.
- Motorized vehicles access to Preserve (RP): The Management Team will form a strategy to manage vehicle access points, beginning with Portuguese Bend and Forrestal Reserves.
- Stair Use at Filiorum Reserve (RP): Public Works will contact Los Angeles County to determine if they are responsible for maintaining the stairs. Once contact has been made, the Team will determine the best way to close the stairs to prevent public use.
- Enforcement Priorities (All): Enforcement priorities remain the two most heavily used Reserves: Abalone Cove Reserve and Portuguese Bend Reserve. Rangers will also prioritize patrol of San Ramon Reserve for vehicle access and bike jump building.
- Volunteer Trail Watch and Rapid Response Team Priorities (PVPLC): VTW is and RRT are focused in Portuguese Bend and Forrestal Reserves.

Additional Items

- User Group Etiquette Brochure (ALL): The draft brochure will be passed on to Preserve user groups and the Volunteer Trail Watch for comments.
- Abalone Cove Volunteer Day Dec. 13th (RP): Analyst Lozano shared information on Volunteer Day.
- Next Quarterly Preserve Public Forum (ALL): The meeting has been rescheduled for March 4th

Next Meeting: Feb. 5th @ 9:30 a.m.